

# AGENDA

## PARKS & RECREATION COMMISSION

WEDNESDAY, APRIL 18, 2018  
CITY COUNCIL CHAMBERS

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

### **ORAL COMMUNICATIONS**

Volunteer recognition awards **STAFF RECOMMENDATION**

### **CONSENT CALENDAR**

1. **APPROVAL OF MINUTES**

Commission meeting held on March 21, 2018 **APPROVE**

2. **PROGRAM STATISTICS**

Consider participation statistics for the month of March 2018 **APPROVE**

3. **GENERAL FACILITY SCHEDULING**

Consider indoor and outdoor facility use requests April 19 – May 16, 2018 **APPROVE**

### **NEW BUSINESS**

4. Crossing Church Facility Use Request

**APPROVE**

### **REPORTS AND OTHER BUSINESS**

5. Annual Youth Sports Group Presentation , SM Youth Basketball **NOTE & FILE**
6. Annual Staff Report, Department Projects, Program Manager Brenda Sylvia **NOTE & FILE**
7. Trails Advisory Committee, April 4, 2018 **NOTE & FILE**
8. Special Events List April 13 – October 26, 2018 **NOTE & FILE**

## **ORAL COMMUNICATIONS**

Report from the Parks & Recreation Director

**NOTE & FILE**

## **WRITTEN COMMUNICATIONS**

Two letters were received by Rancho Buena Vista High School Students.

## **ADJOURNMENT**

STATE OF CALIFORNIA)

**AFFIDAVIT OF POSTING**

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

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Date: April 13, 2018

Vanessa Mendivil, Commission Secretary

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## MINUTES

### Regular Meeting of the San Marcos Parks & Recreation Commission

**Wednesday, March 21, 2018**

**City Council Chambers, 1 Civic Center Drive**

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**CALL TO ORDER:** Commissioner Sasha Smith called the meeting to order at 6:04 pm.

**PLEDGE OF ALLEGIANCE:** Led by Commissioner Sasha Smith

**ROLL CALL:**

**Commissioners Present**

CRAIN	(2/3)	67%
MOCKUS	(3/3)	100%
SENSMEIER (ALT)	(2/3)	67%
SMITH	(3/3)	100%
TOWSLEY	(3/3)	100%

**Commissioners Absent**

FRANKLIN	(2/3)	67%
LINDSAY	(2/3)	67%

**ALSO PRESENT:** Director Buck Martin, Sr. Management Analyst Darren Chamow, Program Manager Brenda Sylvia, Program Manager Holly Malan, Recreation Supervisor II James Daza and Commission Secretary Vanessa Mendivil.

**ORAL COMMUNICATIONS**

Volunteer Recognition Awards

None

**CONSENT CALENDAR**

**COMMISSIONER TOWSLEY MOVED TO APPROVE CONSENT CALENDAR ITEM 1-3 SECONDED BY COMMISSIONER MOCKUS AND CARRIED UNANIMOUSLY. ABSTENTIONS: CRAIN ABSTAINED FROM CONSENT CALENDAR ITEM 1 (APPROVAL OF MINUTES)**

**REPORTS AND OTHER BUSINESS**

**4. Annual Youth Sports Group Presentation, SM Youth Soccer -**

San Marcos Youth Soccer President Michael Snow reported to the Parks & Recreation Commission. He named the league's current board members and introduced members in attendance. Michael Snow shared the mission and vision of San Marcos Youth Soccer and presented statistics showing the growth of the program. Michael also credited the Century Referee Club (those who volunteer 100 hours or more) for their dedication and volunteerism.

**5. Annual Staff Report, Sports & Athletics Rec. Supervisor II James Daza -**

James Daza, Recreational Supervisor II, reported on the Sports & Athletics program. James provided the current number of part time and full time recreational leaders in the athletics program. He gave an overview of the Youth Sports Council (YSC) current members, programs offered and annual participation numbers. He also reported challenges and successes of the YSC program. He presented information on the adult sports leagues and programs including participation statistics of each. James thanked the youth organizations volunteers for their dedication and support, SMUSD for providing field space, and the Parks Department for their diligence in keeping city parks and fields in such good condition.

**6. Trails Advisory Committee, March 7, 2018 -**

Commissioner Mockus shared additional notes from the Trails Advisory Committee meeting held on March 7, 2018. Items discussed were the Star Walk - a series of free community events that teach astronomy while enjoying our beautiful parks and a request from Cal State San Marcos about Trail #43 being completed. Brenda, Darren and trails members attended the Stone Canyon HOA meeting to provide information about the city's Volunteer Ranger Program. Recruitment is now open for four part time ranger positions.

Trails Day is rescheduled to June 2, 2018. Committee members requested to add more parking at trail heads.

**7. Special Events List -**

No questions or comments.

