

Agenda

MEETING OF THE COMMUNITY SERVICES COMMISSION

Wednesday, May 17, 2017 6:00 P.M.
Community Services Commission Meeting

**City Council Chambers
1 Civic Center Drive
San Marcos, CA 92069**

***** JAY FRANKLIN, CHAIR *****

IT IS THE DUTY OF THIS COMMISSION TO ADVISE AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL PERTAINING TO THE CREATION, OPERATION, MAINTENANCE, AND MANAGEMENT OF COMMUNITY PROGRAMS AND FACILITIES. COMMISSIONERS ARE APPOINTED AND EMPOWERED BY THE CITY COUNCIL TO HAVE JURISDICTION OVER PUBLIC PARKS, PLAYGROUNDS, AND RECREATIONAL FACILITIES OPERATIONS.

PUBLIC SPEAKERS HAVE THE RIGHT TO ADDRESS THE COMMISSION ON ANY AGENDA ITEM BEING CONSIDERED. NO ACTION WILL BE TAKEN ON ANY ITEM UNTIL PLACED ON AN AGENDA AND DUE NOTICE GIVEN.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

STAFF RECOMMENDATION

ORAL COMMUNICATIONS

Volunteer recognition awards

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commission meeting held on April 19, 2017

APPROVE

2. PROGRAM STATISTICS

Consider participation statistics for the month of April 2017

APPROVE

3. GENERAL FACILITY SCHEDULING

Consider indoor and outdoor facility use requests for May18 – June 21, 2017

APPROVE

**COMMUNITY SERVICES COMMISSION
May 17, 2017**

REPORTS AND OTHER BUSINESS

4.	Mission 316 Church Facility Use Request	APPROVE
5.	Crossing Church Facility Use Request	APPROVE
6.	Annual Youth Sports Group Presentation, SMYB	NOTE & FILE
7.	Trails Advisory Committee May 3, 2017	NOTE & FILE
8.	Youth Sports Council May 2, 2017	NOTE & FILE
9.	Youth Ambassador Selection Committee Member	NOTE & FILE
10.	July 4 Fireworks Fundraiser Update	NOTE & FILE

ORAL COMMUNICATIONS NOTE & FILE

Report from the Community Services Director

WRITTEN COMMUNICATIONS

Twin Oaks Valley Equestrian Association Event Flyer Special Events List	NOTE & FILE NOTE & FILE
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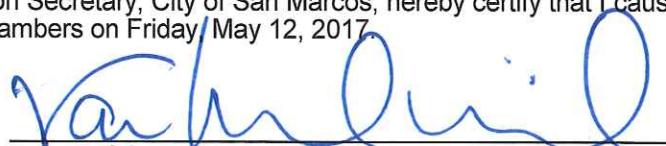
ADJOURNMENT

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Vanessa Mendivil, Community Services Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Friday May 12, 2017.

Date: May 12, 2017



Vanessa Mendivil, Commission Secretary

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.



MINUTES

Regular Meeting of the San Marcos Community Services Commission

WEDNESDAY, APRIL 19, 2017

City Council Chambers
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:13 pm.

PLEDGE OF ALLEGIANCE: Led by Chairperson Franklin

ROLL CALL:

			<u>Commissioners Present</u>	<u>Commissioners Absent</u>	
				CRAIN	(3/4) 75%
FRANKLIN	(4/4)	100%			
LINDSAY	(4/4)	100%			
MAAS	(4/4)	100%			
MOCKUS	(4/4)	100%			
				SENSMEIER (ALT)	(3/4) 75%
SMITH	(4/4)	100%			
TOWSLEY	(4/4)	100%			

ALSO PRESENT: Community Services Director Buck Martin, Program Managers Holly Malan and Brenda Sylvia, Recreation Supervisor III Cathy Cronin, Commission Secretary Vanessa Mendivil.

ORAL COMMUNICATIONS

NONE

CONSENT CALENDAR

COMMISSIONER SMITH MOVED TO APPROVE CONSENT CALENDAR ITEMS 1-3, SECONDED BY COMMISSIONER MOCKUS AND CARRIED UNANIMOUSLY. ABSTENTIONS: NONE

REPORTS AND OTHER BUSINESS

4. SMYB & SE AYSO 1505 Annual Presentation.

Neither Sports groups were available to report and will be rescheduled.

5. Annual Staff Presentation, PPT shown.

Recreation Supervisor III, Cathy Cronin, presented highlights of Special Events & Theater West over fiscal year, including changing the Music Fest to a one day event. Presale tickets were good but sales at the gate were low due to the colder weather. The 2017 Music Fest will be held on June 10th and presale tickets are \$12 and at the door \$20. Cathy spoke about the new bands that will be performing at this year's Summer Concerts in the Garden. The Fourth of July Celebration will not have any significant changes besides moving the food vendor's, due to Health Dept. requirements. Santa's Magical Village and Tree Lighting saw an increase in the amount of people attending, due mostly to multiple children's choirs coming from various schools.

San Marcos Alive, a celebration of the arts had great attendance due to the number of performances and art shows. The Theater West Shows was presented has been in existence for 30 years in existence.

**Annual Staff Presentation, cont.**

More than 3,000 patrons have attended the theater program, we average 20,000 participants combined at special events. Commissioner Towsley stated the paws event, set for June 24 & 24, is great and recommends everyone to attend. Commissioner Maas asked about what parking options there are for the 2017 tree lighting event. Staff will have a formal parking plan in place for 2017. Commissioner Smith asked about the Theater Program and discussions ensued about transportation, marketing and how to best estimate crowd size.

6. Trails Advisory Committee (TAC)

Brenda Sylvia, Program Manager discussed TAC meeting notes from April 5, 2017. The TAC committee recapped the Trails Day event. Topics discussed included possibly creating a sub-committee specifically for Trails Day. The Hike Happy campaign winner from Trails Day will receive a Massage Envy gift card. Sylvia reported the Bike and Mounted patrol is on hold until more information is gathered from other municipalities. Bike to Work Day was also discussed at the TAC meeting and The City of San Marcos will host a pit stop for the event.

7. Trails Master Plan Workshop

Brenda Sylvia, Program Manager invited commissioners to the upcoming workshop on Monday May 1st at the Senior Activity Center & Thursday June 1st at the San Elijo Rec Center. Flyers will be posted and social media will have information about the workshop. Chair Franklin suggested having a Spanish speaking interpreter available.

8. Park Naming Process and Application.

Holly Malan, Program Manager noted the application was updated per the commission's request. Commissioner's appreciated that this process is now in place.

MOVED BY COMMISSIONER TOWSLEY, SECOND BY COMMISSIONER SMITH AND CARRIED UNANIMOUSLY TO APPROVE THE PARK NAMING PROCESS AND APPLICATION AS PRESENTED.

9. Sunset Park way finding signs.

Holly Malan, Program Manager presented the changes to the Traffic Engineer per the Commission's request an update will be provided at a later date.

10. July 4 Fireworks Fundraiser.

Holly Malan, Program Manager invited the commissioners to join the fireworks committee, noting the kickoff meeting will be held April 24 at the Community Center conference room.

11. Spring Festival Recap.

Holly Malan, Program Manager thanked everyone who was able to volunteer for a shift in the City booth at the "Street Fair". She asked for input from the commissioners. Commissioner's said newer residents attended and were interested in the summer programs.

