



# Agenda

## MEETING OF THE SAN MARCOS COMMUNITY FOUNDATION

**WEDNESDAY, APRIL 13, 2016 – 6:00 P.M.**

### **MEETING OF THE SAN MARCOS COMMUNITY FOUNDATION**

#### **GRANT FUNDING COMMITTEE**

**SAN MARCOS ROOM**

**1 CIVIC CENTER DRIVE**

**SAN MARCOS, CA 92069**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the meeting room.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 744-1050, ext. 3121. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Board Secretary if you wish to use this device.

**Public Comment:** If you wish to address the Board on any agenda item, please complete a “Request to Speak” form. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Board on any matter NOT listed on the agenda. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under “Oral Communications,” please complete a “Request to Speak” form as noted above.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours.

## AGENDA

### **CALL TO ORDER**

### **ROLL CALL**

### **OLD BUSINESS**

#### **1. GRANT AWARD HISTORY**

*Recommendation:* **NOTE & FILE**

### **NEW BUSINESS**

- #### **2. ARTS AND CULTURAL GRANT PROGRAM PROPOSALS**
- Consider three (3) Arts and Cultural Grant Program proposals by nonprofit organizations requesting funds from the Foundation.
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- (A) **NOB HILL ELEMENTARY SCHOOL PTO** – Request for funding in the amount of \$1,234.62 to supplement the school’s art curriculum through its Art Docent Program.  
*Recommendation:* **CONSIDER/RECOMMEND**
- (B) **ART ANIMATES LIFE** -- Request for funding in the amount of \$2,000 to facilitate two live stage productions.  
*Recommendation:* **CONSIDER/RECOMMEND**
- (C) **CAL STATE SAN MARCOS FOUNDATION** – Request for funding in the amount of \$3,500 to support its Art and Lectures Signature Event.
3. **REGULAR GRANT APPLICATION PROPOSALS** Consider five (5) Regular Grant proposals by non-profit organizations requesting funds from the Foundation. Recommend funding to the SMCF Board.
- (A) **FRATERNITY HOUSE** – Request for funding in the amount of \$5,281.97 to replace broken and inefficient appliances that are used at its facility caring for very low income or homeless individuals disabled by HIV/AIDS.  
*Recommendation:* **CONSIDER/RECOMMEND**
- (B) **PALOMAR COLLEGE FOUNDATION** – Request for funding in the amount of \$5,729.60 to provide a suite of programs through its “Bridge to Success” program for underserved students.  
*Recommendation:* **CONSIDER/RECOMMEND**
- (C) **BOYS & GIRLS CLUB OF SAN MARCOS** – Request for funding in the amount of \$5,000.00 to fund field trips, community service supplies and activities through its Civic Engagement Project.  
*Recommendation:* **CONSIDER/RECOMMEND**
- (D) **PARTNERSHIPS WITH INDUSTRY** – Request for funding in the amount of \$5,000.00 to provide San Marcos residents with intellectual or developmental disabilities with workforce training, support, and placement.  
*Recommendation:* **CONSIDER/RECOMMEND**
- (E) **MIRACLE BABIES** – Request for funding in the amount of \$5,000.00 to provide services through its Family Assistance Program, which assists families with an infant in the NICU.  
*Recommendation:* **CONSIDER/RECOMMEND**

#### **CONSENT CALENDAR**

4. **WAIVER OF TEXT** This item is to waive the reading of the text of all Resolutions and Policies adopted at this meeting. Resolutions and Polices shall be **adopted** by title.  
*Recommendation:* **WAIVE**
5. **APPROVAL OF MINUTES** SMCF Grant Funding Committee Meeting, February 10, 2016.

*Recommendation:* **CONSIDER/APPROVE**

6. **ORAL COMMUNICATIONS** Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided. According to Board policy, FIFTEEN minutes has been established during this portion of the Agenda to allow citizens to speak on any matter NOT listed. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter for a future report and recommendation.

**ITEMS FOR THE GOOD OF THE ORDER**

7. **NEXT MEETING DATE**

The next meeting of the Grant Funding Committee is scheduled for Wednesday, May 11, 2016. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, May 17, 2016. The next meeting of the SMCF Advisory Committee is also scheduled for Tuesday, May 17, immediately prior to the Board of Directors meeting.

8. **MISCELLANEOUS**

9. **ADJOURNMENT**

AFFIDAVIT OF POSTING  
STATE OF CALIFORNIA    )  
COUNTY OF SAN DIEGO   ) ss.  
CITY OF SAN MARCOS    )

I, Michael Gordon, Secretary of the San Marcos Community Foundation Grant Funding Committee, hereby certify that I caused the posting of this agenda in the glass display case at the north entrance of City Hall on Thursday, April 7, 2016, at 5:00 pm.

\_\_\_\_\_  
Michael Gordon, Secretary - SMCF

**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Award History FY2015-2016**

Organization	Type	Award	Date	Name of Project	Summary of Project
Meals-On-Wheels	Mini	\$1,500.00	7/8/2015	Senior Hunger in San Marcos	To purchase food and disposable packaging for meals delivered to homebound seniors living in the City of San Marcos. Serves 181 San Marcos residents.
Solutions for Change, Inc.	Mini	\$1,500.00	7/8/2015	Solutions Youth Programs	To help fund their Child Development Specialist who will orchestrate field trips, coordinate childcare, and provide a supportive environment for children from birth through age 18. Serves 24 San Marcos residents.
Casa de Amparo	Regular	\$5,000.00	8/18/2015	Residential Services Program	To support their Residential Services Program which improves the quality of life for children and teens who have been removed from their homes due to child abuse or neglect. Serves 85 San Marcos residents.
North County Health Services	Regular	\$3,452.57	8/18/2015	Vaccine Refrigeration	To replace a vaccine refrigerator at NCHS San Marcos Pediatrics (shared with NCHS QuickCare) that is out of compliance with Centers for Disease Control Standards. Serves 13,325 San Marcos residents.
The Angel's Depot	Mini	\$1,500.00	9/9/2015	Senior Emergency Meal Boxes	To support their continued efforts to feed up to 60 seniors living in poverty in San Marcos.
The Escondido Creek Conservancy	Mini	\$1,498.00	9/9/2015	Elfin Forest Docent Program	To support the costs of uniforms for the organization's volunteer docent program. Serves 28 San Marcos residents.
Kiwanis Club of San Marcos Foundation	Mini	\$500.00	11/12/2015	Holiday Parade	To support the annual San Marcos Holiday Parade. Serves 8,000 San Marcos residents.
Words Alive	Mini	\$500.00	11/12/2015	Adolescent Book Group	To help support their Adolescent Book Group (ABG) program's San Marcos locations serving underserved and at risk teens. Serves 80 San Marcos residents.

Canine Companions for Independence	Regular	\$2,500.00	11/17/2015	Graduate Team Training	To place one highly-skilled dog with a San Marcos resident who has applied for an assistance dog. Serves 1 San Marcos resident.
Charity Wings Art & Craft Center	Regular	\$2,500.00	11/17/2015	Charity Wings Art & Craft Center	To cover expenses related to the opening of their new location for the Art & Craft Center, as well as 20% of the salary for their part-time Class and Volunteer Coordinator. Serves 1,457 San Marcos residents.
Kid's College	Regular	\$2,500.00	11/17/2015	Fortissimo Orchestra Program SMUSD	To sustain and grow their Fortissimo Orchestra Program at Joli Ann Leichtag Elementary School (SMUSD). Serves 100 San Marcos residents.
Meals-On-Wheels	Regular	\$1,000.00	11/17/2015	Senior Hunger	To help subsidize the cost of rent at their North County Service Center in San Marcos. Serves 165 San Marcos residents.
Bayshore Preparatory Charter School	Mini	\$1,000.00	1/13/2016	Southern California Econoly and Geology for BPCS High School Students	To provide services through the Birch Aquarium education program for the purpose of science education, team and social skills building, and physical education. Serves about 15 San Marcos residents.
San Elijo Middle School PTO	Mini	\$831.00	2/11/2016	Peter Pan/SEMS Rising Stars	To help cover the expenses of the Rising Stars' production of Peter Pan. Serves 800+ San Marcos residents.
Palomar College Foundation	Mini	\$831.00	2/11/2016	STEM Day at Palomar	To provide over 450 San Marcos 8th graders with a day at Palomar College to have hands-on contact with STEM experiences.
Elizabeth Hospice	Regular	\$7,500.00	2/16/2016	Hospice Care and Grief Counseling	To provide hospice services, palliative care, and grief counseling. The program serves 364 San Marcos residents.
Just In Time For Foster Youth	Regular	\$2,500.00	2/16/2016	College Bound	To provide transitioning foster youth with the necessary computers, technology tools, school and dorm supplies to support their college success. Serves 15-20 San Marcos residents.
Total Grants Awarded FY15-16 \$ 36,612.57					

## Arts and Cultural Program Grant Recommendation Worksheet

Arts Funds Available:

\$3,500.00

Name	Requested Amount	Type	Name of Project	Summary of Project	GFC Funding Recommendation
Knob Hill Elementary PTO	\$1,234.62	Arts	Knob Hill Elementary Art Docent Program	To supplement the school's art curriculum through its Art Docent Program.	
Art Animates Life	\$2,000.00	Arts	Art Animates Life	To facilitate two live stage productions.	
Cal State San Marcos	\$3,500.00	Arts	Art and Lectures Signature Event	To help fund a lecture by Dr. Alfredo Quinones-Hinojosa entitled: Becoming Dr. Q: My Journey from Migrant Farm Worker to Brain Surgeon.	
Total Grants Requested					
	\$6,734.62				

**Application for**

**San Marcos Art & Cultural Grant  
Program  
2016**

**Requested by**

**Knob Hill Elementary School Art  
Docent Program**

**City of San Marcos**  
**Arts and Cultural Grant Application 2016**

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Grant request: \$ 1,234.62

Total Program Budget: \$ 2,427.03

Name of Organization: Knob Hill Elementary Art Docent Program

Contact Person: Jessica LePine Title Lead Art Docent Volunteer

Organization Address 1825 Knob Hill Rd. San Marcos, CA 92029

Phone: 760-290-8020 Fax: 760-741-7843

Email: js8619@yahoo.com Web address: http://www.smusd.org/Domain/410

Number Paid staff n/a Number volunteer staff n/a

Geographic Area Served: Northeast San Marcos

Describe your organization in the space below):

Knob Hill Elementary Art Docent Program is designed to supplement the current curriculum with both art history and practical application of art techniques that are currently not part of the elementary school's daily schedule. Knob Hill Elementary is classified as a Title I school, meaning that we have a larger portion of socially and economically disadvantaged students and, therefore, qualify for federal funds that supplement Language Arts and Math. At this time, students at Knob Hill do not have access to formal Art classes, so the Art Docent Program attempts to provide additional art studies to students throughout the year. At the end of each school year, with the help of the Parent Teacher Organization, the Art Docent Program holds an Art Walk, which is an opportunity for each class to present an art project that showcases the skills that they learned throughout the school year to parents, friends, and other members of the community.

Since the school's art program is based solely on parent/community volunteers, we must adjust the classes and projects based on the time and commitment each parent can give. Unfortunately, this causes inequality in which some classes receive more lessons than others because they receive more volunteers than others. The Art Docent Program attempts to fill those gaps by involving parents and community members in the art education for all students at Knob Hill Elementary. The school district supplies the basic materials, like construction paper and tempera paint, but anything above and beyond the basic supplies are donated either by the teacher or the parent who is teaching the art lesson.



Describe the project seeking grant funding: *(Please use font size 10 point or larger)*  
*[Discuss its goals, your plan to carry out the project, project timeline and readiness, proposed venue and target audience, whether this is a paid or free event. Please include how this event will promote San Marcos.]*

The Art Docent Program's primary goal is to provide all students at Knob Hill Elementary with a foundation in art that will give them the confidence to enroll in Art in middle school, in community classes, or to just go home and be creative with what is on hand. Because we are located in a lower socio-economic area of San Marcos, we know that this might be the only time a student gets to use paint or other mediums such as pastels or clay.

There are three major projects for each grade and we ask that each volunteer docent be willing to commit to teaching these lessons in their chosen class. The docent is given all the tools the project needs and is asked to schedule a time with the teacher. While we know three lessons for a year doesn't sound like much, it is a time crunch to make sure they happen regardless. Volunteers are encouraged to come in as often as the teacher will allow and give additional lessons in Art History and specific art techniques.

Grant funds will be used to supplement our basic program by providing mediums that the school, teacher, or parents do not have the funds to purchase. We will still be using lessons that apply techniques like shading and color gradient, but with added high quality tools like canvas or specialty papers. The culmination of the skills acquired throughout the year will still be presented in our annual Art Walk. The teacher will display a final project that will showcase the students' creativity and art skills. During the school day, the students get a chance to view the other classes' art by taking part in an Art Walk through the school. When the class comes back to their classroom, they will have time to reflect and comment on the art of their peers. There is also a viewing period for the parents and community after school. The Art Walk is scheduled to be held for the 2016-2017 school year on April 28, 2017 at Knob Hill Elementary from 5pm to 8pm. This Art Walk is free to all parents, friends, and surrounding community members.

It is clear to us that the city of San Marcos and the community at large has everything to gain from students who have been given the opportunity to excel in Academics, but also Fine Arts. When a student is given the tools to study Literature, Mathematics, and Humanities, we believe we are producing an accountable citizen for our community.

Community Support:

*[Please describe actions that indicate active community support for this event. Provide details of in-kind or cash contributions. Describe additional funding sources for the event if applicable. Describe any steps already taken to get additional funds or in-kind support for this event.]*

As mentioned before, due to the lower socio-economic status of our surrounding area, we do not rely on cash or in-kind contributions. We ask for parent volunteers, which, in itself, is hard because many of our students come from families where both parents work.

In the past, the Art Docent Program has had supplies, like new paint brushes or specialty paints, purchased by our Parent Teacher Organization. For this grant, a list of materials was put together including both consumables and items that would last over the years. The Parent Teacher Organization was kind enough to offer to pay for the non-consumables if the Knob Hill Art Docent Program was awarded the grant money.

An attachment of materials and fees has been provided.

