

**MINUTES**  
**SAN MARCOS COMMUNITY FOUNDATION**  
**GRANT FUNDING COMMITTEE**  
**SAN MARCOS ROOM**  
**1 CIVIC CENTER DRIVE**  
**SAN MARCOS, CA 92069**

**SPECIAL MEETING OF THE GRANT FUNDING COMMITTEE**  
**WEDNESDAY, FEBRUARY 10, 2016 – 6:00 PM**

**CALL TO ORDER** VICE PRESIDENT WILLIAMS called the meeting to order at 6:00 p.m.

**ROLL CALL**

PRESENT: BOARD MEMBERS: BURTON, NUTTALL, WILLIAMS  
ABSENT: BOARD MEMBERS: NONE

**ALSO PRESENT** Recording Secretary, Michael Gordon and City Staff Sandra Gallegos

**OLD BUSINESS**

1. **GRANT AWARD WORKSHEET**. FISCAL YEAR 2015-2016  
Noted and filed.

**NEW BUSINESS**

2. **WILDLIFE FUND PROPOSAL**

(A) **FRIENDS OF SAN MARCOS PARKS AND RECREATION**

The committee discussed the request for funding from Friends of San Marcos Parks and Recreation to purchase educational items that were stolen and also help furnish a new aquatic-themed room at Jack's Pond Nature Center. The committee recommends funding the \$1,200 request.

**BOARD MEMBER BURTON MOTIONED TO RECOMMEND THE FOLLOWING GRANT AMOUNT TO THE FULL FOUNDATION BOARD FOR CONSIDERATION AT ITS NEXT MEETING: \$1,200 TO SAN MARCOS PARKS AND RECREATION. SECONDED BY BOARD MEMBER NUTTALL. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

3. **REGULAR GRANT APPLICATION PROPOSALS**

(A) **ELIZABETH HOSPICE**

The committee discussed the request for funding from Elizabeth Hospice to provide patient care and bereavement services for approximately 365 residents of San Marcos. The committee recommends funding the \$7,500 request.

**(B) JUST IN TIME FOR FOSTER YOUTH**

The committee discussed the request for funding from Just In Time for Foster Youth to provide transitioning foster youth with the necessary computers, technology tools, school and dorm supplies to support their college success. Due to limited amounts remaining for the quarter, the Committee recommends funding \$2,500.

**BOARD MEMBER BURTON MOTIONED TO RECOMMEND THE FOLLOWING GRANT AMOUNTS TO THE FULL FOUNDATION BOARD FOR CONSIDERATION AT ITS NEXT MEETING: \$7,500 TO ELIZABETH HOSPICE AND \$2,500 TO JUST IN TIME FOR FOSTER YOUTH. SECONDED BY BOARD MEMBER NUTTALL. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

**4. MINI-GRANT APPLICATION PROPOSALS**

**(A) SAN ELIJO MIDDLE SCHOOL PTO**

The Committee discussed the request for funding from San Elijo Middle School PTO to help cover the expenses of the Rising Stars' production of Peter Pan. The committee recommends awarding \$831.

**(B) PALOMAR COLLEGE FOUNDATION**

The Committee discussed the request for funding from Palomar College Foundation to provide San Marcos 8<sup>th</sup> graders with a day of hands-on contact with science, technology, engineering and math (STEM). The committee recommends awarding \$831.

**BOARD MEMBER BURTON MOTIONED TO AWARD THE FOLLOWING GRANT AMOUNTS: \$831 TO SAN ELIJO MIDDLE SCHOOL PTO AND \$831 TO PALOMAR COLLEGE FOUNDATION. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

Board member Nuttall asked if it was unusual to receive grant requests from PTOs. Vice President Williams stated they have received requests from other PTOs. The Foundation typically awards two grants per applicant a year.

Board member Nuttall stated that he would reach out to the school district to make all PTOs aware of the San Marcos Community Foundation.

**CONSENT CALENDAR**

**MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NUTTAL TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NUTTALL, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

4. **WAIVER OF TEXT** – Waived
5. **APPROVAL OF MINUTES** – Approved - SMCF Grant Funding Committee Meeting minutes of January 13, 2016.
6. **ORAL COMMUNICATIONS** - No members of the public requested to speak.

**ITEMS FOR THE GOOD OF THE ORDER**

7. **NEXT MEETING DATE** – The next meeting of the Grand Funding Committee is scheduled for Wednesday, March 9, 2016. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, February 16, 2016.
8. **MISCELLANEOUS**
9. **ADJOURNMENT**

**MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NUTTAL TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 6:16 PM.



Terri Williams, Board Vice President

ATTEST:



Michael Gordon, Recording Secretary