



Agenda

MEETING OF THE COMMUNITY SERVICES COMMISSION

Wednesday, July 20, 2016, 6:00 P.M.
Community Services Commission Meeting

**City Council Chambers
1 Civic Center Drive
San Marcos, CA 92069**

***** JAY FRANKLIN, CHAIR *****

IT IS THE DUTY OF THIS COMMISSION TO ADVISE AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL PERTAINING TO THE CREATION, OPERATION, MAINTENANCE, AND MANAGEMENT OF COMMUNITY PROGRAMS AND FACILITIES. COMMISSIONERS ARE APPOINTED AND EMPOWERED BY THE CITY COUNCIL TO HAVE JURISDICTION OVER PUBLIC PARKS, PLAYGROUNDS, AND RECREATIONAL FACILITIES OPERATIONS.

PUBLIC SPEAKERS HAVE THE RIGHT TO ADDRESS THE COMMISSION ON ANY AGENDA ITEM BEING CONSIDERED. NO ACTION WILL BE TAKEN ON ANY ITEM UNTIL PLACED ON AN AGENDA AND DUE NOTICE GIVEN.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

STAFF RECOMMENDATION

ORAL COMMUNICATIONS

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on June 15, 2016.

APPROVE

2. **PROGRAM STATISTICS**

Consider participation statistics for the month of June, 2016

APPROVE

3. **GENERAL FACILITY SCHEDULING**

Consider indoor and outdoor facility use requests for July 21- August 17, 2016

APPROVE

REPORTS AND OTHER BUSINESS

4. SM Youth Basketball

NOTE & FILE

COMMUNITY SERVICES COMMISSION
July 20, 2016

- | | | |
|----|--|-----------------------------|
| 5. | Trail Advisory Committee: June 1, 2016 meeting notes | NOTE & FILE |
| 6. | July 4 Fireworks Fundraiser | NOTE & FILE |
| 7. | July is Parks Make Life Better® month | NOTE & FILE |
| 8. | Davia West Park Naming | DISCUSS & ADVISE |

ORAL COMMUNICATIONS

NOTE & FILE

Report from the Community Services Director

WRITTEN COMMUNICATIONS

NOTE & FILE

ADJOURNMENT

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

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Date: July 14, 2016

Regina Williams, Commission Secretary

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MINUTES

Regular Meeting of the San Marcos Community Services Commission

WEDNESDAY, JUNE 15, 2016

City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:03 pm.

PLEDGE OF ALLEGIANCE: Led by Chairperson Franklin

ROLL CALL:

Commissioners Present

FRANKLIN	(6/6)	100%
LINDSAY	(5/6)	83%
MAAS	(6/6)	100%
MOCKUS	(6/6)	100%
SENSMEIR (ALT)	(5/6)	83%
SMITH	(6/6)	100%
TOWSLEY	(6/6)	100%

Commissioners Absent

CRAIN	(4/6)	67%
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ALSO PRESENT: Community Services Director Buck Martin, Commission Secretary Regina Williams

ORAL COMMUNICATIONS

NONE

CONSENT CALENDAR

Commissioner Towsley inquired about the increase of 'social services' provided at the Senior Center and is impressed with the increase of logged calls and complimented staff on accurate tracking.

COMMISSIONER SMITH MOTIONED TO APPROVE THE CONSENT CALENDAR, ITEMS 1-3, SECONDED BY COMMISSIONER TOWSLEY AND CARRIED UNANIMOUSLY. ABSTENTIONS: NONE

REPORTS AND OTHER BUSINESS

4. SMYS Volunteer Recognition, Century Club

NOTE & FILE

San Marcos Youth Soccer does not pay referees and depends on volunteers to attend and arbitrate games. Tonight, there are three individuals who have volunteer refereed more than 100 games, over a period of five years; thus becoming members of the "Century Club".