12. Special Events List.

Community Services Director, Buck Martin presented the Special Event Permit list.

Commissioner Maas asked if for a two month list of Special Event Permits. Commissioner Lindsay asked if the Belgian Waffle ride was approved. Buck Martin explained the process of Special Event Permit approvals. The Commissioners are concerned with the group damaging City trees.



Buck stated he made a stipulation in the Trak-It system and with the Park Operations Department that the group cannot post flyers on trees, posts, etc. in order to get an approved Special Event Permit. Buck will talk to Sandra Gallegos, Special Event Permits Coordinator, about the Waffle ride event and get back to the Commission.

COMMISSIONER AND STAFF COMMENTARY

Buck Martin updated commissioners on items such as:

- Bike to Work Day was approved. "Be a pedal pusher" is the theme.
- Intergenerational Games were held on April 5 at Walnut Grove Park.
- Next month's meeting (Pre off-site tour) at Corky Smith Gym. May 17 at 4:30pm. Food will be served.
- Boys and Girls Club Annual Auction on Saturday, April 29. Tickets are still available.
- Fair Field Inn at Marriott Suites Chamber mixer on Thursday, April 27 5:00pm-7:00pm.
- Budget Review Committee to be held on the same night as the Trails Master Plan Meeting.
- Blood Drive with Vallecitos Water District tomorrow April 20.
- Parks Master Plan – Meeting with City Manager coming up.
- Fitness Zone Meeting with KTU&A this summer.
- Presented a video featuring Double Peak Park.
- Presented a video featuring Supervisor Bill Horn.
- Presented the online photo contest entries.

Commissioner commentary included:

Maas asked about the photo contest.

Franklin asked if it was yearly.

Lindsey asked about the rail trail extension.

Smith welcomed Secretary Vanessa.

Maas asked if there will be any pet adoptions at the Paws with Friends event.

Towsley reinforced the Boys and Girls Club auction event.

Franklin asked when the Senior Activity Center play set will be removed.

Franklin asked what the Community Center will be doing about the rusted picnic shelter at Woodland Park.

ORAL AND WRITTEN COMMUNICATIONS

NONE

ADJOURNMENT

CHAIRPERSON FRANKLIN ADJOURNED THE APRIL 19, 2017 SAN MARCOS COMMUNITY SERVICES COMMISSION MEETING AT 7:47 P.M.

ATTEST:

Jay Franklin, Chairperson
Community Services Commission
City of San Marcos

Vanessa Mendivil, Commission Secretary
Community Services Commission
City of San Marcos

Community Services Department Monthly Statistics - April 2017

Program Areas	APRIL 2017 Participation Totals	Actual # of Participants	Sessions	APRIL 2016 Participation Totals	Participant Variance	Current FY 16/17	Prior FY 15/16	Target Achievement	NOTES
AQUATICS									
Las Posas Pool	3,980	407	112	2,542	57%	13,396	20,655	45.59%	1
Woodland Pool	830	83	26	1,350	-39%	11,546	20,056	53.43%	1
CLASSES									
Adult	527	131	90	642	-18%	3,749	8,419	38.27%	
Youth	2,604	543	224	2,268	15%	17,785	27,635	54.93%	
EVENTS									
City Sponsored	3,000	3,000	1	0	#DIV/0!	8,850	19,128	30.58%	2
Partner Events	-	-	-			1,101	-		
FACILITY RENTALS									
Indoor	5,734	5,094	76	5,102	12%	36,620	60,212	51.30%	
Outdoor	3,684	3,684	76	2,484	48%	18,897	20,058	75.85%	3
HIKES	43	43	2	46	-7%	691	1,964	32.99%	
NATURE CENTER	507	245	15	388	31%	1,695	1,964	60.49%	4
PERFORMING ARTS	1,764	398	12	38	4542%	5,673	6,618	59.07%	5
SENIOR ACTIVITY CENTER									
Activites/Classes	3,395	289	304	2,666	27%	25,089	25,426	85.32%	6
Meals	819	819	21	875	-6%	6,802	10,229	58.49%	
Resources & Services	338	41	24	281	20%	8,589	30,754	26.83%	
Trailblazer Trips	0	0	0	73	-100%	434	696	62.36%	7
Transportation	566	28	60	904	-37%	2,018	2,186	66.42%	8
SPORTS									
Adult	12,225	4,331	409	12,721	-4%	62,369	112,919	44.41%	
Youth	7,033	1,696	168	6,989	1%	59,106	93,107	55.93%	
YOUTH									
Adventure Camp	462	81	9	0	#DIV/0!	9,316	10,829	81.76%	9
Family Activities	112	56	2	122	-8%	1,383	1,303	97.54%	
Preschool	3,816	497	56	3,769	1%	24,376	34,934	58.85%	
DEPARTMENT TOTALS	40,498	17,302	1,234	43,260	-6%	319,485	413,199	77.32%	

Community Services Department Monthly Statistics - April 2017

Program Areas	Total volunteer hours 2017	Actual # of Volunteers	Sessions	Total volunteer hours 2016	Participant Variance	Current FY 16/17	Prior FY 15/16	Target Achievement	NOTES
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VOLUNTEER HOURS

Special Events/other	150	30	1	-	#DIV/0!	1,424	909	140.15%	
Rangers & Nature Center	194	5	6	77	151.95%	1,067		#DIV/0!	
Senior Activity Center	1,633	144	24	1,147	42%	12,450	12,300	87.94%	
TOTALS	1,977	179	31	1,224		14,491	13,209	94.74%	

<i>SOCIAL MEDIA, CS DEPT.</i>	Total Followers 2017*	% Increase of new followers*	# of Likes	# of Comments	# of Shares				NOTES
Facebook	4,865	150%	281	41	57				** Post clicks: 1,109
Instagram	1,012	-46%	705	14	0				
Twitter	4,094	0%	25	1	46				
TOTALS	9,971	104%	1011	56	103				

* City wide social media totals

** Post Clicks: Photo views, link clicks, other, i.e. clicks not on the content of the post such as page title clicks or clicks to "see more."

NOTES FOR +/- 20% CHANGES

1. Last years stats for aquatics was reported the "old way" and stats won't reflect the new way of reporting until summer.
2. The Spring Egg Scramble was in March 2016 and was in April this year.
3. There were 30 more reservations compared to April 2016.
4. There were 2 more reservations compared to April 2016.
5. Performing Arts only had one audition in April 2016 and this year there was a full production with auditions and performances.
6. Two new groups have been added this year (Alzheimer's Support Group and San Diego Food Bank) That were not offered last year.
- The Blood pressure screening group has been encouraging people to get screening and as a result have seen an increase of participants.
7. The program is being restructured and we are no longer planning in-house trips.
8. Transportation can be attributed to losing a few of our regular bus riders due to declining health.
9. Spring Adventure Day Camp was in April this year.

