
SAN MARCOS COMMUNITY FOUNDATION – GRANT FUNDING COMMITTEE MEETING AGENDA

Wednesday, January 10, 2018 – 6:00 PM

San Marcos Conference Room, 1 Civic Center Drive

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the meeting room.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 744-1050, ext. 3116. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Board Secretary if you wish to use this device.

Public Comment: If you wish to address the Board on any agenda item, please complete a “Request to Speak” form. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Board on any matter NOT listed on the agenda. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under “Oral Communications,” please complete a “Request to Speak” form as noted above.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours.

CALL TO ORDER

ROLL CALL

OLD BUSINESS

1. GRANT AWARD HISTORY

Recommendation: NOTE & FILE

NEW BUSINESS

2. MINI GRANT APPLICATION PROPOSALS – Consider three (3) Mini Grant proposal by non-profit organizations requesting funds from the Foundation.

(A) MISSION HILLS HIGH SCHOOL TRACK AND FIELD – Request for funding in the amount of \$1,400 to fund upcoming track and field expenses, including fees for invitationals and the replacement of aging equipment. Serves 150 San Marcos residents. GBEF Track and Field is the fiscal intermediary.

Recommendation: CONSIDER/APPROVE

(B) AMERICAN ACADEMY OF PEDIATRICS – CALIFORNIA CHAPTER 3 -- Request for funding in the amount of \$1,500 to provide curriculum and books to 500 disadvantaged children and families at pediatric well-care visits. Has served 1,746 San Marcos residents.

Recommendation: CONSIDER/APPROVE

(C) LUMINARY ARTS -- Request for funding in the amount of \$1,500 to help supplement the teacher salary at Alvin Dunn Elementary School for the music and drama program. Serves 400 San Marcos students.

Recommendation: CONSIDER/APPROVE

3. REGULAR GRANT APPLICATION PROPOSALS – Consider four (4) Regular Grant proposals by non-profit organizations requesting funds from the Foundation.

(A) CASA DE AMPARO – Request for funding in the amount of \$5,000 to help fund their Residential Services program that provides 24-hour trauma informed care to youth in the foster care system. Serves 100 San Marcos area residents.

Recommendation: CONSIDER/RECOMMEND

(B) TRAUMA INTERVENTION PROGRAMS OF SAN DIEGO -- Request for funding in the amount of \$5,000 to fund their training academy that will be used in providing emotional and practical support to residents in crisis immediately following a traumatic event. Serves 368 San Marcos area residents.

Recommendation: CONSIDER/RECOMMEND

(C) RESTORATIVE JUSTICE MEDIATION PROGRAM -- Request for funding in the amount of \$10,000 to continue funding the Discipline that Restores teacher training program in four San Marcos schools. Serves 100 San Marcos area residents.

Recommendation: CONSIDER/RECOMMEND

(D) JUST IN TIME FOR FOSTER YOUTH -- Request for funding in the amount of \$2,400 to provide 8 San Marcos transition age foster youth with dorm and school supplies for their educational pursuits at CSUSM. Serves 8 San Marcos residents.

Recommendation: CONSIDER/RECOMMEND

CONSENT CALENDAR

4. **WAIVER OF TEXT** – This item is to waive the reading of the text of all Resolutions and Policies adopted at this meeting. Resolutions and Policies shall be adopted by title.

Recommendation: WAIVE

5. **APPROVAL OF MINUTES** – SMCF Grant Funding Committee Meeting, November 8, 2017.
Recommendation: CONSIDER/APPROVE

6. **ORAL COMMUNICATIONS** – Speakers are limited to five minutes. Please complete a “Request to Speak” form and place in basket provided. According to Board policy, FIFTEEN minutes has been established during this portion of the Agenda to allow citizens to speak on any matter NOT listed. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter for a future report and recommendation.

ITEMS FOR THE GOOD OF THE ORDER

7. **NEXT MEETING DATE** – The next meeting of the Grant Funding Committee is scheduled for Wednesday, February 14, 2018. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, February 20, 2018.

8. MISCELLANEOUS

9. ADJOURNMENT

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

I, Michael Gordon, Secretary of the San Marcos Community Foundation Grant Funding Committee, hereby certify that I caused the posting of this agenda in the glass display case at the north entrance of City Hall on Thursday, January 4, 2018, at 5:00 pm.

Michael Gordon, Secretary - SMC

SAN MARCOS COMMUNITY FOUNDATION
Grant Award History FY2017-2018

Name	Type	Amount	Date	Name of Project	Summary of Project
REINS (Riding Emphasizing Individual Needs & Strengths)	Mini	\$1,500.00	7/12/2017	Scholarships	To give scholarships to 5 students who are unable to afford the full tuition. Will serve 5 students. REINS serves 15 San Marcos residents.
Mission Hills High School Cross Country Boosters (GBEF - Grizzly Booster Education Foundation as fiscal intermediary)	Mini	\$1,000.00	8/15/2017	Mission Hills Cross Country	To help fund the upcoming cross country invitationals for the 2017 season. Serves 50 San Marcos residents
North County Health Services	Regular	\$2,828.22	8/15/2017	Vaccine refrigerator	To purchase a new VFC-rated vaccine refrigerator at the San Marcos Health Center. Serves 32,369 San Marcos residents.
Interfaith Community Services	Regular	\$5,000.00	8/15/2017	North County Senior Connections	To provide programmatic support for the North County Senior Connections program. Serves 150 San Marcos residents
Community Resource Center	Mini	\$1,500.00	10/11/2017	CRC Holiday Baskets	To help fund the annual holiday baskets program that provides a free shopping experience to 1,500 low income households who are at risk of homelessness, hunger, or are in crisis. Served 420 San Marcos residents in 2016.
Friends of Richland (Richland FOR Club)	Mini	\$250.00	10/11/2017	Makerspace Lab	To fund a MakerSpace Lab to hold STEAM supplies and strengthen the STEAM experience at Richland Elementary. Serves 850 San Marcos Residents.
Coastal Roots Farm	Mini	\$1,500.00	10/11/2017	Produce Educational Materials	To help fund the creation of a bilingual vegetable identification and recipe sheet at its pay-what-you-can farm stand at Vista Community Clinic. Serves up to 400 San Marcos residents.
Junior Achievement of San Diego County	Mini	\$1,000.00	11/8/2017	BizTown Programs at San Marcos Elementary	To provide 30 students from San Marcos Elementary School the opportunity to participate in their BizTown program. Serves 30 San Marcos students.
Muscular Dystrophy Association	Mini	\$1,000.00	11/8/2017	Summer Camp	To help subsidize a free weeklong summer camp program for children with muscular dystrophy. Serves 28 San Marcos residents.

Palomar Health Foundation	Mini	\$1,000.00	11/8/2017	Forensic Health Services	To provide funding assistance for programmatic needs of Forensic Health Services, which serves victims of physical and/or sexual abuse. Served 21 San Marcos residents from January to June.
Palomar College Foundation	Regular	\$1,500.00	12/13/2017	Hungry for Knowledge	To assist in providing operating expenses for the first year of a new on-campus food and nutrition center for needy students. Serves 500 San Marcos residents.
Kid's College	Regular	\$1,750.00	12/13/2017	Fortissimo Orchestral Music Program for SMUSD	To fund the continued implementation and expansion of the Fortissimo Orchestral Music Program at SMUSD Title I elementary schools. Serves 125 San Marcos students.
San Diego Food Bank	Regular	\$1,750.00	12/13/2017	Produce for North County	To purchase 25,000 pounds of produce for low-income families living in North San Diego County. Serves 50,000 duplicated San Marcos residents.
Community Resource Center	Regular	\$1,750.00	12/13/2017	Homelessness Prevention and Intervention Program	To provide supportive services for those that are experiencing homelessness, at risk of being homeless, or may have been a victim of domestic violence. Serves 350 San Marcos residents.
Fraternity House	Regular	\$1,500.00	12/13/2017	Fraternity House Transportation	To help fund its Project MEND program, which connects its residents to programs, services, and activities outside the facility. Serves 11 San Marcos residents.
Council for Supplier Diversity	Regular	\$2,000.00	12/13/2017	Young Entrepreneur Academy	To help build future DBE suppliers by teaching underserved communities how to identify, plan, and start their own businesses. Serves 15-20 San Marcos residents.
Total Grants Awarded FY17-18		\$26,828.22			

Winter Quarter 2017-2018: Funding Recommendation Worksheet

Asset Balance on 6/30/2017:	\$1,221,875
Total Available for Distribution for FY17-18:	\$48,873-\$61,093
Total FY17-18 Distributions Year to Date:	\$26,828.22
Total Funds Available for Quarter if Awarding Grants at 4% of Assets:	\$11,022
Total Funds Available for Quarter if Awarding Grants at 5% of Assets:	\$17,132

Name	Requested Amount	Type	Name of Project	Summary of Project	GFC Funding Recommendation
Mission Hills High School Track and Field (GBEF Track and Field as fiscal intermediary)	\$1,400.00	Mini	MHHS Track and Field	To fund upcoming track and field expenses, including fees for invitationals and the replacement of aging equipment. Serves 150 San Marcos residents.	
American Academy of Pediatrics - California Chapter 3	\$1,500.00	Mini	Reach out and Read San Diego	To provide curriculum and books to 500 disadvantaged children and families at pediatric well-care visits. Has served 1,746 San Marcos residents.	
Luminary Arts	\$1,500.00	Mini	Alvin Dunn Music and Drama Program	To help supplement the teacher salary at Alvin Dunn Elementary School for the music and drama program. Serves 400 San Marcos students.	
Casa de Amparo	\$5,000.00	Regular	Residential Services	To fund their Residential Services program which provides 24-hour trauma informed care for youth in the foster care system. Serves 100 San Marcos area residents. (Casa de Amparo is in the unincorporated County)	
Trauma Intervention Programs of San Diego, Inc.	\$5,000.00	Regular	Crisis Intervention	To fund their training academy that will be used to help provide emotional and practical support to residents in crisis immediately following a traumatic event. Serves 368 San Marcos residents.	
Just in Time for Foster Youth	\$2,400.00	Regular	College Bound	To provide 8 San Marcos transition age foster youth with dorm and school supplies for their educational pursuits at CSUSM. Serves 8 San Marcos residents.	
Restorative Justice Mediation Program	\$10,000.00	Regular	Training San Marcos Educators in Restorative Practices in the School Environment	To continue funding the Discipline that Restores teacher training program in four San Marcos schools. Serves 1,164 San Marcos residents.	
Total Grants Requested:	\$26,800.00			Total Amount Recommended:	



SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page

(Choose one) MINI-GRANT (Choose one) REGULAR GRANT

Project Name: MHHS Track and field Date Submitted: 12/5/17	Total # of people served: 150 Total # of San Marcos residents served: 150	Amount Requested: \$ 1,400.-
Non-Profit Organization Name and Address, Website Mission Hills High School Track and Field 1 mission Hills Ct. San Marcos, CA 92069 mhhsstf.org		Contact Person - Name, Title & Phone, email Bronwyn Caster Track & Field Booster Club President 619-980-8147 Grizzly Track 2018@gmail.com

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

Our booster club is requesting funding to help with our upcoming track and field expenses. primarily fees for invitationals the expenses for our track and field booster club are rising, as the need for aging equipment replacement is upon us. A grant from SMCF would help immensely in meeting our needs.

Briefly describe the significance of your request to the San Marcos community:

This cost will positively affect the 150 Mission Hills track and field athletes and their families. All of our athletes are San Marcos residents. The track and field team is the largest team sport at MHHS.

Please attach the following items. Both Mini-Grant & Regular: 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations 5. Regular Grants Only: a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support	Expected date project will begin/end: Date by which funds will be expended: Signature of President or Authorized Officer <u>Bronwyn Caster</u> <u>12-5-17</u> Name, Title <u>MHHS Track & Field Booster President</u> Date Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): mgordon@san-marcos.net
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SAN MARCOS COMMUNITY FOUNDATION

Budget Worksheet

Provide an itemized list of expenses for this project:
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

Total budget for this PROJECT: \$ 17,1600

Grant Request Amount: \$ 1,400.
(*Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.*)

Is this a challenge grant? Could it be?

