

# Agenda

## MEETING OF THE SAN MARCOS COMMUNITY FOUNDATION

**THURSDAY, MAY 22, 2014 – 6:00 P.M.**  
**SPECIAL MEETING OF THE**  
**SAN MARCOS COMMUNITY FOUNDATION**  
**GRANT FUNDING COMMITTEE**  
**SAN MARCOS ROOM**  
**1 CIVIC CENTER DRIVE**  
**SAN MARCOS, CA 92069**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the meeting room.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 744-1050, ext. 3121. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Board Secretary if you wish to use this device.

**Public Comment:** If you wish to address the Board on any agenda item, please complete a "Request to Speak" form. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Board on any matter NOT listed on the agenda. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under "Oral Communications," please complete a "Request to Speak" form as noted above.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours.

## AGENDA

### CALL TO ORDER

### ROLL CALL

### OLD BUSINESS

#### 1. GRANT AWARD WORKSHEET. FISCAL YEAR 2013-2014

*Recommendation: NOTE & FILE*

### NEW BUSINESS

#### 2. REGULAR GRANT APPLICATION PROPOSALS Consider two (2) Regular Grant proposals by non-profit organizations requesting funds from the Foundation. Recommend Funding to the SMCF Board.

(A) **THE ELIZABETH HOSPICE FOUNDATION** – Request for funding in the amount of \$10,000 to help fund Hospice Care & Grief Counseling Services for people of all ages regardless of insurance status or ability to pay.

*Recommendation: CONSIDER/RECOMMEND*

(B) **PALOMAR COLLEGE FOUNDATION** – Request for funding in the amount of \$5,000 to help fund the Textbook Assistance Program, which enables all students to have access to the books they need.

*Recommendation: CONSIDER/RECOMMEND*

3. **MINI-GRANT APPLICATION PROPOSALS** Consider three (3) Mini-Grant proposals by a nonprofit organization requesting funds from the Foundation. Approve Resolution GFC 2014-03 for funding of Mini-Grant.

(A) **INTERFAITH COMMUNITY SERVICES** – Request for funding in the amount of \$1,500 to support the Senior Services Program which supports low income seniors in North County to live independently and remain in their homes as they age.

*Recommendation: CONSIDER/APPROVE*

(B) **MEALS-ON-WHEELS GREATER SAN DIEGO, INC.** – Request for funding in the amount of \$1,500 to help purchase, prepare and deliver healthy meals to homebound seniors in San Marcos.

*Recommendation: CONSIDER/APPROVE*

(C) **SAN MARCOS HISTORICAL SOCIETY** – Request for funding in the amount of \$1,500 to purchase computer and software equipment for staff and a projector for presentations to the public.

*Recommendation: CONSIDER/APPROVE*

4. **ARTS AND CULTURAL GRANT PROPOSALS** Consider three (3) Arts and Cultural grant proposals by nonprofit organizations requesting funds from the Foundation. Recommend funding to the SMCF Board.

A) **BOYS & GIRLS CLUB OF SAN MARCOS** – Request for funding in the amount of \$2,500 to implement a Youth Fine Arts Program & Exhibit for youth members.

B) **SAN MARCOS ARTS COUNCIL** – Request for funding in the amount of \$2,500 to host art projects and events.

C) **SAN MARCOS HISTORICAL SOCIETY** – Request for funding in the amount of \$1,500 to support two theater productions at Heritage Park in 2014.

#### **CONSENT CALENDAR**

5. **WAIVER OF TEXT.** This item is to waive the reading of the text of all Resolutions and Policies adopted at this meeting. Resolutions and Policies shall be adopted by title.

*Recommendation: WAIVE*

**6. APPROVAL OF MINUTES.** SMCF Grant Funding Committee Meeting, April 9, 2014.

*Recommendation: CONSIDER/APPROVE*

**7. ORAL COMMUNICATIONS.** Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided. According to Board policy, FIFTEEN minutes has been established during this portion of the Agenda to allow citizens to speak on any matter NOT listed. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter for a future report and recommendation.

**ITEMS FOR THE GOOD OF THE ORDER**

**8. NEXT MEETING DATE.**

The next meeting of the SMCF Board of Directors is scheduled for Wednesday, May 28, 2014. The next meeting of Grant Funding Committee meeting is scheduled for Wednesday, June 11, 2014.

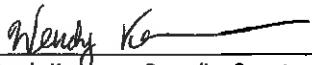
**9. MISCELLANEOUS.**

**10. ADJOURNMENT.**

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA      )  
COUNTY OF SAN DIEGO      ) ss.  
CITY OF SAN MARCOS      )

I, Wendy Kaserman, Recording Secretary of the San Marcos Community Foundation Grant Funding Committee, hereby certify that I caused the posting of this agenda in the glass display case at the north entrance of City Hall on Wednesday, May 21, 2014 at 9:00 am.



Wendy Kaserman, Recording Secretary - SMCF

**SAN MARCOS COMMUNITY FOUNDATION**

**Grants Awarded FY13-14 (As of 3/17/2014)**

Organization	Request	Type	Award	Mtg. Date	Rptg. Date	Report Received	Project Summary
Mission Hills High School	\$4,000-\$6,000	R	<b>\$3,555.00</b>	8/20/2013	2/20/2014	Reporting documentation received 2/20/2014	To help purchase the equipment needed to complete the curriculum for a full year jewelry and metals course. Serves approximately 200 Mission Hills High School students.
North County Health Services	\$7,579.14	R	<b>\$3,780.00</b>	8/20/2013	2/20/2014	Reporting documentation received 2/5/2014	To purchase 2 portable vital signs machines to be used in the San Marcos Health Center's 24 exam rooms. The organization has served just over 18,000 San Marcos residents since 2011.
Casa de Amparo	\$5,000.00	R	<b>\$2,000.00</b>	8/20/2013	2/20/2014		To assist with the organization's Residential Services Program (RSP), specifically costs associated with transporting residents (ages 6-21) to recreational, cultural events, medical and dental appointments, as well as admission costs for recreational and cultural events. Serves 75 San Marcos residents.
Boys and Girls Club of San Marcos	\$10,000.00	R	<b>\$4,339.00</b>	8/20/2013	2/20/2014	Reporting documentation received 2/20/2014	To expand the after school Academic Success program at San Marcos Elementary School and Alvin Dunn Elementary School. Will serve 100 San Marcos residents.
Meals-on-Wheels Greater San Diego, Inc	\$1,500.00	M	<b>\$1,500.00</b>	7/10/2013	1/10/2014	received 1/9/2014	homebound San Marcos seniors. Serves 106 San Marcos
TERI, Inc	\$1,500.00	M	<b>\$1,500.00</b>	7/10/2013	1/10/2014	GFC voted to extend use of funds through 3/2015	To support application to an Institutional Research Board for research to identify the correlation between brain patterns and severity of autism. Will serve 72 San Marcos residents.
<b>Total Grants Awarded Summer Quarter</b>							
*Excludes Grants Awarded in Summer Quarter 2013 that fell in Previous Fiscal Year							
<b>\$16,674.00</b>							
<b>Fall Quarter</b>							
Alvin Dunn Elementary School	\$1,469.46	M	<b>\$1,469.46</b>	10/9/2013	4/9/2014		To purchase accessories for the technology classroom at Alvin Dunn Elementary School. Accessories will be used to help students with State standardized testing which is transitioning to an online format. The accessories will also be used to improve sound quality for lessons on tablets, as well as improving the instructor's ability to communicate information to students. Serves approximately 735 San Marcos residents (students)
Meals-on-Wheels Greater San Diego, Inc	\$8,000.00	R	<b>\$7,000.00</b>	11/19/2013	5/19/2013		To assist with the costs of rent for one year (\$10,200) at the organization's North County Service Center in San Marcos. Receiving assistance with rent will allow the organization to spend more funds on meals for homebound seniors in San Marcos. Serves 124 San Marcos residents.

Just in Time for Foster Youth	\$5,000.00	R	\$5,000.00	11/19/2013	5/19/2013		To purchase laptop computers for ten college bound former foster youth enrolled at California State University San Marcos. Request will assist with the organization's goal to help the students beat national averages and graduate college. Serves 10 San Marcos residents
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**Total Grants Awarded Fall Quarter**

**\$13,469.46**

Winter Quarter

Fan of the Feather	\$1,500.00	M	\$1,500.00	2/18/2014	8/18/2014		Request for funding in the amount of \$1,500 for the Stabilization Program for Homeless Veterans to purchase three computers for the facility's internet café and the staff office. Computers will be available for client use as well as use by the organization's program manager. Benefits 20 San Marcos residents.
San Marcos Unified School District	\$5,000.00	R	\$5,000.00	2/18/2014	8/18/2014		To assist with the costs of developing, implementing and conducting an orchestral music program in the San Marcos Unified School District Title 1 Elementary Schools. Serves 60 San Marcos residents.
Solutions for Change	\$10,000.00	R	\$7,000.00	2/18/2014	8/18/2014		To assist with the costs of the Employment Related Training Program which is the first of a four phase workforce development component in the Solutions University Curriculum. Serves 17 San Marcos residents.
Tender Loving Canines Assistance Dogs, Inc.	\$5,930.00	R	\$2,000.00	2/18/2014	8/18/2014		To assist with the costs to acquire, care for, and train dogs that will assist children on the autism spectrum, as well as veterans with Post Traumatic Stress Disorder and Traumatic Stress Disorder and traumatic brain injuries and/or other disabilities. Application does not specific how many residents would be served.

**Total Grants Awarded Winter Quarter**

**\$15,500.00**

Spring Quarter

Palomar Health Foundation	\$1,500.00	M	\$1,500.00	3/12/2014	9/12/2014		To assist with the costs of treating and collecting forensic evidence for victims of sexual assault and child abuse. Serves approximately 50 San Marcos residents per year.
San Marcos Unified School District	\$1,500.00	M	\$1,500.00	3/12/2014	9/12/2014		To assist with the travel costs of participating in a Model United Nations Conference in New York City. The application states over 120 residents are served through this program.

**Total Grants Awarded Spring Quarter**

**\$3,000.00**

**Grants Awarded FY2013-2014 YTD**

**\$48,643.46**

**Funds Available for Distribution Fiscal Year 2013-2014**

**4%**

**\$47,759**

*Based upon assets available on 6/30/2013 of \$1,193,971.62*

**5%**

**\$59,699**

**Funds Available Per Quarter for Fiscal Year 2013-2014**

**4%**

**\$11,940**

5%

\$14,925

Maximum Remaining Funds Based on Grants Awarded YTD

\$11,055.12

## SAN MARCOS COMMUNITY FOUNDATION

### Summary of Regular & Mini Grant Requests- May 2014

**Available for Distribution:** \$11,055

*Funds for FY13-14 Distribution Based on 6/30/2013 Asset Balance: Between \$47,759 to \$59,699*

*Total FY13-14 Distributions Year to Date= \$48,643.46*

*Remaining Funds for Distribution in FY13-14: \$11,055\**

*\* The first month of the summer quarter falls within this fiscal year*

Applicant	Grant Type	Summary of Request	Requested
Twin Oaks Elementary Parent-Teacher Organization	Regular	To purchase art supplies and provide experienced art teachers for the Twin Oaks Elementary Art Program. Serves 750 San Marcos residents.	\$10,000  <i>The GFC at its April meeting choose to recommend to the Board that this application not be funded.</i>
Make-A-Wish Foundation of San Diego	Regular	To assist with the costs of fulfilling wishes for children between 2 ½ and 18 with life-threatening medical conditions. Application does not specify how many San Marcos residents would benefit from the program.	\$10,000  <i>The GFC at its April meeting choose to recommend to the Board that this application not be funded.</i>
The Elizabeth Hospice Foundation	Regular	To help fund Hospice Care & Grief Counseling Services for people of all ages regardless of insurance status or ability to pay. In FY'13 program served 390 San Marcos residents. Does not specify how many San Marcos residents this grant would serve.	\$10,000
Palomar College Foundation	Regular	To help fund the Textbook Assistance Program, which enables all students to have access to the books they need by subsidizing access to books through direct rental by students or through purchase and placement in the library	\$5,000

		of special reserve copies. Serves 300 San Marcos residents.	
The Angel's Depot	Regular	To help fund the Senior Emergency Meal Box Program currently being provided free of charge each month to 60 prequalified San Marcos seniors.	\$10,000  <b>The GFC at its April meeting choose to recommend to the Board that this application not be funded.</b>
Interfaith Community Services	Mini	To assist with the Senior Services Program that supports low income seniors in North County to live independently and remain in their homes as they age. The program served 56 San Marcos residents last year.	\$1,500
Meals-on-Wheels Greater San Diego, Inc.	Mini	To help purchase, prepare and deliver healthy meals to homebound seniors in San Marcos. Application states 140 San Marcos residents served	\$1,500
San Marcos Historical Society	Mini	To help purchase computer and software equipment for staff and a projector for presentations to the public.	\$1,500
			<b>Total Grants Requested: \$19,500</b>



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one)  **MINI-GRANT** (Choose one)  **REGULAR GRANT**

Project Name: <b>Hospice Care &amp; Grief Counseling Services</b>	Total # of people served: <b>7,234 FY'13</b>	Amount Requested: <b>\$ 10,000</b>
Date Submitted: <b>March 20, 2014</b>	Total # of San Marcos residents served: <b>390 FY '13</b>	
Non-Profit Organization Name and Address, Website <b>The Elizabeth Hospice Foundation "NEW ADDRESS"</b> 500 La Terraza Blvd., Ste. 130 Escondido, CA 92025 <a href="http://www.elizabethhospice.org">www.elizabethhospice.org</a>	Contact Person – Name, Title & Phone, email <b>Vatei Campbell "NEW CONTACT"</b> Fund Development Manager 760.796.3723 <a href="mailto:Vatei.campbell@ehospice.org">Vatei.campbell@ehospice.org</a>	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):  
**This grant will support our direct Hospice & Grief Counseling Services for residents of San Marcos. Our comprehensive medical, psychosocial and palliative care provides comfort and strength to families—from all ages and socioeconomic groups. We provide care wherever the patient calls home—whether it is a personal residence or nursing facility. It is our commitment to care for all who need our services, regardless of insurance status or ability to pay. In addition, this grant will support our underfunded and unfunded needs, including our extensive array of bereavement and grief counseling.**

Hospice care includes managing the patient's pain and symptoms, assisting with emotional and spiritual aspects of dying; providing medications, medical supplies and equipment; and providing bereavement support to surviving family, friends and caregivers. We also provide grief counseling and education opportunities to all in the community, whether or not they have had a personal patient affiliation with The Elizabeth Hospice.

Briefly describe the significance of your request to the San Marcos community:  
**Between FY'12 and FY'13, our average daily census grew by 18%, increasing from 415 patients to 490 per day. The average number of patients in San Marcos grew by 22%. With this increased demand for services, comes an increase in direct costs for our organization.**

**Your support will enable The Elizabeth Hospice to meet our commitment to providing care to all who need us, ensuring that the residents of San Marcos will have access to compassionate end-of-life care and our extensive bereavement programs to help them move forward with their lives after a loss.**

Please attach the following items.

**Both Mini-Grant & Regular:**

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations

**5. Regular Grants Only:**

- a. 1-2 page narrative
- b. First 2 pages of Federal 990
- c. Most recent year-end Statement or Audit including any management letters associated with Audit.
- d. Signature of President or Authorized Officer on Application
- e. Optional: letters of support

Expected date project will begin/end:

Date by which funds will be expended:

Signature of President or Authorized Officer

Name, Title

Date

Submit Via Mail, In Person or Via Email to:

San Marcos Community Foundation

c/o City of San Marcos

1 Civic Center Drive

San Marcos, CA 92069

Email (PDF Format): [wkaserman@san-marcos.net](mailto:wkaserman@san-marcos.net)



**History and Mission:** The Elizabeth Hospice the oldest and largest nonprofit hospice care provider for children and adults in San Diego County. Along with our Center for Compassionate Care, we have been the leading provider of end-of-life care, bereavement counseling, and grief and loss support for the San Diego Community for nearly 36 years.

**Our mission is to enhance the quality of life for those nearing the end of life's journey and for those who grieve.** We provide the highest quality individualized medical, emotional and spiritual support to the terminally ill and their families, *regardless of gender, age, ethnicity, religion, disease, insurance status, or ability to pay.* Since 1978, we have provided care to more than 85,000 patients and families.

Hospice care is available 24 hours a day, 7 days a week and is provided in whatever place the patient calls home—whether it be a personal residence, assisted living facility, or skilled nursing facility. We help seriously ill patients live the remainder of their lives as fully as possible, in peace and comfort, surrounded by their loved ones. While the majority of our patients are seniors, our comprehensive care and services support patients and loved ones of all ages, including our youth. Today, with a staff of over 300 and 350 active volunteers, we care for about 500 patients, along with their families, each day.

**Programs for Funding:** This grant would fund **Hospice Care & Grief Counseling Services** for residents of San Marcos. Our comprehensive medical, psychosocial, and palliative care provides comfort and strength to patients and families—from all ages and socioeconomic backgrounds. Your support will enable us to meet our commitment to provide our end-of-life services to all who need our care, regardless of their ability to pay or insurance status. This grant will also support our programs and services that are underfunded or unfunded, including our extensive array of bereavement and grief counseling services.

Services and programs benefiting from this grant include hospice physicians, nurses, social workers, chaplains, home health aides, personal medical supplies, prescriptions, and equipment, as well as encompass grief and bereavement counseling for our patient's families and/or caregivers through our Center for Compassionate Care for up to 13 months after the patient's death. Our counseling services are also available to the entire community—not only to those affiliated with our Elizabeth Hospice patients.

Our specialized services include: 1) *Physical and medical care; pain and symptom management;* 2) *Grief Counseling & Bereavement Services for patients, their families, and the entire community;* 3) *Community Education;* and 4) *Hospice Volunteer Program.*

Patients are assigned an Interdisciplinary Team, which includes: physicians, nurses, home health aides, chaplains, social workers, counselors, homemakers, and volunteers. The team provides pain and symptom management; emotional, psychosocial and spiritual support through the illness; medication, equipment, and supplies to assure their optimal comfort; caregivers are offered direction and guidance; and bereavement care and counseling is offered family and loved ones.



Our Center for Compassionate Care strives to address the daily issues that may impact their quality of life by providing resources, information, education, guidance, and support to help with physical changes, as well as the emotional challenges, adjustments, and stresses that come with illness and grief. Support is available through: 1) *One-on-One Counseling*; 2) *General or Special-topic Support Groups*; 3) *On-Campus Group Support at K-12 Schools*; 4) *Camp Erin San Diego – Annual Children’s Grief Camp for ages 6 - 17*; 5) *Community Workshops and Outreach Programs*; 6) *Resource Materials*.

**Use of Funds:** A \$10,000 grant will help us provide crucial hospice services to uninsured, underinsured and/or indigent patients and their families. This includes hospice physicians, nurses, social workers, chaplains, home health aides, personal medical supplies, prescriptions, and equipment. Furthermore, the grant will support grief and bereavement counseling for the patient's family and/or caregivers, along with counseling for the community, including programs tailored for our youth.

**Population Served:** While we provide hospice care for any person regardless of their age, the majority of our patients are Senior Citizens. Our services far exceed what is required by Medicare or other insurance providers. Our counseling clients also include children, teens, and adults. In FY'13 (July 1, 2012-June 30, 2013), 170 patients (about 6.5%) of our hospice patients were from San Marcos. Our Center for Compassionate Care also provided private counseling to 43 individuals from San Marcos, while 16 other residents attended support groups, and 11 school-age children participated in our youth counseling programs during this period. An additional 220 more residents received bereavement calls and mailings. Not included are residents who may participate in one of our many educational opportunities because these attendees are not tracked by residence/zip code.

The Elizabeth Hospice is proud to be the oldest and largest nonprofit provider of hospice care in the community, with an average daily census of close to 500 patients since FY'12. In fact, between FY'12 and FY'13, our average daily census grew by 19% (increasing from 413 to 490 patients). The average number of patients in San Marcos grew by 22% during that same period. In FY'14 through December 31, 2013, we have cared for 1,374 patients, of which 60 were from San Marcos.

**Program Goals:** With support from The San Marcos Community Foundation, you will help us provide: 1) *highest quality hospice care to everyone in need, regardless of their insurance status or other ability to pay*; 2) *Increase the number of terminally ill patients dying at home, surrounded by loved ones, rather than dying in a hospital or dying alone*; and a 3) *comprehensive array of bereavement counseling services for all in the community—from the youngest child to the most senior*.

**Expected Results:** 1) An honorable, dignified end-of-life experience for every resident who utilizes our services; 2) Reduction in the negative consequences associated with the loss of a loved one; 3) A healthier and safer community of individuals adapting to major life events through lifelong coping skills garnered through our hospice and bereavement services; 4) A community more educated about the true meaning of hospice and the wide array of services offered by The Elizabeth Hospice.