Totals combined last year, this is an estimate separation of historical data

Current FY 16/17 calculated by actual participants

Facility Use List
San Marcos Community Center
May 18 - June 21, 2017

Date	Day	Start - End Time	Facility	Event	Attendance
May 18, 2017	Thursday	09:00 AM - 02:00 PM	Main Hall	Millenial Scholar Academy	25
May 19, 2017	Friday	05:30 PM - 09:30 PM	Main Hall	Millenial Scholar Academy	125
May 20, 2017	Saturday	04:00 PM - 08:30 PM	Main Hall	Millenial Scholar Academy	125
May 21, 2017	Sunday	10:00 AM - 12:00 PM	All Rooms	Mission 316 Church	160
May 22, 2017	Monday	06:45 PM - 07:45 PM	Meeting Room	Connected Warriors Yoga	20
May 23, 2017	Tuesday	12:00 PM - 06:00 PM	Main Hall	Outer Rock Musical	200
May 24, 2017	Wednesday	02:00 PM - 08:00 PM	Main Hall	Outer Rock Musical	200
May 24, 2017	Wednesday	05:00 PM - 08:30 PM	Dining Room	SMPW Cheer	50
May 25, 2017	Thursday	08:30 AM - 03:30 PM	Arts & Crafts	American Red Cross CPR	12
May 25, 2017	Thursday	12:00 PM - 06:00 PM	Main Hall	Outer Rock Musical	200
May 25, 2017	Thursday	05:00 PM - 09:00 PM	Dining Room	SMPW Registration	54
May 26, 2017	Friday	05:00 PM - 09:00 PM	Main Hall	Outer Rock Musical	200
May 26, 2017	Friday	06:30 PM - 08:30 PM	Dining Room	Jamberry	40
May 26, 2017	Friday	06:45 PM - 08:45 PM	Meeting Room	Susie & Carlos Dance Party	30
May 27, 2017	Saturday	08:30 AM - 05:00 PM	Arts & Crafts	American Red Cross CPR	12
May 27, 2017	Saturday	05:00 PM - 09:00 PM	Main Hall	Outer Rock Musical	200
May 28, 2017	Sunday	10:00 AM - 12:00 PM	All Rooms	Mission 316 Church	160
Jun 4, 2017	Sunday	10:00 AM - 12:00 PM	All Rooms	Mission 316 Church	160
Jun 5, 2017	Monday	06:00 PM - 08:30 PM	Dining Room	San Marcos Youth Baseball	20
Jun 5, 2017	Monday	06:45 PM - 07:45 PM	Meeting Room	Connected Warriors Yoga	20
Jun 7, 2017	Wednesday	06:00 PM - 08:00 PM	Main Hall	SD County office of Ed	50
Jun 8, 2017	Thursday	06:00 PM - 08:00 PM	Main Hall	Girls Scouts Ceremony	75
Jun 10, 2017	Saturday	08:30 AM - 05:00 PM	Arts & Crafts	American Red Cross CPR	12
Jun 11, 2017	Sunday	10:00 AM - 12:00 PM	All Rooms	Mission 316 Church	160
Jun 12, 2017	Monday	06:00 PM - 08:00 PM	Main Hall	Bayshore Prep Graduation	220
Jun 12, 2017	Monday	06:45 PM - 07:45 PM	Meeting Room	Connected Warriors Yoga	20
Jun 12, 2017	Monday	07:00 PM - 09:00 PM	Arts & Crafts	SM Youth Soccer	20
Jun 13, 2017	Tuesday	09:30 AM - 12:30 PM	Main Hall	NAHREP	100
Jun 14, 2017	Wednesday	02:30 PM - 05:00 PM	Main Hall	Pivot Charter Graduation	110
Jun 15, 2017	Thursday	06:00 PM - 07:30 PM	Main Hall	Taylion San Diego Academy	150
Jun 16, 2017	Friday	06:00 PM - 10:00 PM	Main Hall	Eagle Scout Court of Honor	120
Jun 16, 2017	Friday	06:45 PM - 08:45 PM	Meeting Room	Susie & Carlos Dance Party	30
Jun 18, 2017	Sunday	10:00 AM - 12:00 PM	All Rooms	Mission 316 Church	160
Jun 19, 2017	Monday	06:00 PM - 09:00 PM	Dining Room	SD Aces	10
Jun 19, 2017	Monday	06:45 PM - 07:45 PM	Meeting Room	Connected Warriors Yoga	20
Jun 21, 2017	Wednesday	02:00 PM - 09:00 PM	Main Hall	Youth Orchestra Concert	200

Reservation Master Report

Reservation Date: From May 18, 2017 through Jun 21, 2017

Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
May 18, 2017 Thursday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 19, 2017 Friday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
	San Elijo Park Open Area Open Area San Elijo Park 9:00 AM - 11:00 AM	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 20, 2017 Saturday 7:45 AM - 1:15 PM 8:00 AM - 1:00 PM	Simmons Park Shelter Park Shelter Simmons Family Park	Krishs Bday Park Shelter with jump house		3196 40	3 placards - 1 @ each table
9:45 AM - 4:15 PM 10:00 AM - 4:00 PM	Walnut Grove Park North Shelter Park Shelter Walnut Grove Park	Birthday Park Shelter w/o jump house		3222 50	
9:45 AM - 1:15 PM 10:00 AM - 1:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	Birthday party Park Shelter w/o jump house		2737 25	
10:45 AM - 2:15 PM 11:00 AM - 2:00 PM	Discovery Lakeview Park Gazebo Park Shelter Discovery Lakeview Park	Birthday Party Park Shelter w/o jump house		3097 40	
10:45 AM - 2:15 PM 11:00 AM - 2:00 PM	Hollandia Park Gazebo Park Shelter Hollandia Park	Milan Family Get Together Park Shelter w/o jump house		3153 100	
11:00 AM - 5:00 PM 12:00 PM - 4:00 PM	Fulton/Garden Open Area Open Area Woodland Park	Girl Scout Experience Commercial Park Use		2387 40	Fairy Garden
11:45 AM - 6:15 PM 12:00 PM - 6:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Holy Communion Park Shelter with jump house		2976 50	
12:45 PM - 5:15 PM 1:00 PM - 5:00 PM	Sunset Park West Shelter 1 & 2 Park Shelter Sunset Park	Bella's Birthday Party Park Shelter w/o jump house		3002 50	
1:45 PM - 5:15 PM 2:00 PM - 5:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	Dixon First Birthday Park Shelter w/o jump house		2988 40	

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1:45 PM - 6:15 PM 2:00 PM - 6:00 PM	Woodland Park West Park Shelter Woodland Park	Birthday Party Park Shelter w/o jump house		3101 50	
1:45 PM - 7:15 PM 2:00 PM - 7:00 PM	Woodland Park Pepper Park Shelter Woodland Park	Baptism Park Shelter with jump house		3129 50	
1:45 PM - 6:15 PM 2:00 PM - 6:00 PM	Walnut Grove Park Large West Shelter Park Shelter Walnut Grove Park	1st Communion Park Shelter w/o jump house		3223 50	
2:45 PM - 5:15 PM 3:00 PM - 5:00 PM	Buelow Park Shelter Park Shelter Buelow Park	graduation Park Shelter w/o jump house		3161 50	
2:45 PM - 6:15 PM 3:00 PM - 6:00 PM	Woodland Park Schoolside Park Shelter Woodland Park	1st Communion Park Shelter with jump house		3139 50	2 Picnic Shelters included in this reservation. 2 Placards.
3:00 PM - 5:00 PM	Woodland Park Open Area Open Area Woodland Park	Free Hula in the Park #2652 Commercial Park Use		2652 20	No Placards Needed
3:15 PM - 6:15 PM 3:30 PM - 6:00 PM	Hollandia Park Gazebo Park Shelter Hollandia Park	First Communion Park Shelter w/o jump house		3212 50	
4:45 PM - 7:15 PM 5:00 PM - 7:00 PM	Jack's Pond Park Corral Park Shelter Jack's Pond Park	Graduation Party Park Shelter w/o jump house		2811 50	
May 21, 2017 Sunday 7:00 AM - 5:00 PM	Walnut Grove Park Horse Arena Open Area Walnut Grove Park	TOVEA Common Ground Clinic Commercial Park Use		2597 100	
8:45 AM - 5:15 PM 9:00 AM - 5:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	Birthday Party Park Shelter w/o jump house		2825 75	
10:45 AM - 5:15 PM 11:00 AM - 5:00 PM	Jack's Pond Park Corral Park Shelter Jack's Pond Park	5th birthday party Park Shelter with ponies, petting zoo		3102 50	
11:45 AM - 7:15 PM 12:00 PM - 7:00 PM	Double Peak Amphitheater Park Shelter Double Peak Park	Charity Bike Event Park Shelter w/o jump house		2876 50	