## Project Budget

### Project Income:

#### Donated Income:

Individual contributions	<u>n/a</u>
Business/Corporate Contributions	<u>n/a</u>
Other Government grants	<u>n/a</u>
Foundation Grants	<u>n/a</u>
Other grants	<u>Knob Hill Elementary PTO \$1,192.31</u>

#### Earned Income:

Admission/Ticket Sales	<u>n/a</u>
Other	<u>n/a</u>

In-kind contributions	<u>n/a</u>
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San Marcos Art and Cultural Grant request	<u>\$1,234.62</u>
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TOTAL INCOME:	<u>\$2,427.03</u>
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### Project Expenses:

Administrative Personnel	<u>n/a</u>
Artistic Personnel	<u>n/a</u>
Program/Production/Exhibition Cost	<u>n/a</u>
Facility Rental	<u>n/a</u>
Artist Fees	<u>n/a</u>
Promotion/Marketing Costs	<u>n/a</u>
Office Supplies and Materials	<u>n/a</u>
Other	<u>n/a</u>

Total Project expenses:	<u>\$2,427.03</u>
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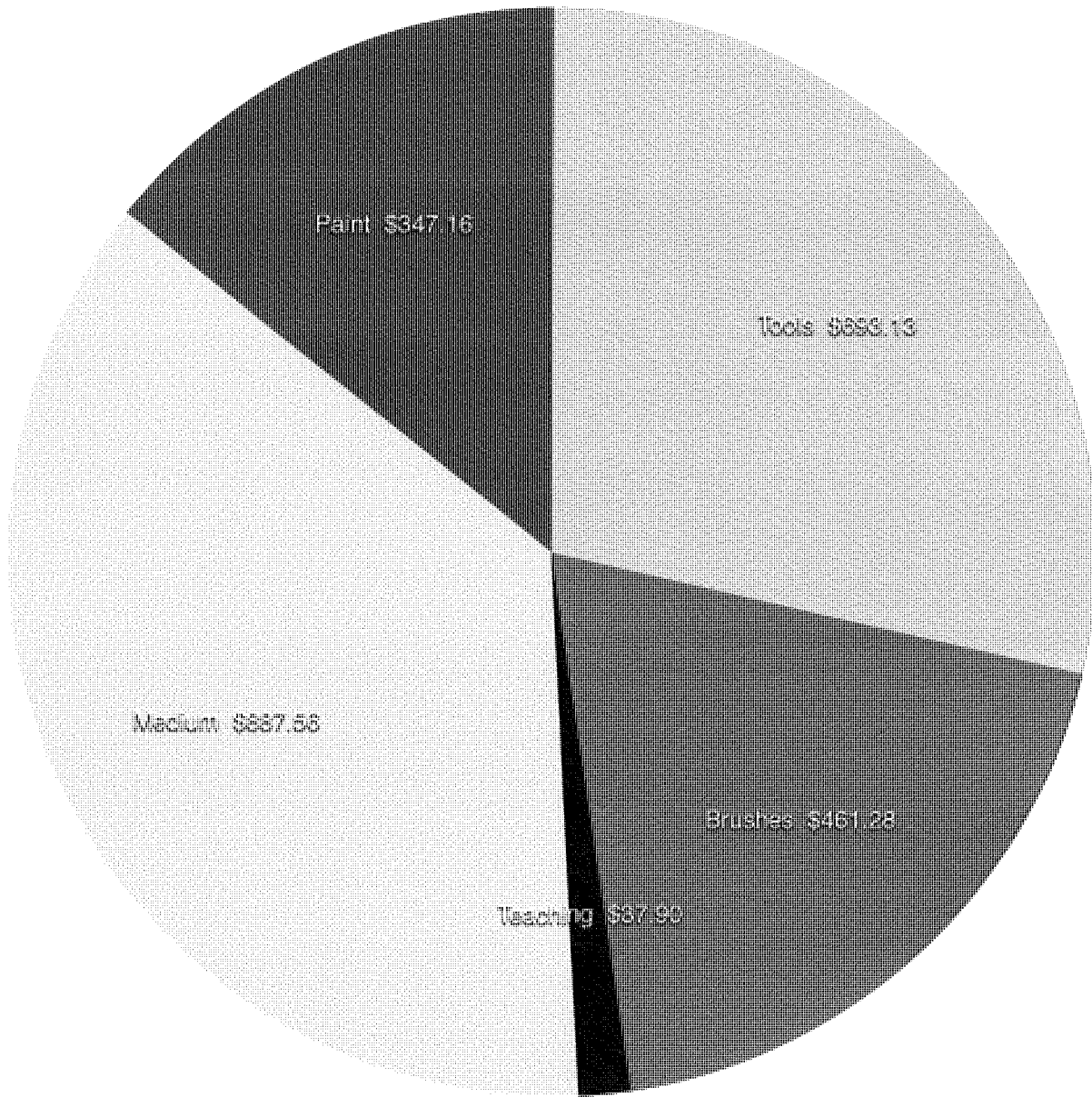
Higher consideration will be given to those applicants having matching funds.

# List of Materials

Name	Quantity	Cost	Total Cost	Category	Blick order#
Artist Color Wheel Pocket 5 1/8"	36	\$2.84	\$102.24	Tools	C04951-0000
Artist Color Wheel regular	2	\$5.14	\$10.28	Tools	C04915-1093
Roylco Rubbing Plate Sets (Organics)	2	\$9.37	\$18.74	Tools	C61112-1090
Roylco Rubbing Plate Sets (Animal Skins)	2	\$9.42	\$18.84	Tools	C61112-6000
Roylco Rubbing Plate Sets (Optical Illusions)	6	\$9.42	\$56.52	Tools	C611112-9000
StackRak	3	\$101.99	\$305.97	Tools	C51324-0000
Student Modeling Tool Canister	2	\$42.43	\$84.86	Tools	C30387-1001
Princeton Catalyst Contours (Shape c-21)	4	\$2.99	\$11.96	Tools	C03422-7021
Princeton Catalyst Contours (Shape c-22)	4	\$2.99	\$11.96	Tools	C03422-7022
Princeton Catalyst Contours (Shape c-23)	4	\$2.99	\$11.96	Tools	C03422-7023
Princeton Catalyst Contours (Shape c-64)	4	\$2.99	\$11.96	Tools	C03422-7564
Princeton Catalyst Contours (Shape c-63)	4	\$2.99	\$11.96	Tools	C03422-7563
Princeton Catalyst Contours (Shape c-61)	4	\$2.99	\$11.96	Tools	C03422-7561
Princeton Catalyst Contours (Shape c-82)	4	\$2.99	\$11.96	Tools	C03422-8382
Princeton Catalyst Contours (Shape c-81)	4	\$2.99	\$11.96	Tools	C03422-8381
Crayola Series 1121 Camel Hair #8	48	\$1.90	\$91.20	Brushes	C05142-1008
Crayola series 1000 Taklon Water Color #7	36	\$1.86	\$66.96	Brushes	C05138-1007
Dynasty Round Assortment (Sapphire)	2	\$75.78	\$151.56	Brushes	C05197-0729
Dynasty Flat Assortment (sapphire)	2	\$75.78	\$151.56	Brushes	C06003-0729
Art Display Cards Color	1	\$17.95	\$17.95	Teaching	C68615-1004
Art is Fundamental	1	\$19.95	\$19.95	Teaching	C71782-1001
Creative Paperclay (16oz)	16	\$10.79	\$172.64	Medium	C33230-1006
Sargent Art Sculpt IT!	6	\$49.90	\$299.40	Medium	C33269-2009
Pacon DecoPuffs assorted	12	\$4.10	\$49.20	Medium	C11302-0000
Fredrix Canvas Pads 9"x12"	12	\$6.15	\$73.80	Medium	C08908-1003
Blick Edu-Painting Panel Class Pack 6"x6"	6	\$13.05	\$78.30	Medium	C13618-1066
Blick Medium Weight Canvas Roll	2	\$66.60	\$133.20	Medium	C07309-1663
Pacon Tracing Paper Reams	2	\$29.36	\$58.72	Medium	C10237-1023
Stathmore 400 Series Gray Scale Pastel	2	\$11.15	\$22.30	Medium	C10810-1006
Cray-Pas Oil Pastels 12 colors	65	\$1.43	\$92.95	Paint	C20013-1219
Cray-Pas Oil Pastels 25 colors	5	\$3.29	\$16.45	Paint	C20013-2509
Cray-Pas Oil Pastel Multicultural	5	\$6.44	\$32.20	Paint	C20012-1129
Street Stix Pavement Pastels	2	\$48.20	\$96.40	Paint	see <a href="http://blick.com">blick.com</a>
Blickrylic 6-pack of pints Basic	2	\$27.29	\$54.58	Paint	C00711-1049
Blickrylic 6-pack of pints Mixing	2	\$27.29	\$54.58	Paint	C00711-1039
		<b>Sub-Total</b>	<b>\$2427.03</b>		

Name	Quantity	Cost	Total Cost	Category	Click order#
			\$693.13	Tools	
			\$461.28	Brushes	
			\$37.90	Teaching	
			\$887.56	Medium	
			\$347.16	Paint	
Non-Consumables (Tools, Brushes & Teaching)			<b>\$1192.31</b>		
Consumables (Medium & Paint)			<b>\$1234.72</b>		

Distribution of Funds



Certification Page

Is your organization incorporated as a non-profit organization? n/a

If  
"YES" Date of incorporation as a non-profit: \_\_\_\_\_  
Federal Tax ID#: \_\_\_\_\_

If  
"NO" Name of sponsoring organization: Knob Hill Elementary PTO  
Its Federal Tax ID#: 33-0317522

We certify that the information contained in this application, and its attachments, is true and correct to the best of our knowledge. We also hereby certify that our organization is in compliance with all State, Federal and Local laws regarding licensing and employment practices.

Jessica LePine Lead Art Docent Jessica LePine  
Signature and title of individual preparing the application form Print Name

AND

Heather L. DeVine Knob Hill PTO Co-President Heather L. DeVine  
Signature and title of President or authorized officer Print Name

Return Application to:

City of San Marcos  
Attn: San Marcos Community  
Foundation 1 Civic Center Drive  
San Marcos, CA 92069

Or by email to: [mgordon@san-marcos.net](mailto:mgordon@san-marcos.net)

**Due Date: WEDNESDAY, APRIL 6, 2016 BY 5:30 P.M.**

## **List of Board of Directors:**

**Jessica LePine - Resident of San Marcos with children attending Knob Hill Elementary**

**Jessica Gang - Resident of San Marcos with children attending Knob Hill Elementary**

**Alicia Byrne - Resident of San Marcos with children attending Knob Hill Elementary**

**Amy Sannella - Resident of San Marcos and Vice Principle of Knob Hill Elementary**

**Internal Revenue Service**

**Date:** August 28, 2006

KNOB HILL PTO  
1825 KNOB HILL ROAD  
SAN MARCOS CA 92069-3301 250

**Department of the Treasury**  
**P. O. Box 2508**  
**Cincinnati, OH 45201**

**Person to Contact:**  
MS. K. HILSON ID# 31-07340  
Customer Service Representative  
**Toll Free Telephone Number:**  
877-829-5500  
**Federal Identification Number:**  
33-0317522

Dear Madam:

This is in response to your request of August 28, 2006, regarding your organization's tax-exempt status.

In February 1995 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under section 509(a)(2) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE  
Customer Account Services



# Charles Carr

April 4, 2016

Re: San Marcos Community  
Foundation Arts & Culture Grant

San Marcos Community Foundation  
City of San Marcos  
1 Civic Center Drive, San Marcos CA 92069



President/Co-founder



Contributor



Contributor



News & Reviews Editor

Dear San Marcos Community Foundation board members,

Thank you immensely for considering our organization, Art Animates Life, for a San Marcos Community Foundation Arts & Culture grant for the 2016 calendar year.

If we're so fortunate, your grant will make a tangible and lasting contribution to our cultural environment by greatly helping to expand local access to an art form that is increasingly moving beyond the financial means of many families and average citizens.

Sincerely,

Charles Carr (Caratti)  
President, Art Animates Life, Inc.

# Charles Carr

April 4, 2016

City of San Marcos  
c/o San Marcos Art & Cultural Grant Program  
1 Civic Center Drive  
San Marcos, CA 92069



President/Co-founder



Contributor/Features Writer



Columnist/Features Writer



News & Reviews Editor/Columnist

Dear Sir or Ma'am,

Below is a list of **Art Animates Life** board members including residency information as part of our organization's application for a 2016 **San Marcos Community Foundation Arts & Culture Grant**.

**Charles Caratti**

(president) lives in Valley Center but over the past 20 years has penned many newspaper columns featuring San Marcos which have appeared in 'The North County Times,' 'The Californian,' and 'The Union-Tribune.'

**Marcelle Caratti**

(vice president) lives in Valley Center but contracts through San Marcos' Pathways Academy (292 East Barham Drive) as a music teacher.

**Peter Bunn**

(board member) lives in San Marcos (3535 Linda Vista Dr.)

**Daniel Geiszler**

(board member) lives in San Marcos (1135 Via Vera Cruz)

**Alex Caratti**

(secretary/treasurer) lives in San Marcos (1135 Via Vera Cruz)

Thank you very much!

Charles Carr (Caratti)  
President, Art Animates Life, Inc.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 13 2014**

ART ANIMATES LIFE INC  
C/O A CHARLES CARATTI  
30497 LILAC RD  
VALLEY CENTER, CA 92082

Employer Identification Number:  
46-3620003  
DLN:  
17053276322043  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
August 08, 2013  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

**City of San Marcos**  
**Arts and Cultural Grant Application 2016**

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Grant request: \$ 2,000

Total Program Budget: \$ 5,500

Name of Organization: Art Animates Life, Inc.

Contact Person Charles Caratti Title President

Organization Address 30497 Lilac Road, Valley Center, CA 92082

Phone: 760-749-8229 Fax: n/a

Email: charles@carrfamily.com Web address: www.artanimateslife.org

Number Paid staff 0 Number volunteer staff 100+

Geographic Area Served: San Marcos-centric, but drawing from all of San Diego North County and beyond

Describe your organization in the space below):

Art Animates Life, along with its theatrical offshoot, North County Players, produces live stage productions and other events to benefit local nonprofits and members of the community on both sides of the curtain.

Over the past decade Art Animates Life events have benefitted many essential charities including Charity Wings Art Center (San Marcos), the San Marcos VFW's Veterans' Relief Fund, the San Marcos Historical Society, The Escondido Arts Partnership, The Park Avenue Center, Paradise Community Services, PowPAC, and the San Marcos VFW, among others.

Art Animates Life's founder and current president is Charles Carr, currently a writer for the Union-Tribune, the Californian, the North County Times, and many others, who has penned literally thousands of bi-lined articles, columns, and features, often specifically focused on San Marcos area events and issues.

Describe the project seeking grant funding: *(Please use font size 10 point or larger)*

*[Discuss its goals, your plan to carry out the project, project timeline and readiness, proposed venue and target audience, whether this is a paid or free event. Please include how this event will promote San Marcos.]*

The project for which we're requesting a SMCF grant would facilitate two productions in the 2016 calendar year:

First, we will reprise performances of our original production, "Passage Into Fear," marking the centenary of World War I. Originally presented in partnership with CSU San Marcos, the San Marcos Arts Council, and the San Marcos Historical Society, this year's shows will benefit several San Marcos nonprofits including the North County Food Bank, Casa de Amparo (child abuse prevention center), and the San Marcos VFW's Veterans' Relief Fund.