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project  
 (example: 72 bicycle helmets at \$7.80 each including tax = \$561,60)

**Budget based on estimated % of FY'14 patients from San Marcos (4%) on service through 12.31.13**

Professional Salaries & Related Expenses	\$ 1,061,754
Facility, Rent, and Maintenance Related	\$ 34,941.60
Medical Supplies - Durable & Consumables	\$ 198,623
Consulting	\$ 15,269
Equipment & Supplies	\$ 2,569
Printing, Publications, and Postage	\$ 1,991
Telecommunications	\$ 21,062
Counseling & Community Programs	\$ 48,982
<b>Total budget for this PROJECT:</b>	<b>\$ 1,385,191</b>

**Grant Request Amount:** \$ 10,000  
*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000)*

Is this a challenge grant? No Could it be? No

**Please list any other funding sources for this project.**

*\*\* Indicate if funds are committed (C), conditional (CD), or pending (P).*

\$ 10,000	(Name of Source)	Legacy Endowment Community Foundation	**	C
\$ 10,000	(Name of Source)	Tippett Foundation	**	C
\$ 5,000	(Name of Source)	Disabled American Veterans	**	C
\$ 7,500	(Name of Source)	The Moyer Foundation	**	C
\$ 5,000	(Name of Source)	The French Fund & Masserini Trust	**	C
\$ 2,500	(Name of Source)	Rincon Band of Luiseno Indians	**	C
\$ 2,500	(Name of Source)	Rotary of Escondido	**	C
\$ 1,500	(Name of Source)	New York Life Insurance	**	C
\$ 1,000	(Name of Source)	Senior Enterprises	**	C
TBD	(Name of Source)	The Country Friends	**	C

*There are other funders, both committed and pending.*



The Elizabeth Hospice

## 2014 Operating Budget (525 Census)

### HOSPICE PROGRAM:

#### *Operating Revenue*

Medicare	32,978,806.40
MediCal	1,919,024.47
Commercial Insurance	1,362,587.97
Other	620,776.71
Revenue Adjustments	(723,897.87)
<i>Total</i>	<u>36,157,297.68</u>

#### *Non-Operating Revenue*

Interest & Other Income	1,837.44
Gain/Loss on Disposal of Assets	-
Mgt Fee Inc. - Charged to FDN	316,591.44
Unfunded Charity Care - Charged to FDN	278,578.08
Other	-
<i>Total</i>	<u>597,006.96</u>

#### *Operating Expenses:*

##### *Payroll-Related*

Salaries	19,543,496.39
Contract Labor	1,066,415.51
Benefits	5,933,950.19
<i>Total</i>	<u>26,543,862.09</u>

##### *Patient-Related*

DME	1,013,650.89
Ambulance	26,689.06
Dietary	7,770.74
Lab & Imaging	29,021.27
Outpatient	53,675.87
Medications	1,026,413.74
Medical Supplies	636,801.64
Mileage	445,669.60
Other Patient Expenses	224,686.35
Therapies	128,445.87
Pass-Throughs	1,372,742.31
<i>Total</i>	<u>4,965,567.34</u>

### CENTER FOR COMPASSIONATE CARE PROGRAM

Counseling Services	671,586.60
Community Outreach	190,042.33
Camp Erin	132,968.85
<i>Total CCC Program Expense</i>	<u>994,597.78</u>

<b>Facility-Related Expenses</b>	
Electricity & Gas	49,964.76
Maintenance	24,011.64
Rent	465,955.32
Service Contracts	52,922.76
Facility Related/Moving Costs	155,913.24
Other	124,772.28
<i>Total</i>	<hr/> 873,540.00
<b>Administrative Expenses</b>	
Bank Charges	4,892.76
Bereavement Program	229,950.00
Computer	323,618.04
Consulting	218,127.84
Continuing Education	73,503.48
Dues & Subscription	55,725.48
Equipment	27,401.16
Functions & Events	12,493.56
General Supplies	36,823.56
Insurance	95,272.56
Legal & Accounting	134,394.72
Marketing	103,941.36
Meeting Expense	81,505.92
Mileage - Non Patient Related	201,489.36
Other	61,556.88
Postage & Printing	49,763.76
Recruitment	44,051.64
Telephone, Answering Svc	202,941.36
Training/Training Materials	69,530.28
<i>Total</i>	<hr/> 2,026,983.72
Depreciation Expense	444,558.84
<i>Total Hospice Program Expense</i>	35,849,109.77
<b>Operating Revenue - Hospice Programs</b>	<hr/> 36,754,304.64
<b>Net Revenue (Loss)</b>	<hr/> <hr/> 905,194.87



# The Elizabeth Hospice

## The Elizabeth Hospice, Foundation – Board of Trustees

**FY 2014 - Term Year July 1, 2013 to June 30, 2014**

Revised 08.01.2013

Foundation, Board of Trustees			Occupation
1. Theodore Davis		Investment Committee Chair	Retired, Sr. Vice President Legal Division Union Bank of California
2. John Forst		Immediate Past Chair	President, Design Fabrication, Inc.
3. Michael Hartney, JD		Chair-elect, Foundation	Attorney, Corday & Hartney, PLC
4. Faye Hines			Broker, ERA Property Movers
5. Dan Laframboise		Chairman	President, DL Wealth Management Group
6. Bruce McCarty		Audit Committee Chair	Vice President Financial Services Manager, First Citizens Bank
7. Jack Raymond			Chief Executive Officer, The Raymond Companies
Corporate Officers			Staff; The Elizabeth Hospice, Inc.
Jan Jones		President	President/CEO (RN, BSN, FAAMA)
Kiprian Skavinski		Treasurer	CFO, Director of Finance
Cheryl Farst		Corporate Secretary	Executive Assistant

### **Board Terms**

Term Year defined as July 1 to June 30 each year, term equals 3 years with a maximum 2 terms.

### **FY2014 Slate**

Total Trustees at the start of the new term; July 1, 2013 – 7 persons

- 4 persons on Foundation board only
- 3 persons on Foundation and Corporate boards (Faye, Michael, John)



The Elizabeth Hospice

**THE ELIZABETH HOSPICE INC.  
ELIZABETH HOSPICE FOUNDATION**

**CONSOLIDATED BALANCE SHEET  
(UNAUDITED)  
As of JANUARY 31, 2014**

**ASSETS**

**CURRENT ASSETS**

Cash & Cash Equivalents	\$ 720,065
Accounts Receivable, net of allowances	\$ 3,916,063
Prepaid & Other Current Assets	\$ 59,530
Investments	<u>\$ 9,299,889</u>

**TOTAL CURRENT ASSETS** \$ 13,995,547

**PROPERTY & EQUIPMENT**

Office Equipment	\$ 1,087,280
Furniture & Fixtures	\$ 520,286
Building	\$ 5,174,748
Land	\$ 1,239,235
Construction in Progress	\$ 42,988
Accumulated Depreciation	<u>\$ (2,123,105)</u>

**TOTAL PROPERTY & EQUIPMENT** \$ 5,941,432

**OTHER ASSETS**

\$ 322,036

**TOTAL ASSETS** \$ 20,259,015



The Elizabeth Hospice

**CONSOLIDATED STATEMENT OF OPERATIONS  
(UNAUDITED)  
FOR THE MONTH ENDING JANUARY 31, 2014**

MTD
Actual

<b>Operating Revenue</b>		<b>2,784,772</b>
<b>Contributions &amp; Fundraising</b>		<b>153,296</b>
	<b>Total Revenue</b>	<b>2,938,068</b>
 <b>Operating Expenses</b>		
Payroll		2,580,842
Patient Related		439,800
Facility Related		97,131
Administrative Expenses		177,487
	<b>Total</b>	<b>3,295,260</b>
Depreciation		42,901
	<b>Total Expenses</b>	<b>3,338,161</b>
<b>Operating Income (Loss)</b>		<b>(400,093)</b>
<b>Non-Operating Income (Expense)</b>		
Interest Expense		(4,960)
Investment Expense		(18,854)
Interest Income		151,313
Unrealized Gain from Investments		(259,436)
Realized Gain from Investments		(25,127)
Gain/Loss on Disposal of Assets		-
Other Income - Non Operating		654
	<b>Total Non-Operating</b>	<b>(156,410)</b>
 <b>Net Income (Loss)</b>		<b>\$ (556,503)</b>

## Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung  
benefit trust or private foundation)

► The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-0047

2012

Open to Public  
Inspection

## A For the 2012 calendar year, or tax year beginning 07/01/12, and ending 06/30/13

B Check if applicable:	C Name of organization <b>THE ELIZABETH HOSPICE FOUNDATION</b>			D Employer identification number <b>82-0549103</b>
<input checked="" type="checkbox"/> Address change	Doing Business As			E Telephone number <b>760-737-2050</b>
<input type="checkbox"/> Name change	Number and street (or P.O. box if mail is not delivered to street address) <b>500 LA TERRAZA BLVD, SUITE 130</b>			Room/suite
<input type="checkbox"/> Initial return	City, town or post office, state, and ZIP code <b>ESCONDIDO CA 92025-3876</b>			G Gross receipts <b>2,736,972</b>
<input type="checkbox"/> Terminated	F Name and address of principal officer: <b>JANET JONES 500 LA TERRAZA BLVD, SUITE 130 ESCONDIDO CA 92025-3876</b>			H(a) Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input type="checkbox"/> Amended return				H(b) Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
<input type="checkbox"/> Application pending				H(c) Group exemption number ►
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527				J Website: ► <b>WWW.ELIZABETHHOSPICE.ORG</b>
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ►				L Year of formation: <b>2002</b> M State of legal domicile: <b>CA</b>

## Part I Summary

1 Briefly describe the organization's mission or most significant activities:**SUPPORT, PROMOTE, AND STRENGTHEN THE DELIVERY OF CARE AND SERVICES PROVIDED BY THE ELIZABETH HOSPICE, INC. TO THE TERMINALLY ILL AND THEIR FAMILIES.**2 Check this box ► if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	3	3
4 Number of independent voting members of the governing body (Part VI, line 1b)	4	3
5 Total number of individuals employed in calendar year 2012 (Part V, line 2a)	5	0
6 Total number of volunteers (estimate if necessary)	6	3
7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, line 34	7b	0

		Prior Year	Current Year
		<b>599,571</b>	<b>1,727,084</b>
8 Contributions and grants (Part VIII, line 1h)			0
9 Program service revenue (Part VIII, line 2g)			303,900
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		<b>303,900</b>	<b>367,387</b>
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)			0
12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)		<b>903,471</b>	<b>2,094,471</b>
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		<b>251,440</b>	<b>124,995</b>
14 Benefits paid to or for members (Part IX, column (A), line 4)			0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)			0
16a Professional fundraising fees (Part IX, column (A), line 11e)			0
b Total fundraising expenses (Part IX, column (D), line 25) ►	<b>521,066</b>		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)		<b>767,817</b>	<b>844,223</b>
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)		<b>1,019,257</b>	<b>969,218</b>
19 Revenue less expenses. Subtract line 18 from line 12		<b>-115,786</b>	<b>1,125,253</b>
Beginning of Current Year		End of Year	
20 Total assets (Part X, line 16)		<b>11,877,845</b>	<b>13,049,013</b>
21 Total liabilities (Part X, line 26)		<b>4,999,939</b>	<b>4,319,617</b>
22 Net assets or fund balances. Subtract line 21 from line 20		<b>6,877,906</b>	<b>8,729,396</b>

## Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <b>KIPRIAN SKAVINSKI</b>	Date			
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name <b>PAUL REDFERN, CPA</b>	Preparer's signature <b>PAUL REDFERN, CPA</b>	Date 10/31/13	Check <input type="checkbox"/> if self-employed	PTIN <b>P00743084</b>
	Firm's name ► <b>REDFERN &amp; COMPANY</b>		Firm's EIN ►	<b>20-8295356</b>	
	631 3RD ST STE 102				
	Firm's address ► <b>ENCINITAS, CA 92024-6776</b>			Phone no. <b>760-634-1120</b>	

May the IRS discuss this return with the preparer shown above? (see instructions)

 Yes  NoFor Paperwork Reduction Act Notice, see the separate instructions.  
DAA

**Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response to any question in this Part III 

1 Briefly describe the organization's mission:

**SUPPORT, PROMOTE, AND STRENGTHEN THE DELIVERY OF CARE AND SERVICES PROVIDED BY THE ELIZABETH HOSPICE, INC. TO THE TERMINALLY ILL AND THEIR FAMILIES.**2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?  Yes  No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?  Yes  No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a (Code: ..... ) (Expenses \$ 156,470 including grants of\$ 124,995 ) (Revenue \$ )**  
**OBTAI**  
**N AND PROV**  
**IDE FUND**  
**RESOURCES IN**  
**SUPPORT OF THE ELIZABETH**  
**HOSPICE'S PROGRAMS AND SERVICES.**

**4b (Code: ..... ) (Expenses \$ ..... including grants of\$ ..... ) (Revenue \$ ..... )**

**4c (Code: ..... ) (Expenses \$ ..... including grants of\$ ..... ) (Revenue \$ ..... )**

4d Other program services. (Describe in Schedule O.)

(Expenses \$ ..... including grants of\$ ..... ) (Revenue \$ ..... )

**4e Total program service expenses ► 156,470**

## Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung  
benefit trust or private foundation)

► The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-0047

2012

Open to Public  
Inspection

## A For the 2012 calendar year, or tax year beginning 07/01/12, and ending 06/30/13

B Check if applicable:	C Name of organization <b>THE ELIZABETH HOSPICE, INC.</b>			D Employer identification number <b>95-3275679</b>
<input checked="" type="checkbox"/> Address change	Doing Business As			E Telephone number <b>760-737-2050</b>
<input type="checkbox"/> Name change	Number and street (or P.O. box if mail is not delivered to street address) <b>500 LA TERRAZA BLVD, SUITE 130</b>			Room/suite
<input type="checkbox"/> Initial return	City, town or post office, state, and ZIP code <b>ESCONDIDO CA 92025-3876</b>			
<input type="checkbox"/> Terminated				G Gross receipts <b>34,471,493</b>
<input type="checkbox"/> Amended return				
<input type="checkbox"/> Application pending				
F Name and address of principal officer: <b>JANET JONES 500 LA TERRAZA BLVD, SUITE 130 ESCONDIDO CA 92025-3876</b>				H(a) Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
				H(b) Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) 4947(a)(1) or 527				J Website: ► <b>WWW.ELIZABETHHOSPICE.ORG</b>
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ►				L Year of formation: <b>1985</b> M State of legal domicile: <b>CA</b>

## Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <b>TO ENHANCE THE QUALITY OF LIFE FOR THOSE NEARING THE END OF LIFE'S JOURNEY AND FOR THOSE WHO GRIEVE THROUGH RESPONSIVE MEDICAL, EMOTIONAL, AND SPIRITUAL SUPPORT.</b>		
	2 Check this box ► if the organization discontinued its operations or disposed of more than 25% of its net assets.	3	<b>12</b>
Revenue	3 Number of voting members of the governing body (Part VI, line 1a)	4	<b>12</b>
	4 Number of independent voting members of the governing body (Part VI, line 1b)	5	<b>387</b>
Expenses	5 Total number of individuals employed in calendar year 2012 (Part V, line 2a)	6	<b>340</b>
	6 Total number of volunteers (estimate if necessary)	7a	<b>0</b>
Net Assets or Fund Balances	7a Total unrelated business revenue from Part VIII, column (C), line 12	7b	<b>0</b>
	b Net unrelated business taxable income from Form 990-T, line 34		
	Prior Year	Current Year	
8 Contributions and grants (Part VIII, line 1h)	<b>251,440</b>	<b>124,995</b>	
9 Program service revenue (Part VIII, line 2g)	<b>28,791,542</b>	<b>34,345,758</b>	
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>651</b>	<b>740</b>	
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		<b>0</b>	
12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>29,043,633</b>	<b>34,471,493</b>	
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)		<b>0</b>	
14 Benefits paid to or for members (Part IX, column (A), line 4)		<b>0</b>	
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	<b>19,661,151</b>	<b>25,259,735</b>	
16a Professional fundraising fees (Part IX, column (A), line 11e)		<b>0</b>	
b Total fundraising expenses (Part IX, column (D), line 25) ►	<b>0</b>		
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	<b>7,868,742</b>	<b>10,103,620</b>	
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	<b>27,529,893</b>	<b>35,363,355</b>	
19 Revenue less expenses. Subtract line 18 from line 12	<b>1,513,740</b>	<b>-891,862</b>	
20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year	
21 Total liabilities (Part X, line 26)	<b>12,371,052</b>	<b>12,240,814</b>	
22 Net assets or fund balances. Subtract line 21 from line 20	<b>3,244,017</b>	<b>4,005,641</b>	
	<b>9,127,035</b>	<b>8,235,173</b>	

## Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <b>KIPRIAN SKAVINSKI</b>	Date			
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name <b>PAUL REDFERN, CPA</b>	Preparer's signature <b>PAUL REDFERN, CPA</b>	Date 10/31/13	Check <input type="checkbox"/> if self-employed	PTIN <b>P00743084</b>
	Firm's name ► <b>REDFERN &amp; COMPANY</b>		Firm's EIN ►	<b>20-8295356</b>	
	631 3RD ST STE 102				
	Firm's address ► <b>ENCINITAS, CA 92024-6776</b>		Phone no.	<b>760-634-1120</b>	

May the IRS discuss this return with the preparer shown above? (see instructions)

For Paperwork Reduction Act Notice, see the separate instructions.  
DAA Yes  No

Form 990 (2012)

## Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response to any question in this Part III 

1 Briefly describe the organization's mission:

**TO ENHANCE THE QUALITY OF LIFE FOR THOSE NEARING THE END OF LIFE'S JOURNEY AND FOR THOSE WHO GRIEVE THROUGH RESPONSIVE MEDICAL, EMOTIONAL, AND SPIRITUAL SUPPORT.**

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?  Yes  No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?  Yes  No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:  ) (Expenses \$ **30,220,664** including grants of\$  ) (Revenue \$ **34,345,758** )

**FOUNDED IN 1978, THE ELIZABETH HOSPICE (TEH) IS THE OLDEST AND LARGEST HOSPICE PROGRAM IN SAN DIEGO COUNTY. TEH IS DEDICATED TO ENHANCING THE QUALITY OF LIFE FOR THOSE NEARING THE END OF LIFE'S JOURNEY AND FOR THOSE WHO GRIEVE. THE PROGRAMS OFFERED TO THE COMMUNITIES OF SAN DIEGO AND SOUTHERN RIVERSIDE COUNTY INCLUDE EXPERT ADULT, PEDIATRIC AND PERINATAL HOSPICE CARE. PALLIATIVE CARE SERVICES ARE AVAILABLE THROUGH OUR UNIQUELY QUALIFIED STAFF OF PROFESSIONALS. THE CENTER FOR COMPASSIONATE CARE OFFER BEREAVEMENT SUPPORT, COUNSELING SERVICES AND COMMUNITY EDUCATION - REACHING CAREGIVERS AND COMMUNITY MEMBERS OF ALL AGE GROUPS. ALTHOUGH COVERED BY MEDICARE, MEDI-CAL AND MOST PRIVATE INSURANCES, SERVICES ARE PROVIDED REGARDLESS OF ONE'S ABILITY TO PAY. MANY OF THE EXPANDED AND UNDERFUNDED**

4b (Code:  ) (Expenses \$  including grants of\$  ) (Revenue \$  )4c (Code:  ) (Expenses \$  including grants of\$  ) (Revenue \$  )

4d Other program services. (Describe in Schedule O.)

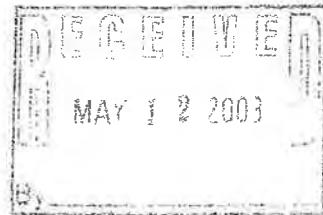
(Expenses \$  including grants of\$  ) (Revenue \$  )4e Total program service expenses ► **30,220,664**



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 1286  
RANCHO CORDOVA CA 95741-1286

In reply refer to  
755:G :EMM

May 9, 2003



THE ELIZABETH HOSPICE FOUNDATION  
THE ELIZABETH HOSPICE  
150 W CREST ST  
ESCONDIDO CA 92025-1706

Purpose : CHARITABLE  
Code Section : 23701d  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number : 2494170

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

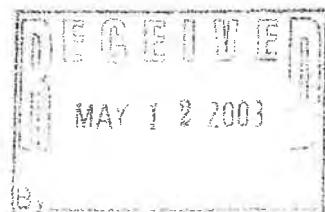
You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 1286  
RANCHO CORDOVA CA 95741-1286

In reply refer to  
755:G :EMM

May 9, 2003



THE ELIZABETH HOSPICE FOUNDATION  
THE ELIZABETH HOSPICE  
150 W CREST ST  
ESCONDIDO CA 92025-1706

Purpose : CHARITABLE  
Code Section : 23701d  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number : 2494170

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to

May 9, 2003  
THE ELIZABETH HOSPICE FOUNDATION  
ENTITY ID : 2494170  
Page 2

file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

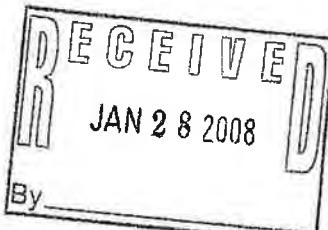
Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

A copy of this letter has been sent to the Registry of Charitable Trusts.

