

MINUTES
SAN MARCOS COMMUNITY FOUNDATION
GRANT FUNDING COMMITTEE
SAN MARCOS ROOM
1 CIVIC CENTER DRIVE
SAN MARCOS, CA 92069

MEETING OF THE GRANT FUNDING COMMITTEE
SEPTEMBER 10, 2014 – 6:00 PM

CALL TO ORDER BOARD MEMBER NAJERA called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: NAJERA, BURTON, HALL

ABSENT: BOARD MEMBERS: NONE

ALSO PRESENT Recording Secretary, Wendy Kaserman

OLD BUSINESS

1. GRANT AWARD WORKSHEET. Fiscal year 2014-2015

Recommendation: NOTE & FILE

NEW BUSINESS

2. MINI-GRANT APPLICATION PROPOSALS

A. KIWANIS CLUB OF SAN MARCOS FOUNDATION

The Committee discussed the request from the Kiwanis Club of San Marcos for \$1,500.00 in funding to support the 19th Annual San Marcos Holiday Parade. The parade's significance to the San Marcos community was discussed. Staff clarified that the Holiday Parade is not a City function; however the City contributes several thousand dollars of in-kind services toward the parade including cost of permits, \$2,000.00 to the marching band, and another \$2,000 in Public Works staff time to accommodate road closures, etc. The Committee recommended funding the Kiwanis Club request.

B. POSITIVE ACTION COMMUNITY THEATRE

The Committee discussed the request from Positive Action Community Theatre (PACT) for \$1,500.00 in funding to help pay expenses for theatre/life skills workshops for students with autism at the Country School in San Marcos. Staff clarified that this request was not a school district request.

Because the last quarter was very competitive, VICE PRESIDENT WILLIAMS had suggested that this application be considered at the September Grant Funding Committee meeting and asked for a motion to table this item. After discussion, the Committee recommended funding the PACT request.

COMMITTEE MEMBER HALL made a motion to accept both mini-grant requests as stated.

AYES: NAJERA, BURTON, HALL
NOES: NONE
ABSTENTION: NONE
ABSENT: NONE

3. CONSIDERATION AND POSSIBLE APPROVAL OF REQUEST FROM SAN MARCOS UNIFIED SCHOOL DISTRICT TO EXTEND THE PERIOD TO UTILIZE THE \$5,000 REGULAR GRANT AWARDED TO ASSIST WITH THE COSTS OF DEVELOPING, IMPLEMENTING AND CONDUCTING AN ORCHESTRAL MUSIC PROGRAM IN THE SAN MARCOS UNIFIED SCHOOL DISTRICT TITLE I ELEMENTARY SHCOOLS

The Committee discussed the request from Carole Beeson of the San Marcos Unified School District for an extension of the period to utilize the \$5,000 grant which was awarded in February, 2014. Staff explained that, generally, grant approvals are for a six-month period. An electronic mail message was sent to Ms. Beeson a couple of weeks before the deadline for reporting, reminding the school district that they needed to submit the reporting documentation. Ms. Beeson reported back that they hadn't made as much progress in fundraising as they had hoped, and they don't foresee expending all of the funds until the end of the 2015/2016 school year. Staff recommended that the Committee approve an extension through January 2015 and then ask for a progress report on fundraising to see that they've actually started to expend the funds.

After discussion, BOARD MEMBER BURTON made a motion to extend the reporting period through January 2015 and require that the school district provide a progress report and documentation showing that some of the funds have been expended. BOARD MEMBER NAJERA seconded the motion. Motion passed by unanimous voice vote.

AYES: NAJERA, BURTON, HALL
NOES: NONE
ABSTENTION: NONE
ABSENT: NONE

CONSENT CALENDAR

MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NAJERA TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES: NAJERA, BURTON, HALL
NOES: NONE
ABSTENTION: NONE
ABSENT: NONE

4. WAIVER OF TEXT – Waived

5. **APPROVAL OF MINUTES** – Approved - SMCF Grant Funding Committee Meeting, August 13, 2014.
6. **ORAL COMMUNICATIONS** - No members of the public requested to speak.

ITEMS FOR THE GOOD OF THE ORDER

7. **NEXT MEETING DATE** – The next meeting of the SMCF Board of Directors is scheduled for Tuesday, November 18, 2014.

The next Grant Funding Committee meeting is scheduled for Wednesday, October 8, 2014.

8. **MISCELLANEOUS**

9. **ADJOURNMENT**

MOTIONED BY BOARD MEMBER BURTON AND SECONDED BY BOARD MEMBER NAJERA TO ADJOURN THE MEETING. MOTION PASSED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 6:25 PM.

Crystal Najera

Crystal Najera, Board Member

ATTEST:

Wendy Kaserman

Wendy Kaserman, Recording Secretary