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ <u>2,000</u>	(Name of source) <u>Sponsors for Adopt A Hurdle</u>	** <u>C</u>
\$ <u>2,000</u>	(Name of source) <u>family contributions</u>	** <u>CD</u>
\$ <u>4,000</u>	(Name of source) <u>Fundraising</u>	** <u>P</u>
\$	(Name of source) _____	**

Currently, we are working on getting family sponsors, corporate sponsors to help replace equipment. The school will help with 5 hurdles. However, the current hurdles are unsafe for our student athletes.

6:40 PM
07/03/17
Cash Basis

**GBEF Track and Field
Profit & Loss**
September 1, 2016 through June 19, 2017

Sep 1, '16 - Jun 19, 17

Income	
Donations	1,730.25
Fundraising	
Blast Athletics	5,680.00
Invasion Laser Tag	157.50
Jamba Juice Cards	255.00
Opportunity Drawings	90.00
Restaurant Nights	
Applebee's	1,326.33
Mr. Taco	280.00
Total Restaurant Nights	1,606.33
Silent Auctions	480.00
Fundraising - Other	126.00
Total Fundraising	8,394.83
Snack Bar	2,552.32
Spirit Gear	
Stickers	75.00
T-Shirts	540.00
Total Spirit Gear	615.00
Sponsorships	2,950.00
Total Income	16,242.40
Expense	
Bank Service Charges	
Blast Service Charge	1,022.12
Square Fees	30.43
Bank Service Charges - Other	3.00
Total Bank Service Charges	1,055.55
Equipment	1,461.44
Invitationals	2,580.00
Meet Expense	142.85
Office Expense	72.74
Promotion	1,249.37
Snack Bar Expense	772.99
Spirit Wear	639.52
Stickers	687.50
Travel Expense	
Lodging	2,161.20
Meals	405.52
Transportation	142.12
Total Travel Expense	2,708.84
Uniforms	2,080.17
Total Expense	13,450.97
Net Income	2,791.43

Mission Hills High School Track and Field Booster Board

2017-2018 Board of Directors

President: Bronwyn Caster

GrizzlyTrack2018@gmail.com

619-980-8147

Vice President: Paul Balancio

pbalancio@gmail.com

Treasurer: Kathleen Morreale

imkkelly@cox.net

Assistant Principal

Todd Marquet

Todd.marquet@smusd.org

Members at Large: Heidi Robyn and Mike Stout

Coaches:

Lynne Budd

1 Mission Hills Ct.

San Marcos, CA 92078

lbudd@smusd.org

Other coaching staff:

Thomas Altieri

Shawn Coleman

Coach Dixon

Jilian Ryan

 IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 02-28-2017

Employer Identification Number:
82-0627239

Form: SS-4

Number of this notice: CP 575 E

GBEF TRACK AND FIELD
% ANDREA SIMA
1251 VIA CALIENTE
SAN MARCOS, CA 92069

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 82-0627239. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.
- * Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is GBEF. You will need to provide this information, along with your EIN, if you file your returns electronically.

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter. Thank you for your cooperation.

Keep this part for your records.

CP 575 E (Rev. 7-2007)

Return this part with any correspondence
so we may identify your account. Please
correct any errors in your name or address.

CP 575 E

9999999999

Your Telephone Number Best Time to Call DATE OF THIS NOTICE: 02-28-2017
() - _____ EMPLOYER IDENTIFICATION NUMBER: 82-0627239

FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023
██

GBEF TRACK AND FIELD
% ANDREA SIMA
1251 VIA CALIENTE
SAN MARCOS, CA 92069



SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page

(Choose one) **MINI-GRANT** (Choose one) **REGULAR GRANT**

Project Name: Reach Out and Read San Diego (RORSD) Date Submitted: 1/3/2018	Total # of people served: 86,000 Total # of San Marcos residents served: 1,746	Amount Requested: \$1,500
Non-Profit Organization Name and Address, Website American Academy of Pediatrics-California Chapter 3 3160 Camino del Rio S #101 San Diego, CA 92108 Website: http://www.aapca3.org	Contact Person – Name, Title & Phone, email Tara Milbrand, MSW Project Director, Reach Out and Read San Diego Phone: (858) 361-4644 Email: tmilbrand@aapca3.org	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):
RORSD improves educational and outcomes for 1,746 disadvantaged children and their families in San Marcos participating in RORSD each year. RORSD leverages the unique, trust-driven relationship between RORSD pediatricians and the children and families they care for at regularly prescribed well-child care visits, starting at six months and continuing to age five. During each visit, RORSD pediatricians deliver RORSD's proven early learning curriculum and provide the tool, a free, age-appropriate book for families to read together at home. Funds from the San Marcos Community Foundation would be used to provide RORSD curriculum and books to 500 disadvantaged children and their families in San Marcos at a cost of approximately \$3.00 per child per visit. RORSD works with North County Health Services (2 sites) and Kaiser Permanente in San Marcos. 86,000 children in San Diego County will be served in 2018; over 1,750 in San Marcos.

Briefly describe the significance of your request to the San Marcos community:
RORSD improves outcomes for disadvantaged children in San Marcos by teaching parents how to help their child form early, healthy brain connections that lead to eventual independent reading and school success and increasing their access to age-appropriate books at home. Over 8,000 children ages 5 and under reside in San Marcos, and nearly 15% of all children in San Marcos live in poverty. RORSD is the only source of early learning support for the majority of participating families and has been proven to prepare children for school success. Research has shown that ROR families read together more often and their children enter kindergarten with larger vocabularies and stronger language skills.

Please attach the following items. Both Mini-Grant & Regular: 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations 5. Regular Grants Only: a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support	Expected date project will begin/end: 3/1/2018-8/31/2018 Date by which funds will be expended: 8/31/2018 Signature of President or Authorized Officer <i>Meredith H. Kennedy</i> <u>Executive Director</u> <u>1/3/2018</u> Name, Title Date Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): mgordon@san-marcos.net
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SAN MARCOS COMMUNITY FOUNDATION

Budget Worksheet

Provide an itemized list of expenses for this project:
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

Total budget for this PROJECT: **\$1,500**

Grant Request Amount: \$1,500
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant? No Could it be? No

Please list any other funding sources for this project. N/A

**Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ _____ (Name of source) _____ ** _____
\$ _____ (Name of source) _____ ** _____
\$ _____ (Name of source) _____ ** _____
\$ _____ (Name of source) _____ ** _____

California Chapter 3**Mailing Address**

PO Box 22212
San Diego, CA 92192-2212
Voicemail: 619.281.AAP3 (2273)
Fax: 858.453.1311
E-mail: aapca3@aapca3.org

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3160 Camino Del Rio South, Ste. 101
San Diego, CA 92108

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www.aapca3.org

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Elk Grove Village, IL 60007-1098
Phone: 847.434.4000
Fax: 847.434.8000
E-mail: kidsdocs@aap.org
www.aap.org

American Academy of Pediatrics

DEDICATED TO THE HEALTH OF ALL CHILDREN™



California Chapter 3 - San Diego and Imperial Counties

American Academy of Pediatrics, CA Chapter 3 (AAP-CA3) San Diego and Imperial Counties Chapter Executive Board September 2017 -August 2019

President – Marsha Spitzer, MD, FAAP
Family Health Centers of San Diego

Vice President – Michelle Dern, MD, FAAP
Scripps Coastal

Secretary- Nathan McFarland, MD, FAAP
Neighborhood Healthcare

Treasurer –Liza Suh, MD, FAAP
Kaiser Permanente, San Diego

Past President – Patricia Cantrell, MD, FAAP
Kaiser Permanente, San Diego

Tenure/Term: Officers begin their position on the board as Treasurer. Each position term is for 2 years with an optional 3rd year. Officers continue in each position from Treasurer to Past President for a total of 10-14 years.

American Academy of Pediatrics, CA Chapter 3
Profit & Loss Budget Overview by project

July 2017 through June 2018

	Total General Fund Jul '17 - Jun 18	HDS Contract Jul '17 - Jun 18	HV F5FS (Home Visiting) Jul '17 - Jun 18	Total Home Visiti... Jul '17 - Jun 18	MAA Jul '17 - Jun 18	Total ROR Jul '17 - Jun 18	TOTAL Jul '17 - Jun 18
Ordinary Income/Expense							
Income							
500 · Dues							
500.1 · Chapter Dues							
Total 500 · Dues	30,000.00						30,000.00
501 · Unrestricted Grants-Misc Income							
501.1 · MAA							
Total 501 · Unrestricted Grants-Misc Income					140,000.00		140,000.00
503 · Conference Income							
503.3 · SHLC Conf. (School Health Leadership Conf)							
Total 503 · Conference Income	1,500.00						1,500.00
504 · Contracts and Grants							
504.1 · HDS- First 5			579,176.00				579,176.00
504.3 · ROR- Grants (Grants received for ROR program)				721,221.00			125,000.00
504.5 · Home Visiting- First 5					721,221.00		721,221.00
Total 504 · Contracts and Grants		579,176.00	721,221.00	721,221.00			125,000.00
1,500.00							1,425,397.00
505 · Administrative Overhead Fee (% from fiscal agent funds)							
505.1 · HDS- F5 Admin Fee (HDS Admin Overhead Fee)			74,729.00				74,729.00
505.4 · Home Visiting F5 Admin Fee				78,779.00			78,779.00
Total 505 · Adminstrative Overhead Fee (% from fiscal agent funds)		74,729.00	78,779.00	78,779.00			153,508.00
507 · Donations- Contributions Inc.							
507.1 · ROR							
Total 507 · Donations- Contributions Inc.						30,000.00	30,000.00
Total Income	31,500.00	653,905.00	800,000.00	800,000.00	140,000.00	155,000.00	1,780,405.00
Gross Profit	31,500.00	653,905.00	800,000.00	800,000.00	140,000.00	155,000.00	1,780,405.00
Expense							
600 · Accounting & Auditing Fees							
601 · Admin- Contract Support							
601.2 · HDS- Contract Support			7,600.00	7,600.00	7,600.00		2,700.00
601.3 · GF- Contract Support							6,740.00
601.4 · ROR- Contract Support							1,000.00
601.6 · Home Visiting- Contract Support							6,000.00
Total 601 · Admin- Contract Support		1,000.00	6,740.00	52,740.00	52,740.00		52,740.00
603 · Meetings -Members							
603.1 · Executive Board			5,000.00				5,000.00
603.10 · General Membership (General Membership Meeting)			6,500.00				6,500.00
603.11 · Staff			5,000.00				5,000.00
603.12 · Infectious Disease Committee			500.00				500.00
603.15 · Home VisitingMeeting Incentives				4,800.00	4,800.00		4,800.00
603.2 · Advisory Committee			1,200.00				1,200.00
603.3 · District Meetings			2,000.00				2,000.00
603.4 · School Health Committee			900.00				900.00
603.6 · Reach Out and Read						2,400.00	2,400.00
603.7 · HDS Meeting Incentives			3,660.00				3,660.00
Total 603 · Meetings -Members	21,100.00	3,660.00	4,800.00	4,800.00		2,400.00	31,960.00

American Academy of Pediatrics, CA Chapter 3
Profit & Loss Budget Overview by project

