

Agenda

MEETING OF THE SAN MARCOS COMMUNITY FOUNDATION

WEDNESDAY, MARCH 11, 2015 – 6:00 P.M.
MEETING OF THE
SAN MARCOS COMMUNITY FOUNDATION
GRANT FUNDING COMMITTEE
SAN MARCOS ROOM
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the meeting room.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 744-1050, ext. 3121. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Board Secretary if you wish to use this device.

Public Comment: If you wish to address the Board on any agenda item, please complete a “Request to Speak” form. Be sure to indicate which item number you wish to address. Comments are limited to **FIVE** minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Board on any matter **NOT** listed on the agenda. The Board is prohibited by state law from taking action on items **NOT** listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under “Oral Communications,” please complete a “Request to Speak” form as noted above.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours.

AGENDA

CALL TO ORDER

ROLL CALL

OLD BUSINESS

1. **FISCAL YEAR 2014-2015 GRANT AWARD HISTORY**

Recommendation: NOTE & FILE

NEW BUSINESS

2. **MINI-GRANT APPLICATION PROPOSALS.** Consider one (1) Mini-Grant proposal by a nonprofit organization requesting funds from the Foundation. Approve Resolution GFC 2005-01 for funding of Mini-Grants.

(A) SAN MARCOS MIDDLE SCHOOL PARENT TEACHER ORGANIZATION - Request for funding in the amount of \$1,500 to enable students on the Model United Nations Team from San Marcos Middle School to attend a three-day United Nations conference to be held at UN Headquarters in New York City from March 26 through 30, 2015.

CONSENT CALENDAR

- 3. WAIVER OF TEXT** This item is to waive the reading of the text of all Resolutions and Policies adopted at this meeting. Resolutions and Policies shall be adopted by title.
Recommendation: WAIVE
- 4. APPROVAL OF MINUTES** SMCF Grant Funding Committee Meeting, February 11, 2015.
Recommendation: CONSIDER/APPROVE
- 5. ORAL COMMUNICATIONS** Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided. According to Board policy, FIFTEEN minutes has been established during this portion of the Agenda to allow citizens to speak on any matter NOT listed. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter for a future report and recommendation.

ITEMS FOR THE GOOD OF THE ORDER

- 6. NEXT MEETING DATE**
The next meeting of the Grant Funding Committee is scheduled for Wednesday, April 8, 2015. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, May 19, 2015.
- 7. MISCELLANEOUS**
- 8. ADJOURNMENT**

AFFIDAVIT OF POSTING
STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Wendy Kaserman, Secretary of the San Marcos Community Foundation Grant Funding Committee, hereby certify that I caused the posting of this agenda in the glass display case at the north entrance of City Hall on Friday, March 6, 2015, at 5:00 pm.

Wendy Kaserman, Secretary - SMCF

San Marcos Community Foundation Fiscal Year 2014-2015 Year-to-Date Regular and Mini-Grant Awards

Sort Name	Type	Received	Date	Name of Project	Summary of Project
Alzheimers Association of San Diego Imperial Chapter	Mini-Grant	-\$1,500.00	8/13/2014	Alzheimer's Informational Packets	To provide informational packets about Alzheimer's and resources available to families in need. Funding would provide packets to approximately 300 San Marcos families.
Foundation for Senior Well Being	Mini-Grant	-\$1,200.00	8/13/2014	Senior Resource directory	To compile information about organizations that provide service to seniors in North County.
Boys & Girls Club of San Marcos	Regular Grant	-\$4,153.00	8/19/2014	The Victory Project	To help expand the after school program that provides extra/remedial support for youth in grades 2nd - 5th who have scored below basic or far below basic in math and reading on standardized testing.
Casa de Amparo	Regular Grant	-\$3,000.00	8/19/2014	Residential Services Program	To assist with costs associated with medical assessments, transportation to medical appointments, education and tutoring, job readiness, nutrition education and recreational and therapeutic activities. Program will serve 60 San Marcos residents, age prenatal to 21 years old.
North County Health Services	Regular Grant	-\$4,315.00	8/19/2014	Project All Ready (PAR) Program	To purchase a new auditory screening unit to provide free hearing and vision screenings to children 18 mos to 5 years old at preschools, day cares and Head Starts.
Partnerships With Industry	Regular Grant	-\$2,000.00	8/19/2014	Assisting adults with disabilities	To provide vocation training, assessment, placement and ongoing support to adults living with disabilities in San Marcos in order to help them thrive in the work environment.