**8. Spring Festival Street Fair Schedule – Sunday, April 8, 2018**

Holly Malan asked for volunteers to work a two-hour shift at the City booth during the upcoming San Marcos Spring Festival. A sign-up sheet was circulated.

**9. Star Walk Flyer –**

No questions or comments

**ORAL COMMUNICATIONS**

Community Services Director Buck Martin updated commissioners on items including:

- Bunny Palooza in San Elijo Hills – moving location due to wet weather
- 2018/19 Budget presentation in June
- Bike to Work Day pit stop in the city hall parking lot on May 17, 2018
- Parks & Recreation Commission site visit for May 16, 2018 meeting.
- Youth and Parks & Recreation Commissions Presentations to Council on May 8, 2018
- Holly Malan reminded commissioners that Fourth of July Fireworks Fundraising Committee will start meeting in late April and their assistance is again welcomed.

### **COMMISSIONER COMMENTARY**

Commissioner Crain – several requests have been made to add toilet seat covers or protectors in the bathrooms at Mission Sports Park.

Director Buck Martin said this was discussed at the Park Operations monthly meeting. In the past, there has been a real issue with vandalism and seat covers clogging toilets.

Commissioner Crain said there have been many requests for SM Middle School to have artificial turf. He proposed to do a land swap or a buy to convert the land to a park.

Director Buck Martin stated that SMUSD is in the process of creating a master plan and a task force is working very closely with the school district to find opportunities for joint use. More information will be forthcoming.

Commissioner Smith spoke to council members regarding Park Facility Fees (PFF) fees not being raised in a while and they said the fees will be addressed next year.

### **WRITTEN COMMUNICATIONS**

Chairperson Jay Franklin and Vice Chair Travis Lindsay emailed that they would not be able to attend tonight's meeting.

### **ADJOURNMENT**

**CHAIRPERSON SMITH ADJOURNED THE MARCH 21, 2018 SAN MARCOS PARKS & RECREATION COMMISSION MEETING AT 6:59 P.M.**

ATTEST:

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Sasha Smith, Commissioner  
Parks & Recreation Commission  
City of San Marcos

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Vanessa Mendivil, Commission Secretary  
Parks & Recreation Commission  
City of San Marcos

### Community Services Department Monthly Statistics - MARCH 2018

Program Areas	March 2018 Participation Totals	Actual # of Participants	Sessions	March 2017 Participation Totals	Monthly Participant Variance	Current FY 17/18	Prior FY 16/17	Annual Participant Variance*	NOTES
<b>AQUATICS</b>									
Las Posas Pool	848	848	31	1,515	-44%	13,077	20,226	60.46%	1
Woodland Pool	780	780	22	874	-11%	8,680	17,879	44.19%	
<b>CLASSES</b>									
Adult	428	107	60	668	-36%	3,919	5,415	64.47%	2
Youth	1,800	413	200	2,672	-33%	16,602	25,071	59.04%	3
<b>EVENTS</b>									
City Sponsored	3,000	3,000	1	2500	20%	14,600	12,618	91.93%	4
Partner Events	-	-	-	-	#DIV/0!	1,200	1,101		
<b>FACILITY RENTALS</b>									
Indoor	7,114	5,974	97	5,746	24%	49,761	55,834	76.38%	5
Outdoor	1,904	1,904	47	1,634	17%	20,103	28,258	64.40%	
<b>HIKES</b>									
	-	-	-	207	-100%	280	954	29.35%	6
<b>NATURE CENTER</b>									
	473	473	13	563	-16%	3,086	3,095	84.43%	
<b>SENIOR ACTIVITY CENTER</b>									
Activites/Classes	3,406	214	308	3,967	-14%	32,249	36,030	80.05%	
Meals	1,151	52	23	1,137	1%	9,084	9,755	81.32%	
Resources & Services	489	71	28	396	23%	3,281	3,368	82.90%	7
Transportation	561	30	57	650	-14%	5,821	8,891	59.16%	
<b>SPORTS</b>									
Adult	11,350	3,904	424	12,398	-8%	82,479	94,482	75.28%	
Youth	4,740	2,708	150	4,575	4%	81,047	79,716	95.72%	
<b>YOUTH</b>									
Adventure Camp	52	26	2	40	30%	8,499	11,008	76.74%	8
Family Activities	342	57	6	135	153%	1,975	1,871	87.28%	9
Preschool	3,261	426	50	3,599	-9%	26,768	36,115	65.09%	
<b>DEPARTMENT TOTALS</b>									
	41,699	15,839	1,205	43,276	-4%	383,732	458,606	74.58%	

## Community Services Department Monthly Statistics - MARCH 2018

Program Areas	Total volunteer hours March 2018	Actual # of Volunteers	Sessions	Total volunteer hours March 2017	Monthly Participant Variance	Current FY 17/18	Prior FY 16/17	* Annual Participant Variance	NOTES
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### ***VOLUNTEER HOURS***

