

**MINUTES
SAN MARCOS COMMUNITY FOUNDATION
GRANT FUNDING COMMITTEE
SAN MARCOS ROOM
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069**

**GRANT FUNDING COMMITTEE MEETING
WEDNESDAY, JANUARY 8, 2014 – 4:00 PM**

CALL TO ORDER VICE PRESIDENT WILLIAMS called the meeting to order at 4:04 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: HALL, WASCO, and WILLIAMS
ABSENT: BOARD MEMBERS: NONE

ALSO PRESENT Board Secretary, Donna French
Recording Secretary, Wendy Kaserman

OLD BUSINESS

1. **GRANT AWARD WORKSHEET.** FISCAL YEAR 2013-2014
Recommendation: NOTE & FILE

Prior to discussing the regular grant proposals, the Grant Funding Committee (GFC) members briefly reviewed the funds available for distribution in Fiscal Year 2013-2014. A correction was necessary to reflect remaining funds for the Fiscal Year, the material distributed was based upon three remaining quarters which was incorrect.

NEW BUSINESS

2. **REGULAR GRANT APPLICATION PROPOSALS**

VICE PRESIDENT WILLIAMS introduced the new regular grant proposals received for the quarter. The first proposal was from San Marcos Unified School District for assistance with developing an orchestral program at the District's Title I elementary schools. The GFC Committee members discussed the Foundation's overall philosophy regarding funding school district programs. They also discussed previously awarded funds to both SMUSD and programs affiliated with the SMUSD. Staff reviewed the number of applications that could be awarded to one agency within a calendar year.

VICE PRESIDENT WILLIAMS reminded the committee members that the topic of funding school programs was discussed by the Board in November and no changes were made to the Grant and Fundraising Guidelines and Procedures that exclude schools from receiving funding. VICE

PRESIDENT WILLIAMS briefly review the other two regular grant proposals from Solutions for Change and Tender Loving Canines Assistance Dogs, Inc.

The GFC members agreed to visit each of the agencies that applied for funding and report back on their findings at the February 12, 2014 GFC meeting. VICE PRESIDENT WILLIAMS will follow up with SMUSD. BOARD MEMBER HALL will visit Solutions for Change and BOARD MEMBER WASCO will visit Tender Loving Canines Assistance Dogs, Inc.

3. MINI-GRANT APPLICATION PROPOSALS

VICE PRESIDENT WILLIAMS introduced this item. Staff said that the first proposal for consideration was submitted by Fan of the Feather, Inc. in November. The GFC had reviewed the application in November and had follow up questions so a decision on funding the application had been deferred until January. Follow up information provided by Fan of the Feather was included in the agenda packet. The GFC members discussed the Foundation's role as an advisor and helping to connect agencies to available resources. It was suggested that perhaps the Foundation can provide applicants with resource lists and/or have links to resources available on the website.

The GFC members thought it would be helpful to have follow up conversations with both Fan of the Feather and the other mini-grant applicant, Make-A-Wish Foundation of San Diego, prior to making funding decisions. VICE PRESIDENT WILLIAMS agreed to follow up with Fan of the Feather and BOARD MEMBER WASCO agreed to follow up with Make-A-Wish Foundation of San Diego. There was also an interest in making the funding decision on the mini-grants at the same time recommendations for the regular grants were being made since there is a limited amount of funding remaining for the year.

CONSENT CALENDAR

MOTIONED BY BOARD MEMBER WASCO AND SECONDED BY BOARD MEMBER HALL TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES:	HALL, WASCO, WILLIAMS
NOES:	NONE
ABSTENTION:	NONE
ABSENT:	NONE

4. **WAIVER OF TEXT** – Waived
5. **APPROVAL OF MINUTES** – SMCF Grant Funding Committee Meeting, November 13, 2013.
6. **ORAL COMMUNICATIONS** - No members of the public requested to speak.

ITEMS FOR THE GOOD OF THE ORDER

7. **NEXT MEETING DATE** – The next meeting of the SMCF Board of Directors is scheduled for Tuesday, February 18, 2014. The next Grant Funding Committee meeting is scheduled for Wednesday, March 12, 2014.

8. MISCELLANEOUS

9. ADJOURNMENT

MOTIONED BY BOARD WASCO AND SECONDED BY BOARD MEMBER HALL TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 4:50 PM.



TERRI WILLIAMS, BOARD VICE PRESIDENT

ATTEST:



Wendy Kaserman, Recording Secretary