



# Agenda

## MEETING OF THE COMMUNITY SERVICES COMMISSION

**Wednesday, May 18, 2016, 6:00 P.M.**

Community Services Commission Meeting

**City Council Chambers**

**1 Civic Center Drive**

**San Marcos, CA 92069**

\*\*\*\*\* JAY FRANKLIN, CHAIR \*\*\*\*\*

IT IS THE DUTY OF THIS COMMISSION TO ADVISE AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL PERTAINING TO THE CREATION, OPERATION, MAINTENANCE, AND MANAGEMENT OF COMMUNITY PROGRAMS AND FACILITIES. COMMISSIONERS ARE APPOINTED AND EMPOWERED BY THE CITY COUNCIL TO HAVE JURISDICTION OVER PUBLIC PARKS, PLAYGROUNDS, AND RECREATIONAL FACILITIES OPERATIONS.

PUBLIC SPEAKERS HAVE THE RIGHT TO ADDRESS THE COMMISSION ON ANY AGENDA ITEM BEING CONSIDERED. NO ACTION WILL BE TAKEN ON ANY ITEM UNTIL PLACED ON AN AGENDA AND DUE NOTICE GIVEN.

\*\*\*\*\*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\*\*\*\*\*

**STAFF RECOMMENDATION**

**ORAL COMMUNICATIONS**

**NOTE & FILE**

**CONSENT CALENDAR**

1. **APPROVAL OF MINUTES**

Commission meeting held on April 16, 2016

**APPROVE**

2. **PROGRAM STATISTICS**

Consider participation statistics for the month of April 2016

**APPROVE**

3. **GENERAL FACILITY SCHEDULING**

Consider indoor and outdoor facility use requests for May19, 2016 through June 15, 2016

**APPROVE**

**COMMUNITY SERVICES COMMISSION  
MAY 18, 2016**

**REPORTS AND OTHER BUSINESS**

- |    |  |                        |
|----|--|------------------------|
| 4. | Trails Advisory Committee, applicant selection                       | <b>APPROVE</b>         |
| 5. | Trail Advisory Committee: May 4, 2016 meeting notes and presentation | <b>NOTE &amp; FILE</b> |
| 6. | July 4 Fireworks Fundraising update                                  | <b>NOTE &amp; FILE</b> |

**ORAL COMMUNICATIONS**

Report from the Community Services Director

**NOTE & FILE**

**WRITTEN COMMUNICATIONS**

Commission reply letter to Eduardo Bazan

**NOTE & FILE**

**ADJOURNMENT**

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.  
CITY OF SAN MARCOS)

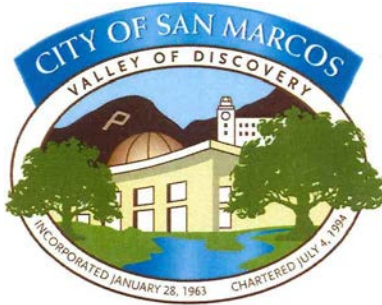
**AFFIDAVIT OF POSTING**

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Regina Williams, Community Services Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers at 10:00 am on Friday, May 13, 2016.

Date: May 13, 2016

\_\_\_\_\_  
Regina Williams, Commission Secretary

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.



## MINUTES

### Regular Meeting of the San Marcos Community Services Commission

**WEDNESDAY, APRIL 20, 2016**

City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

**CALL TO ORDER:** Chairperson Jay Franklin called the meeting to order at 6:03 pm.

**PLEDGE OF ALLEGIANCE:** Led by Chairperson Franklin

**ROLL CALL:**

**Commissioners Present**

CRAIN	(3/4)	75%
FRANKLIN	(4/4)	100%
LINDSAY	(3/4)	75%
MAAS	(4/4)	100%
MOCKUS	(4/4)	100%
SENSMEIR (ALT)	(3/4)	75%
SMITH	(4/4)	100%
TOWSLEY	(4/4)	100%

**Commissioners Absent**

NONE

**ALSO PRESENT:** Community Services Director Buck Martin, Program Managers Holly Malan and Brenda Sylvia, Commission Secretary Regina Williams, Recreation Supervisor Cathy Cronin.

**ORAL COMMUNICATIONS**

- Brenda Sylvia updated Commissioners on the nutrition program at the Senior Center; an RFP is being issued due to inconsistencies in the quality and customer comments about the food from present caterer.
- Sylvia also mentioned that trail hike numbers are down, partly from weather and partly due to challenges finding hike leaders. Park Ranger Ron Vinluan is increasing volunteer training and participation so that monthly hikes could be coordinated and led by volunteers, allowing part-time ranger staff more time to patrol parks through the summer.
- Commissioner Franklin asked about the possibility of staff providing a Year-to-Date running totals for the monthly statistics. Staff will begin acquiring the data necessary for this, and work on providing consistent information for previous years with a 'running total' reported.

**CONSENT CALENDAR**

**COMMISSIONER SMITH MOTIONED TO APPROVE THE CONSENT CALENDAR, ITEMS 1-3, SECONDED BY COMMISSIONER TOWSLEY AND CARRIED UNANIMOUSLY. ABSTENTIONS: CRAIN, LINDSAY**

## **REPORTS AND OTHER BUSINESS**

### **4. SAN MARCOS YOUTH BASKETBALL President Lara Kahler presented the annual report.**

- 100 volunteer coaches, 20 volunteer board members
- 11,000 volunteer hours with 1,100 overall participants
- Staff at Corky Smith's gym very helpful and appreciated
- Shooting Stars, a special needs program has 150 kids participating in the 5-22 years old range
- November- March programs can now operate year around with 'And1 Academy' partnership
- With 15 competitive teams, this is the second year of All-Star program
- Also partnering with Top Gun Academy for competitive tournaments, which will begin June 2016
- Fundraising and sponsorships off-set overhead expenses; accepted year around and tournaments bring tourism dollars to community.
- Growth in girls programming, 5% overall, challenge is court capacity at Corky Smith gym; rental options from middle schools and private facilities are being considered
- Facility challenges due to their season running concurrently with other basketball groups, especially SM Unified school district and Cal State San Marcos
- Buck Martin mentioned that although basketball facilities are in high demand, the courts ratio in San Marcos matches cities of similar size. There are many outdoor courts still available to the public.

