

**MINUTES  
SAN MARCOS COMMUNITY FOUNDATION  
COUNCIL CHAMBER  
1 CIVIC CENTER DRIVE  
SAN MARCOS, CA 92069**

## NOVEMBER 15, 2016 MEETING

**CALL TO ORDER:** BOARD PRESIDENT LUKOFF called the meeting to order at 6:01 PM.

## **ROLL CALL:**

ABSENT: BOARD MEMBERS: NUTTALL

**ALSO PRESENT:** Board Secretary Michael Gordon and Office Specialist Sandra Gallegos

## 1. PRESIDENT'S REPORT

- 2-1-1 San Diego Update:  
The report for July to September 2016 was reviewed. Basic needs (housing/shelter, utilities, food, material goods, and transportation) were the top needs this quarter.
- Future Events with Grant Awardees:  
Board members discussed having an annual event for grantees to network and to promote the foundation and potentially recruit new board members.
- Other Updates of Note to the Board:  
President Lukoff stated she continues to attend the San Diego Grantmakers Military Family Working Group meetings. Vice President Williams stated she joined the San Diego Grantmakers Food Funders and tomorrow she is attending a meeting of the Transition Age Youth Funders.

President Lukoff indicated that she would like to invite Vanessa Wood to join the Advisory Board. Mrs. Wood and her husband founded an organization called Fan of the Feather which provides transitional housing for homeless veterans. The organization recently closed. The board members discussed ways of bringing in new board members that represent the diversity of the community.

## 2. FUND STATEMENT - Noted and filed

**3. 2015 IRS 990 FORM SUBMISSION**

VICE PRESIDENT WILLIAMS MOVED TO APPROVE THE 2015 IRS 990 FORM SUBMISSION. BOARD MEMBER MONAHAN SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.

**4. SMCF GRANT FUNDING COMMITTEE RECOMMENDATION**

Board member Monahan reported the Grant Funding Committee awarded a mini grant in the amount of \$894 to San Marcos Historical Society to purchase collection management software and training CDs and a \$1,500 mini grant to San Marcos Unified School District Mission Hills High School to Link Crew program to purchase t-shirts. The program helps freshman students acclimate more easily to the high school system.

President Lukoff and Board members Monahan and Confrey reviewed the requests for regular grants.

**BOARD MEMBER WASCO MOVED TO APPROVE RESOLUTION NO. 2016-10 – APPROVING FUNDING FOR PALOMAR HEALTH FOUNDATION IN THE AMOUNT OF \$1,000.00, ALZHEIMER'S SAN DIEGO IN THE AMOUNT OF \$5,000.00, AND RESTORATIVE JUSTICE MEDIATION PROGRAM IN THE AMOUNT OF \$5,000.00. BOARD MEMBER BURTON SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

**OLD BUSINESS**

**5. PROMOTIONAL AND FUNDRAISING ACTIVITIES/IDEAS**

Board Member Monahan stated that the table cover and the banner will be ready in the next two weeks. She was able to get photos of families from the City's stock to put on the banner. The Board members talked about getting a vendor space at the Santa's Village event next month to promote the foundation.

**CONSENT CALENDAR**

**BOARD VICE PRESIDENT WILLIAMS MOVED TO APPROVE THE CONSENT CALENDAR. BOARD MEMBER BURTON SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

**6. WAIVER OF TEXT – Waived**

**7. APPROVAL OF MINUTES SMCF Board Meeting August 16, 2016 – Approved**

**8. ORAL COMMUNICATIONS - None**

**ITEMS FOR THE GOOD OF THE ORDER**

**9. MISCELLANEOUS**

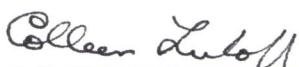
- (a) Board Secretary Gordon reminded the Board members that are nearing the end of their term that if they are interested in reapplying, applications are due December 16th.
- (b) Selection of next quarter's Grant Funding Committee – Vice President Williams is the next Chair of the Grant Funding Committee. Other members will be Board members Monahan and Nuttall. Board member Burton is first alternate and Board member Confrey is second alternate.

President Lukoff thanked Board member Wasco for his service on the Board.

**10. ADJOURNMENT**

**BOARD MEMBER BURTON MOVED TO ADJOURN THE MEETING, SECONDED BY BOARD MEMBER WASCO. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 7:11 pm.



COLLEEN LUKOFF, PRESIDENT  
SAN MARCOS COMMUNITY FOUNDATION

ATTEST:



MICHAEL GORDON, BOARD SECRETARY  
CITY OF SAN MARCOS