The Angel's Depot	Regular Grant	-\$500.00	8/19/2014	Senior Emergency Meal Box Program	To help support the meal box program which provides a specifically formulated, nutritious nonperishable meal to age and income qualified seniors.
Kiwanis Club of San Marcos Foundation	Mini-Grant	-\$1,500.00	9/10/2014	San Marcos Holiday Parade	To provide partnership support for the San Marcos Holiday Parade.
Positive Action Community Theatre (PACT)	Mini-Grant	-\$1,500.00	9/10/2014	Theatre/Life Skills Workshops	To fund theatre/life skills workshops for children with autism at the Country School in San Marcos.
REINS	Mini-Grant	-\$1,000.00	10/8/2014	Equipment Update	To assist with the organization's Equipment Update Project which will allow REINS to purchase equipment for their riding program
Bayshore Preparatory Charter School	Regular Grant	-\$4,500.00	11/18/2014	Assistance with purchasing science materials	Assistance with purchasing science materials to provide students with hands on science learning.
Meals-On-Wheels	Regular Grant	-\$2,000.00	11/18/2014	Rent Assistance	To help subsidize the cost of rent at its North County Service Center located at 930 Boardwalk #C, San Marcos, CA
San Marcos High School Band Boosters	Regular Grant	-\$1,000.00	11/18/2014	Transportation Assistance for the San Marcos High School Music Program	To assist with the costs of providing transportation for the San Marcos High School marching band to various competitions and events.
Tri-City Hospital Foundation	Regular Grant	-\$4,500.00	12/16/2014	Lung Cancer Screening Program	To assist with the costs of the Lung Cancer Screening Program, which will assess and refer 25 high risk individuals who reside in San Marcos to screening with low-dose computed tomography (LDCT).
Interfaith Community Services	Regular Grant	-\$6,534.00	2/17/2015	Senior Services Program	To provide funding towards the organization's Senior Services Program, which will provide aid and support to vulnerable and low income senior citizens in the north San Diego County area.

Just in Time for Foster Youth	Regular Grant	-\$3,600.00	2/17/2015	Foster Youth College Bound Program	To provide transitioning foster youth with the necessary computers, technology tools, school and dorm supplies to support their college success.
Solutions for Change, Inc.	Regular Grant	-\$6,534.00	2/17/2015	Solutions Case Management Program	To support their Solutions Case Management Program, which will fund the supportive services, provided by their corps of coaches who provide constant mentoring to address the specific issues and
-\$49,336.00 Total Grants Awarded Year-to-Date					

SAN MARCOS COMMUNITY FOUNDATION

Spring Quarter 2015- Funding Recommendation Worksheet

Asset Balance on 6/30/2014: \$1,300,541.17

San Marcos- Now and Forever Funds for Current Grantmaking FY 2014-2015: \$1,645

Available for Distribution for FY14-15: \$53,667 - \$66,672

Total FY14-15 Distributions Year to Date= \$49,336

Total Remaining Funds for FY if Awarding Grants at 4% if Assets Available= \$4,331

Total Remaining Funds for FY if Awarding Grants at 5% of Assets Available: \$17,334

Target distribution for each quarter to evenly distribute funds across all quarters:

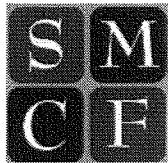
Awarding Grants at 4% of Assets Available=\$13,417

Awarding Grants at 5% of Assets Available=\$16,668

Total Funds Remaining for the Spring Quarter at 4% Level=\$13,417

Funds Remaining for the Spring Quarter at 5% Level= \$16,668

Applicant	Grant Type	Summary of Request	Requested	GFC Approved Funding
Parent Teacher Organization, San Marcos Middle School	Mini	To provide funding toward students on the Model United Nations Team from San Marcos Middle School to attend a three-day United Nations conference to be held at UN Headquarters in New York City from March 26 through 30, 2015. Serves 150 San Marcos residents.	\$1,500	
			Total Grants Requested: \$1,500	\$



SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page

(Choose one) **MINI-GRANT** (Choose one) **REGULAR GRANT**

Project Name: San Marcos MS Model United Nations Conference	Total # of people served: 20 Total # of San Marcos residents served: 150+	Amount Requested: \$ 1500
Non-Profit Organization Name and Address, Website Parent Teacher Organization, San Marcos Middle School, 650 W. Mission Road, San Marcos, CA 92069 http://www.smusd.org/Domain/1132	Contact Person – Name, Title & Phone, email Lawrence Osen, Teacher and MUN Advisor 760-290-2500 lawrence.osen@smusd.org	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