### **5. SAN ELIJO AYSO unable to attend, presentation will be rescheduled.**

### **6. ANNUAL STAFF REPORT, Recreation Supervisor Cathy Cronin.** PowerPoint presentation

- Cathy Cronin, staff of 17 years, coordinates Theatre West plays and Special Events
- A variety of over thirteen community wide events, serving thousands of residents
- Free-to-the public events and summer concerts are attracting younger families
- New this year will be two movies at Woodland Park, including West Side Story
- July 4 Fireworks, Spring Egg Scramble, Santa's Village, San Elijo Boutique are holiday favorites
- San Marcos Alive celebrates cultural arts with SMUSD and SM Arts Council collaboration, and a juried art show. This year the event was moved inside due to rain but had great participation.
- Overall attendance of over 16,600 people and revenue generation netting over \$14,000.00
- Summer Music Fest name change from Rock, Blues, and BBQ Festival to reflect diversification of music genres. The Friends of San Marcos will host the Beer Garden on June 11.
- Theatre West continues to produce quality performances with excellent cast participation for over 30 years, offering low-cost ticket rates to schools for group showings. Cast fees, ticket and concession sales are revenue sources that help the department purchase technical equipment such as audio and light boards.
- Commissioners complimented consistency and quality of these programs, but would like to see previous year's statistics to show growth and future projections on attendance and revenues.

### **7. TRAILS ADVISORY COMMITTEE (TAC).**

Commissioner Towsley updated commissioners on the monthly meeting:

- Proclamation for May 15 as the official celebration of 'Day of the Horse' to increase public awareness.
- Recruitment and training efforts are being increased for volunteer rangers to lead and sweep monthly hikes, which average 30-80 participants and have three groups of varying challenge levels.
- Print deadline for publicly distributed Trail map is May 4

## **8. JULY 4 FUNDRAISER**

Malan reported the flyer is being approved by the communications office and will be mailed to previous donors. Online donations will be accepted through GoFundMe.com

## **COMMISSIONER AND STAFF COMMENTARY**

Buck Martin updated commissioners:

- Richmar Park will have a bid opening tomorrow to complete 80% of final project by June 30, as \$1.4 million grant monies awarded are at chance
- South Lake project will include a parking lot, temporary restroom, overview with picnic benches, a small dock and trails around lake to be completed in phases. Grants will be considered for the fishing component. Commissioner Franklin inquired about that location being the breeding grounds for the Gnat Catcher bird, to which it does not seem the development will interfere with at this time; Nick Abboud, Traffic Engineer, will be invited to a future commission meeting to discuss plans for the South Lake area.
- Connors Park is the only park with operational cameras, although many others are installed throughout the parks system. Liability and storage are concerns of keeping video records
- A private consultant has been hired to gather and compile data from the public forums held last year to update the Parks Master Plan for Council approval prior to any future parks planning. Commissioner Crain is hopeful that the sizing of fields will accommodate the needs of soccer and rugby, which are larger than the American Football standard.
- Bradley Park will be re-grading and leveling the natural grass fields, as artificial turf not fitting for the geographical area. Work to be done in three phases, at a cost of approx. \$800,000.00 Grant opportunities require the City to match funds and have project deadlines, so Proposition 40 or State issued bonds will be considered first. Bradley Park will be considered for future music festivals and other events, as Walnut Grove has limited availability due to increasing athletics programs.
- Double Peak school traffic concerns are being negated by closing the gate at the entrance to the trailhead staging area on San Elijo Road. It will be closed during school drop-off hours. The Communications Office will help educate the public about these changes around the new Double Peak K-8 school.
- Six Pickle ball courts are being added by re-striping two tennis courts at Woodland Park. This project is expected to be completed by August 2016; a partnership with Woodland Middle school providing paddles and balls, the SM Unified School District responsible for restriping, and the City purchasing nets.
- The City of San Marcos had a booth at the Chamber of Commerce Spring Festival, which was unaffected by the rain, and many marketing materials were distributed including seasonal job flyers and the department's Summer Activities catalog.
- Oct. 1, 2016- Double Peak 10k challenge, website launch next month
- Annual site tour will be held May 18 at Jack's Pond Nature Center, 4:45pm. Food will be provided, and the normal meeting will begin at 6pm in Council Chambers.

## **WRITTEN COMMUNICATIONS**

Staff will send a reply email to Eduardo Bazan, informing him of athletic field updates and volunteer opportunities.