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12:45 PM - 4:15 PM 1:00 PM - 4:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Kid's birthday Park Shelter with jump house		3198 50	
2:15 PM - 5:45 PM 2:30 PM - 5:30 PM	Sunset Park West Shelter 1 & 2 Park Shelter Sunset Park	birthday party Park Shelter w/o jump house		3122 50	
May 22, 2017 Monday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 23, 2017 Tuesday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 24, 2017 Wednesday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 25, 2017 Thursday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 26, 2017 Friday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 27, 2017 Saturday 9:45 AM - 4:15 PM 10:00 AM - 4:00 PM	Simmons Park Shelter Park Shelter Simmons Family Park	Bisson 9th Birthday Park Shelter with jump house		2839 35	3 placards - 1 @ each table
11:15 AM - 5:45 PM 11:30 AM - 5:30 PM	Walnut Grove Park Large West Shelter Park Shelter Walnut Grove Park	birthday Park Shelter w/o jump house		2863 40	

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11:15 AM - 4:45 PM 11:30 AM - 4:30 PM	Hollandia Park Gazebo Park Shelter Hollandia Park	Jessiah's 12th Birthday Part Park Shelter with jump house		3178 30	
12:45 PM - 4:15 PM 1:00 PM - 4:00 PM	Woodland Park West Park Shelter Woodland Park	birthday Park Shelter with jump house		2527 30	
1:15 PM - 5:45 PM 1:30 PM - 5:30 PM	Sunset Park East Shelter Park Shelter Sunset Park	Birthday Park Shelter w/o jump house		3113 50	
May 28, 2017 Sunday 9:45 AM - 2:15 PM 10:00 AM - 2:00 PM	Sunset Park West Shelter 1 Park Shelter Sunset Park	Birthday Party Park Shelter w/o jump house		3242 22	
1:45 PM - 4:15 PM 2:00 PM - 4:00 PM	Jack's Pond Park East Shelter Park Shelter Jack's Pond Park	birthday Park Shelter w/o jump house		3226 30	
2:45 PM - 6:15 PM 3:00 PM - 6:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	Sophie and Leilani's birthday Park Shelter w/o jump house		3233 40	
May 29, 2017 Monday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
11:45 AM - 5:15 PM 12:00 PM - 5:00 PM	Jack's Pond Park Corral Park Shelter Jack's Pond Park	Church Picnic Park Shelter w/o jump house		3236 60	
1:45 PM - 4:15 PM 2:00 PM - 4:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	birthday Park Shelter w/o jump house		3203 50	
May 30, 2017 Tuesday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
May 31, 2017 Wednesday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed

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Reservation Date: From May 18, 2017 through Jun 21, 2017
 Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
3:45 PM - 6:15 PM 4:00 PM - 6:00 PM	Sunset Park West Shelter 1 Park Shelter Sunset Park	Family Gathering Park Shelter w/o jump house		2642 100	
3:45 PM - 6:15 PM 4:00 PM - 6:00 PM	Sunset Park West Shelter 2 Park Shelter Sunset Park	Family Gathering Park Shelter w/o jump house		2642 100	
Jun 1, 2017 Thursday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 2, 2017 Friday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 3, 2017 Saturday 8:00 AM - 6:00 PM	Walnut Grove Park Central Shelter Park Shelter Walnut Grove Park	SM United Tournament Athletics		3210 50	Special Event - 40-60 teams
8:00 AM - 6:00 PM	Walnut Grove Park Large West Shelter Park Shelter Walnut Grove Park	SM United Tournament Athletics		3210 50	Special Event - 40-60 teams
8:00 AM - 6:00 PM	Walnut Grove Park North Shelter Park Shelter Walnut Grove Park	SM United Tournament Athletics		3210 50	Special Event - 40-60 teams
8:45 AM - 6:15 PM 9:00 AM - 6:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	Company Picnic Park Shelter w/o jump house		3120 75	
11:45 AM - 5:15 PM 12:00 PM - 5:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Birthday Park Shelter w/o jump house		3058 50	

Reservation Master Report

Reservation Date: From May 18, 2017 through Jun 21, 2017
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Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
11:45 AM - 5:15 PM 12:00 PM - 5:00 PM	Discovery Lakeview Park Gazebo Park Shelter Discovery Lakeview Park	Lauren's 1st Birthday Park Shelter w/o jump house		3240 50	
Jun 4, 2017 Sunday 8:00 AM - 3:00 PM 9:00 AM - 2:00 PM	Walnut Grove Park Horse Arena Open Area Walnut Grove Park	Horse Playday Commercial Park Use		2653 50	
10:45 AM - 3:15 PM 11:00 AM - 3:00 PM	Jack's Pond Park East Shelter Park Shelter Jack's Pond Park	Pierson Baby Shower Park Shelter w/o jump house		3224 30	
11:15 AM - 1:45 PM 11:30 AM - 1:30 PM	Walnut Grove Park Central Shelter Park Shelter Walnut Grove Park	Picnic Horse Play Day Park Shelter with ponies, petting zoo		2654 50	
Jun 5, 2017 Monday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 6, 2017 Tuesday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 7, 2017 Wednesday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 8, 2017 Thursday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 9, 2017 Friday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed

Reservation Master Report

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 Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
10:45 AM - 3:15 PM	Walnut Grove Park Large West Shelter Park Shelter	SM Vet Center Picnic Park Shelter w/o jump house		3229 75	
11:00 AM - 3:00 PM	Walnut Grove Park				
Jun 10, 2017 Saturday	Walnut Grove Park Central Shelter Park Shelter Walnut Grove Park	Music Festival City Event/Meeting		2879 50	
8:00 AM - 8:00 PM	Walnut Grove Park Large West Shelter Park Shelter	Music Festival City Event/Meeting		2879 50	
8:00 AM - 8:00 PM	Walnut Grove Park Walnut Grove Park				
8:00 AM - 8:00 PM	Walnut Grove Park North Shelter Park Shelter Walnut Grove Park	Music Festival City Event/Meeting		2879 50	
8:45 AM - 1:15 PM	San Elijo Gazebo Park Shelter	Mia's 5th Birthday Party		3136 20	
9:00 AM - 1:00 PM	San Elijo Park	Park Shelter with jump house			
9:45 AM - 1:15 PM	Jack's Pond Park Corral Park Shelter	Bird Day		3000 50	
10:00 AM - 1:00 PM	Jack's Pond Park	Park Shelter w/o jump house			
9:45 AM - 1:15 PM	Jack's Pond Park East Shelter Park Shelter	Bird Day		3000 50	
10:00 AM - 1:00 PM	Jack's Pond Park	Park Shelter w/o jump house			
11:45 AM - 4:15 PM	Hollandia Park Gazebo Park Shelter	Graduation Party		3191 50	
12:00 PM - 4:00 PM	Hollandia Park	Park Shelter with jump house			
12:15 PM - 3:45 PM	Sunset Park East Shelter Park Shelter	Child's Birthday		3050 25	
12:30 PM - 3:30 PM	Sunset Park	Park Shelter w/o jump house			
2:45 PM - 6:15 PM	San Elijo Gazebo Park Shelter	Isaiashs 1st Birthday		3163 50	
3:00 PM - 6:00 PM	San Elijo Park	Park Shelter w/o jump house			