E DIALA  
EXEMPT ORGANIZATIONS  
BUSINESS ENTITIES SECTION  
TELEPHONE (916) 845-4186

EO :

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201



DEPARTMENT OF THE TREASURY

Date: JAN 23 2008

ELIZABETH HOSPICE FOUNDATION  
150 W CREST ST  
ESCONDIDO, CA 92025

Employer Identification Number:  
82-0549103

DLN:  
17053005738008

Contact Person:  
SHAWNDEA KREBS ID# 31072  
Contact Telephone Number:  
(877) 829-5500  
Public Charity Status:  
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated April 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

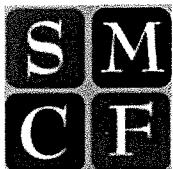
Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,

  
Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements



## SAN MARCOS COMMUNITY FOUNDATION

## Grant Cover Page

RECEIVED

APR 01 2013

(Choose one)  MINI-GRANT  REGULAR GRANT(Choose one)  GENERAL FUND GRANT  WILDLIFE FUND GRANT

Project Name: Hospice Care & Grief Counseling Services  Date Submitted:	Total # of people served: 5,338  Total # of San Marcos residents served: 349	Amount Requested: \$10,000
Non-Profit Organization Name and Address, Website  The Elizabeth Hospice 150 W. Crest Street Escondido, CA 92025 <a href="http://www.elizabethhospice.org">www.elizabethhospice.org</a>	Contact Person – Name, Title & Phone, email  Ruth Frazier Director, Fund Development 760-796-3722 <a href="mailto:ruth.frazier@ehospice.org">ruth.frazier@ehospice.org</a>	
<p><u>Briefly describe your request for funds (to be expanded upon in narrative for regular grant):</u></p> <p>This grant will support our direct Hospice &amp; Grief Counseling Services for residents of San Marcos. We care for patients regardless of their insurance status and in whatever place they call home (residence, skilled nursing facility, etc.) Our care includes managing the patient's pain and symptoms; assisting with emotional and spiritual aspects of dying; providing medications, medical supplies and equipment; and providing bereavement care and counseling to surviving family, friends, and caregivers. We also provide grief counseling and educational opportunities to anyone in the community, whether or not their loved one was our patient or not.</p>		
<p><u>Briefly describe the significance of your request to the San Marcos community:</u></p> <p>Not all costs associated with hospice care and bereavement counseling are covered by Medicare or private insurance. This means that we must seek community support in order to meet the needs of all who seek. We never turn anyone away because of a lack of insurance or other financial means. Our average daily census has risen by 68% since Fiscal Year '09 and the number of people served in San Marcos rose by 31%. In this current FY, beginning July 1, 2012, we are 17% ahead of where we were last year at this time (in terms of number of San Marcos residents served year to date.) With this increase in demand for services comes an increase in direct costs to our organization. We need your help in order to meet the needs of the residents of San Marcos, ensuring that everyone has access to compassionate end-of-life care and the healing of bereavement counseling.</p>		
<p>Please attach the following items.</p> <p><b>Both Mini-Grant &amp; Regular:</b></p> <ol style="list-style-type: none"><li>1. Budget for request (use SMCF Budget Worksheet)</li><li>2. Annual Operating budget for the organization or unit</li><li>3. Federal &amp; State Tax ID numbers</li><li>4. Board of Directors listing with affiliations</li></ol> <p><b>5. Regular Grants Only:</b></p> <ol style="list-style-type: none"><li>a. 1-2 page narrative</li><li>b. First 2 pages of Federal 990</li><li>c. Most recent year-end Statement or Audit including any management letters associated with Audit.</li><li>d. Optional: letters of support</li></ol>		<p>Expected date project will begin: July 1, 2013  And end: June 30, 2014  Date by which funds will be expended: June 30, 2014</p> <p>Send completed application to:  San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069</p>

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project:  
 (example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

Professional Salaries & Related Expenses	\$ 1,473,285
Facility, Rent, and Maintenance Related	\$ 38,772
Medical Supplies - Durable & Consumables	\$ 314,740
Consulting	\$ 15,213
Equipment & Supplies	\$ 5,057
Printing, Publications, and Postage	\$ 3,568
Telecommunications	\$ 37,223
Counseling & Community Programs	\$ 72,955
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
<b>Total budget for this PROJECT:</b>	<b>\$ 1,960,813</b>

**Grant Request Amount:** \$ 10,000  
*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

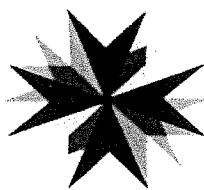
Is this a challenge grant? No Could it be? No

**Please list any other funding sources for this project.**

\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ 10,000	(Name of source) Home Instead Senior Care Foundation	** C
\$ 10,000	(Name of source) Legacy Endowment Comm. Foundation	** C
\$ 10,000	(Name of source) Tippett Foundation	** C
\$ 15,000	(Name of source) S.L. Gimbel Foundation	** C

There are other funders, both committed and pending.



**FY '13 OPERATING BUDGET**

**EXPENSES**

---

Payroll Related

Salaries	\$	15,587,899
Contract Labor	\$	829,186
Benefits	\$	4,629,838
<i>Subtotal</i>	\$	<b>21,046,923</b>

Patient Related

DME	\$	857,197
Ambulance	\$	22,618
Dietary	\$	3,235
Lab & Imaging	\$	31,345
Outpatient	\$	30,045
Medications	\$	1,162,985
Medical Supplies	\$	476,975
Mileage	\$	420,128
Other Patient Expenses	\$	98,715
Therapies	\$	44,880
Pass-Throughs	\$	1,348,169
<i>Subtotal</i>	\$	<b>4,496,292</b>

Counseling & Community Programs

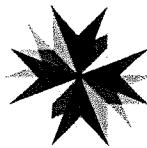
Counseling Services	\$	719,681
Community Outreach	\$	131,562
<i>Subtotal</i>	\$	<b>851,243</b>

Facility Related

Electricity & Gas	\$	47,985
Maintenance	\$	30,056
Rent	\$	111,331
Service Contracts	\$	52,809
Facility Related Moving Costs	\$	124,885
Other Facility Related	\$	186,813
<i>Subtotal</i>	\$	<b>553,879</b>

**Administrative Expenses**

Bank Charges	\$	2,038
Bereavement Program	\$	190,968
Computer	\$	353,176
Consulting	\$	217,326
Continuing Education	\$	72,528
Dues & Subscriptions	\$	61,721
Equipment	\$	46,560
Functions & Events	\$	9,743
General Supplies	\$	25,691
Insurance	\$	94,971
Legal & Accounting	\$	96,570
Marketing	\$	238,925
Meeting Expense	\$	122,932
Mileage - Non-Patient	\$	166,647
Other	\$	187,942
Postage & Printing	\$	50,970
Recruitment	\$	38,699
Telephone & Answering Services	\$	178,582
Training/Training Materials	\$	91,365
<i>Subtotal</i>	\$	<b>2,247,354</b>
Depreciation Expense	\$	264,000
<b>Total Expenses</b>	<b>\$</b>	<b>29,459,691</b>



The Elizabeth Hospice

## 2013 BOARD OF DIRECTORS

NAME	PROFESSION
Ron Klingensmith, Chair	CPA, Klingensmith, Kinkaid & Keith CPAs
John Forst	Owner, Design Fabrication
Andrea Klein	Community Member (retired)
Denise Boren	Ph.D., RN, Director, School of Nursing, California State University San Marcos
Bette Finegan	Community Member (retired)
Larry Eddingfield	Reverend, Community Member (retired)
Sharon Hamill	Ph.D., Professor of Psychology, California State University - San Marcos
Michael Hartney	Attorney, Partner, Corday & Hartney
Faye Hines	Broker
Gary Kloehn	Community Member (retired)
Dan Laframboise	President, DL Wealth Management Group
Bridget Pompa-Hogan	CPA, Partner, Covell & Hogan CPAs
Chris Weissmann	Vice President – Branch Manager, Certified Healthcare Banker, City National Bank
Guy Anastasia	Service Officer, Disabled American Veterans

[www.elizabethhospice.org](http://www.elizabethhospice.org)

THE ELIZABETH HOSPICE, INC. | 150 W. CREST STREET | ESCONDIDO, CA 92025  
(760) 737-2050 | TOLL FREE (800) 797-2050

**History and Mission:** The Elizabeth Hospice was founded as an all-volunteer program in 1978 at a time when few people knew the word hospice. Fewer still recognized its potential to alleviate suffering, but one nurse, Betty Bulen, held a vision of what this philosophy of care could mean to her community. Since opening our doors 35 years ago, services have been provided to more than 83,000 patients and families. Today, with a staff of 375 and 340 active volunteers, we are caring for nearly 500 patients, along with their families, each day.

Our mission is to enhance the quality of life for those nearing the end of life's journey and for those who grieve. Our vision is aspiring to a world in which every life ends with compassion, dignity, and peace.

We strive to enable patients to live out their lives at home, with family and friends, pain-free and with personal dignity. As founder Betty Bulen says, “*We encourage people to live, really live, before they die. People think that hospice is about dying, but it's really about celebrating life.*”

**Programs for Funding:** We provide the highest quality individualized medical, emotional, spiritual, and social support to patients and their families, regardless of gender, ethnicity, religion, disease, insurance status, or ability to pay. This grant would fund our **Hospice Care & Grief Counseling Services** for residents of **San Marcos**.

The purpose of hospice is to affirm life and view death as a natural process. Hospice helps terminally ill patients live the remainder of their lives as fully as possible, with the end life being one of peace and comfort surrounded by their loved ones. Hospice care is provided in whatever place the patient calls home—whether it be personal residence, assisted living facility, skilled nursing facility, or nursing home.

The Elizabeth Hospice and our Center for Compassionate Care (CCC) assign a highly skilled and compassionate team to each patient. This Interdisciplinary Team includes physicians, nurses, home health aides, chaplains, social workers, counselors, homemakers, and volunteers. Hospice care includes managing the patient's pain and symptoms; assisting the patient with the emotional, psychosocial and spiritual aspects of dying; providing needed drugs, medical supplies and equipment; instructing the family on how to care for the patient; and providing bereavement care and counseling to surviving family, friends, and caregivers. Hospice care is available 24 hours a day, 7 days a week.

Furthermore, our experts provide grief and loss counseling to children, teens, and adults. Counseling is offered to everyone in the community, whether or not their loved one was our patient or not – and we provide these services at no cost. Individual counseling for hospice families is offered for 13 months following the passing of their loved one. Our compassionate team will help individuals understand the grieving process, learn ways to manage grief, and find the strength to cope and heal in a supportive setting.

Types of counseling include 1) One-on-one - Individual grief counseling; 2) Drop-in Grief Groups – Support groups, with multiple day/time options, located throughout our entire service area, for families of patients and community members; 3) Journey Through Grief - Focusing on the needs of the newly bereaved to help them know what to expect and find the

help they need; 4) Special Topic Support Groups –8-week support groups addressing specific losses or needs, such as Widowers, Coping with the Holidays, and Perinatal Loss.; 5) On-Campus Counseling for K-12 schools and one University campus helping youth cope with the challenges of serious illness and death.

**Program Goals:** 1) To provide the highest quality hospice care to everyone in need, regardless of their insurance status or other ability to pay; 2) To increase the number of terminally ill patients dying at home, surrounded by loved ones, rather than dying in a hospital, or dying alone; 3) To provide anticipatory loss and bereavement services for families of hospice patients, with increased emphasis on children impacted by these patients; 4) To provide a comprehensive array of bereavement counseling services for all in the community.

**Expected Results:** 1) An honorable, dignified end-of-life experience for every resident who utilizes our services; 2) Reduction in the negative consequences associated with the loss of a loved one; 3) A healthier and safer community of individuals adapting to major life events through lifelong coping skills garnered through our hospice and bereavement services; 4) A community more educated about the true meaning of hospice and the wide array of services offered by The Elizabeth Hospice.

**Population Served:** While we provide hospice care for any person regardless of their age, the majority of our patients are Senior Citizens. Our counseling clients also include children, teens, and adults. Last year, The Elizabeth Hospice served **157** hospice patients, about **8%** of our total patients; and **192** counseling clients from **San Marcos**, about **6%** of all our counseling clients. Not included are residents who may participate in one of our many educational opportunities because these attendees are not tracked by residence/zip code.

In the past two years we have experienced tremendous growth in the number of patients served. Since FY '09 our average daily patient census has risen by **68%**; and in San Marcos, the total number of patients served has increased by **31%** during that same three year period. In this current FY, beginning July 1, 2012, we are **17%** ahead of where we were last year at this time (in terms of number of San Marcos residents served year to date.)

**Use of Funds:** A \$10,000 grant will help us provide crucial hospice services to uninsured, underinsured and/or indigent patients and their families. This includes hospice physicians, nurses, social workers, chaplains, home health aides, personal medical supplies, prescriptions, and equipment. Furthermore, the grant will support grief and bereavement counseling for the patient's family and/or caregivers, along with counseling for the community, and our On-Campus Counseling program above.



The Elizabeth Hospice

**San Marcos Community Foundation**

**Post-Grant Report**

**(Reporting Period: June 1, 2013 – October 31, 2013)**

**Report Date:** November 22, 2013

**Submitted by:** Vatei Campbell

**Grant Amount:** \$4,000

**Grant Received:** May 21, 2013

**Purpose of Grant:** Hospice Care & Grief Counseling Services

**Contact:** Vatei Campbell, Fund Development Manager

**Phone:** 760.796.3723

**Email:** Vatei.Campbell@ehospice.org

The Elizabeth Hospice provides individualized medical, emotional, spiritual, and social support for patients and their families to anyone in need—*regardless of gender, ethnicity, religion, disease, insurance status, or ability to pay*. Services include: 1) Physical and medical care; pain and symptom management; 2) Grief Counseling & Bereavement Services—for patients, their families, and their community; 3) Community Education; and 4) Hospice Volunteer Program.

**Project Results:** In the five months (June-October) since receiving this grant, our average daily census was 479. During this period, The Elizabeth Hospice provided its compassionate hospice care services to 111 people from San Marcos. In addition to 78 hospice patients from San Marcos, individual and group bereavement counseling was provided to 24 family members of our patients and members from the San Marcos community at large.

Furthermore, our Center for Compassionate Care collaborates closely with Cal State University San Marcos (CSUSM) each year by providing annual training on campus about Grief & Loss to Residential Advisors, dorm staff, Clinical Psychology students—reaching 37 during their last training. Bereavement Counselor, Paula Bunn, also participated in a discussion panel last year for 75 students studying for careers in mental health. Our Community Outreach Coordinator, Jennifer Marsh and Volunteer Manager, Gisela Sannar, also taught a class about Death & Dying to 30 CSUSM students.

**Use of Funds:** All funds have been expended. The \$4,000 grant was used to support our work in the San Marcos community. In particular, funds were used for personal medical supplies, durable medical equipment for patients, counseling services and materials, and for our expert staff which includes physicians, nurses, social workers, chaplains, and home health aides. The average length of stay for our patients is 74 days with a \$90 average daily cost per patient.

**Program Evaluation**

We all deserve a dignified end-of-life experience. Our expert hospice care allows patients to live out their lives wherever they call “home”—*pain-free and with personal dignity*—surrounded by family and friends. Loved ones and caregivers may also use our programs to manage their grief and transition into a life with a renewed outlook. For the past 35 years, our vision remains to aspire to a world in which every life ends in compassion, dignity, and peace.

**Signed By:** Jan Jones, President/CEO

**Signature:**

**Date:** 11/25/2013

[www.elizabethhospice.org](http://www.elizabethhospice.org)

THE ELIZABETH HOSPICE, INC. | 150 W. CREST STREET | ESCONDIDO, CA 92025

760.737.2050 | TOLL FREE 1.800.797.2050



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one)  **MINI-GRANT** (Choose one)  **REGULAR GRANT**

Project Name: Textbooks for the Future  Date Submitted: 3/27/14	Total # of people served: 2000  Total # of San Marcos residents served: 300	Amount Requested: \$5,000
Non-Profit Organization Name and Address, Website  Palomar College Foundation 1140 West Mission Road San Marcos, CA 92069 760.744.1150 <a href="http://www.palomar.edu/foundation">www.palomar.edu/foundation</a>		Contact Person – Name, Title & Phone, email  Debbie King, Assistant Director 760.744.1150 x2735 <a href="mailto:Dking1@palomar.edu">Dking1@palomar.edu</a>

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

San Marcos students comprise about 14% of the Palomar College student body, and a substantial percentage of these students cannot afford the full cost of the textbooks they need to succeed. The Palomar College Foundation does not want to see *any* student denied his/her chance at future success for lack of a college textbook. The Foundation's Textbook Assistance Program makes a difference every day of every semester by enabling thousands of students to have access to the books they need. We accomplish this with community support, by either subsidizing access to books through direct rental by students or through purchase and placement in the library of special reserve copies that can be used on a short-term, in-library basis.

Briefly describe the significance of your request to the San Marcos community:

The San Marcos students at Palomar College today are the teachers and engineers and technicians and nurses and entrepreneurs of the community in the future. These students *are* the community's future. Support of the Textbook Assistance Program is an investment that returns dividends as a vibrant, successful community now and in coming years. By assuring equal access to vital resources, the Textbook Assistance Program removes a barrier and makes success accessible to all.

Please attach the following items.

**Both Mini-Grant & Regular:**

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations

**5. Regular Grants Only:**

- a. 1-2 page narrative
- b. First 2 pages of Federal 990
- c. Most recent year-end Statement or Audit including any management letters associated with Audit.
- d. Signature of President or Authorized Officer on Application
- e. Optional: letters of support

Expected date project will begin/end: 5/1/14-4/30/15

Date by which funds will be expended: 4/30/15

Signature of President or Authorized Officer

Name, Title

Richard Talmo, Executive Dir.

3/27/14

Date

Submit Via Mail, In Person or Via Email to:

San Marcos Community Foundation

c/o City of San Marcos

1 Civic Center Drive

San Marcos, CA 92069

Email (PDF Format): [wkaserman@san-marcos.net](mailto:wkaserman@san-marcos.net)

## Textbooks for the Future

Opportunity—real opportunity—doesn't have limits.

The goal of the Palomar College Foundation's Textbook Assistance Program is to remove textbook cost as a barrier to opportunity, thus enabling *every* student to have access to success.

It is the *community's* loss if a student—who might have been San Marcos' next outstanding science teacher, or gifted nurse, or successful entrepreneur—fails educationally not because he or she lacked the will to get an education but rather because that student lacked a way to get a required textbook.

Can a book stand between a student and success? Can a book really be a barrier? It can when a student is already struggling financially, comes from a family that has no uncommitted financial resources, works one and sometimes two jobs just to be able to attend school, and faces costs for a single book that often exceed \$100 and can go as high as \$300. Many courses require more than one book, and most students are taking multiple courses in any semester. Annual costs can amount to \$1500 or more.

The cost of textbooks is far from inconsequential. Unfortunately, for too many students the consequence is that they drop out, or reduce their course load to what they can afford rather than what they can achieve. From 10-15% of the students will not enroll in or will drop out of a class because they cannot afford the required textbook.

Almost 14% of the Palomar College students are San Marcos residents. Many more work in San Marcos, or have family there. Many of these students are the first in their families to attempt higher education. They have overcome many obstacles just to be in a position to enroll in college. We as a foundation seek to encourage and sustain them by seeing that they have the basic resources required for success. Their individual success becomes the community's success. Their future *is* the community's future.

There is nothing more basic to their academic functioning than having the textbooks they need. They will spend many more hours with the textbook than the professor or their peers. They will learn from it, review it, consult it. In it they will find more than just questions and answers; they will find a source of inspiration, a vision of what could be. Whether the course is English or science, nursing or business, the textbook *is* that course—and the future to which the course can lead—to the student.

We estimate that about 4000 Palomar College students need textbook assistance in any year; about 600 of these are likely to be San Marcos residents. We cannot currently help all those who need help. We seek to expand our capacity—currently about 2000 students a year—with an ultimate goal of never having to decline an application.

The foundation provides both direct textbook grants, enabling students to rent textbooks (where publishers offer such an option); and grants funds to the college library which purchases key textbooks for the most popular courses and makes them available on a two-hour reserve (in-library) basis. Though this two-pronged strategy enables us to help the maximum number of students, we must annually decline many applications, and we know that many others do not apply because they feel their chances of funding are slight.

It is impossible to predict who will excel and be the leaders and builders of San Marcos. That is why it is vitally important that *everyone* have access to education, without being limited by financial constraints. There is a financial and human toll when economics becomes the filter with which we screen out those who receive the advantages of higher education. The foundation's Textbook Assistance Program strives to eliminate that screen, to the benefit of countless individuals *and* to the ultimate benefit of San Marcos and surrounding communities.

