



Agenda

MEETING OF THE COMMUNITY SERVICES COMMISSION

Wednesday, November 16, 2016, 6:00 P.M.
Community Services Commission Meeting

**City Council Chambers
1 Civic Center Drive
San Marcos, CA 92069**

***** JAY FRANKLIN, CHAIR *****

IT IS THE DUTY OF THIS COMMISSION TO ADVISE AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL PERTAINING TO THE CREATION, OPERATION, MAINTENANCE, AND MANAGEMENT OF COMMUNITY PROGRAMS AND FACILITIES. COMMISSIONERS ARE APPOINTED AND EMPOWERED BY THE CITY COUNCIL TO HAVE JURISDICTION OVER PUBLIC PARKS, PLAYGROUNDS, AND RECREATIONAL FACILITIES OPERATIONS.

PUBLIC SPEAKERS HAVE THE RIGHT TO ADDRESS THE COMMISSION ON ANY AGENDA ITEM BEING CONSIDERED. NO ACTION WILL BE TAKEN ON ANY ITEM UNTIL PLACED ON AN AGENDA AND DUE NOTICE GIVEN.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

STAFF RECOMMENDATION

ORAL COMMUNICATIONS

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commission meeting held on October 19, 2016.

APPROVE

2. PROGRAM STATISTICS

Consider participation statistics for the month of October 2016

APPROVE

3. GENERAL FACILITY SCHEDULING

Consider indoor and outdoor facility use requests for Nov.17- Dec.21, 2016

APPROVE

REPORTS AND OTHER BUSINESS

- | | | |
|----|---|------------------------|
| 4. | <u>Facility Use Application.</u> Mission 3:16 Church | APPROVE |
| 5. | <u>Senior Activity Center Annual Report.</u> | NOTE & FILE |
| 6. | <u>Trail Advisory Committee.</u> Nov.2, 2016 meeting notes | NOTE & FILE |
| 7. | <u>Park Naming.</u> Armorlite Drive | NOTE & FILE |
| 8. | <u>Report to Council.</u> Recap of November 15, 2016 presentation | NOTE & FILE |

ORAL COMMUNICATIONS

NOTE & FILE

Report from the Community Services Director

WRITTEN COMMUNICATIONS

NOTE & FILE

None

ADJOURNMENT

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

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Date: November 10, 2016

Regina Williams, Commission Secretary

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MINUTES

Regular Meeting of the San Marcos Community Services Commission

WEDNESDAY, OCTOBER 19, 2016

City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Led by Chairperson Franklin

ROLL CALL:

Commissioners Present

CRAIN	(7/10)	70%
FRANKLIN	(10/10)	100%
LINDSAY	(9/10)	90%
MAAS	(9/10)	90%
MOCKUS	(10/10)	100%
SMITH	(10/10)	100%
TOWSLEY	(10/10)	100%

Commissioners Absent

SENSMEIER (ALT)	(8/10)	80%
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ALSO PRESENT: Community Services Director Buck Martin, Program Manager Holly Malan, Commission Secretary Regina Williams

ORAL COMMUNICATIONS

NONE

CONSENT CALENDAR

COMMISSIONER TOWSLEY MOVED TO APPROVE CONSENT CALENDAR ITEMS 1-3, SECONDED BY COMMISSIONER SMITH AND CARRIED UNANIMOUSLY. ABSTENTIONS: CRAIN

REPORTS AND OTHER BUSINESS

Crossing Church, presentation by Don Metcalf

Commissioners reviewed the facility use application of Crossing Church for weekly Sunday use of the Senior Center. Chairperson Franklin asked staff about any scheduling conflicts, to which there are none. **COMMISSIONER TOWSLEY MOVED TO APPROVE A TERM OF SIX MONTHS, SECONDED BY COMMISSIONER CRAIN AND CARRIED UNANIMOUSLY.**

Youth program Staff report

Recreation Supervisor II Jennifer Overman presented on Youth Programs, which include the Raggedy Ann & Andy preschool program, Adventure Camps, and various family oriented activities. PP presentation. Overman supervises four full time and 20-25 part time staff year round. The RAA preschool is located at three facilities, with five total classrooms, averaging 300 children per session.

