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## STUDENT & NEIGHBORHOOD RELATIONS COMMISSION MEETING AGENDA

**Monday, February 12, 2018 – 6:30 PM**

**City Council Chambers**

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**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the meeting room.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Commission Secretary at (760) 744-1050, ext. 3184. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Commission Secretary if you wish to use this device.

**Public Comment:** If you wish to address the Commission on any agenda item, please complete a "Request to Speak" form. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Commission on any matter NOT listed on the agenda. The Commission is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under "Oral Communications," please complete a "Request to Speak" form as noted above.

**Meeting Schedule:** Regular Student & Neighborhood Relations Commission meetings are generally held on the second Monday in the month of February, April, September and November. The Agenda's are posted on the City website at: [www.san-marcos.net](http://www.san-marcos.net).

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours. Any agenda-related writings or documents provided to a majority of the Student & Neighborhood Relations Commission after distribution of the agenda packet are available for public inspection at the same time at the Administration Department.

### AGENDA

**CALL TO ORDER – 6:30 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**1. INTRODUCTIONS** - New and existing Commission members

**2. APPROVAL OF MINUTES** - Regular Commission Meeting – November 13, 2017

**3. ORAL COMMUNICATIONS**

Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided.

#### 4. NEW BUSINESS

- A) Election of new Chair and Vice Chair

#### 5. REPORTS

- A) Tobacco Retail License Update - Michael Gordon
- B) Sheriff's Department Report – Sergeant Lebitski
- C) Code Compliance Report – Building Official Reynolds

#### STAFF COMMENTS

The next meeting is scheduled for Monday, April 9, 2018.

#### COMMISSIONER COMMENTS

#### ADJOURNMENT

#### AFFIDAVIT OF POSTING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) ss.  
CITY OF SAN MARCOS )

I, Lisa Kiss, Office Specialist III for the Student & Neighborhood Relations Commission of the City of San Marcos, hereby certify that I caused the posting of this agenda in the glass display case at the north entrance of City Hall and on the City website on Thursday, February 8, 2018 prior to 5:30 pm.

Dated: February 8, 2018

  
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Lisa Kiss, Office Specialist III

## STUDENT AND NEIGHBORHOOD RELATIONS COMMISSION MEETING MINUTES

Monday, November 13, 2017 – 6:30 PM  
Council Chamber, 1 Civic Center Drive

**CALL TO ORDER:** Chair Quinn called the meeting to order at 6:33 PM.

**PLEDGE OF ALLEGIANCE:** Chair Quinn led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: BOARD MEMBERS: CAVANAUGH, EL, MEUM, QUINN, RUNGAITIS, ZAMORA  
ABSENT: BOARD MEMBERS: BROWN, MAINES

**ALSO PRESENT:** Building Official Barry Reynolds, Sheriff Deputy Robert Healey and Office Specialist Sandra Gallegos

1) **INTRODUCTIONS**

Commissioners and staff introduced themselves.

2) **APPROVAL OF MINUTES:**

**MOVED BY CAVANAUGH, SECONDED BY MEUM, TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 13, 2017 AS PRESENTED.**

AYES: CAVANAUGH, MEUM, RUNGAITIS, ZAMORA  
NOES: NONE  
ABSENT: BROWN, MAINES  
ABSTENTION: EL, QUINN

3) **ORAL COMMUNICATIONS** – There were no speakers.

4) **NEW BUSINESS**

**A) Discussion of future topics for the Commission:**

Office Specialist Gallegos stated that if there are any topics the Commission would like to discuss on a future agenda to please let staff know.

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5) **REPORTS:**

**A) Sheriff's Department Report**

Deputy Healey reviewed the noise calls from June 2017 to October 2017. There were 49 calls for service within a mile radius of Palomar College. There were no arrests, citations issued or social host violations. Around the Cal State University there were 31 calls for service and everyone cooperated on the first warning. Chair Quinn asked if 601 S. Twin Oaks Valley Road is a home. Deputy Healey indicated that is the Prominence Apartments.

**B) CODE COMPLIANCE REPORT**

Building Official Reynolds stated they continue to receive reports of residents reserving parking spaces by placing objects such as cones and trash cans on the street. He reminded everyone that the streets are public streets and placing objects in the right-of-way is a violation of the city's municipal code.

**STAFF COMMENTS:**

The next meeting is scheduled for Monday, February 12, 2018.

**COMMISSION COMMENTARY**

Commissioner El student at Palomar College indicated there are not a lot of issues on campus.