Reservation Master Report

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Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
4:45 PM - 7:15 PM 5:00 PM - 7:00 PM	Double Peak Amphitheater Park Shelter Double Peak Park	Cub Scout Meeting Park Shelter w/o jump house		2864 50	
Jun 11, 2017 Sunday 7:00 AM - 7:00 PM	Walnut Grove Park Horse Arena Open Area Walnut Grove Park	Vallecitos Spurs Commercial Park Use		2357 150	April 30th Rain Date
11:45 AM - 6:15 PM 12:00 PM - 6:00 PM	Sunset Park East Shelter Park Shelter Sunset Park	2nd birthday Park Shelter w/o jump house		3219 20	
Jun 12, 2017 Monday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 13, 2017 Tuesday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 14, 2017 Wednesday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
6:00 PM - 8:00 PM	Walnut Grove Park Open Area Open Area Walnut Grove Park	Kiwanis Flag Ceremony Commercial Park Use		3051 150	
Jun 15, 2017 Thursday 9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 16, 2017 Friday 8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed

Reservation Master Report

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Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 17, 2017 Saturday 11:45 AM - 6:15 PM 12:00 PM - 6:00 PM	San Elijo Gazebo Park Shelter San Elijo Park	Birthday Party Park Shelter with jump house		2815 75	
11:45 AM - 6:15 PM 12:00 PM - 6:00 PM	Sunset Park West Shelter 1 & 2 Park Shelter Sunset Park	Birthday Party Park Shelter w/o jump house		2817 40	
3:00 PM - 5:00 PM	Woodland Park Open Area Open Area Woodland Park	Free Hula in the Park #2652 Commercial Park Use		2652 20	No Placards Needed
Jun 18, 2017 Sunday 7:00 AM - 5:00 PM	Walnut Grove Park Horse Arena Open Area Walnut Grove Park	Vallecitos Spurs Rain Date Commercial Park Use		2596 100	
Jun 19, 2017 Monday 7:00 AM - 6:00 PM	Jack's Pond Park East Shelter Park Shelter Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
7:00 AM - 6:00 PM	Jack's Pond Park Open Area Open Area Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
7:00 AM - 6:00 PM	Jack's Pond Park Corral Park Shelter Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 20, 2017 Tuesday 7:00 AM - 6:00 PM	Jack's Pond Park Corral Park Shelter Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	

Reservation Master Report

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 Facility Type: Open Area, Park Shelter

Date / Setup - Ready Time / Start - End Time	Facility / Equipment / Type / Center	Event / Event Type / Schedule Type	Contact Information	Permit# Attend/Qty	Notes
7:00 AM - 6:00 PM	Jack's Pond Park Open Area Open Area Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
7:00 AM - 6:00 PM	Jack's Pond Park East Shelter Park Shelter Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
Jun 21, 2017 Wednesda	Jack's Pond Park East Shelter Park Shelter Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
7:00 AM - 6:00 PM	Jack's Pond Park Open Area Open Area Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
7:00 AM - 6:00 PM	Jack's Pond Park Corral Park Shelter Jack's Pond Park	Adventure Day Camp City Event/Meeting		2980 65	
8:30 AM - 10:30 AM	Hollandia Park Open Area Open Area Hollandia Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed
9:00 AM - 11:00 AM	San Elijo Park Open Area Open Area San Elijo Park	Stroller Strides Commercial Park Use		3065 10	No Placards Needed



Community Services Department
FACILITY RENTAL REQUEST – COMMUNITY CENTER
3 Civic Center Dr., San Marcos, CA 92069
760.744.9000 x 3511 Fax 752.1328

This is a facility rental request and is subject to review and availability. Submission of this form shall not be considered a guarantee of a facility rental. Once this form is received, a city representative will contact you.

Applicant's Name (person responsible): Sam Brumit Submittal Date: 4-20-17

Business/Organization Name: Mission 316 CHURCH

Address: PO BOX 668 City: SAN MARCOS Zip: 92079

Phone(s): 760.659.0316 E-mail: office@mission316church.com

Type of group: Resident Non-Resident Non-Profit Organization Business/Commercial

Non-Profit Tax ID #: 95-192-1154 GEN-1585

COMMUNITY CENTER Room(s) Requested (please check all that apply):

<input checked="" type="checkbox"/> Community Hall	<input checked="" type="checkbox"/> Dining Room	<input checked="" type="checkbox"/> Kitchen
<input checked="" type="checkbox"/> Meeting Room	<input checked="" type="checkbox"/> Fitness Room	<input checked="" type="checkbox"/> Dance Room
<input checked="" type="checkbox"/> Craft Room	<input type="checkbox"/> Outdoor Stage	<input type="checkbox"/> Other _____

Date(s): JULY - DEC. 2017 Attendance (expected) 170 - 200

Time Details: Enter Facility: 8am Event Start: 10am Event End: 4pm Exit Facility: 1pm

Specific Activity (list all activities you plan to engage in): Church Service, Children's classes

Will food be served (circle): YES NO Caterer: refreshments + coffee

Will alcohol be served (circle): YES NO Bartender: _____

STAFF USE ONLY

<input type="checkbox"/> Insurance	Notes: _____
<input type="checkbox"/> Security	_____
<input type="checkbox"/> ABC Permit	_____
<input type="checkbox"/> Other _____	_____
<input type="checkbox"/> Paid In Full	_____

<input type="checkbox"/> Insurance	Notes: _____
<input type="checkbox"/> Security	_____
<input type="checkbox"/> ABC Permit	_____
<input type="checkbox"/> Other _____	_____
<input type="checkbox"/> Paid In Full	_____

SIGNATURE PAGE

Please acknowledge with initials:

SAB The requested date is not reserved until the facility use request has been approved and reservation fee has been paid.

SAB All facility reservation fees must be paid 60 days in advance of your reservation date. If fees are not paid in full, your reservation will be cancelled and all monies paid will be forfeited.

SAB The approximated fee generated from the online facility request is an estimate. A complete and accurate facility reservation fee total will be emailed for review. The facility deposit must be paid within 24 hours of receipt of the email.

SAB Facility rental fee charges are based on a 4 hour minimum. Additional fees apply for staff, heating/air, security, insurance, etc.

SAB Room set-up and clean-up are the responsibility of the facility renter.

SAB A City Clerk issued permit may be required for public dances or concerts. Additional fees may apply.

SAB Security guards are required at certain type events including all events where alcohol is present. A separate alcohol application may be required through Alcohol Beverage Control.

