



# Agenda

## MEETING OF THE SAN MARCOS COMMUNITY FOUNDATION

TUESDAY, FEBRUARY 16, 2016 – 6:00 P.M.

SAN MARCOS COMMUNITY FOUNDATION BOARD MEETING  
COUNCIL CHAMBER/1 CIVIC CENTER DRIVE, SAN MARCOS, CA 92069

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Council Chambers.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 744-1050, ext. 3116. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Board Secretary if you wish to use this device.

Public Comment: If you wish to address the Board on any agenda item, please complete a "Request to Speak" form. Forms are located at the rear of the Council Chambers. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Board on any matter NOT listed on the agenda. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under "Oral Communications," please complete a "Request to Speak" form as noted above.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours.

### AGENDA

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

### NEW BUSINESS

1. INTRODUCTION OF NEW BOARD MEMBERS

2. PRESIDENT'S REPORT

*Recommendation: NOTE & FILE*

3. FUND STATEMENT AND ACTIVITY REPORT

*Recommendation: DISCUSS/NOTE & FILE*

4. SMCF GRANT FUNDING COMMITTEE RECOMMENDATIONS

Winter Quarter Funding Recommendations to the SMCF Board for Deliberation.

- (a) Regular/Mini Grant Funding History FY 2015-2016
- (b) Funding Recommendation Worksheet – Regular Grants
- (c) SMCF Resolution No. 2016-03 – Regular Grants

- (d) Funding Recommendation Worksheet- Wildlife Fund Grant
- (e) SMCF Resolution No. 2016-04 Wildlife Grant

*Recommendation:* **CONSIDER/APPROVE**

**5. APPOINTMENT OF NEW MEMBER(S) TO ADVISORY COMMITTEE**

*Recommendation:* **CONSIDER/POSSIBLE ACTION**

**6. APPOINTMENT OF BOARD SECRETARY**

- (a) SMCF Resolution No. 2016-05

*Recommendation:* **CONSIDER/APPROVE**

**CONSENT CALENDAR**

- 7. WAIVER OF TEXT** This item is to waive the reading of all text of all Resolutions and Policies adopted at this meeting. Resolutions and Policies shall be adopted by title.

*Recommendation:* **WAIVE**

- 8. APPROVAL OF MINUTES** SMCF Board Meeting November 17, 2015.

*Recommendation:* **CONSIDER/APPROVE**

- 9. ORAL COMMUNICATIONS** Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided. According to Board policy, *FIFTEEN* minutes has been established during this portion of the Agenda to allow citizens to speak on any matter NOT listed. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However they may refer the matter for a future report and recommendations.

**ITEMS FOR THE GOOD OF THE ORDER**

**10. MISCELLANEOUS**

- (a) Selection of next quarter's Grant Funding Committee
- (b) Arts and Cultural Grants – Applications Currently Being Accepted through 4/6/16

**11. ADJOURNMENT**

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) ss.  
CITY OF SAN MARCOS)

**AFFIDAVIT OF POSTING**

I, Michael Gordon, hereby certify that I caused the posting of this Agenda on the bulletin board located at the north entrance to City Hall on Thursday, February 11, 2016, at 5:00 pm.

DATE: Thursday, February 11, 2016

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Michael Gordon, Recording Secretary – SMCF

**City of San Marcos Community Foundation  
FY 15/16 Summary of Transactions**

204-160100

Date	Check #	Payee	Description	Revenues	Expenditures	Balance
7/1/2015				Beginning Balance		1,226,190.02
<u>SM Community Foundation</u>						
7/16/2015	125136	Solutions for Change	SMCF Grant Award		(1,500.00)	
7/16/2015	125128	Meals-On-Wheels City of San Marcos	SMCF Grant Award		(1,500.00)	
7/22/2015	125205	SM Chamber	2016 Membership Renewal		(249.00)	
8/24/2015	125725	Casa de Amparo	SMCF Grant Award		(5,000.00)	
8/24/2015	125780	North County Health Services	SMCF Grant Award		(3,452.57)	
9/15/2015	126078	The Escondido Creek Concervancy	SMCF Grant Award		(1,498.00)	
9/15/2015	126055	The Angel's Depot	SMCF Grant Award		(1,500.00)	
		Interest Earnings (Charges) Qtr Ended 9/30/15	Cash held at City	6.71		
		Interest Earnings (Charges) Qtr Ended 9/30/15	SD Jewish Foundation	(26,761.31)		
		SD Jewish Foundation	Qtr Ended 9/30/15 Management Fee		(1,669.00)	
		Unrealized Gain/(Loss) Qtr ended 9/30/15		(40,503.08)		
10/12/2015	126543	North County Philanthropy Council	Membership Renewal		(100.00)	
10/19/2015	126614	Blackbaud, Inc.	Renewal fundraising solutions 11/5/16-11/4/17		(286.17)	
11/12/2015	126911	Attorney General of CA	Registration Renewal Fee		(25.00)	
11/12/2015	126930	Franchise Tax Board	2015 CA Exempt Organization Return		(10.00)	
11/17/2015	127027	Kiwanis Club of San Marcos	SMCF Grant Award		(500.00)	
11/17/2015	127081	Words Alive	SMCF Grant Award		(500.00)	
11/19/2015	127106	Canine Companions	SMCF Grant Award		(2,500.00)	
11/19/2015	127108	Charity Wings	SMCF Grant Award		(2,500.00)	
11/19/2015	127136	Kid's College	SMCF Grant Award		(2,500.00)	
11/23/2015	127142	Meals-On-Wheels City of San Marcos	SMCF Grant Award		(1,000.00)	
12/17/2015	127643	Polito Eppich Association	SMCF Tax Return Preparation		(995.00)	
12/17/2015	127646	SD Grantmaker	2016 Membership Renewal		(525.00)	
		Interest Earnings (Charges) Qtr Ended 12/31/15	Cash held at City			
		Interest Earnings (Charges) Qtr Ended 12/31/15	SD Jewish Foundation	3,985.92		
		SD Jewish Foundation	Qtr Ended 12/31/15 Management Fee		(1,577.07)	
		Unrealized Gain Qtr ended 12/31/15		17,879.83		
				(45,391.93)	(29,386.81)	
<u>SM Wildlife Fund</u>						
				-	-	Balance of Wildlife Fund: 5,407.49
<u>25th Anniversary Event</u> 204-250001						
				-	-	Balance of 25th Anniversary Event Fund: 34.55
<u>Now &amp; Forever</u> 204-250550						
9/18/2015	CR #56498	Sharon Jenkins	Now & Forever donation	1,500.00		
10/20/2015	CR #57641	Allan Lukoff	Now & Forever donation	36.00		
12/2/2015	CR #59571	Terri Williams	Now & Forever donation	250.00		
				1,786.00	-	Balance of Now & Forever Fund: 6,266.00
				Ending Balance 12/31/15		<u>1,151,411.28</u>

(1) The management fee is calculated based on the average balance for the quarter. The fee is 0.5% of the average balance up to the first \$1,000,000 plus 0.25% of the average balance above \$1,000,000.

(2) The Jewish Foundation allocates interest received on a monthly basis.

**SAN MARCOS COMMUNITY FOUNDATION  
TREASURER'S INVESTMENT REPORT  
DECEMBER 31, 2015**

TYPE OF INVESTMENT	INSTITUTION	YIELD	MATURITY DATE	MARKET/FAIR VALUE	% OF PORTFOLIO
Cash and Investments - Pooled with the City	Various	0.86%	(1)	9,286	0.80%
Deposit with Jewish Community Foundation - Endowment	Various	(2)	(1)	1,144,504	98.86%
Deposit with Jewish Community Foundation - Now & Forever Fund	Various	(2)	(1)	<u>3,922</u>	0.34%
Total Cash and Investments:				<u>\$ 1,157,712</u>	100.00%

(1) Liquid and currently available.

(2) See attached reports provided by the Jewish Community Foundation.



Michael Gordon  
San Marcos Community Foundation  
1 Civic Center Drive  
San Marcos, CA 92069-2918

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## FUND STATEMENT

San Marcos Community Foundation Fund  
For the Quarter Ending 12/31/2015



**Jewish  
Community  
Foundation  
San Diego**

4950 Murphy Canyon Road  
San Diego, CA 92123  
(858) 279-2740 tel  
(858) 279-6105 fax  
[www.jcfsandiego.org](http://www.jcfsandiego.org)

**San Marcos Community Foundation Fund  
Fund ID: Sanm  
For the Quarter Ending 12/31/2015**

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**ASSETS AND LIABILITIES**

**Market Value as of 12/31/2015**

Long Term Pool  
Endowment Pool

\$ 570,761.26

573,742.79

**Total Assets**

\$ 1,144,504.05

**Liabilities and Fund Balance**

Fund Balance

\$ 1,144,504.05

**Total Liabilities and Fund Balance**

\$ 1,144,504.05



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**San Marcos Community Foundation Fund  
Fund ID: Sanm  
For the Quarter Ending 12/31/2015**

**FUND ACTIVITY SUMMARY**

	Current Period <u>10/01/2015 - 12/31/2015</u>	Year-To-Date <u>07/01/2015 - 12/31/2015</u>
<b>BEGINNING FUND BALANCE</b>	\$ 1,137,278.31	\$ 1,241,014.36
<b>Contributions</b>		
Additions	\$ 0.00	\$ 0.00
<b>Total Contributions</b>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
<b>Investment Activity</b>		
Interest & Dividends	\$ 4,079.45	\$ 5,850.42
Realized Gains (Losses)	(106.30)	(28,643.90)
Unrealized Gains (Losses)	17,824.21	(22,481.36)
Investment Expenses	(227.00)	(492.39)
<b>Total Investment Activity</b>	<u>\$ 21,570.36</u>	<u>\$ (45,767.23)</u>
<b>Disbursements</b>		
Custodial Withdrawals	(13,000.00)	(48,000.00)
Foundation Support	(1,344.62)	(2,743.08)
<b>Total Disbursements</b>	<u>\$ (14,344.62)</u>	<u>\$ (50,743.08)</u>
<b>Net Change</b>	7,225.74	(96,510.31)
<b>ENDING FUND BALANCE</b>	<u><u>\$ 1,144,504.05</u></u>	<u><u>\$ 1,144,504.05</u></u>





**Jewish  
Community  
Foundation  
San Diego**

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San Diego, CA 92123  
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[www.jcfsandiego.org](http://www.jcfsandiego.org)

**San Marcos Community Foundation Fund**  
**Fund ID: Samm**  
**For the Quarter Ending 12/31/2015**

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**FUND ACTIVITY DETAIL**

**Custodial Withdrawals**

10/21/2015	San Marcos Community Foundation	\$	13,000.00
<b>Total Custodial Withdrawals</b>		<u>\$</u>	<u>13,000.00</u>