And that is just the *beginning* of the story, not the end. Each Palomar College graduate is a source of vision and inspiration for brothers and sisters and nieces and nephews and friends. Each graduate becomes economically more viable, and thus likely to earn more and do more for the San Marcos community. Education and the opportunities it brings make graduates economic engines of success and catalysts for the success of others. Their efforts and economic triumphs will create jobs and help strengthen the community. As local residents, locally educated, these graduates are likely to *remain* in San Marcos and contribute to its future success.

The Palomar Community College Foundation is proud to have helped create thousands of futures since 2009, when it began the Textbook Assistance Program. Each year, we commit nearly \$100,000 to equalizing access through this program. The total investment to date, by the Palomar College Foundation and from other donors, is more than half a million dollars. It's an investment that has opened the door of opportunity to more than 14,000 students, many of them from San Marcos.

It's an achievement of which we are proud, and one for which we now seek your support.

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project:  
(example - 72 bicycle helmets at \$7.80 each including tax = \$561.60)

**Textbook assistance to 2,500 Palomar College students** **\$100,000**  
**for fall 2014 and spring 2015.**

(includes library reserves support and direct textbook rental)

**Total budget for this PROJECT:** **\$100,000**

**Grant Request Amount:** **\$5,000**  
*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant? NO Could it be?

**Please list any other funding sources for this project.**

\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).

\$50,000	President's Associates	**C
\$6,000	Scott and Elizabeth Christensen Foundation	**C
\$10,000	Emma Paquin	**C
\$5,000	Misc Private donors	**C

**PALOMAR COLLEGE FOUNDATION**  
**Organizational Budget 2014**

**Personnel**

College Funded Salaries & Benefits	\$476,426
Foundation Funded Salaries & Benefits	\$196,400
<b>Sub Total</b>	<b>\$672,826</b>

**Operations \***

Cultivation Events	\$8,800
Stewardship Gifts/Communications	\$10,314
Printing/Duplication	\$17,500
Postage	\$8,000
Travel/Mtgs/Seminars/Misc	\$11,000
Office Supplies/Equipment	\$6,000
Professional Services/Support	\$19,050
Software/Support	\$18,600
Memberships/Prof. Affiliations	\$8,850
Fundraising Collateral Materials	\$5,250
Direct Mail/Telemarketing	\$5,250
<b>Sub Total</b>	<b>\$118,614</b>

**Total Operational Cost** **\$791,440**

\* Budgeted expenses covered by Foundation funds

**PALOMAR COLLEGE FOUNDATION**

Federal Tax ID # 95-6094128

State Tax ID# 352-5078-6



U. S. TREASURY DEPARTMENT  
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR  
P. O. BOX 231  
LOS ANGELES 53, CALIFORNIA

November 29, 1963

IN REPLY REFER TO  
Form 2954  
Code 414 :JFS  
LA-EO-63-235

Palomar College Development Foundation  
c/o Palomar College  
San Marcos, California

Gentlemen:

PURPOSE	
<u>Educational</u>	
FORM 990A REQUIRED	
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
ACCOUNTING PERIOD END- ING December 31, 1963	

Based upon the evidence submitted, it is held that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code, as it is shown that you are organized and operated exclusively for the purpose shown above. Any questions concerning taxes levied under other subtitles of the Code should be submitted to us.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code and are required to file Form 990-T for the purpose of reporting unrelated business taxable income. Any changes in your character, purposes or method of operation should be reported immediately to this office for consideration of their effect upon your exempt status. You should also report any change in your name or address. Your liability for filing the annual information return, Form 990A, is set forth above. That return, if required, must be filed after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such Act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office.

This is a determination letter.

Very truly yours,

*R. A. Riddell*

R. A. Riddell  
District Director



June 10, 1980

In reply refer to  
344:RTF:KY:ea

Palomar College Development  
Foundation  
c/o Palomar College  
San Marcos, CA 92069

Purpose : Educational  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number : 0388376

This letter confirms your previous exemption from state franchise and income tax under Section 23701d, Revenue and Taxation Code. In confirming your exempt status, we have made no examination of your current activities. If the organization has changed its operation, character, or purpose since exemption was originally granted, that change must be reported immediately to this office.

You are still required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4-1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2-1/2 months) after the close of your annual accounting period.

Contributions made to you are deductible by donors as provided by Sections 17214 through 17216.2 and 24357 through 24359 of the Code, unless your purpose is testing for Public Safety.

Robert Lute, Manager  
Exempt Organization Section  
Telephone (916) 355-0392

cc: R. L. McNeil

FIB 4204-ATS (11-75)

**PALOMAR COLLEGE FOUNDATION  
Board of Directors 2014**

**Marc McGuire, *Board Chair***  
President, The Irish Setters Inc.  
San Marcos, CA

**Matilda Rough, *Chair-Elect***  
President, M&M Escrow Company  
San Marcos, CA

**Robert Maag, *Past-Chair***  
SVP/Relationship Manager, Pacific Commerce Bank  
San Diego, CA

**John Masson, *Treasurer***  
President, Masson & Associates Inc.  
Escondido, CA

**Charles Salter, *Secretary***  
Attorney at Law  
Vista, CA

**Chief Judge Anthony Brandenburg**  
Inter-Tribal Court of Southern California  
Valley Center, CA

**David Engblom**  
Vice President, Banc of California  
San Marcos, CA

**Dr. Luene Corwin**  
Retired Educator/Community Leader  
Vista, CA

**Barbara Swearingen**  
Community Leader  
Carlsbad, CA

*Updated: March 2014*

## Return of Organization Exempt From Income Tax

COPY  
2012Open to Public  
InspectionDepartment of the Treasury  
Internal Revenue ServiceUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung  
benefit trust or private foundation)

► The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2012 calendar year, or tax year beginning

, 2012, and ending

, 20

B Check if applicable:		C Name of organization PALOMAR COLLEGE FOUNDATION		D Employer identification number 95-6094128	
Address change		Doing Business As		E Telephone number (760) 744-1150	
Name change		Number and street (or P.O. box if mail is not delivered to street address) 1140 W. MISSION ROAD		Room/suite	
Initial return		City, town or post office, state, and ZIP code SAN MARCOS, CA 92069			
Terminated					
Amended return					
Application pending					
		F Name and address of principal officer RICHARD D. TALMO 1140 WEST MISSION ROAD SAN MARCOS, CA 92069		G Gross receipts \$ 1,638,999.	
I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.)		H(a) Is this a group return for affiliates? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> X <input type="checkbox"/> No			
J Website: ► WWW.PALOMAR.EDU/FOUNDATION		H(b) Are all affiliates included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "No" attach a list (see instructions)			
K Form of organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input checked="" type="checkbox"/> Other ►NON-PROFIT E		H(c) Group exemption number ►			

## Part I Summary

1 Briefly describe the organization's mission or most significant activities:  
THE PALOMAR COLLEGE FOUNDATION, WITH THE SUPPORT OF THE COMMUNITY,  
SECURES SUPPLEMENTAL FUNDING, OTHER RESOURCES, AND PROVIDES PROGRAM  
SUPPORT FOR THE BENEFIT OF PALOMAR COMMUNITY COLLEGE AND ITS STUDENTS.

2 Check this box ►  if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a) . . . . . 3 17.

4 Number of independent voting members of the governing body (Part VI, line 1b) . . . . . 4 17.

5 Total number of individuals employed in calendar year 2012 (Part V, line 2a) . . . . . 5 0

6 Total number of volunteers (estimate if necessary) . . . . . 6 0

7a Total unrelated business revenue from Part VIII, column (C), line 12 . . . . . 7a 0

b Net unrelated business taxable income from Form 990-T, line 34 . . . . . 7b 0

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h) . . . . .	1,556,178.	1,248,179.
9 Program service revenue (Part VIII, line 2g) . . . . .	0	0
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) . . . . .	184,046.	219,946.
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) . . . . .	-21,994.	-62,630.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) . . . . .	1,718,230.	1,405,495.
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3) . . . . .	1,380,295.	1,108,605.
14 Benefits paid to or for members (Part IX, column (A), line 4) . . . . .	0	0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) . . . . .	17,487.	0
16a Professional fundraising fees (Part IX, column (A), line 11e) . . . . .	0	0
b Total fundraising expenses (Part IX, column (D), line 25) ► . . . . .	0	0
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) . . . . .	187,061.	275,412.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) . . . . .	1,584,843.	1,384,017.
19 Revenue less expenses. Subtract line 18 from line 12 . . . . .	133,387.	21,478.
	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16) . . . . .	5,636,252.	6,030,403.
21 Total liabilities (Part X, line 26) . . . . .	63,138.	129,168.
22 Net assets or fund balances. Subtract line 21 from line 20. . . . .	5,573,114.	5,901,235.

## Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign  
Here

► Signature of officer

Date

► Type or print name and title

Paid Preparer Use Only	Print/Type preparer's name BRIAN HADLEY	Preparer's signature Brian Hadley	Date 6/27/13	Check <input type="checkbox"/> if self-employed	PTIN P00067183
	Firm's name ► WILKINSON HADLEY KING & CO., LLP		Firm's EIN ► 52-2354566		
	Firm's address ► 218 W. DOUGLAS AVENUE EL CAJON, CA 92020		Phone no 619-447-6700		

May the IRS discuss this return with the preparer shown above? (see instructions)

For Paperwork Reduction Act Notice, see the separate instructions.

JSA  
2E10101.000

Form 990 (2012)

66897S 577A

**Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response to any question in this Part III . . . . . 

1 Briefly describe the organization's mission:  
**THE PALOMAR COLLEGE FOUNDATION, WITH THE SUPPORT OF THE COMMUNITY, SECURES SUPPLEMENTAL FUNDING, OTHER RESOURCES, AND PROVIDES PROGRAM SUPPORT FOR THE BENEFIT OF PALOMAR COMMUNITY COLLEGE AND ITS STUDENTS.**

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? . . . . .  Yes  No  
 If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? . . . . .  Yes  No  
 If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: \_\_\_\_\_) (Expenses \$ 1,199,726. including grants of \$ 1,108,605. ) (Revenue \$ 1,248,179. )  
**GRANTS, ALLOCATIONS AND SCHOLARSHIPS FOR THE BENEFIT OF THE STUDENTS AT PALOMAR COMMUNITY COLLEGE.**

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4b (Code: \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

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4c (Code: \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

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4d Other program services (Describe in Schedule O.)

(Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

4e Total program service expenses ► 1,199,726.

**PALOMAR COLLEGE FOUNDATION  
FINANCIAL STATEMENTS  
FOR YEARS ENDED  
DECEMBER 31, 2012 AND 2011**

**PALOMAR COLLEGE FOUNDATION  
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## INDEPENDENT AUDITOR'S REPORT

**To the Board of Directors  
Palomar College Foundation**

We have audited the accompanying statement of financial position of Palomar College Foundation, a non-profit organization, as of December 31, 2012 and 2011 and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of Palomar College Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Palomar College Foundation as of December 31, 2012 and 2011 and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

El Cajon, California  
May 30, 2013

**PALOMAR COLLEGE FOUNDATION  
STATEMENTS OF FINANCIAL POSITION  
DECEMBER 31, 2012 AND 2011**

	2012	2011
<b>ASSETS</b>		
Current Assets:		
Cash In Banks	\$ 229,183	\$ 210,700
Investments	2,473,083	2,579,595
Total Current Assets	<u>2,702,266</u>	<u>2,790,295</u>
Non-current Assets:		
Property and Equipment, Net	6,595	8,416
Other Assets:		
Endowment Investments	3,010,030	2,615,375
Investments Held Under Split-Interest Agreements	311,512	222,166
Total Other Assets	<u>3,321,542</u>	<u>2,837,541</u>
 <b>TOTAL ASSETS</b>	 <u>\$ 6,030,403</u>	 <u>\$ 5,636,252</u>
 <b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities:		
Accounts Payable	\$ 16,805	\$ -
Accrued Expenses	-	3,849
Payable to Beneficiaries	15,464	14,672
Total Current Liabilities	<u>32,269</u>	<u>18,521</u>
Long-term Liabilities:		
Payable to Beneficiaries, Net of Current Portion	96,899	44,617
 <b>TOTAL LIABILITIES</b>	 <u>129,168</u>	 <u>63,138</u>
 <b>NET ASSETS</b>		
Unrestricted	729,792	677,015
Temporarily Restricted	2,288,609	2,013,265
Permanently Restricted	2,882,834	2,882,834
 <b>TOTAL NET ASSETS</b>	 <u>5,901,235</u>	 <u>5,573,114</u>
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	 <u>\$ 6,030,403</u>	 <u>\$ 5,636,252</u>

The accompanying notes are an integral part of this statement

**PALOMAR COLLEGE FOUNDATION  
STATEMENT OF ACTIVITIES  
YEAR ENDED DECEMBER 31, 2012**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
<b>REVENUE AND SUPPORT</b>				
Contributions	\$ 45,876	\$ 832,867	\$ -	\$ 878,743
Campaign Revenue	95,823	-	-	95,823
Contributions From Fund Raising Events	201,650	222,837	-	424,487
Donated Services and Facilities	476,426	-	-	476,426
Grants	-	20,000	-	20,000
Investment Return	142,737	378,908	-	521,645
Increase in Value of Beneficial Interests in Remainder Trusts	-	4,944	-	4,944
Net Assets Released From Restrictions, Satisfaction of Program Restrictions	1,184,212	(1,184,212)	-	-
<b>TOTAL REVENUE AND SUPPORT</b>	<b>2,146,724</b>	<b>275,344</b>	<b>-</b>	<b>2,422,068</b>
<b>EXPENSES</b>				
Program Services:				
Grants/Allocations	699,159	-	-	699,159
Scholarships	409,446	-	-	409,446
Special Events	233,504	-	-	233,504
Total Program Services	1,342,109	-	-	1,342,109
Supporting Services:				
Clerical Support	24,278	-	-	24,278
Software, Support and Training	27,357	-	-	27,357
Printing and Duplicating	11,375	-	-	11,375
Consulting Fees	47,004	-	-	47,004
Travel and Conference	6,595	-	-	6,595
Audit and Tax Preparation	10,360	-	-	10,360
Office Expenses	25,066	-	-	25,066
Investment Fees	26,986	-	-	26,986
Other Operating Expenses	43,036	-	-	43,036
Supplemental Wage Expense	18,573	-	-	18,573
Donated Services and Facilities	476,426	-	-	476,426
Strategic Plan Expenses	26,162	-	-	26,162
Board and Committee Meetings	6,799	-	-	7,480
Depreciation	1,821	-	-	1,821
Total Supporting Services	751,838	-	-	751,838
<b>TOTAL EXPENSES</b>	<b>2,093,947</b>	<b>-</b>	<b>-</b>	<b>2,093,947</b>
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>52,777</b>	<b>275,344</b>	<b>-</b>	<b>328,121</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>677,015</b>	<b>2,013,265</b>	<b>2,882,834</b>	<b>5,573,114</b>
<b>NET ASSETS, END OF YEAR</b>	<b>\$ 729,792</b>	<b>\$ 2,288,609</b>	<b>\$ 2,882,834</b>	<b>\$ 5,901,235</b>

The accompanying notes are an integral part of this statement

**PALOMAR COLLEGE FOUNDATION  
STATEMENT OF ACTIVITIES  
YEAR ENDED DECEMBER 31, 2011**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
<b>REVENUE AND SUPPORT</b>				
Contributions	\$ 19,402	\$ 645,675	\$ 583,034	\$ 1,248,111
Contributions From Fund Raising Events	461,620	-	-	461,620
Donated Services and Facilities	491,630	-	-	491,630
Grants	2,400	35,000	-	37,400
Investment Return	(2,382)	48,085	-	45,703
Increase in Value of Beneficial Interests in Remainder Trusts	-	7,596	-	7,596
Net Assets Released From Restrictions, Satisfaction of Program Restrictions	<u>1,013,512</u>	<u>(1,013,512)</u>	<u>-</u>	<u>-</u>
<b>TOTAL REVENUE AND SUPPORT</b>	<b>1,986,182</b>	<b>(277,156)</b>	<b>583,034</b>	<b>2,292,060</b>
<b>EXPENSES</b>				
Program Services:				
Grants/Allocations	970,454	-	-	970,454
Scholarships	409,841	-	-	409,841
Special Events	212,947	-	-	212,947
Total Program Services	<u>1,593,242</u>	<u>-</u>	<u>-</u>	<u>1,593,242</u>
Supporting Services:				
Salaries	17,487	-	-	17,487
Software, Support and Training	32,738	-	-	32,738
Printing and Duplicating	5,516	-	-	5,516
Consulting Fees	21,295	-	-	21,295
Travel and Conference	7,720	-	-	7,720
Audit and Tax Preparation	10,700	-	-	10,700
Office Expenses	20,732	-	-	20,732
Investment Fees	20,273	-	-	20,273
Other Operating Expenses	39,310	-	-	39,310
Supplemental Wage Expense	19,716	-	-	19,716
Donated Services and Facilities	491,630	-	-	491,630
Board and Committee Meetings	7,480	-	-	7,480
Depreciation	1,581	-	-	1,581
Total Supporting Services	<u>696,178</u>	<u>-</u>	<u>-</u>	<u>696,178</u>
<b>TOTAL EXPENSES</b>	<b>2,289,420</b>	<b>-</b>	<b>-</b>	<b>2,289,420</b>
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>(303,238)</b>	<b>(277,156)</b>	<b>583,034</b>	<b>2,640</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>980,253</b>	<b>2,290,421</b>	<b>2,299,800</b>	<b>5,570,474</b>
<b>NET ASSETS, END OF YEAR</b>	<b><u>\$ 677,015</u></b>	<b><u>\$ 2,013,265</u></b>	<b><u>\$ 2,882,834</u></b>	<b><u>\$ 5,573,114</u></b>

The accompanying notes are an integral part of this statement

**PALOMAR COLLEGE FOUNDATION  
STATEMENTS OF CASH FLOWS  
YEARS ENDED DECEMBER 31, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Increase in Net Assets	\$ 328,121	\$ 2,640
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided (Used) by Operating Activities:		
Depreciation	1,821	1,581
(Gain) Loss on Investments	(321,463)	138,343
Increase in Value of Beneficial Interests in Remainder Trusts	(4,944)	(7,596)
Distribution of Investments Under Split-Interest Agreements	16,020	20,020
Changes in Operating Assets and Liabilities:		
Accounts Receivable	-	50,740
Accounts Payable	16,805	
Accrued Expenses	(3,849)	1,520
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<b>32,511</b>	<b>207,248</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds From Sale of Investments	\$ 262,618	\$ 403,334
Purchase of Investments	(276,646)	(617,739)
Purchase of Furniture	-	(7,888)
<b>NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES</b>	<b>(14,028)</b>	<b>(222,293)</b>
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>18,483</b>	<b>(15,045)</b>
<b>CASH AT BEGINNING OF YEAR</b>	<b>210,700</b>	<b>225,745</b>
<b>CASH AT END OF YEAR</b>	<b>\$ 229,183</b>	<b>\$ 210,700</b>

The accompanying notes are an integral part of this statement

**PALOMAR COLLEGE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**

**A. Organization and Summary of Significant Accounting Policies:**

*Nature of Activities*

Palomar College Foundation (Foundation) is a California nonprofit organization established in 1959 to secure supplemental funding and other resources for the benefit of the students and faculty of Palomar Community College District (District). The Foundation's programs include student scholarships, faculty grants, donor-designated funds, and special projects. The Foundation receives contributions to support the students and programs of the District.

*Basis of Accounting*

The financial statements of the Foundation have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities. Revenues are recorded in the accounting period they become both measurable and available. Expenditures are recognized in the accounting period in which the liability is incurred (when goods are received or services rendered).

*Use of Estimates*

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

*Basis of Presentation*

The Foundation reports information regarding its financial position and activities according to the three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

- Unrestricted net assets represent expendable funds available for operations, which are not otherwise limited by donor restrictions.
- Temporarily restricted net assets consist of contributed funds subject to donor-imposed restrictions contingent upon specific performance of a future event or a specific passage of time before the Foundation may spend the funds.
- Permanently restricted net assets are subject to irrevocable donor restrictions requiring that the assets be maintained in perpetuity usually for the purpose of generating investment income to fund current operations.

*Cash and Cash Equivalents*

For the purpose of the statement of financial position and the statement of cash flows, the Foundation considers all short-term investments with an original maturity of three months or less to be cash equivalents.

**PALOMAR COLLEGE FOUNDATION  
NOTES TO THE FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2012 AND 2011**  
**(Continued)**

**A. Organization and Summary of Significant Accounting Policies: (Continued)**

*Revenue Recognition*

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

*Investments*

Investments are carried at market value and realized and unrealized gains and losses are reflected in the change in net assets in the statements of activities. The fair value of equity and debt securities is based on the quoted market price of the underlying securities. Investments acquired by gift are recorded at their market value at the date of the gift.

*Income Taxes*

The Foundation is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. The Foundation may be subject to tax on income which is not related to its exempt purpose. No such unrelated business taxable income was reported and, therefore, no provision for income taxes has been made. The Foundation is not a private foundation.