July 2017 through June 2018

	Total General Fund Jul '17 - Jun 18	HDS Contract Jul '17 - Jun 18	HV F5FS (Home Visiting) Jul '17 - Jun 18	Total Home Visiti... Jul '17 - Jun 18	MAA Jul '17 - Jun 18	Total ROR Jul '17 - Jun 18	TOTAL Jul '17 - Jun 18
604 · Conference Expenses							
604.3 · School Health (SHLC)	5,500.00						5,500.00
604.6 · Conferences/Staff Development (Air, Reg fee, Hotel - Conf.)	150.00	3,100.00	11,263.00	11,263.00		800.00	15,313.00
604.8 · National- ALF, NCE, EDSC, LegCo	2,500.00		48,338.00	48,338.00			2,500.00
604.9 · Home VisConf/Training							48,338.00
Total 604 · Conference Expenses	8,150.00	3,100.00	59,601.00	59,601.00		800.00	71,651.00
605 · Insurance							
605.1 · General Liability		0.00	0.00	0.00		1,100.00	1,100.00
605.3 · D & O Insurance	6,400.00		6,000.00	9,300.00			6,400.00
605 · Insurance - Other							15,300.00
Total 605 · Insurance	6,400.00	6,000.00	9,300.00	9,300.00		1,100.00	22,800.00
606 · Office Expenses							
606.1 · Postage	150.00						150.00
606.2 · Printing/Copying	1,000.00	1,200.00	3,000.00	3,000.00		1,200.00	6,400.00
606 · Office Expenses - Other	2,000.00	4,657.00	7,900.00	7,900.00		3,700.00	18,257.00
Total 606 · Office Expenses	3,150.00	5,857.00	10,900.00	10,900.00		4,900.00	24,807.00
607 · Payroll- Salary and Wages							
607.8 · Payroll - MAA					19,313.00		19,313.00
607.2 · Payroll-HDS (HDS payroll)		377,418.00					377,418.00
607.3 · Payroll-General Fund (GF payroll)	63,000.00						63,000.00
607.4 · Payroll- RORSD F5 (ROR payroll)						109,436.00	109,436.00
607.6 · Payroll- Home Visiting			397,871.00	397,871.00			397,871.00
Total 607 · Payroll- Salary and Wages	63,000.00	377,418.00	397,871.00	397,871.00	19,313.00	109,436.00	967,038.00
608 · Telephone	1,500.00	3,900.00	5,639.00	5,639.00		4,500.00	15,539.00
609 · Resident Expenses	2,500.00						2,500.00
610 · Tax and License	150.00						150.00
611 · Website Expenses	1,000.00	1,685.00	2,400.00	2,400.00		2,600.00	7,685.00
612 · Fringe Benefit Expenses							
612.8 · MAA Fringe Benefit					6,180.00		6,180.00
612.2 · HDS Fringe Benefit		120,774.00					120,774.00
612.3 · RORSD F5 Fringe Benefit						35,019.00	35,019.00
612.4 · GF Fringe Benefit	600.00		127,319.00	127,319.00			600.00
612.6 · Home Visiting Fringe Benefit							127,319.00
Total 612 · Fringe Benefit Expenses	600.00	120,774.00	127,319.00	127,319.00	6,180.00	35,019.00	289,892.00
614 · Rent & Utilities	4,200.00	40,997.00	40,997.00	40,997.00		600.00	86,794.00
615 · Mileage	1,500.00	1,445.00	2,054.00	2,054.00		1,600.00	6,599.00
618 · ROR Books (Books for Reach Out and Read)							129,306.00
621 · Comm.Outreach/Incentives/Tuitio (Promotion of project to parents and ph...			0.00	0.00			0.00
Home Visiting Incentives/Traini							0.00
621.1 · HDS Comm. Outreach/Incentives (HDS related Incentives)		0.00					0.00
Total 621 · Comm.Outreach/Incentives/Tuitio (Promotion of project to parents a...		0.00	0.00	0.00			0.00
623 · Donations-Charity Contributions	1,000.00						1,000.00
Total Expense	115,250.00	579,176.00	721,221.00	721,221.00	25,493.00	300,961.00	1,742,101.00
Net Ordinary Income	-83,750.00	74,729.00	78,779.00	78,779.00	114,507.00	-145,961.00	38,304.00
Net Income	-83,750.00	74,729.00	78,779.00	78,779.00	114,507.00	-145,961.00	38,304.00

SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page



(Choose one) MINI-GRANT (Choose one) REGULAR GRANT

Project Name: Alvin Dunn Music and Drama Program	Total # of people served: 400 students, plus 800-1000 family members	Amount Requested: \$1500.00
Date Submitted: 1-3-2018	Total # of San Marcos residents served: 1400	
Non-Profit Organization Name and Address, Website Luminary Arts 1124 Harwich Dr San Marcos Ca 92078 www.Luminaryarts.org		Contact Person – Name, Title & Phone, email Rebecca Noland Grant and Fundraising Coordinator Rebecca@luminaryarts.org (858) 774-9256

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):
The Alvin Dunn Elementary arts program is in its third year. This grant is being requested to supplement the teacher salary for the music and drama program. The school currently covers the cost of the teachers in classroom hours, but does not allow for any preparation time for classroom lessons. We are looking to fund that time. This program offers classroom curriculum in music and drama for all 4, 5, and 6th students. This program includes well rounded common core based curriculum as well as live performances. The music students study rhythm, time, instruments, and voice. The drama students learn improvisation, public speaking, language and dramatic performance. All of these skills can help build teamwork, problem solving, and critical thinking.

Briefly describe the significance of your request to the San Marcos community:

The Arts build positive community interaction. This program invites the community to participate by attending concerts and performances. It encourages children to take what they have learned and share it with their parent's siblings, and neighbors. It creates students that want to be actively involved in their community through the arts. It promotes a respect for culture and environment, which is spread through the community with the student's involvement in the program.

Please attach the following items.

Both Mini-Grant & Regular:

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations

5. Regular Grants Only:

- a. 1-2 page narrative
- b. First 2 pages of Federal 990
- c. Most recent year-end Statement or Audit including any management letters associated with Audit.
- d. Signature of President or Authorized Officer on Application
- e. Optional: letters of support

Expected date project will begin/end: Jan 2018-Jun 2018

Date by which funds will be expended: June 2018

Signature of President or Authorized Officer

 President

Name, Title

1/3/2018

Date

Submit Via Mail, In Person or Via Email to:
San Marcos Community Foundation

c/o City of San Marcos

1 Civic Center Drive

San Marcos, CA 92069

Email (PDF Format): mgordon@san-marcos.net

Provide an itemized list of expenses for this project:
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

Total budget for this PROJECT:

\$ 7040.00

Grant Request Amount: \$ 1440.00
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

\$ 5600.00 (Name of source) Alvin Dunn ** C
\$ (Name of source) **
\$ (Name of source) **
\$ (Name of source) **

Board of Directors

Bruce Blackwell
President
1124 Harwich Dr
San Marcos CA 9206

Amy Throckmorton
Vice President
1606 High Crest Place
Escondido, CA 92025

Jill Blackwell
Secretary
1124 Harwich Drive
San Marcos, CA 92069

Patrick MacBride
Member
2630 Las Palmas Ave
Escondido, CA 92025

Spencer Farmer
Member
2630 Las Palmas Ave
Escondido, CA 92025

Budget	
Contract	\$36,900.00
Prep hours	\$2880.00
Salaries	\$25,625.00
Emp Tax	\$4,612.50
Admin	\$2,800.00
Admin Tax	\$360.00
Supplies	\$1,500.00
Emp Insurance	\$1200.00
Total Expenses	\$38,527.50
Total	\$1627.50

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 25 2015

LUMINARY ARTS CORPORATION
1124 HARWICH DRIVE
SAN MARCOS, CA 92069-0000

Employer Identification Number:
47-3301377
DLN:
26053727003915
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 18, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436



**SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page**

(Choose one) **MINI-GRANT** (Choose one) **REGULAR GRANT**

Project Name: Residential Services Date Submitted: 12/20/2017	Total # of people served: 100 Total # of San Marcos residents served: 100	Amount Requested: \$5,000
Non-Profit Organization Name and Address, Website Casa de Amparo 325 Buena Creek Road, San Marcos, CA 92069 http://www.casadeamparo.org		Contact Person – Name, Title & Phone, email Amy Oden, Director of Program Development 760-566-3558, aoden@casadeamparo.org

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

Casa de Amparo is respectfully requesting funds from the San Marcos Community Foundation for Residential Services which provides 24-hour trauma informed care for youth in the foster care system who have been removed from their homes due to child abuse or neglect. The program includes specialized services for pregnant and parenting foster youth and their babies. Residential Services provides safe shelter, clothing, nutritious food, physical and mental health care, therapeutic services, education assistance and life skills training to ensure each resident receives the tools to succeed. The program can accommodate up to 50 youth simultaneously and supports over 100 residents annually. The goal of the programs is to assist residents to overcome the effects of abuse and neglect so they can enter adulthood as healthy, safe, productive members of the local community.

Briefly describe the significance of your request to the San Marcos community:

Residential Services provides the most vulnerable children in the San Marcos community with the opportunity to overcome the traumatic events they have experienced and grow into healthy young adults. All youth in these programs are residents of San Marcos and are active members of the community through school, work and recreation. All of Casa de Amparo's programs, including Residential Services, treat and prevent child abuse and neglect in our community with the goal of ending generational cycles of abuse and creating a community where children are provided the opportunity to thrive. By assisting children as they overcome the trauma of abuse, we are able to prepare them academically, emotionally and developmentally to excel as young adults.

Please attach the following items.

Both Mini-Grant & Regular:

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations

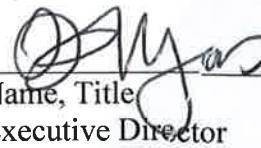
5. Regular Grants Only:

- a. 1-2 page narrative
- b. First 2 pages of Federal 990
- c. Most recent year-end Statement or Audit including any management letters associated with Audit.
- d. Signature of President or Authorized Officer on Application
- e. Optional: letters of support

Expected date project will begin/end: 1/1/2018-6/30/2018

Date by which funds will be expended: 6/30/2018

Signature of President, or Authorized Officer


Name, Title _____ Date _____
Executive Director 12/2017

Submit Via Mail, In Person or Via Email to:

San Marcos Community Foundation

c/o City of San Marcos

1 Civic Center Drive

San Marcos, CA 92069

Email (PDF Format): mgordon@san-marcos.net

Casa de Amparo
Regular Grant Narrative
December 2017

Established in 1978, Casa de Amparo provides supportive services to San Diego County residents who have been affected by child abuse and neglect. For almost 40 years the organization has adhered to its mission: to support those affected by and at risk of child abuse and neglect through a range of programs and services that promote healing, growth and healthy relationships. Casa de Amparo's goals are to break the generational cycle of family violence, prevent behaviors which endanger children and implement trauma-informed programs that further the mission of the organization. Each year Casa de Amparo supports over 1,000 children and 950 families through the following programs.

- **Residential Services** provides licensed residential care and intensive case management to female foster youth, ages 12 to 18, who have been removed from their homes due to abuse and neglect. The program provides specialized licensed residential care to pregnant and parenting girls involved in the foster care system, as well as their babies. Casa de Amparo is the only provider of this service in San Diego County.
- The **Child Development Center** offers daily support and therapeutic preschool for families and children, 18 months to 5 years of age, and evidence-based parent education and in-home support for at-risk, low-income families.
- **New Directions** transitional housing program helps young adults, ages 18-25, and their families, transition from the foster care system to independence through intensive case management and support services designed to foster self-sufficiency.
- **Family Visitation** provides supervised, neutral visits for parents and children that have been separated and are working toward healthy reunification, if appropriate.
- **Young Parent Network** addresses the needs of pregnant and parenting young adults struggling with the emotional, financial and personal demands of being a parent.
- **Counseling Services** includes assessments, crisis intervention and individual, group and family counseling for all programs listed above.

Casa de Amparo is respectfully requesting \$5,000 from the San Marcos Community Foundation to offset expenses associated with Residential Services, our most underfunded programs. The program annually serves approximately 100 youth. Residential Services began in 1978 and has continuously supported children and teens in the foster care system requiring therapeutic residential and clinical care, including care for are medically fragile foster youth. The program also provides care for pregnant and parenting girls in the foster care system and their babies. Casa de Amparo is the only provider of this service in San Diego County. Residential Services ensures that youth have access to an environment where they have the fullest range of healthy childhood experiences to assist them in overcoming the trauma of abuse. Support from the San Marcos Community Foundation will benefit the individualized treatment for residents affected by child abuse and neglect in San Marcos by ensuring they receive the highest level of care through the following services.

