

Agenda

STUDENT AND NEIGHBORHOOD RELATIONS COMMISSION

Regular Student and Neighborhood Relations Commission Meeting

Monday, April 13, 2015, 6:30 p.m.

City Council Chambers

1 Civic Center Drive

San Marcos, CA 92069

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Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings in the City Manager's Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours or online at www.san-marcos.net.

Agenda-related writings or documents provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the time of distribution in the City Manager's Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, CA, during normal business hours.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. APPROVAL OF MINUTES – Regular Commission Meeting – February 9, 2015

PUBLIC COMMUNICATIONS (*This is the public's opportunity to address the Commission on items not on the agenda.*)

2. ORAL COMMUNICATIONS

Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided.

3. PRESENTATIONS

Recognition – Xavier Martinez

4. NEW BUSINESS

A) Elect Chair

B) Commission Work Plan Review – Building Official Reynolds

5. REPORTS

- A) Sheriff's Department Report – Deputy Chase
- B) Code Compliance Report – Building Official Reynolds

STAFF COMMENTS

COMMISSION COMMENTARY

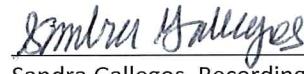
ADJOURNMENT

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Sandra Gallegos, Recording Secretary of the Student and Neighborhood Relations Commission, hereby certify that I caused the posting of this agenda in the glass display case at the north entrance of City Hall on Thursday, April 9, 2015, at 5:00 p.m.

Dated: April 9, 2015


Sandra Gallegos, Recording Secretary



MINUTES

Regular Meeting of the Student and Neighborhood Relations Commission

MONDAY, FEBRUARY 9, 2015

City Council Chambers
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER: Acting Chairwoman Kretchman called the meeting to order at 6:35 PM.

PLEDGE OF ALLEGIANCE: Led by Acting Chair Clark.

ROLL CALL:

PRESENT:	CAVANAUGH, DENTONI, KRETCHMAN, PARIS
ABSENT:	CLARK, GUTOWSKI, MARTINEZ, RUMER, MEUM

ALSO PRESENT: Deputy City Manager Romero, Building Official Reynolds, Sheriff's Sergeant Haynesworth and Recording Secretary Gallegos.

1) APPROVAL OF MINUTES:

MOVED BY PARIS, SECONDED CAVANAUGH, TO APPROVE THE REGULAR MEETING MINUTES OF 11/10/14 AS CORRECTED.

AYES:	CAVANAUGH, KRETCHMAN, PARIS
NOES:	NONE
ABSTENTION:	DENTONI
ABSENT:	CLARK, GUTOWSKI, MARTINEZ, RUMER, MEUM

2) ORAL COMMUNICATIONS - None

3) PRESENTATIONS:

A) Update on University District Development Project – Item Continued



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4) **NEW BUSINESS:**

A) ELECT CHAIR – Item was continued until there is a full board. Deputy City Manager stated that the position of Chair is rotated between the three large institutions – the City, Cal State San Marcos, and Palomar College and it is the city's turn to be Chair.

5) **REPORTS:**

A) SHERIFF'S DEPARTMENT REPORT

SERGEANT HAYNESWORTH reported that there were 46 party calls in November, 38 in December and 25 in January. Officers responded and ceased the party or asked them to quiet down. During that three month period there were no social host ordinance violations. He thanked the Commissioners that attended the RESPECT program graduation. The program will be recognized at the State of the County Address as well as the State of the City Address. Sergeant Haynesworth talked about a program called Take Me Home, which serves people with developmental disabilities or medical conditions that are at risk of wandering off and becoming lost. The individual's contact information and other personal information is put into a confidential database accessible to law enforcement in the County. The information minimizes law enforcement response time and maximizes search efforts.

B) CODE COMPLIANCE REPORT

BUILDING OFFICIAL REYNOLDS stated they have not had any requests for follow up on social host ordinance violations. He spoke about the Citizen Response Module (CRM), a program that was recently launched by the City which enables citizens to report an issue or concern on the city's website.