Michael Gordon  
San Marcos Community Foundation  
1 Civic Center Drive  
San Marcos, CA 92069-2918

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## FUND STATEMENT

S.M. Community Found - Now & Forever Fund  
For the Quarter Ending 12/31/2015



**Jewish  
Community  
Foundation  
San Diego**

4950 Murphy Canyon Road  
San Diego, CA 92123  
(858) 279-2740 tel  
(858) 279-6105 fax  
[www.jcfsandiego.org](http://www.jcfsandiego.org)

**S.M. Community Found - Now & Forever Fund**  
**Fund ID: Sanma**  
**For the Quarter Ending 12/31/2015**

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**ASSETS AND LIABILITIES**

**Market Value as of 12/31/2015**

Long Term Pool

**Total Assets**

\$	3,922.19
<u>\$</u>	<u>3,922.19</u>

**Liabilities and Fund Balance**

Fund Balance

**Total Liabilities and Fund Balance**

\$	3,922.19
<u>\$</u>	<u>3,922.19</u>



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Foundation  
San Diego**

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**S.M. Community Found - Now & Forever Fund**  
**Fund ID: Sanma**  
**For the Quarter Ending 12/31/2015**

**FUND ACTIVITY SUMMARY**

	Current Period <u>10/01/2015 - 12/31/2015</u>	Year-To-Date <u>07/01/2015 - 12/31/2015</u>
<b>BEGINNING FUND BALANCE</b>	\$ 3,859.25	\$ 3,678.39
<b>Contributions</b>		
Additions	\$ 0.00	\$ 400.00
<b>Total Contributions</b>	<u>\$ 0.00</u>	<u>\$ 400.00</u>
<b>Investment Activity</b>		
Interest & Dividends	\$ 12.86	\$ 18.12
Realized Gains (Losses)	(0.09)	(0.03)
Unrealized Gains (Losses)	55.62	(163.69)
Investment Expenses	(0.86)	(1.78)
<b>Total Investment Activity</b>	<u>\$ 67.53</u>	<u>\$ (147.38)</u>
<b>Disbursements</b>		
Foundation Support	(4.59)	(8.82)
<b>Total Disbursements</b>	<u>\$ (4.59)</u>	<u>\$ (8.82)</u>
<b>Net Change</b>	62.94	243.80
<b>ENDING FUND BALANCE</b>	<u><u>\$ 3,922.19</u></u>	<u><u>\$ 3,922.19</u></u>

**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Award History FY2015-2016**

Organization	Type	Award	Date	Name of Project	Summary of Project
Meals-On-Wheels	Mini	\$1,500.00	7/8/2015	Senior Hunger in San Marcos	To purchase food and disposable packaging for meals delivered to homebound seniors living in the City of San Marcos. Serves 181 San Marcos residents.
Solutions for Change, Inc.	Mini	\$1,500.00	7/8/2015	Solutions Youth Programs	To help fund their Child Development Specialist who will orchestrate field trips, coordinate childcare, and provide a supportive environment for children from birth through age 18. Serves 24 San Marcos residents.
Casa de Amparo	Regular	\$5,000.00	8/18/2015	Residential Services Program	To support their Residential Services Program which improves the quality of life for children and teens who have been removed from their homes due to child abuse or neglect. Serves 85 San Marcos residents.
North County Health Services	Regular	\$3,452.57	8/18/2015	Vaccine Refrigeration	To replace a vaccine refrigerator at NCHS San Marcos Pediatrics (shared with NCHS QuickCare) that is out of compliance with Centers for Disease Control Standards. Serves 13,325 San Marcos residents.
The Angel's Depot	Mini	\$1,500.00	9/9/2015	Senior Emergency Meal Boxes	To support their continued efforts to feed up to 60 seniors living in poverty in San Marcos.
The Escondido Creek Conservancy	Mini	\$1,498.00	9/9/2015	Elfin Forest Docent Program	To support the costs of uniforms for the organization's volunteer docent program. Serves 28 San Marcos residents.
Kiwanis Club of San Marcos Foundation	Mini	\$500.00	11/12/2015	Holiday Parade	To support the annual San Marcos Holiday Parade. Serves 8,000 San Marcos residents.
Words Alive	Mini	\$500.00	11/12/2015	Adolescent Book Group	To help support their Adolescent Book Group (ABG) program's San Marcos locations serving underserved and at risk teens. Serves 80 San Marcos residents.

Canine Companions for Independence	Regular	\$2,500.00	11/17/2015	Graduate Team Training	To place one highly-skilled dog with a San Marcos resident who has applied for an assistance dog. Serves 1 San Marcos resident.
Charity Wings Art & Craft Center	Regular	\$2,500.00	11/17/2015	Charity Wings Art & Craft Center	To cover expenses related to the opening of their new location for the Art & Craft Center, as well as 20% of the salary for their part-time Class and Volunteer Coordinator. Serves 1,457 San Marcos residents.
Kid's College	Regular	\$2,500.00	11/17/2015	Fortissimo Orchestra Program SMUSD	To sustain and grow their Fortissimo Orchestra Program at Joli Ann Leichtag Elementary School (SMUSD). Serves 100 San Marcos residents.
Meals-On-Wheels	Regular	\$1,000.00	11/17/2015	Senior Hunger	To help subsidize the cost of rent at their North County Service Center in San Marcos. Serves 165 San Marcos residents.
Bayshore Preparatory Charter School	Mini	\$1,000.00	1/13/2016	Southern California Econoly and Geology for BPCS High School Students	To provide services through the Birch Aquarium education program for the purpose of science education, team and social skills building, and physical education. Serves about 15 San Marcos residents.
San Elijo Middle School PTO	Mini	\$831.00	2/11/2016	Peter Pan/SEMS Rising Stars	To help cover the expenses of the Rising Stars' production of Peter Pan. Serves 800+ San Marcos residents.
Palomar College Foundation	Mini	\$831.00	2/11/2016	STEM Day at Palomar	To provide over 450 San Marcos 8th graders with a day at Palomar College to have hands-on contact with STEM experiences.
Total Grants Awarded FY15-16 \$ 26,612.57					

## Winter Quarter 2016-Funding Recommendation Worksheet


Asset Balance on 6/30/2015:	\$1,231,488
San Marcos- Now and Forever Funds for Current Grantmaking FY 2015-2016:	\$400
Available for Distribution for FY15-16:	\$49,276-\$61,594
Total FY15-16 Distributions Year to Date:	\$26,612.57
Total Remaining Funds for Quarter if Awarding Grants at 4% of Assets Available:	\$10,000
Total Remaining Funds for Quarter if Awarding Grants at 5% of Assets Available:	\$16,159

Name	Requested Amount	Type	Name of Project	Summary of Project	GFC Funding Recommendation
Elizabeth Hospice	\$7,500.00	Regular	Hospice Care and Grief Counseling	To provide hospice services, palliative care, and grief counseling. The program serves 364 San Marcos residents.	\$7,500.00
Just In Time For Foster Youth	\$10,000.00	Regular	College Bound	To provide transitioning foster youth with the necessary computers, technology tools, school and dorm supplies to support their college success. Serves 15-20 San Marcos residents.	\$2,500.00
<b>Total Grants Requested</b>			<b>\$17,500.00</b>		<b>\$10,000.00</b>

# SAN MARCOS COMMUNITY FOUNDATION

## Grant Cover Page

(Choose one) ☐ MINI-GRANT    (Choose one) ☒ REGULAR GRANT

Project Name: <b>Hospice Care and Grief Counseling</b>	Total # of people served: <b>6,279</b>	Amount Requested: <b>\$7,500</b>
Date Submitted: <b>January 6, 2016</b>	Total # of San Marcos residents served: <b>364</b>	
Non-Profit Organization Name and Address, Website <b>The Elizabeth Hospice Foundation</b> <b>500 La Terraza Blvd., Ste. 130</b> <b>Escondido, CA 92025</b> <b>www.elizabethhospice.org</b>	Contact Person – Name, Title & Phone, email <b>Alexandra Prsha</b> <b>Fund Development Coordinator</b> <b>760.796.3713</b> <b>Alexandra.Prsha@ehospice.org</b>	
<p><u>Briefly</u> describe your request for funds (to be expanded upon in narrative for regular grant):</p> <p>Funds from the San Marcos Community Foundation will support patient care and bereavement services for the residents of San Marcos. The Elizabeth Hospice offers comprehensive hospice services, palliative care, and grief counseling to all in need, regardless of their insurance status or ability to pay. End-of-life is an intensely emotional experience for all involved. Your gift ensures that no one in San Marcos will have to face this journey alone. Our expert care team guides patients and families through this difficult time, navigating the medical, physical, and psychosocial issues deftly and with complete compassion; respecting that each path is unique. We proudly care for people wherever they call “home” regardless of gender, age, ethnicity, religion, disease, type of death experienced, or ability to pay. We invite SMCF to join us in providing this vital service.</p>		
<p><u>Briefly</u> describe the significance of your request to the San Marcos community:</p> <p>On any given day, The Elizabeth Hospice cares for approximately 500 patients (about 6% in San Marcos in FY15). In addition to the patient, family members and close friends also benefit from access to hospice care. Caregiver loads are lightened, fears calmed, and resources are provided. We offer expert guidance to families during life’s most difficult transition, providing support and counsel for every age, at every step. In addition to hospice care, our bereavement team reaches out to family and loved ones for 13 months following their loss. Each hospice patient averages 3 loved ones who receive our support services. Our grief and loss services are available for little or no cost to the participant and these specialized grief and loss services are also available to the San Marcos community-at-large and others seeking help coping with issues related to grief and loss.</p>		
<p>Please attach the following items.</p> <p><b>Both Mini-Grant &amp; Regular:</b></p> <ol style="list-style-type: none"> <li>1. Budget for request (use SMCF Budget Worksheet)</li> <li>2. Annual Operating budget for the organization or unit</li> <li>3. Federal &amp; State Tax ID numbers</li> <li>4. Board of Directors listing with affiliations</li> <li>5. <b>Regular Grants Only:</b> <ol style="list-style-type: none"> <li>a. 1-2 page narrative</li> <li>b. First 2 pages of Federal 990</li> <li>c. Most recent year-end Statement or Audit including any management letters associated with Audit.</li> <li>d. Signature of President or Authorized Officer on Application</li> <li>e. Optional: letters of support</li> </ol> </li> </ol>		
<p>Expected date project will begin/end: <b>Ongoing</b></p> <p>Date by which funds will be expended: <b>12/31/16</b></p>		
<p>Signature of President or Authorized Officer</p> <p> <span style="float: right;">1/6/16</span></p> <p>Name, Title <span style="float: right;">Date</span></p>		
<p>Submit Via Mail, In Person or Via Email to:</p> <p>San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:wkaserman@san-marcos.net">wkaserman@san-marcos.net</a></p>		





## The Elizabeth Hospice FOUNDATION

**History and Mission:** The Elizabeth Hospice is the oldest and largest nonprofit hospice and a palliative care provider for children and adults in San Diego County. Along with our Center for Compassionate Care (CCC), we strive to meet the needs of patients, families, and communities who seek our services. Our efforts extend beyond the physical care for patients to encompass mental health support to anyone impacted by illness, grief, and loss—regardless of gender, age, ethnicity, religion, disease, type of death experienced or ability to pay. Since 1978, we have provided care to more than 90,000 patients and families.

