

**MINUTES
SAN MARCOS COMMUNITY FOUNDATION
GRANT FUNDING COMMITTEE
SAN MARCOS ROOM
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069**

**GRANT FUNDING COMMITTEE MEETING
WEDNESDAY, MARCH 12, 2014 – 6:00 PM**

CALL TO ORDER PRESIDENT LUKOFF called the meeting to order at 6:02 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: LUKOFF, NAJERA

ABSENT: BOARD MEMBERS: BURTON

ALSO PRESENT Board Secretary, Donna French
Recording Secretary, Wendy Kaserman
Staff, Sandra Gallegos

Also present: Lawrence Osen, representing San Marcos Unified School District.

OLD BUSINESS

1. **GRANT AWARD WORKSHEET.** FISCAL YEAR 2013-2014
Recommendation: NOTE & FILE

BOARD PRESIDENT LUKOFF reviewed the grant award worksheet. There is \$14,000 remaining funds available for this fiscal year.

NEW BUSINESS

2. **MINI-GRANT APPLICATION PROPOSALS**

The committee members reviewed the request from TERI, Inc. prior to the mini-grant applications.

RECORDING SECRETARY KASERMAN stated that on the agenda is a request from TERI, Inc. to allocate the funds they were awarded to a different program, however, TERI recently contacted staff and indicated they are able complete the original project and they would like to request an extension of the funds. The funds were awarded on July 10, 2013 and are to support application to an Institutional Research Board for research to identify the correlation between brain patterns and severity of autism.

Board members discussed how much time to extend the funds and also when the report will be due.

BOARD PRESIDENT LUKOFF asked staff to provide board members with copies of future reports received from all grant awardees. She stated that it will be especially helpful for those board members that do site visits.

BOARD PRESIDENT LUKOFF motioned to extend the funds to one year from today and the report to be submitted as scheduled. BOARD MEMBER NAJERA seconded the motion. Motion passed by unanimous voice vote.

AYES:	LUKOFF, NAJERA
NOES:	NONE
ABSTENTION:	NONE
ABSENT:	BURTON

Lawrence Osen of San Marcos Unified School introduced himself. He is a social studies teacher at San Marcos Middle School and is also the advisor to the school's Model United Nations Team. He spoke about the program and the mini-grant application request. Mr. Osen provided a handout with a breakdown of the project expenses (\$12,324) and the donations received to date (\$10,640). They still need to raise \$1,684 and they have reached out to Stone Brewing Company. He stated that there is a lot of talk about this program at the schools. The students that are currently participating in the program and that will be graduating will start this program at the high schools next year and Cal State San Marcos has also expressed an interest in this program.

BOARD PRESIDENT LUKOFF asked Mr. Osen what they would do if they are not able to raise the remaining amount. Mr. Osen stated that each participant would pay the difference. BOARD MEMBER NAJERA stated that the revised budget that Mr. Osen provided was helpful as the budget worksheet in the application packet was lacking information.

The committee members discussed the applications. The Make-A-Wish Foundation did not indicate how many San Marcos residents the project would serve and they are a larger organization with many resources. The applicant with the least amount of resources is San Marcos Unified School District. The Ronald McDonald House San Diego is asking for funds to support their Red Shoe Day fundraiser; the funds would not go directly to the organization's cause. The applications from Palomar Health Foundation and the School District were the most compelling. The committee members reviewed the funds available for the remainder of the year.

BOARD PRESIDENT LUKOFF motioned to approve Resolution GFC 2014-02 awarding a mini-grant in the amount of \$1,500 to San Marcos Unified School District and \$1,500 to Palomar Health Foundation. BOARD MEMBER NAJERA seconded the motion. Motion passed by unanimous voice vote.

AYES:	LUKOFF, NAJERA
NOES:	NONE
ABSTENTION:	NONE
ABSENT:	BURTON

CONSENT CALENDAR

MOTIONED BY BOARD PRESIDENT LUKOFF AND SECONDED BY BOARD MEMBER NAJERA TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES:	LUKOFF, NAJERA
NOES:	NONE
ABSTENTION:	NONE
ABSENT:	BURTON

3. **WAIVER OF TEXT** – Waived
4. **APPROVAL OF MINUTES** – SMCF Grant Funding Committee Meeting, February 12, 2014.
5. **ORAL COMMUNICATIONS** – No members of the public requested to speak.

ITEMS FOR THE GOOD OF THE ORDER

6. **NEXT MEETING DATE** – The next meeting of the SMCF Board of Directors is scheduled for Tuesday, May 20, 2014.

The next Grant Funding Committee meeting is scheduled for Wednesday, April 9, 2014.

7. **MISCELLANEOUS** - BOARD PRESIDENT LUKOFF indicated that she will be out of town on that day and asked if the meeting can be rescheduled to May 28, 2014. Staff will contact the Board members to find out if they are able to accommodate Board President Lukoff's request.

8. **ADJOURNMENT**

MOTIONED BY BOARD PRESIDENT LUKOFF AND SECONDED BY BOARD MEMBER NAJERA TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 6:46 PM.



COLLEEN LUKOFF, BOARD PRESIDENT

ATTEST:



Wendy Kaserman, Recording Secretary