- Integrated medical services supervised by an on-site Nurse. The Program's Health Care Staff treat wounds caused by abuse, coordinate medical, dental, optical and specialty health care appointments, provide medical care for children with special health care needs (e.g. diabetes, oxygen dependency, Cerebral Palsy, or chronic disease) and treat residents whose conditions cannot be addressed in other residential homes.
- Therapeutic activities incorporating arts, life skills, cooking, cultural events, sports and outdoor activities located on-site and throughout the local community. Casa Kids typically have not had adequate exposure to educational and enriching activities found throughout the County; these therapeutic activities focus on their potential to develop emotionally happy and healthy social lives.
- On-site, individualized tutoring for residents experiencing educational challenges. On average, Casa Kids are approximately two grade levels behind their peers. On-site tutoring includes literacy building, homework assistance, social interaction and time management skill building.

- Bi-weekly Life Skills Group provides real life education and therapy covering daily responsibilities of adulthood, substance abuse, decision-making, coping skills, handling stress, social skills and building self-esteem. Licensed Clinicians and Case Managers incorporate issues that Casa Kids will face when they leave the foster care system, such as job readiness, money management, and obtaining a drivers license.
- For pregnant and parenting youth, weekly Parenting Group helps equip new mothers with skills and resources to nurture their children and ensure a safe home environment and family unit. The Group utilizes the evidence-based practice Nurturing Parenting.
- Nutrition education emphasizes the importance of a healthy diet and exercise for a well-balanced lifestyle. Casa Kids assist the Nutritional Residential Counselor in selecting recipes and creating healthy meals.

Casa de Amparo has been providing services at the Casa Kids Campus in San Marcos for over five years. Our three residential cottages, counseling offices, library, medical services center, outdoor learning areas, arts and recreation rooms, sports court, picnic areas and garden provide youth access to a safe community which they can call home. Child-friendly interiors, sustainable landscaping and design add to a comforting, efficient environment for children receiving residential care. The Campus improves and enhances our ability to support additional children and meet the evolving needs of youth by integrating education, physical wellness, mental and behavioral health and life skills for residents. During the previous fiscal year, July 1, 2016–June 30, 2017, Residential Services served 109 youth providing over 10,401 bed nights.

Casa de Amparo utilizes Social Solutions Efforts to Outcomes software to record client and program outcome indicators in a secure, password protected database. This system is customized by our IT and Database Administrator to meet the individualized tracking and reporting needs of Residential Services. Data entry is completed by direct care and clinical staff and outcome, participation and demographic reports are reviewed monthly by Program Managers. These reports are then reviewed quarterly by the Director of Programs, Director of Quality Assurance and Quality Assurance Committee of the Board of Directors in an effort to ensure best practice delivery of services and to monitor anticipated outcomes. Program evaluation is also completed through client surveys which pose questions about various aspects of the program in an effort to incorporate client feedback in service delivery and program enhancement. Survey results are presented to the Quality Assurance Committee quarterly.

Casa de Amparo monitors each resident's progress using the County's Functional Assessment Rating Scale (CFARS) measuring physical, emotional and academic development. The CFARS is completed by children and clinicians within 30 days of entering the program, every six months after and at discharge. Based on information gathered, the actual outcomes for residents upon discharge are:

- 70% to show improvement in relationships
- 70% to show improvement in adult daily living activities
- 70% to show improvement in safety
- 70% to show improvement in health.

Through partnerships with the San Marcos Community Foundation and our local community, Casa de Amparo can continue to help end child abuse and neglect. With support from the Foundation, the future of San Marcos can be one where children are safe, nurtured and provided with the opportunity to thrive. Casa de Amparo appreciates the Foundation's thoughtful consideration of this request and looks forward to partnering with the Foundation to directly benefit San Marcos and the community's most vulnerable youth.

SAN MARCOS COMMUNITY FOUNDATION
Budget Worksheet

Provide an itemized list of expenses for this project:

Residential Services has an operational budget shortfall of \$597,477 (please see the attached annual operating budget for the organization).

Casa de Amparo
Residential Services
FY 2017-2018

Revenues

Contracts	<u>3,445,050</u>
Total Revenues	3,445,050

Expenditures

Personnel	2,259,230
Employee Benefits	681,869
Professional Services	35,887
Supplies	147,210
Postage, Printing, and Shipping	400
Equipment Expense	16,614
Occupancy	176,245
Telephone	16,800
Transportation	58,731
Training, Meetings, Other	12,068
Advertising & Promotion	4,175
Program Expense	110,956
Depreciation	170,343
Administrative Costs	<u>351,999</u>
Total Expenditures	4,042,527

Amount Unfunded	<u>(597,477)</u>
-----------------	------------------

Total budget for this PROJECT: \$4,042,527

Grant Request Amount: \$ 5,000

(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant? **No** Could it be? **No**

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

\$10,000-Day for Change (C)

\$2,000-Cubic Corporation (C)
\$2,500-The Heller Foundation of San Diego (C)
\$10,000-McCarthy Family Foundation (C)
\$3,250-Fox Foundation (C)
\$10,000-C.J. & Dot Stafford Memorial Trust (C)
\$10,000-Maurice J. Masserini Trust (C)
\$15,000-In-N-Out Burger Foundation (C)
\$25,000-San Diego Women's Foundation (P)



Casa de Amparo FY 2017-2018 Annual Operating Budget

Operational Revenues	
Contributions	1,757,838
Contracts	6,309,103
Miscellaneous Income	<u>118,538</u>
Total Operational Revenues	<u>8,185,479</u>
 Total Revenues	 8,185,479
Operational Expenditures	
Personnel	4,320,958
Employee Benefits	1,161,491
Professional Services	112,220
Supplies	196,559
Telephone	54,699
Postage & Shipping	2,607
Occupancy	1,025,701
Printing	12,885
Transportation	136,359
Training, Meetings, Other	42,289
Advertising & Promotion	12,947
Program Expense	337,383
Equipment Expense	62,880
Casa Fund Raising Expense	186,560
Miscellaneous	<u>19,008</u>
Total Operational Expenditures	<u>7,684,546</u>
 Non-Operational Expenditures	 <u>500,933</u>
Total Non-Operational Expenditures	<u>500,933</u>
 Total Expenditures	 8,185,479
Net Income/(Loss)	<u>0</u>

Serving all of San Diego County with locations in Oceanside and San Marcos

325 Buena Creek Road, San Marcos, CA 92069

Phone: 760-754-5500 • Fax: 760-566-3569 • www.casadeamparo.org

Casa de Amparo is a 501 (c)(3) nonprofit organization. Federal Tax I.D. #95-3315571

CINCINNATI OH 45999-0038

In reply refer to: 0248222025
Mar. 18, 2016 LTR 4168C 0
95-3315571 000000 00
Input Op: 0248222025 00024581
BODC: TE

CASA DE AMPARO
% ELIZABETH PORTER
325 BUENA CREEK RD
SAN MARCOS CA 92069-9679



025542

Employer ID Number: 95-3315571
Form 990 required: yes

Dear Taxpayer:

We issued you a determination letter in August 1979, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1



FRANCHISE TAX BOARD

SACRAMENTO, CALIFORNIA 95867

Telephone: (800) 852-5711

March 26, 1979

In reply refer to
344: R:bp:g

Casa De Amparo
4070 Mission Road, Suite 220
San Luis Rey, CA 92068

Purpose : Charitable
Form of Organization : Corporation
Accounting Period Ending: December 31
Organization Number : 0881516

On the basis of the information submitted and provided your present operations continue unchanged or conform to those proposed in your application, you are exempt from state franchise or income tax under Section 2370d, Revenue and Taxation Code. Any change in operation, character or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

You are required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 2373l of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2 1/2 months) after the close of your annual accounting period.

If the organization is incorporating, this approval will expire unless incorporation is completed with the Secretary of State within 60 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

This exemption effective as of January 15, 1979.

This letter supersedes our letter dated March 23, 1979, and is issued to show an effective date.

Anderson Scott
Exempt Organization Section

cc: Registrar of Charitable Trusts



Casa de Amparo
2017-2018 Board of Directors Roster

100% of Casa de Amparo's Board of Directors contributes to the organization, including annual and capital gifts.

Chair of the Board

John Ayala (3/11-12/19)
Financial Advisor, LPL Financial

Vice-Chair

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CFO, Bassett Home Furnishings

Immediate Past Chair

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Member of the Board of Directors, Stein Family Foundation

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Peggy Keers (2/15-12/17)
Vice President, Human Resources

Tim Lesmeister (12/15-12/18)
V.P. Marketing, WD-40 Company

Michael Platis (3/07-12/18)
Project Manager

Francesca San Diego (12/12-12/18)
Business Consultant

Debbie Slattery (3/06-12/18)
Branch Manager & Vice President, California Bank & Trust

Jerry Stein (12/03-12/18)
Member of the Board of Directors, Stein Family Foundation



SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page

(Choose one) **MINI-GRANT** (Choose one) **REGULAR GRANT**

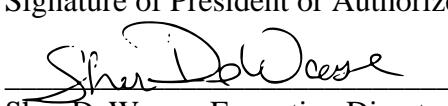
Project Name: Crisis Intervention Date Submitted: 01/02/2018	Total # of people served: 9,902 Total # of San Marcos residents served: 368 (<i>TIP is available to serve the whole community and entire populace including emergency response departments.</i>)	Amount Requested: \$5,000
Non-Profit Organization Name and Address, Website Trauma Intervention Programs of San Diego, Inc. 4140 Oceanside Blvd. Suite 159-321 Oceanside, CA 92056 www.TIPSanDiego.org	Contact Person – Name, Title & Phone, email Sher DeWeese Executive Director 760.518.5430 info@tipsandiego.org	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

Trauma Intervention Programs (TIP) of San Diego, Inc. provides emotional and practical support to citizens in crisis immediately following a tragic event. Specially trained citizen volunteers provide care and support to residents who have been traumatized by a personal tragedy and/or are in a state of crisis. Often survivors are alone, in shock and dismay following a sudden tragedy. TIP volunteers offer crisis intervention 365 days a year and arrive on location within an average of twenty minutes of a request from partnering agencies in the services areas: fire, law enforcement, hospital personnel and the medical examiner's office. Funds requested will be used to host a training academy for new volunteers in the City of San Marcos, whom will also serve the residents of the San Marcos Community.

Briefly describe the significance of your request to the San Marcos community:

TIP offers immediate practical and emotional support to individuals experiencing a traumatic event. Establishing a respected position with the emergency response system, trained volunteer citizens of the community helping other citizens in crisis. For 32 years, TIP has demonstrated a simple cost effective change can deliver a profound impact on the capacity of public safety to serve both citizens and emergency responders. As of October 2017, TIP has partnered with San Marcos Fire Department to offer crisis intervention services to the residents of the San Marcos Community. With this new partnership, TIP seeks to help build the volunteer team within San Marcos.

Please attach the following items. Both Mini-Grant & Regular: 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations 5. Regular Grants Only: a. 1-2 page narrative b. First 2 pages of Federal 990	Expected date project will begin/end: October, 2018 Date by which funds will be expended: October, 2018
	Signature of President or Authorized Officer  Sher DeWeese, Executive Director
	01-02-18

- c. Most recent year-end Statement or Audit including any management letters associated with Audit.
- d. Signature of President or Authorized Officer on Application
- e. Optional: letters of support

Submit Via Mail, In Person or Via Email to:
San Marcos Community Foundation
c/o City of San Marcos
1 Civic Center Drive
San Marcos, CA 92069
Email (PDF Format): mgordon@san-marcos.net

SAN MARCOS COMMUNITY FOUNDATION

Budget Worksheet

Provide an itemized list of expenses for this project:
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

National Trainers Fee (4 Trainers)	\$ 700
National Trainers Travel Expenses	\$ 2,300
Supplies Food/Beverage	\$ 500
Supplies 3-Month Seminar	\$ 500
Supplies Training Manuals (Units 25)	\$ 500
Supplies Room Rental (10 days)	\$ 1500
Volunteer Kits Background Checks (Units 25)	\$ 750
Volunteer Kits Safety Vests (Units 25)	\$ 2500
Volunteer Kits Car Visors (Units 25)	\$ 500
Volunteer Kits Identification Badges (Units 25)	\$ 375
Volunteer Kits Crisis Intervention Resources (Units 25)	\$ 2500
Total budget for this PROJECT:	\$ 12,625

Grant Request Amount: **\$ 5,000**
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant? No Could it be? N/A

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

Currently, no funding has been established to host a training academy in the City of San Marcos as it is a new partnership with Trauma Intervention Programs of San Diego, Inc.