*Property and Equipment*

Acquisitions of property and equipment of \$500 or more are capitalized and are recorded at cost. Donated property and equipment are recorded at fair market value at the date of the gift. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from five to seven years.

*Charitable Gift Annuities*

Charitable gift annuities are established in connection with split-interest agreements, in which the donors or third-party beneficiaries receive specified distributions during the term of the agreements. All gift annuities are negotiated between the Foundation and the donor/annuitant, and based on the rate tables approved by the California Insurance Commissioner for gift annuity agreements. The assets are included in investments held under split-interest agreements and the liabilities for the net present value of the annuity payments are included in payable to beneficiaries in the statements of financial position.

**PALOMAR COLLEGE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**  
**(Continued)**

**B. Cash:**

Cash balances on hand and in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation. All cash held by financial institutions is entirely insured or collateralized.

Cash consists of the following:

	<u>2012</u>	<u>2011</u>
Checking	\$ 205,534	\$ 187,715
Certificates of deposit/other accounts	<u>23,649</u>	<u>22,985</u>
	<u>\$ 229,183</u>	<u>\$ 210,700</u>

**C. Investments:**

Investments consists of the following:

	<u>2012</u>	<u>2011</u>
Mutual funds:		
Marketable securities	\$ 4,469,295	\$ 3,831,800
Real estate	233,035	233,325
Trust funds	540,892	500,943
Money market funds	<u>551,403</u>	<u>851,068</u>
	<u>\$ 5,794,625</u>	<u>\$ 5,417,136</u>

Investment return and its classification for the year ended December 31, 2012 included in the statement of activities is as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Interest and dividends	\$ 97,381	\$ 102,801	\$ -	\$ 200,182
Realized gain on investments	11,591	8,173	-	19,764
Unrealized gain on investments	54,240	267,934	-	322,174
Unrealized loss on investments	<u>(20,475)</u>	<u>-</u>	<u>-</u>	<u>(20,475)</u>
	<u>\$ 142,737</u>	<u>\$ 378,908</u>	<u>\$ -</u>	<u>\$ 521,645</u>

Investment return and its classification for the year ended December 31, 2011 included in the statement of activities is as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Interest and dividends	\$ 83,329	\$ 100,717	\$ -	\$ 184,046
Unrealized gain on investments	-	15,853	-	15,853
Unrealized loss on investments	<u>(85,711)</u>	<u>(68,485)</u>	<u>-</u>	<u>(154,196)</u>
	<u>\$ (2,382)</u>	<u>\$ 48,085</u>	<u>\$ -</u>	<u>\$ 45,703</u>

**PALOMAR COLLEGE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**  
**(Continued)**

**C. Investments (Continued)**

*Investment Accounting Policy*

The Foundation's general policy is to report money market investments and short-term participating interest-earning investment contracts at cost with all other investments being reported at fair value unless a legal contract exists which guarantees a higher value.

All funds of the Foundation are invested in a prudent manner with the intention to pursue a long-term investment objective of consistent capital growth through priority objectives of a) preservation of capital, b) liquidity sufficient for annual spending, and c) long-term income growth. Diversification policy states that no security shall exceed 2% of the portfolio (excluding treasury and agency securities commingled fund vehicles) and bond quality shall be a minimum weighted average fixed income rating of "A" grade with bond maturity having an average duration not to exceed seven years.

The Foundation's policy for endowments and endowed scholarship funds states that the endowed principal will be invested in those assets which have the highest statistical probability or preserving, in real rather than nominal terms, the corpus, while generating the maximum possible rate of return. Investment parameters include a) investing the funds on a long-term basis (five years or more), consistent capital growth, preserving the principal, and accepting minimal market risk.

**D. Accounts Receivable:**

There are no significant receivables which are not scheduled for collection within one year of year end. There were no significant accounts receivable noted as of the years ended December 31, 2012 and December 31, 2011.

**E. Property and Equipment:**

Property and equipment consist of the following:

	<u>2012</u>	<u>2011</u>
Furniture and equipment	\$ 30,982	\$ 30,982
Less accumulated depreciation	<u>(24,387)</u>	<u>(22,566)</u>
	\$ 6,595	\$ 8,416

**F. Functional Allocation of Expenses:**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**PALOMAR COLLEGE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2012 AND 2011**  
**(Continued)**

**G. Restrictions on Net Assets:**

Temporarily restricted net assets consist of the following:

	<u>2012</u>	<u>2011</u>
Departmental funds	\$ 728,455	\$ 641,457
Internal scholarships	692,683	561,093
Auxiliary organization funds	234,482	284,561
Foundation endowment #1	309,332	279,880
Charitable remainder trusts	200,144	139,630
Minkoff soccer field	34,759	34,759
Arboretum Hubbell structure	<u>88,754</u>	<u>72,245</u>
	<u><u>\$ 2,288,609</u></u>	<u><u>\$ 2,013,625</u></u>

Permanently restricted net assets consist of the following:

	<u>2012</u>	<u>2011</u>
Endowment funds	\$ 2,317,800	\$ 2,317,800
Scholarship funds	<u>565,034</u>	<u>565,034</u>
	<u><u>\$ 2,882,834</u></u>	<u><u>\$ 2,882,834</u></u>

**H. Related Party Transactions:**

The District is the primary beneficiary of the Foundation. To assist the Foundation in carrying out its purpose, the Foundation has a master agreement with the District whereby the District provides administrative support to the Foundation. The District pays 100% of the salaries and benefits of the Executive Director, Advancement Office and College Foundation Coordinator, and Accountant. In addition, the District pays 75% of the salaries and benefits of the Scholarship Coordinator and provides free use of facilities.

Donated services and facilities for the year ended December 31, 2012 and for the year ended December 31, 2011 was \$476,426 and \$491,630, respectively. These amounts are included as donated services and facilities and as operating expenses in the statements of activities for the years ended December 31, 2012 and 2011.

**I. Split-Interest Agreements:**

The Foundation receives contributions under charitable gift annuities. The Foundation agrees to pay a stated amount annually to the beneficiaries as long as they live, at which time, the remaining assets are available for use by the Foundation. Total assets held under split-interest agreements as of December 31, 2012 and 2011 are \$311,512 and \$222,166, respectively, and the actuarial present value of the Foundation's interest in the gift annuities are \$199,149 and \$162,877 respectively. At December 31, 2012, the amounts payable to beneficiaries are \$112,363, of which \$15,464 is current and \$96,899 is long-term. At December 31, 2011, the amounts payable to beneficiaries are \$59,289 of which \$14,672 is current and \$44,617 is long-term. Payable to beneficiaries is the present value of the expected future cash flows to be paid to the beneficiaries.

**PALOMAR COLLEGE FOUNDATION  
NOTES TO THE FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2012 AND 2011**  
(Continued)

**J. Endowment Funds:**

Donors may designate current and future donations to the Foundation's endowment funds. Principal and income is governed by the terms of the endowment. The principal of each endowment is restricted in perpetuity until the occurrence of a specified event or for a specified period and the income is either restricted or available for current use. When restrictions on the principal fund balance end, the resources are transferred from the endowment fund to either the undesignated funds or a specific designated fund, in accordance with the terms of the gift or bequest. Income from the endowment funds is recorded in either designated or undesignated funds, depending on whether the donor has placed restrictions on the use of income.

As of December 31, 2012, the Foundation had one endowment account whereby the endowment fund balance was below the initial preserved principal amount; however, the Foundation has sufficient unrestricted funds that allow for temporary loan transfers to all 'underwater' endowments which will increase the fund balance to the initial preserved principal amount. The total endowment balance below the initial preserved principal amount for all accounts inclusive is \$2,277 as of December 31, 2012.

As of December 31, 2011, the Foundation had three endowment accounts whereby the endowment fund balance was below the initial preserved principal amount; however, the Foundation has sufficient unrestricted funds that allow for temporary loan transfers to all 'underwater' endowments which will increase the fund balance to the initial preserved principal amount. The total endowment balance below the initial preserved principal amount for all accounts inclusive is \$21,432 as of December 31, 2011.

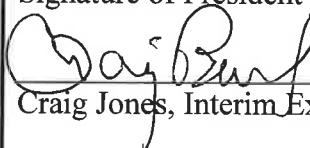
**K. Subsequent Events:**

In preparing these financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through May 30, 2013, the date the financial statements were available to be issued.



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one)  **MINI-GRANT** (Choose one)  **REGULAR GRANT**

Project Name: ICS Senior Services  Date Submitted: 4/24/14	Total # of people served: 244  Total # of San Marcos residents served: 56	Amount Requested: \$1,500
Non-Profit Organization Name and Address, Website  Interfaith Community Services 550 W. Washington Blvd. Escondido, CA 92025 <a href="http://www.interfaithservices.org">www.interfaithservices.org</a>		Contact Person – Name, Title & Phone, email  Caitlin Kosec, Grants Manager 760-489-6380 ex. 206 <a href="mailto:ckosec@interfaithservices.org">ckosec@interfaithservices.org</a>
<p><u>Briefly describe your request for funds (to be expanded upon in narrative for regular grant):</u> Interfaith Community Services (ICS) respectfully requests \$1,500 in mini-grant funding to support its Senior Services program. The goal the Senior Services program is to support low income seniors in North County to live independently and remain in their homes as they age. Funding from the San Marcos Community Foundation will help to close an existing funding gap for personnel services associated with operating ICS's senior emergency fund and minor home repair services. Last year, ICS's senior emergency fund provided temporary financial assistance to 19 seniors in crisis, including three San Marcos residents. Similarly, our Senior Services program performed 225 minor home repairs last year to ensure aging seniors could safely remain living within their homes, with 53 minor home repairs benefiting vulnerable San Marcos senior residents.</p> <p><u>Briefly describe the significance of your request to the San Marcos community:</u> Last year, the 56 San Marcos seniors assisted through our senior emergency fund and minor home repairs represented 23% of ICS's total senior clients. While foundation and government funding for program costs associated with senior minor home repairs and emergency financial assistance continues to be robust, there is a lack of flexible funding to support the total staff salary costs associated with operating these crucial programs. With funding from the San Marcos Community Foundation, ICS's Senior Services program staff will have greater flexibility to provide individualized assessments and case management to San Marcos seniors in need of minor home repairs and emergency financial assistance. Over the next year, our Senior Services program expects to provide eight San Marcos seniors with emergency financial assistance, and 65 San Marcos seniors with home repairs. Through these services, ICS expects to directly improve the safety and quality of life for 73 San Marcos seniors.</p>		
<p>Please attach the following items.</p> <p><b>Both Mini-Grant &amp; Regular:</b></p> <ol style="list-style-type: none"><li>1. Budget for request (use SMCF Budget Worksheet)</li><li>2. Annual Operating budget for the organization or unit</li><li>3. Federal &amp; State Tax ID numbers</li><li>4. Board of Directors listing with affiliations</li><li>5. <b>Regular Grants Only:</b><ol style="list-style-type: none"><li>a. 1-2 page narrative</li><li>b. First 2 pages of Federal 990</li><li>c. Most recent year-end Statement or Audit including any management letters associated with Audit.</li><li>d. Signature of President or Authorized Officer on Application</li><li>e. Optional: letters of support</li></ol></li></ol>		
<p>Expected date project will begin/end: Ongoing</p> <p>Date by which funds will be expended: 6/30/2015</p> <p>Signature of President or Authorized Officer</p>  <p>Craig Jones, Interim Executive Director</p> <p>4/25/2014</p> <p>Date</p> <p>Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:wkaserman@san-marcos.net">wkaserman@san-marcos.net</a></p>		

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project:

**Personnel expenses:** client advocate, minor home repair coordinator;

percentage of program manager, program director & accounting staff \$ 94,618

**Program services:** minor home repair materials, rental assistance,

other emergency assistance for seniors in crisis \$ 24,570

**Occupancy expenses:** rent for leased office space, repairs & maintenance

for owned office space, utilities \$ 5,092

**Professional fees & insurance:** audit expense, technology support

\$ 1,441

**Other expenses:** Office supplies, staff & volunteer mileage, telephones

\$ 5,273

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\_\_\_\_\_

**Total budget for this PROJECT:** \$ 130,994

**Grant Request Amount:** \$ 1,500

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

The \$1,500 requested will support personnel expenses associated with operating ICS's senior emergency fund and minor home repairs, which is not fully covered by current foundation or government grant sources.

Is this a challenge grant? No

Could it be? Yes

**Please list any other funding sources for this project.**

\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ <u>20,000</u>	Foundation for Senior Well Being	** C
\$ <u>50,000</u>	County Aging & Independence Services	** P
\$ <u>14,633</u>	City of Vista (CDBG)	** P
\$ <u>500</u>	Staples Foundation	** C
\$ <u>5,000</u>	Samuel & Katherine Weaver French Fund	** C
\$ <u>5,000</u>	Escondido Senior Enterprise	** C



INTERFAITH COMMUNITY SERVICES  
BUDGET FY 2014

In \$	12 Months FY 2014 BUDGET
<b>REVENUE (Excludes Inkind)</b>	
GRANTS AND CONTRACTS	5,787,491
CONTRIBUTIONS	2,648,000
SPECIAL EVENTS	0
RENTAL INCOME	367,620
OTHER INCOME	352,060
<b>TOTAL REVENUES (Excludes Inkind)</b>	<b>9,155,171</b>
<b>EXPENSES (Excludes Inkind)</b>	
PERSONNEL & RELATED	5,424,942
PROGRAM SERVICES	1,016,742
OCCUPANCY EXPENSE	1,013,028
PROFESSIONAL FEES	122,760
BUSINESS INSURANCE	51,108
INTEREST EXPENSE	81,306
DEPRECIATION EXPENSE	488,419
OTHER EXPENSES	456,387
OVERHEAD EXPENSE (calculated at 7.8%)	740,159
<b>TOTAL EXPENSES (Excludes Inkind)</b>	<b>9,394,851</b>
<b>NET GAIN / (LOSS) FROM OPERATIONS</b>	<b>(239,680)</b>
ENDOWMENT DONATIONS	0
UNREALIZED GAIN / (LOSS)	0
<b>GAIN / (LOSS) FROM INVESTMENTS</b>	<b>0</b>
<b>TOTAL GAIN / (LOSS)</b>	<b>(239,680)</b>



P.O. Box 2508, Room 4010  
Cincinnati OH 45201

In reply refer to: 4077550286  
June 03, 2013 LTR 4168C 0  
95-3837714 000000 00  
00032869  
BODC: TE

INTERFAITH COMMUNITY SERVICES INC  
550 W WASHINGTON AVENUE  
ESCONDIDO CA 92025-1643

005682

Employer Identification Number: 95-3837714  
Person to Contact: Vaida Singleton  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 08, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

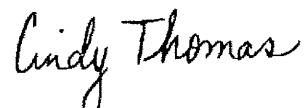
Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077550286  
June 03, 2013 LTR 4168C 0  
95-3837714 000000 00  
00032870

INTERFAITH COMMUNITY SERVICES INC  
550 W WASHINGTON AVENUE  
ESCONDIDO CA 92025-1643

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



Cindy Thomas  
Manager, EO Determinations



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0540

## Entity Status Letter

Date: 11/13/2013

ESL ID: 6041986171

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 1120020

Entity Name: INTERFAITH COMMUNITY SERVICES, INC.

- 1. The entity is in good standing with the Franchise Tax Board.
- 2. The entity is **not** in good standing with the Franchise Tax Board.
- 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- 4. We do not have current information about the entity.

The above information does not necessarily reflect:

- The entity's status with any other agency of the State of California, or other government agency.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or the entity did business in California at a time when it was not qualified or not registered to do business in California:
  - The status or voidability of any contracts made in California by the entity at a time when the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
  - For entities revived under R&TC Section 23305b, any time limitations on the revivor or limitation of the functions that can be performed by the entity.

## Internet and Telephone Assistance

Website: [ftb.ca.gov](http://ftb.ca.gov)

Telephone: 800.852.5711 from within the United States  
916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

# Interfaith Community Services Board of Directors

Updated April 3, 2014

**Bill Baker** (Elizabeth) ..... 760-438-2482 (h)  
2478 Unicornio St., Carlsbad, CA 92009 ..... wtbaker@roadrunner.com

**Laurie Burt** (Kelly) ..... 858-485-1850 (h)  
14385 Ciera Ct., Poway, CA 92064 ..... 858-945-2552 (c)  
lburt1@cox.net

**CHAIR Christine Carrick** (Joseph) ..... 760-744-0793 (h)  
1710 Via Allondra, San Marcos, CA 92078 ..... 760-727-0644 (o)  
760-604-0644 (c)  
chris@youngdale.com

**Rev. Meg Decker** ..... 760-500-0495 (c)  
845 Chestnut Street, Escondido, CA 92025 ..... 760-743-1629 (o)  
revmegd@gmail.com

**David Dollins** (Linda) ..... 760-743-8297 (h)  
644 Hibiscus Glen, Escondido, CA 92025 ..... 858-756-4459 (o)  
ddollins42@yahoo.com

**Michael Friedrichs** (Lynne-Marie) ..... 760-747-3200 (o)  
970 Canterbury Place, Escondido, CA 92025 ..... mtfriedrichs@whiteandbright.com

**VICE CHAIR Silas Harrington** (Shania) ..... 760-749-0923 (h)  
345 West 9th Ave, Ste. 102, Escondido, CA 92025 ..... 760-291-8511 (o)  
619-985-8072 (c)  
silasharrington@sihlaw.com

**Jeff Jones** ..... 858-722-8790 (h)  
Union Bank ..... 858-722-8790 (c)  
669 South Rancho Santa Fe Rd., San Marcos, CA 92078 ..... jeffery.jones@unionbank.com

**George Liggins** (Mary Kay) ..... 858-451-1760 (h)  
10587 Matinal Circle, San Diego, CA 92127 ..... 619-701-5024 (c)  
hmdocliggins@aol.com

**Jesse Longacre** (Charlene) ..... 760-839-2205 (h)  
2346 Sleepy Hill Lane, Escondido, CA 92026 ..... longacrej@sbcglobal.net

**TREASURER** Gary Luoto (Gwen) ..... 760-479-9723 (h)  
2247 Lagoon View Drive, Cardiff, CA 92007 ..... 858-204-2124 (c)  
gluoto@roadrunner.com

**Mike Meziere** (Sheila) ..... 760-739-1801 (h)  
1568 Encino Drive, Escondido, CA 92025 ..... 760-746-3273 (o)  
760-802-0083 (c)  
mikem@meziere.com

# Interfaith Community Services Board of Directors

Updated April 3, 2014

**Paul Polito** (Helen).....760-758-8086 (h)  
1800 Thibado Road, Suite 200, Vista, CA 92081-7515.....760-599-9900 x31 (o)  
760-497-5354 (c)  
pmp@politoeppich.com

**Jinda Schatz** (Richard).....858-523-1695 (h)  
4551 Rancho Del Mar Trail, San Diego, CA 92130.....619-871-7897 (c)  
Jindasinghs@gmail.com

**Tim Sharon** (Carol).....760-744-5281 (h)  
2479 Rock View Glen, Escondido, CA 92026.....timcarolsharon@cox.net

**Leslee Simon** (Douglas).....760-480-6681 (h)  
1717 S. Iris Lane, Escondido, CA 92025.....760-532-2079 (c)  
curtzybows@gmail.com

**Secretary Stephen Smith** (Lora).....858-530-2517 (h)  
10264 Meadowview Dr., San Diego, CA 92131.....619-699-4904 (o)  
619-838-6835 (c)  
ssmith@lbbslaw.com

**Jeff Vistica** (Lily).....760-517-6804 (c)  
One BetterWorld Circle, Suite 303, Temecula, CA 92590 .....760.517.6804 (o)  
jeff@gradneyvistica.com



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one)  **MINI-GRANT** (Choose one)  **REGULAR GRANT**

Project Name: Meals for Homebound Seniors	Total # of people served: 140  Total # of San Marcos residents served: 140	Amount Requested: \$1,500
Date Submitted:		
Non-Profit Organization Name and Address, Website	Contact Person – Name, Title & Phone, email	
Meals-on-Wheels Greater San Diego, Inc. 2254 San Diego Avenue #200 San Diego, CA 92110	Jane Howell Development Manager jhowell@meals-on-wheels.org	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

Meals-on-Wheels Greater San Diego, Inc., is requesting \$1,500 to help purchase, prepare and deliver healthy meals to homebound San Marcos seniors. Support from the San Marcos Community Foundation will help us deliver over 500 meals to seniors living in San Marcos in the coming year.

Briefly describe the significance of your request to the San Marcos community:

San Marcos has an estimated 22,000 seniors age 60 and over, 20% of the total population of San Marcos (SANDAG current estimates). In 2013, we delivered 15,056 meals and 10,007 beverages to 134 San Marcos seniors.