**Our mission is to enhance the quality of life for those nearing the end of life's journey and for those who grieve.**

Hospice care is provided wherever the patient calls home—whether it is a personal residence, assisted living facility or skilled nursing facility. We help seriously ill patients live the remainder of their lives as fully as possible, in peace and comfort, surrounded by their loved ones. While the majority of our patients are seniors, our comprehensive care and services support patients and loved ones of all ages, including our youth. Today, we care for about 500 patients, along with their families, each day.

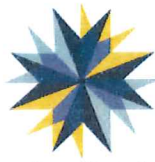
**Programs for Funding:** This grant would fund **Hospice Care & Grief Counseling Services** for residents of San Marcos. Our comprehensive medical, psychosocial, and palliative care provides comfort and strength to patients and families—from all ages and socioeconomic backgrounds. Your support will enable us to meet our commitment to provide our end-of-life services to all who need our care, regardless of their ability to pay or insurance status. This grant will also support our programs and services that are underfunded or unfunded, including our extensive array of bereavement and grief counseling services. Our counseling services are also available to the entire community—not only to those affiliated with our Elizabeth Hospice patients.

Our expert medical care focuses on the physical, emotional, social and spiritual needs of the seriously ill and their families. Specialized services include: **1) Patient Care** to manage pain and symptoms; **2) Children's Services**, providing Pediatric and Perinatal hospice care for very ill children and support for their families; **3) Palliative Care** for those living with chronic or serious illness; and through the **4) Counseling and Grief Support** through our Center for Compassionate Care, provides comprehensive counseling services for patients, loved ones, and the community-at-large to manage issues correlating with grief, loss or serious illness.

Patients are assigned an Interdisciplinary Team, which includes: physicians, nurses, home health aides, chaplains, social workers, counselors, homemakers, and volunteers. The team provides pain and symptom management; emotional, psychosocial and spiritual support through the illness; medication, equipment, and supplies to assure their optimal comfort; caregivers are offered direction and guidance; and bereavement care and counseling is offered family and loved ones.

The counselors and trained volunteers at the **Center for Compassionate Care of The Elizabeth Hospice** understand the emotions, questions and challenges grief and loss may trigger. We provide support, resources, and educational opportunities to empower those coping with a serious illness or who has experienced loss find strength, courage and hope.

[www.elizabethhospice.org](http://www.elizabethhospice.org)



## The Elizabeth Hospice FOUNDATION

Counseling services for Grief, Loss, and Serious Illness include: **1) Hospice Bereavement & Pre-Bereavement Program**—support and resources during the illness and up to 13 months following a death; **2) Individual Counseling**—one-on-one grief and loss counseling; **3) Peer to Peer Family Support**—support groups facilitated by a trained counselor that offer a lifeline of support, education, and resources ; **4) Onsite Student Grief Support Groups**—offers counseling to students in a safe, familiar setting; **5) Camp Erin® San Diego**—annual bereavement camp for youth, ages 6-17, who are coping with the loss of someone close to them; **6) Community Education & Workshops**—interactive events and workshops designed to provide opportunities and resources for managing grief and loss.

Our CCC strives to address the daily issues that may improve their quality of life by providing resources, information, education, guidance, and support to help with physical changes, as well as the emotional challenges, adjustments, and stresses that come with illness and grief. Collaborative opportunities are continuously sought in an effort to strengthen our impact in the community. Counselors from the CCC routinely provide training on grief and loss for residence advisors at Cal State San Marcos, as well as teach an undergraduate psychology class each semester on Death and Dying.

**Use of Funds:** A \$7,500 grant will help us provide crucial hospice services to uninsured and underinsured patients and their families. This includes hospice physicians, nurses, social workers, chaplains, home health aides, personal medical supplies, prescriptions, and equipment. Furthermore, the grant will support grief and bereavement counseling (individual and group sessions) for the patient's family and/or caregivers, along with counseling for the community, including programs tailored for our youth. Bereavement calls and resource materials are also provided as part of our routine follow-up after a death.

**Population Served:** We provide care to all ages, with 80% of our patients and 20% of our counseling clients over the age of 70. In FY'15 (July 1, 2014-June 30, 2015), 7% of our patients (149) were from San Marcos. About 5% of our counseling clients (215) reside in San Marcos. Not included are residents who may participate in one of our many educational opportunities we do not track attendees by their city of residence.

**Program Goals:** With support from The San Marcos Community Foundation, you will help us provide: *1) highest quality hospice care to everyone in need, regardless of their insurance status or other ability to pay; 2) Increase the number of terminally ill patients dying at home, surrounded by loved ones, rather than dying in a hospital or dying alone; and a 3) comprehensive array of bereavement, grief and loss counseling services for all in the community—from the youngest child to the most senior. Our services far exceed what is required by Medicare.*

**Expected Results:** *1) An honorable, dignified end-of-life experience for every resident who utilizes our services; 2) Reduction in the negative consequences associated with the loss of a loved one; 3) A healthier and safer community of individuals adapting to major life events through lifelong coping skills garnered through our hospice and bereavement services; 4) A community more educated about the true meaning of hospice and the wide array of services offered by The Elizabeth Hospice.*

[www.elizabethhospice.org](http://www.elizabethhospice.org)

**SAN MARCOS COMMUNITY FOUNDATION  
Budget Worksheet**

**The Elizabeth Hospice and The Elizabeth Hospice Foundation**

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

**Budget based on percentage of FY'15 patients from San Marcos (6%)**

<u>Direct Patient Care</u>	<u>\$1,269,332.82</u>
<u>Indirect Patient Care</u>	<u>\$180,064.50</u>
<u>Administrative and Facilities Expenses</u>	<u>\$529,548.45</u>
<u>Outreach and Education</u>	<u>\$110,658.33</u>
<u>Volunteers</u>	<u>\$16,182.77</u>
<u>Center for Compassionate Care</u>	<u>\$77,996.21</u>
<u>Fundraising Expenses</u>	<u>\$101,876.98</u>

**Total budget for this PROJECT:** **\$2,285,060.07**

**Grant Request Amount:** **\$ 7,500**

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant?                      **No**                      Could it be?                      **No**

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

<u><b>\$26,713</b></u>	<u>Elisabeth S. Wilson Endowment Fund</u>	<u>(c)</u>
<u><b>\$20,000</b></u>	<u>Disabled American Veterans</u>	<u>(c)</u>
<u><b>\$10,000</b></u>	<u>Tippett Foundation</u>	<u>(p)</u>
<u><b>\$10,000</b></u>	<u>Fieldstone Foundation</u>	<u>(c)</u>
<u><b>\$9,000</b></u>	<u>Gina Marie Dayton Guardian Angel Foundation</u>	<u>(c)</u>
<u><b>\$7,500</b></u>	<u>The Moyer Foundation</u>	<u>(p)</u>
<u><b>\$5,000</b></u>	<u>Legacy Endowment Community Foundation</u>	<u>(c)</u>
<u><b>\$5,000</b></u>	<u>The French &amp; Masserini Trust</u>	<u>(c)</u>
<u><b>\$3,850</b></u>	<u>Rob Benzon Foundation</u>	<u>(p)</u>
<u><b>\$2,500</b></u>	<u>Escondido Senior Enterprises</u>	<u>(c)</u>
<u><b>\$2,500</b></u>	<u>Rotary of Escondido</u>	<u>(p)</u>

The Elizabeth Hospice, Inc  
The Elizabeth Hospice Foundation, Inc

	Final FY 2016 Revenue	Final FY 2016 Expenses	Final FY 2016 Salaries	Final FY 2016 Budget Profit (Loss)
Hospice Program:	\$ 36,213,849.67	\$ 13,906,145.35	\$ 20,982,509.61	\$ 1,325,194.71
CCC Program:				
CCC-Counseling Services	\$ 279,411.25	\$ 185,837.18	\$ 555,903.32	\$ (462,329.25)
CCC-Camp Erin		\$ 53,500.00	\$ 101,542.00	\$ (155,042.00)
Palliative Care Program:	\$ 102,000.00	\$ 15,000.00	\$ 428,204.28	\$ (341,204.28)
Point Loma Peer Support:	\$ 35,145.00	\$ 56,743.00	\$ 111,000.00	\$ (132,598.00)
Fund Development:	\$ 2,172,274.15	\$ 1,192,750.55	\$ 505,199.06	\$ 474,324.54
Total TEH/Foundation Net Income (Loss)	\$ 38,802,680.07	\$ 15,409,976.08	\$ 22,684,358.27	\$ 708,345.72

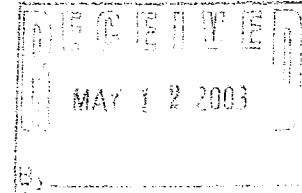




STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 1286  
RANCHO CORDOVA CA 95741-1286

In reply refer to  
755:6 :EMM

May 9, 2003



THE ELIZABETH HOSPICE FOUNDATION  
THE ELIZABETH HOSPICE  
150 W CREST ST  
ESCONDIDO CA 92025-1706

Purpose : CHARITABLE  
Code Section : 23701d  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number : 2494170

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to

May 9, 2003  
THE ELIZABETH HOSPICE FOUNDATION  
ENTITY ID : 2494170  
Page 2

file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

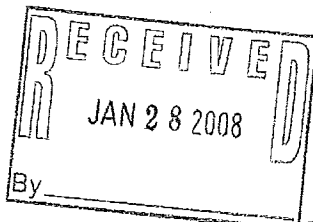
Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

A copy of this letter has been sent to the Registry of Charitable Trusts.

E DIALA  
EXEMPT ORGANIZATIONS  
BUSINESS ENTITIES SECTION  
TELEPHONE (916) 845-4186

EO :

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201



DEPARTMENT OF THE TREASURY

Date:

**JAN 23 2008**

ELIZABETH HOSPICE FOUNDATION  
150 W CREST ST  
ESCONDIDO, CA 92025

Employer Identification Number:

82-0549103

DLN:

17053005738008

Contact Person:

SHAWNDEA KREBS

ID# 31072

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated April 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Robert Choi".