Operating Budget FY 2017-18

Revenue/Income

Income

Donations-Board Dues	500
Donations-Client/Other	4,500
Interest	-
Total Donations	5,000.00

Fundraising Income

Adopt a Volunteer	1,500
Special Events	10,000
Total Fundraising	11,500

Grants

Corporate and Business Grants	-
Fallbrook Grant	9,000
Foundation and Trust Grants	
Grants-Other	31,000
Total Grants	40,000

Program Revenue

Agency Revenues	162,298
TIP Gear	100
Miscellaneous	
Training Academies	3,000
Total Program Revenue	165,398

Total Income:

221,898

Expenses

Bank Service Charges

Contract Services

Accounting Fees	7,500
IT Services	
Partner Agency Relations	1,000
Payroll Service-Admin	1,000
Payroll Service-Program	2,700
Professional Fees-Legal/Services	250

Donor Relations

Dues and Subscriptions

Dues and Subscriptions	500
TIP National	

Equipment and Maintenance	
Office/Computer Equipment	200
Equipment Repairs	500
Fundraising	
Adopt a Volunteer	750
HOS/Compassion in Action	7,000
Events	1,000
Grant Expenses	100
TIP Gear	50
All Other-Filing Fees	300
Insurance	
Liability Insurance	3,400
Workers' Compensation	2,200
Marketing/Advertising/Expos	3,500
Meetings Expenses	
Board Meetings	750
CE Meetings	4,000
Conferences	3,000
Staff Meetings	750
Team Leader Meetings	250
Miscellaneous	250
Office Supplies	
Administration	400
Program	350
Payroll	
Crises Team Leader	40,000
Executive Director	50,000
Garnishments	-
Marketing/Grants	20,000
Office Manager/Accounting	11,700
Outreach Coordinator	12,000
Postage	
Administration	150
Program	250
Printing and Reproduction	700
Rent	
PO Box Rental	200
Storage Space	1,200
Resource Materials	6,000
Staff Appreciation	500
Taxes	
Payroll Tax-Program	6,000

Payroll Tax-Admin	1,320
Sales Tax	
State Income tax	
Telephone/Cell Phones	8,000
To Be Determined	
Training Expense	
Academy	5,000
Honariums	
Staff Development	200
Volunteer Training	200
Training Expense-Other	-
Staff Counseling	1,500
Volunteer Appreciation	
Volunteer & Staff Appreciation	2,500
Web Site and Data Base	2,000
Total Expenditures:	212,320
Revenues to Expenditures	9,578.00

Note Operating Budget and Project Budget are the same

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: March 11, 2003

Trauma Intervention Programs of San Diego County, Inc.
2560 Orion Way
Carlsbad, CA 92008-7240

Person to Contact:

Tonya Martin 31-07387
Customer Service Representative

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
33-0492484

Dear Sir or Madam:

This is in response to your request of March 11, 2003, regarding your organization's tax exempt status.

Our records indicate that a determination letter issued in June 1992 granting your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Trauma Intervention Programs of San Diego County, Inc.
33-0492484

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

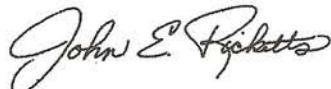
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in black ink that reads "John E. Ricketts".

John E. Ricketts, Director, TE/GE
Customer Account Services



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0540

Entity Status Letter

Date:

ESL ID:

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID:

Entity Name:

1. The entity is in good standing with the Franchise Tax Board.
2. The entity is **not** in good standing with the Franchise Tax Board.
3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701
4. We do not have current information about the entity.

The above information does not necessarily reflect:

- The entity's status with any other agency of the State of California, or other government agency.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or the entity did business in California at a time when it was not qualified or not registered to do business in California:
 - The status or voidability of any contracts made in California by the entity at a time when the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
 - For entities revived under R&TC Section 23305b, any time limitations on the revivor or limitation of the functions that can be performed by the entity.

Internet and Telephone Assistance

Website: ftb.ca.gov

Telephone: 800.852.5711 from within the United States
916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments



Board of Directors

Mickey Williams, President
Carlsbad Police Department

Annie Donner, Vice President
Oceanside Unified School District

Dale Stewart, Secretary
Oceanside Fire Department

Darlene Karinen, Treasurer
Retired, Encinitas Fire Protection District

Dr. Mickey Stonier, Board Member
Pastor, The Rock Church

Janet DiPrinzio, Board Member
Retired TIP Volunteer

Lorraine Hutchinson, Board Member
Retired, San Diego Fire-Rescue Department

Leonard Cosby, Board Member
Oceanside Police Department

Rob Sills, Board Member
San Diego Sheriff's Department

Daryn Drum, Board Member
Heartland Fire & Rescue

Terms of Service:
Board of Directors' Officers serve a term of two years.
Other board members serve at their discretion.

Narrative

Trauma Intervention Programs (TIP) of San Diego, Inc. provides emotional and practical support to citizens in crisis immediately following a tragic event. Specially trained citizen volunteers provide care and support to residents who have been traumatized by a personal tragedy and/or are in a state of crisis. Often survivors are alone, in shock and dismay following a sudden tragedy. TIP volunteers offer crisis intervention 365 days a year and arrive on location within an average of twenty minutes of a request from partnering agencies in the services areas: fire, law enforcement, hospital personnel and the medical examiner's office. Our mission: Our citizen volunteers will provide emotional first aid to survivors of tragedy in order to ease their immediate suffering and facilitate their healing and long-term recovery.

Utilizing a TIP volunteer on scene ensures that the citizen(s) will have his/her individual needs met by the emergency response system and prevents the occurrence of a "second injury" to the person(s) who is already in a state of emotional shock. Second injuries occur when the victim perceives the "system" as deliberately causing more grief and pain, most often by leaving them alone and confused with unanswered questions. Volunteers are trained to respond to a variety of tragedies to offer support.

TIP enables first responders the opportunity to produce a new dimension to services provided daily. The addition of the TIP volunteer can offer a human dimension being a "non-uniform authority" to the scene of crisis. This addition enables it to provide what many emergency scenes need: compassionate support. TIP has created a simple innovation within the public safety system to help improve services to the community. Also benefiting emergency responders decreasing stress in an already demanding job and improving the emergency response system to be more efficient.

When an individual undergoes a traumatic event, he/she may experience a number of symptoms ranging from memory loss, mental fog, anxiety, stress, physical sickness, confusion, shock, and depression. After a crisis, a person may feel alone and confused and may not be able to function normally; many are in a state of denial and everyday tasks seem difficult and insurmountable. Often, an individual's recovery from trauma is facilitated by the availability of positive social support (Forbes & Roger, 1999). Being able to provide the comfort and care to each individual during a chaotic and painful time ensures that the family members have their individual needs met and can have the immediate support they need at the "golden hour" of a crisis. TIP volunteers are there to assist during this critical and desperate time. The emotional support offered by TIP volunteers provides a buffer to extreme distress and isolation from the system. By providing TIP services to the community, citizens obtain a chance for increased mental health care and decreased likelihood of severe post-traumatic stress symptoms.

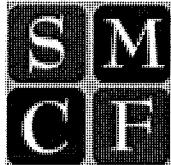


A constant goal of the program is to maintain an adequate volunteer base by continually recruiting residents. Each year TIP recruits and trains new volunteers through an intense 50-hour academy. Once recruiting and screening potential volunteers are aligned, funds will be allocated to secure a proper location, acquire materials and schedule TIP national trainers. Included in this goal is to host training academies within the next calendar year. TIP volunteers retire their services due to the emotional work completed on a daily basis which shows training is a necessary essential component to TIP operations and a continuous process. The main objectives is to expand volunteer numbers to handle the increasing number of daily requests from our partnering agencies and maintain a substantial volunteer base for every day large critical incidents.

Trauma does not discriminate and can affect anyone at a moment's notice. In the past three years, the demand for TIP has increased by 40%. These goals will assist in providing emotional and practical support to citizens in crisis, involve community members in compassionate community service, and relieve emergency responders of supporting the emotional needs of clients after tragedy strikes.

Within the last year, TIP has served crisis intervention to 4,504 citizens and assisted 5,398 emergency responders. TIP volunteers have provided 95,000 volunteer hours, which is the equivalent of 46 full-time staff providing crisis intervention. Throughout our history, the program has shown success in supporting the community, citizens and emergency responders by increasing the area of service and number of volunteers; proving there is a need for TIP services. As of October 2017, TIP has partnered with San Marcos Fire Department to offer these services to all residents of the City of San Marcos who have experience a trauma. With this new partnership, TIP will be working to build the volunteer team within the city of San Marcos to offer services.

SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page



(Choose one) MINI-GRANT (Choose one) REGULAR GRANT

Project Name: Training San Marcos Educators in Restorative Practices in the School Environment Date Submitted: Jan 2, 2018	Total # of people served: 1,164 Total # of San Marcos residents served: 1,164	Amount Requested: \$ 10,000.00
Non-Profit Organization Name and Address, Website Restorative Justice Mediation Program 9747 Businesspark Ave., Suite 215 San Diego, CA 92131 www.sdrjmp.org	Contact Person – Name, Title & Phone, email Mary Acosta, Program Director 619-280-1993 macosta@sdrjmp.org	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

RJMP is requesting funds to build on the *Discipline That Restores (DTR)* teacher training program supported by the SMCF in 2017. The goals for 2018 include: (1) To train 40 elementary/middle/high school teachers and administrators from 4 San Marcos schools in *Discipline That Restores (DTR)* a restorative practices program. (2) Mentor already trained teachers (funded by SMCF in 2017) in the implementation of the program in their classrooms. (3) Offer a DTR certification (train the trainer) program for at least 2 teachers or administrators to ensure quality control and sustainability of DTR in the San Marcos schools. Follow up consultations will be provided by certified DTR trainers.

DTR is a step-by-step classroom discipline process designed to increase cooperation, mutual respect and responsibility among students and teachers. Using restorative justice skills and strategies, DTR trains educators and administrators in a process that helps to shape a positive learning environment designed to reduce the need for suspensions and expulsions. The DTR curriculum designed by Ron and Roxanne Claassen more than 20 years ago, is taught today at Fresno Pacific University. RJMP has experience in teaching an abridged version of DTR to San Diego educators and has already trained dozens in the process.

Briefly describe the significance of your request to the San Marcos community:

Restorative practices in the *Discipline that Restores* curriculum, have been shown to reduce school suspensions and expulsions and empower students and teachers to craft constructive ways to resolve conflicts and decrease disciplinary situations. Research has shown a direct link between youth experiencing school suspensions/expulsion and a future in the criminal justice system. We hope to interrupt this “*school to prison pipeline*” for youth by preparing teachers and their students to address the conflicts leading to suspensions and expulsions. An important known fact is that a single suspension in 9th grade equates to a 32 percent risk of a student dropping out of school. *Discipline that Restores* has shown that reduction of suspensions/expulsions and dropout rates are altered through the DTR application in the classroom.

