

**MINUTES  
SAN MARCOS COMMUNITY FOUNDATION  
COUNCIL CHAMBER  
1 CIVIC CENTER DRIVE  
SAN MARCOS, CA 92069**

**REGULAR MEETING FEBRUARY 18, 2014**

**CALL TO ORDER:** BOARD PRESIDENT LUKOFF called the meeting to order at 6:02 p.m.

**PLEDGE OF ALLEGIANCE:** BOARD PRESIDENT LUKOFF led the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** BOARD MEMBERS: BURTON, HALL, LUKOFF, NAJERA, WASCO, WILLIAMS

**ABSENT:** BOARD MEMBER: MICAL

**ALSO PRESENT:** Board Secretary, Donna French  
Recording Secretary, Wendy Kaserman  
Staff, Sandra Gallegos

**1. PRESIDENT'S REPORT**

BOARD PRESIDENT LUKOFF spoke about a community wide pilot program in San Diego County called the Military Transition Support Project that will help service members transition from active duty to civilian life. The program is a collaboration between the San Diego military, government agencies, elected officials, businesses and nonprofits. The plan is that a navigator that is hired and paid will assist each service member with employment and social services resources. The program has received funding from the County of San Diego to pay for the navigators. They are looking for additional funding to launch the program and also for a fiscal agent to manage the program.

**OLD BUSINESS**

**2. SMCF GRANT FUNDING COMMITTEE RECOMMENDATION**

BOARD MEMBER WILLIAMS indicated that Fan of the Feather was awarded \$1,500 for the Stabilization Program for Homeless Veterans to purchase three computers for the facility's internet café and the staff office. The program will help 20 individuals with job training and skills building.

The Board considered the recommendations from the Grant Funding Committee to approve funding for three applicants. Approximately \$15,000 tops is available this quarter for distribution. There was no recommendation on the application received from Make-A Wish Foundation as Board member Wasco was following up with them on some questions.

BOARD MEMBER WASCO reported Make-A-Wish Foundation currently has 13 San Marcos residents on the list. He expressed to Make-A-Wish Foundation that if they receive funding from this Foundation that the money goes directly to San Marcos residents and they agreed. He stated they are a fine charity that does good work. The GFC recommends funding three applicants

which total \$14,000. Make-A-Wish Foundation is asking for \$1,500 which means they would go over budget if they were to fund them.

ALAN BERLIN, Business Operations Manager, spoke about Tender Loving Canines Assistance Dogs. They are asking for funding to assist with costs to acquire, care for, and train dogs that will assist children on the autism spectrum, as well as veterans with post traumatic stress disorder and traumatic brain injuries and/or other disabilities.

PRESIDENT LUKOFF stated the Board can help amplify the work that all these organizations are doing by posting information on the Foundation's Facebook page.

Board members agreed to accept the slate of recommended grants as presented and to defer the application from Make-A-Wish Foundation to the next round so that they did not reduce the amount of any of the other requests or so that they did not go over budget.

**BOARD MEMBER BURTON MOTIONED TO APPROVE RESOLUTION 2014-121 TO APPROVE FUNDING FOR SAN MARCOS UNIFIED SCHOOL DISTRICT IN THE AMOUNT OF \$5,000, FUNDING FOR SOLUTIONS FOR CHANGE IN THE AMOUNT OF \$7,000 AND FUNDING FOR TENDER LOVING CANINES ASSISTANCE FOR DOGS, INC. IN THE AMOUNT OF \$2,000. BOARD MEMBER NAJERA SECONDED THE MOTION. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

CAROLE BEESON of San Marcos Unified School District thanked the Board.

### **NEW BUSINESS**

**3. SMCF RESOLUTION 2014-122: FORMALIZING THE SAN MARCOS COMMUNITY FOUNDATION ADVISORY COMMITTEE**

**BOARD MEMBER WILLIAMS MOTIONED TO APPROVE RESOLUTION 2014-122 TO FORM AN ADVISORY COMMITTEE, ESTABLISHING THE SELECTION PROCESS FOR ADVISORY COMMITTEE MEMBERS, A TERM OF OFFICE FOR ADVISORY COMMITTEE MEMBERS AND AN ADVISORY COMMITTEE MEETING SCHEDULE. BOARD MEMBER BURTON SECONDED THE MOTION. THE MOTION PASSED BY UNANIMOUS VOICE VOTE.**

**4. FOLLOW UP ON ADVISORY COMMITTEE RECOMMENDATIONS**

There was discussion about having a community event and it was agreed that they should form a subcommittee to plan the event.

### **CONSENT CALENDAR**

**BOARD MEMBER BURTON MOTIONED TO APPROVE THE CONSENT CALENDAR. BOARD MEMBER HALL SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

**5. WAIVER OF TEXT - WAIVED**

6. **APPROVAL OF MINUTES** SMCF Board Meeting, November 19, 2013 - APPROVED
7. **FUND STATEMENT AND ASSETS AVAILABLE FOR DISTRIBUTION** - APPROVED
8. **REPORT: FY13/14 SUMMARY OF TRANSACTIONS**
9. **ORAL COMMUNICATIONS**

**ITEMS FOR THE GOOD OF THE ORDER**

**10. MISCELLANEOUS**

- a) Spring Quarter Grant Funding Committee - Board President Lukoff will serve as chair for the next quarter. BOARD MEMBERS Najera and Burton will serve as the additional committee members. The meetings will be held at the regular time of 6:00 p.m.
- b) 2014 Arts and Cultural Grants - Recording Secretary Kaserman stated that grant application are being accepted through April 16th. She noted there was a change to the criteria for the applicant's Board of Directors. The Board must now be made up of 50% San Marcos residents and business owners or employees.
- c) The Board will be e-mailed a copy of the updated Grant and Fundraising Guidelines and Procedures Manual.
- d) The Board will be e-mailed a copy of the updated Commissioner's Handbook.

**12. ADJOURNMENT**

**BOARD MEMBER BURTON MOTIONED TO ADJOURN THE MEETING, THE MOTION WAS SECONDED BY BOARD MEMBER HALL. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 6:53 p.m.

  
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Wendy Kaserman, Recording Secretary

  
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Colleen Lukoff, President

ATTEST:

  
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Wendy Kaserman, Recording Secretary