Special Events/other	325	65	1	150	117%	22	1,100	2.00%	10
Rangers & Nature Center	208	27	40	12	1633%	1,652	1,264	114.24%	11
Senior Activity Center	1,699	75	135	1,633	4%	14,363	15,842	79.94%	
<b>TOTALS</b>		<b>167</b>	<b>176</b>	<b>1,795</b>		<b>16,037</b>	<b>18,206</b>	<b>87.57%</b>	

<b><i>SOCIAL MEDIA, CS DEPT.</i></b>	Total Followers 2018**	% Increase of new followers*	# of Likes	# of Comments	# of Shares	Total Postings 2018			NOTES
Facebook									*** Post clicks:
Instagram									12
Twitter									
<b>TOTALS</b>									

\* City wide social media totals

\*\*\* Post Clicks: Photo views, link clicks, other, i.e. clicks not on the content of the post such as page title clicks or clicks to "see more."

\*\*\*Results do not include statistics for paid ad campaigns, which utilize separate reporting tools.

### **NOTES FOR +/- 20% CHANGES**

1. The swim team didn't use Las Posas for one week this year.
2. Adult Classes are down and it's hard for them to compete with the membership gyms in the area.
3. The Karate Class from last year went out on their own and a new karate class (smaller) has started.
4. There was more participation at the Spring Egg Scramble this year.
5. Broadway Theater West rehearsals, tech week and performances all in March this year.
6. Trails Day was rained out.
7. Two workshops were offered in March this year (Brain Health & SDG&E).
8. There have been more participants at each Fun Friday Night classes.
9. St. Patrick's Day party was held this year for Family Night.
10. There were more volunteers for the Spring Egg Scramble this year.
11. Currently there are more volunteers than last year (22 volunteers).
12. Social Media stats were not available for this posting - stats will be available at the meeting.

\* This is year to date over last year's total.

Current FY 17/18 calculated by  
actual participants

Facility Use List  
 San Marcos Community Center  
 April 19 - May 16, 2018

Date	Day	Start - End Time	Facility	Event	Attend
Apr 19, 2018	Thursday	08:00 AM - 04:00 PM	Main Hall	Meals On Wheels Luncheon	220
Apr 19, 2018	Thursday	05:00 PM - 09:00 PM	Dining Room	SMPW Football	50
Apr 21, 2018	Saturday	07:00 AM - 12:00 PM	Main Hall	Aquatics Employee Orientation	20
Apr 21, 2018	Saturday	05:00 PM - 09:00 PM	Main Hall	Kamalayan Alliance	100
Apr 22, 2018	Sunday	10:00 AM - 12:00 PM	Main Hall	Mission 316 Church Service	150
Apr 22, 2018	Sunday	10:00 AM - 12:00 PM	Meeting Room	Mission 316 Church Service	10
Apr 22, 2018	Sunday	10:00 AM - 12:00 PM	Arts & Crafts	Mission 316 Church Service	10
Apr 22, 2018	Sunday	10:00 AM - 12:00 PM	Dining Room	Mission 316 Church Service	10
Apr 22, 2018	Sunday	10:00 AM - 12:00 PM	Fitness Room	Mission 316 Church Service	10
Apr 22, 2018	Sunday	03:00 PM - 08:00 PM	Main Hall	Cultural Activities-SSSD	150
Apr 22, 2018	Sunday	03:00 PM - 08:00 PM	Dining Room	Cultural Activities-SSSD	50
Apr 23, 2018	Monday	08:00 AM - 08:00 PM	Main Hall	Broadway West Tech Week	40
Apr 23, 2018	Monday	04:00 PM - 08:00 PM	Dining Room	Broadway West Tech Week	40
Apr 23, 2018	Monday	05:00 PM - 07:00 PM	Conference Room	Mission Terrace HOA	12
Apr 23, 2018	Monday	07:00 PM - 08:00 PM	Fitness Room	Connected Warriors	15
Apr 24, 2018	Tuesday	04:00 PM - 08:00 PM	Dining Room	Broadway West Tech Week	40
Apr 24, 2018	Tuesday	04:00 PM - 08:00 PM	Main Hall	Broadway West Tech Week	40
Apr 25, 2018	Wednesday	04:00 PM - 08:00 PM	Main Hall	Broadway West Tech Week	40
Apr 25, 2018	Wednesday	04:00 PM - 08:00 PM	Dining Room	Broadway West Tech Week	40
Apr 26, 2018	Thursday	04:00 PM - 08:00 PM	Dining Room	Broadway West Tech Week	40
Apr 26, 2018	Thursday	04:00 PM - 08:00 PM	Main Hall	Broadway West Tech Week	40
Apr 27, 2018	Friday	08:00 AM - 10:00 PM	Main Hall	Broadway Theatre West Perf	200
Apr 27, 2018	Friday	08:00 AM - 09:30 PM	Dining Room	Broadway Theatre West Perf	40
Apr 28, 2018	Saturday	08:00 AM - 10:00 PM	Dining Room	Broadway Theatre West Perf	40
Apr 28, 2018	Saturday	08:00 AM - 10:00 PM	Main Hall	Broadway Theatre West Perf	200
Apr 29, 2018	Sunday	10:00 AM - 12:00 PM	Fitness Room	Mission 316 Church Service	10
Apr 29, 2018	Sunday	10:00 AM - 12:00 PM	Dining Room	Mission 316 Church Service	10
Apr 29, 2018	Sunday	10:00 AM - 12:00 PM	Arts & Crafts	Mission 316 Church Service	10
Apr 29, 2018	Sunday	10:00 AM - 12:00 PM	Meeting Room	Mission 316 Church Service	10
Apr 29, 2018	Sunday	10:00 AM - 12:00 PM	Main Hall	Mission 316 Church Service	150
Apr 29, 2018	Sunday	01:00 PM - 09:00 PM	Main Hall	Broadway Theatre West Perf	200
Apr 29, 2018	Sunday	01:00 PM - 09:00 PM	Dining Room	Broadway Theatre West Perf	40
Apr 30, 2018	Monday	07:00 PM - 08:00 PM	Fitness Room	Connected Warriors	15
May 1, 2018	Tuesday	04:00 PM - 09:00 PM	Main Hall	Start Smart Class	150
May 2, 2018	Wednesday	02:00 PM - 03:30 PM	Dining Room	EducateU	50
May 2, 2018	Wednesday	04:00 PM - 08:00 PM	Main Hall	Broadway Vista	250