A unique 'coding' system we have created for 2016 productions will allow ticket purchasers to donate a significant portion of their already-low ticket price (\$5.00 for general, slightly less for seniors/children/military) to several local charities during the checkout process. Beneficiary organizations are welcome to take as large a role as they wish in generating revenue for their organization -- or they can focus on doing the important work they do for our community and accrue donations automatically.

Second, we will be staging our annual holiday production. This year's show is a brand new, original adaptation of "It's a Wonderful Life" with inspiration from Dickens' "A Christmas Carol" titled "It's a Wonderful Christmas Carol." Our beneficiaries will primarily be San Marcos area nonprofits which provide assistance to struggling families.

Art Animates Life events promote tourism and economic development by advancing the ideal of a vibrant, grassroots art community that is well integrated with governmental and other social institutions.

Donations from entities and individuals allow us to both maximize returns to our beneficiaries and keep ticket prices extremely low.

Art Animates Life production ticket prices are typically 1/2 or 2/3 LESS than would normally be charged for productions of comparable quality while providing a creative crucible that allows new artists to work side-by-side with seasoned pros in real world on-stage environments.

Roughly 1,000 people are directly served but, considering widespread social network penetration and ad buys (Facebook, The Reader, San Diego Magazine, The Paper, 92078, SHARE, et al.), and deep saturation with banners and flyers, the effective reach is many times larger.

No member of Art Animates Life receives payment in any form, including actors and production team members.

A grant from the San Marcos Community Foundation would be prominently noted in all press releases and on distributables including banners, flyers, show programs, and other promotional materials.

#### Community Support:

*[Please describe actions that indicate active community support for this event. Provide details of in-kind or cash contributions. Describe additional funding sources for the event if applicable. Describe any steps already taken to get additional funds or in-kind support for this event.]*

We have created what we believe to be a unique and highly beneficial operating model in which we have built key trust relationships with prominent local business owners and franchise managers, primarily in the food service industry (McDonalds, Chick-fil-A, FroYo Love, Chipotle, Noodles & Company, Roebeck's, Ryan's Coffee, and others) who have in the past provided large quantities of gift coupons and special offers that we are then able to offer as special incentives to encourage ticket sales.

Over the past decade, Art Animates Life productions has raised tens-of-thousands of dollars for North County San Diego area disaster relief, an arts nonprofit, a municipal gallery, a community outreach center, an historical society, a veterans relief fund, several struggling community theaters, and more. Thousands of Southern California residents have attended North County Players shows.

Our model benefits the greater community in five key ways:

- 1) Offers financial support for essential North County charities.
- 2) Provides excellent live theater at greatly reduced ticket prices.
- 3) Never charges a 'pay-to-play' fee of ANY kind, further enabling every member of the acting and creative community the opportunity to participate regardless of financial situation.
- 4) Produces shows that are not only entertaining but educative and historically significant.
- 5) Finally, Art Animates Life is a complete production entity that owns its own lights, sound, sets, props, costumes, video projection, and more. As a result we are able to stage events at venues which would not otherwise be able to (e.g., a municipal gallery, an arts center in an industrial district, a nearly 100-year-old community theater, etc.) or rent a fully-purposed local venue, if price fits our stringent budget guidelines.

A primary goal is to nurture and grow a cherished American art form by helping to ensure it remains accessible to ALL members of the community, regardless of personal means. Every family should be able to experience the unique wonder of live theater.

## Project Budget

### Project Income:

#### Donated Income:

Individual contributions	400
Business/Corporate Contributions	0
Other Government grants	0
Foundation Grants	0
Other grants	0

#### Earned Income:

Admission/Ticket Sales	2500 (estimate)
Other	600 (concession sales)

In-kind contributions	0
-----------------------	---

San Marcos Art and Cultural Grant request	2,000
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TOTAL INCOME:	5500
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### Project Expenses:

Administrative Personnel	0
Artistic Personnel	0
Program/Production/Exhibition Cost	800
Facility Rental	3700
Artist Fees	0
Promotion/Marketing Costs	600
Office Supplies and Materials	50
Other	600 (sets, props, concessions)

Total Project expenses:	5750
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Higher consideration will be given to those applicants having matching funds.



### Certification Page

Is your organization incorporated as a non-profit organization? yes

If "YES"

Date of incorporation as a non-profit: Oct. 2013

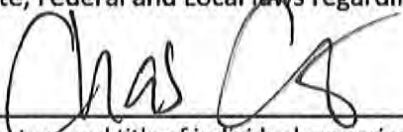
Federal Tax ID#: 46-3620003

If "NO"

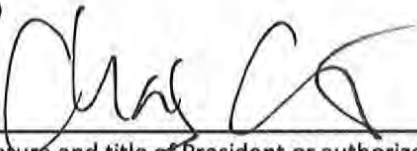
Name of sponsoring organization: \_\_\_\_\_

Its Federal Tax ID#: \_\_\_\_\_

We certify that the information contained in this application, and its attachments, is true and correct to the best of our knowledge. We also hereby certify that our organization is in compliance with all State, Federal and Local laws regarding licensing and employment practices.

  
\_\_\_\_\_  
Signature and title of individual preparing the application form Charles Caratti Print Name

AND

  
\_\_\_\_\_  
Signature and title of President or authorized officer Charles Caratti Print Name

Return Application to:

City of San Marcos  
Attn: San Marcos Community Foundation  
1 Civic Center Drive  
San Marcos, CA 92069

Or by email to: [mgordon@san-marcos.net](mailto:mgordon@san-marcos.net)

**Due Date: WEDNESDAY, APRIL 6, 2016 BY 5:30 P.M.**



**City of San Marcos**  
**Arts and Cultural Grant Application 2016**

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Grant request: \$3,500

Total Program Budget: \$40,000

Name of Organization: California State University San Marcos Foundation

Contact Person: Lauren Tucker

Title: Director of Corporate and Foundation Relations

Organization Address 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096

Phone: 760-750-4400

Fax: 760-750-3240

Email: ltucker@csusm.edu

Web address: www.csusm.edu/giving

Number Paid staff: 0

Number volunteer staff : 0

Geographic Area Served: North San Diego and Southwest Riverside Counties

Describe your organization in the space below):

California State University San Marcos focuses on the student as an active participant in the learning process. [As a Carnegie classified "community engaged" university](#), CSUSM students work closely with a faculty whose commitment to sustained excellence in teaching, research, and community partnership enhances student learning. The university offers rigorous undergraduate and graduate programs distinguished by exemplary teaching, innovative curricula, and the application of new technologies. CSUSM provides a range of services that respond to the needs of a student body with diverse backgrounds, expanding student access to an excellent and affordable education. As a public university, CSUSM grounds its mission in the public trust, alignment with regional needs, and sustained enrichment of the intellectual, civic, economic, and cultural life of our region and state.

Founded in 1989, California State University San Marcos is the 20<sup>th</sup> campus to be established in the CSU system. For over 25 years, thanks to a groundswell of community support, there is no other university so singularly focused on the people and communities of North San Diego and Southwest Riverside Counties. Each day we put ingenuity to work to serve our students better, to spur regional economic growth and to forge partnerships for the common good.

**Describe the project seeking grant funding: (Please use font size 10 point or larger)**

***[Discuss its goals, your plan to carry out the project, project timeline and readiness, proposed venue and target audience, whether this is a paid or free event. Please include how this event will promote San Marcos.]***

California State University San Marcos engages the support and advice of faculty, staff, students and the community in developing Arts & Lectures: a series of 4-8 evening events each semester including lectures across various fields, film/video screenings, visual art talks, dance and theatre performances, music concerts, book readings and more. California State University San Marcos Foundation seeks \$3,500 to fund the 2016-2017 Arts & Lectures Signature Event.

Arts & Lectures (A&L) builds community by bringing diverse groups of people together. The committee is comprised of San Marcos community members and CSUSM faculty, staff and students. Events are curated through a call for proposals at the end of each semester to select the events for the following semester. Proposals are welcome from any community member or group who would like to apply. The Arts & Lectures Committee chooses events based on their relevance to the mission of the program, campus and community impact, potential for a broad appeal to a diverse audience, the scope of appeal of the event, and outreach, collaboration, or co-sponsorship on campus and/or with the local community. The number of events is determined by Arts & Lectures' academic year funding from the department of Instructionally Related Activities on campus. Arts & Lectures provides the speaker or artist stipend, space for the event at CSUSM, and publicity for the event in a semester brochure and on community website postings and social media. A&L aspires to keep events free of charge for students and children under age 12. If necessary to supplement the cost of the event, faculty, staff and community members are charged a nominal fee of no more than \$15.

Since its inception, this series has become an integral part of campus life and offers eye-opening perspectives on multiple topics, issues, and disciplines by bringing in exceptional guests who are experts in various fields creatively and intellectually. Reaching over 4000 people each year, the program not only supplements and complements curricular needs but it also enriches cultural life on the campus and within the community.

The 2017 Arts & Lectures Signature event will be a lecture by Dr. Alfredo Quinones-Hinojosa entitled: Becoming Dr. Q: My Journey from Migrant Farm Worker to Brain Surgeon. Dr. Quinones-Hinojosa is a world renowned neurosurgeon and neuroscientist who leads cutting-edge research to cure brain cancer. From his impoverished childhood in the tiny village of Palaco, Mexico, to his harrowing border crossing and his transformation from illegal immigrant to American citizen and gifted student at the University of California at Berkeley and at Harvard Medical School, Dr. Q's life is a testament to persistence, hard work, the power of hope and imagination, and the pursuit of excellence. March 2017 will mark the 20th anniversary of the statue installation and naming of Cesar Chavez Plaza at CSUSM. This Arts & Lectures signature event will cap a week-long celebration to include presentations from artists, Chávez family members, long-time United Farm Workers organizers; documentary and film discussion; panel discussions on immigration, the Dream Act, and migrant labor conditions; cultural events for the campus and surrounding community.

Arts & Lectures goals are to inspire, motivate, and support learning for students and the community. It brings the community onto campus to engage in artistic, cultural and scholarly activities, discussions, and debates and provides access and promotion to San Marcos for events that might not otherwise have been offered to the region.

**Community Support:**

***[Please describe actions that indicate active community support for this event. Provide details of in-kind or cash contributions. Describe additional funding sources for the event if applicable. Describe any steps already taken to get additional funds or in-kind support for this event.]***

The Arts & Lectures Advisory Committee is composed of faculty, staff, and students from across the community. Its primary mission is to promote and enable a fair and equitable proposal process that ensures an exceptional annual series filled with culturally diverse events presented by professionals and experts in their respective fields. A&L events support CSUSM's mission by contributing to the strategic priorities of academic excellence, student life, campus climate, community partnerships, and educational equity. As CSUSM continues to grow, the committee also provides recommendations to the administration for the sustained development of the Arts & Lectures program that upholds the values of CSUSM.

Arts & Lectures continues to bring recognition and be supported by San Marcos's award-winning community. In April of 2015 Arts & Lectures featured *Transnational Labor: A Struggle Within the Struggle* presented by Dolores Huerta. Dolores Huerta is one of the most influential civil rights and labor activists in the U.S. She cofounded the United Farm Workers with Cesar Chavez advocating for farm workers in this country. This event was partially funded by Palomar College and received local television coverage by KUSI-TV.

In fall of 2015 Arts & Lectures featured two events curated solely by the local community. *Time Capsule of Music* presented by Howard Anton Duncan, a San Marcos native, and his company performed swing, ballads, blues and early rock and roll on a musical journey through the decades within the historical context of events from the Great Depression era, FRD's "New Deal" legislation and the atomic bomb to times of economic prosperity in the postwar U.S. This event was attended by over 200 San Marcos community members and featured in the September edition of SHARE San Marcos.

Beginning in 2017-2018 Arts & Lectures at CSU San Marcos will seek to be self-sustaining. Sponsorships, community support, and ticket sales are critical to the continued success of Arts & Lectures. There is a comprehensive list of sponsorship packages on the A&L website. Previous sponsors include ViaSat, CSUSM Extended Learning, and Stone Brewery. A&L encourages co-sponsorships among campus entities, as well as leveraging existing and new partnerships with community organizations. The program will continue to seek outside support for this longstanding culturally enriching program. Support from the San Marcos Community Foundation can help Arts & Lectures continue to fulfill the role as a leader in arts and educational outreach for the City of San Marcos.

## Project Budget

### Project Income:

#### Donated Income:

Individual contributions	\$ 30,000 (Instructionally Related Activities)
Business/Corporate Contributions	\$ 2,400
Other Government grants	\$ 0
Foundation Grants	\$ 0
Other grants	\$ 0

#### Earned Income:

Admission/Ticket Sales	\$ 4,000
Other	\$ 0

In-kind contributions \$ 100

San Marcos Art and Cultural Grant request \$ 3,500

**TOTAL INCOME:** \$ 40,000

### Project Expenses:

Administrative Personnel	\$ 500 (Student assistant)
Artistic Personnel	\$ 0
Program/Production/Exhibition Cost	\$ 3,400
Facility Rental	\$ 1,000
Artist Fees	\$ 31,500
Promotion/Marketing Costs	\$ 3,000
Office Supplies and Materials	\$ 300
Other	\$ 300

**Total Project EXPENSES:** \$ 40,000

Higher consideration will be given to those applicants having matching funds.