**Youth program Staff report, cont.**

Adventure Day Camp runs during school breaks, offering 7am-6pm activities for children between the ages of 5-12. This summer, a fourth site was added by converting a preschool room at the Community Center. Other activities offered in this program area are Fantasy Tea Parties, Pumpkin Breakfast, Family Campout, and family nights.

Commissioner commentary included program net profits, the use of social media, and program participation at a cap due to limited space. Leader in Training is another facet of the Adventure Camp program, which allows 13-15 year olds an opportunity to interact with younger children by assisting recreation leaders. ActiveNet registration is online for customer convenience but everyone is able to register in person at the Community Center.

Commissioner Maas's daughter attends the Adventure Camps and she offered kudos to the youth program staff, noting the inclusion of special needs children. Maas feels special needs children are incorporated well into the programs and feels it is a great experience for youth of all ability levels to interact by providing a happy and safe environment.

Commissioner Mockus also commended Overman and staff on events she has personally participated in, impressed with the many fun additions and steady growth over the years.

Commissioners Franklin and Lindsay recommend making a foot-note on the net profit for this fiscal year, explaining the removal of part time staff costs that are no longer associated when four employees became full time staff.

Trails Advisory Committee (TAC)

Commissioner Mockus reported on TAC meeting topics such as the Ridgeline Trail head, additions to the newly designed trail maps, trail patrols, the Horse Heritage Festival, and possible improvements to the equestrian arena at Walnut Grove Park. Commissioner Maas would like to have another update on the trail connectivity project.

Park Naming

Buck Martin asked the Commissioners for additional time to provide a formal presentation for park name options.

Chairperson Franklin requested staff to provide historical data of possible park names that were identified in 2011.

Report to City Council

Due to primary elections, the regularly scheduled City Council meeting has been rescheduled to November 15, 2016. The CS Commission presentation theme will be to highlight the department's efforts to create an online presence through social media and web promotions, such as #DiscoverSanMarcos, #DiscoverDelicious and #DiscoverDoublePeak.

COMMISSIONER AND STAFF COMMENTARY

Buck Martin updated commissioners on items including:

- Addition of two part time park rangers with the ability to issue citations for ordinance violations will increase ranger presence and is a cost-effective option instead of paying for private security to open/close parks
- Brenda Sylvia will be taking lead on the Trails Master Plan, as she oversees the park rangers and Trails Committee. Meetings will be held in November to launch the planning process.
- Richmar Park Grand Opening rescheduled to early 2017. Grant monies are not at risk, but challenges still exist with establishing the turf
- Senior Center outdoor equipment removal also delayed until Richmar Park opening
- Many thanks for help with the Fall Street Fair booth, which was a worthwhile community outreach effort
- Parks Master Plan is approaching final stages, will send complete documentation after the Planning Commission has reviewed and processed. The next step is to submit to Council for approval early 2017.
- Double Peak Challenge 10k was successful, 601 runners registered. Double Peak & Alvin Dunn schools placed first and second in the race, both winning pool parties in reward for their participation

Commissioner Smith commented on successful events such as Double Peak Challenge, Fall Fest Street Fair and classes offered at the Community Center.

Commissioner Maas inquired about park hour signs and feels there is still confusion regarding the posting of 'dusk' or 'dawn'. Although people interpret those hours differently, staff commented there is no plan to alter the currently posted signs in order to maintain flexibility for staff and Daylight Savings time.



COMMISSIONER AND STAFF COMMENTARY, cont.

Commissioner Lindsay clarified that in his experience as a volunteer park ranger, closure issues are not substantial and is manageable by educating the public and providing consistent ranger training.

Chairperson Franklin complimented staff on their efforts with the Double Peak Challenge and Fall Street Fair. He is grateful to serve with such a great committee that is always trying to improve our service to citizens.

WRITTEN COMMUNICATIONS

Social Media statistics

ADJOURNMENT

CHAIRPERSON FRANKLIN ADJOURNED THE OCTOBER 19, 2016 SAN MARCOS COMMUNITY SERVICES COMMISSION MEETING AT 7:17 P.M.