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)



# The Elizabeth Hospice

## The Elizabeth Hospice, Incorporated - Board of Directors FY 2016- Term Year July 1, 2015 to June 30, 2016

Corporate, Board of Directors			Occupation	Term/year
1. Guy	Anastasia		Commander Chapter 70, Disabled American Veterans	Term 1/3
2. Denise	Boren, PhD, RN	Staff Recruitment & Retention Chair	Director, School of Nursing California State University San Marcos (CSUSM)	Term 2/2
3. Irma	Cota		Chief Executive Officer, North County Health Services	Term 1/1
4. Edward	Croft		Assistant Veterans Service Center Manager Disable American Veterans	Term 1/1
5. John	Forst	Immediate Past Chair	Retired President - Design Fabrication, Inc.	Term 2/3
6. Michelle	Hays		Chief Financial Officer, Comhear, Inc.	Term 1/2
7. Robert (Bob)	Hemker	Finance Committee Chair and Chair-Elect	Chief Executive Officer, Palomar Health	Term 1/3
8. Gary	Kloehn	<b>Chairman</b> <i>year 2 of two year term</i>	Retired partner Barney & Barney LLC, San Diego	Term 2/1
9. Debra (Debi)	Lange		Consultant - Human Resources	Term 1/2
10. Nancy	McCoy		Partner - McCoy and Connolly Consulting Inc.	Term 1/1
11. Laurette	McGuire, PhD		Assistant Professor, CSUSM	Term 1/3
12. Mark	Neu	Quality and Compliance Chair	Corporate Compliance Officer, Palomar Health	Term 1/2
13. Lori	Rappaport		Licensed Clinical Psychologist	Term 1/1
14. Michelle	Sullivan		Attorney, Sullivan Law Firm, APC	Term 1/3
15. Chris	Weissmann	Governance Chair	Branch Manager II, Silvergate Bank	Term 1/3
Corporate Officers				
Jan	Jones	President (RN, BSN, FAAMA)	Chief Executive Officer	
Kiprian	Skavinski	Treasurer	Chief Financial Officer	
Cheryl	Farst	Corporate Secretary	Executive Assistant	

### Board Terms

Term Year defined as July 1 to June 30 each year, term equals 3 years with a maximum 2 terms.

### FY2016 Slate

Total Directors at the start of the new term; July 1, 2015 – 15 persons

- 13 persons on corporate board only
- 2 persons on corporate and foundation boards (Gary Kloehn, Debi Lange)





# The Elizabeth Hospice

## The Elizabeth Hospice, Foundation – Board of Trustees FY 2016 - Term Year July 1, 2015 to June 30, 2016

FOUNDATION, BOARD OF TRUSTEES			Occupation	Term/year
1.	Theodore Davis	Investment Committee Chair	Retired, Sr. Vice President Legal Division - Union Bank of California	Term 2/1
2.	Doug Dawson	Chair-Elect	Executive Director Ellen Browning Scripps Foundation	Term 1/2
3.	Michael Hartney, JD	<b>Chairman</b> <i>year 2 of 2 year term</i>	Attorney, Corday & Hartney, PLC	Term 2/1
4.	Faye Hines		Broker, ERA Property Movers	Term 1/3
5.	Gary Kloehn		BOD Chairman; The Elizabeth Hospice Retired partner Barney & Barney LLC, San Diego	Term 1/2
6.	Dan Laframboise	Immediate Past Chair	President, DL Wealth Management Group	Term 2/ext
7.	Debi Lange		BOD; The Elizabeth Hospice Consultant - Human Resources	Term 1/2
8.	Bruce McCarty	Audit Committee Chair	Vice President, Financial Services Manager, First Citizens Bank	Term 1/3
9.	Jack Raymond		Chief Executive Officer, The Raymond Companies	Term 1/3
CORPORATE OFFICERS				
Jan Jones	Jones	President	Chief Executive Officer (RN, BSN, FAAMA)	
Kiprian Skavinski	Skavinski	Treasurer	CFO, Director of Finance	
Cheryl Farst	Farst	Corporate Secretary	Executive Assistant	
STAFF - regularly attend meetings				
Melissa DelaCalzada	DelaCalzada	Director, Communications and Development		
Vatei Campbell	Campbell	Fund Development Manager		
Don Beaumarchais	Beaumarchais	Planned Giving and Major Gifts Officer		
Jeff White	White	Chief Compliance Officer <i>(optional attendance)</i>		

### **Board Terms**

Term Year defined as July 1 to June 30 each year, term equals 3 years with a maximum 2 terms.

### **FY2016 Slate**

Total Trustees at the start of the new term; July 1, 2014 – 9 persons

- 7 persons on Foundation board only
- 2 persons on both Boards one of which is seated on the Corporate Executive Committee
- Chair slate approved by BOT, 4/20/15

[www.elizabethhospice.org](http://www.elizabethhospice.org)

THE ELIZABETH HOSPICE, INC. | 500 LA TERRAZA BLVD., STE 130 | ESCONDIDO, CA 92025  
(760) 737-2050 | TOLL FREE (800) 797-2050



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one) ☐ **MINI-GRANT**    (Choose one) ☒ **REGULAR GRANT**

<b>Project Name:</b> College Bound <b>Date Submitted:</b> January 5, 2016	<b>Total # of people served:</b> ~ 70 former foster youth  <b>Total # of San Marcos residents served:</b> 15 – 20 students	<b>Amount Requested:</b> \$10,000
<b>Non-Profit Organization Name &amp; Address, Website</b> Just In Time For Foster Youth P.O. Box 81292 San Diego, CA 92138	<b>Contact Person – Name, Title, Phone &amp; email</b> Don Wells, Executive Director 858.663.2081 dwells@jitfosteryouth.org	
<b><u>Briefly describe your request for funds (to be expanded upon in narrative for regular grant):</u></b> Historically there are 15-20 transitioning foster youth residing in San Marcos who participate in the Just in Time for Foster Youth College Bound Program. Just in Time (JIT) requests a \$10,000 grant from the San Marcos Community Foundation to provide 8 of those transitioning foster youth with the necessary computers, technology tools, school and dorm supplies to support success on their new journey as college students. These resources will be provided along with a caring and committed JIT College Bound Coach (volunteer) to provide the encouragement, support and attention that will eventually help lead to graduation. This grant request does not fund personnel or administrative costs - only essential tech tools, equipment and supplies going directly to youth to help them succeed in college.		
<b><u>Briefly describe the significance of your request to the San Marcos community:</u></b> For the 10% of transitioning foster youth entering college, many have tuition covered but do not have the essential resources, including human resources, to be truly successful. Without these support systems, the college graduation statistics for former foster youth would stay at their traditional 2-4% levels rather than the more promising rates since College Bound's inception. Since 2009, 70% of the students enrolled in our College Bound program have either graduated, gone on to graduate school, or are still enrolled. Achieving these outcomes is about more than providing the doorway to higher education. It requires a commitment to follow through by keeping track of their progress and deepening their connections to our programs and community.		
Please attach the following items. <b><u>Both Mini-Grant &amp; Regular:</u></b> 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations <b><u>5. Regular Grants Only:</u></b> a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support		Expected date project will begin/end: <b>2/1/16</b>  Date by which funds will be expended: <b>11/30/16</b>  Signature of President or Authorized Officer <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">               Executive Director              Name, Title           </div> <div style="text-align: center;">             1/5/2016              Date           </div> </div> Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:wkaserman@san-marcos.net">wkaserman@san-marcos.net</a>

**SAN MARCOS COMMUNITY FOUNDATION  
Budget Worksheet**

**Just In Time For Foster Youth's College Bound Program**

65 Youth Awards	
Laptop, Printer, Books, Dorm Set Up, School Supplies @ 1,200 each	\$ 78,000
15 Youth Laptops (year round) @ \$500 each	\$ 7,500
6 Youth Tuition Fees Assistance @ \$300 each	\$ 1,800
15 Youth Book Assistance @ \$200 each	\$ 3,000
Transportation Assistance - 25 Youth with bus passes @ \$74 each	\$ 1,850
10 Youth with School Supplies @ \$60 each	\$ 600
College Bound Event/Year Long Events	\$ 5,000
1 Graduate Scholarship	\$ 2,000
Computer Repairs/Software for Youth	\$ 1,000
Program Coordinator	\$ 20,000
Administrative Costs	\$ 5,000

**Total Budget for the PROJECT** **\$ 127,570**

**Grant Request Amount** **\$ 10,000**

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant? **NO**

Could it be? **Possibly**

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$11,000	Christensen Foundation	**	C
\$10,000	Crevier Family Foundation	**	C
\$25,000	Farrell Family Foundation	**	C
\$2,000	Money-Arenz Foundation	**	C
\$10,000	US Bank	**	C
\$10,000	Weil Foundation	**	C
\$12,000	Ashford University	**	P
\$10,000	Goldberg Charitable Trust	**	P

\* P - Donated last year and expect to receive this year

**Just in Time For Foster Youth**  
**Statement of Activity**  
**FY16 Budget**

	<u><b>FY16 Budget</b></u>
<b>REVENUE</b>	
<b>Direct Public Support</b>	
Corporations	\$ 240,000
Foundations	555,000
Individuals	560,000
Civic and Faith Organizations	90,000
<b>Special Events</b>	
Gross Revenue Special Events	435,000
Less Direct Costs of Special Events	(90,000)
<b>Special Events - Net Revenue</b>	<u><b>345,000</b></u>
<b>Total Direct Public Support</b>	<u><b>1,790,000</b></u>
<b>Government Agencies/Partner Program Grants</b>	<u><b>25,000</b></u>
<b>Subtotal Revenue</b>	<u><b>1,815,000</b></u>
 <b>In-Kind Donations</b>	
Youth Awards	188,000
Rent	51,116
SVP & Event in-kind Donations	45,600
<b>Total In-Kind Donations</b>	<u><b>284,716</b></u>
<b>Interest and Dividend Income</b>	
<b>TOTAL REVENUE</b>	<u><b>2,099,716</b></u>

**AWARDS AND EXPENSES Program**

<b>Awards</b>	
Basic Needs	98,300
My First Home	41,600
College Bound/Vocational	84,000
Career Horizons	32,200
Bridge to Success	34,100
Financial Fitness	146,000
Coaching/Volunteer	51,010
Ambassador/ LEAP/Take Charge	21,500
Community and other	21,000
Overall Program related expenses	-
Program Personnel Expense	684,276
Administrative Expense allocation	99,028
<b>Total Program Awards</b>	<u><b>1,313,014</b></u>

	<b>FY16 Budget</b>
<b>In-Kind Awards</b>	
Educational & Vocational	16,400
Basic Needs	35,800
Career Horizons	39,000
Home Furnishings	80,000
Miscellaneous	16,800
<b>Total In-Kind Awards</b>	<b>188,000</b>