## CSUSM FOUNDATION BOARD OF DIRECTORS

### **Helen Adams**

*San Diego Area Managing Partner, Haskell & White LLP*

### **Luanne Bas**

*Fundraising Committee Chair*

*Retired Community Leader*

### **Dan Calac, M.D.**

*Medical Director of the Indian Health Council*

### **Alex Caratti, '16- San Marcos Community Member**

*CSUSM Student*

### **Maryann Edwards**

*Council Member, City of Temecula*

### **John Fortune, '02- San Marcos Community Member**

*Accountant, MiraCosta College*

### **Jon Fredricks- San Marcos Community Member**

*President of Welk Resort Group*

### **Edwin D. (Ed) Fuller**

*Marketing Committee Chair*

*President, Laguna Strategic Advisors, LLC*

### **Ron Gerevas- San Marcos Community Member**

*Retired Heidrick & Struggles*

### **Linda Hawk, Ed. D. - San Marcos Community Member**

*Foundation Board Secretary/Treasurer*

*Vice President, Finance and Administrative Services, CSUSM*

### **Karen S. Haynes, Ph.D.- San Marcos Community Member**

*President, CSUSM*

**Neal Hoss**- *San Marcos Community Member*  
Foundation Board Executive Director  
*Vice President, University Advancement, CSUSM*

**MajGen Anthony (Tony) Jackson**  
*US Marine Corps, Retired*

**Suzanne Moineau, Ph.D., CCC/SLP**- *San Marcos Community Member*  
*CSUSM Associate Professor*

**Thomas O. McGurn**  
*Retired Corporate Executive*

**Anthony J. Pack**  
*Retired Community Leader*

**Joshua Pack**- *San Marcos Community Member*  
*Managing Director, Fortress Investment Group, LLC*

**Jack Raymond**  
Foundation Board Chair  
*Chairman and CEO, Raymond Companies*

**Toni Ritchey** - *San Marcos Community Member*  
*Attorney, Fischer & Ritchey, LLP*

**Esther Stearns**  
*Financial Services Executive*

**Christian F. Tresse**  
Finance and Investment Committee Chair  
*Vice President, Financial Advisor and Principal, Bernstein Global Wealth Management*

**Steve Wagner**- *San Marcos Community Member*  
*Co-Founder and President, Stone Brewing Co.*

#### **Finance and Investment Committee Members**

**Bennett Cherry, Ph.D.** - *San Marcos Community Member*  
*Associate Professor of Entrepreneurship, College of Business Administration, CSUSM*

**Taylor H. Sutherland**  
*Relationship Manager, Halbert Hargrove*

## Marketing Committee Member

**Glen Brodowsky, Ph.D.** - *San Marcos Community Member*  
*Professor of Marketing, College of Business Administration, CSUSM*

## Certification Page

Is your organization incorporated as a non-profit organization? Yes

If "YES"

Date of incorporation as a non-profit: June 4, 2009


Federal Tax ID#: 80-0390564

If "NO"

Name of sponsoring organization: \_\_\_\_\_

Its Federal Tax ID#: \_\_\_\_\_

We certify that the information contained in this application, and its attachments, is true and correct to the best of our knowledge. We also hereby certify that our organization is in compliance with all State, Federal and Local laws regarding licensing and employment practices.

 Director, Corp. + Foundation Relations Lauren Tucker  
Signature and title of individual preparing the application form Print Name

AND

 Vice President & Exec Dir. Neal Hoss  
Signature and title of President or authorized officer Print Name

Return Application to:

City of San Marcos  
Attn: San Marcos Community Foundation  
1 Civic Center Drive  
San Marcos, CA 92069

Or by email to: [mgordon@san-marcos.net](mailto:mgordon@san-marcos.net)

**Due Date: WEDNESDAY, APRIL 6, 2016 BY 5:30 P.M.**



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUN 04 2009**

CALIFORNIA STATE UNIVERSITY SAN  
MARCOS FOUNDATION  
333 S TWIN OAKS VALLEY RD  
SAN MARCOS, CA 92096-0001

Employer Identification Number:  
80-0390564

DLN:  
17053118042049

Contact Person:  
TRACY P DORNETTE

ID# 31330

Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
June 30

Public Charity Status:  
170(b)(1)(A)(iv)

Form 990 Required:  
Yes

Effective Date of Exemption:  
No

Contribution Deductibility:  
Yes

Addendum Applies:  
No

RECEIVED

JUN 09 2009

CSU San Marcos  
Foundation

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

CALIFORNIA STATE UNIVERSITY SAN

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is fluid and cursive, with the first name "Robert" and last name "Choi" clearly distinguishable.

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC

Letter 947 (DO/CG)

## Winter Quarter 2016-Funding Recommendation Worksheet

Asset Balance on 6/30/2015:	\$1,231,488
San Marcos- Now and Forever Funds for Current Grantmaking FY 2015-2016:	\$400
Available for Distribution for FY15-16:	\$49,276-\$61,594
Total FY15-16 Distributions Year to Date:	\$36,612.57
Total Remaining Funds for Quarter if Awarding Grants at 4% of Assets Available:	\$12,663
Total Remaining Funds for Quarter if Awarding Grants at 5% of Assets Available:	\$24,981

Name	Requested Amount	Type	Name of Project	Summary of Project	GFC Funding Recommendation
Fraternity House	\$5,281.97	Regular	San Marcos Home Upgrades and Repairs	To replace broken and inefficient appliances that are used at its facility caring for very low income or homeless individuals disabled by HIV/AIDS. Serves 12-15 San Marcos residents.	
Palomar College Foundation	\$5,279.60	Regular	Bridge to Success	To provide a suite of programs through its Bridge to Success Program for underserved students. Serves 140-160 San Marcos residents.	
Boys & Girls Club of San Marcos	\$5,000.00	Regular	Civic Engagement Project	To fund field trips, community service supplies and activities through its Civic Engagement Project. Serves 500 San Marcos residents.	
Partnerships with Industry	\$5,000.00	Regular	Employment Services	To provide San Marcos residents with intellectual or developmental disabilities with workforce training, support, and placement. Serves 11 San Marcos residents.	
Miracle Babies	\$5,000.00	Regular	Miracle Babies Family Assistance Program	To provide services to families with an infant in the NICU. Serves 60 San Marcos residents.	
<b>Total Grants Requested</b>			<b>\$25,561.57</b>		



Project Name: Fraternity House - San Marcos Home Upgrades and Repairs		Total # of people served: 32	Amount Requested: \$5,281.97
Date Submitted: 4/5/16		Total # of San Marcos residents served: 12-15	
Non-Profit Organization Name and Address, Website Fraternity House, Inc. 20702 Elfin Forest Road Escondido, CA 92029 <a href="http://www.fraternityhouse-inc.org">www.fraternityhouse-inc.org</a>		Contact Person – Name, Title & Phone, email Michael Lawson Executive Director 760-736-0292 x 101 <a href="mailto:michael@fraternityhouse-inc.org">michael@fraternityhouse-inc.org</a>	
<p><b><u>Briefly describe your request for funds (to be expanded upon in narrative for regular grant):</u></b></p> <p>Fraternity House is requesting funding for appliances to improve efficiency and replace broken/burnt out items. We are in dire need of a new washer and dryer, vacuum and our deep freezer no longer stays cold at our San Marcos home, Fraternity House. During our recent SDG&amp;E energy audit, they highly recommended we upgrade our washer and dryer. Overall, if we can improve our efficiency, a portion of the operating funding we have been putting to electricity, water and appliance repair could be put toward groceries, household supplies and medical gloves. Specifically, this request will provide 1(one) set high capacity (twin load), energy efficient washer and dryer set with hook-up kits (\$3,675.93), 1(one) deep freezer (\$849.99), 1 (one) multi-floor surface Dyson vacuum cleaner (\$299.99). Delivery (\$69.99) and Tax (\$386.07) for a total request of \$5,281.97.</p>			
<p><b><u>Briefly describe the significance of your request to the San Marcos community:</u></b></p> <p>Fraternity House, Inc. provides San Diego County's only licensed care homes dedicated to serving men and women who are very low-income or homeless and disabled by HIV/AIDS. Since 1988 we have provided housing, meals, 24-hour care, laundry and services, organized recreation and transportation to this underserved and often overlooked population. Over the years the San Marcos Community Foundation has been a generous partner in our success, helping with our Elfin Forest home Fraternity House to include repairs/flooring, equipment and van/fuel/insurance for the Resident transportation/activity program. We greatly appreciate your support of services that ensure dignified care and housing for our neighbors in need.</p>			
Please attach the following items.		Expected date project will begin/end: 6/1/16-12/16 (and on into the future)	
<b><u>Both Mini-Grant &amp; Regular:</u></b>		Date by which funds will be expended: 6/30/16	
1. Budget for request (use SMCF Budget Worksheet)		Signature of President or Authorized Officer <u>Patrick Anderson, Board President</u> <u>4/5/16</u> Name and Title Date	
2. Annual Operating budget for the organization or unit			
3. Federal & State Tax ID numbers		Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:mgordon@san-marcos.net">mgordon@san-marcos.net</a>	
4. Board of Directors listing with affiliations			
<b><u>5. Regular Grants Only:</u></b>			
a. 1-2 page narrative			
b. First 2 pages of Federal 990			
c. Most recent year-end Statement or Audit including any management letters associated with Audit.			
d. Signature of President or Authorized Officer on Application			
e. Optional: letters of support			

**1. Budget Request (use SMCF Budget Worksheet)****SAN MARCOS COMMUNITY FOUNDATION  
Budget Worksheet**

Provide an itemized list of expenses for this project:

<u>1 high capacity (twin load), energy efficient washer/dryer set with hook-ups</u>	<u>\$ 3,675.93</u>
<u>1 upright deep freezer</u>	<u>\$ 849.99</u>
<u>1 Dyson multi-floor surface vacuum cleaner</u>	<u>\$ 299.99</u>
<u>Tax</u>	<u>\$ 386.07</u>
<u>Delivery</u>	<u>\$ 69.99</u>
<u>8 Resident Bedroom Mattresses, mattress covers and box springs</u>	<u>\$ 4,471.92</u>
<u>1 Dishwasher</u>	<u>\$ 579.97</u>
<u>1 Roof Repair</u>	<u>\$ 18,000.00</u>
<u> </u>	<u>\$</u>
<u> </u>	<u>\$</u>
<u> </u>	<u>\$</u>
<u> </u>	<u>\$</u>

**Total budget for this PROJECT:** \$ 28,333.86**Grant Request Amount:** \$ 5,281.97  
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant?

Yes

Could it be?

Fraternity House will make the purchases immediately, before the end of 2015/16 FY. Funding will be matched with additional sources that have helped with the overall house repair, maintenance and upgrade. Fortunately, we were able to secure an \$18,000 grant from the office of County Supervisor Bill Horn to repair the roof in August 2015; an urgent private family donation of a new dishwasher when that died in November 2015 and a March 2016 grant award from CECO for new mattresses, mattress covers and box springs for all 8 Resident bedroom areas! We also had the support of several local churches that came in to paint the house, both inside and out.

**Please list any other funding sources for this project.****\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$ 4,471.92	(Name of source)	County Employee's Charitable Organization (CECO)	**	C
\$ 579.97	(Name of source)	Private Family Donation	**	C
\$ 18,000.00	(Name of source)	Office of County Supervisor Bill Horn	**	CD

## 2. Annual Operating Budget for the organization

Accrual Basis

Fraternity House, Inc.  
Organizational Budget  
Fiscal Year 2015-2016

### Jul '15 - Jun 16

Ordinary Income/Expense Income Donations Income	\$ 85,000.00
Special Events	15,000.00
Grants - Govt	333,666.00
Grants - Private	101,268.00
Resident Services Income	<u>45,600.00</u>
Total Income	<u><b>580,534.00</b></u>
 Gross Profit	 580,534.00
 Expense Payroll	 338,795.00
Benefits	101,639.00
Dues, Education & Training	200.00
Household Expense	38,000.00
Insurance	14,000.00
Job Development	500.00
Newsletter/Publications	2,000.00
Office Expense	2,500.00
Permits & Licenses	1,600.00
Postage and Delivery	500.00
Professional Fees	12,000.00
Repairs and Maintenance	8,000.00
Special Event Expense	
Credit Card, Pay Pal Fees	1,000.00
Special Event Expense - Other	<u>6,500.00</u>
Total Special Event Expense	7,500.00
 Travel & Mileage	 2,500.00
Uncategorized/Misc. Expenses	5,500.00
Utilities	
Telecommunications	4,500.00
Utilities - Other	<u>28,000.00</u>
 Total Utilities	 32,500.00
 Van expenses	 <u>8,000.00</u>
 Total Expense	 <u><b>575,734.00</b></u>

Net Ordinary Income	4,800.00
Other Income/Expense	
Other Expense	
Residents' Rehabilitation Exp	<u>4,800.00</u>
Total Other Expense	<u>4,800.00</u>
Net Other Income	<u>- 4,800.00</u>
Net Income	<u><u>0.00</u></u>

### 3. Federal and State Tax ID Numbers

Fraternity House, Inc. is a federally recognized nonprofit 501(c)(3) organization; our federal tax identification is #33-0306861.

Our state tax identification # is 1615638

State Charity Registration # is CT72180



#### 4. Board of Directors listing with affiliations

##### **Fraternity House**

20702 Elfin Forest Road  
Escondido, CA 92029  
(760) 736-0292  
fax: (760) 736-0293



Fraternity House, Inc.  
Keeping Love Alive

##### **Michaelle House**

687 Riviera Court  
Vista, CA 92084  
(760) 758-9165  
fax: (760) 758-8371

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##### **BOARD PRESIDENT**

**Patrick M. Anderson** (2016-2018)

*Affiliation:* Human Resources Director (Retired)  
Fallbrook, CA 92028  
(760) 285-8043  
[pmand02@yahoo.com](mailto:pmand02@yahoo.com)

##### **VICE PRESIDENT**

**Mike Walker** (2015-2017)

*Affiliation:* Owner, AAA LiveScan,  
Carlsbad, CA 92008-1805  
(760) 434-3533  
[livescan@cox.net](mailto:livescan@cox.net)

##### **SECRETARY**

**Laura Schaefer, MSW** (2015-2017)

*Affiliation:* Social Worker (Retired)  
Encinitas, CA 92024  
(760) 753-0880  
[lauraschaefer@cox.net](mailto:lauraschaefer@cox.net)

##### **TREASURER**

**Scott Guiltner** (2016-2018)

*Affiliation:* Small Business Owner  
San Marcos, CA 92069  
(760) 207-7247  
[scott@fastnow.org](mailto:scott@fastnow.org)

**Gale McNeeley** (2015-2017)

*Affiliation:* Teacher, Writer, Performer  
Santa Maria, CA 93454  
(805) 406-4997  
[gale.mcneeley@gmail.com](mailto:gale.mcneeley@gmail.com)

**Lisa Lipsey** (2016-2018)

*Affiliation:* Coordinator, Institute Palliative Care at CSU  
San Marcos  
Escondido, CA 92027  
(760) 822-3764  
[lisathegrantwriter@yahoo.com](mailto:lisathegrantwriter@yahoo.com)

**Mary Anthony, MSW** (2015-2017)

*Affiliation:* Medical Case Manager  
Oceanside, CA 92054  
(760) 518-6997  
[mary.anthony@nchs-health.org](mailto:mary.anthony@nchs-health.org)

**Balentin Morelos** (2015-2017)

*Affiliation:* Medical Billing Specialist  
Fallbrook, CA 92028  
(760) 430-6250  
[bmorelos@cpen.med.navy.mil](mailto:bmorelos@cpen.med.navy.mil)



## 5. Regular Grants:

### a. 1-2 page narrative

The Mission of Fraternity House, Inc. is to provide warm caring homes where men and women disabled by HIV/AIDS can receive comprehensive care and services to rebuild their health and return to independent living; or where they can pass away with comfort and dignity.