**SMYS Volunteer Recognition, Century Club cont.**

- Edgar Almadin for 102 games refereed, averaging 20 games per season. SMYS is thankful for his kind and patient way with the kids, coaches, and for his dedication to the league.
- Michael Snow for 102 games refereed, averaging 20 games a season. Michael also coaches two teams every year and serves on the Board of Directors as the Director of Coaching.
- Mark Kubasak for 114 games refereed. Mark, who has been a soccer player since the age of 7, took on the responsibilities of volunteerism as a youth. From concession stand, to field setup and teardown; to being a TOP Soccer buddy for special needs players, he joins his father and brother in the Century Club. He is an inspiration to his peers for his sense of commitment and generosity to his community.

5. SM Lacrosse Annual report**NOTE & FILE**

Lacrosse representative was unable to attend

6. Youth Sports Council: June 7, 2016 meeting notes**NOTE & FILE**

Commissioner Smith reported on the meeting:

- July 11-16 Triple Crown Softball needs volunteers for the concession stand
- Futsol season begins July 8, with ActiveNet registration
- copies of field permits need to be sent to respective schools
- City of San Marcos using a PIN system for insurance filing

Chair Franklin asked staff if field watering will change due to drought restrictions being lifted. Martin replied that most multipurpose fields are closed for rest & renovation through July 31, new sod at Walnut Grove Park is taking very well; new mower and well water use has the fields looking very nice. Bradley Park turf replacement and grading will begin after the Triple Crown tournament.

7. Trail Advisory Committee: June 1, 2016 meeting notes**NOTE & FILE**

Trailblazing and off-trail biking around La Moree has increased ranger patrol near and around Jack's Pond Park. Chair Franklin reminded the trails map planning committee to be mindful of colorblindness; try to avoid using green and red on trail maps. City communications office will be handling web and print updates on trails and large scale distribution.

STAFF COMMENTARY

Buck Martin updated commissioners:

- Discovery Lake spot fire seemed to be caused by someone smoking near Trail 4A. The Fire Marshall and Public Works staff assessed the damage which was not very serious, but the abandoned truck chassis will be removed and clean up is planned for next week.
- Basketball courts at San Elijo middle school will be accessible to the public; beginning June 22, rangers and gym staff will coordinate opening the gate Mon- Sun. from 10am to 8pm for summer hours. The school district will become more involved with the gate opening and closures when school starts again in late August.
- PAWS Event for the Friends of San Marcos is scheduled at Walnut Grove Park, 6/18-19. With over 100 vendors, dock-diving, lure course, and other dog-friendly activities planned, all families are welcome.



STAFF COMMENTARY, cont.

- Community Services is trying to strengthen their relationship with TOVEA (Twin Oaks Valley Equestrian Association) and Vallecitos Spurs (VSPURS) about the horse arena usage and schedule, with the eventual goal of managing/prepping the arena for events and improvements. Insurance liability prevents and/or limits volunteer participation without proper insurance coverage. The City will be more involved with the maintenance of the arena and is meeting with park operations next Thursday to learn what is needed for preparation of equestrian events.
- Lining of six pickle-ball courts were added at Woodland Park tennis courts; a schedule is being coordinated for public access and school use. There is discussion of a two day tournament for this summer. The communications office will issue a press release as details are finalized.
- Martin complimented staff Brenda and Ron at their efforts to resolve community complaints about the small wildlife at Woodland Park pond. People have witnessed children harassing ducklings, getting caught in the street, and pulling turtles from the pond. Rangers and Sheriff's officers presence has been increased, but now community volunteers will monitor the area on a regular basis. Commissioner Mockus recommended having a "Duck Day" informational presentation to inform the public of this issue.
- Community Services Budget of \$69 million was approved yesterday by City Council.
- RAA Preschool Spring graduation is scheduled for next week; the Summer session begins June 27. Adventure camp also starting, with a location added at the Community Services building.
- Kiwanis Club retired 400 American Flags at Walnut Grove park using three fire-rings on Flag Day, June 14.
- Four contractors submitted to the open bid for Trails Master Plan update and a decision will occur soon to finalize the contract by June 30.
- San Elijo Hills- HomeFed Development is the title sponsor of the Double Peak Challenge (DPC). In addition to the 10K and fun-run, a health and wellness expo, beer garden, music, and food are being planned. The event will occur Oct. 1, video shown.
- Richmar Park groundbreaking ceremony was June 7, and is scheduled for completion Fall 2016
- Bradley Park is having artificial turf replacement and field grading of the upper softball fields.
- Summer Music Festival had over 500 tickets sold, seven breweries were presen. Funds raised from the beer garden benefitted Friends of San Marcos Parks & Recreation. Photos shown.