Commissioner Meum indicated that she has seen some activity at the parks near the high schools that is not good for children. This is something this commission may want to address and she will send an email to staff about her concerns.

Commissioner Rungaitis from the Chamber of Commerce said they brought back the Taste of San Marcos event and it was held on North City Drive. There were over 600 attendees and 22 restaurants and 7 breweries participated. It was a great event for the community.

Commissioner Zamora student at Cal State University San Marcos spoke about the ASI Cougar Pantry (food pantry) on campus. Food is distributed to students the first and third Thursday of the month. They are currently servicing about 200 students that are food insecure. There will also be a CSUSM Giving Day where donors can donate to the food insecurity fund. The University Library is now open 24 hours a day 5 days a week (Sunday to Thursday). The Dream Resource Center also opened up this semester for students that need help with DACA (Deferred Action for Childhood Arrivals). Another program on campus is Project Rebound which helps formerly incarcerated individuals transition back into college and higher education.

Chair Quinn from Cal State University San Marcos stated that Scott Ybarrondo is the new campus police chief. Captain Ybarrondo started at the end of June and was previously with the San Diego County Sheriff's Department for 26 years. The University opened the fall semester with over 17,000 students enrolled. That is the largest enrollment in the campus' history. This semester the students came back to a smoke and tobacco free campus which includes vaping, pipes, etc. The Chancellors Office passed this initiative and all 23 campuses are smoke and tobacco free. The Athletic Department officially got NCAA D2 status and held a large pep rally; they are now eligible for the post season. The school continues to be in their fund raising campaign. Their goal is to raise \$50 million by the end of 2018 and they are close to 80% there already. The most recent donation came from the Epstein Family who donated \$1 million to expand the Veterans Center and also provided a \$500,000 program endowment.

Commissioner Zamora spoke about an incident that occurred this morning on campus near the parking structure. The victim was not a student and not affiliated with the campus. There was talk amongst the students about closing down the structure or not having access to the top floor. Sheriff Deputy Healey said he would speak with Commissioner Zamora about this after the meeting.

## **ADJOURNMENT**

**COMMISSIONER MEUM MOTIONED TO ADJOURN THE MEETING AT 6:52 PM, SECONDED BY COMMISSIONER RUNGAITIS. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

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SARA QUINN, CHAIR  
STUDENT AND NEIGHBORHOOD RELATIONS COMMISSION  
CITY OF SAN MARCOS

ATTEST:

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SANDRA GALLEGOS, OFFICE SPECIALIST  
CITY OF SAN MARCOS

To: Student and Neighborhood Relations Commission  
From: Michael Gordon, Administrative Services Manager  
Date: February 12, 2018  
Re: **Tobacco Retail License Program Update**

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In 2016, the Student and Neighborhood Relations Commission reviewed and recommended approval of a Tobacco Retail License (TRL) Ordinance, which was later approved by the City Council. The program began on January 1, 2017.

#### Decoy operation overview

The city conducted undercover decoy operations as required by the TRL ordinance on November 17, 2017. Minors attempted to purchase tobacco products at each of the city's 56 licensed tobacco retailers. This was the first inspection under the new ordinance, and also a local test of the new state law that limits sales of tobacco products to those ages 21 and older.

#### Results of the decoy operation

- 4 of the 56 stores sold tobacco products to minors. None of those 4 stores asked for identification. This sales rate is very low compared to other inspections in area cities.
- All 4 of the minors who were able to make purchases were 19-year-old females.
- 3 of the products sold were e-cigarettes and 1 was a pack of cigarettes.

The four stores received Notices of Violation from Code Enforcement along with a requirement that all of their employees complete a tobacco retail education program, as required by the ordinance. A second violation of any kind over the next 3 years will result in their tobacco license being suspended for 30 days.

#### Results of the separate Sheriff's Department inspections

- 17 stores did not have their license posted as required.
- 2 stores did not have the required "STAKE Act" signage as required by state law and city ordinance. This is the sign at the point of sale saying it is illegal to sell tobacco to anyone under 21.
- 1 store had a tobacco display on the counter next to the register, instead of behind the counter as required by state law and city ordinance.

The stores that did not post their license received a warning letter. The stores that did not have the STAKE Act signage and the store that had the tobacco display received Notices of Violation from Code Enforcement and a requirement that all of their employees complete a tobacco retail education program, as required by the ordinance.

AGENDA ITEM  
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