STAFF COMMENTS:

DEPUTY CITY MANAGER ROMERO also spoke about the CRM program. She noted that the City does not take anonymous complaints and the citizen must provide a phone number or e-mail. Once the report is made it gets sent to the staff person that was pre-designated for that particular issue as well as a secondary staff person. The citizen will receive a response within 1 business day. As of today there are about 40 issues that have been put into the system.

DEPUTY CITY MANAGER ROMERO announced that the State of the City Address will be held on February 24th at 11:30 a.m. at Green Gables Estates. It is a ticketed event. It will be available for viewing on public access as well as the city's website. This year the City has partnered with the



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Chamber of Commerce and the Chamber will do the annual installation of new Board of Directors at this event as well as present awards to businesses that have made important contributions to the community.

DEPUTY CITY MANAGER ROMERO stated that the city's Responsible Beverage Sales & Service Ordinance requires that sellers and servers of alcohol in the City of San Marcos go through a three hour training sponsored by the State Department of Alcoholic Beverage Control (ABC). The trainings are offered at no charge at City Hall and are open to all businesses in the County. The upcoming training on February 19th will be sponsored by the Sheriff's Department through a grant received from ABC.

COMMISSION COMMENTARY

COMMISSIONER PARIS stated that she attended the RESPECT Program Graduation. It was interesting to hear where the participants came from and how the program has changed their lives. She reported that the Festival of Trees fundraiser held in November 2014 was the most successful so far and they are already planning for 2015.

COMMISSIONER DENTONI talked about Palomar College's Clean & Green Program which encourages students to make a positive impact on the environment. Students will earn points for clean-up activities done on campus and in surrounding neighborhoods.

COMMISSIONER KRETCHMAN stated that Palomar College is preparing for a site visit for accreditation which will take place the first week of March. Two students from the Associated Student Government will be traveling to Washington. In the next couple of months the President Deegan and two Vice Presidents will be retiring. She congratulated Commissioner Dentoni on his recent appointment as ASG Vice President.

ADJOURNMENT: Acting Chair Kretchman adjourned the meeting at 6:58 PM.

LINDSAY KRETCHMAN, ACTING CHAIR
STUDENT AND NEIGHBORHOOD RELATIONS COMMISSION
CITY OF SAN MARCOS

ATTEST:

SANDRA GALLEGOS, RECORDING SECRETARY
CITY OF SAN MARCOS



STUDENT AND NEIGHBORHOOD RELATIONS COMMISSION

Report

CITY COUNCIL CHAMBERS
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069
(760) 744-1050
WWW.SAN-MARCOS.NET

MEETING DATE: APRIL 13, 2015

SUBJECT: COMMISSION WORK PLAN REVIEW

Recommendation:

Note and File; however staff requests Commission discussion.

Background & Discussion:

The Student and Neighborhood Relations Commission was created in 2008 to foster communication and partnerships between residents, the business community, California State University-San Marcos, Palomar College and the City of San Marcos. In the establishing document, a few of the duties outlined for the Commission is to:

- explore and propose strategies to address issues identified by members of the community, including, but not limited to, parties in residential areas, noise, parking, and off-campus student housing;
- serve as a forum to hear neighborhood issues and propose solutions.

Since the Commission's inception, the following ordinances and/or programs are a direct result of the commission's work:

- Rooming House Ordinance and Enforcement Policy – created an ordinance which limits the number of unrelated individuals to no more than 4 in any single family home.
- Responsible Beverage Sales and Service Ordinance – requires all sellers and servers of alcoholic beverages to be trained in a Department of Alcohol Beverage Control certified program.

- Property Value Protection and Neighborhood Preservation Ordinance and Implementation Policy - created an ordinance to set minimum standards for the appearance and maintenance of property in San Marcos. This applies only to areas visible from the public right of way.
- Created San Marcos Saturdays - the quarterly volunteer program whose goal is to assist the disabled, low-income and seniors in exterior maintenance projects. This was created in tandem with the Property Value Protection and Neighborhood Preservation Ordinance.
- Bath Salts – created an ordinance that prohibits the selling or possession of synthetic marijuana often called “Bath Salts” or “Spice.”
- “Good Neighborhood” brochure - this brochure provides information and resources to young renters, landlords and community members on how to live with each other while creating a mutually respectful atmosphere.
- E-Cigarettes – treats electronic cigarettes as traditional cigarettes prohibiting their use in current smoke free environments.