ORAL COMMUNICATIONS:

Commissioner Sensmeier: July 4 Fireworks fundraiser has over \$8,000 donated, and about \$4,500 in pledges; Fireworks committee meeting scheduled on Monday, June 20. Online campaign has raised over \$1,000 to date.

Commissioner Mockus: Splash pads are now turned back on, hours from 10am-6pm through September 30.

Commissioner Smith: Mountain lions have been sighted in the area, CSUSM notifications are available.

Commissioner Maas: Complimented the Fire Department's response to the Discovery Lake fire and removing the truck chassis. Maas has been sharing DPC information in the community and on social media, and is researching possible sponsorship opportunities. Easements are being reviewed for the San Elijo request of the skate park; needs to be identified: funding sources, public outreach plans, and maintenance costs. SE Hills Foundation might be interested in fundraising for this project.



ORAL COMMUNICATIONS, cont.

Commissioner Towsley: Complimented staff for work on coordinating the Summer Music Festival. She noticed audience and vendor participation was great, and the addition to the family play area was popular. Security and fencing provided a safe and comfortable environment for families; it was truly an enjoyable day at the park.

Commissioner Lindsay: Thanked Chairman Franklin for covering his notes and questions from last month's meeting. Telescope at Double Peak Park was damaged, staff working on getting parts and repair completed. He's wondering if the Clerk's office could add the TAC and YSC to the City calendar.

Chair Franklin: Noted it is an honor and privilege to work with such an active and involved commission; he deeply appreciates everyone's volunteerism and participation, including the Richmar Park groundbreaking ceremony.

ADJOURNMENT

CHAIR FRANKLIN ADJOURNED THE JUNE 15, 2016 SAN MARCOS COMMUNITY SERVICES COMMISSION MEETING AT 7:02 P.M.

JAY FRANKLIN, CHAIRPERSON
COMMUNITY SERVICES COMMISSION
CITY OF SAN MARCOS

ATTEST:

REGINA WILLIAMS, SECRETARY
COMMUNITY SERVICES COMMISSION
CITY OF SAN MARCOS

Community Services Monthly Program Statistics June 2016

Service Areas/Division	Estimated # of Different Participants	Number of Meetings	Total Number of Entrances 2016	Total Number of Entrances 2015	Total Entrances % Variance	Notes
Aquatics- Woodland Pool	690	57	4822	7074	-32%	1
Las Posas Pool	514	53	3520	5407	-35%	2
Special Events	538	1	538	1169	-54%	3
Sports- Adult	3628	425	10566	9907	7%	
Youth	2560	177	6700	5424	24%	4
Classes- Adult	125	84	551	804	-31%	5
Youth	555	206	2508	2522	-1%	
Music/Performing Arts	279	1	279	1662	-83%	6
Youth- Preschoolers	355	26	3218	3800	-15%	
Camps	180	6	1080	1800	-40%	7
Special Events	66	7	161	132	22%	8
Seniors- Services	318	112	3383	2853	19%	
Programs/Classes	420	326	5135	4413	16%	
Meals	39	22	849	1039	-18%	
Trips	67	14	67	127	-47%	9
Indoor Facility Use	5450	94	6309	5086	24%	10
Outdoor Facility Use	3100	58	3461	3067	13%	
Nature Center/Hikes	328	12	328	256	28%	11
Total	19,212	1,681	53,475	56,542	-5%	

Comments

1. Open recreation swim is down compared to last year.
2. Swim lessons are up in attendance but open recreation swim is down compared to last year.
3. The Blues Festival was held one day this year and two days last year.
4. A youth rental called Top Gun rented the gym courts on multiple days this year.
5. Many adult classes are lower in attendance compared to last year and several ended in early June so we held less sessions this year.
6. Play rehearsals and productions were held last year in June but were held in May of 2016. 279 people is from our June concert and last years concert had 170 people.
7. School let out later in June this year so we only had 6 days of camp compared to 9 days of camp last year.
8. Tea Parties are popular this month with 100 total kids attending compared to 55 last year.
9. The trips were not well attended this month.
10. We had a few new school groups reserve halls this year for graduations and end of the year parties.
11. The Nature Center was open three more weekend dates this year compared to last.