JAY FRANKLIN, CHAIRPERSON
COMMUNITY SERVICES COMMISSION
CITY OF SAN MARCOS

ATTEST:

REGINA WILLIAMS, SECRETARY
COMMUNITY SERVICES COMMISSION
CITY OF SAN MARCOS

Service Areas/Division	Participation Totals 2016	Actual # of Participants	Sessions	Participation Totals 2015	Participant Variance	Current FY 16/17	Prior FY 15/16	Target Achievement	Notes
Aquatics- Las Posas Pool	522	324	35	N/A	#VALUE!	8,584	11,114	77.24%	1 Closed for the Season
Woodland Pool	-	-	-	-	#DIV/0!	10,306	20,056	51.39%	
Classes- Adult	793	185	85	904	-12.28%	1,788	8,419	21.24%	
Youth	2,556	530	220	2,311	10.60%	8,820	12,132	72.70%	
Events- City Sponsored	100	100	1	-	0.00%	5,400	15,200	35.53%	BIC Fair Double Peak Challenge
Partner Events	1,101	601	1	-	0.00%	1,101	-		
Facility Rentals- Indoor	6224	4,629	75	5,341	-13.33%	18,288	60,212	30.37%	2
Outdoor	1,739	1,739	39	2,605	-33.24%		20,058	0.00%	
Hikes	33	33	1	gathering data	#VALUE!	533	1,964	27.14%	
Nature Center	341	341	13	gathering data	#VALUE!	683	1,964	34.78%	
Performing Arts	208	26	8	630	-66.98%	2,158	6,618	32.61%	3
Senior Center-									
Activites/Classes	3,642	401	242	5,364	-32.10%	14,381	25,426	56.56%	4
Meals	950	50	22	900	6%	4,142	10,328	40.10%	
Resources & Services	317	121	28	312	1.60%	7,496	11,098	67.54%	5
Trailblazer Tours	44	4	11	71	-38.03%	330	696	47.41%	
Transportation	773	36	63	gathering data	#VALUE!		2,186	0.00%	
Sports- Adult	12,692	3,312	488	11,227	13.05%	40,753	112,919	36.09%	
Youth	7,253	1,983	169	6,542	10.87%	14,998	93,107	16.11%	
Youth- Adventure Camp	-	-	-	-	0.00%		10,829	0.00%	Pumpkin Breakfast
Family Activities	488	459	5	516	-5.43%		1,303	0.00%	
Preschoolers	2,860	290	40	3,020	-5.30%		34,934	0.00%	
Department Totals	42,636	15,164	1,546	39,743	7.28%	143,554	460,563	31.17%	
Volunteer Hours- Total	1,657	104	93						
Events, other	350	7	50	N/A	#VALUE!	74	909	8.14%	
Ranger, JPNC	170	19	14	N/A	#VALUE!				
Senior Center	1,137	78	29	gathering data	#VALUE!		12,300	%	

NOTES

1. Las Posas pool was not open during Oct. 2015
2. Fewer park reservations were scheduled
3. This year, only the Theatre rehearsal has occurred while last year the performance was included
4. Grandon Village closed this year
5. Trailblazers offered more tours last year

Totals combined last year, this is an estimate separation of historical data
Current FY 16/17 calculated by actual participants