The Model United Nations Team from San Marcos Middle School hopes to attend and participate in an extraordinary learning experience. The international three-day conference in March 2015 will start at UN Headquarters in New York City and include the exploration of current world issues through interactive simulations, debate, and other activities. These experiences will help students to develop their critical thinking, conflict resolution and communication skills. They will have the opportunity to debate with students from around the world and other states on issues on the UN Agenda, including Maternal Health, Internet Freedom of Speech, Combating Racism, and Girls Education and Gender Equity. The value of this experience will have a positive impact not only on the nineteen students who will participate, but on other students at San Marcos Middle School and both high schools who will share in their learning through presentations, and a video the team will create about their preparation and experiences at the conference. Funds requested from this grant proposal will help make this journey more affordable for students most of whom do not have the financial resources to afford such a trip. San Marcos Middle School is a Title I school.

Briefly describe the significance of your request to the San Marcos community:

This year's student delegation will return from the international conference with improved research, writing and speaking skills and enhanced global competencies. No doubt they will continue their civic and extracurricular involvement in civic into high school and beyond. Students who participated in last year's program started clubs at both high schools where they will be joined by this year's Student-Diplomats. The team collaborated with high school students at MUN conferences held at UCSD and Mission Viejo High School in January and November. Soon CSUSM MUN members will be tutoring our students in preparation for New York's conference. Presentations to the community including the San Marcos City Council and School Board are planned.

Please attach the following items. Both Mini-Grant & Regular: 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations 5. Signature of President or Authorized Officer on Application- <i>If using a fiscal sponsor, the signature must come from the President or an Authorized Officer of that organization.</i> 6. Regular Grants Only: a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Optional: letters of support	Expected date project will begin/end: <u>3/26 - 3/30 2015</u> Date by which funds will be expended: <u>5/30/15</u> Signature of President or Authorized Officer <u>PTO President</u> <u>3-2-15</u> Name, Title Date
Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): wkaserman@san-marcos.net	

SAN MARCOS COMMUNITY FOUNDATION

Budget Worksheet

Provide an itemized list of expenses for this project:
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

19 Global Classrooms Conference Delegate Fees	\$ 80 per delegate	\$ 1520
Jet Blue Roundtrip Airfare		\$ 9646.40
Hotel Accommodations		\$ 9571.80
Ground Transportation		\$ 350
Museum Admissions		\$ 450
Conference Registration Fee		\$ 150
Delegate Social		\$ 300
Group Meals		\$ 500
		\$
		\$
		\$
		\$
		\$
Total budget for this PROJECT:		\$ 22488.20

Total budget for this PROJECT: \$ 22488.20

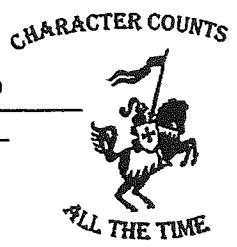
Grant Request Amount: \$ 1500
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant? NO Could it be? Uncertain

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ _____ Lusardi Construction _____ **\$1500 C
\$ _____ Teamwork Apparel _____ **\$1000C
\$ _____ HMC Architects _____ **\$1000P
\$ _____ Mission Federal Credit Union _____ **\$ 500P
\$ _____ Parent Payment _____ **\$ 400C



SAN MARCOS MIDDLE SCHOOL PARENT TEACHER ORGANIZATION

- Annual Operating budget: \$15,000.00
- State Tax ID number: 33-0698809
- Board of Directors: President - Joe Rosales; Parent Advisory Committee Representative - Maribel Solache; Treasurer - Caroline Beus, Teacher Representative - Kim White; Administrator - Rosalena Hefferle



10th Annual *Global Classrooms International* Middle School Model UN Conference Fundraising Proposal

The Model UN Team from San Marcos Middle School and its advisor, Lawrence Osen, invite you to invest in a truly rich and unique learning experience for our students. We hope to participate in a three-day conference in March 2015 that will kick off at UN Headquarters in New York City. Events include the exploration of current world issues through interactive simulations, debate, speeches and other activities. These experiences will help us to develop our critical thinking, conflict resolution and communication skills. We will have the opportunity to collaborate with students from around the world on issues on the UN Agenda, including *Malaria and Infectious Diseases, Internet Freedom of Speech, Sustainable Energy for All, and Girls Education and Gender Equity*.