May 2, 2018	Wednesday	04:00 PM - 07:30 PM	Dining Room	Family Night	30
May 2, 2018	Wednesday	06:00 PM - 09:00 PM	Conference Room	Trails Advisory Committee	12
May 3, 2018	Thursday	03:30 PM - 06:00 PM	Dining Room	RAA Staff Meeting	25
May 3, 2018	Thursday	04:00 PM - 08:00 PM	Main Hall	Broadway Vista	250
May 4, 2018	Friday	05:00 PM - 09:00 PM	Main Hall	Broadway Vista	250
May 5, 2018	Saturday	12:00 PM - 08:00 PM	Main Hall	Broadway Vista	250
May 6, 2018	Sunday	10:00 AM - 12:00 PM	Main Hall	Mission 316 Church Service	150
May 6, 2018	Sunday	10:00 AM - 12:00 PM	Meeting Room	Mission 316 Church Service	10
May 6, 2018	Sunday	10:00 AM - 12:00 PM	Arts & Crafts	Mission 316 Church Service	10
May 6, 2018	Sunday	10:00 AM - 12:00 PM	Dining Room	Mission 316 Church Service	10
May 6, 2018	Sunday	10:00 AM - 12:00 PM	Fitness Room	Mission 316 Church Service	10
May 6, 2018	Sunday	01:00 PM - 06:00 PM	Main Hall	Broadway Vista	250
May 7, 2018	Monday	09:00 AM - 01:00 PM	Dining Room	Pathways Academy Charter School	40
May 7, 2018	Monday	06:00 PM - 08:30 PM	Conference Room	SM Youth Baseball	12
May 7, 2018	Monday	07:00 PM - 08:00 PM	Fitness Room	Connected Warriors	15
May 8, 2018	Tuesday	09:00 AM - 01:00 PM	Dining Room	Pathways Academy Charter School	40
May 8, 2018	Tuesday	03:30 PM - 06:30 PM	Main Hall	CUSM Modern Language Studies	100
May 9, 2018	Wednesday	09:00 AM - 01:00 PM	Dining Room	Pathways Academy Charter School	40
May 10, 2018	Thursday	09:00 AM - 01:00 PM	Dining Room	Pathways Academy Charter School	40
May 10, 2018	Thursday	06:00 PM - 08:00 PM	Dining Room	SM Orthodontics	50
May 11, 2018	Friday	09:00 AM - 01:00 PM	Dining Room	Pathways Academy Charter School	40
May 11, 2018	Friday	06:00 PM - 08:00 PM	Main Hall	High Tech High	200
May 11, 2018	Friday	06:45 PM - 08:45 PM	Meeting Room	Susie Dance Party	30
May 12, 2018	Saturday	03:00 PM - 09:00 PM	Main Hall	1st Communion	60
May 13, 2018	Sunday	10:00 AM - 12:00 PM	Meeting Room	Mission 316 Church Service	10
May 13, 2018	Sunday	10:00 AM - 12:00 PM	Main Hall	Mission 316 Church Service	150
May 13, 2018	Sunday	10:00 AM - 12:00 PM	Fitness Room	Mission 316 Church Service	10
May 13, 2018	Sunday	10:00 AM - 12:00 PM	Dining Room	Mission 316 Church Service	10
May 13, 2018	Sunday	10:00 AM - 12:00 PM	Arts & Crafts	Mission 316 Church Service	10
May 14, 2018	Monday	09:30 AM - 02:00 PM	Main Hall	Millennial Scholar Academy	50
May 14, 2018	Monday	07:00 PM - 08:00 PM	Fitness Room	Connected Warriors	15
May 15, 2018	Tuesday	09:30 AM - 02:00 PM	Main Hall	Millennial Scholar Academy	50
May 15, 2018	Tuesday	06:30 PM - 08:30 PM	Conference Room	Victoria Ranch HOA	10
May 16, 2018	Wednesday	09:30 AM - 02:00 PM	Main Hall	Millennial Scholar Academy	50
May 16, 2018	Wednesday	05:00 PM - 07:00 PM	Main Hall	Palomar College-EOPS	130
May 16, 2018	Wednesday	06:00 PM - 08:00 PM	Dining Room	Rancho Santalina Board Meeting	12