Facility Use List
Representative List
November 17 – December 21, 2016

Community Center

Date	Event	Time	Room
Thursday, November 17	ARC CPR Class	9:00 a.m. – 3:00 p.m.	Arts & Crafts
Friday, November 18 & December 16	Susie's Dance	6:45 p.m. – 8:45 p.m.	Meeting Room
Saturday, November 19 & December 10	ARC CPR Class	8:30 a.m. – 5:00 p.m.	Arts & Crafts
Sunday, November 20 & 27, December 4, 11 & 17	Mission 316 Church*	8:00 a.m. – 1:00 p.m.	All Rooms
Monday, November 21 & 28, December 5, 12 & 19	Connected Warriors Yoga*	6:45 – 7:45 p.m.	Meeting Room
Monday, November 21	Grove Park HOA	5:30 p.m.–8:00 p.m.	Dining Room
Tuesday, November 22	Social Security	10:30 a.m.– 12:30 p.m. & 6:00 p.m.–8:30 p.m.	Dining Room
Tuesday, November 22	Victoria Ranch	6:30 p.m.– 9:00 p.m.	Conference
Tuesday, November 29	Kiwanis Parade mtg	6:30 p.m.– 8:30 p.m.	Dining Room
Thursday, December 1	Sound System Kids	3:00 p.m.–8:00 p.m.	Main Hall
Saturday, December 3	COSM Santa's Village	9:00 a.m.– 7:00 p.m.	All Rooms
Monday, December 5	SMYB	6:00 p.m.– 8:00 p.m.	Arts & Crafts
Monday, December 5	Loma Alta HOA	6:00 p.m.–9:00 p.m.	Conference
Wednesday, December 7	Boys & Girls Club SM Pancake Breakfast	4:00 a.m.–2:00 p.m.	Main Hall
Wednesday, December 7	Twin Oaks HOA	5:30 p.m.– 8:00 p.m.	Dining Room
Wednesday, December 7	COSM Family Night	6:00 p.m.	Arts & Crafts
Thursday, December 8	AYSO	6:00 p.m. – 8:00 p.m.	Arts & Crafts
Thursday, December 8	Theatre West Annie Show	7:30 p.m.	Main Hall & Dining Room
Friday, December 9	Theatre West Annie Show	7:30 p.m.	
Saturday, December 10	Theatre West Annie Show	6:00 p.m.	Main Hall & Dining Room
Sunday, December 11	Theatre West Annie Show	2:00 p.m.	
Monday, December 12	COSM Respect Graduation	4:00 p.m. – 9:00 p.m.	Main Hall
Tuesday, December 13	Dance 2 Evolve	4:00 p.m. – 6:00 p.m.	Main Hall
December 15, 16, 17, 18	Premier for Kids	4:00 p.m. – 10:00 p.m.	Main Hall & Dining Room
Monday, December 19	SM Youth Orchestra	4:00 – 8:00 p.m.	Main Hall
Wednesday, December 21	SM Vet Center	10:00 a.m.–4:00 p.m.	Main Hall

Barn

Date	Event	Time	Room
Saturday, November 19	Garzon Quince	12:00 p.m. – 11:00 p.m.	Barn
Sunday, November 20	Coreen wedding	12:00 p.m. – 7:00 p.m.	Barn
Tuesday, November 22	Palomar Health Event	10:00 a.m. – 5:00 p.m.	Barn
Saturday, December 3	Downtown Christmas Party	8:00 a.m. – 4:00 p.m.	Barn
Monday, December 5	Canvas Church	3:00 p.m. – 10:00 p.m.	Barn
Tuesday, December 6	University of St. Augustine	4:00 p.m. – 8:00 p.m.	Barn
Friday, December 9	Whirlaways	6:30 p.m. – 10:30 p.m.	Barn
Saturday, December 10	Summit Church Event	3:00 p.m. – 12:00 a.m.	Barn
Sunday, December 11	Vallecitos SPURS	7:00 a.m. – 5:00 p.m.	Arena
Thursday, December 15	COSM Public Works	8:00 a.m. – 2:00 p.m.	Barn
Friday, December 16	Escondido Tutorial Service	5:00 p.m. – 11:00 p.m.	Barn
Saturday, December 17	Hernandez B-day Party	5:00 p.m. – 12:00 a.m.	Barn
Sunday, December 18	Brooks Wedding	3:00 p.m. – 9:00 p.m.	Barn