Fraternity House (San Marcos), and its sister home Michaelle House (Vista) serve the sickest of the sick and the poorest of the poor of our neighbors. Our Residents' needs are as diverse as their backgrounds. The most important need is stable housing and care, with consistent access to medical and behavioral health services. Our caregiving staff, who are at a minimum Certified Nursing Assistants (CNA), support activities of daily living such as bathing, skin care, toileting and ambulation. They must accurately track and pass medications and they encourage our Residents to achieve optimal health and wellness. In addition to housing and personal care, we provide daily nutritious home-cooked meals, laundry, organized activities, and coordinated transportation to appointments.

2015-2016 has proven to be the year of necessary, urgent home repairs, larger maintenance expenses and appliance upgrades at Fraternity House. The good news: We received a renewed lease for 10 years from the County of San Diego and renewed our Conditional Use Permit with the City of San Marcos. The CECO Foundation covered the cost of eight new beds for our Resident rooms. The Office of Supervisor Bill Horn came through with \$18,000 in funding for a major roof repair and we had a donor kindly step up to replace the dishwasher when it died. Unfortunately, we have a number of appliances that are well worn and on their last leg as well as a deep freezer that completely stopped working. Most of these appliances are well over 8 years old. We are requesting funding for the remaining appliance needs: A twin-loading, high efficiency washer and dryer set, one upright deep freezer and one multi-surface vacuum cleaner. Our request totals \$5,281.97 or 18% of our Fraternity House repair and maintenance budget. **We do sincerely appreciate the opportunity to purchase one-time capital items for the house, as these types of purchases are generally not in the annual budget. Your gift of tangible appliances will support Fraternity House Residents for many years to come!!**

In the upcoming fiscal year, we expect to continue in remodel mode to bring Fraternity House much needed repairs. We will do plumbing and bathroom repairs and we have a pending request for funding going out to the Wells Fargo Foundation. We will also work with the San Diego Remodeler's Association's in-kind program and our local churches to help with these efforts.

As you know, for nearly 27 years Fraternity House, Inc. has been providing HIV/AIDS housing, care and support services. We are the 2005 recipients of the "San Diego County HIV/AIDS Excellence in Housing" Award. An honor we also received in 1999. Over the years several of our Caregivers have earned recognition from the National Association of Caregiving and our House Manager Cristal won their highest honor, "Caregiver of the Year" award in 2008. Our doors are open 24-hours a day, 7 days a week, 365 days a year. We believe the time will come when our services won't be needed, but for now, with great hope, we must continue our work. We look forward to our continued partnership with The San Marcos Community Foundation. We really need your support. Thank you for your time and consideration.



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one) ☐ **MINI-GRANT**    (Choose one) ☒ **REGULAR GRANT**

Project Name: <b>Bridge to Success</b>	Total # of people served: <b>700</b>	Amount Requested: <b>\$ 5,729.60</b>
Date Submitted: <b>2016 April 5, 2016</b>	Total # of San Marcos residents served: <b>140-160 (20%)</b>	

Non-Profit Organization Name and Address, Website <b>Palomar College Foundation 1140 West Mission Road San Marcos, CA 92069 www.palomar.edu/foundation</b>	Contact Person – Name, Title & Phone, email <b>Debbie King, Assistant Director 760-744-1150 x2735 dking1@palomar.edu</b>
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Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

One of our most successful tools for helping underserved students from San Marcos is a suite of programs that we call "Bridge to Success." We recognize that simply offering access to education is a necessary but not sufficient condition for success. For many students, there will only be success if there is a bridge that provides the academic, personal, and financial support that many underserved students need to succeed. Some students need remedial academic work in math. Others need to hone their English language skills, while still others need help with written presentation. All of this is part of Bridge to Success, and it has been a successful bridge for hundreds of students.

Briefly describe the significance of your request to the San Marcos community:

San Marcos prospers when its residents have the educational background to be productive employees in well-paying fields of endeavor. A college education is the enabling force that makes this possible, and Bridge to Success is the link that enables underserved San Marcos students to have the support and services they need to optimize their opportunities for success. Ultimately, their success becomes the community's success. College graduates are less likely to require long-term taxpayer-funded assistance, and they help create a critical mass of educated workers that in turn attracts employers who need a more sophisticated and better educated workforce.

Please attach the following items.

**Both Mini-Grant & Regular:**

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations
5. Signature of President or Authorized Officer on Application- *If using a fiscal sponsor, the signature must come from the President or an Authorized Officer of that organization.*

**6. Regular Grants Only:**

- a. 1-2 page narrative
- b. First 2 pages of Federal 990
- c. Most recent year-end Statement or Audit including any management letters associated with Audit.
- d. Optional: letters of support

Expected date project will begin/end: **6/1/2016**

Date by which funds will be expended: **5/30/2017**

Signature of President or Authorized Officer

**Richard Talamo**  
**Executive Director**

**4/5/16**

Name, Title

Date

Submit Via Mail, In Person or Via Email to:  
San Marcos Community Foundation  
c/o City of San Marcos  
1 Civic Center Drive  
San Marcos, CA 92069  
Email (PDF Format): [wkaserman@san-marcos.net](mailto:wkaserman@san-marcos.net)

**Palomar College**  
**Bridge to Success Initiative—BUDGET 2016-2017**

<b>Personnel</b>	<b>\$ 173,286.72</b>
Tutors, counselors, short-term hourly support, embedded tutors, student ambassadors, student worker support, additional counselor hours	
<b>Supplies</b>	<b>\$ 40,986.00</b>
Office supplies, instructor supplies, ESL JAM: Focus on Grammar (50 codes) USB drives for students	
<b>Operational Expenses</b>	<b>\$ 14,564.00</b>
Special activity support, registration days assistance, printing, postage, marketing & signage, folders, pens, pencils, highlighters, USB drives	
	<b>\$ 228,836.72</b>

**Bridge to Success Initiative —\* Program Enhancement Expenses**

Summer Bridge English/ESL and Math JAM sessions- San Marcos - 7 breakfasts and 7 lunches provided for 230 students across program	\$ 6,090.00
Summer Bridge ESL JAM – Evening session at San Marcos - Refreshments (food and beverage) for 28 students	\$ 635.00
Summer Bridge Student Tee Shirts Design Competition -Design Competition awards (\$200) + 400 T-Shirts custom silk screening	\$ 2,770.00
First Year Experience Program Orientations (2) / Afternoon & Evening -305 students & family members X \$10.50 food & beverage	\$ 3,205.00
First Year Experience Student Book Slings (2-year coverage) -500 book slings / backpacks X \$7.87 per book sling; customized FYE Logo	\$ 3,935.00
Student Ambassador Internship Track -2 interns X 70 hours / year X \$14.00 / hour; former FYE program student	\$ 1,960.00
Student Award Incentive Program—First Year Experience Students -20 Parking Passes (\$40.00) & 40 X \$50 textbook assistance certificates	\$ 2,800.00
Student Learning Experience Field Trip - The Getty Center, Los Angeles -Admission is free of charge, \$20.00 pp food & beverage X55 students, \$1,200 bus rental, Bus Parking fee \$185	\$ 2,485.00

**Bridge to Success Initiative—BUDGET 2016-2017**  
*Continued*

Student & Family Planetarium Night – Palomar College Planetarium -Planetarium Rental (142 seats X \$4.00 each), \$7.75 per person X 142 food & beverage	\$ 1,668.00
Student & Family Night Howard Brubeck Theatre – Palomar College -100 theatre tickets at \$10.00 each, \$11 per person X 100 food & beverage	\$ 2,100.00
Cultural Event: Dia De Los Muertos—Sugar Skull Craft Event -\$300 for premade sugar skulls; \$150 for traditional desserts and beverages	\$ 450.00
Cultural Event: Chinese New Year—Lion Dance Performance -Décor supplies, performance charge, food & beverage	\$ 550.00

**Total budget for this PROJECT: Bridge to Success Enhancement Expenses \$ 28,648.00\***

**Grant Request Amount: \$ 5,729.60**

We are requesting 20% of total project budget representing program expenditures for San Marcos students (residents) served.

Is this a challenge grant?      No                                      Could it be?      Yes

**Please list any other funding sources for this project.**

\$ 7,500	Nordson Corporation Foundation	(P)
\$ 500	Angel Society of Fallbrook	(P)
\$10,000	Palomar College President's Associates	(P)
\$ 5,000	WD-40 Foundation	(P)

**Palomar College Foundation - Organizational Budget  
DRAFT - 2016**

<b>REVENUE</b>	
Private Support - Scholarships	\$ 400,000
Private Support	\$ 565,000
Foundation Grants	\$ 75,000
Fundraisers / Special Events	\$ 600,000
In-Kind Support (College District Funding)	\$ 609,462
Investment Return	\$ 100,000
Other Income	\$ 42,000
<b>TOTAL REVENUE &amp; SUPPORT</b>	<b>\$ 2,391,462</b>
<b>EXPENSES</b>	
<b>Supporting Services</b>	
- Donated Services and Facilities *	\$ 531,462
- Additional Personnel & Services	\$ 196,000
- Fundraising Events	\$ 180,000
- Cultivation Events	\$ 6,000
- Stewardship Gifts & Communication	\$ 14,000
- Printing/Creative Services	\$ 13,300
- Postage	\$ 8,000
- Travel/Mtgs/Seminars/Misc.	\$ 12,000
- Office Supplies/Equipment	\$ 5,000
- Professional Services/Support	\$ 33,000
- Software and Support	\$ 18,300
- Memberships /Professional Affiliations	\$ 7,650
<b>Total</b>	<b>\$ 1,024,712</b>
<b>Program Services</b>	
- Grants/Allocations	\$ 600,000
- Scholarships Disbursed	\$ 450,000
- Fundraising Events	\$ 45,000
- Donated Services and Facilities *	\$ 78,000
- Supplemental Wage Expense	\$ -
- Other Expenses	\$ 14,750
<b>Total</b>	<b>\$ 1,187,750</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,212,462</b>

\* Salaries & Benefits / Services & Facilities (donated by the Palomar College District)

**PALOMAR COLLEGE FOUNDATION**

**Federal Tax ID#:** 95-6094128

**State Tax ID#:** 352-5078-6



## **Board of Directors—2016**

### **Matilda Rough, *Chair***

President, M&M Escrow Company  
San Marcos, CA

### **David Engblom, *Chair-Elect***

Vice President, Banc of California  
San Marcos, CA

### **John Masson, *Treasurer***

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Valley Center, CA

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Vista, CA

### **Barbara Swearingen**

Community Leader  
Carlsbad, CA

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Area Manager, Wells Fargo  
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Sales Manager, Cox Communications  
San Diego, CA

### **Jeff Wohler**

Owner, War Horse  
Bonsall, CA



**Dr. Li Tian**

**Senior Marketing Director, Transamerica Financial Advisors, Inc.**  
**San Diego, CA**



We invite the San Marcos Community Foundation to once again support the Palomar College Bridge to Success initiative.

Last year, more than 100 San Marcos residents benefitted from this unique transitional program. Those are people who, without the program's support, would have been much more likely to fail. The consequences of failure, for the students *and* for San Marcos, are incalculably great. Your grant to this program is really an investment in the future of the students and the city.

While community college provides access to education for anyone in California with the desire to pursue higher education, that access comes with no guarantee of success at bridging the gap between preparation and matriculation.

The transition from high school (or no school) to the demands of the college classroom can create a substantial barrier for many students. Removing that barrier is the purpose of the Bridge to Success initiative.

Incoming Palomar students, including those from San Marcos, come from a wide variety of backgrounds. Some have had adequate academic preparation; many have not. Some are the first in their families to attempt higher education. For some, there are language barriers. There are also military veterans and others who are separated by a gulf of many years or decades from their last academic experience. Each of these students faces unique challenges. A suite of supportive programs has been designed and proved effective at remediating academic preparation gaps and improving study skills to make a measurable, demonstrable difference in student success. Participation is entirely voluntary, although we make a particular effort to identify and encourage underserved, at-risk students to make use of these resources.

The effort begins with Summer Bridge, a three- to four-week, non-credit program that prepares incoming, continuing, and returning students for the comprehensive college experience by focusing on both academic and social success. Students receive an intensive ESL and/or math review with potential to increase placement; gain study skills, time management and test taking strategies; learn how to navigate college services; and develop a peer support network. A substantial number of our Summer Bridge students are defined as at-risk due to academic deficiencies or lack of study skills. Providing them resources before they formally begin classes at Palomar helps them stay in college and achieve their goals in education and life.

First-Year Experience (FYE) is a year-long program focused on providing incoming students with the resources and support they need to transition successfully to college. The program encourages academic achievement, social integration, and personal success with the assistance of a strong support network of peers, staff, and faculty. Students participate in an orientation and receive individual college planning and financial aid application assistance, referrals to college resources, mentoring, and tutoring support. They also participate in academic enrichment, career, and social activities throughout the year.

The program encompasses not only academic but also social events. For many students this will be their first exposure to cultural events such as an evening at our Howard Brubeck Theater or educational entertainment such as

the Palomar College planetarium. These events serve to create a sense of community among the participants while also helping expand their view of what it means to be an educated person with access to cultural resources. For many program participants these events literally open new horizons and create new aspirations, and a new incentive for pursuing and completing their college education.

A Learning Community is an innovative Palomar College Bridge to Success program that has proved both popular and useful. Learning Communities are groups of students who take a common set of courses together and share a common experience around their academics. Learning community academic sections are linked courses that allow students to take related courses together. The curriculum is designed to link both professors and students to their peers as well as peers well to each other. This learning environment creates communities of learners, students who develop a deeper commitment to learning and achieve greater academic success than students who enroll in standalone courses. At the same time, students benefit from finding themselves part of a mini-community in which they are known, helping to relieve some of the anonymity that can come with being a freshman on a college campus. In addition, because linked faculty members teach the same students, instructors are able to maximize student achievement by sharing course goals, content, and activities.

These programs form a unity. They are interdependent and cumulative. Students often access several of them, and with each access comes an increasing chance the student will remain in school. We invite your partnership in this vital effort. Building a Bridge to Success is an investment in not only these students, but in the San Marcos community. Given the support they need to make the transition to college, these students *will* succeed and they *will* go on to careers, four-year schools, and to be the future leaders of and contributors to San Marcos.

Last year, the persistence rate of Bridge to Success students (students who continued past their first semester) was 88%, their average GPA was 2.19, and 97% of them had consulted with a counselor and had an educational plan on file. All of these are above-average figures and strong indicators that these students are on a path to graduation and future success.

This is an opportunity to invest in your residents and reap a return that extends for decades into the future.