SAB Candles are not allowed at the Williams Barn with the exception of on a birthday cake.

SAB No smoking allowed in/around city facilities except in designated areas marked with a sign.

SAB Alcohol is prohibited at events held for guests under 21 years of age .

SAB Liability insurance is required for all events.

Applicant has received, reviewed and fully understands the Policies and Regulations for use of the facility. Applicant and all members of applicant's group or organization shall abide by the Policies and Regulations.

Applicant has inspected the City property or premises proposed for use and has determined that they are in a safe and appropriate condition for the activities planned. Applicant and all members of applicant's group or organization hereby ensure that said property or premises will be kept and operated in a safe and appropriate condition.

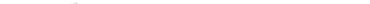
Applicant waives, releases and discharges any and all claims for or right to claim damages of any kind that may arise as a result of Applicant's use of the City's facilities.

Applicant and the members of applicant's group or organization, individually and collectively, hereby agree that they shall indemnify and hold harmless the City of San Marcos, City of San Marcos as Successor Agency to the San Marcos Redevelopment Agency and their elected and appointed boards, officers, agents and employees (collectively, "City") from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City, except where caused by the sole negligence or willful misconduct of the City, its subdivisions, officers, agents or employees.

Applicant is expressly authorized to bind each and all of the members of applicant's group or organization.

Applicant and the members of applicant's group or organization, individually and collectively, hereby give the City of San Marcos the absolute right and permission to use their photograph(s) in its promotional materials and publicity efforts. Applicant(s) understand that the photograph(s) may be used in a publication, print ad, direct-mail piece, electronic media including city website or other form of promotion. Applicant(s) release the City of San Marcos, the photographer, their offices, employees, agents, and designees from liability for any violation of any personal or proprietary right I may have in connection with such use.

Failure to comply with all City of San Marcos' rental policies, procedures, ordinances, laws, etc. may result in loss of your deposit and/or your event being cancelled early or entirely.

Signature:  Print Name: SAMUEL A. BEUMIT Date: [Redacted]



Community Services Department
FACILITY RENTAL REQUEST – SENIOR ACTIVITY CENTER
3 Civic Center Dr., San Marcos, CA 92069
760.744.9000 x 3511 Fax 752.1328

This is a facility rental request and is subject to review and availability. Submission of this form shall not be considered a guarantee of a facility rental. Once this form is received, a city representative will contact you.

Applicant's Name (person responsible): Billy Phipps Submittal Date: 5/4/17
Business/Organization Name: THE CROSSING CHURCH
Address: P.O. Box 1027 City: S. M. Zip: 92079
Phone(s): 760.752.7895 E-mail: CHURCH@CROSSINGCHURCH.COM
Type of group: Resident Non-Resident Non-Profit Organization Business/Commercial
Non-Profit Tax ID #: 95-3719771

SENIOR ACTIVITY CENTER Room(s) Requested (please check all that apply):

Horizon Room 1 Horizon Room 2 Horizon Room 3
 Horizon Rooms 1-3 Kitchen Craft Room
 Community Room Recreation Room Fitness Room
 Other

Date(s): May - December 2017
ON-GOING SUNDAYS Attendance (expected) 130
Time Details: Enter Facility: 7:30 AM Event Start: 10 AM Event End: 11:30 Exit Facility: 12:30
Specific Activity (list all activities you plan to engage in): CHURCH SERVICE - CHILDREN'S CLASSES

Will food be served (circle): YES NO Caterer: _____
Donuts & Coffee
Will alcohol be served (circle): YES NO Bartender: _____

STAFF USE ONLY

Insurance
 Security
 ABC Permit
 Other _____
 Paid In Full

Notes: _____

SIGNATURE PAGE

Please acknowledge with initials:

- The requested date is not reserved until the facility use request has been approved and reservation fee has been paid.
- All facility reservation fees must be paid 60 days in advance of your reservation date. If fees are not paid in full, your reservation will be cancelled and all monies paid will be forfeited.
- The approximated fee generated from the online facility request is an estimate. A complete and accurate facility reservation fee total will be emailed for review. The facility deposit must be paid within 24 hours of receipt of the email.
- Facility rental fee charges are based on a 4 hour minimum. Additional fees apply for staff, heating/air, security, insurance, etc.
- Room set-up and clean-up are the responsibility of the facility renter.
- A City Clerk issued permit may be required for public dances or concerts. Additional fees may apply.
- Security guards are required at certain type events including all events where alcohol is present. A separate alcohol application may be required through Alcohol Beverage Control.
- Candles are not allowed at the Williams Barn with the exception of on a birthday cake.
- No smoking allowed in/around city facilities except in designated areas marked with a sign.
- Alcohol is prohibited at events held for guests under 21 years of age.
- Liability insurance is required for all events.

Applicant has received, reviewed and fully understands the Policies and Regulations for use of the facility. Applicant and all members of applicant's group or organization shall abide by the Policies and Regulations.

Applicant has inspected the City property or premises proposed for use and has determined that they are in a safe and appropriate condition for the activities planned. Applicant and all members of applicant's group or organization hereby ensure that said property or premises will be kept and operated in a safe and appropriate condition.

Applicant waives, releases and discharges any and all claims for or right to claim damages of any kind that may arise as a result of Applicant's use of the City's facilities.

Applicant and the members of applicant's group or organization, individually and collectively, hereby agree that they shall indemnify and hold harmless the City of San Marcos, City of San Marcos as Successor Agency to the San Marcos Redevelopment Agency and their elected and appointed boards, officers, agents and employees (collectively, "City") from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City, except where caused by the sole negligence or willful misconduct of the City, its subdivisions, officers, agents or employees.

Applicant is expressly authorized to bind each and all of the members of applicant's group or organization.

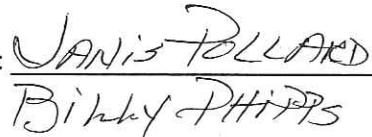
Applicant and the members of applicant's group or organization, individually and collectively, hereby give the City of San Marcos the absolute right and permission to use their photograph(s) in its promotional materials and publicity efforts. Applicant(s) understand that the photograph(s) may be used in a publication, print ad, direct-mail piece, electronic media including city website or other form of promotion. Applicant(s) release the City of San Marcos, the photographer, their offices, employees, agents, and designees from liability for any violation of any personal or proprietary right I may have in connection with such use.

Failure to comply with all City of San Marcos' rental policies, procedures, ordinances, laws, etc. may result in loss of your deposit and/or your event being cancelled early or entirely.

Signature:

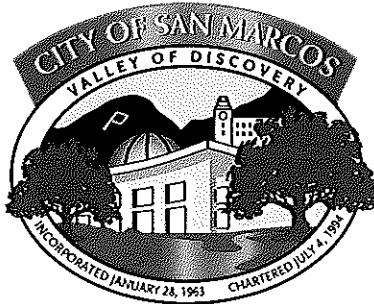
 Janis Pollard

Print Name:

 Billy Phipps

Date:

 5-4-17



NOTES

Regular Meeting of the Trails Advisory Committee

Wednesday May 3, 2017 6:30 PM

3 Civic Center Drive San Marcos, CA 92069

Regular Trails Advisory Committee Meeting

CALL TO ORDER: Vice Chair Patty Morton called the meeting to order at 6:35PM

ROLL CALL

PRESENT: Committee Vice Chairwoman Patty Morton

Committee Member Steve Laslovich

Committee Member Michael Quijada

Committee Member William Moog

Community Service Commissioner Bob Crane

Community Service Program Manager Brenda Sylvia

Park Ranger Aaron Gonzalez

Staff Advisor Ron Vinluan

Absent: Chairman Jim Elliot

APPROVAL OF NOTES

Approval of the April 5, 2016 Trails Advisory Committee notes was made by TAC

1. Eclipse August 21 9am – 11am

The group discussed the idea of hosting Palomar College at Double Peak Park during the event. Patty Morton will contact the college.