Senior Center

Date	Event	Time	Room
Thursday, November 17 Saturday, December 17	Palomar RC Flyers*	7:00 – 9:30 p.m.	Horizon Room
Thursday, November 17 & December 15	Greenwood Park HOA	6:00 – 8:00 p.m.	Crafts Room
Tuesday, November 22	Twin Oaks Valley HOA	6:00 – 8:00 p.m.	Community
Thursday, November 24	Thanksgiving Day Meal Service	6:00 a.m. – 3:00 p.m.	Main Room
Tuesday, November 22 & 29, December 6, 13 & 20	Music Men*	6:30 – 10:00 p.m.	Horizon Room
Wednesday, November 28 & 30, December 7, 14, 21	San Diego Church of Christ*	7:00 – 9:00 p.m.	Main Room
Monday, December 12	CWONC	6:00 – 8:30 p.m.	Horizon Room
Tuesday, December 13	SM Girls Softball	6:30 – 9:00 p.m.	Crafts Room
Wednesday, December 14	Autumn Heights HOA	5:45 – 8:00 p.m.	Crafts Room
Wednesday, December 14	Belleza HOA	5:45 – 8:00 p.m.	Community
Wednesday, December 21	Glen Park HOA	6:00 – 8:15 p.m.	Crafts Room

San Elijo Rec Center

Date	Event	Time	Room
Saturday, November 19	San Elijo Boutique	10:00 a.m. – 3:00 p.m.	Terrace Hall
Friday, December 2 & 9	Fun Friday Nights	6:00 – 10:00 p.m.	Terrace Hall
Saturday, December 3 & 10	Fun Saturdays	8:00 a.m. – 2:00 p.m.	Terrace Hall
Saturday, December 3	Atangan B-day Party	1:00 – 7:00 p.m.	Terrace Hall
Tuesday, December 6	SMHS Field Hockey	5:30 – 9 30 p.m.	Terrace Hall
Saturday, December 10	Duran Dinner	4:00 – 10:00 p.m.	Terrace Room
Sunday, December 11	LulaRoe Boutique	10:00 a.m. – 3:00 p.m.	Terrace Room
Monday, December 12	AYSO Meeting	7:00 – 9:00 p.m.	Terrace Room
Tuesday, December 13	San Elijo Hills HOA	6:00 – 8:00 p.m.	Terrace Room
Saturday, December 17	The Way Ministries	3:00 – 9:30 p.m.	Terrace Room

Reservation Master Report

Nov 8, 2016

11:28 AM

Reservation Date: From Nov 17, 2016 through Dec 21, 2016
 Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
Nov 19, 2016 Saturday 11:45 AM - 4:15 PM 12:00 PM - 4:00 PM	Woodland Park Pepper Park Shelter Woodland Park	birthday party Park Shelter with jump house		2137 40	
Nov 20, 2016 Sunday 10:45 AM - 4:45 PM 11:00 AM - 4:30 PM	Sunset Park East Shelter Park Shelter Sunset Park	Roberts Birthday Park Shelter w/o jump house		2200 40	
Nov 22, 2016 Tuesday 2:45 PM - 5:15 PM 3:00 PM - 5:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Son's birthday party celebration Park Shelter w/o jump house		2198 30	
Nov 26, 2016 Saturday 12:45 PM - 4:15 PM 1:00 PM - 4:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Birthday Park Shelter w/o jump house		2201 50	
Dec 3, 2016 Saturday 7:45 AM - 12:15 PM 8:00 AM - 12:00 PM	Woodland Park West Park Shelter Woodland Park	Church Event Park Shelter with jump house		2134 50	
Dec 10, 2016 Saturday 10:15 AM - 1:45 PM 10:30 AM - 1:30 PM	Discovery Lakeview Park Gazebo Park Shelter Discovery Lakeview Park	birthday Park Shelter w/o jump house		2128 30	
11:00 AM - 3:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	First Birthday Park Shelter w/o jump house		1980 65	
Dec 18, 2016 Sunday 2:45 PM - 6:15 PM 3:00 PM - 6:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Mia Annabelle 1st B Day Park Shelter w/o jump house		2132 50	