Facility Use List  
 Senior Activity Center  
 April 19 - May 16, 2018

Date	Day	Start - End Time	Facility	Event	Attend
Apr 19, 2018	Thursday	06:00 PM - 08:00 PM	Community Room	Mission Grove Association	20
Apr 19, 2018	Thursday	06:00 PM - 08:00 PM	Craft Room	Greenwood HOA	15
Apr 19, 2018	Thursday	07:00 PM - 09:00 PM	Horizon Rooms 1,2,3	Palomar RC Flyers	40
Apr 20, 2018	Friday	09:00 AM - 04:00 PM	Community Room	Huntington Rare Coins	20
Apr 21, 2018	Saturday	09:00 AM - 04:30 PM	Horizon Room 1	Forest Fire Lookout	30
Apr 21, 2018	Saturday	09:00 AM - 04:00 PM	Community Room	Huntington Rare Coins	20
Apr 22, 2018	Sunday	07:30 AM - 11:30 AM	Horizon Rooms 1,2,3	Crossing Church Service	100
Apr 22, 2018	Sunday	07:30 AM - 11:30 AM	Craft Room	Crossing Church Service	20
Apr 22, 2018	Sunday	07:30 AM - 11:30 AM	Community Room	Crossing Church Service	20
Apr 24, 2018	Tuesday	06:00 PM - 08:00 PM	Community Room	SANDAG Action Research	20
Apr 24, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
Apr 26, 2018	Thursday	04:30 PM - 06:30 PM	Horizon Rooms 1,2,3	Democracy in Action project presentation event	50
Apr 28, 2018	Saturday	11:00 AM - 01:00 PM	Parking Lot	Compassion Ministry	60
Apr 28, 2018	Saturday	12:00 PM - 04:00 PM	Horizon Room 2	League of Women Voters	30
Apr 28, 2018	Saturday	12:00 PM - 04:00 PM	Horizon Room 3	League of Women Voters	30
Apr 29, 2018	Sunday	07:30 AM - 11:30 AM	Community Room	Crossing Church Service	20
Apr 29, 2018	Sunday	07:30 AM - 11:30 AM	Craft Room	Crossing Church Service	20
Apr 29, 2018	Sunday	07:30 AM - 11:30 AM	Horizon Rooms 1,2,3	Crossing Church Service	100
May 1, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
May 2, 2018	Wednesday	06:30 PM - 09:00 PM	Horizon Rooms 1,2,3	SD Church of Christ	100
May 6, 2018	Sunday	07:30 AM - 11:30 AM	Horizon Rooms 1,2,3	Crossing Church Service	100
May 6, 2018	Sunday	07:30 AM - 11:30 AM	Craft Room	Crossing Church Service	20
May 6, 2018	Sunday	07:30 AM - 11:30 AM	Community Room	Crossing Church Service	20
May 8, 2018	Tuesday	06:00 PM - 08:00 PM	Community Room	Educational Workshop	15
May 8, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
May 13, 2018	Sunday	07:30 AM - 11:30 AM	Community Room	Crossing Church Service	20
May 13, 2018	Sunday	07:30 AM - 11:30 AM	Craft Room	Crossing Church Service	20
May 13, 2018	Sunday	07:30 AM - 11:30 AM	Horizon Rooms 1,2,3	Crossing Church Service	100
May 14, 2018	Monday	06:00 PM - 08:00 PM	Horizon Room 1	CWONC	45
May 14, 2018	Monday	06:00 PM - 08:30 PM	Community Room	SD Aces Disc Golf Club	15
May 14, 2018	Monday	07:00 PM - 09:00 PM	Craft Room	Vallecitos HOA	10
May 15, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
May 16, 2018	Wednesday	05:00 PM - 07:00 PM	Community Room	Carriage Walk HOA	10
May 16, 2018	Wednesday	06:30 PM - 09:00 PM	Horizon Rooms 1,2,3	SD Church of Christ	100
May 16, 2018	Wednesday	06:00 PM - 09:00 PM	Recreation Room	SD Cymbidium Society	25