**Development and Fundraising Expenses**

Advertising/Promotional	30,000
Advertising/Promotional - inkind SVP	12,000
Consultants - Marketing	24,000
Consultants - Advertising	36,000
Credit Card Charges	5,000
Event Expense	5,000
Office Expense	720
Rent Expense	23,132
Printing, Copying & Postage	9,733
Travel/Meals/Entertainment	1,200
Software Services	-
Development Salary expense	254,976
Administrative Expense Allocations	33,814
<b>Total Development and Fundraising Expense</b>	<b>435,575</b>

**Administrative Expenses**

Bank Fees	-
Computer and Internet	8,800
Contract Services	101,100
Credit Card Fees	1,500
Insurance - Liability, D and O	12,000
Telephone, Telecommunications	4,800
Office Expense	8,800
Printing and Copying	4,000
Advertising/Promotional	
Office Rent - In-kind	51,116
Office Rent - Annex	1,151
Registration and Licensing Fees	-
Staff Development	9,000
Travel and Meetings	7,400
Depreciation Expense	
<b>Total Administrative Expenses</b>	<b>209,667</b>
Less Administrative Expense allocations	(132,842)
<b>Administrative Expense</b>	<b>76,825</b>

	<b>FY16 Budget</b>
<b>Personnel Expense</b>	
Employees' Salaries	840,996
Insurance - Healthcare	70,800
401k Employer Contribution	6,964
Payroll Service Fees	600
Payroll Taxes	69,047
Workers' Compensation	6,195
<b>Total Personnel Expense</b>	<b>994,603</b>
Less Program & Development Personnel expense	(939,253)
<b>Administrative Personnel expense</b>	<b>55,350</b>
<b>Operating Reserve Funding(not a GL line item)</b>	<b>36,000</b>
<b>TOTAL AWARDS AND EXPENSES</b>	<b>2,104,764</b>
<b>CHANGE IN NET ASSETS</b>	<b>\$ (5,048)</b>

**Federal Tax ID Number 20-5448416**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUN-14 2807**

JUST IN TIME FOR FOSTER YOUTH  
C/O KATHRYN VAUGHN  
3363 HARBOR VIEW DR  
SAN DIEGO, CA 92106

Employer Identification Number:  
20-5448416.  
DLN:  
17053089008007  
Contact Person:  
RENEE RAILEY NORTON ID# 31172  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date or Exemption:  
July 16, 2006  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
June 30, 2011

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

JUST IN TIME FOR FOSTER YOUTH

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Since  
rely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is fluid and cursive, with the first name "Robert" and last name "Choi" clearly distinguishable.

Robert  
Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section  
501(c)(3) Statute Extension



**Just in Time for Foster Youth**  
**Board of Directors Roster, Affiliations, and Tenure**  
**FY 2015/2016**

**Board membership has a minimum two-year term with no term limits. 100% of board members contribute financially to the JIT organization.**

**Keith Brandt**

Board Chair, *President, California Wealth Transitions*  
*3 years*

**James Lepanto**

Vice-Chair, *Behavioral Health Consultant*  
*2 years*

**Chris Burr**

Treasurer, *Sr. Vice-President – Relationship Manager, AmericanWest Bank*  
*Incoming*

**Patricia Benesh**

Secretary, Owner, *AuthorAssist.com; 7Memories.com*  
*7 years*

**Diane Archambault**

*Personal Wardrobe Consultant*  
*Incoming*

**Walter Borschel**

*Retired Health Care Administrator*  
*1 year*

**Lisa Cobble**

*Executive Level Technical Consulting, Cobble Consulting*  
*Incoming*

**Theodore DeFrank**

*President and CFO, Active Motif*  
*2 years*

**Kristy Gregg**

*Immediate Past Chair, Retired Bank Executive*  
*3 years*

**Kristin Fitzner**

*Manager, Corporate Marketing & Sponsorship, U.S. Bank*  
*1 year*

**Meredith Hall**

*Business Development Specialist, iMatrix*  
*Incoming*

**Mary Hart**

*Senior Account Executive, Gartner*  
*Incoming*

**Pamela Hunt**

*Retired Educator*  
*2 years*

**Brad Livingston**

*President, Residential Wholesale Mortgage, Inc.*  
*Incoming*

**Matthew Medeiros**

*Portfolio Manager, Clelland & Company, Inc.*  
*Incoming*

**Jennell Mott**

*Business Operations Manager, Managed Solution*  
*1 year*

**Brad Norris**

*Philanthropist and Community Volunteer*  
*3 years*

**Chris Piccioni**

*Strategic Planning Manager, Sempra Energy*  
*Incoming*

**Monica Slev**

*Partner, Stryker Slev Law Group*  
*Incoming*

**Tina Thomas**

*Retired Architect*  
*2 years*

## ADVISORY COUNCIL

**Jorge Cabrera**

*Supervisor, Casey Family Programs*

**Harriet Carter, Esq.**

*A Professional Law Corporation*

**Lynne Doyle**

*Chief Financial Officer, Sand River Holdings*

**Sean Ferrel**

*CEO/President, Managed Solution*

**Alan Sorkin**

*President, San Diego Social Venture Partners*

## HONORARY BOARD/CO-FOUNDERS

**Diane Cox**

*Co-Founder/Past Board Chair, Professional Coach and Development Consultant*

**Jeanette Day, Esq.**

*Co-Founder, Former Child Advocacy Attorney*

**Tony Hsu**

*Co-Founder/Past Treasurer, Founder/Chief Investment Officer, Alethea Capital Management, LLC*

**Louarn Sorkin**

*Co-Founder, Board of Directors, San Diego Social Venture Partners*

**Kathryn Vaughn, Esq.**

*Co-Founder/Past President, Partner, Law Offices of Vaughn and Vaughn*



Help from the heart to  
end the cycle of foster care.

## **COLLEGE BOUND NARRATIVE**

### **THE NEED**

While there is some support for transitioning foster youth in the form of housing, college scholarships, and other services, JIT mobilizes the community to fill the gaps of essential resources. We use a unique, relationship-based, extended family model to meet the fundamental need for a consistent caring connection that has eluded foster youth while in care and in transition.

Specifically, College Bound addresses the need for effective long-term support to navigate higher education. We have attached the inspiring story of a young woman, sponsored by your foundation, whose introduction to Cal State San Marcos this past fall will help her to fulfill her dream and enjoy a life of stability, confidence and joy. Continuous opportunities for positive relationships and networking connections are at the heart of what we do and also what sets us apart from agencies that simply provide resources.

By supporting the youth through this holistic approach, we are able to achieve outcomes very different from the sobering statistics on former foster youth in our state and nation, including one alarming education statistic reported by *The Cities, Counties and Schools (CCS) Partnership* that found that 70% of foster youth reported a desire to go to college, while only 10% attend and 1-3% graduate. The reported graduation rates have improved slightly since that time (3-5%) with growing attention to the graduation gap but they are still at unacceptable levels, which reinforce our commitment to our model.

### **THE COLLEGE BOUND MODEL**

Through our College Bound program, the JIT extended family comes together to give transitioning foster youth the resources and encouragement they need to begin a new life chapter as college students. Specifically, JIT annually identifies 50-75 highly motivated former foster youth who have beaten the odds by graduating high school and having earned acceptance to college. Historically, 15-20 of participants are San Marcos residents and often enrolled in colleges located in San Marcos, California. Since 2009, 81% of our College Bound participants have either graduated, gone on to graduate school, or are still enrolled in school!

In 2016, as in years past, they will be connected with potential lifelong mentors and successful JIT College Bound Alumni, receive laptops and printers, learn valuable tips on money management, legal matters and practical purchases, and pair up with a JIT volunteer guide for a shopping spree to buy essential dorm furnishings and school supplies. They will also be eligible to participate in other JIT programs such as Financial Fitness, Emergency/Basic Needs, and Mentoring/Guidance.

The College Bound Class of 2016 will join other dedicated, deserving and grateful young people as we fulfill the promise, not only to help get them started in higher education, but to also provide the consistent, caring connection that will encourage them to stay in school and to graduate.





Help from the heart to  
end the cycle of foster care.

### **TYPES OR AMOUNTS OF SERVICE TO BE PROVIDED**

JIT's College Bound program specifically addresses two key issues for transitioning foster youth who have beaten the odds and earned acceptance into college, which are lack of resources and lack of family support.

Each youth will receive items necessary for college success, including: laptops, software, printers, other technology tools, basic school supplies (e.g., printer ink, paper, backpack, etc.), and gift cards to purchase necessary items for dorm set-ups. The distribution of resources is accompanied by a connection to a caring adult mentor, one who assists the youth with making prudent choices while shopping for essentials and dorm furnishings. Often, these adults become invested in the youth and his or her college success and, like a family, offer encouragement and additional resources to the youth over the long-term.

At a cost of \$1,250 per youth, the grant funds of \$10,000 from the San Marcos Community Foundation will enable Just in Time to meet the needs of 8 transitioning foster youth who reside in San Marcos.

### **OUTCOMES/MEASURES**

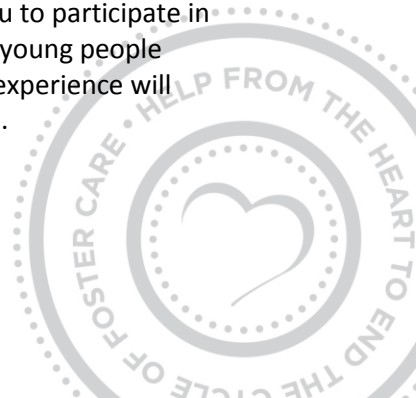
College Bound participants are tracked and monitored throughout their time in higher education and regular reports are developed based on the JIT Self-Sufficiency Scale. Success is evaluated based on school enrollment over time, graduation or certification, and continuation on to graduate studies. The data collected is done through staff contact, connections to JIT volunteers (Faculty), and mandatory online surveys. For example, we tracked nearly 400 students who have been in the program since it launched and know that 89% have either graduated or remain enrolled in school.

The long-term goal of all of JIT's programs, including College Bound, is to give disadvantaged youth the resources and community connections needed to help them become independent, self-sufficient, thriving adults who ultimately will make meaningful contributions to our community.

Of all the students who received laptops and other support from the San Marcos Community Foundation during the last grant period, 100% are still enrolled in school with the one exception of a student who graduated.

### **CLASS OF 2016**

Soon, JIT will begin the process of recruiting new College Bound participants. We invite members of the San Marcos Community Foundation to participate in the process by reviewing the applicant essays to get a powerful picture of the young people your funds help support. We also invite you to participate in the College Bound event this June, including engaging as volunteer shoppers with the young people from San Marcos whom the SDCF is supporting. We are confident that this first-hand experience will clearly demonstrate that your investment is not only worthwhile but transformational.