SAN MARCOS COMMUNITY SERVICES DEPARTMENT

3 Civic Center Drive San Marcos, CA 92069-2949
Phone: 760.744.9000 Ext. 3511 Fax: 760.752.1328

SMCC# _____

**FACILITY USE
APPLICATION**TODAY'S DATE 10-13-2016

Person Responsible: Sam Brumit Title: Pastor
ADDRESS: PO BOX 668 CITY: San Marcos ZIP: 92079
NAME OF ORGANIZATION: Mission 316 Church
PHONE# Cell: 760.659.0316 Other: 760.975.5282 FAX: 760.690.2550
Email: Office@Mission316Church.com Coveredindust@gmail.com 95-192-1154
TYPE OF ACTIVITY: Church services, children's classes NON-PROFIT I.D. GEN-1585
FACILITY REQUESTED (CIRCLE): COMMUNITY HALL KITCHEN DINING CRAFTS
8am-noon MEETING DANCE FITNESS FIRE PIT OUTDOOR STAGE 10-11:30 am
DATE(S) OF USE: Sundays (ongoing) January 1 - June 25, 2017
DAY: Sunday Special Items _____
REQUESTED PREPARATION TIME: 8 A.M./P.M. TO: NOON A.M./P.M.
EVENT START TIME: 10:00 A.M./P.M. TO: 11:30 A.M./P.M.
EXPECTED ATTENDANCE: 150 ADMISSION CHARGE: YES ___ NO ✓ AMOUNT: \$ _____
WILL FOOD BE SERVED? YES ✓ NO ___ WILL ALCOHOL BE SERVED? YES ___ NO ✓
I ACKNOWLEDGE THAT CANDLES ARE NOT PERMITTED ON PREMISES AND THERE IS NO SMOKING
EXCEPT IN DESIGNATED AREAS. INITIALED: SAB

A.B.C. LICENSE #: _____ OR BARTENDER'S NAME: _____

REFERENCE PHONE #: _____ Policy # 04M9A0379836

GROUP INSURANCE REQUIRED: YES ___ NO ___ IF YES, SEE SUPPLEMENT SHEET

INSURANCE COMPANY: Cutter Ins. Company CERTIFICATE RECEIVED DATE: _____**HOLD HARMLESS/INDEMNIFICATION AGREEMENT**

Applicant represents and agrees as follows:

1. Applicant has received, reviewed and fully understands the Policies and Regulations for use of the facility. Applicant and all members of applicant's group or organization shall abide by the Policies and Regulations.
2. Applicant has inspected the City property or premises proposed for use and has determined that they are in a safe and appropriate condition for the activities planned. Applicant and all members of applicant's group or organization hereby ensure that said property or premises will be kept and operated in a safe and appropriate condition.
3. Applicant waives, releases and discharges any and all claims for or right to claim damages of any kind that may arise as a result of Applicant's use of the City's facilities.
4. Applicant and the members of applicant's group or organization, individually and collectively, hereby agree that:
Applicant shall indemnify and hold harmless the City of San Marcos, City of San Marcos as Successor Agency to the San Marcos Redevelopment Agency and their elected and appointed boards, officers, agents and employees (collectively, "City") from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City, except where caused by the sole negligence or willful misconduct of the City, its subdivisions, officers, agents or employees.
5. Applicant is expressly authorized to bind each and all of the members of applicant's group or organization.

APPLICANT SIGNATURE: Sam Brumit C4994980Title: Pastor Driver's License # ✓

**SAN MARCOS COMMUNITY SERVICES DEPARTMENT
"FEES"**

SMCC # _____

Group/Organization: Mission 316 Church

Date of Use: Sunday mornings

PLEASE DO NOT WRITE IN THIS SECTION

FACILITY USE FEE

	Amount	Date Paid	Notations
Calendar Deposit (non-refundable) (Applies towards fees)	_____	_____	_____
Fac. Prep. Time: _____ HRS. X _____ =	_____	_____	_____
Fac. Use Time: <u>4</u> HRS. X <u>62</u> =	<u>\$248⁰⁰</u>	_____	_____
Equip. Use: _____ HRS. X _____ =	_____	_____	<u>\$615⁵⁰ per Sunday</u>
Kitchen Use: _____ HRS. X _____ = <u>extra Rooms</u>	<u>\$163⁵⁰</u>	_____	_____
(Flat Fee)	_____	_____	_____
Cleaning Deposit (refundable): Will bill if a problem arises	_____	_____	_____
Insurance: _____ (3 sections)	_____	_____	<u>\$100⁰⁰ month for storage</u>
Utilities (HVAC) <u>4</u> HRS. X <u>36</u> =	<u>\$144⁰⁰</u>	_____	_____
Attendant: <u>5</u> HRS. X <u>12</u> =	<u>\$60⁰⁰</u>	_____	_____