Facility Use List
Representative List
July 21 – August 17, 2016

Community Center

Date	Event	Time	Room
Thursday, July 21	COSM IGP Workshop	7:30 – 11:00 a.m.	Main Hall
Thursday, July 21	American Red Cross*	9:00 a.m. – 3:00 p.m.	Dining Room
Saturday, July 23	COSM Garden Workshop	7:30 a.m. – 1:00 p.m.	Main Hall
Saturday, July 23, August 13	American Red Cross*	8:30 a.m. – 5:00 p.m.	Arts & Crafts
Saturday, July 23	Pumpz Fitness	9:00 a.m. – 12:00 p.m.	Dining Room
Sunday, July 24, 31, August 7, 14	Mission 316 Church*	8:00 a.m. – 1:00 p.m.	All Rooms
Monday, July 25, August 1, 8, 15	Connected Warriors Yoga*	6:45 – 7:45 p.m.	Meeting Rm.
Wednesday, July 27	In Biz Latino	10:00 a.m. – 5:00 p.m.	Main Hall
Wednesday, July 27	SMYS Coaches Meeting	5:00 - 9:00 p.m.	Main Hall
Thursday, July 28	Broadway Vista Camp	10:00 a.m. – 8:30 p.m.	Main Hall
Thursday, August 11		6:00 – 8:30 p.m.	Dining Room
Friday, July 29	Summit Church	6:00 – 8:00 p.m.	Amphitheater
Monday, August 1, 15	SMYB	6:00 – 8:00 p.m.	Dining Room
Tuesday, August 16			Arts & Crafts
Wednesday, August 3	SD Library	1:30 – 3:30 p.m.	Main Hall
Wednesday, August 3	Family Enrichment Program	6:30 p.m.	Dining Room
Thursday, August 4	Broadway Vista Camp	10:00 a.m. – 9:00 p.m.	Main Hall &
Friday, August 5		6:00 – 9:00 p.m.	Dining Room
Saturday, August 6			
Tuesday, August 9	COSM PW Roadway Set-up	5:30 – 7:00 p.m.	Main Hall
Wednesday, August 10	COSM PW Training	6:30 a.m. – 4:00 p.m.	Dining Room & Main Hall
Friday, August 12	SMYS Revolution	5:00 – 9:00 p.m.	Dining Room
Wednesday, August 17			
Saturday, August 13	MHHS Football Fundraiser	3:00 p.m. – 12:00 a.m.	Main Hall
Monday, August 15	Grove Park HOA	5:30 – 8:00 p.m.	Dining Room

Barn

Date	Event	Time	Room
Friday, July 22	Whirlaways	6:30 – 10:30 p.m.	Barn
Friday, July 29	SMYS Coaches Clinic	5:00 – 8:00 p.m.	Sports Barn
Saturday, July 30	SMYS Coaches Clinic	7:30 a.m. – 4:30 p.m.	Sports Barn
Saturday, July 30 Sunday, July 31	Family Camp Out	4:00 p.m. – 9:00 a.m.	Barn & Park
Saturday, August 6	SMYS Team Parent Meeting	8:00 a.m. – 5:00 p.m.	Barn
Wednesday, August 10	COSM Employee BBQ	10:00 a.m. – 2:00 p.m.	Barn
Saturday, August 13	Garcia Quinceanera	2:00 – 11:00 p.m.	Barn