SMCF support for this project can facilitate a positive school community environment, improved student/teacher/school relations where all parties are held accountable by addressing harms and conflicts in restorative ways. It is anticipated that San Marcos schools will experience reduced disciplinary problems and rates of suspensions & expulsions. In schools with low rates, the training program will provide another preventative tool to ensure that they maintain their low rates. San Marcos teachers gain the benefit of learning innovative classroom management skills and when used appropriately can contribute to a robust learning environment and a strong campus community. RJMP will include a user-satisfaction survey among the participating teachers and administrators with a six month follow up to discuss their use of the DTR program, provide anecdotal comments and assessment regarding their experiences and DTR usefulness. This information can be a consideration in assessing school suspension, expulsions or drop-out rates.

Please attach the following items.

Both Mini-Grant & Regular:

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations
5. **Regular Grants Only:**
 - a. 1-2 page narrative
 - b. First 2 pages of Federal 990
 - c. Most recent year-end Statement or Audit including any management letters associated with Audit.
 - d. Signature of President or Authorized Officer on Application
 - e. Optional: letters of support

Expected date project will begin/end: 2/1/2018

Date by which funds will be expended: 9/30/2018

Signature of President or Authorized Officer



Mary Harrison, Interim Ex. Dir. Jan 2, 2018

Name, Title

Date

Submit Via Mail, In Person or Via Email to:

San Marcos Community Foundation

c/o City of San Marcos

1 Civic Center Drive

San Marcos, CA 92069

Email (PDF Format): mgordon@san-marcos.net

1. Budget for Request

SAN MARCOS COMMUNITY FOUNDATION

Budget Worksheet

Provide an itemized list of expenses for this project:

<u>Item</u>	<u>Amount</u>
1. DTR Trainer stipends, 2 classes at \$1500 each plus follow up at \$400 each	\$3,800.00
2. Supplies- 40 sets of books, posters, cards at \$40/ set including tax & shipping	\$1,600.00
3. DTR Trainer travel stipends, 4 follow up sessions at \$25 each	\$ 100.00
4. RJMP Training Coordinator	\$3,500.00
5. RJMP Program Director	\$2,780.00
6. Train the Trainer certification process (2 persons) with FPU and DTR authors	\$1,500.00
7. Educational learning trip to Fresno School implementing DTR, 6 persons	\$ 900.00

Total budget for this PROJECT: \$14,180.00

Grant Request Amount: \$10,000.00

Is this a challenge grant? NO Could it be? NO

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

1. \$ 2,180 Catholic Campaign for Human Development	** C
2. \$ 2,000 Neighborhood Reinvestment Program	**C

2. Annual Operating Budget

RJMP 2017 BUDGET

2017	TOTAL
Ordinary Revenue/Expense	
Revenue	
Training Revenue	21,000
Individual Donors	22,700
Grants: CCHD, NRP, SMCF	68,000
Interest	23
Special Events	6,000
Unexpended grant funds from 2016	31,032
Total Revenue:	148,755
Expense	
Bank Svc.Chg & Credit Card Fees	121
Board & Staff Development	1,000
Data Comm/IT/Website	8,750
Dues & Memberships	150
Equipment/Furniture/Maint./Repairs	500
Fundraising/Marketing/Promotion	3,000
Insurance	4,449
Licenses/Permits	0
Office Supplies	1,100
Payroll Expenses	87,084
Postage/Delivery	184
Printing & Reproduction	3,448
Professional Fees/Consultants	13,676
Rent, Parking, Utilities/Tenant Occupancy	10,320
Taxes	60
Telephone, Telecommunications	1,367
Training Expense: Sponsored	7,064
Travel & Meetings:Attended	6,481
Total Expense:	148,755
Net Assets:	0

(rev. 6/28/17)

3. Federal and State Tax ID numbers

Organization Name: Victim Offender Reconciliation Program of San Diego County, Inc.,
DBA Restorative Justice Mediation Program

Federal Tax ID#: 33-0570564

State Tax ID #: 24-4122-8

4. Board of Directors

**Restorative Justice Mediation Program
Board of Directors
2017-2019**

Jim Esposito
Board President
Former Principal
Esposito Development Co.
San Diego

John Cox
Board Secretary
Founder
Cox, Oakes & Associates, Ltd. Law Firm
Cox Financial Group, Ltd
San Diego

Jim Walsh
President Ex-Officio
Restorative Justice Program Director
Office for Social Ministry
Roman Catholic Diocese of San Diego
San Diego

Daniela Reali
Director
Deputy Public Defender
San Diego County Public Defender's Office
San Diego

Greg Potenziani
Director
Vice President
M&T Foundation
San Diego

Mary Harrison
Director
CEO Nonprofit, Public Health Policy & Substance Abuse Prevention (Retired)
San Diego

Craig Ryall
Director
Software Consultant
San Diego

5. (a) Narrative

There is a strong link between students being suspended from school and the likelihood of dropping out of school. Youth who drop out of school are eight times more likely to be incarcerated.ⁱ Restorative Justice Practices can help disrupt this “school-to-prison pipeline.”

As a non-profit organization working with justice system-involved youth for over 24 years in San Diego County communities, including San Marcos, the Restorative Justice Mediation Program (RJMP) is vested in helping youth, especially those at risk of involvement with the justice system, to learn appropriate and healthy ways of dealing with conflict and staying in school. Schools that use restorative ways of handling student discipline experience fewer suspensions and expulsions and increased graduation rates.ⁱⁱ RJMP would like to partner with the San Marcos Community Foundation to continue to offer San Marcos schools struggling with student misbehavior and suspensions, training in restorative practices in the classroom to combat these problems.

The School to Prison Pipeline. The metaphor “school-to-prison pipeline” is used to describe the increasing patterns of contact students have with the juvenile and adult criminal justice systems as a result of the practices implemented by educational institutions, specifically zero tolerance policies and the use of police in schools.

Exclusionary disciplinary policies that remove students from the school environment increase the probability of a youth coming into contact with the incarceration system. Punishing a disruptive student by taking a student out of the learning environment is counterproductive. It fails to address the problems a child is facing at school or at home. In fact, research indicates that a single suspension in 9th grade equates to a 32 percent risk of the student dropping out of school.ⁱⁱⁱ San Marcos schools are not exempt from discipline, suspension and expulsion problems. District Accountability Report Cards of several San Marcos schools indicate a higher average of suspensions than the district average, and in some, the state average.

Research is increasingly examining the connections between school failure and later contact with the criminal justice system for minorities. Once a child drops out, he or she is eight times more likely to be incarcerated than youth who graduate from high school. Studies have found that 68% of all males in state and federal prison do not have a high school diploma.

To address and help dismantle the school to prison pipeline, a growing number of California school districts have adopted restorative justice practices as an alternative to traditional responses to student misbehavior in schools. With Assembly Bill 420 recently signed into law limiting suspensions and expulsions for the reason of “willful defiance”, the State of California is now strongly encouraging schools and districts to launch restorative justice based discipline.

In 2015, RJMP brought to San Diego County schools a model for addressing the problem called *Discipline That Restores* (DTR). DTR is a step-by-step classroom discipline curriculum developed by leaders in the field of restorative justice and schools. Using restorative justice principles and strategies, the DTR program trains educators in a restorative discipline process, helping them to create a more positive learning environment while actively reducing suspensions and expulsions, including those due to “willful defiance.” Several schools in Fresno and other northern California school districts have successfully implemented the model. RJMP has conducted training to dozens of San Diego County teachers, administrators and other school personnel in DTR with positive results. (See section 5)

With 2017 funding from the SMCF, RJMP trained several teachers from two schools this past summer in DTR and they have expressed interest in further training opportunities to be able to implement the program throughout their whole school.

School districts that have adopted *Discipline That Restores* have reported a stronger campus community, reduced bullying and fights, and a significant reduction in suspensions and expulsions. Students feel safer, teachers feel safer, and with reduced conflict and tension in the classroom, the learning environment becomes much more positive and productive. In San Diego, one school district that adopted restorative practices such as those used in DTR, experienced a 60% drop in expulsions across the district between the 2013/2014 and 2014/2015 school years.

RJMP is requesting funding from the San Marcos Community Foundation to help fund the training and support of 40 elementary/middle/high school teachers from four San Marcos schools (of the San Marcos Unified School District or Charter Schools) in the *Discipline that Restores* (DTR) program. This would include new teachers not previously trained. Follow up sessions will be provided with newly trained teachers to support and accompany them in their implementation of the program. Additionally, two designated educators from the district will also be trained and certified as DTR trainers to be able to replicate the curriculum in San Marcos schools. These would be selected from past participants. Additionally, an educational trip will be arranged for selected school personnel to travel to a Fresno school successfully implementing DTR in order to gain first-hand knowledge about best practices and challenges, and to interact with school staff.

SMUSD and Charter schools that were not able to send teachers to the SMCF funded June 2017 training due to conflicts with the dates, have since indicated that they would participate in the training should it be offered again earlier in the school year. In 2018 RJMP will include a user-satisfaction survey among the participating teachers and administrators with a six month follow up to discuss their use of the DTR program, provide anecdotal comments and assessment regarding their experiences and DTR usefulness. This information can be a consideration in assessing school suspension, expulsions or drop-out rates. California State University San Marcos will be a resource for conducting the surveys, interviews and documentation of results.

With 40 teachers being trained and one administrator per school participating in implementation meetings and/or educational trip, 44 school personnel will be directly served. The activities of the grant will directly affect, however, the classrooms of the 40 teachers participating, who, at an average of 28 students per classroom, would positively impact 1,120 San Marcos students each year. Therefore, the total amount of San Marcos residents served during the grant period would be 1,164.

The total budget for this project is \$14,180. Funding from the San Marcos Community Foundation is being requested in the amount of \$10,000. RJMP has committed funding in the amount of \$4,180 from designated grant funding received from the Catholic Campaign for Human Development, a department of the US Conference of Catholic Bishops, and the San Diego County Neighborhood Reinvestment Program, to support the DTR project in San Marcos. With full funding, RJMP will be able to serve dozens of San Marcos teachers, impacting over a thousand San Marcos school aged youth this coming year, helping to support positive school climates and fostering healthy resilient students.

ⁱ See https://en.wikipedia.org/wiki/School-to-prison_pipeline for more information on this topic

ⁱⁱ See "Restorative Justice in US Schools: A Research Review", www.WestEd.org

ⁱⁱⁱ "Sent Home and Put Off-Track", Robert Balfanz, Vaughan Byrnes, and Joanna Fox, Johns Hopkins University, 2012.

5. (d) Supporting Documents/Information

1. Schools with confirmed interest in participating in second round of training (others pending):

- a. San Marcos Middle School
- b. San Marcos High School
- c. High Tech High School, San Marcos
- d. High Tech Elementary, San Marcos

2. Comments from past DTR training participant in San Marcos and San Diego:

“I would definitely recommend DTR to others! It is most directly beneficial to teachers and school personnel. However, while I am not in a classroom on a regular basis I still thought it was beneficial as a way to make suggestions to teachers or admin that I do consult with. I also thought it was very eye opening and helpful for me as a mother. Overall I really loved my experience with them! I wish everyone in schools would take that training.”

“I’d recommend the training. I think conflict resolution is an important 21st century skill.”

“I would recommend the training to admin so they can be informed of the process and can support it.”

“This program offers teachers another tool to manage the classroom.”

3. Letter from Claassen’s agreeing to collaborate with RJMP for DTR train the trainer certification process. (see attached from past training)

Discipline That Restores
Ron and Roxanne Claassen
3075 N. Bethel
Sanger, CA 93657
www.disciplinethatrestores.org
www.restorativejusticediscipline.com

October 3, 2016

To Whom it May Concern:

We are very pleased to collaborate with the Restorative Justice Mediation Program (RJMP) in the training of San Marcos educators in Discipline That Restores (DTR).

Restorative justice discipline in school settings is being used more and more to address disciplinary problems that lead to suspensions and expulsions. Discipline That Restores was created to address these problems in restorative rather than punitive ways, to keep kids in school rather than to push them out due to bad behavior. Research has proved connection between a punitive discipline system and poor academic performance in school. Research also shows a very strong correlation between punitive disciplinary interventions, suspensions, and expulsions and involvement in the justice system.