## Invest in a Life, Transform a Community

*In her application essay, Danielle said that “every foster youth is fighting an internal battle with what they have been put through that was out of their control and by no means their fault.” She also said that she wants to “show that being a part of foster care is not a roadblock; it is a bump in the road that you can and will get over.” Danielle plans to get a degree in Business Supply Chain and Operations at Cal State San Marcos and eventually become a fashion production supervisor...*



Without family or community support, young adults like Danielle are at risk of being homeless, unemployed, and under-educated. All too often they are placed on the path towards life-long dependence or prison. 50% of former foster youth become homeless within 18 months of emancipation.

While other programs might assist with support such as transitional housing or college scholarships, JIT fills the most essential gaps that still remain, ensuring that motivated youth reach their goal of self-sufficient and satisfied lives. In doing so, we also fill the most important gap of all: connections to caring adults who then become a lifelong support system and the consistent community for the youth we serve.



Don Wells, Executive Director • [don@jitfosteryouth.org](mailto:don@jitfosteryouth.org) • (858) 663-2081

[www.JitFosterYouth.org](http://www.JitFosterYouth.org) • P.O. Box 81292 San Diego, CA 92138 • All donations are tax deductible Federal Tax ID #20-5448416

HEART TO EM



Form <b>990</b> Department of the Treasury Internal Revenue Service	<b>Return of Organization Exempt From Income Tax</b> <b>Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)</b> Do not enter Social Security numbers on this form as it may be made public. By law, the IRS generally cannot redact the information on the form. Information about Form 990 and its instructions is at <a href="http://www.irs.gov/form990">www.irs.gov/form990</a>	OMB No 1545-0047 <b>2013</b> <b>Open to Public Inspection</b>

**A For the 2013 calendar year, or tax year beginning 07-01-2013, 2013, and ending 06-30-2014**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization JUST IN TIME FOR FOSTER YOUTH	<b>D</b> Employer identification number 20-5448416
	Doing Business As	
	Number and street (or P O box if mail is not delivered to street address) Room/suite PO BOX 81292	<b>E</b> Telephone number (858) 663-2081
	City or town, state or province, country, and ZIP or foreign postal code SAN DIEGO, CA 92138	<b>G</b> Gross receipts \$ 1,363,958
	<b>F</b> Name and address of principal officer DON WELLS	<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "No," attach a list (see instructions) <b>H(c)</b> Group exemption number ▶
<b>I</b> Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no ) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
<b>J</b> Website: ▶ WWW.JITFOSTERYOUTH.ORG		
<b>K</b> Form of organization <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		
<b>L</b> Year of formation 2006		<b>M</b> State of legal domicile CA

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities JUST IN TIME FOR FOSTER YOUTH PROVIDES TRANSITIONING FOSTER YOUTH WITH OPPORTUNITIES FOR SELF-SUFFICIENCY		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	17
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	17
	<b>5</b> Total number of individuals employed in calendar year 2013 (Part V, line 2a)	<b>5</b>	10
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	700
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	0
<b>7b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>		
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b>	<b>Current Year</b>
	<b>9</b> Program service revenue (Part VIII, line 2g)	1,050,736	1,296,019
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	305	236
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	226,443	-17,851
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,277,484	1,278,404
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1–3)	481,307	481,635
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		0
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	398,299	528,395
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)		0
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ 269,938		
	<b>17</b> Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	237,154	265,683
	<b>18</b> Total expenses Add lines 13–17 (must equal Part IX, column (A), line 25)	1,116,760	1,275,713
<b>Net Assets or Fund Balances</b>	<b>19</b> Revenue less expenses Subtract line 18 from line 12	160,724	2,691
	<b>20</b> Total assets (Part X, line 16)	<b>Beginning of Current Year</b>	<b>End of Year</b>
	<b>21</b> Total liabilities (Part X, line 26)	444,014	454,585
	<b>22</b> Net assets or fund balances Subtract line 21 from line 20	21,736	29,616
		422,278	424,969

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	***** Signature of officer	2015-03-04 Date			
	DON WELLS Executive Director Type or print name and title				
<b>Paid Preparer Use Only</b>	Print/Type preparer's name STEVEN W NORTHOTE	Preparer's signature	Date	Check <input checked="" type="checkbox"/> if self-employed	PTIN P00085554
	Firm's name ▶ Leaf & Cole LLP	Firm's EIN ▶			
	Firm's address ▶ 2810 Camino Del Rio South Suite 200 San Diego, CA 921083820	Phone no (619) 294-7200			

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

**Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response or note to any line in this Part III ☐ ☒**1** Briefly describe the organization's mission:

JUST IN TIME FOR FOSTER YOUTH (JIT) PROVIDES TRANSITIONING FOSTER YOUTH WITH OPPORTUNITIES FOR SELF-SUFFICIENCY THROUGH EMERGENCY SUPPORT, ESSENTIAL RESOURCES, AND CARING PERSONAL GUIDANCE AT CRITICAL JUNCTURES ON THEIR PATH TO INDEPENDENCE

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code ) (Expenses \$ 437,373 including grants of \$ 87,432 ) (Revenue \$ )  
EMERGENCY/BASIC NEEDS AND MY FIRST HOME PROGRAMS PROVIDE IMMEDIATE FINANCIAL AND OTHER SUPPORT TO FORMER FOSTER YOUTH IN EMERGENCY SITUATIONS. ASSISTANCE MAY INCLUDE RENT MONEY, FURNITURE, CLOTHING, BUS PASSES, CAR REPAIRS AND GROCERY GIFT CARDS

**4b** (Code ) (Expenses \$ 181,298 including grants of \$ 43,882 ) (Revenue \$ )  
JUST IN TIME FOR FOSTER YOUTH HOSTS COMMUNITY AND OTHER EVENTS THROUGHOUT THE YEAR FOR FORMER FOSTER YOUTH. IN ADDITION, THE ORGANIZATION HAS AN IN HOUSE COMPUTER LAB THAT PARTICIPANTS IN THE PROGRAMS MAY USE AND A WEBSITE TO KEEP PARTICIPANTS INVOLVED AND INFORMED ABOUT THE ORGANIZATION'S ACTIVITIES

**4c** (Code ) (Expenses \$ 176,098 including grants of \$ 52,664 ) (Revenue \$ )  
COLLEGE BOUND AND FINANCIAL FITNESS PROVIDE FORMER FOSTER YOUTH WITH A VOLUNTEER MENTOR, COMPUTERS, SOFTWARE, PRINTERS, ADDITIONAL TECHNOLOGY TOOLS, BOOKS AND SCHOOL SUPPLIES, AS WELL AS BASIC DORMITORY OR APARTMENT FURNITURE. IN ADDITION, THROUGH THE FINANCIAL FITNESS PROGRAM FORMER FOSTER YOUTH ARE LEARNING SOUND MONEY MANAGEMENT SKILLS, ARE ASSIGNED AN ASSET ADVISOR WHO PROVIDES GUIDANCE AND MENTORING, AND THEY ESTABLISH SAVINGS ACCOUNTS WITH MATCHING FUNDS

**4d** Other program services (Describe in Schedule O )  
(Expenses \$ 97,490 including grants of \$ 72,313 ) (Revenue \$ )

**4e** Total program service expenses **892,259**



**SMCF Resolution No 2016-03**

**A RESOLUTION OF THE SAN MARCOS COMMUNITY FOUNDATION  
BOARD OF DIRECTORS AUTHORIZING THE AWARD OF GRANT  
MONIES TO CERTAIN NON-PROFIT ORGANIZATION APPLICANTS**

**-- WINTER QUARTER 2016--**

**WHEREAS**, the San Marcos Community Foundation Board of Directors is authorized, pursuant to its adopted articles and bylaws, to entertain proposals for non-profit activities from qualified public and charitable groups; and

**WHEREAS**, a total of two (2) proposals were received by the Foundation prior to the January 6, 2016, submittal deadline established for the 2016 Winter quarter; and

**WHEREAS**, the Board of Directors did, at its quarterly meeting on February 16, 2016, consider such proposals and oral arguments pertaining to such proposals in a public meeting duly advertised and held in the manner required by law.

**NOW, THEREFORE, BE IT RESOLVED**, that the San Marcos Community Foundation Board of Directors does hereby authorize funding of the following grant proposals in the amounts specified:

REQUESTING ORGANIZATION

Elizabeth Hospice

Just In Time For Foster Youth

GRANT AWARD

\$7,500.00

\$2,500.00

**BE IT FURTHER RESOLVED**, that actual award of the above grants shall be contingent upon satisfactory compliance with all preconditions to funding specified.

**BE IT FURTHER RESOLVED**, that the Board's decision is based upon its determination that the above-referenced requests meet applicable legal requirements for funding as a non-profit activity and conform to Foundation policies pertaining to grant awards.

**PASSED AND ADOPTED** by the San Marcos Community Foundation Board of Directors, at a regular meeting thereof, this 16<sup>th</sup> day of February, 2016, by the following roll call vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

**APPROVED:**

\_\_\_\_\_  
Colleen Lukoff, President

**ATTEST:**

\_\_\_\_\_  
Michael Gordon, Secretary

I certify that the foregoing Resolution was duly adopted by the San Marcos Community Foundation Board of Directors on February 16, 2016.

Dated:

---

Michael Gordon, Recording Secretary

## Wildlife Fund Recommendation Worksheet

Wildlife Funds Available:

\$5,407.49

Name	Requested Amount	Type	Name of Project	Summary of Project	GFC Funding Recommendation
Friends of San Marcos Parks and Recreation	\$1,200.00	Wildlife	Jack's Pond Nature Center	To replace stolen educational items at Jack's Pond Nature Center. Serves 3,800 San Marcos residents.	\$1,200.00
<b>Total Wildlife Grants Requested</b>					<b>\$1,200.00</b>

**Friends of San Marcos Parks and Recreation proposed grant application to  
San Marcos Community Foundation on behalf of Jack's Pond Nature Center**

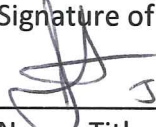
Jack's Pond Nature Center is in need of funding to upgrade displays, add new displays and replace items that were stolen from the center. The attached budget proposal outlines the needed items.

Jack's Pond Nature Center is a Community Services Department program that provides nature study to the public on Saturdays and Sundays and a field trip destination to school children from San Marcos and the surrounding communities.