Senior Center

Date	Event	Time	Room
Thursday, July 21	Palomar RC Flyers*	7:00 – 9:30 p.m.	Horizon Room
Thursday, July 21	Greenwood Park HOA	6:00- 8:00 p.m.	Craft Room
Sunday, July 24, 31, & August 7, 14	River Church*	8:00 a.m. – 1:00 p.m.	Main Room, Rec, Comm
Tuesday, July 26	Twin Oaks Valley HOA	6:00 - 8:00 p.m.	Community
Tuesday, July 21, 26 & August 2, 9, 16	Music Men*	6:30 – 10:00 p.m.	Horizon Room
Wednesday, July 27, & August 3,10,17	San Diego Church*	7:00 -9:00 p.m.	Main Room
Thursday, August 4	Scoot N' Weaver	7:00 – 9:00 p.m.	Fitness Room
Monday, August 8	CWONC	6:00 – 8:30 p.m.	Horizon Room
Monday, August 8	Vallecitos HOA	6:45 – 9:00 p.m.	Crafts Room
Tuesday, August 9	SM Girls Softball	6:30 – 9:00 p.m.	Community
Wednesday, August 10	Autumn Heights HOA	5:45 – 8:00 p.m.	Crafts Room
Wednesday, August 17	Glenpark HOA	6:15 – 8:15 p.m.	Crafts Room
Wednesday, August 17	Carriage HOA	6:00 – 8:00 p.m.	Crafts Room

Wood House

Date	Event	Time	Room
Saturday, July 23	Concerts in the Garden	7:30 p.m.	Wood House
Tuesday, July 26	Ramos Tea Party	1:30 – 4:30 p.m.	Wood House
Sunday, August 7	Achman Tea Party	1:30 – 4:30 p.m.	Wood House
Thursday, August 11	Concerts in the Garden	6:30 p.m.	Wood House

*On-Going Facility Use

Reservation Master Report

Jul 14, 2016
1:09 PMReservation Date: From Jul 21, 2016 through Aug 17, 2016
Facility Type: Park Gazebo, Park Picnic Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Starting and Ending dates	Contact Information	Permit# Attend/Qty	Notes
Jul 23, 2016 Saturday 11:00 AM - 2:00 PM 11:30 AM - 1:30 PM	Sunset East Park Picnic Shelter Sunset Park	Jenna Acevedo Picnic without jump house, ponies, etc. Jul 23, 2016 - Jul 23, 2016		1699 20	
12:00 PM - 4:00 PM	Sunset West 1 Park Picnic Shelter Sunset Park	Company picnic Picnic without jump house, ponies, etc. Jul 23, 2016 - Jul 23, 2016		1523 100	
12:00 PM - 4:00 PM	Sunset West 2 Park Picnic Shelter Sunset Park	Company picnic Picnic without jump house, ponies, etc. Jul 23, 2016 - Jul 23, 2016		1523 50	
12:00 PM - 4:00 PM	Woodland Park Schoolside Park Picnic Shelter Woodland Park	Birthday Picnic w/jump house Jul 23, 2016 - Jul 23, 2016		9001074 50	
12:30 PM - 5:30 PM 1:00 PM - 5:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Grayson's 4th Birthday #1615 Picnic without jump house, ponies, etc. Jul 23, 2016 - Jul 23, 2016		1615 25	
2:00 PM - 5:00 PM	Simmons Ocean View Park Picnic Shelter Simmons Family Park	picnic Picnic without jump house, ponies, etc. Jul 23, 2016 - Jul 23, 2016		9001103 25	
3:00 PM - 6:00 PM	Woodland Park Pepper Park Picnic Shelter Woodland Park	Birthday Picnic w/jump house Jul 24, 2016 - Jul 24, 2016		9001110 50	
12:00 PM - 6:00 PM 12:30 PM - 5:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday #1686 Picnic w/jump house Jul 24, 2016 - Jul 24, 2016		1686 50	
1:30 PM - 5:30 PM 2:00 PM - 5:00 PM	Sunset West 1 & 2 Park Picnic Shelter Sunset Park	Birthday Party Picnic without jump house, ponies, etc. Jul 24, 2016 - Jul 24, 2016		9001102 50	
Jul 30, 2016 Saturday 9:30 AM - 2:30 PM 10:00 AM - 2:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Bday party #1566 Picnic without jump house, ponies, etc. Jul 30, 2016 - Jul 30, 2016		1566 75	
12:30 PM - 4:30 PM 1:00 PM - 4:00 PM	Sunset West 1 & 2 Park Picnic Shelter Sunset Park	baby shower #1569 Picnic without jump house, ponies, etc. Jul 30, 2016 - Jul 30, 2016		1569 50	
1:00 PM - 6:00 PM	Woodland Park West Park Picnic Shelter Woodland Park	Melanie's Birthday Picnic w/jump house Jul 30, 2016 - Jul 30, 2016		9001104 40	