Moving Forward:

Staff would like the Commission to discuss if any of the previous ordinances need to be revisited, refined or reviewed. Secondly, staff would like input on issues or projects that the Commission would like to work on in the upcoming year.

Attachment

1. Exhibit “A” – Student & Neighborhood Relations Commission

EXHIBIT “A”

STUDENT AND NEIGHBORHOOD RELATIONS COMMISSION

Mission

The Student and Neighborhood Relations Commission will foster positive communication and partnership between residents and the business community of the City of San Marcos and the student communities of California State University San Marcos (CSUSM) and Palomar College. The Commission will engage in discussions, solicit community input and recommend actions to promote collaboration, tolerance and mutual respect in the City's neighborhood communities.

Roles, Responsibilities and Duties

To fulfill its charge, the Commission will:

- promote positive aspects of campus and community interaction;
- recommend educational mechanisms for students, residents and property owners on cooperative and proactive methods to improve neighborhood relations and maintain a positive neighborhood image;
- encourage increased participation, collaboration and involvement in activities on campus and in the community;
- explore and propose strategies to address issues identified by members of the community, including, but not limited to, parties in residential areas, noise, parking, and off-campus student housing;
- serve as a forum to hear neighborhood issues and propose solutions;
- solicit feedback from students and the community to identify and propose outlets for social activities and interaction.

Committee Structure

Membership and Appointments

California State University San Marcos (2)	1 member appointed by the University President ASI President or designee
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Palomar College (2)	1 member appointed by the College President AS President or designee
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City of San Marcos (2)	2 community members appointed by the City Council.
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City of San Marcos appointees shall be consistent with the established manner of appointing established city commissions. The term of City appointees will be four years, with those terms staggered. Prior to the first meeting of the Commission the City Council will designate a two-year member and a four-year member; thereafter terms will be four years. The City Council shall fill any vacancies that occur with its appointees.

San Marcos Chamber of Commerce (1)	Executive Director (no designees)
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USMC Camp Pendleton (1)	1 member
(alternative to the USMC member) At-Large Member	Selected by a Committee made up of CSUSM, Palomar and City representatives – affirmed by the City Council.)

Chair and Vice Chair

The Chair will be rotated from amongst the City, CSUSM and Palomar appointees every two years. The rotation will be as follows:

1. City
2. CSUSM
3. Palomar College

The Chair shall serve a two-year term and will be a non-voting member.

The Commission at its first meeting will elect the Vice Chair. The Vice Chair will act as the chair only when the Chair is absent. The Vice Chair shall be elected biennially.

Compensation

Commission members shall serve without compensation.

Meetings

1. The Commission initially will meet monthly. The Commission will determine an ongoing meeting schedule and frequency. Meetings will be held in the City Council Chambers.
2. The Commission Chair may call special meetings. Special meetings may also be called if four or more members petition the Chair for a special meeting.
3. All meeting shall be noticed and shall be open to the public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. Each member of the Commission will be given a copy of the Brown Act.
4. A majority of the Commission shall constitute a quorum for the transaction of business.