SECURITY GUARDS

OF GUARDS _____ HRS. NEEDED: 1 A.M./P.M. TO _____ A.M./P.M. TOTAL HRS. _____

FEE: _____ HRS. X _____ PER GUARD = _____
TOTAL DUE

Confirm: KM

APPROVED: _____



NOTES

Regular Meeting of the Trails Advisory Committee

Wednesday November 2, 2016 6:30 PM

3 Civic Center Drive San Marcos, CA 92069

Regular Trails Advisory Committee Meeting

CALL TO ORDER: Chairman Jim Elliot called the meeting to order at 6:31 PM

ROLL CALL

PRESENT: Committee Chairman Jim Elliot
Member Steve Laslovich
Member William Moog

ABSENT: Vice Chair Patty Morton
Member Michael Quijada

ALSO PRESENT: Community Service Commissioner Travis Lindsay
Program Manager Brenda Sylvia
Staff Advisor Ron Vinluan
GUEST STEPHANIE & NATE WHITTING

APPROVAL OF MINUTES

A motion for approval of the October 5, 2016 Trails Advisory Committee notes was made by Chairman Jim Elliot, seconded by committee members. Motion carried.

UPDATE

1. HHF – the event was another success.
2. Richmar Park- tentative opening is February
3. Ridgeline Trailhead- the committee reviewed the ideas from last month's meeting. Staff explained the modifications that needed to be done to the trailhead if the City allowed it to be a drop off place for SMUSD students.
4. N. Twin Oaks Valley Urban Trail- the TAC reviewed the preliminary design of the trail. One question came up: Will lodge pole fencing be included?



Regular Trails Advisory Committee meeting

Wednesday November 2, 2016

New

1. Trails Day 2017- the committee is planning for the event which is scheduled for March 4, 2017. Adding other routes for bikes (away from equestrians) was discussed. Ron was assigned to ask the City's PIO about a local television station that can be present at the event. Chairman Jim Elliot's daughter works for the station, and this station wants to cover a local event.
2. Master Trail Plan- Pros Consulting INC will be Firm updating the MTP. Program Manager Brenda Sylvia will be the lead City staff
3. CSUSM Trail 56- the committee took a look at trail 56. Hugo Lecomte (former committee member & CSUSM Recreation Director) will be invited to Dec meeting & share his knowledge of the trail

WRITTEN COMMUNICATION

NONE

ORAL COMMUNICATIONS

NONE

TAC COMMENTARY

Next meeting is 6:30pm Wednesday December 7, 2016.

ADJOURNMENT

Moved by Chairman Jim Elliot, TAC unanimously approved to adjourn the meeting of the San Marcos Trails Advisory Committee at 7:29 PM.

ATTEST:

RON VINLUAN, STAFF ADVISOR
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE

**CITY OF SAN MARCOS
YOUTH SPORTS COUNCIL**

Tuesday, November 1, 2016

1 Civic Center Drive

Attendance: All members present except San Marcos Pop Warner and San Marcos Youth Basketball.

Community Services Commissioners present: Joyce Sensmeier and Jay Franklin

Staff present: James Daza, Buck Martin, Holly Malan, Eric Leichter & Taylor Oshinski.

Call to order

James Daza called the Youth Sports Council meeting to order at 6:00pm.

Approval of Minutes

Wayne Marking (AYSO 1505) motioned to approve the modified minutes from the September 6, 2016 meeting. Joanne Shannon (AYSO 127) seconded the motion.

Motion carried 5-0. SM United abstained.