The value of this experience will have a positive impact not only on the **nineteen** students who will participate, but on other students at San Marcos Middle School who will share in our learning through presentations, and a video our team will create about our preparation and educational experience at the conference. We will also share the valuable lessons we learn about collaboration and conflict resolution with our classmates and the community.

Our overall expense for participation, including airfare, hotel expense and conference expense, is approximately \$19,000 and we are asking for your support to make this trip possible and affordable for our students. Donations in the amount of \$50 \$100 \$250 other would help us greatly to reach our goal and would be very much appreciated by our team, but any donation is welcome. Your support will be recognized in the materials we will develop and on our website. Please send your donations to the following address with checks made payable to **San Marcos Parent Teacher Organization**:

San Marcos Middle School
650 W. Mission Road
San Marcos, CA 92069
ATTN: Karen Margis, Model United Nations Special Account

San Marcos Middle School is a Title I School serving the needs of low-income students.

If you would like additional information, please contact Lawrence Osen at:

Email Address: lawrence.osen@smusd.org

Phone number: 760-290-2500 ext. 3528

Thank you so much for your consideration of our request and we hope you accept this opportunity to provide our students with a unique and positive learning experience.

Bruin Acuna, Shelby Briden, Braulio Capi, Cristina Chau, Ramiro Gallego, Ryan Giometti, Jennifer Hernandez, Tommy Lam, Andrea Maniti, Melissa Martinez, Harry Potter, Matthew Ramon, Grant Reynolds, Gabe Rodriguez, Robert Schelp, Logan Smith, Andrea Soto, Zach Spafford, Francene Villanueva

The San Marcos Middle School
Model UN Conference Delegation

SAN MARCOS MIDDLE: BRING YOUR HEAD, HEART, AND HUSTLE

PHONE (760) 290.2500 FAX (760) 744.0893

GFC 3/11/14 Item 2(A) Page 4 of 6



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Model UN :: Model UN Conferences

International Middle School Model UN Conference

The 10th Annual *Global Classrooms* UNA-USA International Middle School Model UN Conference (MSMUN) takes place March 26-28, 2015.



The 9th Annual *Global Classrooms* International Middle School Model UN Conference, sponsored by the United Nations Association of the United States of America occurred on March 27 – 29, 2014. The conference featured a three-day schedule and included opening ceremonies at the UN headquarters followed by committee sessions at the Grand Hyatt hotel in midtown Manhattan.

The 2015 Global Classrooms International Middle School Conference will take place March 26-28, 2015. Registration opens in September. Details to come.

As the only international Model UN conference designed specifically for students in grades 5-8, the conference host more than 1,600 participants from a variety of countries. Committees and topics include but are not limited to: Protecting the Arctic (UNEP), Child Marriage (UNICEF), the Future of Nuclear Power (IAEA) and more.

The *Global Classrooms* International Middle School Model UN conference provides the framework for an authentic simulation of the UN in a highly professional setting and the chance for delegates to debate with hundreds of students from across the country and around the globe.

Model UN

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- [Resources for Students](#)
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- [Model UN Conferences](#)
- [International Model UN Conference](#)
- [International Middle School Model UN Conference](#)
- [Registration Information](#)
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- [Schedule of Events](#)
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Registration Information

Registration for the UNA-USA International Middle School Model UN Conference is open to all interested high schools in the United States and overseas.

Registration is now closed.

Delegation Confirmation Form and Video Release

The DCF and video release forms for students are due March 3, 2015.

Country Selection

On your registration form, indicate which countries your school would like to represent at the conference. UNA-USA does its best to assign each school at least one requested country, but we cannot guarantee country or committee assignments.

Maximum Delegation Size

In order to ensure fair participation to as many schools as possible, the delegation-size cap is 30 students.

Payment Information

Fee Structure

- **School Fee:** \$150

The non-refundable school fee is required for all schools to be considered registered for the UNA-USA Middle School Model UN Conference. This fee is due upon registration. Registration will not be considered complete until the school fee is received. Late payment will result in an invalid registration form, and your school will not be considered registered to attend the conference or receive country assignments.

- **Delegate Fee:** \$80 per delegate

- **Extra Advisor Fee:** \$60 per additional chaperone.

One advisor is admitted for free for every ten delegates. Any additional adults attending beyond the 1:10 ratio (in any capacity) must be included as an additional chaperone on the registration form. (For example, 10 students = 1 chaperone free; 11 students = 2 chaperones for free; 21 students = 3 chaperones for free, etc.)

Payment Method

Credit cards are highly preferred. Once your registration form has been submitted, proceed to the credit card payment page.