Staff support

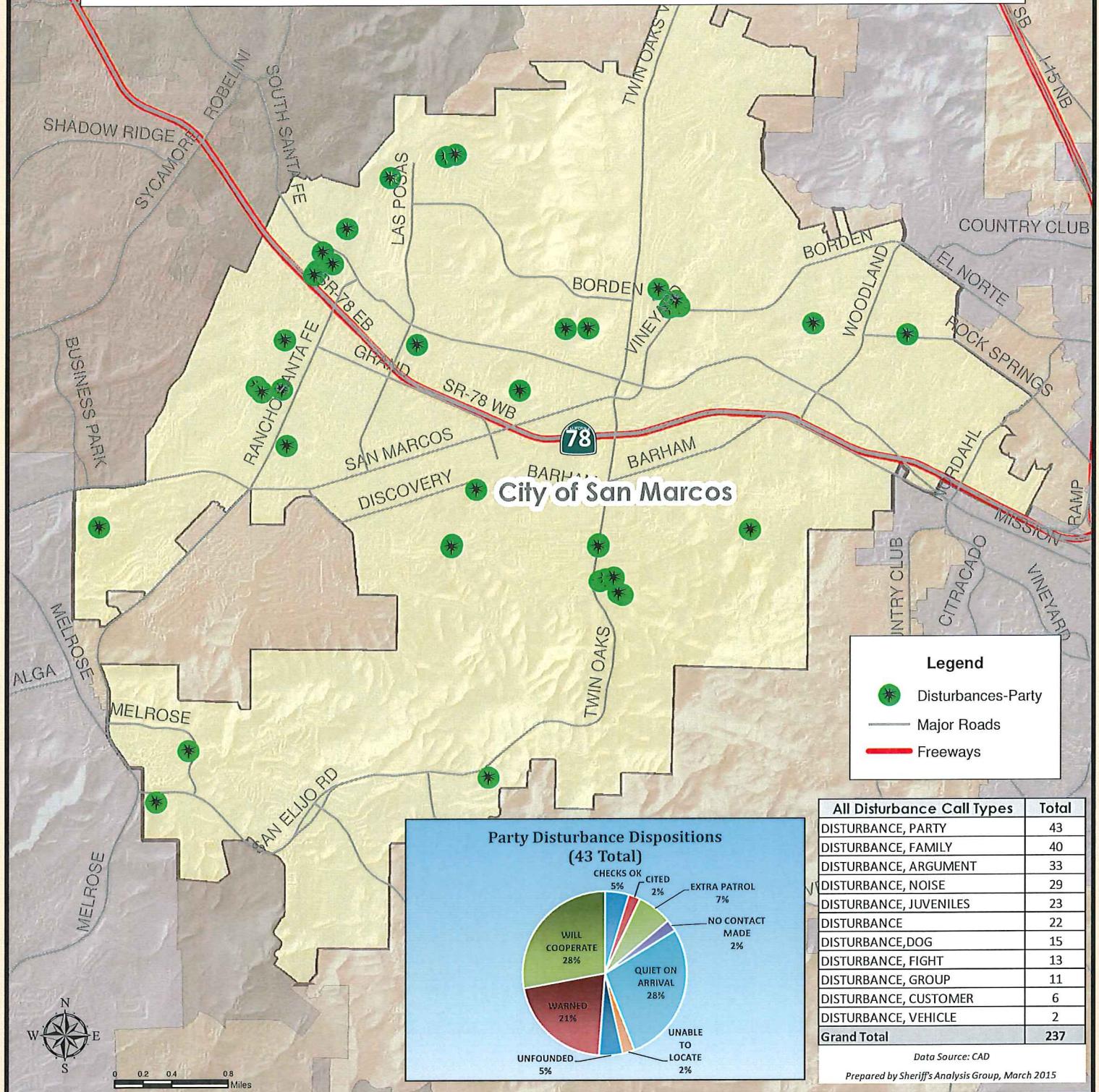
The City of San Marcos will provide administrative staff support as follows:

1. Preparation, provision and posting of public notices as required by the Ralph M. Brown Act.
2. Provision of a meeting room, including any available City audio/visual equipment
3. Provision of meeting materials, such as agendas, minutes and supporting reports.
4. Retention of Committee records.

Staff from the City of San Marcos, CSUSM and Palomar College will support the Commission. Law enforcement personnel will be used on an as needed basis.