Facility Use List  
 Williams Barn  
 April 19 - May 16, 2018

Date	Day	Start - End Time	Facility	Event	Attendance
Apr 19, 2018	Thursday	11:00 AM - 02:30 PM	Williams Barn	COSM Public Works Meeting	60
Apr 20, 2018	Friday	06:00 PM - 10:00 PM	Williams Barn	Twin Oaks Elementary PTO	150
Apr 21, 2018	Saturday	03:00 PM - 09:00 PM	Williams Barn	Paez Wedding	150
Apr 27, 2018	Friday	03:00 PM - 06:00 PM	Williams Barn	Butler Did it Craft Show	170
Apr 28, 2018	Saturday	09:00 AM - 03:00 PM	Williams Barn	Butler Did it Craft Show	170
May 4, 2018	Friday	05:00 PM - 09:00 PM	Williams Barn	Bingo De Mayo-Richland Elementary	100
May 10, 2018	Thursday	05:00 PM - 09:00 PM	Williams Barn	BSOA Buena Creek District Awards Dinner	100
May 11, 2018	Friday	06:30 PM - 10:30 PM	Williams Barn	Whirlaways Square Dance	75
May 12, 2018	Saturday	03:00 PM - 07:00 PM	Williams Barn	First Communion	100
May 13, 2018	Sunday	01:00 PM - 05:00 PM	Williams Barn	Un Nuevo Camino	120

**Facility Use List**  
**San Elijo Rec Center & Wood House**  
**April 19- May 16, 2018**

Date	Day	Start - End Time	Facility	Event	Attendance
Apr 19, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	American Red Cross CPR Class	15
Apr 23, 2018	Monday	08:00 AM - 04:00 PM	San Elijo Fireplace Room	RAA School Pictures	48
Apr 24, 2018	Tuesday	08:00 AM - 04:00 PM	San Elijo Fireplace Room	RAA School Pictures	30
Apr 26, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	American Red Cross CPR Class	15
Apr 28, 2018	Saturday	01:30 PM - 05:00 PM	Wood House & Garden	Tea Party - Enciso	30
Apr 29, 2018	Sunday	10:30 AM - 03:00 PM	San Elijo Terrace Room	Vu Birthday Party	60
Apr 30, 2018	Monday	08:00 AM - 12:00 PM	Wood House & Garden	RAA School Pictures	30
May 1, 2018	Tuesday	08:00 AM - 12:00 PM	Wood House & Garden	RAA School Pictures	30
May 3, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	American Red Cross CPR Class	15
May 3, 2018	Thursday	05:00 PM - 09:00 PM	San Elijo Terrace Room	SM Girls Softball	60
May 6, 2018	Sunday	09:30 AM - 01:00 PM	Wood House & Garden	Tea Party - Torres	30
May 10, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	American Red Cross CPR Class	15
May 12, 2018	Saturday	08:30 AM - 05:00 PM	Wood House & Garden	Red Cross CPR Class	15

**PARK RESERVATIONS FACILITY USE LIST**

**APRIL 19 - MAY 16**

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
Apr 19, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 19, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 20, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 20, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 21, 2018	Saturday	10:00 AM - 01:00 PM	Woodland Park West	Princeton's 4th Birthday	Park Shelter w/o jump house	4681	40
Apr 21, 2018	Saturday	11:00 AM - 04:00 PM	Simmons Park Shelter	Children birthday	Park Shelter with jump house	4603	12
Apr 21, 2018	Saturday	12:00 PM - 04:00 PM	Sunset Park West Shelter 1 & 2	baby shower	Park Shelter w/o jump house	4708	25
Apr 21, 2018	Saturday	12:00 PM - 04:00 PM	Hollandia Park Gazebo	birthday	Park Shelter with jump house	4641	50
Apr 21, 2018	Saturday	01:00 PM - 07:00 PM	San Elijo Gazebo	Felix 4th B-Day	Park Shelter with jump house	4374	40
Apr 21, 2018	Saturday	01:00 PM - 05:00 PM	Discovery Lakeview Park Gazebo	Luca's Birthday	Park Shelter w/o jump house	4763	50
Apr 21, 2018	Saturday	02:00 PM - 04:00 PM	Sunset Park East Shelter	Parker?s Birthday	Park Shelter w/o jump house	4532	50
Apr 22, 2018	Sunday	12:00 PM - 03:00 PM	Sunset Park West Shelter 1 & 2	Birthday	Park Shelter w/o jump house	4557	50
Apr 22, 2018	Sunday	12:00 PM - 06:00 PM	Jack's Pond Park Corral	birthday	Park Shelter with ponies,	4770	50
Apr 22, 2018	Sunday	01:00 PM - 03:00 PM	San Elijo Gazebo	birthday	Park Shelter w/o jump house	4757	50
Apr 22, 2018	Sunday	01:00 PM - 05:00 PM	Sunset Park East Shelter	Dorsey Birthday Party	Park Shelter w/o jump house	4534	30
Apr 22, 2018	Sunday	02:00 PM - 05:00 PM	Discovery Lakeview Park	Birthday Party	Park Shelter w/o jump house	4629	50
Apr 23, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 23, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 24, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 24, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15