**ADJOURNMENT**

**CHAIR FRANKLIN ADJOURNED THE APRIL 20, 2016 SAN MARCOS COMMUNITY SERVICES COMMISSION MEETING AT 7:24 P.M.**

---

JAY FRANKLIN, CHAIRPERSON  
COMMUNITY SERVICES COMMISSION  
CITY OF SAN MARCOS

ATTEST:

---

REGINA WILLIAMS, SECRETARY  
COMMUNITY SERVICES COMMISSION  
CITY OF SAN MARCOS

## Community Services Monthly Program Statistics April 2016

Service Areas/Division	Estimated # of Different Participants	Number of Meetings	Total Number of Entrances 2016	Total Number of Entrances 2015	Total Entrances % Variance	Notes
Aquatics- Woodland Pool	75	18	1350	0		
Las Posas Pool	413	32	2542	2816	-10%	
Special Events	0	0	0	3000	-100%	1
Sports- Adult	3804	471	12721	12441	2%	
Youth	1799	156	6989	7024	0%	
Classes- Adult	153	95	662	912	-27%	2
Youth	533	218	2268	2420	-6%	
Music/Performing Arts	38	1	38	304	-88%	3
Youth- Preschoolers	358	42	3769	3624	4%	
Camps	0	0	0	0	0%	
Special Events	41	6	122	130	-6%	
Seniors- Services	328	117	3736	3548	5%	
Programs/Classes	430	340	5084	5801	-12%	
Meals	42	21	875	1085	-19%	4
Trips	6	13	73	400	-82%	5
Indoor Facility Use	4411	76	5102	5261	-3%	
Outdoor Facility Use	2434	46	2484	2535	-2%	
Nature Center/Hikes/Parks	434	14	434	493	-12%	
<b>Total</b>	15,299	1,666	48,249	51,794	-7%	

## Comments

1. The Spring Egg Scramble was held in March instead of April.
2. There were not as many class sessions held in April 2016 compared to April 2015.
3. We had an audition and several rehearsals in 2015 and only had an audition in April 2016.
4. Overall participation is down this April when compared to 2015.
5. Although there were 11 trips held this March, and 10 in March 2015 there was less participation.

**Facility Use List**  
**Representative List**  
**May 19, 2016 – June 15, 2016**  
**Community Center**

<b>Date</b>	<b>Event</b>	<b>Time</b>	<b>Room</b>
Thursday, May 19	Victoria Ranch HOA	6:30 p.m. – 8:30 p.m.	Dining Room
Friday, May 20 & June 3	<b>Susie Dance Party*</b>	6:45 p.m. – 8:45 p.m.	Meeting Rm
Friday, May 20	Theater West Performances	8:00 a.m. – 9:00 p.m.	Main Hall & Dining Room
Saturday, May 21	Theater West Performances	4:00 p.m. – 9:00 p.m.	Main Hall & Dining Room
Sunday, May 21	Theater West Performances	1:00 p.m. – 7:00 p.m.	Main Hall & Dining Room
Saturday, May 21 & June 11	<b>American Red Cross*</b>	8:30 a.m. – 5:00 p.m.	Arts & Crafts
Sunday, May 22, 29 & June 11, 12	<b>Mission 316 Church*</b>	8:00 a.m. – 1:00 p.m.	All Rooms
Monday, May 23 & June 6, 13	<b>Connected Warriors Yoga*</b>	6:45 p.m. – 7:45 p.m.	Meeting Rm.
Monday, May 24	Aging & Independence Services Volunteer Event	11:00 a.m. – 4:00 p.m.	Main Hall
Monday, May 25	MSA Class Play Rehearsal	8:30 a.m. – 2:00 p.m.	Main Hall
Thursday, May 26	<b>American Red Cross*</b>	9:00 a.m. – 3:00 p.m.	Arts & Crafts
Tuesday, May 26	MSA Class Play Rehearsal	8:30 a.m. – 2:00 p.m.	Main Hall
Tuesday, April 26	SM Girls Softball	6:30 p.m. – 9:00 p.m.	Dining Room
Friday, May 27	MSA Class Play Performance	5:00 p.m. – 10:00 p.m.	Main Hall
Tuesday, May 31	Rosemont Estates HOA	7:00 p.m. – 9:00 p.m.	Dining Room
Tuesday, May 31	COSM Filtrexx Presentation	6:00 p.m. – 8:30 p.m.	Main Hall
Wednesday, June 1	COSM Family Enrichment	5:00 p.m. – 8:00 p.m.	Dining Room
Thursday, June 2	COSM Health Fair	7:30 a.m. – 4:30 p.m.	Main Hall
Friday, June 3	SMHS FFA Awards	5:30 p.m. – 8:00 p.m.	Main Hall & Kitchen
Saturday, June 4	COSM Part-Time Training	8:30a.m. – 12:30 p.m.	Main Hall
Saturday, June 4	Manaon Graduation Party	2:00 p.m. – 8:00 p.m.	Main Hall
Monday, June 6	SMYB	6:00 p.m. – 8:00 p.m.	Arts & Crafts
Monday, June 6	Automotive Training Course	5:30 p.m. – 10:00 p.m.	Dining Room
Monday, June 6	COSM 4 <sup>th</sup> of July Meeting	5:30 p.m. – 6:30 p.m.	Conference
Monday, June 6	COSM Trails Meeting	6:30 p.m. – 8:00 p.m.	Conference
Tuesday, June 7	Automotive Training Course	5:30 p.m. – 10:00 p.m.	Dining Room
Tuesday, June 7	SD Sheriff Start Smart	4:00 p.m. – 9:00 p.m.	Main Hall
Wednesday, June 8	Youth Ambassador Interviews	3:45 p.m. – 6:15 p.m.	Conference Room
Wednesday, June 8	Pivot Charter School Graduation	5:00 p.m. – 8:30 p.m.	Main Hall
Thursday, June 9	SMYS	7:00 p.m. – 9:00 p.m.	Dining Room
Thursday, June 9	Loma Alta HOA	6:00 p.m. – 9:00 p.m.	Conference
Thursday, June 9	S.M. Girl Scouts Bridging	5:00 p.m. – 9:00 p.m.	Main Hall
Friday, June 10	SMYO	3:30 p.m. – 9:00 p.m.	Main Hall