SAN MARCOS COMMUNITY FOUNDATION  
Wildlife Grant Cover Page

(Choose one) ☒ MINI-GRANT (Choose one) ☐ REGULAR GRANT

Project Name: Jack's Pond Nature Center Date Submitted: Feb 3, 2016	Total # of people served: 5,000 Total # of San Marcos residents served: 3,800	Amount Requested: \$1,200
Non-Profit Organization Name and Address, Website Friends of San Marcos Parks & Recreation 3 Civic Center Dr, San Marcos, CA 92069 <a href="http://www.friendsofsanmarcos.org">www.friendsofsanmarcos.org</a>	Contact Person – Name, Title & Phone, email Jason Simmons, Chairperson 760-994-5444 <a href="mailto:Jason.simmons@cciconnect.com">Jason.simmons@cciconnect.com</a>	
<p><u>Briefly</u> describe your request for funds (to be expanded upon in narrative for regular grant):</p> <p>Funds are requested to purchase wildlife and nature-based educational and conservation displays for Jack's Pond Nature Center. The funds will replace items that were stolen and will help furnish a new aquatic-themed room.</p>		
<p><u>Briefly</u> describe the significance of your request to the San Marcos community:</p> <p>Jack's Pond Nature Center provides nature exploration and learning opportunities for school children, community youth organizations, and members of the general public. The Nature Center is a unique educational and recreational resource for the San Marcos community. Ensuring that the Nature Center is strategically furnished with new and fun interactive educational tools will help to keep the children of San Marcos and neighboring communities interested and excited to visit and revisit the Nature Center.</p>		
<p>Please attach the following items. <b>Both Mini-Grant &amp; Regular:</b></p> <ol style="list-style-type: none"><li>1. Budget for request (use SMCF Budget Worksheet)</li><li>2. Annual Operating budget for the organization or unit</li><li>3. Federal &amp; State Tax ID numbers</li><li>4. Board of Directors listing with affiliations</li><li>5. Signature of President or Authorized Officer on Application</li><li>6. <b>Regular Grants Only:</b><ol style="list-style-type: none"><li>a. 1-2 page narrative</li><li>b. First 2 pages of Federal 990</li><li>c. Most recent year-end Statement or Audit including any management letters associated with Audit.</li><li>d. Optional: letters of support</li></ol></li></ol>		<p>Expected date project will begin/end: 3/2016-5/2016</p> <p>Date by which funds will be expended: 5/2016</p> <p>Signature of President or Authorized Officer  <u>Jason Simmons</u> <u>2-3-16</u></p> <p>Name, Title <u>President</u> Date</p> <p>Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:mgordon@san-marcos.net">mgordon@san-marcos.net</a></p>

Information requested for the Jack's Pond Nature Center Mini-Grant application.

1. SMCF Budget Worksheet- attachment A
2. Annual operating budget- attachment B
3. Friends of San Marcos Parks & Recreation –Fed Tax ID#90-0984640 &  
State #8076297
4. Board of Directors with affiliations- attachment C
5. Signature of President

**SAN MARCOS COMMUNITY FOUNDATION  
Budget Worksheet**

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

*All items below are 1 each and include tax*

<u>Lab Coat @ \$25.00 each</u>	<u>\$ 25.00</u>
<u>Coyote Pelt @ \$185.00/each</u>	<u>\$ 185.00</u>
<u>Coyote Display @ \$35.00/ each</u>	<u>\$ 35.00</u>
<u>Bobcat Pelt @ \$235.00 /each</u>	<u>\$ 235.00</u>
<u>Fox Pelt @ \$145.00 /each</u>	<u>\$ 145.00</u>
<u>Bat Display @ \$30.00/ each</u>	<u>\$ 30.00</u>
<u>Scat Replicas @ \$30.00/each</u>	<u>\$ 30.00</u>
<u>Lady Bug Life Cycle Replica @ \$10.00/each</u>	<u>\$ 10.00</u>
<u>Animal X-Rays @ \$60.00/set</u>	<u>\$ 60.00</u>
<u>Drapes @ \$60.00/set</u>	<u>\$ 60.00</u>
<u>Shark Jaws @ \$30.00/ each</u>	<u>\$ 30.00</u>
<u>Algae Display @ \$45.00 each</u>	<u>\$ 45.00</u>
<u>Bird Skeleton @ \$100.00/each</u>	<u>\$ 100.00</u>
<u>Coastal Birds Mobile @ \$35.00/each</u>	<u>\$ 35.00</u>
<u>Microscope Slides @ \$85.00/ set</u>	<u>\$ 85.00</u>
<u>Shell Display @ \$90.00/each</u>	<u>\$ 90.00</u>
<b>Total budget for this PROJECT:</b>	<b><u>\$1,200.00</u></b>

**Grant Request Amount:** **\$ 1,2000.00**

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant?      No

Could it be? No

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$ _____ (Name of source) _____	** _____
\$ _____ (Name of source) _____	** _____
\$ _____ (Name of source) _____	** _____

**Part IX Financial Data**

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

**A. Statement of Revenues and Expenses**

	Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years			(e) Provide Total for (a) through (d)
		(a) From <u>9-5-13</u> To <u>6-30-14</u>	(b) From <u>7-1-14</u> To <u>6-30-15</u>	(c) From <u>7-1-15</u> To <u>6-30-16</u>	(d) From _____ To _____	
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	0	\$3,000	\$5,000		
	2 Membership fees received	\$5,000	\$5,000	\$5,000		
	3 Gross investment income	0	0	0		
	4 Net unrelated business income		0	0		
	5 Taxes levied for your benefit	0	0	0		
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)	0	0	0		
	7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)		0	0		
	8 Total of lines 1 through 7	\$5,000	\$8,000	\$10,000		
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)	0	0	0		
	10 Total of lines 8 and 9	\$5,000	\$8,000	\$10,000		
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)	0	0	0		
	12 Unusual grants	0	0	0		
	13 Total Revenue Add lines 10 through 12	\$5,000	\$8,000	\$10,000		
Expenses	14 Fundraising expenses	\$500	\$1000	\$1,000		
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)	0	0	0		
	16 Disbursements to or for the benefit of members (attach an itemized list)	0	0	0		
	17 Compensation of officers, directors, and trustees	0	0	0		
	18 Other salaries and wages	0	0	0		
	19 Interest expense	0	0	0		
	20 Occupancy (rent, utilities, etc.)	0	0	0		
	21 Depreciation and depletion	0	0	0		
	22 Professional fees	\$800	\$1,000	\$1,000		
	23 Any expense not otherwise classified, such as program services (attach itemized list)	0	0	0		
	24 Total Expenses Add lines 14 through 23	\$1,300	\$2000	\$2,000		



**Part IX Financial Data (Continued)****B. Balance Sheet (for your most recently completed tax year)**

Year End:

(Whole dollars)

Assets		
1	Cash . . . . .	1
2	Accounts receivable, net . . . . .	2
3	Inventories . . . . .	3
4	Bonds and notes receivable (attach an itemized list) . . . . .	4
5	Corporate stocks (attach an itemized list) . . . . .	5
6	Loans receivable (attach an itemized list) . . . . .	6
7	Other investments (attach an itemized list) . . . . .	7
8	Depreciable and depletable assets (attach an itemized list) . . . . .	8
9	Land . . . . .	9
10	Other assets (attach an itemized list) . . . . .	10
11	Total Assets (add lines 1 through 10) . . . . .	11
Liabilities		
12	Accounts payable . . . . .	12
13	Contributions, gifts, grants, etc. payable . . . . .	13
14	Mortgages and notes payable (attach an itemized list) . . . . .	14
15	Other liabilities (attach an itemized list) . . . . .	15
16	Total Liabilities (add lines 12 through 15) . . . . .	16
Fund Balances or Net Assets		
17	Total fund balances or net assets . . . . .	17
18	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17) . . . . .	18
19	Have there been any substantial changes in your assets or liabilities since the end of the period shown above? If "Yes," explain. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

**Part X Public Charity Status**

Part X is designed to classify you as an organization that is either a **private foundation** or a **public charity**. Public charity status is a more favorable tax status than private foundation status. If you are a private foundation, Part X is designed to further determine whether you are a **private operating foundation**. (See instructions.)

1a Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed. ☐ Yes ☒ No  
If you are unsure, see the instructions.

b As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2. ☒

2 Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI. ☐ Yes ☒ No

3 Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4. ☐ Yes ☒ No

4 Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation? ☐ Yes ☒ No

5 If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.

The organization is not a private foundation because it is:

a 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A. ☐

b 509(a)(1) and 170(b)(1)(A)(ii)—a **school**. Complete and attach Schedule B. ☐

c 509(a)(1) and 170(b)(1)(A)(iii)—a **hospital**, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C. ☐

d 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or h or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D. ☐

**Part X Public Charity Status (Continued)**

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety. ☐
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit. ☐
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public. ☐
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross **investment income** and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions). ☐
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status. ☒

6 If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at [www.irs.gov](http://www.irs.gov) or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

**Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code**

For Organization

(Signature of Officer, Director, Trustee, or other authorized official)

(Type or print name of signer)

(Date)

(Type or print title or authority of signer)

For IRS Use Only

IRS Director, Exempt Organizations

(Date)

- b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii). ☐

- (i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. \_\_\_\_\_ ☐
- (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box. ☒
- (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box. ☒
- (b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box. ☒

- 7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. ☐ Yes ☒ No

**Part XI User Fee Information**

You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$750. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$300. See instructions for Part XI, for a definition of **gross receipts** over a 4-year period. Your check or money order must be made payable to the United States Treasury. *User fees are subject to change. Check our website at [www.irs.gov](http://www.irs.gov) and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.*

- 1 Have your annual gross receipts averaged or are they expected to average not more than \$10,000? ☐ Yes ☒ No  
If "Yes," check the box on line 2 and enclose a user fee payment of \$300 (Subject to change—see above).  
If "No," check the box on line 3 and enclose a user fee payment of \$750 (Subject to change—see above).
- 2 Check the box if you have enclosed the reduced user fee payment of \$300 (Subject to change). ☐
- 3 Check the box if you have enclosed the user fee payment of \$750 (Subject to change). ☒

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please  
Sign  
Here

(Signature of Officer, Director, Trustee, or other  
authorized official)

(Type or print name of signer)

(Date)

**Martin Walls, Secretary**

(Type or print title or authority of signer)

11-25-13

**Reminder:** Send the completed Form 1023 Checklist with your filled-in-application.

Form **1023** (Rev. 6-2006)

## Friends of San Marcos Board of Directors-2016

<b>Last</b>	<b>First</b>	<b>Officers</b>	<b>Affiliation</b>
Aden	Kent		Home Federal
Buck	Nick		City of Encinitas, Community Volunteer
Cathcart	Scott		Palomar College
Elder	Lori		Web Developer, Community Volunteer
Jenco	Jeff		Lusardi Construction
Lindsay	Travis		Medical Sales Representative
Petrucelli	Joe		Certified Public Accountant
Simmons	Jason	President	Consultants Collaborative, Inc.
Strand	Linda		Independent Energy Solutions
Taylor	Michael		Business Services, Escondido Union School District
Thompson	Debbie		California Bank & Trust
Wagner	Steve	Treasurer	Stone Brewing Company
Walls	Marty	Secretary	Bell Rock Growers

**SMCF Resolution No 2016-04**

**A RESOLUTION OF THE SAN MARCOS COMMUNITY FOUNDATION  
BOARD OF DIRECTORS AUTHORIZING THE AWARD OF GRANT  
MONIES TO CERTAIN NON-PROFIT ORGANIZATION APPLICANTS**

**-- WILDLIFE FUND--**

**WHEREAS**, the San Marcos Community Foundation Board of Directors is authorized, pursuant to its adopted articles and bylaws, to entertain proposals for non-profit activities relating to wildlife education from qualified public and charitable groups; and

**WHEREAS**, a total of one proposal was received by the Foundation prior to the February 3, 2016, submittal deadline; and

**WHEREAS**, the Board of Directors did, at its quarterly meeting on February 16, 2016, consider such proposals and oral arguments pertaining to such proposals in a public meeting duly advertised and held in the manner required by law.