**PARK RESERVATIONS FACILITY USE LIST**

**APRIL 19 - MAY 16**

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
Apr 25, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 25, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 26, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 26, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 27, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 27, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 28, 2018	Saturday	09:00 AM - 01:00 PM	Discovery Lakeview Park	Birthday	Park Shelter w/o jump house	4499	30
Apr 28, 2018	Saturday	11:00 AM - 05:00 PM	San Elijo Gazebo	Birthday	Park Shelter w/o jump house	4635	50
Apr 28, 2018	Saturday	11:00 AM - 01:00 PM	Parking Lot	Compassion Ministry	Commercial Park Use	4190	60
Apr 28, 2018	Saturday	12:00 PM - 04:00 PM	Woodland Park Pepper	Church Gathering	Park Shelter with jump house	4697	75
Apr 28, 2018	Saturday	01:00 PM - 05:00 PM	Sunset Park East Shelter	Braxton?s Birthday Party	Park Shelter w/o jump house	4768	55
Apr 28, 2018	Saturday	01:15 PM - 05:45 PM	Sunset Park West Shelter 1 & 2	Baby Shower	Park Shelter w/o jump house	4626	50
Apr 28, 2018	Saturday	02:00 PM - 05:00 PM	Discovery Lakeview Park	Birthday	Park Shelter w/o jump house	4628	50
Apr 28, 2018	Saturday	03:00 PM - 06:00 PM	Woodland Park West	Birthday	Park Shelter w/o jump house	4783	50
Apr 29, 2018	Sunday	11:00 AM - 02:00 PM	Hollandia Park Gazebo	birthday	Park Shelter with jump house	4777	25
Apr 29, 2018	Sunday	11:00 AM - 03:00 PM	Las Posas Park Shelter	Holiday Celebration	Park Shelter w/o jump house	4788	50
Apr 30, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Apr 30, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 1, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15

**PARK RESERVATIONS FACILITY USE LIST**

**APRIL 19 - MAY 16**

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
May 1, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 1, 2018	Tuesday	04:30 PM - 06:30 PM	Sunset Park East Shelter	School party	Park Shelter w/o jump house	4775	75
May 2, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 2, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 3, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 3, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 4, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 4, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 5, 2018	Saturday	08:00 AM - 07:00 PM	Walnut Grove Park Central	NFL Player Day Event	Commercial Park Use	4643	1
May 5, 2018	Saturday	08:00 AM - 07:00 PM	Walnut Grove Park Large West Shelter	NFL Player Day Event	Commercial Park Use	4643	1
May 5, 2018	Saturday	08:00 AM - 07:00 PM	Walnut Grove Park North Shelter	NFL Player Day Event	Commercial Park Use	4643	1
May 5, 2018	Saturday	08:00 AM - 05:00 PM	Walnut Grove Park Horse Arena	NFL Flag Day	Commercial Park Use	4644	1
May 5, 2018	Saturday	10:00 AM - 01:00 PM	Jack's Pond Park Corral	Birthday	Park Shelter w/o jump house	4654	50
May 5, 2018	Saturday	11:00 AM - 02:00 PM	Jack's Pond Park East Shelter	Sabrina birthday park	Park Shelter w/o jump house	4735	50
May 5, 2018	Saturday	12:00 PM - 05:00 PM	Hollandia Park Gazebo	Misa's 1st Birthday	Park Shelter w/o jump house	4669	80
May 5, 2018	Saturday	12:00 PM - 05:00 PM	San Elijo Gazebo	Birthday Party	Park Shelter with jump house	4678	50
May 5, 2018	Saturday	02:00 PM - 05:00 PM	Connors Park Shelter	Birthday	Park Shelter w/o jump house	4578	50
May 5, 2018	Saturday	02:00 PM - 05:00 PM	Sunset Park West Shelter 1 & 2	Birthday	Park Shelter w/o jump house	4789	50
May 5, 2018	Saturday	02:30 PM - 05:30 PM	Sunset Park East Shelter	Bday	Park Shelter w/o jump house	4733	50
May 6, 2018	Sunday	02:00 PM - 05:30 PM	San Elijo Gazebo	1st Birthday Party	Park Shelter with jump house	4736	50