Saturday, June 11	COSM Asset Training	7:30 a.m. – 4:00 p.m.	Main Hall
Saturday, June 11	Rosales Graduation Party	5:30 p.m. – 11:30 p.m.	Main Hall
Sunday, June 12	Tierra Caliente Theater Perf.	1:00 p.m. – 7:00 p.m.	Main Hall
Monday, June 13	JCCS Graduation Rehearsal	12:00 p.m. – 1:00 p.m.	Main Hall
Wednesday, June 15	JCCS Graduation	4:00 p.m. – 9:00 p.m.	Main Hall
Thursday, June 16	SM Vet Ctr. Art Therapy Class	6:00 p.m. – 8:00 p.m.	Arts & Crafts
Thursday, June 16	SM Pop Warner Training	5:00 p.m. – 8:30 p.m.	Dining Room
Thursday, June 16	Taylion Academy Graduation	12:00 p.m. – 8:00 p.m.	Main Hall

### Barn

Date	Event	Time	Room
Saturday, May 21	Dino Wedding	8:00 p.m.- 11:00 p.m.	Barn
Friday, May 27 & June 10	<b>Whirlaways*</b>	6:30 p.m.-10:30 p.m.	Barn
Saturday, April 23	Piña Quinceañera	3:00 p.m. – 12:00 a.m.	Barn
Sunday, May 22	<b>VSPURS*</b>	7:00 a.m.-7:00 p.m.	Arena
Tuesday, May 31	Boy Scouts Volunteer Dinner	5:00 p.m. – 9:00 p.m.	Barn
Wednesday, May 25 & June 1, 8, 15	<b>Clogging*</b>	5:30 p.m.-9:00 p.m.	Barn
Saturday, June 4	McInteire Wedding	3:00 p.m. – 12:00 p.m.	Barn
Tuesday, June 7	Primary Election Polling Site	5:30 a.m. – 10:00 p.m.	Barn
Saturday, June 11	COSM Blues Fest	12:00 p.m. – 9:00 p.m.	Barn
Wednesday, June 15	Palomar College	9:00 a.m. – 5:00 p.m.	Barn

### Senior Center

Date	Event	Time	Room
Thursday, May 19	<b>Palomar RC Flyers*</b>	7:00 p.m. – 9:30 p.m.	Horizon Room
Thursday, May 19	Greenwood Park HOA	6:00 p.m. – 8:00 p.m.	Crafts Room
Tuesday, May 24, 31 & June 7, 14	<b>Music Men*</b>	6:30 p.m. – 10:00 p.m.	Horizon Room
Tuesday, April 26	Twin Oaks Valley HOA	6:00 p.m.-8:00 p.m.	Community
Wednesday, May 25 & June 1, 8, 15	<b>San Diego Church*</b>	7:00 p.m.-9:00 p.m.	Main Room
Sunday, March 20, 27, & April 3, 10, 17	<b>River Church*</b>	8:00 a.m. – 1:00 p.m.	Main Room, Rec, Comm
Wednesday, June 8	Autumn Heights HOA	5:45 p.m. – 8:00 p.m.	Crafts Room
Monday, June 13	CWONC	6:00 – 8:30 p.m.	Horizon Room
Monday, June 13	Vallecitos Prot. Corp	7:00 p.m. – 9:00 p.m.	Crafts Room
Tuesday, June 14	SM Girls Softball	6:30 p.m. – 9:00 p.m.	Community

**Wood House**

<b>Date</b>	<b>Event</b>	<b>Time</b>	<b>Room</b>
Saturday, May 21	Concerts in the Garden	6:30 p.m.-10:00 p.m.	Wood House
Saturday, May 28	Buck Tea Party	9:30 a.m. – 1:00 p.m.	Jenny lind
Wednesday, June 15	SM Woods HOA	7:00 p.m. – 9:00 p.m.	Jenny lind

**San Elijo**

<b>Date</b>	<b>Event</b>	<b>Time</b>	<b>Room</b>
Saturday, June 4	Flowers Birthday	4:00 p.m. – 9:00 p.m.	Terrace Hall

**\*On-Going Facility Use**

# Reservation Master Report

May 13, 2016  
1:54 PM

Reservation Date: From May 19, 2016 through Jun 15, 2016  
Facility Type: Park Gazebo, Park Picnic Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Starting and Ending dates	Contact Information	Permit# Attend/Qty	Notes
May 21, 2016 Saturday 9:30 AM - 6:30 PM 10:00 AM - 6:00 PM	Sunset West 1 & 2 Park Picnic Shelter Sunset Park	Graduation Party #1238 Picnic without jump house, ponies, etc. May 21, 2016 - May 21, 2016		1238 120	
11:30 AM - 4:30 PM 12:00 PM - 4:00 PM	Connor's Park Park Picnic Shelter Connor's Park	Company Party #1232 Picnic without jump house, ponies, etc. May 21, 2016 - May 21, 2016		1232 50	
1:30 PM - 6:30 PM 2:00 PM - 6:00 PM	Walnut Grove Park West Park Picnic Shelter Walnut Grove Park	Graduation #1058 Picnic without jump house, ponies, etc. May 21, 2016 - May 21, 2016		1058 70	
2:30 PM - 6:30 PM 3:00 PM - 6:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday #1445 Picnic without jump house, ponies, etc. May 21, 2016 - May 21, 2016		1445 30	
May 22, 2016 Sunday 12:30 PM - 6:30 PM 1:00 PM - 6:00 PM	Woodland Park Pepper Park Picnic Shelter Woodland Park	birthday #1377 Picnic w/jump house May 22, 2016 - May 22, 2016		1377 75	
2:00 PM - 5:00 PM 2:30 PM - 4:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday Picnic w/jump house May 22, 2016 - May 22, 2016		9000960 50	
May 28, 2016 Saturday 10:30 AM - 6:30 PM 11:00 AM - 6:00 PM	Walnut Grove Park West Park Picnic Shelter Walnut Grove Park	Birthday Party #1279 Picnic without jump house, ponies, etc. May 28, 2016 - May 28, 2016		1279 50	
12:00 PM - 6:00 PM 12:30 PM - 5:30 PM	Woodland Park West Park Picnic Shelter Woodland Park	Birthday Party #1378 Picnic w/jump house May 28, 2016 - May 28, 2016		1378 49	
1:00 PM - 5:00 PM	Sunset West 1 & 2 Park Picnic Shelter Sunset Park	baby Shower #1236 Picnic without jump house, ponies, etc. May 28, 2016 - May 28, 2016		1236 150	
3:00 PM - 5:00 PM	Woodland Park Pepper Park Picnic Shelter Woodland Park	Baby shower #1365 Picnic without jump house, ponies, etc. May 28, 2016 - May 28, 2016		1365 45	
May 29, 2016 Sunday 10:00 AM - 2:00 PM 10:30 AM - 1:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	AJ's Birthday Party #1381 Picnic w/jump house May 29, 2016 - May 29, 2016		1381 30	
2:30 PM - 5:30 PM 3:00 PM - 5:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Picnic #1450 Picnic without jump house, ponies, etc. May 29, 2016 - May 29, 2016		1450 30	