Fairfield Inn & Suites by Marriott-Michelle Shullo

Director of Sales, Michelle Shullo was present to speak about the opening of the new Fairfield Inn & Suites hotel that is scheduled to open in January on the corner of North Twin Oaks and San Marcos Blvd. She explained that the hotel will be comprised of 116 rooms with a mix of suites and single rooms and additional space for meetings and conferences. She further explained about available opportunities offering group rates for tournament guests and the hosting clubs. She also said a commission would be paid to the host club through the hotel's "stay and play" package which requires tournament participants to pre-book and stay at the hotel. Wayne Marking asked if there were set rates for their meeting rooms but Michelle said that these have not been finalized yet.

SMUSD

James Daza reminded all members that all permits need to be submitted to SMUSD as soon as possible. Currently AYSO 1505 is the only group that has all proper paperwork turned in.

Wayne Marking expressed concern over the quality of SMUSD fields. He specifically mentioned the San Elijo Middle School field where maintenance was completed last summer break does not look like it is being kept up and is exhibiting poor field

conditions again. He mentioned that he would like to see improvements on the fields instead of just maintenance. Barry Zeait mentioned because of limited operations staff, SMUSD cannot spend all of their time tending to one field and each school has different priorities based on the conditions and use of said fields.

Wayne also commented that YSC groups shouldn't worry about losing access to fields if they express concerns over poor field conditions because fields are becoming unsafe for the players.

Jason Simmons explained that he thinks the YSC should raise funds to donate to SMUSD and see if that can help with field improvements.

San Marcos Parks Update

Art Sotelo reported that the construction at Bradley Park multipurpose #1 and North softball fields has begun. If everything goes according to plan, the fields will be back open by March 1, 2017.

Art informed the YSC that Richmar Park is about 90 percent complete. Construction has also started at the new park on Armorlite Drive. Art also mentioned that the Inland Rail Trail connection between Vista and San Marcos and is almost complete. Public Works is still landscaping the trail sides. San Elijo Lower had about 1000 square feet of sod installed in the outfield that was left over from another project. Public Works has expanded their work at Walnut Grove Park to include the equestrian arenas.

Art mentioned the annual Veteran's Day event held at Helen Bougher park on Friday, November 11.

Cal South Rule Regarding Dogs

James asked the YSC soccer groups if they knew any rule that Cal South had in place prohibiting dogs at the fields. James said he received a complaint from a gentleman walking his dog on a leash at Las Posas who was told by an AYSO official that he could not walk the dog there during games. James asked the soccer groups to forward any information regarding the rule.

Tegriscape Weekend Coverage

James brought up an issue that AYSO experienced regarding the bathrooms at Las Posas on the weekend. AYSO notified him that the restrooms were dirty and were lacking the needed supplies for the day. AYSO received complaints at 9am regarding the lack of toilet paper and soap in the restrooms.

James asked John Gomez (SMYS) if he has noticed any issues at Walnut Grove on the weekends. John responded that he doesn't recall Tegriscap coming a second time during the day, but he had not received any complaints about the restrooms.

Double Peak Challenge Recap

Holly Malan gave a recap of the Double Peak Challenge run that took place on October 1. She reported 601 total participants registered with 130 registered for the 10k run. She mentioned that the Friends of San Marcos are working on setting a date for next year and will let the YSC know as soon as possible to avoid any scheduling conflicts.

Holly also mentioned that The Golden Door will be hanging a banner at Walnut Grove Park to promote their new farmers market from 7am-3pm on Saturdays.

Connors Park Gate

James notified the YSC that the City will be placing a lock box with a key to be used in the event the security company does not open the gates at Connors Park on the weekends.

Palomar College Trash Issue

James reminded the YSC members who are allocated Minkoff Field at Palomar College to make sure the field is clear of trash after their scheduled times. James has received emails from Palomar College that the field is littered with trash and sunflower seeds.

Old Business

James reminded all YSC members to please send in their payments as soon as possible for their player and lighting fee invoices.

Next regularly scheduled meeting will be Tues, December 6 @ 6pm. Meeting adjourned at 6:53pm.