Updates

2. MTP workshop

Program Manager Brenda Slyvia reviewed the topics with the group that was presented at the workshop

3. Winner of "HIKEHAPPYSM" contest

The group was advised of the winner of the contest & the gift certificate of \$25 from the "Green Thumb Nursery"



Regular Trails Advisory Committee meeting

Wednesday May 3, 2016

4. Bike to work Thursday May 18

The City was chosen to host a pit stop for the event. The group was made aware of how it would operate & shifts available to help.

5. City Hike

The group was informed of the change in the scheduled hike route. The original route is a protected area.

6. Mounted/Bike patrol

Park Ranger Aaron Gonzalez informed the group of his plan with the "Mounted & bike patrol."

TAC COMMENTARY

Next meeting is 6:30pm Wednesday June 7, 2017.

ADJOURNMENT

Moved by Vice Chair Patty Morton, TAC unanimously approved to adjourn the meeting of the San Marcos Trails Advisory Committee at 7:52 PM.

ATTEST:

A handwritten signature in black ink, appearing to read "RON VINLUAN".

RON VINLUAN, STAFF ADVISOR
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE

CITY OF SAN MARCOS
YOUTH SPORTS COUNCIL

Tuesday, May 2, 2017

1 Civic Center Drive

Attendance: All members present except San Marcos Youth Lacrosse and San Marcos Youth Basketball.

Community Services Commissioner present: Danyte Mockus

Staff present: James Daza, Holly Malan, Eric Leichliter & Taylor Oshinski.

Call to order

James Daza called the Youth Sports Council meeting to order at 6:02pm.

Approval of Minutes

Molly Carpenter (SMYB) motioned to approve the minutes from the February 7, 2017 meeting. John Gomez (SMYS) seconded the motion.

Motion carried 3-0 with three abstaining.

Joaquin Valdez- Futsal Program

Joaquin Valdez presented to the YSC about a Futsal class he will be hosting at the Corky Smith Gym on Friday nights during the summer. He explained his coaching background and the benefits of Futsal training to all age groups. Patrick and Wayne (SE AYSO) mentioned that they have distributed his flyer to their participants but it might be hard to get the parents to add another activity to their children's schedules. Patrick mentioned that it might be easier to target team registration instead of individuals. Flyers were passed around to all YSC members to distribute if desired.

SMUSD Update

Martin Leon reported that SMUSD will be doing construction on most of their fields during the summer which will result in closures. Attached is a list of all closures Martin mentioned.

James asked Martin what the status was about gaining access to Double Peak School during the upcoming season. Martin said SMUSD was working to find an answer and will get back to him at a later date.

Wayne Marking (SE AYSO) asked Martin if they needed to provide SMUSD with a color of paint for their field lining prior to lining. Martin would like to know the color prior to the fields being lined.

Martin informed the YSC that SMUSD Maintenance and Operations needs to have the facility use permits turned in prior to July 1, 2017. All school sites that will be used by YSC organizations need to have a separate permit turned in to LaTanya, who will then distribute them to each school site.

John Gomez asked for clarification about turning in one permit for each school site. Martin reminded all groups that each school site they plan to utilize requires their own permit.

San Marcos Parks Update

Art Sotelo updated the YSC about ongoing projects and field conditions. He explained that based on industry standards the fields here in San Marcos see far more hourly usage than recommended. He explained that Public Works is creating a field rating matrix to help relay information quicker of how fields are deteriorating based on the usage they get. He will present the matrix at the next YSC Meeting.

San Elijo Lower softball field is scheduled to be closed beginning July 1, 2017 to receive new sod. Art mentioned that they are going to try to re sod the entire outfield as long as their budget for the project allows it. He explained during the closure some of the special events will be moved to the Hilltop and Upper softball field.

Bradley Park multipurpose #1 and north softball field opened on April 1, 2017 after installing new sod. He explained that Public Works is looking to find a better paint for the lines at the soccer arena. The current paint wears very quickly and needs to be touched up frequently.

Art mentioned that a group hosting a tournament at Walnut Grove used a solvent based paint to mark their fields which caused the grass to burn where the paint was applied. He is creating guidelines to pass out to groups using City sports fields for future tournaments and games to prevent the damage.

There is an electrical contractor that is under contract to fix issues at the Bradley Park arena and Mission Sports Park.

Art mentioned that they are waiting on the materials to replace the plexiglass at the Sunset Park soccer arena. He explained they are about 3 weeks out from receiving the materials and will then install as soon as possible.

Art gave a few suggestions to the YSC members about rotating activities on the grass fields to prevent wear and tear in the same spots to prevent damage to the field. Some of the examples included changing locations of goal boxes and other high impact areas for each sports and using portable goals to be able to rotate fields here and there.

Jason Simmons (SM UNITED) asked if Art could pass that list along to the YSC.

Hollandia Park Soccer Goals/San Elijo Field Closure

James explained that there are too many soccer goals at Hollandia Park. He asked SMYS and AYSO 1505 to work together to try to have one set of large and small goals instead of two sets of each. He also asked the groups to ensure the goals are locked at the end of their practices and games to prevent park patrons from moving their goals out onto the field and failing to put them away.

James reminded all YSC groups that during the SMUSD field closures and San Elijo Park field closures AYSO 1505 will be heavily impacted with fields available to them which will result in other groups having to share fields to provide enough practice time for all groups. With a shortage of fields currently it will be difficult to schedule all activities when those fields are closed for rest/renovation.

Double Peak Challenge-AYSO 1505

James informed AYSO 1505 that the Double Peak challenge will be held on September 30, 2017. He mentioned that they will be able to use the Lower softball field if needed after 1pm, but their allocated field times at Hilltop and Upper softball field will not be affected.

Friends of San Marcos

Holly Malan explained the purpose behind the Friends of San Marcos and the goals that they are working to accomplish in working with the City of San Marcos for fundraising and grants. She gave the YSC members information about how to join the Friends if they are interested. Jason Simmons; who is also on the Friends Board, believes that the relationship between the YSC and Friends is underutilized. He explained that with more involvement between the two organizations they would be able to create more fundraising opportunities to benefit each other.

Banner Applications

James asked all YSC members to make sure to send in their banner applications for all parks prior to hanging any signs. He reminded all members to follow the placement rules for hanging all banners as specified on the application.

Connors Park Storage Room

James informed San Marcos Youth Lacrosse, Rugby and SM United that the storage room at Connors Park was very unorganized and there were many indications that rats were inside the storage room. He informed the groups that he would like the room cleaned by June 1, 2017

Triple Crown Sports 7/11-7/16

James asked all YSC members to let him know if any groups are interested in running concessions or field prep for the Triple Crown Sports Tournament.

Next regularly scheduled meeting will be Tues, June 6 @ 6pm. Meeting adjourned at 7:00pm.