## Reservation Master Report

May 13, 2016  
1:54 PMReservation Date: From May 19, 2016 through Jun 15, 2016  
Facility Type: Park Gazebo, Park Picnic Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Starting and Ending dates	Contact Information	Permit# Attend/Qty	Notes
2:30 PM - 6:30 PM	Sunset West 1 & 2 Park Picnic Shelter	Church Event #1451 Picnic without jump house, ponies, etc. May 29, 2016 - May 29, 2016		1451 150	
3:00 PM - 6:00 PM	Sunset Park				
May 30, 2016 Monday 11:30 AM - 5:30 PM	Jack's Pond Park Corral Park Picnic Shelter Jack's Pond Park	Picnic #1372 Picnic without jump house, ponies, etc. May 30, 2016 - May 30, 2016		1372 50	
May 31, 2016 Tuesday 4:30 PM - 7:30 PM	DP Amphitheater Park Picnic Shelter Double Peak Park	Cub Scout Pack Meeting Picnic without jump house, ponies, etc. May 31, 2016 - May 31, 2016		9000921 100	
Jun 4, 2016 Saturday 10:30 AM - 2:30 PM	Lakeview Park Gazebo Park Picnic Shelter Lakeview Park	Picnic #1374 Picnic without jump house, ponies, etc. Jun 4, 2016 - Jun 4, 2016		1374 30	
11:00 AM - 2:00 PM					
10:30 AM - 2:30 PM	Woodland Park West Park Picnic Shelter Woodland Park	birthday party #1287 Picnic without jump house, ponies, etc. Jun 4, 2016 - Jun 4, 2016		1287 40	
11:00 AM - 2:00 PM	Sunset West 1 Park Picnic Shelter Sunset Park	birthday Party #1285 Picnic without jump house, ponies, etc. Jun 4, 2016 - Jun 4, 2016		1285 50	
11:30 AM - 3:30 PM	Sunset West 2 Park Picnic Shelter Sunset Park	birthday Party #1285 Picnic without jump house, ponies, etc. Jun 4, 2016 - Jun 4, 2016		1285 50	
12:00 PM - 3:00 PM	Jack's Pond Park East Park Picnic Shelter Jack's Pond Park	Birthday #1229 Picnic without jump house, ponies, etc. Jun 4, 2016 - Jun 4, 2016		1229 50	
11:30 AM - 4:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday Party #1373 Picnic w/jump house Jun 4, 2016 - Jun 4, 2016		1373 60	
12:00 PM - 6:00 PM	Jack's Pond Park Corral Park Picnic Shelter Jack's Pond Park	Bday party with mini train (Milk #1244 Picnic without jump house, ponies, etc. Jun 4, 2016 - Jun 4, 2016		1244 35	
12:30 PM - 5:30 PM					
2:00 PM - 5:00 PM					
Jun 5, 2016 Sunday 11:00 AM - 2:00 PM	Jack's Pond Park East Park Picnic Shelter Jack's Pond Park	Parker's Birthday #1453 Picnic without jump house, ponies, etc. Jun 5, 2016 - Jun 5, 2016		1453 30	

# Reservation Master Report

May 13, 2016  
1:54 PM

Reservation Date: From May 19, 2016 through Jun 15, 2016  
Facility Type: Park Gazebo, Park Picnic Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Starting and Ending dates	Contact Information	Permit# Attend/Qty	Notes
12:00 PM - 5:00 PM	San Elijo Area 1 Park Picnic Shelter San Elijo Hills Park	Ramirez Twins birthday party #1449 Picnic w/jump house Jun 5, 2016 - Jun 5, 2016		1449 60	
12:00 PM - 4:00 PM	Double Peak Gazebo Park Picnic Shelter Double Peak Park	Cortez Baby Shower #1371 Picnic without jump house, ponies, etc. Jun 5, 2016 - Jun 5, 2016		1371 40	
12:30 PM - 6:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday Party #1262 Picnic without jump house, ponies, etc. Jun 5, 2016 - Jun 5, 2016		1262 50	
Jun 11, 2016 Saturday 8:30 AM - 4:30 PM	Sunset West 1 & 2 Park Picnic Shelter Sunset Park	Company Picnic Picnic without jump house, ponies, etc. Jun 11, 2016 - Jun 11, 2016		9000948 150	
9:00 AM - 4:00 PM	Woodland Park Schoolside Park Picnic Shelter Woodland Park	b day #1444 Picnic w/jump house Jun 11, 2016 - Jun 11, 2016		1444 30	
10:00 AM - 3:30 PM	Woodland Park Pepper Park Picnic Shelter Woodland Park	Graduation party #1379 Picnic without jump house, ponies, etc. Jun 11, 2016 - Jun 11, 2016		1379 60	
10:30 AM - 4:00 PM	Jack's Pond Park Corral Park Picnic Shelter Jack's Pond Park	Birthday #1280 Picnic w/Ponies/Petting zoo Jun 11, 2016 - Jun 11, 2016		1280 50	
10:30 AM - 1:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Baptism #1454 Picnic without jump house, ponies, etc. Jun 11, 2016 - Jun 11, 2016		1454 50	
12:00 PM - 7:00 PM	Jack's Pond Park East Park Picnic Shelter Jack's Pond Park	Birthday #1448 Picnic w/Ponies/Petting zoo Jun 11, 2016 - Jun 11, 2016		1448 50	
12:30 PM - 4:30 PM	Sunset East Park Picnic Shelter Sunset Park	KATELYN'S 3rd BIRTHDAY Picnic without jump house, ponies, etc. Jun 11, 2016 - Jun 11, 2016		1382 60	