Reservation Master Report

Reservation Date: From Jul 21, 2016 through Aug 17, 2016
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Jul 14, 2016
1:09 PM

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1:30 PM - 5:30 PM 2:00 PM - 5:00 PM	Woodland Park Pepper Park Picnic Shelter Woodland Park	Baby Shower #1670 Picnic without jump house, ponies, etc. Jul 30, 2016 - Jul 30, 2016		1670 50	
Jul 31, 2016 Sunday 9:30 AM - 1:30 PM 10:00 AM - 1:00 PM	Jack's Pond Park East Park Picnic Shelter Jack's Pond Park	birthday party #1663 Picnic without jump house, ponies, etc. Jul 31, 2016 - Jul 31, 2016		1663 20	
11:00 AM - 3:00 PM	Sunset East Park Picnic Shelter Sunset Park	Scarlett's Birthday Picnic without jump house, ponies, etc. Jul 31, 2016 - Jul 31, 2016		1271 30	
1:30 PM - 5:30 PM 2:00 PM - 5:00 PM	Jack's Pond Park East Park Picnic Shelter Jack's Pond Park	going away party Picnic without jump house, ponies, etc. Jul 31, 2016 - Jul 31, 2016		9001111 40	
Aug 2, 2016 Tuesday 1:30 PM - 7:30 PM 2:00 PM - 7:00 PM	Connor's Park Park Picnic Shelter Connor's Park	National Night Out #1689 Picnic without jump house, ponies, etc. Aug 2, 2016 - Aug 2, 2016		1689 100	
2:30 PM - 7:30 PM 3:00 PM - 7:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	National Night Out #1690 Picnic without jump house, ponies, etc. Aug 2, 2016 - Aug 2, 2016		1690 100	
Aug 6, 2016 Saturday 9:00 AM - 12:30 PM 9:30 AM - 12:00 PM	Connor's Park Park Picnic Shelter Connor's Park	Rakowsky Birthday Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		1601 40	
9:30 AM - 2:30 PM 10:00 AM - 2:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday #1671 Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		1671 50	
11:00 AM - 2:00 PM	Sunset West 1 Park Picnic Shelter Sunset Park	Birthday party Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		1707 20	
1:00 PM - 5:00 PM	Simmons Ocean View Park Picnic Shelter Simmons Family Park	Reunion Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		101076 75	
2:00 PM - 6:30 PM	Sunset East Park Picnic Shelter Sunset Park	Emma's 4th birthday Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		1684 25	

Reservation Master Report

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2:00 PM - 6:00 PM	Sunset West 1 Park Picnic Shelter Sunset Park	Aldaz BBQ Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		1605 100	
2:00 PM - 6:00 PM	Sunset West 2 Park Picnic Shelter Sunset Park	Aldaz BBQ Picnic without jump house, ponies, etc. Aug 6, 2016 - Aug 6, 2016		1605 100	
2:30 PM - 6:30 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	Birthday #1617 Picnic w/jump house Aug 6, 2016 - Aug 6, 2016		1617 75	
3:00 PM - 6:00 PM	Sunset West 1 & 2 Park Picnic Shelter Sunset Park	Church Event #1506 Picnic without jump house, ponies, etc. Aug 7, 2016 - Aug 7, 2016		1506 150	
2:30 PM - 5:30 PM	Woodland Park Schoolside Park Picnic Shelter Woodland Park	Birthday #1687 Picnic w/jump house Aug 7, 2016 - Aug 7, 2016		1687 50	
3:00 PM - 5:00 PM	Woodland Park West Park Picnic Shelter Woodland Park	Birthday #1621 Picnic without jump house, ponies, etc. Aug 13, 2016 - Aug 13, 2016		1621 30	
10:30 AM - 1:30 PM	Sunset East Park Picnic Shelter Sunset Park	Birthday Party #1676 Picnic without jump house, ponies, etc. Aug 13, 2016 - Aug 13, 2016		1676 75	
12:30 PM - 6:30 PM	Woodland Park Pepper Park Picnic Shelter Woodland Park	Birthday Picnic without jump house, ponies, etc. Aug 13, 2016 - Aug 13, 2016		9001108 50	
1:30 PM - 4:30 PM	Sunset East Park Picnic Shelter Sunset Park	Birthday Picnic without jump house, ponies, etc. Aug 14, 2016 - Aug 14, 2016		9001109 50	
11:00 AM - 3:00 PM	San Elijo Gazebo Park Picnic Shelter San Elijo Hills Park	5th birthday party Picnic without jump house, ponies, etc. Aug 14, 2016 - Aug 14, 2016		9001096 50	
10:30 AM - 1:30 PM	Hollandia Park Gazebo Park Picnic Shelter Hollandia Park	Birthday Picnic w/jump house Aug 14, 2016 - Aug 14, 2016		9001115 50	
10:30 AM - 4:30 PM	Sunset West 1 Park Picnic Shelter Sunset Park	Picnic Picnic without jump house, ponies, etc. Aug 14, 2016 - Aug 14, 2016		1557 80	