**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**



(Choose one) ☐ MINI-GRANT (Choose one) ☒ REGULAR GRANT

Project Name: Civic Engagement Project Date Submitted: 10/7/15	Total # of people served: 500 Total # of San Marcos residents served: 500	Amount Requested: \$5,000
Non-Profit Organization Boys & Girls Club of San Marcos 1 Positive Place San Marcos, CA 92069 <a href="http://www.boysgirlsclubsm.org/">http://www.boysgirlsclubsm.org/</a>	Contact Person Tish Murry CEO (760) 471-2490 <a href="mailto:tish@boysgirlsclubsm.org">tish@boysgirlsclubsm.org</a>	
Briefly describe your request for funds (to be expanded upon in narrative for regular grant): The Boys & Girls Club of San Marcos Civic Engagement Project is designed to create the next generation of young adults actively involved in civic engagement. From community volunteerism to involvement in the electoral process, we strive to inspire our Club members to be active citizens in the community today, and continue to develop those skills into young adulthood. The funds would provide the means to operate the program including service learning field trips; program and community service project supplies; incentives for active participation and achievement; and t-shirts that are provided only to our Service Club members, to help identify the leadership groups when working in the community. The program is currently in operation, and your support would help the program to continue and grow over the course of the next year.		
Briefly describe the significance of your request to the San Marcos community: Our endeavor is intended to inspire, create and engage the next generation of young adults committed to civic engagement in our community. A direct experience with our community government, and collaborating with leaders in our community through service clubs and other partnership organizations will create a multi-generational collaboration of community-minded citizens, and our Club members will gain a deep sense of urgency to support and become involved in their community as adults.		
Please attach the following items. <b>Both Mini-Grant &amp; Regular:</b> 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations <b>5. Regular Grants Only:</b> a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support	Expected date project will begin/end: <u>8/1/2016</u> Date by which funds will be expended: <u>6/30/2017</u>  Signature of President or Authorized Officer  Name, Title _____ Date <u>3/16/16</u> Tish Murry, CEO	
Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:wkaserman@san-marcos.net">wkaserman@san-marcos.net</a>		



**BOYS & GIRLS CLUB  
OF SAN MARCOS**

***Jennifer Loscher Building  
and Administrative Offices***

1 Positive Place  
San Marcos, CA 92069  
Tel. 760.471.2490  
Fax 760.471.0673  
www.boysgirlclubsanmarcos.org

***The Club Teen Center***

1 Positive Place  
San Marcos, CA 92069  
Tel 760.290.3527

***Extension Sites***

San Marcos Middle School  
Woodland Park Middle School  
Alvin Dunn Elementary School  
San Marcos Elementary School  
Copper Creek in San Elijo Hills  
San Elijo Middle School  
Paseo de Oro  
Westlake Village Apartments  
Sierra Vista Apartments  
Melrose Village Apartments

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Jason Simmons | *Chairman*  
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Vice Mayor Rebecca Jones  
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Vallecitos Water District  
Dr. Jan Jackson  
Dr. Kevin Holt, Superintendent  
San Marcos Unified School District  
Shayla D. Sivert, Dean  
Palomar College  
Jack Griffin, City Manager  
City of San Marcos

***Trustees***

Donald Findlay\*  
Art Harris\*  
Chuck Lehrer\*  
Stanley Mahr\*  
Dr. Jim Sands\*

Tish Murry | *Chief Executive Officer*

March 10, 2016

San Marcos Community Foundation  
1 Civic Center Drive  
San Marcos, CA 92069

Dear Board of Directors,

The Boys & Girls Club of San Marcos is respectfully requests your consideration of a grant in the amount of \$5,000 to support our Civic Engagement Project, creating the next generation of young adults who will be actively involved in their community. Our mission is to inspire and enable all young people to realize their full potential as responsible and caring citizens. We provide services based on principles of a youth development strategy which promote the health, social, educational, vocational, character and leadership development. We are pleased to report that 3,009 youth participated in our after-school programs, summer camps and specialty teen programs at seven locations throughout the San Marcos community over the past year, and 70 staff members are making a positive impact for 1,000 youth that attend the Club on a daily basis. Of the 3,009 registered members, 63% are from economically disadvantaged families, 26% are from single parent households and 58% are Hispanic.

Our proposed Civic Engagement Project is designed to inspire, develop and engage the next generation of young adults committed to civic engagement in our community. We plan to accomplish our goals through a range of age-appropriate programs that encourage participation, collaboration and service learning. Our Club members begin with participation in our Youth of the Year program, which provides a peer experience for members to learn from other members and their accomplishments, and provides encouragement for each member to reach to their highest potential. This is where confidence building and mentoring can make a profound impact on a Club member who seeks a place to belong, a sense of self-worth, and respect and understanding of others. From there, our middle school members may participate in the Torch Club, and grow their abilities to ultimately enter the Keystone Club in high school. Although the programs are designed in a tiered format with experiences that build on one another, any member may enter either Club based on age.

**Torch Club (Ages 11 to 13):** Civic engagement is the focus of Torch Club. The Club develops essential qualities in younger adolescents at a critical phase of their lives. Torch Club members learn to elect officers for their Club and actually experience the entire democratic process in selecting their Club officers. The members also work together to implement Club activities in four areas: service to Club and community; education; health and fitness; and social recreation. The Torch Club also joins members from across the country to take part in a service learning experience through the National Torch Club Project.

**Keystone Club (Ages 14-18):** Academic success, community service and career preparation is the focus of Keystone Club. Teens experience how to have a positive impact on their Club and the community, and gain the confidence it takes to navigate through these most challenging years of youth development. The Keystone Club members serve as mentors and peer leaders to the younger Club members, and are identified as leaders in the Club community. The Keystone Club also attends the annual Boys & Girls Clubs of America

*The Boys & Girls Club of San Marcos is a 501 (c) (3) organization. The Federal Tax ID # is 95-3330218*

National Keystone Conference, which is a character and leadership conference for Club teens from across the globe. Throughout the conference, Keystone members engage and socialize with peers, explore important world issues, and develop skills to support and enhance the efforts in their own communities.

Youth of the Year (all ages): This recognition program celebrates the extraordinary achievement of Club members who demonstrate the value of leadership, academic excellence and healthy lifestyles. Club members are recognized by staff members, peers and families. Each Club site location recognizes its own Youth of the Year, who then becomes eligible to represent the organization as a whole as the Boys & Girls Club of San Marcos Youth of the year. This recognition is something that Club members aspire to achieve throughout their Club life, and the dedication and commitment this provides becomes the basis by many grow to become productive, caring, responsible citizens.

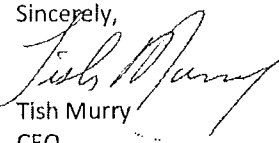
In each of the programs described above, Club members have an opportunity to develop public speaking and presentation skills, learn to work as a collaborative body in creating change, and develop confidence that they may not otherwise receive through other avenues in their lives. The majority of our members come from low-income and single-parent families who may be without the means to help their children develop skills and make connections that these programs provides, and the parents report that they are appreciating this opportunity for their children.

Civic Engagement and Service Learning - Key Aspects of the Program: As we are invested in creating civic engagement among our Club members, we would like the opportunity for our members to attend City Council meetings and learn about the community building process. Through City Council, we would like our members to experience the Council's mission, which is to "provide the best leadership and stewardship of resources entrusted to (our) care by the citizens and employees of San Marcos. (The council will) execute their duties intelligently, respectfully, honestly and with respect for all others..." As this is a cornerstone of our Club mission as well, we would be honored to have our members experience this on a community as well. We also plan to make presentations on important topics to our community service groups (including Kiwanis, Rotary and others), and collaborate with these groups on instilling leadership skills in our members. We have many thoughts on service learning projects, and we will work with our Club members on selecting projects that may include volunteering to make blankets for babies born at Casa De Amparo, beautification projects in the community, joining water conservation efforts, assembling and sending packages to those serving our country in the Military, and/or decorating placemats for the residents who receive Meals on Wheels.

We propose to serve 60 Club members through membership in our Torch and Keystone Clubs, and 500 Club members of all ages (attending regularly and participating in related programs) will gain a benefit through participating in elections, debates, in-house/all ages service projects, and younger members will benefit through the leadership and mentoring of the Torch and Keystone members, which takes place year-round. The initiative will ultimately benefit our entire 2800 Club membership, as all will be knowledgeable about the activities, which may inspire others to join our leadership clubs as well.

As this is an Election year, we hope that our project inspires healthy discussions among our families as well, so that they may become engaged, responsible voters. We also hope that the programs inspire parents, caretakers and siblings to become more civic-minded, and invest their time volunteering and supporting the community.

We truly appreciate your consideration of this request, and we look forward with enthusiasm to creating our community's next generation of civic-minded citizens. We are grateful for the opportunity to submit this application. On behalf of the Boys & Girls Club of San Marcos we thank you!

Sincerely,  
  
Tish Murry  
CEO

Enclosures

*The Boys & Girls Club of San Marcos is a 501 (c) (3) organization. The Federal Tax ID # is 95-3330218*

**SAN MARCOS COMMUNITY FOUNDATION  
Budget Worksheet**

**Submitted by Boys & Girls Club of San Marcos**

Provide an itemized list of expenses for this project:

<u>Service Project Supplies x 11 Program Sites</u>	<u>\$ 7,400</u>
<u>Transportation</u>	<u>\$ 500</u>
<u>End of Year Recognition/Incentives</u>	<u>\$ 2,500</u>
<u>22 Youth Development Professionals (2 per site) \$10/hr x 4 hrs x 45 wks</u>	<u>\$ 39,600</u>
<u>Youth of the Year Banquet</u>	<u>\$ 3,000</u>
<u>Teens Taking Action T-Shirts</u>	<u>\$ 1,000</u>

**Total Project Budget:** \$ 54,000

**Grant Request Amount:** \$ 5,000

Is this a challenge grant? No. Could it be? Yes.

Please list any other funding sources for this project.

\*\* Indicate if funds are committed (C), conditional (CD), or pending (P).

<u>\$5,000</u>	<u>Local Donations</u>	<u>C</u>
<u>\$1,000</u>	<u>Hope through Housing</u>	<u>C</u>
<u>\$5,000</u>	<u>Give to Great Future Campaign</u>	<u>C</u>
<u>\$5,000</u>	<u>General Operating/Special Events</u>	<u>C</u>





**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one) ☐ **MINI-GRANT**    (Choose one) ☒ **REGULAR GRANT**

<b>Project Name:</b> Employment Services <b>Date Submitted:</b> 3/22/2016	<b>Total # of people served:</b> 1,130 <b>Total # of San Marcos residents served:</b> 11	<b>Amount Requested:</b> \$5,000
<b>Non-Profit Organization Name and Address, Website</b> Partnerships With Industry 7540 Metropolitan Drive, Suite 105 San Diego, CA 92108 <a href="http://www.pwiworks.org">www.pwiworks.org</a>	<b>Contact Person – Name, Title &amp; Phone, email</b> Amanda Hambly Development Officer 619-681-1999 x 1132 <a href="mailto:ahambly@pwiworks.org">ahambly@pwiworks.org</a>	
<b>Briefly describe your request for funds (to be expanded upon in narrative for regular grant):</b> This request will empower adults with disabilities to become successful members of the workforce. A grant of \$5,000 from the San Marcos Community Foundation will provide 11 San Marcos residents who have an intellectual and/or developmental disability, with the training, support, and placement they need to thrive in the workforce and move toward greater independence.		
<b>Briefly describe the significance of your request to the San Marcos community:</b> In California, 78.1% of adults with intellectual and/or developmental disabilities (IDD) are unemployed. Even with the passing of the Americans with Disabilities Act (ADA; 1990), research studies and statistical evidence continue to prove the persistence of stereotyping and discrimination in employment decisions, especially against adults with an IDD. This grant will give 11 San Marcos residents with an IDD, who are eager to work, the opportunity to work and become productive and contributing members of the San Marcos community.		
<b>Please attach the following items.</b> <b>Both Mini-Grant &amp; Regular:</b> 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations <b>5. Regular Grants Only:</b> a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support		<b>Expected date project will begin/end:</b>  <b>Date by which funds will be expended:</b>  <b>Signature of President or Authorized Officer</b> <div style="text-align: center;"><div style="display: flex; justify-content: space-between; width: 100%;"><div style="text-align: center;">Name, Title <b>MARK BERGER, PRESIDENT/CEO</b></div><div style="text-align: center;">Date <b>3-22-16</b></div></div></div> <b>Submit Via Mail, In Person or Via Email to:</b> San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:mgordon@san-marcos.net">mgordon@san-marcos.net</a>





## Partnerships With Industry Employment Services Program

*Prepared for: San Marcos Community Foundation*

Creating Jobs. Enhancing Lives.™

Established in 1985, PWI has assisted over 12,500 adults with disabilities find employment in San Diego County. PWI's mission is to successfully create win-win partnerships between San Diego County businesses and adults with disabilities who want to work. PWI clients have a wide range of intellectual, developmental, and/or other disabilities, including but not limited to: Autism Spectrum Disorder, Down syndrome, cerebral palsy, epilepsy, blindness, physical disabilities, and mental illnesses.

Even with the passing of the Americans with Disabilities Act (ADA; 1990), research studies and statistical evidence continue to prove the persistence of stereotyping and discrimination in employment decisions, especially against adults with intellectual and/or developmental disabilities (IDD). California is home to 864,659 adults with IDD, of whom 78.1 percent are unemployed. This staggering statistic is evidence of the continued perception that adults with IDD are incapable, ineffective, and a burden rather than a benefit to a work environment. Nothing is further from the truth.

Each year, PWI helps 1,100 individuals with disabilities find employment and thrive in a work environment. PWI assists clients in identifying their talents and challenges, marketing their skills, learning professional etiquette, and overcoming obstacles that may prevent them from entering the workforce. A specialized staff of job coaches, job trainers and assessors, and business developers work tirelessly to find the best environments for our clients; environments where both the client can thrive and PWI can provide a service to the business.

The impact of employment goes beyond financial stability. American culture expects and values independence and self-reliance, and assumes capable adults will enter the workforce. This expectation is not lost on individuals with disabilities; they too want to contribute, to put their abilities to work and to be a part of the workforce. The individuals active in PWI's services benefit financially, psychologically, and socially; increasing their connectedness to the community and stimulating the economy through increased spending and helping local businesses fill their staffing needs.

PWI provides three types of employment opportunities through its Employment Services Program:

### **Work and Training Centers (WTC)**

PWI's four WTC are located at each one of its four office locations: San Diego, Oceanside, Santee, and Chula Vista. The WTC are often the first exposure clients have to a work environment. In addition to hands on work experience, clients receive training on professional etiquette, communication, and workplace safety. The WTC are structured as team environments where clients work together to assemble product for PWI business partners. Each day, 268 individuals go to work at a WTC, 44 of whom work in the North County Office, located in Oceanside.

### **Group Services (GS)**

Group Services' clients work in teams of three or four in the community, with the support of an Employment Training Specialist (aka job coach). Currently, 130 individuals with disabilities are employed through GS. Clients are responsible for interviewing for available GS positions, for arriving to work on time, and for completing their tasks with minimal support. Individuals





Creating Jobs. Enhancing Lives.<sup>SM</sup>

**Partnerships With Industry**  
**Employment Services Program**  
*Prepared for: San Marcos Community Foundation*

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employed through GS typically work 20 hours per week. Current GS jobs in North County include: Genentech, City of Vista, The Quad at CSUSM, and Hoehn Mercedes.