May 11, 2016

M. Quijada  
968 Iron Horse Dr.  
San Marcos, CA. 92078  
760-716-8115

Community Services Commission  
City of San Marcos  
1 Civic Center Drive  
San Marcos, CA. 92069

RE: Trails Advisory Committee Candidate Submission

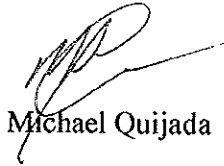
Greetings San Marcos Commissioners,

For the past 11 years, my wife and I have lived in our beloved San Marcos. My journey began in the flat-land city of Bakersfield, CA. The city where no matter where you go, you can rest assured you won't have to climb a hill to get there. Although I didn't know much about life at the time, I at least knew I desired a more "scenic" view. So I did what any rational, unemployed, broke, junior college student would do. I moved to Point Loma. It was in those next few years I met my wife, Leigh. With Leigh being from Fallbrook, and me from Bakersfield, we knew Point Loma was just not the right fit for us. So we set our sights on North County. Leigh's aunt and uncle owned a small rental property in South Oceanside and it just so happened they needed a tenant. We moved up North and settled in. After a few years of building our careers we were finally ready to buy our first home. We looked all over North County; Oceanside, Carlsbad, Vista, San Marcos, Escondido, everywhere. We finally thought we had found the perfect place. It was a nice home in Oceanside with an "entertainer's" backyard. But something didn't sit right as we left the open house, staring at the car in disrepair propped up on cinder blocks on the front lawn of the neighbor's house across the street. We decided to keep looking.

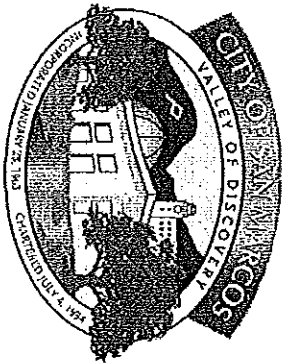
The house search was interrupted by a quick vacation to Kauai for Leigh's sister's wedding. Of course all of Kauai is beautiful, but what I remember the most are the mountains, especially when they are capped by the low cloud cover. We returned the following weekend and resumed our house search. It was a gloomy Saturday and we were scheduled to view two homes in San Marcos. The first was a beautiful home in Santa Fe Hills. We wanted to make an offer but we had another house to see. As we drove to that second house in Discovery Hills, up Santa Barbara Dr. and made that final left turn on Iron Horse, it was there, front and center. It was Double Peak, capped by low cloud cover like I was back in Kauai.

We purchased that home on Iron Horse Drive partly due to that mountain and the surrounding lake and trails. As an avid mountain biker, runner, and hiker, I am blessed to live in such an area. And the people, the community, and the neighborhood in which we live are beyond what Leigh and I dreamt to raise our family. It would be an honor to serve San Marcos as a member of the Trails Advisory Committee. To be able to give back and serve San Marcos, our incredible landscape, and trails system would truly be a pleasure.

Respectfully,

A handwritten signature in black ink, appearing to read 'Michael Quijada', with a long horizontal flourish extending to the right.

Michael Quijada



EQUAL EMPLOYMENT OPPORTUNITY  
\*AMERICANS WITH DISABILITIES ACT (ADA)  
\*FAIR EMPLOYMENT & HOUSING ACT (FEHA)  
DRUG AND ALCOHOL FREE WORKPLACE

## CITY OF SAN MARCOS

### APPLICATION FOR EMPLOYMENT

IMPORTANT: Please follow these instructions exactly.  
A. ALL QUESTIONS MUST BE ANSWERED IN BLACK INK or TYPEWRITTEN.  
B. False statements or omissions are cause for rejection, removal from eligibility list, or dismissal.  
C. Avoid any reference to age, religion, politics, race or membership in fraternal order.  
D. Education and experience must reflect qualifications for position.  
E. Notify this department promptly in case of address change.

Last Name QUETABA First Name MECHAE Middle Initial S  
Residence Address 968 Iron Horse Dr. Home Phone (760) 716-8115  
(same) Cell  
Mailing Address San Marcos City S.D. State CA. Zip Code 92078  
County N/A License Number & Class N/A License Expiration Date N/A  
California Driver's License Number & Class

#### SHIFTS YOU WOULD BE AVAILABLE AND WILLING TO WORK:

☒ Yes ☐ No Day Shift (Typically 7:30 a.m.-5:30 p.m. or 6:30 a.m.-4:00 p.m.)  
☒ Yes ☐ No Night Shift (Varies)

PRE-EMPLOYMENT INQUIRES: PLEASE ANSWER YES OR NO TO ALL QUESTIONS.  
☒ Yes ☐ No Do you meet the minimum age requirements as stated on the job announcement?  
☒ Yes ☐ No Are you a U.S. Citizen? If no, please answer the next question.  
☒ Yes ☐ No Do you have the legal right to work in the U.S.?