Disturbance Calls For Service Analysis

February 2015



San Marcos Sheriff's Station - City of San Marcos



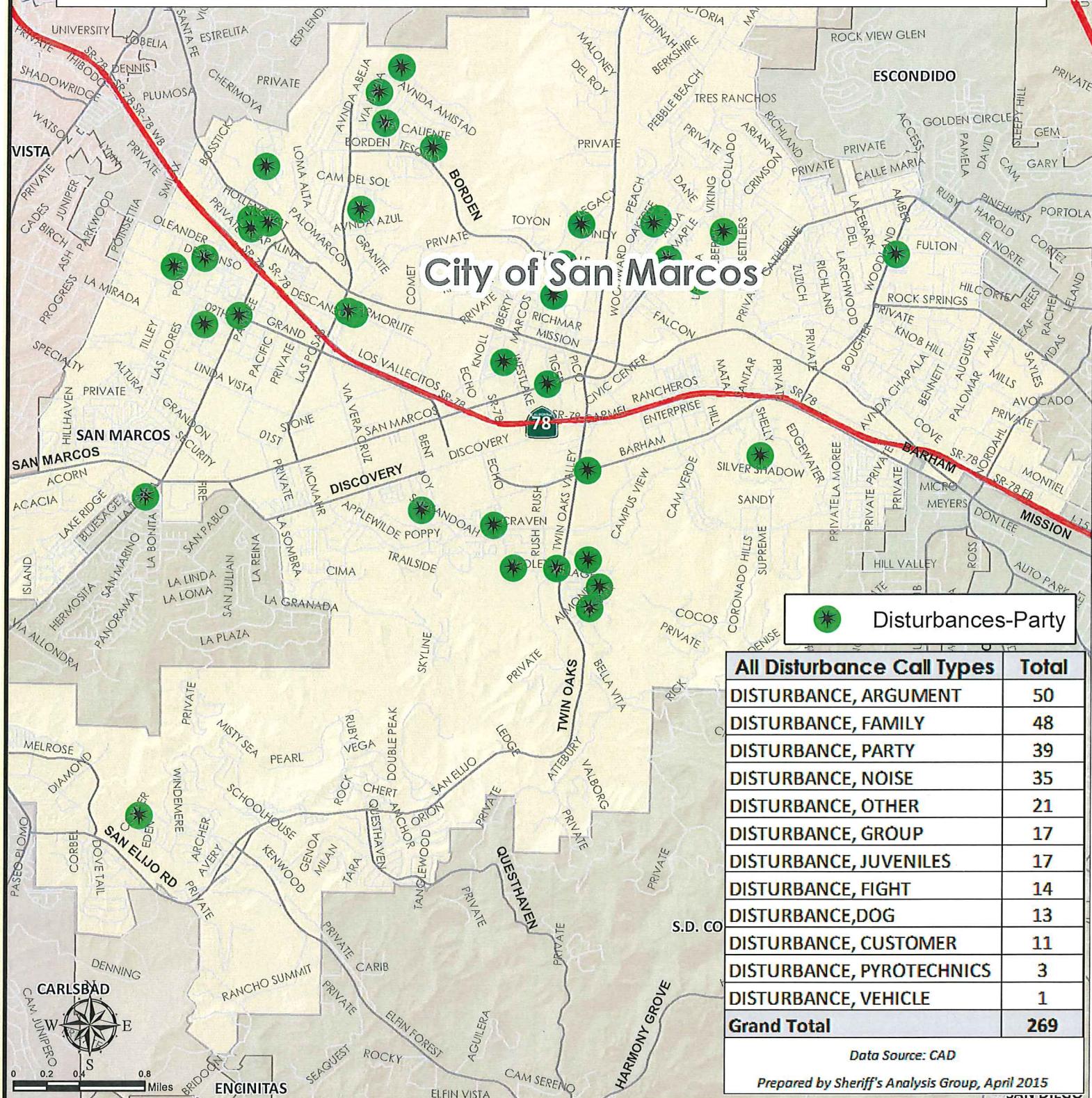
Data Source: CAD
Prepared by Sheriff's Crime Analysis Group
February 2015

Created by
Crime Analysis,
Mar 3, 2015



Disturbance Calls For Service Analysis

March 2015



San Marcos Command - City of San Marcos

— Freeways
 — Major_Roads



Data Source: CAD
 Prepared by
 Sheriff's Analysis Group
 March 2015



Data Source: CAD
 Created by Sheriff's Analysis Group, April 2015