**Individual Placement (IP)**

Individual Placement provides the highest level of independence of the employment services provided to adults with intellectual and/or developmental disabilities. Currently, 97 individuals are employed through IP. IP clients do not work in a team or with a group, but rather independently. The Employment Training Specialists assigned to IP clients start by helping the clients 100 percent of the time, and slowly reduce to a schedule of approximately 20 percent after the first six months. Current IP jobs in North County include: Albertsons (San Marcos Blvd.), 24 Hour Fitness' Corporate Office, and Legoland.

PWI strives to help every person we serve achieve maximum independence and success in a work environment. This is accomplished by always pursuing our goal of helping adults with disabilities find employment, and striving to hit each of the following objectives.

*Goal: Help adults with intellectual and/or developmental disabilities find employment in the San Diego community.*

**Objective A:** Ensure employment within the first 3 months of working with PWI, for 100% of new clients.

**Objective B:** Enroll a minimum of 200 new clients in FY16.

**Objective C:** Establish 30 new business partnerships that provide employment opportunities for those served by PWI.

**Objective D:** Host annual meetings with each client to ensure their satisfaction with their employment and to keep in focus their individual vocational goals.

Support from the San Marcos Community Foundation will help eleven adults with intellectual and/or developmental disabilities identify their vocational aspirations, learn the skills necessary to reach those aspirations, and ultimately find employment at a local business. Your support will help clients like "Jerry" who came to PWI with zero work experience and a mild intellectual and developmental disability, determined to become a janitor, just like his dad. After a few years of training and experience in Group Services, "Jerry" has reached his vocational goal and is employed in Individual Placement as the janitor for PWI's San Diego office. Your support will also help clients like "Cory" who is on the autism spectrum. "Cory" is a bright, hardworking, dedicated individual, fully capable of successful employment, but he struggles with communication and social interactions, making it difficult to shine in interviews and form relationships with his supervisors and coworkers. PWI helped "Cory" find the perfect position at Albertsons, and continues to provide ongoing on-the-job support to "Cory."

Every day PWI opens the door for individuals with disabilities to find meaningful employment and prove to themselves, their loved ones, and the community at large that they are capable of not only becoming employed, but also excelling in a work environment. A grant of \$5,000 from the San Marcos Community Foundation will undoubtedly impact the lives of 11 adults with disabilities by giving them the confidence and skills they need to be successful in a work environment and move towards maximum independence.

# SAN MARCOS COMMUNITY FOUNDATION

## Budget Worksheet

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

70 Employment Training Specialists (job coaches)	\$1,683,255
23 Program Managers, and Directors	\$1,115,617
5 Business and Job Developers	\$323,953
Client Salaries and Wages (375 clients – most paid by business)	\$1,413,841
Rent	\$500,575
Utilities and Phones	\$96,186
Client Break Room Equipment (4 microwaves, 4 refrigerators)	\$38,090
Tables (30 – for work stations and client break rooms)	\$4,200
Heat Sealers and other safety supplies	\$3,716
Delivery Vehicle (lease, mileage, maintenance)	\$41,275
Shipping Supplies (postage, boxes, tape, stuffing, etc.)	\$30,500
Marketing materials (brochures, case statements, etc.)	\$1,460
<b>Total budget for this PROJECT:</b>	<b>\$5,364,009</b>

**Grant Request Amount:** \$5,000  
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant?      No.                                      Could it be? No.

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$ 4,349,178 - San Diego Regional Center	** CD (Fee for service)
\$ 47,880 – Department of Rehabilitation	** CD (Fee for service)
\$ 1,852,650 – Business Partner Contract Revenue	** CD (Fee for service)
\$ 25,000 – Qualcomm Foundation	** C
\$ 25,000 – Moxie Foundation	** C
\$ 25,000 – Barney and Barney Foundation	** C
\$ 20,000 – Genentech Foundation	** C
\$ 20,000 – Hervey Family non-Endowment Fund	** C

**Partnerships with Industry**  
Organizational Budget FY16

\*Actual numbers for FY15 are unaudited. They audited numbers will be utilized once available\*

Expenses					
	FY 14		FY15		FY16
	Projected	Actual	Projected	Actual	Projected
<b><u>Personnel Expenses</u></b>					
Payroll	2,719,320	2,788,724	3,127,500	2,926,246	3,109,816
Client Salaries	864,430	806,784	909,410	916,211	1,413,841
Payroll Taxes and Benefits	433,100	400,834	497,430	454,556	496,685
Workers Comp	180,480	169,285	182,720	209,512	231,377
Payroll Processing	24,240	25,112	24,240	23,315	27,660
Professional Services	43,200	52,357	43,200	56,132	81,667
Travel/Lodging/Meals	9,360	8,009	12,880	8,335	10,644
Staff Recruitment/Retention	17,880	26,632	19,920	19,686	17,600
<b>Total Personnel Expenses</b>	<b>4,292,010</b>	<b>4,277,737</b>	<b>4,817,300</b>	<b>4,613,993</b>	<b>5,389,290</b>
<b><u>Operating Expenses</u></b>					
Rent	586,920	568,855	652,090	548,150	625,719
Telephone	25,080	36,849	27,240	27,025	31,320
Tools and Equipment	64,960	48,646	15,600	46,604	60,706
Utilities	64,440	65,563	63,360	130,853	88,912
Insurance	24,120	17,758	24,000	17,157	27,450
Repairs and Maintenance	28,920	26,592	29,140	31,879	20,618
Janitorial Service	1,440	1,649	1,320	4,556	4,970
Program Vehicles	11,280	85,329	87,840	76,191	54,708
Program Vehicles Gas	20,400	20,813	33,600	15,270	19,000
Office Supplies	57,240	59,758	47,880	57,446	51,778
Misc. Operating Expenses	10,650	5,210	6,610	8,585	4,546
<b>Total Operating Costs</b>	<b>895,450</b>	<b>937,022</b>	<b>988,680</b>	<b>963,716</b>	<b>989,727</b>
<b><u>Programmatic Expenses</u></b>					
Mileage Reimbursement	93,120	105,123	92,480	111,089	111,432
Contract Supplies	30,960	68,498	33,360	38,328	46,610
Staff Training	3,960	6,506	5,400	3,471	5,660
Safety Supplies	1,800	4,942	1,320	4,110	3,200
Dues / Subs / Accreditation	16,660	18,506	16,440	16,742	17,293
<b>Total Programmatic Expenses</b>	<b>146,500</b>	<b>203,575</b>	<b>149,000</b>	<b>173,740</b>	<b>184,195</b>
<b><u>Other Expenses</u></b>					
Fundraising	24,870	1,628	31,470	7,880	17,000
Printings and Mailings	9,480	3,200	13,200	7,921	10,516
Public Relations	2,520	1,860	9,180	6,239	7,980
<b>Total Other Expenses</b>	<b>36,870</b>	<b>6,688</b>	<b>53,850</b>	<b>22,040</b>	<b>35,496</b>
<b>TOTAL EXPENSES</b>	<b>5,370,830</b>	<b>5,425,022</b>	<b>6,008,830</b>	<b>5,773,489</b>	<b>6,598,708</b>

P.O. Box 2508, Room 4010  
Cincinnati OH 45201

In reply refer to: 4077552844  
June 29, 2011 LTR 4168C 0  
33-0169950 000000 00  
00040582  
BODC: TE

PARTNERSHIPS WITH INDUSTRY  
% MARK BERGER  
7540 METROPOLITAN DR STE 105  
SAN DIEGO CA 92108-4416

39

Employer Identification Number: 33-0169950  
Person to Contact: Ms Fox  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 14, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in August 1986.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.


Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077552844  
June 29, 2011 LTR 4168C 0  
33-0169950 000000 00  
00040583

PARTNERSHIPS WITH INDUSTRY  
% MARK BERGER  
7540 METROPOLITAN DR STE 105  
SAN DIEGO CA 92108-4416

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script that reads "Cindy Thomas".

Cindy Thomas  
Manager, EO Determinations



PO BOX 1286  
RANCHO CORDOVA CA 95741-1286

In reply refer to  
755:G :GRW

March 24, 2008

PARTNERSHIPS WITH INDUSTRY  
7540 METROPOLITAN DR STE 105  
SAN DIEGO CA 92108-4416

Purpose : CHARITABLE  
Code Section : 23701d  
Form of Organization : Corporation  
Accounting Period Ending: June 30  
Organization Number : 1375185

#### EXEMPT DETERMINATION LETTER

This letter confirms your previous exemption from state franchise and income tax under Section 23701d, Revenue and Taxation Code. In confirming your exempt status, we have made no examination of your current activities. If the organization has changed its operation, character, or purpose since exemption was originally granted, that change must be reported immediately to this office.

To retain exempt status, organizations are required to be organized and operating for nonprofit purposes within the provisions of the above section. An inactive organization is not entitled to exemption.

For filing requirements see, FTB Pub. 1068, Exempt Organizations - Requirements for Filing Returns and Paying Filing Fees is available online at [www.ftb.ca.gov](http://www.ftb.ca.gov).

Note: This exemption is for state franchise or income tax purposes only.

G WALKER  
EXEMPT ORGANIZATIONS  
BUSINESS ENTITIES SECTION  
TELEPHONE (916) 845-6053  
FAX NUMBER (916) 845-9501

RTF:



**Partnerships With Industry**  
**2015 – 2016 Board of Directors (as of July 2015)**

*The PWI board dedicates their valuable experience and professional resources to ensure that the organization is managed well, defines and meets challenging, but realistic, goals for the future, and carefully oversees the well-being of our clients, staff and fellow board members.*

Name and Title	Business Affiliation (informational purposes only)
Barrett Lambert – Board Chair	Retired Chief Financial Officer and Financial Consultant <a href="mailto:barrettlambert@cox.net">barrettlambert@cox.net</a> (619) 990-6681
Carol Stachwick – Board Vice Chair	CPA, Manager at AKT Accountants-Advisors-Consultants <a href="mailto:cstachwick@gmail.com">cstachwick@gmail.com</a> (858) 212-3147
Jeffrey Litteken – Immediate Past Board Chair	Principal, Talent Link Solutions <a href="mailto:jlitteken@talentlinksolutions.com">jlitteken@talentlinksolutions.com</a> (619) 795-7403                      C: (619) 252-1615
Reese Reeves – Board Secretary	Financial Management Consultant <a href="mailto:reesereeves70@yahoo.com">reesereeves70@yahoo.com</a> (619) 913-6565
Joseph Wilkinson – Board Treasurer	Chief Financial Officer at Taiyo Yuden (USA) <a href="mailto:jwilkinson@t-yuden.com">jwilkinson@t-yuden.com</a> (858) 756-0856
Mark Berger – Board Member	President/CEO at Partnerships With Industry <a href="mailto:mberger@pwiworks.org">mberger@pwiworks.org</a> (619) 681-1999 x1103            C: (619) 303-1200
Jennifer Berry – Board Member	Deputy City Attorney, Office of the San Diego City Attorney <a href="mailto:jennifer@berry.org">jennifer@berry.org</a> (619) 243-6772
Clint Carney – Board Member	Vice President for Business Development, telmedx <a href="mailto:clintcarney@gmail.com">clintcarney@gmail.com</a> (619) 917-6003
Ted Finkel – Board Member	Retired Financial Advisor <a href="mailto:tvfinkel@gmail.com">tvfinkel@gmail.com</a> (619) 417-8410
Ryan Ginard – Board Member	Development Director, Access Youth Academy <a href="mailto:ryan@accessyouthacademy.org">ryan@accessyouthacademy.org</a> (858) 202-0406                      C: (858) 333-2445
Chris Machado – Board Member	Business Banking Specialist, U.S. Bank <a href="mailto:christopher.machado@usbank.com">christopher.machado@usbank.com</a> (619) 401-3314
Sam Quigley – Board Member	Client Executive at Barney and Barney <a href="mailto:Samq@barneyandbarney.com">Samq@barneyandbarney.com</a> (858) 587-7162
Veronica Vallejo – Board Member	CPA <a href="mailto:vvallejo@live.com">vvallejo@live.com</a> (858) 449-9042

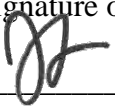
**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**



(Choose one) ☐ **MINI-GRANT** (Choose one) ☒ **REGULAR GRANT**

<b>Project Name:</b> Miracle Babies Family Assistance Program <b>Date Submitted:</b> 4/4/2016	<b>Total # of people served:</b> 1,000 <b>Total # of San Marcos residents served:</b> 60	<b>Amount Requested:</b> \$ 5,000
<b>Non-Profit Organization Name and Address, Website</b>  Miracle Babies 8745 Aero Drive, Suite 111 San Diego, CA 92123 www.miraclebabies.org		<b>Contact Person – Name, Title &amp; Phone, email</b>  Joelle Felton Lackey Executive Director (858) 633-8539 jfelton@miraclebabies.org
<p><u>Briefly</u> describe your request for funds (to be expanded upon in narrative for regular grant):</p> <p>Miracle Babies helps low-income families meet their basic expenses while they are caring for an infant in the neonatal intensive care unit (NICU). Miracle Babies provides three programs that bridge the gap between medical care and social services: Family Assistance, Healthy Women/Healthy Children, and Family Network support. Over 2,100 families have been helped countywide. We work in coordination with the referring hospital and work each hospital in San Diego County to deeply and positively impact the stress level, comfort level, and parenting confidence of NICU families while they are in crisis. Miracle Babies Family Assistance Program has the added benefit of alleviating NICU specialist staff receptivity to the presence of families and creates person-centered, wrap-around care to ease the greatest worries in this time of great stress. This proposal supports our core values to ensure every family whose infant is placed in the NICU due to low birth weight, premature birth, or critical illness is supported.</p>		
<p><u>Briefly</u> describe the significance of your request to the San Marcos community:</p> <p>San Marcos looks to the future: our youth are our greatest natural resource and this project supports the youth of San Marcos. Significance of this request is to ensure that growing families receive needed supports and are able to focus on their newest addition to the family – the infant in the NICU. Research shows that family support such as that provided by Miracle Babies contributes to decreased length of hospital stay, enhanced parent–infant attachment and bonding, improved well-being of pre-term infants, better mental health outcomes, better allocation of resources, decreased likelihood of lawsuits and greater patient and family satisfaction. What is important to residents of San Marcos is that families whose infants have extended stays in local hospitals receive care, support, and resources which ease their stress and worry.</p>		



<p>Please attach the following items.</p> <p><b>Both Mini-Grant &amp; Regular:</b></p> <ol style="list-style-type: none"> <li>1. Budget for request (use SMCF Budget Worksheet)</li> <li>2. Annual Operating budget for the organization or unit</li> <li>3. Federal &amp; State Tax ID numbers</li> <li>4. Board of Directors listing with affiliations</li> <li><b>5. Regular Grants Only:</b> <ol style="list-style-type: none"> <li>a. 1-2 page narrative</li> <li>b. First 2 pages of Federal 990</li> <li>c. Most recent year-end Statement or Audit including any management letters associated with Audit.</li> <li>d. Signature of President or Authorized Officer on Application</li> <li>e. Optional: letters of support</li> </ol> </li> </ol>	<p>Expected date project will begin/end: 6/1/2016</p> <p>Date by which funds will be expended: 12/31/2016</p>
	<p>Signature of President or Authorized Officer</p> <p></p>
	<p>Name, Title Date 4/1/2016</p> <p><u>Joelle Felton Lackey, Executive Director</u></p>
	<p>Submit Via Mail, In Person or Via Email to:</p> <p>San Marcos Community Foundation  c/o City of San Marcos  1 Civic Center Drive  San Marcos, CA 92069  Email (PDF Format): <a href="mailto:mgordon@san-marcos.net">mgordon@san-marcos.net</a></p>

## **About Miracle Babies...**

Miracle Babies was founded in 2009 by Dr. Sean Daneshmand, a board certified obstetrician with extensive experience caring for women with high risk pregnancies, to provide support to families with a baby in the neonatal intensive care unit (NICU). Miracle Babies' offices are located in Kearney Mesa, yet service supports families countywide. Since its founding, Miracle Babies has provided financial assistance to 2,100 NICU families, connected 296 parents to an online family support network, and distributed 1,900 care packages through its Family Assistance Program (FAP). Financial and emotional support for families in the NICU leverages current science emphasizing the unique and lifelong impact of positive parental care during this period—enabling families to spend more quality time with their newborn and provide breast milk. Miracle Babies also recognizes an unmet need for programs supporting the health of reproductive-age women. Healthy Women Healthy Children (HWHC) was launched in 2013 to meet this need—to teach women how to be healthy before and during their pregnancy, so their baby has the greatest opportunity for long-term health.