IF YES TO ANY OF THE FOLLOWING QUESTIONS, PLEASE EXPLAIN IN THE SPACE PROVIDED BELOW:  
☒ Yes ☐ No Were you ever discharged or forced to resign from any position?  
☒ Yes ☐ No Would you object to having your present employer contacted concerning your work record, qualifications, character?  
☐ Yes ☒ No Would you object to having your past employer contacted concerning your work record, qualifications, character?  
☐ Yes ☒ No Do you fluently speak a language other than English? If so, please specify below.

NOTE: There will be no consideration of race, color, sex, age, ancestry, national origin, political or religious affiliation, sexual orientation, any non-job related physical or mental disability, medical condition or other functional limitation as defined in the Fair Employment and Housing Act (FEHA) and the Americans with Disabilities Act (ADA) and other applicable State and Federal laws in any personnel activity. Applicants requiring alternate means of testing must contact Human Resources staff by the filing date for any accommodations required.

### APPLICANTS MAY BE SUBJECT TO PRE-EMPLOYMENT DRUG TESTING

Position Title Trail's Advisory Committee Member

Date Received By Date Notified By

#### EDUCATION AND TRAINING

High School Graduate or Possess G.E.D.?

☒ Yes ☐ No

Circle highest Grade Completed: 8 9 10 11

High School Attended:

GRADUATE H.S.

Location:

BAKERSFIELD, CA.

NAME OF SCHOOLS ATTENDED	MAJOR (Do not abbreviate)	Credit Units Completed	Degree or Cert. Received	Did You Graduate?
Junior College			Type Year	Yes No
<u>MERRA COSTA</u>	<u>G. E. - BUSINESS</u>	<u>?</u>		<input checked="" type="checkbox"/>
College/University				
<u>CSUSM</u>	<u>VPA - VISUAL ARTS</u>	<u>?</u>	<u>B.A. 2015</u>	<input checked="" type="checkbox"/>

\*\* IF DEGREE OR CERTIFICATE IS REQUIRED FOR THIS POSITION, A  
COPY MUST BE ATTACHED TO THE APPLICATION.

Please indicate whether units are

☒ Semester

☐ Quarter

Other training you received: (For example, special courses, work training program and/or military training). Please estimate the number of training hours you received.

Certificates or Licenses of Professional or Vocational competence:

DAIES	EMPLOYER	POSITION

DATE	TIME	LOCATION	STATUS
10/10/2023	10:00 AM	Office	CLOSED

Other names by which foreigners would know you: AKA CUSTADA

READ VERY CAREFULLY.	DATE	TIME	TEST
	01	10	810

**READ VERY CAREFULLY:**

and fingerprinting may be required after employment.

04/10/14

**Signature:**

Date:

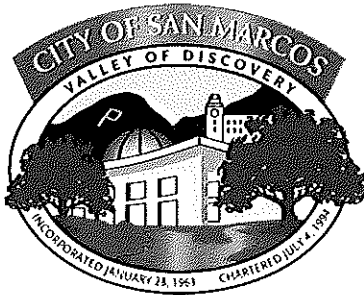
$$=$$

# Application Tracking Sheet

Completion of this form is voluntary. The data will be used solely for research and statistical purposes and in **no way** affects any employment decision. In accordance with State law, this form will be separated from your employment application immediately upon receipt, and the information received will not be made available to any personnel involved in the hiring process. Your cooperation in answering all the questions completely and accurately is appreciated.

Name	<u>DEJANEA</u>	<u>MELANIE</u>	<u>S</u>
(Last)	(First)	(Middle)	
Address	<u>918 Iron Horse Dr.</u>		
	<u>San Marcos, CA.</u>	<u>92078</u>	
(City)	(State)	(Zip)	
Position applied for:	<u>TRANS ADVISORY COMMITTEE MEMBER</u>		
Date:	<u>05/11/2016</u>		
Ethnic Group (check one)			
<input type="checkbox"/> White (Not of Hispanic origin - includes Indo-European, Pakistani & East Indian).			
<input type="checkbox"/> Black (includes African, Jamaican, Trinidadian and West Indian).			
<input type="checkbox"/> Hispanic (includes Mexican, Puerto Rican, Cuban, Central or South American & Spanish).			
<input type="checkbox"/> Asian or Pacific Islander (includes Far East, South East, Asia, Indian Sub-Continent or Pacific Islands).			
<input checked="" type="checkbox"/> American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue of tribal association or are Aleuts or Eskimos).			
Disability Status (if applicable, please check appropriate box)			
<input type="checkbox"/> Visual Impairment	<input type="checkbox"/> Emotional Impairment		
<input type="checkbox"/> Hearing Impairment	<input type="checkbox"/> Developmental Disabilities		
<input type="checkbox"/> Speech Impairment	<input type="checkbox"/> Other, please specify		
<input type="checkbox"/> Physical Disability			

Personnel Information	
Please tell us how you heard about this job (check one)	
<input checked="" type="checkbox"/> Newspaper (please specify)	
<input type="checkbox"/> San Marcos City Employee	
<input type="checkbox"/> Job Announcement	
<input type="checkbox"/> City Interest Card	
<input type="checkbox"/> Job Line	
<input type="checkbox"/> City of San Marcos Human Resources Department	
<input type="checkbox"/> Employment Development Department	
<input type="checkbox"/> City of San Marcos Web Site	
<input type="checkbox"/> Web Site (please specify)	
<input type="checkbox"/> Social Media	
<input type="checkbox"/> Other (please specify)	
Were you treated courteously by the City's staff?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Did the person you talked to provide you all the information you needed concerning City employment?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Were the application procedures and written instructions clear and understandable?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered no to any of the questions above, please explain below so that we may improve in the future. Also include any additional comments and/or suggestions. Thank you!	