Reservation Master Report

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12:00 PM - 4:00 PM	Sunset West 2 Park Picnic Shelter Sunset Park	Picnic Picnic without jump house, ponies, etc. Aug 14, 2016 - Aug 14, 2016		1557 80	



NOTES

Regular Meeting of the Trails Advisory Committee

Wednesday, July 6, 2016 6:30 PM
3 Civic Center Drive San Marcos, CA 92069
Regular Trails Advisory Committee Meeting

CALL TO ORDER: Chairman Jim Elliot called the meeting to order at 6:30 PM

ROLL CALL

PRESENT: Committee Chairman Jim Elliot
Member Steve Laslovich
Member Patty Morton
Member Michael Quijada

ABSENT: Member alternate Hugo Lecomte
Member William Moog

ALSO PRESENT: Community Service Commissioner Jay Franklin
Program Manager Brenda Sylvia
Staff Advisor Ron Vinluan

APPROVAL OF MINUTES

A motion for approval of the June 1, 2016 Trails Advisory Committee notes was made by Chairman Jim Elliot, seconded by committee members. Motion carried.

NEW BUSINESS

1. Walnut Grove Park- *prior to equestrian events, the horse arena is groomed by local equestrian groups. Moving forward, the City is working on gathering key information and processes necessary to eventually manage and/or contract out the maintenance of the equestrian facility and to provide grooming of the horse arena prior to equestrian events.*
2. Trails Master Plan- *the City has chosen "Pros Consulting Inc" to update the City's Trails Master Plan. The goal is to have the Trails Master Plan completed a year from now.*
3. Trail blazing-*there have been some illegal trails built on City property. Program Manager Brenda Sylvia suggested we have the "Pros consulting Inc" agency advise us on what to do about accommodating MTB on City trails. Committee member Mike Quijada will be contacting his group and advise them to attend a TAC meeting when Pros Consultants is present.*



Regular Trails Advisory Committee meeting

Wednesday, July 6, 2016

Old Business

1. Trails map-3 drafts of the new trails map was shown to the TAC. The rollerblade icon will be replaced with a runner. The hiker icon will be placed on trails that are moderate or difficult. The runner will be placed on trails that are labeled easy. Everyone liked the first draft; the picture with the horse (on the 2nd draft) will be used instead of the 2 trail pictures (on the 1st draft).

UPDATE

1. Committee member Patty Morton asked about the trail yield signs. Staff Advisor Ron Vinluan informed the group that the Public Works Dept will check sign locations & sizes to insure appropriate placements of sign sizes. The Public Works Dept & Ron Vinluan will meet 3rd week in July to confirm sign sizes and locations.

WRITTEN COMMUNICATION

NONE

ORAL COMMUNICATIONS

NONE

TAC COMMENTARY

Next meeting is 6:30pm Wednesday, August 3, 2016.

ADJOURNMENT

Moved by Chairman Jim Elliot, TAC unanimously approved to adjourn the meeting of the San Marcos Trails Advisory Committee at 7:50 PM.

ATTEST:

RON VINLUAN, STAFF ADVISOR
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE

