

**MINUTES
SAN MARCOS COMMUNITY FOUNDATION
COUNCIL CHAMBER
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069**

FEBRUARY 21, 2017 MEETING

CALL TO ORDER: BOARD PRESIDENT LUKOFF called the meeting to order at 6:03 PM.

ROLL CALL:

ALSO PRESENT: Board Secretary Michael Gordon and Office Specialist Sandra Gallegos

1. INTRODUCTION OF NEW BOARD MEMBER

Matt Stack, the newly appointed member, introduced himself to the Foundation Board.

2. PRESIDENT'S REPORT

- 2-1-1 San Diego Update:
Board members reviewed the calls report for San Marcos for October 2016 to December 2016.
- Other updates of note to the Board:
President Lukoff stated that the City is hosting a San Marcos Providers meeting next week and she is attending. Most of the invitees are Community Foundation grant recipients. She is also attending the San Marcos State of the City Address/Chamber of Commerce Board of Directors Installation and Awards Luncheon next Tuesday at Cal State San Marcos.

Vice President Williams reported that she attended a Food Funders Group meeting. The group focuses on meals for youth with a particular focus on schools.

3. FUND STATEMENT - Noted and filed

4. NORTH COUNTY HEALTH SERVICES GRANT AMENDMENT REQUEST

The board awarded North County Health Services (NCHS) a grant in the amount of \$4,700 to purchase a new electrocardiograph (ECG) machine. The cost of the machine was \$4,455 and the required moveable cart to make the machine accessible to test patients was \$275. NCHS provided in-kind the outstanding \$30 plus tax and calibration costs as indicated in the proposal. They neglected to list the cart on the budget form or to mention it in the proposal and are asking if the request can be amended.

VICE PRESIDENT WILLIAMS MOVED TO AMEND THE GRANT REQUEST TO INCLUDE THE MOVEABLE CART FOR THE ECG MACHINE. BOARD MEMBER MONAHAN SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.

5. SMCF GRANT FUNDING COMMITTEE RECOMMENDATION

The Grant Funding Committee members explained that they awarded a mini grant in the amount of \$750 to The Arc of San Diego-North County to purchase a metal wheelchair accessible picnic table.

The committee members reviewed the regular grant proposals. When it came time to talk about the proposal from Wounded Warrior Homes, President Lukoff and Vice President Williams recused themselves and stepped outside the Council Chamber.

BOARD MEMBER BURTON MOVED TO APPROVE RESOLUTION NO. 2017-01 – APPROVING FUNDING FOR JUST IN TIME FOR FOSTER YOUTH IN THE AMOUNT OF \$3,126.00, EMS-EMPLOYMENT MEANS SUCCESS IN THE AMOUNT OF \$3,658.00, AND FEEDING SAN DIEGO IN THE AMOUNT OF \$2,825.00. BOARD MEMBER MONAHAN SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.

OLD BUSINESS

6. PROMOTIONAL AND FUNDRAISING ACTIVITIES/IDEAS

- Board members discussed having a celebration event that recognizes grantees and the event was scheduled for April 4th at 4:00 pm.
- The next Advisory Committee meeting will be held on May 16th at 5:00 pm, prior to the Board meeting.
- Board member Monahan brought in the table cover and the banner that she had done. Each item has the foundation logo and they will be used at special events.
- Board member Monahan stated that the city is having a San Marcos Alive...A Celebration of the Arts event on Sunday, March 5th at the Civic Center. Board members will staff a table at that event to promote the Foundation.

CONSENT CALENDAR

BOARD VICE PRESIDENT WILLIAMS MOVED TO APPROVE THE CONSENT CALENDAR. BOARD MEMBER MONAHAN SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.

7. WAIVER OF TEXT – Waived

8. APPROVAL OF MINUTES SMCF Board Meeting November 15, 2016 – Approved

9. ORAL COMMUNICATIONS - None

ITEMS FOR THE GOOD OF THE ORDER

10. MISCELLANEOUS

Selection of next quarter's Grant Funding Committee – President Lukoff is the next Chair of the Grant Funding Committee. Other members will be Board members Confrey and Stack. Board member Burton is the alternate.

Board Secretary Gordon reminded board members that Form 700 (Statements of Economic Interests form) is due March 13th and the Ethics Training on March 2nd.

11. ADJOURNMENT

BOARD MEMBER BURTON MOVED TO ADJOURN THE MEETING, SECONDED BY BOARD MEMBER STACK. MOTION PASSED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 7:16 pm.



COLLEEN LUKOFF, PRESIDENT
SAN MARCOS COMMUNITY FOUNDATION

ATTEST:



MICHAEL GORDON, BOARD SECRETARY
CITY OF SAN MARCOS