Meals-on-Wheels Greater San Diego plays a critical and unique role in the fabric of services that support homebound seniors age 60 and over who live in San Marcos. Our volunteers deliver up to two meals a day (lunch and dinner plus beverage, sides and dessert), 6 days a week, with Sunday's meals delivered on Saturday. These specially trained volunteers provide warm, caring contact, as well as a wellness check for each senior, helping to offset isolation and loneliness and ensure that our clients have the support they need to remain independent and age at home with dignity. Our only requirement is that an individual be age 60 or over; there are no income requirements, no need to have a particular disease or disability, just a need for daily meals. Without Meals-on-Wheels' service, our seniors would not have regular or nutritious meals.

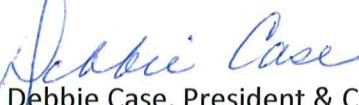
What happens when seniors suffer from poor nutrition? Poor nutrition is the primary cause of falls at home. It causes poor health and recovery from illness or injury, decreased mental status, and decreased ability of seniors to care for themselves at home. Many of the seniors we serve live alone or are alone during the day. They suffer from isolation and loneliness, as well as depression. A new study published in the Proceedings of

the National Academy of Sciences (March 2013), found that people who are socially isolated are more likely to die prematurely, regardless of their underlying health issues.

Our impact is profound. Not only do we provide daily, healthy meals to seniors who would otherwise go hungry, our volunteers provide the warm social contact that helps homebound seniors stave off loneliness and depression. Equally important is support we provide to the network of family, friends, and other services that help a senior to live out their lives at home.

Finally, seniors do not age at home in a vacuum. Family and friends often place themselves at risk to help. A son or daughter may jeopardize a job in order to care for Mom or Dad--a job that supports their children. And, when the decision is made to provide care for mom or dad in the family home, often a dual income household is reduced to a single wage earner, impacting the family and the community via reduced discretionary income. Being homebound often affects elderly couples. A husband may struggle to care for his wife, trying to handle all the household duties at a very advanced age. A wife may be isolated when caring for an ailing husband, afraid to leave his side for fear of what may happen. With the average annual cost of a nursing home in California being \$91,250 a year, seniors and/or their family often pay out of pocket and spend down their assets until depleted, at which time Medicaid helps pick up the tab.

A recent study published by Brown University (December 2012) found that home delivered meals was the single most important factor in a low-care senior's ability to age in place versus going to a nursing home and \$1 spent on a home-delivered meal results in a \$50 savings in State Medicaid costs.

<p>Please attach the following items.</p> <p><b>Both Mini-Grant &amp; Regular:</b></p> <ol style="list-style-type: none"><li>1. Budget for request (use SMCF Budget Worksheet)</li><li>2. Annual Operating budget for the organization or unit</li><li>3. Federal &amp; State Tax ID numbers</li><li>4. Board of Directors listing with affiliations</li></ol> <p><b>5. Regular Grants Only:</b></p> <ol style="list-style-type: none"><li>a. 1-2 page narrative</li><li>b. First 2 pages of Federal 990</li><li>c. Most recent year-end Statement or Audit including any management letters associated with Audit.</li><li>d. Signature of President or Authorized Officer on Application</li><li>e. Optional: letters of support</li></ol>	<p>Expected date project will begin/end: Funding date</p> <p>Date by which funds will be expended: One year from funding</p> <p>Signature of President or Authorized Officer</p> <p> Debbie Case, President &amp; CEO</p> <p>Name, Title</p> <p>5/1/14</p> <p>Date</p> <p>Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:wkaserman@san-marcos.net">wkaserman@san-marcos.net</a></p>

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Meals-on-Wheels Greater San Diego, Inc.

Provide an itemized list of expenses for this project:

(W=Example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

Estimated average direct cost/meal \$8.26 X 15,500meals\* \$128,030

\*Estimated meals to be delivered in funding year.

**Total budget for this PROJECT:** **\$ 128,030**

**Grant Request Amount:** **\$ 1,500**

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant? No Could it be? No

**Please list any other funding sources for this project.**

\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).

Meals-on-Wheels has a robust development department and receives private grants and donations from a large number of individuals and grantors. We receive only very limited, indirect public funds through Community Development Block Grants. The following is a sample of the recent grants we have received to support our total program budget of \$4,223,408. Of these, only the funds from the Norris Foundation and the La Mesa Rotary Club have been earmarked for a particular city or area.

\$35,000	(Name of source)	Meals On Wheels Assoc. of America	** C
\$8,000	Name of source)	Home Instead Senior Care Foundation	** C
\$8,000	(Name of source)	The Norris Foundation	** C
\$10,000	(Name of source)	The Sahm Family Foundation	** C
\$10,000	(Name of source)	SDG&E	** C
\$1,000	(Name of source)	The La Mesa Rotary Club	** C
\$25,000	(Name of source)	The Melvin Garb Foundation	** C
\$70,000	(Name of source)	Walmart State Giving Program	** C

MEALS-ON-WHEELS GREATER SAN DIEGO, INC.

**FISCAL YEAR 2014 BUDGET**

*Final Approved*

A/C #	Line Item	2014
		<b>TOTALS</b>
4300	Program service fees	\$ 1,483,900
4000	Contributions	1,151,550
4003	Gifts in Kind*	265,986
4050	Bequests	-
4100	Private Grants	344,450
4200	Government Grants	157,305
4900	Community Outreach	267,000
4910	Investment Income	107,800
4750	Cause Marketing	18,000
4800	Special Events	413,550
4940	Other Income	14,000
	TOTAL REVENUE	\$ 4,223,541
5000	Salary & wage expense	\$ 1,655,141
5100	Employee benefits	245,175
5200	Pension expense	-
5300	Payroll taxes	149,436
5400	Workers compensation	77,217
5600	Fee for services (non-employee)	135,050
5500	Staff & Board development	5,500
	TOTAL HUMAN RESOURCES	\$ 2,267,519
7000	Food & Packaging	\$ 862,885
	TOTAL FOOD	\$ 862,885
6000	Supplies	35,078
6050	Contracts & leases	77,927
6100	Telecommunications	32,021
6200	Postage & shipping	67,412
6300	Occupancy	173,571
6400	Printing & copying	74,773
6500	Travel	67,553
6605	Donor development	2,000
6650	Volunteer program	5,500
6700	Advertising & marketing	15,357
6800	Equipment < \$1000	2,500
6900	Repair & maintenance	58,885
6920	Special Events	127,310
6925	Gifts in Kind Expense	265,986
6930	General Insurance	46,553
6950	Bank Charges	20,578
6980	Bad Debt Acct.	20,000
7200	Projects Materials & Supplies	-
	TOTAL OPERATING	\$ 1,093,003
	TOTAL EXPENSE	\$ 4,223,408
	NET REV + /< - > EXP	\$ 133

Internal Revenue Service  
P.O. Box 2508  
Cincinnati, OH 45201

Department of the Treasury

Date: December 29, 2008

MEALS-ON-WHEELS GREATER SAN DIEGO INC  
2254 SAN DIEGO AVE STE 200  
SAN DIEGO CA 92110-2944

Person to Contact:

David Slaughter  
ID# 0203346

Toll Free Telephone Number:  
877-829-5500

Employer Identification Number:  
95-2660509

Dear Sir or Madam:

This is in response to your request of December 17, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in January 1972 that recognized you as exempt from Federal income tax, and reflect that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Cindy Westcott  
Manager, Exempt Organizations  
Determinations



FRANCHISE TAX BOARD  
SACRAMENTO, CALIFORNIA 95857

724:665:67PUP

February 25, 1985

Senior Adult Services Inc.  
ATTN: R. Schaefer  
2816 North Rd. Wyo.  
San Diego, CA 92104

## EXEMPT LETTER OF GOOD STANDING

CORPORATE NAME

Senior Adult Services Inc.

CORPORATE NUMBER

0603451

STATUS DATE

02-25-85

The above designated organization is currently exempt from tax under Section 23701  of the Bank and Corporation Tax Law and is in good standing with this office at the present time.

Public Service Information

Telephone: (800) 852-7050

From Sacramento Metropolitan Area use (916) 355-0370

**MEALS-ON-WHEELS GREATER SAN DIEGO, INC BOARD OF TRUSTEES**

Name	Company	Title
Abrams, Lauren	N/A	Retired Healthcare CEO
Baddour, Daralyne	Daralyne Baddour, CPA	CPA
Belmer, Ryan	UBS Financial Services Inc.	First VP Investments Portfolio Manager
Browning-Baity, Clara	N/A	Retired Registered Dietician
Dathe, Stephanie	Encompass	Event Planner
Dethloff, Tyson	Allenbrooke Insurance Services, Inc.	Vice President
Gramling, Gary	Gramling Construction , Inc.	President
Ives, Gail	Union Bank	Sr. Vice President
Katsell, Noah	DLA Piper	Partner
Levin, Jason	Dos Gringos	Founder/President
McMahon, Kevin	McMahon Steel	Vice President/CFO
North, Tom	North Properties	Realtor
Pieper-Rosrbacher, Kristi	Five K Family Trust	Property Manager
Porter, Nanci	erecruit	Business Analyst
Ramirez, Diana	AMN Healthcare	Marketing Brand Manager
Ratner, Steven	Ratner & Pinchman, APLC	Founder
Richardson, Joan	Richardson Insurance Agency	President & CEO
Rodriguez, Tom	The Men's Wearhouse	General Manager
Thomas, Peter	Retired	Physician
Woods, Hon. Margie G.	San Diego Superior Court	Judge



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

**(Choose one)  MINI-GRANT    (Choose one)  REGULAR GRANT**

Project Name: SMHS Technology Update	Total # of people served: 1200 patrons annually	Amount Requested: \$ <u>1500.00</u>
Date Submitted: May 6, 2014	Total # of San Marcos residents served: approximately 1000	
Non-Profit Organization Name and Address, Website  San Marcos Historical Society & Heritage Park 1952 Sycamore Drive, San Marcos, CA 92069 760-744-9025, <a href="http://www.smhistory.org">www.smhistory.org</a> , <a href="mailto:sanmarcoshistory@att.net">sanmarcoshistory@att.net</a>	Contact Person – Name, Title & Phone, email  Tania Brown, President 760-761-0438 or 760-317-0748 <a href="mailto:tanisbrown@cox.net">tanisbrown@cox.net</a>	

**Briefly describe your request for funds (to be expanded upon in narrative for regular grant):**

The San Marcos Historical Society is in great need of a technology update – desktop computer, all in one printer, software upgrades, desk chair and projector. The last time the computer was updated was in 2008, and the software version is no longer supported by Microsoft, leaving the system open to virus. An updated computer will also provide more memory and storage. Software purchases would include Microsoft Office, Dragon (for transcribing manuscripts via vocal prompts, as well as security software. A new printer improve the ability to make photos in house. A projector will make it possible to do presentations for the public, both at Heritage Park and when invited to speak at other locations.

**Briefly describe the significance of your request to the San Marcos community:**

In the last year the Historical Society has been saving all earned income from bake sales, tours, education programs, etc. to paint the exterior of the historic Cox House. This is the biggest priority at Heritage Park. However, we recently faced the fact that our computer is no longer supported. In addition, we have received two typed manuscripts that need to be digitized, and requests for more presentations that would be enhanced by our capacity to project photos during the presentations. This mini-grant would allow us purchase new computer equipment while continuing to save towards the Cox House restoration.

The San Marcos Historical Society provides a unique resource to the community, providing information, photocopies, programs, special events, tours, exhibits and displays throughout the year. The collection of artifacts and photographs are documented and kept on files in the computer. We rely on technology to support all aspects of the operation. The purchase of voice activated software will enable us to digitize documents and manuscripts more quickly and efficiently. A projector will enhance presentations both at Heritage Park and at outside speaking engagements. New computer and audio visual equipment will simplify and improve the tasks of documenting, maintaining and storing records; make better presentations and work more efficiently – which in turn provides a better resource to the community.

Please attach the following items.

**Both Mini-Grant & Regular:**

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations
5. **Regular Grants Only:**
  - a. 1-2 page narrative
  - b. First 2 pages of Federal 990
  - c. Most recent year-end Statement or Audit including any management letters associated with Audit.
  - d. Signature of President or Authorized Officer on Application
  - e. Optional: letters of support

Expected date project will begin/end: ASAP

Date by which funds will be expended:

May 30, 2014.

Signature of President or Authorized Officer

*Janis Brown*

Name, Title

*5/6/2014*

Date

*President, San Marcos Historical Society*

Submit Via Mail, In Person or Via Email to:

San Marcos Community Foundation

c/o City of San Marcos

1 Civic Center Drive

San Marcos, CA 92069

Email (PDF Format): [wkaserman@san-marcos.net](mailto:wkaserman@san-marcos.net)

1. San Marcos Community Foundation Budget worksheet (attachment included)
2. 2013 Annual Operating Budget (attachment included)
3. Federal Tax ID: 23-7373084  
State Tax ID: 0578240
4. Board of Directors listings (attachment included)

# **SAN MARCOS COMMUNITY FOUNDATION**

## **Budget Worksheet**

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

Dell Inspiron 3000 (i3847-3846BK desktop computer (\$449.99 + tax)	\$ 506.99
HP Office Jet All-in-One Printer (\$159.99 + tax)	\$ 172.49
Microsoft Office Professional Office (\$199.00 + tax)	\$ 215.00
Dragon Software (voice activated (\$99.00 + tax)	\$ 107.00
Epson Projector (ex3220 SVGA) (\$449.99 + tax)	\$ 506.99
2 desk chairs (49.99 each + tax)	\$ 108.00
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
<b>Total budget for this PROJECT:</b>	<b>\$ 1,616.49</b>

**Total budget for this PROJECT:** \$ 1,616.49

**Grant Request Amount:** **\$ 1,500.00**  
*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant? Could it be?

**Please list any other funding sources for this project.**

\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ 200.00 (Name of source) San Marcos Historical Society Bake Sale

\*\* 6

(\$ (Name of source) \*\*

\* \*

§ (Name of source) \*\*

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5:04 PM

01/27/14

Accrual Basis

**San Marcos Historical Society****Custom Summary Report**

January through December 2013

**San Marcos Historical Society Budget 2014**

Jan - Dec 13 2014

Ordinary Income/ Expense			Jan - Dec 13	2014
<b>Income</b>				
	<b>CONTRIBUTIONS</b>		<b>19,135.41</b>	
	Performances	Scrooge		4,000.00
		Other		3,000.00
	Hands on History			
	HHF			
	Wedding photos			
	Membership			
<b>Total Income</b>			<b>19,135.41</b>	
<b>Expense</b>				
	<b>Taxes</b>	Property	<b>892.03</b>	892.00
	<b>Facilities and Equipment</b>	Rent, Parking, Utilities	<b>1,460.83</b>	1,461.00
	Total Facilities and Equipment		<b>1,460.83</b>	
	<b>HERITAGE PARK</b>		<b>373.82</b>	
	Donations	Art Animated Life profit sharing	<b>500.00</b>	500.00
	Operations	Books, Subscriptions, Reference	<b>150.06</b>	
		Printing and Copying	<b>222.59</b>	250.00
		Supplies	<b>293.60</b>	300.00
		Telephone, Telecommunications	<b>1,482.15</b>	1,500.00
		Operations - Other	<b>835.17</b>	900.00
	<b>Total Operations</b>		<b>2,983.51</b>	
	<b>Other Types of Expenses</b>			
		Insurance - Liability, D and O	<b>1,676.66</b>	1,677.00
	State filing	Statement of Information ( filed every 2 years after May 1st and before Aug 1) (\$20 per filing) Filed in odd years-2015,2017,eic (paid \$20.00 in Jan 2014 for 2013)		<b>30.00</b>
	<b>Total Other Types of Expenses</b>		<b>1,676.66</b>	
<b>Total Expense</b>			<b>6,994.82</b>	
<b>Net Ordinary Income</b>				<b>12,140.59</b>
<b>Other Income/Expense</b>				
	<b>Other Expense</b>			
	<b>Total Other Expense</b>			
<b>Net Other Income</b>			<b>0.00</b>	
<b>Net Income</b>				<b>12,140.59</b>

**San Marcos Historical Society**  
**2014 Board of Directors**

Name	Address	Phone/Email	Year/Position
Tanis Brown	1385 Maloney Street San Marcos, CA 92069	760-761-0438 760-317-0748 c <a href="mailto:tanisbrown@cox.net">tanisbrown@cox.net</a>	2015/President
Robert Caslava	949 Carriage Lane San Marcos, CA 92069	760-807-5158 c <a href="mailto:caslava@sbcglobal.net">caslava@sbcglobal.net</a>	2014
Dawn Coats	131 Lynmar Lane Vista, CA 92084	760-716-0107 c <a href="mailto:K9sndj@yahoo.com">K9sndj@yahoo.com</a>	2016
Kirk Effinger	1894 Matin Circle, #180 San Marcos, CA 92069	619-200-3387 c <a href="mailto:Kirk.effinger@att.net">Kirk.effinger@att.net</a>	2016
Jackie Hartley	544 Barnaville Lane San Marcos, CA 92069	760-744-2744 h <a href="mailto:Jhartley4@yahoo.com">Jhartley4@yahoo.com</a>	2016
Steve Hall	328 Crownview Court San Marcos, CA 92069	760-809-1637 <a href="mailto:steve@hankinsandhall.com">steve@hankinsandhall.com</a>	2014/Treasurer
Mimi Kennedy	428 Borden Circle San Marcos, CA 92069	760-471-7692 h 760-224-3849 c <a href="mailto:1southernbelle@cox.net">1southernbelle@cox.net</a>	2015/Vice President, Membership
Barbara Krywko	140 Equestrian Court San Marcos, CA 92069	760-744-6999 h <a href="mailto:barbarakrywko@cox.net">barbarakrywko@cox.net</a>	2016/Luiseno Garden project
Bridget Lopez	133369 Samantha Ave San Diego, CA 92129	904-254-7592 c <a href="mailto:blopez@gmail.com">blopez@gmail.com</a>	2015/Publicity
Jo Ellen Maus	660 Bennett Avenue San Marcos, CA 92069	760-745-6285 h <a href="mailto:josews@cox.net">josews@cox.net</a>	2015/Accessions
Merry Williams	1324 Fulton Road San Marcos, CA 92069	760-745-7239 h <a href="mailto:merrymw@cox.net">merrymw@cox.net</a>	2015
Jan Wright	Teacher, San Marcos High School	760-940-1513 h <a href="mailto:Jan.wright@smusd.org">Jan.wright@smusd.org</a>	2014/Secretary
Heidi Rassat	1208 White Sands Drive, San Marcos, CA 92078	760-908-9857 c <a href="mailto:heidimsr@cox.net">heidimsr@cox.net</a>	Board liaison on Veterans displays, non-voting
Maryanne Cioe	1930 W. San Marcos Blvd. , San Marcos, CA 92078	760-727-6855 <a href="mailto:cioem@att.net">cioem@att.net</a>	Library assistant Non-voting

**SMCF Resolution No. GFC 2014-03**

**A RESOLUTION OF THE SAN MARCOS COMMUNITY FOUNDATION  
GRANT FUNDING COMMITTEE AUTHORIZING THE AWARD OF GRANT  
MONIES TO A CERTAIN NON-PROFIT ORGANIZATION**

**WHEREAS**, the San Marcos Community Foundation Grant Funding Committee is authorized, pursuant to the San Marcos Community Foundation adopted articles and bylaws, and Resolution 06-82 which puts into place The Grant and Fund Raising Guidelines and Procedures Manual setting forth the Basic Guidelines and Procedures established as of January 2, 2007, to entertain proposals for non-profit activities from qualified public and charitable groups; and

**WHEREAS**, there were three new proposals received by the San Marcos Community Foundation Grant Funding Committee prior to the May 7, 2014, Mini-Grant submittal deadline established by the San Marcos Community Foundation 2014 schedule of meetings; and

**WHEREAS**, the San Marcos Community Foundation Grant Funding Committee did, at its May 14, 2014, meeting, consider all such proposals for Mini Grants in a public meeting duly advertised and held in the manner required by law; and

**NOW, THEREFORE, BE IT RESOLVED**, that the San Marcos Community Foundation Grant Funding Committee does hereby authorize funding of the following Mini Grant proposal in the amount specified:

<u>REQUESTING ORGANIZATION</u>	<u>GRANT AWARD</u>
Interfaith Community Services	\$1,500.00
Meals-on-Wheels Greater San Diego, Inc.	\$1,500.00
San Marcos Historical Society	\$1,500.00

**BE IT FURTHER RESOLVED**, that actual award of the above Mini Grant shall be contingent upon satisfactory compliance with all preconditions to funding specified.

**BE IT FURTHER RESOLVED**, that the San Marcos Community Foundation Grant Funding Committee's decision is based upon its determination that each of the above-referenced requests meets applicable legal requirements for funding as a non-profit activity and conforms to Foundation policies pertaining to grant awards.

SMCF Resolution GFC 2014-03  
May 14, 2014  
Page Two

**PASSED AND ADOPTED** by the San Marcos Community Foundation Grant Funding Committee, at a regular meeting thereof, this 14th day of May, 2014, by the following roll call vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

**APPROVED:**

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Colleen Lukoff, Presiding Officer

**ATTEST:**

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Wendy Kaserman, Secretary

I certify that the foregoing Resolution was duly adopted by the San Marcos Community Foundation Grant Funding Committee on May 14, 2014.