Ron was the founding (1982) director of the victim offender reconciliation program (VORP), a restorative juvenile justice mediation program for offenders and their victims. Roxanne was involved in the founding of VORP and then applied the ideas, skills and strategies in her classroom for 20 years. She taught at many grade level and for the last 14 years at 8th grade. Her experience in the classroom, as the peer mediation coordinator for 15 years, and as the school conflict resolution specialist for 10 year, lead to the development of Discipline That Restores. Ron was also the founding director of the Center for Peacemaking and Conflict Studies at Fresno Pacific University and for 25 years was professor in the Peacemaking and Conflict Studies MA program and now is retired as Professor Emeritus. In their retirement, Ron and Roxanne are working with the Fresno Pacific University Center for Professional Development to create capacity for training for teachers, counselors, and administrators interested in implementing Discipline That Restores in their classroom and school.

As creators and authors of Discipline That Restores, we are interested in providing teachers and schools with the tools they need to adequately manage conflict in the classroom and school to create safe and stimulating environments in which students can learn. DTR has been implemented in several schools and school districts throughout California. In San Diego County, the Restorative Justice Mediation Program has provided training to teachers and schools in DTR for the past year. We personally have certified the trainers RJMP is using, Heather Lampron and Joe O'Quinn, to teach the DTR curriculum, and wish to express our desire to work with RJMP to get more teachers trained to implement restorative justice discipline using Discipline That Restores theory, skills, and strategies. We agree to work with RJMP to work with a few interested teachers to become DTR Certified Trainers to be able to replicate the training process in San Marcos and other additional schools in their district.

We have also agreed with RJMP leadership to host a delegation of San Marcos educators to the Fresno area to meet with the staff of the Le Grand High School or other local schools who are successfully implementing DTR.

We look forward to collaborating with RJMP and their proposed work with San Marcos educators, and hope that their grant request from the San Marcos Community Foundation will be approved to allow that to happen.


Roxanne Claassen


Ron Claassen

SAN MARCOS COMMUNITY FOUNDATION
Grant Cover Page



(Choose one) MINI-GRANT (Choose one) REGULAR GRANT

Project Name: College Bound	Total # of people served: 70	Amount Requested: \$2,400.00
Date Submitted: 1/3/18	Total # of San Marcos residents served: 15-20 students	
Non-Profit Organization Name and Address, Website Just In Time For Foster Youth P.O. Box 81292 San Diego, CA 92138 www.jitfosteryouth.org	Contact Person – Name, Title & Phone, email Don Wells, Executive Director 858-663-2081 don@jitfosteryouth.org	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):
 Just in Time (JIT) requests a \$2,400.00 grant from the San Marcos Community Foundation to provide eight San Marcos transition age former foster youth with dorm and school supplies for their educational pursuits at Cal State San Marcos. These resources will be provided along with a caring and committed JIT College Bound Coach (volunteer) to provide the encouragement, support and attention that will eventually help lead to graduation.

Briefly describe the significance of your request to the San Marcos community: San Marcos foster youth leaving the child welfare system are faced with devastating odds. 40-50% of foster youth become homeless within 18 months of emancipation, 50% experience high rates of unemployment within five years and 25% of former foster youth will spend time in jail within the first two years of emancipation. For the only 10% of former foster youth, that beat these odds, and enter college only 3-5% graduate. Just in Time's College Bound service helps residents of San Marcos, and those who attend Cal State San Marcos, by becoming the family they need to succeed in their educational and life goals so they are able to give back to their community.

Please attach the following items.	Expected date project will begin/end:
Both Mini-Grant & Regular:	
1. Budget for request (use SMCF Budget Worksheet)	Date by which funds will be expended:
2. Annual Operating budget for the organization or unit	
3. Federal & State Tax ID numbers	Signature of President or Authorized Officer
4. Board of Directors listing with affiliations	 <u>Don Wells</u> Executive Director 12/28/17
5. Regular Grants Only:	
a. 1-2 page narrative	Name, Title
b. First 2 pages of Federal 990	Date
c. Most recent year-end Statement or Audit including any management letters associated with Audit.	Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): mgordon@san-marcos.net
d. Signature of President or Authorized Officer on Application	
e. Optional: letters of support	

SAN MARCOS COMMUNITY FOUNDATION
Budget Worksheet

Just In Time For Foster Youth's College Bound Program

55-70 Youth Awards

<u>Laptops, Printers, Books, Dorm Set Up, School Supplies</u>	\$ 66,500
<u>Year Round Support: Youth Laptops, Tuition Fees Assistance, Books, Computer Repairs/Software for Youth</u>	\$ 13,850
<u>Learning to Succeed Support: Transportation, rental/housing, and food support, income supplements</u>	\$ 65,820
<u>College Bound Event/Year Long Events</u>	\$ 32,000
<u>Graduate Scholarships</u>	\$ 18,000
<u>Program Coordinator</u>	\$ 60,742
<u>Administrative Costs</u>	\$ 2,447
 Total Budget for the PROJECT	 \$ 259,359

Grant Request Amount \$ 2,400.00

(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant? **NO** Could it be? **Possibly**

Please list any other funding sources for this project.

**Indicate if funds are committed (C), conditional (CD), or pending (P).

\$32,500	Moxie Foundation	**	C
\$26,000	Christensen Foundation	**	C
\$25,000	Farrell Family Foundation	**	C
\$20,000	Ashford University	**	P
\$5,000	Sycuan	**	P
		**	
		**	
		**	

* P - Donated last year and expect to receive this year

San Marcos Community Foundation Narrative – Just in Time for Foster Youth

Just in Time's Work and Mission

Just in Time for Foster Youth engages a caring community to help transition age foster youth (18-26) achieve self-sufficiency and well-being. We believe consistent, long-term help from the heart is the foundation for the success of our youth so that they can thrive and enjoy productive, satisfying lives.

JIT's main goal is to empower foster youth on their road to self-sufficiency— helping them become confident, capable and connected members of our community and forever breaking the cycle of dependence. Using our innovative and unique relationship based model of support by providing a caring community of volunteers, our goals are to assist youth in achieving the following:

- securing steady employment with a livable wage (\$13-\$15 per hour)
- establishing and sustaining stable housing
- managing finances with a long-term vision
- forming their own stable families
- steering clear of the criminal justice system

Just in Time achieves our mission by bringing a myriad of services and resources to transition age foster youth throughout San Diego County. Our focus on individual empowerment and the development of critical, caring relationships enables youth to feel connected to themselves and their larger community. Establishing life-giving relationships is at the heart of our work and services.

The Need

Former foster youth leave the child welfare system with little support and resources. The outcomes are devastating:

- Within 18 months of emancipation, 40-50% of former foster youth become homeless, surpassing veterans as the largest homeless sub-population in the nation.
- 60% of youth emancipate into destitution, earning incomes at or below \$6,000 per year.
- 50% experience high rates of unemployment within five years.
- 25% of former foster youth will spend time in jail within the first 2 years of emancipation. In fact, 70% of California prison inmates are former foster youth.

The Cities, Counties and Schools Partnership found that 70% of foster youth reported they desired to go to college, while only 10% attend and 1-3% graduate. Youth have a history of trauma, lack financial support and stability, are not prepared due to lack of educational consistency while in the foster care system and are burdened by low expectations.

While there is some support in terms of scholarships and transitional housing, Just in Time is the only organization in San Diego County that solely serves transition age foster youth, supporting them through a comprehensive approach that accounts for all aspects of a young person's life and well-being. By doing this we're able to achieve outcomes very different from the statistics on former foster youth in our state and nation.

Just in Time is requesting funds to purchase dorm and school supplies for eight San Marcos College Bound participants so that they can have the needed tools and technology to succeed in their

educational pursuits. Each youth will be paired with a volunteer who will help them select and purchase these items during our College Bound event.

College Bound Service Summary

Just in Time's College Bound program was launched in 2006 after recognizing the need to move from only supporting the Basic Needs of transition age foster youth to offering a continuum of programs that prepare youth for long term stability in the form of safe, stable housing, financial literacy, coaching, education, and career.

College Bound assists former foster youth enrolled in two or four year colleges with not only the practical tools that all students need to succeed, but access to invaluable information, resources, and to key volunteers who act as guides, mentors, teachers and confidants just as a family member would.

To be eligible for College Bound applicants must: be a former foster youth between the ages of 18-26; be enrolled in a two-year or four-year college program; complete a College Bound application; and submit a written essay and required documentation (dependency letter and unofficial transcripts).

College Bound then holds a two-day event in June, where former foster youth students will:

- Receive vital tools such as a laptop, printer and dorm supplies
- Experience interactive workshops with JIT College Bound alumni, who share their experiences on the challenges and the opportunities ahead, and with experts on money management, legal issues, and other ways JIT can support them on their educational journey over the coming years
- Access to transportation aid and other basic needs; as well as tutoring for those needing additional academic support and instruction in specific subjects
- Be paired with a community volunteer who accompanies the participant during program activities, including a Walmart shopping trip to purchase essential needs. Often, these connections continue after the program and provide additional resources to the youth over the long-term.

Measures/Outcomes

College Bound participants are tracked and monitored throughout their time in higher education and regular reports are developed based on the JIT Self-Sufficiency Scale. Success is evaluated based on school enrollment over time, graduation or certification, and continuation on to graduate studies. The data collected is done through staff contact, connections to JIT volunteers (Faculty), and mandatory online surveys. The long-term goal of all of JIT's programs, including College Bound, is to give disadvantaged youth the resources and community connections needed to help them become independent, self-sufficient, thriving adults who ultimately will make meaningful contributions to our community.

24 Cal State San Marcos College Bound students have graduated since 2008 and another 35 are still in school. But our impact is best illustrated through the stories of the youth we serve.

Just In Time for Foster Youth

FY18 & FY17 Consolidated Budgets	FY18 Budget	FY17 Budget	Net		
			Change Inc/(Dec)		
Income					
40000 REVENUE					
41000 Direct Public Support					
41100 Corporations	259,000	186,350	72,650		
41200 Foundations	760,000	677,500	82,500		
41300 Individuals	1,070,200	663,584	406,616		
41400 Civic and Faith Organizations	97,000	112,500	(15,500)		
41500 Government Agencies	50,000	50,000	-		
41600 Special Events Income	-	-	-		
41601 Gross Revenue Special Events	570,000	471,000	99,000		
41602 Less Special Event Direct Costs	(120,000)	(115,000)	(5,000)		
Total 41600 Special Events Income-Net	450,000	356,000	94,000		
Total 41000 Direct Public Support	2,686,200	2,045,934	640,266		
Inkind Youth Awards	126,000	166,456	(40,456)		
Other Revenue (Op Reserve fundraising)		200,000	(200,000)		
Net Revenue	2,812,200	2,412,390	399,810		
50000 PROGRAM AWARD EXPENSES					
50100 Health & Well-Being	41,120	30,260	10,860		
50200 Lodging	108,940	99,640	9,300		
50300 Financial	162,000	99,750	62,250		
50400 Transportation	131,720	126,000	5,720		
50500 Employment	36,150	-	36,150		
50600 Education	108,350	64,050	44,300		
50700 Community	56,100	53,320	2,780		
50800 Service Support	211,740	165,107	46,633		
50835 Program Salary Expense	904,537	717,659	186,878		
50840 Indirect Expense Allocation	49,546	44,418	5,128		
51900 Other Youth Expenses - LEAP	-	5,200	(5,200)		
51950 LEAP Stipend	-	3,000	(3,000)		
Total 50000 PROGRAM AWARD EXPENSES	1,810,203	1,408,404	401,799		
53000 IN-KIND AWARDS	126,000	163,864	(37,864)		
TOTAL PROGRAM AWARD EXPENSES	1,936,203	1,572,268	363,935		