## **Need for the Project**

Medical and technological advances have dramatically increased survival rates for infants born before 28 weeks; however, these pre-term infants as well as other infants placed in the NICU for a prolonged period, complete their development in a very unnatural environment and development is altered. This altered development is not a short term affect – these children have long term effects whose implications on learning and for later life are a little more complicated. The systems affected include tactile, gustatory, vestibular, olfactory, auditory and visual – if not addressed, these can become lifelong limitations. Unrealistic sensory demands from the synthetic environment of the NICU increase stress on the infant and practitioners have found that family-centered care that fosters family interaction and bonding have a dramatic positive effect on decreasing and eliminating some of these stressors. Lutes (2013) wrote “The preterm infant is in various stages of development to which we place unrealistic demands. The infant is at the mercy of its care providers . . . How we provide care and what we do or don't do can have a lasting effect on the infant and family.”

When an infant is born to a family and must be placed in the NICU for an extended period of time, families face a roller coaster of emotions from grief and depression, to fear and guilt. What was to be the most joyous occasion has now become fraught with long-term emotional and financial complications for the family. One of the hardest day of these Mom's lives is when they are released from the hospital while their baby must stay. Overwhelming emotions supplant that expected joy. Fortunately, Miracle Babies exists to support families through this critical time.

## **Project Description**

Families whose newborn infant is placed in the neonatal intensive care unit (NICU) for more than 14 days are under tremendous stressors that include financial, familial, career/work, transportation, and societal. These stressors exacerbate the normal parental emotions of fear, anger, guilt, and powerlessness that their infant must be nurtured in the NICU before they can bring that baby home. These families are already frightened and overwhelmed realizing that pre-term birth, low birth weight, developmental disability, or birth defects have already complicated the picture of a perfect family bringing home a healthy newborn. These families must take time off work, leave their other children with family or friends, learn to breastfeed and bond without being able to have their infant in the home.

Miracle Babies alleviates many of those stressors through its Family Assistance Program which helps qualified families meet their basic expenses while they are caring for their infant(s) in the NICU. We work in coordination with the referring hospital and work each hospital in San Diego County to deeply and positively impact the stress level, comfort level, and parenting confidence of NICU families while they are in crisis. Miracle Babies Family Assistance Program has the added benefit of alleviating NICU specialist staff receptivity to the presence of families and creates person-centered, wrap-around care to ease the greatest worries in this time of great stress. Research reveals family support such as that provided by Miracle Babies contributes to decreased length of stay (Forsythe, 1998; Jotzo & Poets, 2005; Melnyck, 2014), enhanced parent–infant attachment and bonding (Jotzo & Poets, 2005; Shields-Poe, 1997), improved well-being of pre-term infants (VanRyper, 2001), better mental

health outcomes (Beckman, 1997), better allocation of resources, decreased likelihood of lawsuits (Levinson, 1997; Horbar, 1999) and greater patient and family satisfaction (Eichner & Johnson, 2003).

Miracle Babies receives an application from the Hospital NICU Social Worker, qualifies the family based on severity of financial need and severity of infant need, and provides financial support to the families along with a care bag so they can be close to the hospital, access transportation to get to and from the hospital, access food and social supports so that bonding can occur even while physician and nurse neonatal specialists provide the highest level of care. Miracle Babies ensures that families of infants in the NICU has optimal supports to transform their after-birth experience from fear and powerlessness, to focus and healing.

### **Target Demographics**

Target demographics include families with infants who are placed in the NICU for greater than 14 days. Because we rarely know until birth whose infant will end up in the NICU, we must draw from countywide statistics to illuminate the need. San Diego County sees over 47,000 births each year, 17% of which end up in the NICU due to low birth weight, prematurity, developmental disabilities, or birth defects. In our region, racial ethnic breakdown of these families is 5.7% Black, 10.7% Asian/Pacific Islander, 0.6 Native American, 44.4% Hispanic, 38.3% White. Income level of all qualifying families are within 300% of the federal poverty level. This is a needs based program and Miracle Babies qualifies every family we support.

With the partnership support of the San Marcos Community Foundation, Miracle Babies will transform the experience for 1,000 qualified families of infants in the NICU through our Family Assistance Program, 60 of whom are San Marcos residents. These families are also invited into the Family Support program because being a parent of a NICU baby brings a host of ongoing and unique challenges. Other parents who have lived this experience have a host of ideas, actions, and advice to help families newly experiencing the birth of a critically ill infant; and they have an empathetic ear.

Significance of the project to the San Marcos community is inter-generational. Miracle Babies support and presence results in a tremendously positive impact on the stress level, comfort level and parenting confidence of NICU families. In addition, it has enhanced the receptivity of hospital staff to the presence and benefits of family-centered care because of the improved infant outcomes resultant from supporting families in crisis.

Thank you for your consideration of this request. Miracle Babies is committed to positively impacting the lives of medically fragile infants and their families.

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

<u>60 bags for San Marcos families whose infant is in the NICU @ \$75</u> each_____	\$ <u>4,500</u>
<u>Pamphlets and collateral materials (San Marcos)</u> _____	\$ <u>500</u>
<u>940 bags for Countywide families whose infant is in the</u> <u>NICU</u> _____	\$ <u>56,400</u>
<u>Pamphlets and collateral materials</u> <u>(Countywide)</u> _____	\$ <u>4,500</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**Total budget for this PROJECT:** \$ **65,900**

**Grant Request Amount:** \$ **5,000**  
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant?      No                                      Could it be?   No

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$ <u>\$25,000</u>	(Name of source) <u>County of San Diego</u>	** <u>P</u>
\$ _____	(Name of source) _____	** _____
\$ _____	(Name of source) _____	** _____
\$ _____	(Name of source) _____	** _____

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date FEB - 5 2010

MIRACLE BABIES  
501 W BROADWAY STE 510  
SAN DIEGO, CA 92101

Employer Identification Number:  
71-1001702  
DLN:  
17053259313039  
Contact Person:  
MS K WILMER ID# 52405  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
January 23, 2008  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

MIRACLE BABIES

Sincerely,

A handwritten signature in cursive script that reads "Robert Choi". The signature is written in dark ink and is positioned above the printed name and title.

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 1286  
RANCHO CORDOVA CA 95741-1286

In reply refer to  
755:AFF:ARJ

June 14, 2010

MIRACLE BABIES  
501 W BROADWAY STE 510  
SAN DIEGO CA 92101-8595

Purpose : CHARITABLE  
Code Section : 23701d  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number : 2594415

#### EXEMPT ACKNOWLEDGEMENT LETTER

This letter acknowledges that the Franchise Tax Board (FTB) has received your federal determination letter that shows exemption under Internal Revenue Code (IRC) Section 501(c)(3). Under California law, Revenue and Taxation Code (R&TC) Section 23701d(c)(1) provides that an organization is exempt from taxes imposed under Part 11 upon submission of the federal determination letter approving the organization's tax-exempt status pursuant to Section 501(c)(3) of the IRC.

The effective date of your organization's California tax-exempt status is 01/23/2008.

R&TC Section 23701d(c)(1) further provides that the effective date of an organization's California tax-exempt status is the same date as the federal tax-exempt status under IRC Section 501(c)(3).

Under R&TC Section 23701d(c), any change to your organization's operation, character, or purpose that has occurred since the federal exemption was originally granted must be reported immediately to this office.

June 14, 2010  
MIRACLE BABIES  
ENTITY ID : 2594415  
Page 2

Additionally, organizations are required to be organized and operating for nonprofit purposes to retain California tax-exempt status.

For filing requirements, see FTB Pub. 1068, Exempt Organizations - Requirements for Filing Returns and Paying Filing Fees. Go to our website at [ftb.ca.gov](http://ftb.ca.gov) and search for 1068.

Note: This exemption is for state franchise or income tax purposes only. For information regarding sales tax exemption, contact the State Board of Equalization at 800.400.7115, or go to their website at [boe.ca.gov](http://boe.ca.gov).

A JENKINS  
EXEMPT ORGANIZATIONS  
BUSINESS ENTITIES SECTION  
TELEPHONE (916) 845-4605  
FAX NUMBER (916) 845-9029

RTF:  
CC :COLLEEN WALSH

COPY





Together for a better beginning

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stern.lance@gmail.com

**MINUTES  
SAN MARCOS COMMUNITY FOUNDATION  
GRANT FUNDING COMMITTEE  
SAN MARCOS ROOM  
1 CIVIC CENTER DRIVE  
SAN MARCOS, CA 92069**

**SPECIAL MEETING OF THE GRANT FUNDING COMMITTEE  
WEDNESDAY, FEBRUARY 10, 2016 – 6:00 PM**

**CALL TO ORDER** VICE PRESIDENT WILLIAMS called the meeting to order at 6:00 p.m.

**ROLL CALL**

PRESENT: BOARD MEMBERS: BURTON, NUTTALL, WILLIAMS

ABSENT: BOARD MEMBERS: NONE

**ALSO PRESENT** Recording Secretary, Michael Gordon and City Staff Sandra Gallegos

**OLD BUSINESS**

1. **GRANT AWARD WORKSHEET.** FISCAL YEAR 2015-2016  
Noted and filed.

**NEW BUSINESS**

2. **WILDLIFE FUND PROPOSAL**

(A) **FRIENDS OF SAN MARCOS PARKS AND RECREATION**

The committee discussed the request for funding from Friends of San Marcos Parks and Recreation to purchase educational items that were stolen and also help furnish a new aquatic-themed room at Jack's Pond Nature Center. The committee recommends funding the \$1,200 request.

**BOARD MEMBER BURTON MOTIONED TO RECOMMEND THE FOLLOWING GRANT AMOUNT TO THE FULL FOUNDATION BOARD FOR CONSIDERATION AT ITS NEXT MEETING: \$1,200 TO SAN MARCOS PARKS AND RECREATION. SECONDED BY BOARD MEMBER NUTTALL. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

3. **REGULAR GRANT APPLICATION PROPOSALS**

(A) **ELIZABETH HOSPICE**

The committee discussed the request for funding from Elizabeth Hospice to provide patient care and bereavement services for approximately 365 residents of San Marcos. The committee recommends funding the \$7,500 request.

**(B) JUST IN TIME FOR FOSTER YOUTH**

The committee discussed the request for funding from Just In Time for Foster Youth to provide transitioning foster youth with the necessary computers, technology tools, school and dorm supplies to support their college success. Due to limited amounts remaining for the quarter, the Committee recommends funding \$2,500.

**BOARD MEMBER BURTON MOTIONED TO RECOMMEND THE FOLLOWING GRANT AMOUNTS TO THE FULL FOUNDATION BOARD FOR CONSIDERATION AT ITS NEXT MEETING: \$7,500 TO ELIZABETH HOSPICE AND \$2,500 TO JUST IN TIME FOR FOSTER YOUTH. SECONDED BY BOARD MEMBER NUTTALL. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

**4. MINI-GRANT APPLICATION PROPOSALS**

**(A) SAN ELIJO MIDDLE SCHOOL PTO**

The Committee discussed the request for funding from San Elijo Middle School PTO to help cover the expenses of the Rising Stars' production of Peter Pan. The committee recommends awarding \$831.

**(B) PALOMAR COLLEGE FOUNDATION**

The Committee discussed the request for funding from Palomar College Foundation to provide San Marcos 8<sup>th</sup> graders with a day of hands-on contact with science, technology, engineering and math (STEM). The committee recommends awarding \$831.

**BOARD MEMBER BURTON MOTIONED TO AWARD THE FOLLOWING GRANT AMOUNTS: \$831 TO SAN ELIJO MIDDLE SCHOOL PTO AND \$831 TO PALOMAR COLLEGE FOUNDATION. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

Board member Nuttall asked if it was unusual to receive grant requests from PTOs. Vice President Williams stated they have received requests from other PTOs. The Foundation typically awards two grants per applicant a year.

Board member Nuttall stated that he would reach out to the school district to make all PTOs aware of the San Marcos Community Foundation.

**CONSENT CALENDAR**

**MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NUTTAL TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

4. **WAIVER OF TEXT** – Waived
5. **APPROVAL OF MINUTES** – Approved - SMCF Grant Funding Committee Meeting minutes of January 13, 2016.
6. **ORAL COMMUNICATIONS** - No members of the public requested to speak.

**ITEMS FOR THE GOOD OF THE ORDER**

7. **NEXT MEETING DATE** – The next meeting of the Grand Funding Committee is scheduled for Wednesday, March 9, 2016. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, February 16, 2016.
8. **MISCELLANEOUS**
9. **ADJOURNMENT**

**MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NUTTALL TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 6:16 PM.

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Terri Williams, Board Vice President

ATTEST:

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Michael Gordon, Recording Secretary