# NOTES

## Regular Meeting of the Trails Advisory Committee

Wednesday, May 4, 2016 6:30 PM  
3 Civic Center Drive San Marcos, CA 92069  
Regular Trails Advisory Committee Meeting

---

**CALL TO ORDER**      **CHAIRPERSON JIM ELLIOT CALLED THE MEETING TO ORDER AT 6:35 PM**

### ROLL CALL

**PRESENT:**      Chairperson JIM ELLIOT  
                 COMMITTEE MEMBER PATTY MORTON  
                 Committee Member William Moog  
                 Committee Member Steve Laslovich

**ABSENT:**      Committee Member alternate Hugo Lecomte

**ALSO PRESENT**      Committee Member candidate Mike Quijada  
                 Community Service Commissioner Sasha Smith  
                 Staff Program Manager Brenda Sylvia  
                 Staff Advisor Ron Vinluan

### ORAL COMMUNICATIONS

NONE

---

### APPROVAL OF MINUTES

APRIL NOTES APPROVED

TRAILS ADVISORY COMMITTEE MEETING NOTES FROM APRIL 6, 2016 WERE MOTIONED BY  
CHAIRPERSON ELLIOT, SECONDED BY COMMITTEE MEMBERS.

### NEW BUSINESS

1. Richmar Park –the park went out for bid on April 21, 2016. According to the grant guidelines the park must be 80% built by Sept 30, 2016



## Regular Trails Advisory Committee meeting

Wednesday, May 4, 2016

---

2. Southlake Park- will have a parking lot, restrooms, overview picnic benches, small dock, and a trail around the lake. The City will apply for grants to enhance the fishing component.

The design will be done in June 2016; the bid and start of construction is projected to be by the end of the year 2016; estimated completion is projected to be 2018.

### OLD BUSINESS

1. Trail connection presentation top 3- William Moog did a power point presentation for the committee. The presentation was the top 3 missing sections in the City's trail system. The top 3 was ranked by impact (safety) and difficulty (how much work involved) of the top 3 missing trail connections. This power point presentation will also be presented at the May 18 Community Service Commission meeting.
2. The Day of the Horse Proclamation will be presented at the May 10 City Council meeting. Patty Morton informed the committee of the Day of the Horse event on Sunday May 15 at Walnut Grove Park.
3. Map improvements-Brenda Silva informed the committee of the redesign of the back side of the map. Brenda also informed the committee of a "sub-group" being formed to help with redesigning the city trail map. The completion is scheduled for August 2016; committee members were encouraged to email ideas, comments & suggestions to staff advisor Ron Vinluan.
4. Trail yield signs-the committee was shown locations of proposed "Trail yield signs". Ron asked for feedback from committee members of placement of sign. Mike Quijada (MTN biker) informed the group effective sign placement/height. There were some questions about sign heights. Ron will meet with the City's Public Works Dept. to clarify correct trail yield sign height and locations. Ron will inform the committee with the information during the June 1, TAC meeting.

### UPDATE

Trail 78-The Escondido Creek Conservancy (TECC) is waiting for the result of the Title report. The property is currently owned by CCI. The location of the property is between San Diego County and the City of San Marcos.

### WRITTEN COMMUNICATION

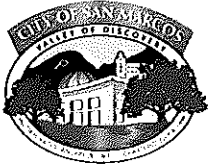
NONE

### ORAL COMMUNICATIONS

NONE

### TAC COMMENTARY

Next meeting is June 1, 2016.



Regular Trails Advisory Committee meeting

Wednesday, May 4, 2016

---

**ADJOURNMENT**

**MOVED BY CHAIRPERSON JIM ELLIOT, TAC CARRIED UNANIMOUSLY TO ADJOURN THE MEETING OF  
THE San Marcos TRAILS ADVISORY COMMITTEE 8:10 PM.**

ATTEST:

A handwritten signature in black ink, appearing to read "Ron Vinluan", is written over a horizontal line.

RON VINLUAN, STAFF ADVISOR  
CITY OF SAN MARCOS  
TRAILS ADVISORY COMMITTEE



Community Services Commission  
3 Civic Center Drive  
San Marcos, CA 92069

Eduardo Bazan  
408 Rancho Vista Road  
Vista, CA 92081  
[Eduardobazan20@gmail.com](mailto:Eduardobazan20@gmail.com)

March 9, 2016

Dear Mr. Bazan,

Thank you for reaching out to our Community Services Commission with your letter addressed to Commissioner Crain dated February 19, 2016. We are very pleased to know that our neighbors in Vista are interested in the happenings of our parks and athletics programs.

With more than thirty parks in the city and over sixty miles of trails, our park rangers are always looking for volunteers older than 18 years to help us monitor projects and patrol parks and trails. The Nature Center at Jack's Pond Park (986 La Moree Road) also welcomes volunteers, which is great experience if you are interested in local flora and fauna. If you, friends or family are available to volunteer, especially on the weekends or throughout the summer, please contact Ron Vinluan at (760) 744-9000 x. 3535

In your letter, you mentioned that much of your family participates in soccer, which is also a very popular sport in San Marcos. We have four youth soccer groups that participate in the Youth Sports Council: SMYS, AYSO 127, AYSO 1505 and San Marcos United. Each group's contact information is available on the City of San Marcos website under the "Youth Sports & Organizations" page of the Parks & Recreation section. All natural grass multipurpose fields will be closed for rest/renovation from May 21-July 31. Bradley Park multipurpose field 1 will be completely renovated over the summer and the Bradley Park soccer arena will also receive a few upgrades in the near future.

Thank you for your interest and participation in local government, feel free to contact our office for any additional questions you may have about our Community Services Department.

Respectfully,

Regina Williams  
Community Services Secretary