Dated:

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Wendy Kaserman  
Recording Secretary

**SAN MARCOS COMMUNITY FOUNDATION**

**Summary of Arts and Cultural Grant Funding Requests**

**Available for Distribution: \$5,000**

<b>Applicant</b>	<b>Summary of Request</b>	<b>Requested</b>
Boys & Girls Club of San Marcos	Request for funding to implement a Youth Fine Arts Program & Exhibit for youth members.	\$2,500
San Marcos Arts Council	Request for funding to host art projects and events.	\$2,500
San Marcos Historical Society	Request for funding to support two theater productions at Heritage Park in 2014.	\$1,500
		<b>Total Grants Requested: \$6,500</b>

**City of San Marcos  
Arts and Cultural Grant Application 2014**

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Grant request: \$2,500

Total Program Budget: \$10,000

Name of Organization: Boys & Girls Club of San Marcos

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Contact Person Kim Webb Title Director of Development & Marketing

Organization Address 1 Positive Place

Phone: 760-471-2490 Fax: 760-471-0673

Email: kim@boysgirlsclubsm.org Web address: www.boysgirlsclubsm.org

Number Paid staff 68 Number volunteer staff 174

Are you... Non-profit: yes-95-3330218 For profit: \_\_\_\_\_

Geographic Area Served: San Marcos, CA

Describe your organization in the space below):

The Boys & Girls Club of San Marcos is committed to serving the needs of at-risk boys and girls 6 to 18 years of age during the critical hours when they are out of school and away from parental supervision. The Club gives children what they need most: a safe environment where they can have fun and be themselves; adult role models who respect and listen to them; and interesting and constructive educational and recreational activities that channel youthful energy into challenging and productive pursuits.

Today, over 2,800 young people are taking advantage of the programs, activities and services provided by the Boys & Girls Club of San Marcos. Our vision is to provide a world-class Club Experience that assures success is within reach of every young person who comes through our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

Describe the project seeking grant funding: (Please use font size 10 point or larger)

[Discuss its goals, your plan to carry out the project, project timeline and readiness, proposed venue and target audience, whether this is a paid or free event. Please include how this event will promote San Marcos.]

The Boys & Girls Club of San Marcos will implement a Youth Fine Arts Program & Exhibit for youth members ages 6-18. Youth members will be exposed to a broad range of arts education activities and be continually encouraged to develop new skills and talents, express themselves, and to expand individual creativity.

Participation in the Youth Fine Arts Program & Exhibit will not be limited to the obviously talented. All youth members will be encouraged to participate as an integral part of the Club's overall youth development mission. At its core, the program will reflect the developmental need for all young people to express themselves creatively in their search for identity.

The Boys & Girls Club of San Marcos has over 2,800 youth in membership and serves over 800 youth per day during the school year at seven sites in San Marcos. Youth members will receive daily/weekly opportunities after school between August 2014 and October 2014 to participate in arts education activities, including:

- Crafts (clay, ceramics, collage, etc.)
- Visual arts (drawing, sculpting, painting, etc.)
- Photography
- Guest speakers (i.e., professional artists/instructors)
- Field trips to museums, art galleries, etc.

The goals of the Youth Fine Arts Program & Exhibit are to:

- Explore the aesthetic and technical qualities of various arts and crafts and develop critical thinking skills
- Learn the processes and essential elements of the discipline needed to produce work in each medium.
- Produce completed projects based on this newly acquired knowledge.
- Gain a broad understanding of cultures and civilizations past and present through Art History and Art Appreciation.
- Develop skills and expand individual creativity.
- Show/share completed art work with the community at an art exhibit

**The Youth Fine Arts Exhibit:**

The culmination of the Youth Fine Arts Program & Exhibit over the three month period will convene with a high profile Youth Fine Arts Exhibit. The Youth Fine Arts Exhibit will be held at the Boys & Girls Club of San Marcos Jennifer Loscher Branch. There will be a private exhibit held on October 17<sup>th</sup> at the Club's 35<sup>th</sup> Anniversary Celebration. There will also be a public exhibit on October 18<sup>th</sup> open to the community and Club members' families. This exhibit will be free to the community. A panel of artists and educators from the community will be invited to select outstanding works from the local Youth Fine Arts Exhibit to be entered in the Boys & Girls Clubs of America's Regional and National Fine Arts Exhibit competition. Selected pieces of art will be displayed at Boys & Girls Clubs of America's national headquarters and at special events around the country for the ensuing year.

**Community Support:**

*[Please describe actions that indicate active community support for this event. Provide details of in-kind or cash contributions. Describe additional funding sources for the event if applicable. Describe any steps already taken to get additional funds or in-kind support for this event.]*

The Boys & Girls Club of San Marcos has been in the community of San Marcos since 1979. Programs and events, such as the Youth Fine Arts Program & Exhibit, are well supported by local residents and the business community. The Club has a \$1.5 million dollar operating budget and half of those funds come from the local community, like the San Marcos Community Foundation. The Club's Board of Directors is actively seeking funds to support the many programs facilitated by the Club, including the Youth Fine Arts Program & Exhibit.

The Twin Oaks Gallery in San Marcos has committed to supporting the Club's Youth Fine Art Program & Exhibit and will provide materials and labor to mount the art pieces. The San Marcos Arts Council and CSUSM will provide art instructors to the program. In addition, there is a pending \$2,000 grant application with Target to assist in funding the program.

## Project Budget

### Project Income:

#### Donated Income:

Individual contributions	\$1,750
Business/Corporate Contributions	\$1,750
Other Government grants	
Foundation Grants	
Other grants	\$2,000

#### Earned Income:

Admission/Ticket Sales	
Other	

#### In-kind contributions

\$2,000

#### San Marcos Art and Cultural Grant request

\$2,500

#### TOTAL INCOME:

\$10,000

### Project Expenses:

Administrative Personnel	\$2,000
Artistic Personnel	\$2,000
Program/Production/Exhibition Cost	
Facility Rental	
Artist Fees	
Promotion/Marketing Costs	\$2,000
Office Supplies and Materials	\$4,000
Other	

#### Total Project expenses:

\$10,000

Higher consideration will be given to those applicants having matching funds.

*Boys Girls Club of San Marcos  
Board of Directors  
Public Roster  
2013-2014*

<b>Board Member</b>	<b>City of Residence</b>	<b>Company</b>	<b>Company's City of Residence</b>
Russ Jabara	San Marcos	Colliers International	Carlsbad
Gary Levitt	San Diego	Sea Breeze Properties	San Diego
Gary Massa	San Marcos	Pacific Sotheby's Int'l Realty	Del Mar
Jeff Ritchie	San Marcos	EDCO Waste & Recycling	San Marcos
Noemi Rivera	San Marcos	Hunter Industries	San Marcos
Jason Simmons	San Marcos	Consultants Collaborative	San Marcos
Debbie Thompson	Raniona	California Bank & Trust	Vista
Steve Wagner	Poway	Stone Brewing	Escondido
Tim Williams	Escondido	Markstein	San Marcos

**Certification Page**

Is your organization incorporated as a non-profit organization? Yes \_\_\_\_\_

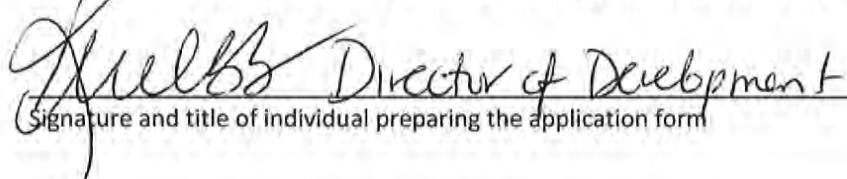
If "YES"

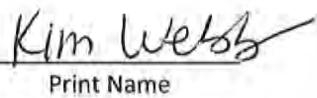
Date of incorporation as a non-profit: 1979  
Federal Tax ID#: 95-3330218

If "NO"

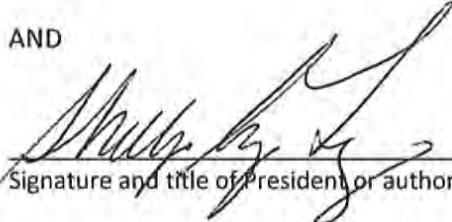
Name of sponsoring organization: \_\_\_\_\_  
Its Federal Tax ID#: \_\_\_\_\_

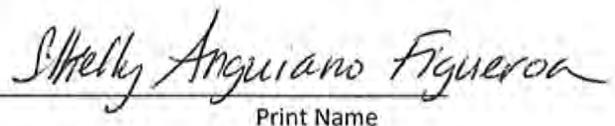
We certify that the information contained in this application, and its attachments, is true and correct to the best of our knowledge. We also hereby certify that our organization is in compliance with all State, Federal and Local laws regarding licensing and employment practices.

 Director of Development  
Signature and title of individual preparing the application form

 Kim Webb  
Print Name

AND

 Shelly Anguiano Figueroa  
Signature and title of President or authorized officer

 Shelly Anguiano Figueroa  
Print Name

Return Application to:

City of San Marcos  
c/o San Marcos Art & Cultural Grant Program  
1 Civic Center Drive  
San Marcos, CA 92069

**Due Date: WEDNESDAY, APRIL 16, 2014 BY 5:30 P.M.**

OGDEN UT 84201-0038

In reply refer to: 0441746480  
Apr. 07, 2011 LTR 4168C 0  
95-3330218 000000 00

00031837  
BODC: TE

BOYS & GIRLS CLUB OF SAN MARCOS  
1 POSITIVE PL  
SAN MARCOS CA 92069-2875



003185

Employer Identification Number: 95-3330218  
Person to Contact: Ms. Casteel  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 29, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 1982.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



**San Marcos Art & Cultural  
Grant Program  
2014**

**Cover Letter:**

The San Marcos Arts Council is Requesting a \$2500 grant from San Marcos Community Foundation. SMAC has been established for more than a year and has a solid history of producing arts and cultural programming. SMAC is requesting foundation support and the council meets the 51% requirement that the Board of Directors shall be made up of San Marcos residents, San Marcos business owners, employees of San Marcos businesses or a combination thereof.

The San Marcos City Council designated the San Marcos Community Foundation to implement the art and cultural grant program and SMAC is the perfect match. May we also interject that we have a plan for future sustainability, so that we may provide art programs through San Marcos and surrounding communities for many years to come.

**Thank you for this opportunity to be considered.**

**Sincerely,**

**Craig Garcia**

**Chairman of the Board**

**The San Marcos Arts Council**

**SanMarcosArts@Gmail.com**

**April 10, 2014**

**City of San Marcos Arts and Cultural Grant Application 2014**

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Grant request: \$ 2500.00

Total Program Budget: \$ 2500.00

Name of Organization: The San Marcos Arts Council

Contact Person Craig Garcia Title Chairman of the Board

Organization Address 333 S. Twin Oaks Valley Rd., San Marcos, California 92078

Phone: 949-289-5054 Fax 949-226-7086

Email: supportwithcraig@gmail.com & sanmarcosarts@gmail.com

Web address: www.SanMarcosArtsCouncil.com

Number Paid staff 0 Number volunteer staff 9 Board Members & 5 Volunteers

Are you... Non-profit: YES For profit: \_\_\_\_\_

Geographic Area Served: San Marcos and surrounding communities

Describe your organization in the space below:

### **San Marcos Arts Council Overview**

SMAC of San Marcos, California is organized to promote and advance artistic activity in our community, primarily through education, exposing the public to the fine and performing arts, and serving the community. SMAC fosters and promotes an arts environment that enriches the community and envisions a culturally exciting and artistically vibrant community where all forms of the arts flourish.

**Our Guiding Principles...** As a regional leader in arts education and advocacy, we believe that:

- The arts are critical to the development of the whole person and the whole community
- The arts build a sense of community and reflect the identity of that community. San Marcos is a community that should be known and recognized for its exciting and dynamic arts culture.
- A thriving arts community contributes positively to the economic vitality of the region
- San Marcos embraces and encourages cultural diversity and strives to reflect diversity through the arts and arts-related activities.

## Project Budget

### Project Income:

#### Donated Income:

Individual contributions	<u>Workshop Volunteers</u>
Business/Corporate Contributions	<u>\$2500 Sponsorships of Chickens</u>
Other Government grants	<u>None</u>
Foundation Grants	<u>None</u>
Other grants	<u>None</u>

#### Earned Income:

Admission/Ticket Sales	<u>None</u>
Other	<u>None</u>

#### In-kind contributions

San Marcos Art and Cultural Grant request	<u>\$2500</u>
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TOTAL INCOME:	<u>\$5000.00</u>
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### Project Expenses:

Administrative Personnel	<u>Board of Directors</u>
Artistic Personnel	<u>Board of Directors</u>
Program/Production/Exhibition Cost	<u>\$2500</u>
Facility Rental	<u>Donated</u>
Artist Fees	<u>\$1500 Instructors</u>
Promotion/Marketing Costs	<u>\$500</u>
Office Supplies and Materials	<u>\$500</u>
Other	

Total Project expenses:	<u>\$5000</u>
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Higher consideration will be given to those applicants having matching funds.

### **The San Marcos Arts Council Program Overview:**

SMAC would like to host a variety of art projects and events with the members of the San Marcos Community. In calendar year July 2013-Present, SMAC was awarded a \$2500 grant to host a series of workshops that were quite successful. For Example, SMAC partnered with the San Marcos Library, who hosted our Writers Workshop, a series of four, two hour long classes with critique and public reading of their final works. SMAC partnered with The City of San Marcos to judge the Children's Art Contest, sponsor the winning prizes to Paloma Elementary and Discovery Elementary, as well as hosting another children's Art Self Portrait workshop during the Arts Alive Event. SMAC partnered with Restaurant Row to put on a monthly (March – October) Children's Art & Craft workshop, where children made everything from Cinco de Mayo Bean Shakers to The 4<sup>th</sup> of July Spiny Pin Wheels to Self portraits and much more.... SMAC also partnered with Art Miles to host several mural projects throughout the year including Restaurant Row Monthly Events (March – October), The San Marcos Chamber Spring Festival and Discovery Elementary School Mural Project; which has one of their murals headed to Paris France to be exhibited this May 2014. SMAC hosted painting workshops for children and a workshop for adults of all ages called Professional Practices, a workshop of all ages, who want to be professional artists. This workshop taught individuals how to "sell their work" and approach a gallery. This workshop empowered artist to follow their dreams and become professional artists.

There are still a few workshops yet to take place this spring including our Poetry Writing Class scheduled with Stacy Dyson, which will include three class lessons and one final "Spoken Word" performance.

### **The San Marcos Arts Council Funding:**

Moving forward, The San Marcos Arts Council would like the opportunity to continue to promote The Arts within San Marcos and surrounding communities through various degrees of programming. We are requesting funding to cover art materials to host creative events at the Sunday Artwalks at Old California Restaurant Row, funding to collaborate with ArtMiles and continue mural painting sessions, funding to collaborate with local businesses and programs to host live music sessions, funding to offer drum circle sessions (as we hosted at the recent April 7, 2013 Sunday Artwalk), funding to partake in collaborations with the new Charity Wings Art Center and funding for general art projects and collaborations presented by community members.

In 2013, The San Marcos Arts Council, lead by board member Raziah Roushan, created a 5-year Strategic Plan including fiscal planning and put it into motion. This included a complete marketing plan with a new social media, a new website and a new Newsletter system donated by Eric Lilly & Craig Garcia of Reliable Contact to help build awareness of our organization and what we are doing in the community.

SMAC has partnered with The San Marcos Chamber of Commerce to put on a "Chickens on Parade" event that should enable SMAC to be a fully functional, self sustaining Non-Profit Organization by July 2015-2016 Calendar Year.

**Chickens on Parade:**

"Chickens on Parade" is Fun & Exciting "Scavenger Hunt" Event that pairs artists with local businesses, and businesses with consumers. SMAC will purchase 24 unfinished plaster chickens approx 18" in height. Then, 24 businesses will Sponsor a chicken for \$250.00 (6 are already sold), SMAC will pair an artist to a chicken and a business, Once the Chickens are painted & completed, The Chickens will be on display at the 24 businesses July 1 – Sept 30 2014. The residents of San Marcos can participate in the scavenger hunt by picking up a map at any of the 24 participating businesses, visiting all 24 businesses and returning a completed scavenger hunt map will enter them into the raffle where we will be giving away prizes to participants at our October Gala to be held in conjunction with the October San Marcos Chamber of Commerce Event to be held at The San Marcos Historic Society, where the chickens will be auctioned off and the proceeds will benefit The San Marcos Arts Council. We are expected to raise over \$5,000 and have a goal of \$10,000, which should sustain us for the calendar year of July 2015 – 2016.

With that said, we have several Community Art Projects going on each month. We have only highlighted a few above and would greatly appreciate of one more grant to help keep our Arts Council going calendar year July 2014 to Jun 2015. SMAC is requesting a \$2500 Art & Cultural Grant for calendar year July 2014 to Jun 2015. SMAC is also requesting any help possible with our "Chickens on Parade" event.

**San Marcos Arts Council Branding**

The council is interested in developing promotional materials to advertise various art projects and events hosted by the council but also materials to promote the mission and purpose for of the council. In Calendar year 2013-2014, we created a bookmark and purchased 5000 of them with our mission and contact information on it. We have given them out all throughout San Marcos including 1000 to Discovery Elementary Students, 200 to Paloma Elementary parents, 400 at the Arts Alive and another 500 at the Spring Festival, not to mention stacks at the Library and other local businesses and community boards. We'd like to design new brochures & business cards and purchase printed San Marcos Arts Council t-shirts to help brand the council and inform the community who we are and why we are here.

This proposal is not intended to request funds for just one particular event but rather to help fund an array of art projects that we come in contact daily as well as efforts to help brand the council so community members will be aware of what SMAC is about.

The council consists of a group of very energetic, active members who have a passion for the arts but also love giving back to their community.

### **Goals, Details & Logistics**

Venues for these particular projects and events will take place throughout San Marcos to draw community members to local businesses. Timeframe will be throughout the year 2014-2015 and target audiences will consist of youth to senior citizens. We want to share the importance of art and how it enriches everyone's lives. Events are expected to be free unless more funding is needed for supplies or event setup costs, but our goal is to bring the arts for free. We have had several parents come up to us and ask us about Summer Art Camps & Programs. We are very interested in partnering with the City of San Marcos and local artists to bring this type of programs to the residents of San Marcos.

By providing more arts in San Marcos, surrounding community members will also want to partake and will visit San Marcos more frequently. Our goal is to get the arts booming in San Marcos.

We hope you'll consider this request for funding and enable us to continue to bring arts to the citizens of San Marcos!

**Board of Directors:**

*Craig Garcia	Chairman of the Board	<a href="mailto:supportwithcraig@gmail.com">supportwithcraig@gmail.com</a>
*Marilyn Huerta	President/Secretary	<a href="mailto:mhuerta@csusm.edu">mhuerta@csusm.edu</a>
*John Walker	Vice President/Treasurer	<a href="mailto:jdwalker@argoduo.com">jdwalker@argoduo.com</a>
*Joanne Tawfilis	Board Member	<a href="mailto:jtawfilis@aol.com">jtawfilis@aol.com</a>
*Greg Snaer	Board Member	<a href="mailto:gregs@teriinc.org">gregs@teriinc.org</a>
Raziah Roushan	Board Member	<a href="mailto:raziah.roushan@hotmail.com">raziah.roushan@hotmail.com</a>
Spramani Elaun	Board Member	<a href="mailto:treepassion@gmail.com">treepassion@gmail.com</a>
*Tonya Lenz	Board Member	<a href="mailto:tonyalenz@twinoaksgallery.com">tonyalenz@twinoaksgallery.com</a>
*Jody Hall	Board Member	<a href="mailto:newz4us3@cox.net">newz4us3@cox.net</a>

\* Meets the Requirement as a San Marcos Resident or Employed by a San Marcos Business

### Certification Page

Is your organization incorporated as a non-profit organization? YES

If "YES"

Date of incorporation as a non-profit: 1/7/2009  
Federal Tax ID#: 26-4219400

If "NO"

Name of sponsoring organization: \_\_\_\_\_  
Its Federal Tax ID#: \_\_\_\_\_

We certify that the information contained in this application, and its attachments, is true and correct to the best of our knowledge. We also hereby certify that our organization is in compliance with all State, Federal and Local laws regarding licensing and employment practices.