SMUSD
SPORT FIELDS
SUMMER -2017

1. Alvin Dunn Elementary - **Closed for constructions**
2. Carrillo Elementary – **Closed for field renovation**
3. Discovery Elementary - **Open**
4. Joli Ann Elementary - **Open**
5. Knob Hill Elementary - **Closed for field renovation**
6. Paloma Elementary - **Open**
7. Richland Elementary - **Open**
8. San Elijo Elementary - **Closed for field renovation**
9. San Elijo Middle - **Closed for field renovation**
10. San Marcos Elementary - **Open**
11. San Marcos Middle – Football field open until the end of July, small field will remain open.
12. Twin Oaks Elementary - **Open**
13. Woodland Park Middle - **Open**
14. Double peak K-8 - **Open**

6/20 - 8/22

GET A FEEL FOR THE WONDERFUL WORLD OF HORSES AND THE COMMON GROUND OF HORSEMANSHIP

Sunday May 21, 2017

Walnut Grove Park Arena - San Marcos

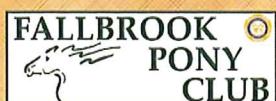
10:00 am to 3:00 pm



Presented by the

Twin Oaks Valley Equestrian Association

HORSE SENSE 101



Horse Sense 101 Sessions will include demonstrations by the Fallbrook Pony Club on basic care and skill development.

**Hang out with horses!
Free Family Friendly Event!
All ages are welcome.
Food available onsite.**

Enjoy the day outdoors watching horses in action. Learn how horses give back to the community, and of opportunities for you to become involved with horses.



More info on the web @ www.keepitequestrian.org

COMMON GROUND CLINIC

Weaving the Disciplines together through Classical Training

Featuring local professionals:

Kristy Fowler - KFI Showjumping

Developing a balanced program for Hunters and Jumpers

Emily Taylor - "Groundwork"

Building a foundation of respect between horse and handler

Cherie Lankford - "Tactful Transport"

Safe and sound horse trailering

**Participate with your horse
or observe the clinics.**

Common Ground Clinic Fees

~for clinic participation~

\$65 (includes lunch and TOVEA membership)

\$45 for TOVEA members (includes lunch)

To register for the Common Ground Clinic sessions please email - twinoaksvalleyequestrian@gmail.com

Day stalls available.

APPROVED/ISSUED

EVENT DATE	PERMIT #	PERMITTYPE	DESCRIPTION	APPLICANT_NAME	SITE_ADDR	STATUS
05/13/2017	SE17-00042	BLOCK PARTY	Rescheduled to May 13 due to rain	Erika Walker	1644-1699 SAGEWOOD WAY	ISSUED
05/13/2017	SE17-00022	SPECIAL EVENT	NFL Flag SD Pro Dav Sat May 13	NFL Flag San Diego	WALNUT GROVE PARK	ISSUED
05/20/2017	SE17-00005	SPECIAL EVENT	SD Century Bicycle Tour May 20	Event Media Inc.	RSF Rd, SM Blvd, Discovery, Craven, Barham	ISSUED
05/20/2017	SE17-00018	SPECIAL EVENT	Blke Ride & Expo May 20-21	Monuments of Cycling (MOC), Lost Abbev	155 MATA WAY #104	ISSUED
05/20/2017	SE17-00028	SPECIAL EVENT	Mav Ride & Expo May 20	iHeart Media & Biggs-Harlev Davidson	1040 LOS VALLECITOS BLVD #113	ISSUED
05/21/2017	SE17-00052	SPECIAL EVENT	Car Show & Stereo Sound Competition May 21	Fr's Electronics	150 BENT AVE	ISSUED
06/02/2017	SE17-00051	SPECIAL EVENT	Soccer Tournament at Walnut Grove Park	San Marcos United	WALNUT GROVE PARK	ISSUED
06/09/2017	SE17-00029	SPECIAL EVENT	San Elijo movie in the Park June 9 lower softball field	San Elijo Hills Community Association	SAN ELIJO PARK	ISSUED
06/10/2017	SE17-00040	SPECIAL EVENT	SM Summer Music Fest June 10 WGP South	Community Services Dept.	WALNUT GROVE PARK	ISSUED
06/14/2017	SE17-00036	SPECIAL EVENT	Flag Retirement Ceremony June 14 WGP South	Kiwanis Club of San Marcos	WALNUT GROVE PARK	ISSUED
06/20/2017	SE17-00039	SPECIAL EVENT	5th Grade Promotion Party upper softball field	San Elijo Elementary	SAN ELIJO PARK	ISSUED
06/21/2017	SE17-00031	SPECIAL EVENT	Foam Party In the Town Square date changed to June 21	San Elijo Hills Community Association	0 SAN ELIJO RD	ISSUED
06/22/2017	SE17-00045	SPECIAL EVENT	Red Shoe Dav Fundraiser	Ronald McDonald House Charities of San Diego Inc	several intersections	ISSUED
06/24/2017	SE17-00038	SPECIAL EVENT	Paws with Friends June 24-25 Walnut Grove Park	Friends of San Marcos Parks & Recreation	WALNUT GROVE PARK	ISSUED
06/25/2017	SE17-00044	SPECIAL EVENT	80th Birthdav Party June 25 Jack's Pond & Corral	Robert Abevta	JACK'S POND PARK	ISSUED
07/04/2017	SE17-00047	SPECIAL EVENT	4th of July Celebration	CITY OF SAN MARCOS	WILLIAM BRADLEY PARK	ISSUED
07/28/2017	SE17-00048	SPECIAL EVENT	Movie Night in Park Fri July 28 upper softball field	San Elijo Hills Community Association	SAN ELIJO PARK	ISSUED
07/29/2017	SE17-00049	SPECIAL EVENT	SM Family Campout WGP South	CITY OF SAN MARCOS	WALNUT GROVE PARK	ISSUED

BEING REVIEWED

EVENT DATE	PERMIT #	PERMITTYPE	DESCRIPTION	APPLICANT_NAME	SITE_ADDR	STATUS
06/09/2017	SE17-00030	SPECIAL EVENT	Gran Fiesta 2017 - June 9, 10, 11	St. Marks Church	1147 DISCOVERY ST	APPLIED
07/01/2017	SE17-00046	SPECIAL EVENT	Concert in the Park Julv 1 lower softball field	San Elijo Hills Community Association	SAN ELIJO PARK	APPLIED
08/25/2017	SE17-00053	SPECIAL EVENT	San Elijo Movie Night Aug. 25 lower softball field	San Elijo Hills Community Association	SAN ELIJO PARK	APPLIED
09/08/2017	SE17-00054	SPECIAL EVENT	Party in the Town Square Sept. 8	San Elijo Hills Community	0 SAN ELIJO RD	APPLIED
09/23/2017	SE17-00057	SPECIAL EVENT	Staff Appreciation Picnic Sept. 23	Mountain Shadows Support Group	WOODLAND PARK	APPLIED
10/21/2017	SE17-00055	SPECIAL EVENT	Charity Bike Ride Oct. 21 aid station @ SE Town Square	National MS Society	0 SAN ELIJO RD	APPLIED
10/28/2017	SE17-00056	SPECIAL EVENT	Pumpkin Fest Oct. 28	Rock Church San Marcos	1370 SAN MARCOS BLVD	APPLIED