60000 DEVELOPMENT AND FUNDRAISING EXP

60025 Advertising/Promotional	30,700	30,700	-
60075 Consultants	14,000	-	14,000
60080 Marketing	5,000	5,000	-
60090 Development	46,100	40,000	6,100
Total 60075 Consultants	65,100	45,000	20,100
60100 Credit Card Charges	4,240	-	4,240
60125 Events	9,000	9,000	-
60135 Office Expense	1,200	1,200	-
60140 Telephone and Communications	3,300	3,300	-
60145 Research, Publications, Subscription	2,000	-	2,000
60150 Rent Expense	12,960	14,568	(1,608)
60200 Postage	2,450	1,436	1,014
60300 Printing and Copying	12,500	11,200	1,300
60350 Travel/Meals/Entertainment	12,000	12,000	-
60600 Software Services	9,800	-	9,800
69800 Development Salary Expense	347,483	348,666	(1,183)
69900 Indirect Expense Allocation	16,944	16,594	350
Total 60000 DEV AND FUNDRAISING EXP	529,677	493,664	36,013

70000 ADMINISTRATIVE EXPENSES

70500 Bank Fees	370	370	-
71900 Computer and Internet	3,600	240	3,360
72001 Contract Services	98,000	75,160	22,840
73000 Credit Card Fees	-	-	-
73100 Fines, Penalties, Judgments	-	-	-
73300 Insurance - Liability, D and O	7,200	13,440	(6,240)
73500 Interest Expense	-	-	-
73800 Miscellaneous Expenses	6,900	600	6,300
74000 Office Expenses	13,460	34,897	(21,437)
76500 Registration and Licensing Fees	1,875	310	1,565
77000 Staff Development	8,100	13,200	(5,100)
78200 Travel and Meetings	11,400	9,040	2,360
79000 Depreciation Expense	3,000	1,224	1,776
79100 Employee Reimbursements	-	-	-
Administrative Salary Expense	70,955	57,857	13,098
Admin Expenses allocated to Prog & DEV	(66,490)	(61,012)	(5,478)
Total 70000 ADMINISTRATIVE EXPENSES	158,370	145,326	13,044
Total Expenses	2,624,247	2,211,258	412,989
Net Fund Balance INCREASE (DECREASE)	187,953	201,132	(13,179)

**Just In Time for Foster Youth
FY18 Consolidated Budget**

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Income													
40000 REVENUE													
41000 Direct Public Support													
41100 Corporations	27,000	41,500	25,000	10,000	11,000	43,000	5,000	10,000	12,000	12,500	34,500	27,500	259,000
41200 Foundations	60,000	15,000	112,500	-	30,000	179,000	10,000	13,000	100,000	40,000	152,500	48,000	760,000
41300 Individuals	47,100	54,125	46,600	79,125	116,100	323,000	153,750	33,000	27,600	76,600	53,600	59,600	1,070,200
41400 Civic and Faith Organizations	1,500	-	500	9,000	8,500	11,000	9,000	40,000	9,500	-	5,000	3,000	97,000
41500 Government Agencies	-	-	-	25,000	-	-	-	25,000	-	-	-	-	50,000
41600 Special Events Income													
41601 Gross Revenue Special Events	-	-	-	-	-	-	-	-	-	570,000	-	-	570,000
41602 Less Special Event Direct Costs	-	-	-	-	-	-	-	-	-	(120,000)	-	-	(120,000)
Total 41600 Special Events Income-Net	-	-	-	-	-	-	-	-	-	450,000	-	-	450,000
Total 41000 Direct Public Support	135,600	110,625	184,600	123,125	165,600	556,000	177,750	121,000	599,100	129,100	245,600	138,100	2,686,200
Inkind Youth Awards	500	500	25,500	500	500	35,500	500	500	35,500	500	500	25,500	126,000
Net Revenue	136,100	111,125	210,100	123,625	166,100	591,500	178,250	121,500	634,600	129,600	246,100	163,600	2,812,200

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 14 2007

JUST IN TIME FOR FOSTER YOUTH
C/O KATHRYN VAUGHN
3363 HARBOR VIEW DR
SAN DIEGO, CA 92106

Employer Identification Number:
20-5448416
DLN:
17053089008007
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
July 16, 2006
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
June 30, 2011

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

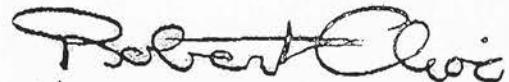
Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

JUST IN TIME FOR FOSTER YOUTH

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Statute Extension



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :EU

April 18, 2007

JUST IN TIME FOR FOSTER YOUTH
KATHY VAUGHN
3363 HARBOR VIEW DR
SAN DIEGO CA 92106-2919

Purpose : CHARITABLE
Code Section : 23701d
Form of Organization : Corporation
Accounting Period Ending: June 30
Organization Number : 2596165

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax

April 18, 2007

JUST IN TIME FOR FOSTER YOUTH

ENTITY ID : 2596165

Page 2

under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

A copy of this letter has been sent to the Registry of Charitable Trusts.

E ULCH
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE (916) 845-4173
FAX NUMBER (916) 843-0188

EO :

Just in Time for Foster Youth
Board of Directors Roster, Affiliations, and Tenure
FY 2018

Board membership has a minimum two-year term, generally with a term limit of three consecutive terms. 100% of board members contribute financially to the JIT organization.

David Archambault

Board Chair, *Managing Member, Showley Archambault & Alexander*
1 year

Lauren Silverman, PhD

Vice Chair, *Retired Managing Director Novartis Venture Fund*
1 year

Matthew Medeiros

Treasurer, *Portfolio Manager, Clelland & Company, Inc.*
2 years

Joan Coppenrath

Secretary, *SVP, HSBC Bank*
1 year

Diane Archambault

Personal Wardrobe Consultant
2 year

Steven Bernitz

Retired Biotechnology Executive
1 year

Lauri Buehler

Retired Mortgage/Real Estate Professional
Incoming

Steven Buehler

President, Southwest Pacific Partners, LLC
Incoming

Chris Burr

Sr. Vice-President / Center Manager, Citizen's Business Bank
2 years

Grace Chui-Miller

Chief Financial Officer, Correlation Ventures
1 year

Theodore DeFrank*President and CFO, Active Motif**4 years***Martin Goodman***Board Member, Social Venture Partners International**1 year***Mike Halpern***Independent**Incoming***Pamela Hunt***Retired Educator**4 years***Brad Livingston***President, Residential Wholesale Mortgage, Inc.**2 years***Jon Pak***Vice President, The Private Client Reserve of U.S. Bank**1 year***Shandy Pinkowski***Attorney, Latham & Watkins, LLP**Incoming***Nanci Porter***Founder, Talent Point Consulting**Incoming***John Schmid***Principal, Schmid Advisory**Incoming***David Schulman***Founding Partner, Moore, Schulman & Moore, APC**Incoming***Nancy Spector***Certified Specialist, Estate Planning, Trust and Probate Law**Incoming*

Abdi Yusuf
*Executive Recruiter, Vistage Worldwide
Incoming*

ADVISORY COUNCIL

Jorge Cabrera
Supervisor, Casey Family Programs

Harriet Carter, Esq.
A Professional Law Corporation

Lynne Doyle
Chief Financial Officer, Sand River Holdings

Sean Ferrel
CEO/President, Managed Solution

Brad Norris
Philanthropist and Community Volunteer

Alan Sorkin
President, San Diego Social Venture Partners

HONORARY BOARD/CO-FOUNDERS

Diane Cox
Co-Founder/Past Board Chair, JIT Development Director, Professional Coach

Jeanette Day, Esq.
Co-Founder, Lawyer for the County of San Diego

Tony Hsu
*Co-Founder/Past Treasurer, Founder/Chief Investment Officer,
Alethea Capital Management, LLC*

Louarn Sorkin
Co-Founder JIT, Founding Partner, San Diego Social Venture Partners

Kathryn Vaughn, Esq.
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SAN MARCOS COMMUNITY FOUNDATION GRANT FUNDING COMMITTEE MEETING MINUTES

Wednesday, November 8, 2017 – 6:00 PM

San Marcos Conference Room, 1 Civic Center Drive

CALL TO ORDER

Board President Lukoff called the meeting to order at 6:02 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: LUKOFF, NUTTALL, WILLIAMS

ABSENT: NONE

ALSO PRESENT

Recording Secretary Michael Gordon and Office Specialist Sandra Gallegos

OLD BUSINESS

1. **GRANT AWARD HISTORY** – Noted and filed.

NEW BUSINESS

2. **MINI GRANT APPLICATION PROPOSALS**

Board members discussed the proposal from Foundation for Animal Care and Education (FACE) to provide financial assistance to low-income individuals to prevent “economic euthanasia” of pets due to an inability to pay for treatable veterinary conditions; the proposal from Junior Achievement of San Diego County to provide 30 students from San Marcos Elementary School the opportunity to participate in their BizTown program; the proposal from Muscular Dystrophy to help subsidize a free weeklong summer camp program for children with muscular dystrophy, the proposal from Palomar Health Foundation to provide funding assistance for programmatic needs of Forensic Health Services which serves victims of physical and/or sexual abuse, and the proposal from Mission Hills Link Crew to pay for t-shirts for the Link Crew leaders who act as mentors for new students.

**BOARD MEMBER WILLIAMS MOVED TO AWARD \$1,000 TO JUNIOR
ACHIEVEMENT OF SAN DIEGO COUNTY; \$1,000 TO MUSCULAR DYSTROPHY**

ASSOCIATION; AND \$1,000 TO PALOMAR HEALTH FOUNDATION. SECONDED BY BOARD MEMBER NUTTALL. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES: LUKOFF, NUTTALL, WILLIAMS
NOES: NONE
ABSTENTION: NONE
ABSENT: NONE

3. REGULAR GRANT APPLICATION PROPOSALS

Board member Nuttall contacted Palomar College Foundation about their Hungry for Knowledge Program and also Council for Supplier Diversity about the Young Entrepreneur Academy. He recommends partially funding both proposals. Board member Williams contacted the San Diego Food Bank about their Produce for North County program. She recommends partially funding the Food Bank. The board discussed the proposals and the amounts they would recommend funding.

BOARD MEMBER WILLIAMS MOVED TO RECOMMEND THE FOLLOWING GRANT AMOUNTS TO THE FULL FOUNDATION BOARD FOR CONSIDERATION AT ITS NEXT MEETING: \$1,500 TO PALOMAR COLLEGE FOUNDATION; \$1,750 TO KID'S COLLEGE; \$1,750 TO SAN DIEGO FOOD BANK; \$1,750 TO COMMUNITY RESOURCE CENTER; \$1,500 TO FRATERNITY HOUSE; AND \$2,000 TO COUNCIL FOR SUPPLIER DIVERSITY. BOARD MEMBER NUTTALL SECONDED. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES: LUKOFF, NUTTALL, WILLIAMS
NOES: NONE
ABSTENTION: NONE
ABSENT: NONE

CONSENT CALENDAR

MOVED BY BOARD MEMBER WILLIAMS AND SECONDED BY BOARD MEMBER NUTTALL TO APPROVE THE CONSENT CALENDAR. MOTION PASSED BY UNANIMOUS VOICE VOTE.

AYES: LUKOFF, NUTTALL, WILLIAMS
NOES: NONE
ABSTENTION: NONE
ABSENT: NONE

4. WAIVER OF TEXT – Waived

5. APPROVAL OF MINUTES – Approved - SMCF Grant Funding Committee Meeting minutes of October 11, 2017.

6. ORAL COMMUNICATIONS - No members of the public requested to speak.

ITEMS FOR THE GOOD OF THE ORDER

- 7. NEXT MEETING DATE** – The next meeting of the Grant Funding Committee is scheduled for Wednesday, January 10, 2018. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, November 21, 2017.
- 8. MISCELLANEOUS**
- 9. ADJOURNMENT**

MOVED BY BOARD MEMBER NUTTALL AND SECONDED BY BOARD MEMBER WILLIAMS TO ADJOURN THE MEETING AT 6:50 PM. MOTION PASSED BY UNANIMOUS VOICE VOTE.

Colleen Lukoff, Board President

ATTEST:

Michael Gordon, Recording Secretary