Craig Garcia Chairman of the board

Signature and title of individual preparing the application form

Craig Garcia

Print Name

AND

Craig Garcia

Signature and title of President or authorized officer

Craig Garcia

Print Name

Return Application to:

City of San Marcos  
c/o San Marcos Art & Cultural Grant Program  
1 Civic Center Drive  
San Marcos, CA 92069

**Due Date: WEDNESDAY, APRIL 16, 2014 BY 5:30 P.M.**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 11 2009

THE SAN MARCOS ARTS COUNCIL INC  
C/O JANICE ROPP JACKSON  
310 S TWIN OAKS VALLEY RD #107-127  
SAN MARCOS, CA 92078-4387

Employer Identification Number:  
26-4219400  
DLN:  
17053076005019  
Contact Person:  
MARC KENNEDY ID# 52413  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
January 07, 2009  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

THE SAN MARCOS ARTS COUNCIL INC

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC



# San Marcos Community Foundation

## Arts and Cultural Grant Application

### April 16, 2014

Request for funding by

**San Marcos Historical Society**  
1952 Sycamore Drive  
San Marcos, California 92069

760-744-9025

[sanmarcoshistory@att.net](mailto:sanmarcoshistory@att.net)

[www.smhistory.net](http://www.smhistory.net)



**City of San Marcos  
Arts and Cultural Grant Application 2013**

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Grant request: \$1500.00

Total Program Budget: \$ 2200.00 See Project Budget

Name of Organization: San Marcos Historical Society

Contact Person: Tanis Brown Title: President, San Marcos Historical Society

Organization Address: 1952 Sycamore Drive, San Marcos, CA 92069

Phone: 760-744-9025 (Heritage Park #) or 760-761-0438 Fax: 760-761-0438

Email: [sanmarcoshistory@att.net](mailto:sanmarcoshistory@att.net) Web address: [www.smhistory.org](http://www.smhistory.org)

Number Paid staff: 100% Volunteer organization Number volunteer staff: 15 regular, part-time volunteers

Are you... Non-profit: Yes For profit: \_\_\_\_\_

Geographic Area Served: City of San Marcos and North San Diego County area, and welcome all visitors to Walnut Grove Park and Heritage Park.

Describe your organization in the space below:

The San Marcos Historical Society is dedicated to the preservation, promotion, and presentation of San Marcos History through exhibits, displays of artifacts, historical information and photographs, and programs and presentations. The organization also maintains Heritage Park located inside Walnut Grove Park. There are four buildings on site including a Welcome Center, the historic Mary Y. Connors Hall, and two historical homes constructed in 1888 and 1890. The Welcome Center is the research area that contains a research library consisting of historic photos, books, maps, family biographies, newspaper files, city memorabilia, and storage for artifacts not on display. The Welcome Center also serves as the main office for the Historical Society and a meeting facility. The Connors Hall is the main museum where visitors learn about the history of San Marcos from the earliest inhabitants of the area to current times. There are both permanent displays and changing exhibits in this facility. The two historic homes have been restored and are available for tours. On the outer grounds of Heritage Park, visitors can spend time in the native Victorian Garden and gazebo, and several water features and farming equipment from our local history.

Heritage Park is open to the public three afternoons per week, or by appointment. Volunteers spend time in classrooms presenting a Traveling Trunk Show or are available to speak on the history of San Marcos to clubs and organizations. Friday mornings are reserved for Hands on History, an experiential educational program for elementary school students. Special events are hosted throughout the year and the facility is available for wedding or family photography settings. Most recently Heritage Park has been utilized by private parties for small private events.

Describe the project seeking grant funding: (Please use font size 10 point or larger)  
[Discuss its goals, your plan to carry out the project, project timeline and readiness, proposed venue and target audience, whether this is a paid or free event. Please include how this event will promote San Marcos.]

**Grant Request:** The San Marcos Historical Society is seeking \$1500.00 to support two theater productions at Heritage Park in 2014. Grant funding will be used for the cost of props, stage sets, and costumes for *The Lady Vanishes*, as well as publicity, promotion and programs for both productions.

**Project Description:** San Marcos Historical Society will sponsor/host Art Animates Life, Inc., a North County Theater Group who will produce two plays, *The Lady Vanishes*, an Alfred Hitchcock mystery that takes place on a train in post WWI Europe, in September 2014; and *Mr. Scrooge and Mr. Dickens*, an adaption of A Christmas Carol by Charles Dickens, in December 2014. There will be 6 performances of each play.

**Goal:** The primary goal is to promote local community theater in an historical building designed for stage productions. The Mary Young Connors Hall provides a unique and intimate theater experience for the audience. The theater company encourages San Marcos residents to be involved in the productions and the San Marcos Historical Society will host open house at Heritage Park before the performances. The secondary goal is to provide awareness and support of Heritage Park by open house tours and raising funds to maintain the historic Cox and Bidwell houses.

**Plan to carry out project:**

The San Marcos Historical Society and Art Animates Life, Inc. will develop a Memorandum of Understanding defining the roles and responsibilities of each organization throughout the planning, publicity, rehearsals, and production phases of the two productions. The San Marcos Historical Society will be responsible for providing maintenance of the facility during rehearsals and production including providing seating for 85 viewers; special event insurance coverage; management of ticket sales and concessions. Art Animates Life, Inc. is responsible for providing all items related to the production of the plays including recruitment and training of actors; costumes; stage props and sets; rehearsal schedules; lighting and sound system.

**Project timeline:**

***The Lady Vanishes:***

- Recruitment/casting – until July 19.
- Initial plans & construction of stage sets/props – June through August 16
- Launch publicity – July 1
- Costumes – July 19 through September
- Weekly rehearsals begin – July 19 through September 1 (Saturdays @ MYC)
- Ticket Sales begin – August 1
- Stage sets and props installed – August 16
- Daily rehearsals – September 5 – 11 (evenings @ MYC)
- Productions – 7:00 pm, September 12,13,19,20. 2:00 pm, September 14, 21.

***Mr. Scrooge & Mr. Dickens:***

- Recruitment/casting – until October 17.

Repair & maintenance of stage sets/props – through November 14  
Launch publicity – October 15  
Costumes – Oct 17 – December 1  
Weekly rehearsals begin – October 15 through December 6 (Saturdays @ MYC)  
Ticket Sales begin – November 1  
Stage sets and props installed – November 15  
Daily rehearsals – December 5 – 11 (evenings @ MYC)  
Productions – 7:00 pm, December 12,13,19,20. 2:00 pm, September 14, 21.

**Venue/Target Audience:** *The Lady Vanishes* is a comedic mystery based on the 1938 film by Alfred Hitchcock. *Mr. Scrooge and Mr. Dickens* is an adaptation of Charles Dickens' A Christmas Carol. The target audience would be adults and families with children 8 years and older, college students, community organizations, and those who enjoy history and community theater. The San Marcos Historical Society plans to contact schools and local organizations who may be interested in group performances such as civic groups, senior living facilities, and mobile home parks.

**Paid Event:** There will be a fee for these performances (\$10.00 adults, and \$5.00 children 12 and under), however there will be opportunities for reduced rates for San Marcos residents, seniors, and groups of 10 or more. All proceeds from the performances and concessions go directly to support the ongoing maintenance of Heritage Park, and in particular, the historic Cox and Bidwell homes. Both homes are open to attendees prior to matinee performances and evening ticket holders may redeem their ticket for a free voucher to visit Heritage Park during public hours for up to one year.

**Promotion of San Marcos:** The events proposed will promote San Marcos in several ways. The productions will be conducted in a San Marcos public park in a facility owned by the City of San Marcos, and operated by the San Marcos Historical Society. The Mary Y. Connors Hall contains hundreds of artifacts and photographs of historic San Marcos. Theater attendees are welcome to browse the display cases and view photos on the walls before the performances begin. As mentioned above, attendees also have an opportunity to take a tour of Heritage Park with their purchased ticket. A member of the Historical Society gives a brief history of Heritage Park before each performance including the relationship to the City. During intermission, attendees are invited to the Welcome Center, where an historical collection of photos are on display. The photo display is the result of an earlier San Marcos Arts & Culture Grant (2010-2011). All publicity and promotional materials will make reference to the support for the productions by the City of San Marcos. Finally, any additional proceeds from ticket sales and concessions are reinvested in the ongoing maintenance of Heritage Park which in turn enhances Walnut Grove Park.

**Community Support:**

*[Please describe actions that indicate active community support for this event. Provide details of in-kind or cash contributions. Describe additional funding sources for the event if applicable. Describe any steps already taken to get additional funds or in-kind support for this event.]*

**Community Support:** In December 2013, the San Marcos Historical Society and Art Animates Life, Inc. collaborated on the first San Marcos production of *Mr. Scrooge and Mr. Dickens*. The result was 6 sold-out performances, indicating a large interest in local theater. Based on this result, our organizations feel that the San Marcos community would attend other theater productions held in Heritage Park.

- Art Animates Life, Inc. recruited several San Marcos residents as cast members, providing an opportunity for them to try something new.
- Community members from the San Marcos Arts Council, Chamber of Commerce, Kiwanis, and CSUSM attended one or more of the productions.
- The San Marcos County Library provided display space to advertise the production and sponsored tickets for a family to attend the production.
- When the Historical Society needed more chairs, the Chamber provided them.
- Members of the San Marcos Historical Society donated many hours over three months to assist with coverage at Heritage Park during rehearsals, ticket sales and give tours prior to matinee performances.
- San Marcos High School Interact Club provided ushers and help with clean-up after each performance.
- The Historical Society also contributed \$500.00 to Art Animates Life, Inc. to offset expenses for stage sets, sound system, and publicity.
- The fall production of *The Lady Vanishes* will coincide with a collection of WWI Propaganda Posters on display at CSUSM. We have been in contact with the campus representatives to help with publicity for the Heritage Park production.
- The San Marcos Arts Council is willing to provide on line advertisement through their website and social media networking.

Both San Marcos Historical Society and Art Animates Life, Inc. are 100% volunteer organizations, where all members donate a great deal of time to provide these enrichment activities for the San Marcos community. The Historical Society provides the facility, including supplies and utilities, and insurance. Grant monies will not be used for these items. The cast and crew of Art Animates Life, Inc. contributes their time and talents, as well as lighting and sound system. Grant monies will not be used for these items.

Both organizations will continue to seek both contributions, discounts, and in-kind donations for remaining items needed for the production including materials and supplies needed for stage sets, props, costumes, publicity items and production playbills.

## Project Budget

### Project Income:

#### Donated Income:

Individual contributions	none to date
Business/Corporate Contributions	none to date
Other Government grants	none to date
Foundation Grants	none to date
Other grants	none to date

#### Earned Income:

Admission/Ticket Sales	\$6000.00
Other	\$ 500.00

#### In-kind contributions

see below

#### San Marcos Art and Cultural Grant request

\$1500.00

#### TOTAL INCOME:

\$8000.00

### Project Expenses:

Administrative Personnel (225 hours)
Artistic Personnel (400 hours)
Program/Production/Exhibition Cost
Facility Rental (\$2500)
Artist Fees
Promotion/Marketing Costs
Office Supplies and Materials
Event Insurance, utilities (\$700)

donated by San Marcos Historical Society  
donated by Art Animates Life, Inc.  
\$700.00 for props, stage sets  
donated by San Marcos Historical Society  
\$300.00 for costumes or rentals  
\$400.00 for banners, flyers and  
\$100.00 for printing of tickets and programs  
\$700.00 to be paid from proceeds of ticket sales

#### Total Project expenses:

\$2200.00

Higher consideration will be given to those applicants having matching funds.

**San Marcos Historical Society**  
**2014 Board of Directors**

Name	Address	Phone/Email	Year/Position
Tanis Brown	1385 Maloney Street San Marcos, CA 92069	760-761-0438 760-317-0748 c <a href="mailto:tanisbrown@cox.net">tanisbrown@cox.net</a>	2015/President
Robert Caslava	949 Carriage Lane San Marcos, CA 92069	760-807-5158 c <a href="mailto:caslava@sbcglobal.net">caslava@sbcglobal.net</a>	2014
Dawn Coats	131 Lynmar Lane Vista, CA 92084	760-716-0107 c <a href="mailto:K9sndj@yahoo.com">K9sndj@yahoo.com</a>	2016
Kirk Effinger	1894 Matin Circle, #180 San Marcos, CA 92069	619-200-3387 c <a href="mailto:Kirk.effinger@att.net">Kirk.effinger@att.net</a>	2016
Jackie Hartley	544 Barnaville Lane San Marcos, CA 92069	760-744-2744 h <a href="mailto:Jhartley4@yahoo.com">Jhartley4@yahoo.com</a>	2016
Steve Hall	328 Crownview Court San Marcos, CA 92069	760-809-1637 <a href="mailto:steve@hankinsandhall.com">steve@hankinsandhall.com</a>	2014/Treasurer
Mimi Kennedy	428 Borden Circle San Marcos, CA 92069	760-471-7692 h 760-224-3849 c <a href="mailto:1southernbelle@cox.net">1southernbelle@cox.net</a>	2015/Vice President, Membership
Barbara Krywko	140 Equestrian Court San Marcos, CA 92069	760-744-6999 h <a href="mailto:barbarakrywko@cox.net">barbarakrywko@cox.net</a>	2016/Luiseno Garden project
Bridget Lopez	133369 Samantha Ave San Diego, CA 92129	904-254-7592 c <a href="mailto:blopez@gmail.com">blopez@gmail.com</a>	2015/Publicity
Jo Ellen Maus	660 Bennett Avenue San Marcos, CA 92069	760-745-6285 h <a href="mailto:josews@cox.net">josews@cox.net</a>	2015/Accessions
Merry Williams	1324 Fulton Road San Marcos, CA 92069	760-745-7239 h <a href="mailto:merrymw@cox.net">merrymw@cox.net</a>	2015
Jan Wright	Teacher, San Marcos High School	760-940-1513 h <a href="mailto:Jan.wright@smusd.org">Jan.wright@smusd.org</a>	2014/Secretary
Heidi Rassat	1208 White Sands Drive, San Marcos, CA 92078	760-908-9857 c <a href="mailto:heidimsr@cox.net">heidimsr@cox.net</a>	Board liaison on Veterans displays
Maryanne Cioe	1930 W. San Marcos Blvd. , San Marcos, CA 92078	760-727-6855 <a href="mailto:cioem@att.net">cioem@att.net</a>	Library assistant Non-voting

**Certification Page**

Is your organization incorporated as a non-profit organization? Yes

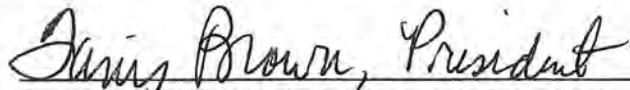
If "YES"

Date of incorporation as a non-profit: August 1967  
Federal Tax ID#: 23-7373084

If "NO"

Name of sponsoring organization: \_\_\_\_\_  
Its Federal Tax ID#: \_\_\_\_\_

We certify that the information contained in this application, and its attachments, is true and correct to the best of our knowledge. We also hereby certify that our organization is in compliance with all State, Federal and Local laws regarding licensing and employment practices.

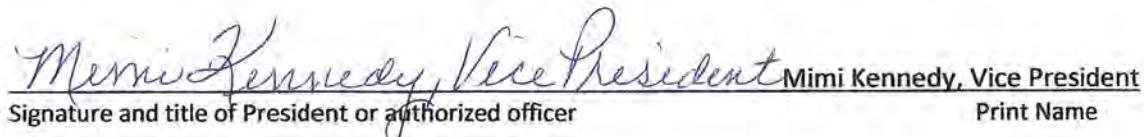


Tanis Brown, President

Signature and title of individual preparing the application form

Print Name

AND



Mimi Kennedy, Vice President

Signature and title of President or authorized officer

Print Name

Return Application to:

City of San Marcos  
c/o San Marcos Art & Cultural Grant Program  
1 Civic Center Drive  
San Marcos, CA 92069

**Due Date: WEDNESDAY, APRIL 16, 2014 BY 5:30 P.M.**

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA .91755-7406

DEPARTMENT OF THE TREASURY

Date: DEC 19 1996

SAN MARCOS HISTORICAL SOCIETY INC  
149 E SAN MARCOS BLVD  
SAN MARCOS, CA 92069-0000

Employer Identification Number:  
23-7373084  
Case Number:  
956306009  
Contact Person:  
EO CUSTOMER SERVICE  
Contact Telephone Number:  
(213) 894-2289  
Accounting Period Ending:  
June 30  
Form 990 Required:  
Yes  
Addendum Applies:  
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Donors may deduct contributions to you as provided in section 170 of the

SAN MARCOS HISTORICAL SOCIETY INC

Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 per cent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

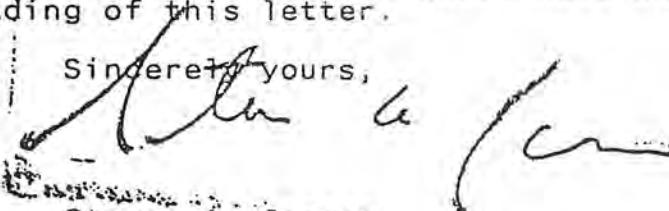
If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

SAN MARCOS HISTORICAL SOCIETY INC

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

  
Steven A. Jensen  
District Director

MINUTES  
SAN MARCOS COMMUNITY FOUNDATION  
GRANT FUNDING COMMITTEE  
SAN MARCOS ROOM  
1 CIVIC CENTER DRIVE  
SAN MARCOS, CA 92069

**GRANT FUNDING COMMITTEE MEETING**  
**WEDNESDAY, APRIL 9, 2014 – 6:00 PM**

**CALL TO ORDER** PRESIDENT LUKOFF called the meeting to order at 6:00 p.m.

**ROLL CALL**

PRESENT: BOARD MEMBERS: BURTON, NAJERA, LUKOFF  
ABSENT: BOARD MEMBERS: NONE

**ALSO PRESENT** Board Secretary, Donna French  
Recording Secretary, Wendy Kaserman  
Staff, Sandra Gallegos

**OLD BUSINESS**

**1. GRANT AWARD WORKSHEET**, FISCAL YEAR 2013-2014  
*Recommendation: NOTE & FILE*

The committee members reviewed the funds available for distribution for the remainder of Fiscal Year 2013-2014. There was discussion about whether the Foundation would stop awarding grants for the remainder of the fiscal year if the remaining funds were awarded between the April and May Grant Funding Committee meetings and the May Board meeting. There was also concern voiced about going to the maximum award level of 5% for the fiscal year.

The Board addressed the mini-grant application before the regular grant proposals.

**3. MINI-GRANT APPLICATION PROPOSALS**

Board members discussed the proposal from Write Out Loud. There were no letters of support from the principal or teachers of Twin Oaks Elementary School.

BOARD MEMBER NAJERA motioned to deny awarding a mini grant in the amount of \$1,440 to Write Out Loud. BOARD MEMBER BURTON seconded the motion. The motion passed by unanimous voice vote.

AYES: BURTON, NAJERA, LUKOFF  
NOES: NONE  
ABSTENTION: NONE  
ABSENT: NONE

**NEW BUSINESS**

**2. REGULAR GRANT APPLICATION PROPOSALS**

- A) TWIN OAKS ELEMENTARY PARENT-TEACHER ORGANIZATION
- B) MAKE-A-WISH FOUNDATION OF SAN DIEGO
- C) THE ELIZABETH HOSPICE FOUNDATION
- D) PALOMAR COLLEGE FOUNDATION
- E) THE ANGEL'S DEPOT
- F) BOYS & GIRLS CLUB OF SAN MARCOS

Prior to reviewing the applications, staff mentioned that the Boys & Girls Club had withdrawn their application from consideration earlier in the week. The Board members discussed the remaining grant applications. Due to limited funds for the remainder of the year, they narrowed the list of applications where there would be follow up research and site visits conducted.

BOARD PRESIDENT LUKOFF presented information about how the Angel's Depot services differ from some of the other senior programs the SMCF has provided funding to.

BOARD PRESIDENT LUKOFF liked that the Palomar College Foundation Textbook Assistance program offered different ways for students to acquire books. She will contact the Palomar College Foundation to get more information about this program.

The Board members reviewed the budget provided by the Twin Oaks Elementary PTO. They noted that the fiscal year is from September to June.

BOARD MEMBER BURTON motioned that the Grant Funding Committee further discuss the Elizabeth Hospice application and the Palomar College Foundation at the May Grant Funding Committee meeting and that the GFC recommend to the Board that the requests from the Make-A-Wish Foundation and the Angel's Depot not be funded at this time. The motion passed by unanimous voice vote.

AYES:	BURTON, NAJERA, LUKOFF
NOES:	NONE
ABSTENTION:	NONE
ABSENT:	NONE

**CONSENT CALENDAR**

**MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NAJERA TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BURTON, NAJERA, LUKOFF  
NOES: NONE  
ABSTENTION: NONE  
ABSENT: NONE

3. **WAIVER OF TEXT** – Waived
4. **APPROVAL OF MINUTES** – SMCF Grant Funding Committee Meeting, March 12, 2014.
5. **ORAL COMMUNICATIONS** – No members of the public requested to speak.

**ITEMS FOR THE GOOD OF THE ORDER**

6. **NEXT MEETING DATE** – The next meeting of the SMCF Board of Directors is scheduled for Tuesday, May 20, 2014.

The next Grant Funding Committee meeting is scheduled for Wednesday, May 14, 2014.

7. **MISCELLANEOUS** - None
8. **ADJOURNMENT**

**MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NAJERA TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 6:34 PM.

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COLLEEN LUKOFF, BOARD PRESIDENT

ATTEST:

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Wendy Kaserman, Recording Secretary