**NOW, THEREFORE, BE IT RESOLVED**, that the San Marcos Community Foundation Board of Directors does hereby authorize funding of the following grant proposal from the Wildlife Fund in the amounts specified:

REQUESTING ORGANIZATION

Friends of San Marcos Parks and Recreation

GRANT AWARD

\$1,200.00

**BE IT FURTHER RESOLVED**, that actual award of the above grant shall be contingent upon satisfactory compliance with all preconditions to funding specified.

**BE IT FURTHER RESOLVED**, that the Board's decision is based upon its determination that the above-referenced request meets applicable legal requirements for funding as a non-profit activity and conform to Foundation policies pertaining to Wildlife grant awards.

**PASSED AND ADOPTED** by the San Marcos Community Foundation Board of Directors, at a regular meeting thereof, this 16<sup>th</sup> day of February, 2016, by the following roll call vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

**APPROVED:**

\_\_\_\_\_  
Colleen Lukoff, President

**ATTEST:**

\_\_\_\_\_  
Michael Gordon, Secretary

I certify that the foregoing Resolution was duly adopted by the San Marcos Community Foundation Board of Directors on February 16, 2016.

Dated:

---

Michael Gordon, Recording Secretary



## **San Marcos Community Foundation**

*Serving San Marcos Since 1988*

### **San Marcos Community Foundation Advisory Committee**

The Advisory Committee will serve as a source of advice to the Board of Directors and Staff of the San Marcos Community Foundation, and be comprised of individuals whose involvement will increase the Foundation's standing in, and understanding of, the community.

Each Advisory Committee member is expected to:

1. Be willing to have their name be associated with San Marcos Community Foundation in written materials, and on the website.
2. Provide frank and helpful input about community needs and emerging trends potentially impacting San Marcos and its residents.
3. Be available for occasional phone or face-to-face discussions about the San Marcos Community Foundation's needs, and offer advice and counsel.
4. Speak favorably about the Foundation to community members as appropriate.
5. Sign letters of support to individuals or entities as appropriate.
6. Participate in the annual Advisory Committee meeting.

To assist Advisory Committee members, the San Marcos Community Foundation will:

- ◆ Keep Advisory Committee members informed about San Marcos Community Foundation activities.
- ◆ Provide any materials needed as requested.
- ◆ Be available for meetings, site visits, phone calls, or discussions as requested.

3/2/2011

**SMCF Resolution No 2016-05**

**A RESOLUTION OF THE SAN MARCOS COMMUNITY FOUNDATION  
TO FILL THE POSITION OF SECRETARY**

**WHEREAS**, the Bylaws of the San Marcos Community Foundation, ARTICLE 5. POWERS OF DIRECTOS, indicates that the Board of Directors shall have the power to appoint all the corporation's officers; and

**WHEREAS**, the Bylaws of the San Marcos Community Foundation, ARTICLE 8. OFFICERS, indicates that the officers of the corporation shall be a President, Secretary, and a Chief Financial Officer; and

**WHEREAS**, the Board of Directors previously established Policy No. 2004-07 to formalize how these positions are filled until the Spring Quarter meeting in May 2005; and

**WHEREAS**, the Board by Resolution No. 06-79 continued these appointments until the Spring Quarter meeting in May, 2007; and

**WHEREAS**, the Board by Resolution No. 07-86 continued these appointments until the Spring Quarter meeting in May, 2008; and

**WHEREAS**, the Board by Resolution No. 08-93 continued these appointments until the Spring Quarter meeting in May, 2009; and

**WHEREAS**, the Board by Resolution No. 09—97 continued these appointments until the Spring Quarter meeting in May, 2010; and

**WHEREAS**, the Board by Resolution No. 10-100 continued these appointments until the Spring Quarter meeting in May, 2011; and

**WHEREAS**, the Board by Resolution No. 2011-104 continued these appointments until the Spring Quarter meeting in May, 2012; and

**WHEREAS**, the Board by Resolution No. 2012-110 continued these appointments until the Spring Quarter meeting in May, 2013; and

**WHEREAS**, the Board by Resolution No. 2013-116 continued these appointments until the Spring Quarter meeting in May, 2014; and

**WHEREAS**, the Board by Resolution No. 2014-123 continued these appointments until the Spring Quarter meeting in May, 2015; and

**WHEREAS**, the Board by Resolution No. 2015-129 continued these appointments until the Spring Quarter meeting in May 2015; and

**WHEREAS**, the current Secretary is vacating her position; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the San Marcos Community Foundation does hereby approve that the City of San Marcos Management Analyst in the City Manager's Office shall function as the Foundation's Secretary until the Spring Quarter meeting in May 2016, at which time there will be a regular election of officers.

**PASSED, APPROVED, AND ADOPTED** by the San Marcos Community Foundation Board of Directors, at a regular meeting thereof, this 16th day of February, 2016, by the following roll call vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:



**APPROVED:**

---

Colleen Lukoff, President

**ATTEST:**

---

Michael Gordon, Secretary

I certify that the foregoing Resolution was duly adopted by the San Marcos Community Foundation Board of Directors on February 16, 2016.

Dated:

---

Michael Gordon, Recording Secretary

**MINUTES  
SAN MARCOS COMMUNITY FOUNDATION  
COUNCIL CHAMBER  
1 CIVIC CENTER DRIVE  
SAN MARCOS, CA 92069**

**NOVEMBER 17, 2015 MEETING**

**CALL TO ORDER:** BOARD PRESIDENT LUKOFF called the meeting to order at 6:03 PM.

**PLEDGE OF ALLEGIANCE:** BOARD MEMBER NAJERA led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: BOARD MEMBERS: HALL, BURTON, NAJERA, NUTTALL,  
WILLIAMS, WASCO, LUKOFF

ABSENT: NONE

**ALSO PRESENT:** Board Secretary Wendy Kaserman  
Recording Secretary Michael Gordon

**1. PRESIDENT'S REPORT**

BOARD PRESIDENT LUKOFF acknowledged BOARD MEMBER NAJERA who is moving out of San Marcos and will be leaving the board. She then discussed the San Diego Grantmakers conference that she and BOARD VICE PRESIDENT WILLIAMS attended. BOARD PRESIDENT LUKOFF talked about how proud she was to talk about the Foundation's transparency and how it is responsive to its community.

BOARD PRESIDENT LUKOFF also discussed a recent meeting with the Jewish Community Foundation to learn about its financial process and decision making. The board was reminded that it recently changed its investment strategy and is doing a little better financially because of it.

The death of Elsa Singh, a San Marcos Community Foundation Advisory Committee Member was acknowledged. She was also honored at the North County Philanthropy Council luncheon, and her family was hosted at the table.

BOARD PRESIDENT LUKOFF discussed support that the San Marcos Community Foundation might be able to provide military families and veterans who are facing homelessness. BOARD MEMBER WASCO discussed the need to provide

additional services to homeless veterans, especially because San Diego has one of the highest rates of homelessness among veterans.

**2. SMCF GRANT FUNDING COMMITTEE RECOMMENDATION**

ELENA LAI ETCHEVERRY from Charity Wings spoke briefly on behalf of her organization's grant request and the need for gallery railings. BOARD MEMBERS NAJERA and WASCO talked about the number of grant requests this quarter and the lack of available funds for all of the requests.

**BOARD MEMBER WILLIAMS MOTIONED TO APPROVE RESOLUTION NO. 2015-134 – APPROVING FUNDING FOR CANINE COMPANIONS FOR INDEPENDENCE IN THE AMOUNT OF \$2,500, FUNDING FOR CHARITY WINGS ART AND CRAFT CENTER IN THE AMOUNT OF \$2,500, FUNDING FOR KID'S COLLEGE IN THE AMOUNT OF \$2,500, AND FUNDING FOR MEALS ON WHEELS GREATER SAN DIEGO IN THE AMOUNT OF \$1,000. BOARD MEMBER WASCO SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

**CONSENT CALENDAR**

**ITEM #5 WAS REMOVED FROM THE CONSENT CALENDAR. BOARD MEMBER WILLIAMS MOTIONED TO APPROVE THE REST OF THE CONSENT CALENDAR (ITEMS #3, 4, 6, 7 and 8), BOARD MEMBER BURTON SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

3. **WAIVER OF TEXT** – Waived
4. **APPROVAL OF MINUTES** SMCF Board Meeting August 18, 2015 – Approved
5. **REVIEW OF 2014 FEDERAL 990 FORM** -- Removed from Consent Calendar.
6. **REPORT: FY15/16 SUMMARY OF TRANSACTIONS** – Noted and Filed
7. **REPORT: FUND STATEMENT AND ASSETS AVAILABLE FOR DISTRIBUTION** – Noted and Filed
8. **ORAL COMMUNICATIONS** – No members of the public requested to speak.

**ITEM REMOVED FROM CONSENT CALENDAR**

## **5. REVIEW OF 2014 FEDERAL 990 FORM**

BOARD MEMBER LUKOFF explained the purpose of the 990 Form and some of the changes that occurred as a result of a new accountant who was hired to assist the Foundation.

**BOARD MEMBER BURTON MOTIONED TO APPROVE ITEM #5. BOARD MEMBER WASCO SECONDED. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

## **ITEMS FOR THE GOOD OF THE ORDER**

### **9. MISCELLANEOUS**

- (a) Selection of next quarter's Grant Funding Committee – BOARD MEMBER WILLIAMS is the next Chair of the Grant Funding Committee. Other members will be BOARD MEMBERS NUTTALL AND WASCO. BOARD MEMBER BURTON is the alternate.

### **10. ADJOURNMENT**

**BOARD MEMBER BURTON MOTIONED TO ADJOURN THE MEETING, SECONDED BY BOARD MEMBER NAJERA. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 6:41 p.m.

\_\_\_\_\_  
Wendy Kaserman, Board Secretary

\_\_\_\_\_  
Colleen Lukoff, President

ATTEST:

\_\_\_\_\_  
Michael Gordon, Recording Secretary