Checks must be made payable to "UNA-USA." Please use the memo

MINUTES
SAN MARCOS COMMUNITY FOUNDATION
GRANT FUNDING COMMITTEE
SAN MARCOS ROOM
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069

MEETING OF THE GRANT FUNDING COMMITTEE
FEBRUARY 11, 2015 – 6:00 PM

CALL TO ORDER VICE PRESIDENT WILLIAMS called the meeting to order at 6:05 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: WILLIAMS, NAJERA, WASCO
ABSENT: BOARD MEMBERS:

ALSO PRESENT Recording Secretary, Wendy Kaserman
City Staff, Julia Covert

OLD BUSINESS

1. GRANT AWARD HISTORY. Fiscal year 2014-2015

NOTED & FILED

NEW BUSINESS

2. REGULAR GRANT APPLICATION PROPOSALS

A. **INTERFAITH COMMUNITY SERVICES**

BOARD MEMBER WASCO made a site visit and presented the responses to the questions raised at the last Grant Funding Committee meeting. He reported on his findings. BOARD MEMBER WASCO felt the Senior Services Program was an excellent program, and he recommended funding.

B. **JUST IN TIME FOR FOSTER YOUTH**

VICE PRESIDENT WILLIAMS followed up on this request and made a report to the Committee. She was satisfied with the information she received and is in favor of funding the program which supports college success of foster youth. She did point out that the administrative costs of the organization had gone up considerably due to the fact they had brought on development staff to focus on fundraising.

C. **PHOENIX FOODS USA**

This application was withdrawn from consideration. Phoenix Foods USA was waiting for the City's RFP for food provider services at the Senior Center. Proposals are due back February 23. Phoenix Foods USA decided to withdraw their application until they know whether or not they

will be the vendor at the Senior Center. Depending on the outcome of the RFP process, they may resubmit at a later date.

D. SOLUTIONS FOR CHANGE, INC.

BOARD MEMBER WASCO made a site visit and reported back to the Committee. He felt the Case Management Program was a worthwhile program, and he recommended funding.

VICE PRESIDENT WILLIAMS asked for a motion to approve the following Regular Grant recommendation to the Board of the San Marcos Community Foundation: \$6,534.00 to Interfaith Community Services; \$3,600.00 to Just in Time for Foster Youth; and \$6,534.00 to Solutions for Change, Inc. BOARD MEMBER WASCO made the motion to approve the regular grant funding recommendation. BOARD MEMBER NAJERA seconded the motion. Motion passed by unanimous voice vote.

AYES: WASCO, NAJERA, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

3. WILDLIFE FUND GRANT APPLICATION PROPOSAL

A. NURTURED BY NATURE

BOARD MEMBER NAJERA followed up on this request, as there was a question as to whether or not they would fall into the Wildlife Fund Grant category or they may be considered as a regular grant. After her research and a review of the Wildlife Fund Grant description, she determined that it didn't fall within Wildlife Fund Grant guidelines. She felt it would be more appropriate for the organization to apply for a regular grant or reapply with a different direction. BOARD MEMBER NAJERA recommended against funding.

VICE PRESIDENT WILLIAMS asked for a motion to recommend that Nurtured by Nature re-apply under the Regular Grant Process. BOARD MEMBER WASCO made the motion and BOARD MEMBER NAJERA seconded the motion. Motion passed by unanimous voice vote.

AYES: WASCO, NAJERA, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

CONSENT CALENDAR

MOTIONED BY BOARD MEMBER NAJERA AND SECONDED BY BOARD MEMBER WASCO TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES: WASCO, NAJERA, WILLIAMS

NOES: NONE

ABSTENTION: NONE

ABSENT: NONE

4. **WAIVER OF TEXT** – Waived
5. **APPROVAL OF MINUTES** – Approved - SMCF Grant Funding Committee Meeting minutes of January 14, 2015.
6. **ORAL COMMUNICATIONS** - No members of the public requested to speak.

ITEMS FOR THE GOOD OF THE ORDER

7. **NEXT MEETING DATE** – The next meeting of the SMCF Board of Directors is scheduled for Tuesday, February 17, 2015.

The next Grant Funding Committee meeting is scheduled for Wednesday, March 11, 2015.

8. **MISCELLANEOUS**
9. **ADJOURNMENT**

MOTIONED BY BOARD MEMBER NAJERA AND SECONDED BY BOARD MEMBER WASCO TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 6:45 PM.

Terri Williams, Vice President

ATTEST:

Wendy Kaserman, Recording Secretary