**PARK RESERVATIONS FACILITY USE LIST**

**APRIL 19 - MAY 16**

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
May 6, 2018	Sunday	02:00 PM - 04:00 PM	Discovery Lakeview Park	2nd Birthday Party	Park Shelter w/o jump house	4764	30
May 6, 2018	Sunday	03:00 PM - 07:00 PM	Buelow Park Shelter	1st Communion	Park Shelter w/o jump house	4692	50
May 7, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 7, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 7, 2018	Monday	06:00 PM - 09:00 PM	Walnut Grove Park Open Area	San Marcos Historical	Commercial Park Use	4215	10
May 8, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 8, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 9, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 9, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 9, 2018	Wednesday	06:00 PM - 09:00 PM	Walnut Grove Park Open Area	San Marcos Historical Society	Commercial Park Use	4215	10
May 10, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 10, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 11, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 11, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 12, 2018	Saturday	12:00 PM - 06:00 PM	San Elijo Gazebo	Valerie's First Communion	Park Shelter w/o jump house	4350	60
May 12, 2018	Saturday	02:00 PM - 07:00 PM	Walnut Grove Park Large West Shelter	First Communion	Park Shelter with jump house	4739	60
May 12, 2018	Saturday	03:00 PM - 05:00 PM	Connors Park Shelter	First Communion	Park Shelter w/o jump house	4706	50
May 12, 2018	Saturday	03:00 PM - 05:00 PM	Hollandia Park Gazebo	birthday	Park Shelter w/o jump house	4784	50

**PARK RESERVATIONS FACILITY USE LIST**

**APRIL 19 - MAY 16**

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
May 13, 2018	Sunday	07:00 AM - 07:00 PM	Walnut Grove Park Horse Arena	Vallecitos Spurs Horse Show	Commercial Park Use	3696	100
May 14, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 14, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 15, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 15, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 15, 2018	Tuesday	01:00 PM - 03:00 PM	Parking Lot	San Diego Food Bank-Distribution	SAC Reservations	3930	50
May 16, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 16, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
May 16, 2018	Wednesday	03:00 PM - 06:00 PM	Jack's Pond Park Corral	Pathway's Academy Charter	Park Shelter w/o jump house	4481	75



Parks & Recreation  
ParksandRec@san-marcos.net

#### FACILITY RENTAL REQUEST - SENIOR ACTIVITY CENTER

This is a facility rental request and is subject to review and availability. Submission of this form shall not be considered a guarantee of a facility rental. Once this form is received, a city representative will contact you.

Applicant's Name (person responsible): Billy Phipps Submittal Date: 4.11.18

Business/Organization Name: Crossing Church

Address: P. O. Box 1027 City: San Marcos Zip: 92079

Phone(s): 760.752.7895 E-mail: church@crossingchurch.com

Type of group:  Resident  Non-Resident  Non-Profit Organization  Business/Commercial

Non-Profit Tax ID #: 95-3719771

#### SENIOR ACTIVITY CENTER Room(s) Requested (please check all that apply):

Horizon Room 1  Horizon Room 2  Horizon Room 3  
 Horizon Rooms 1-3  Kitchen  Craft Room  
 Community Room  Recreation Room  Fitness Room  
 Other \_\_\_\_\_

Date(s): Sundays June 2018 - May 2019 Attendance (expected) 150

Time Details: Enter Facility: 730am Event Start: 10am Event End: 1130am Exit Facility: 12pm

Specific Activity (list all activities you plan to engage in): Worship Service

Will food be served:  YES  NO Caterer: donuts/coffee

Will alcohol be served:  YES  NO Bartender: \_\_\_\_\_

[www.san-marcos.net](http://www.san-marcos.net)

## SIGNATURE PAGE

Please acknowledge with initials:

jp The requested date is not reserved until the facility use request has been approved and reservation fee has been paid.

jp All facility reservation fees must be paid 60 days in advance of your reservation date. If fees are not paid in full, your reservation will be cancelled and all monies paid will be forfeited.

jp Facility rental fee charges are based on a 4 hour minimum. Additional fees apply for staff, heating/air, security, insurance, etc.

jp Room set-up and clean-up are the responsibility of the facility renter.

jp A City Clerk issued permit may be required for public dances or concerts. Additional fees may apply.

jp Security guards are required at certain type events including all events where alcohol is present. A separate alcohol application may be required through Alcohol Beverage Control.

n/a Candles are not allowed at the Williams Barn with the exception of on a birthday cake and chafing dishes.

jp No smoking allowed in/around city facilities except in designated areas marked with a sign.

jp Alcohol is prohibited at events held for guests under 21 years of age.

jp Liability insurance is required for all events.

jp I agree to adhere to all terms and conditions included in the Facility Rental Information Packet.

Applicant has received, reviewed and fully understands the Facility Rental Information listed.

Applicant has inspected the City property or premises proposed for use and has determined for the activities planned. Applicant and all members of applicant's group or organization will keep and operated in a safe and appropriate condition.

Applicant waives, releases and discharges any and all claims for or right to claim damages for use of the City's facilities.

Applicant and the members of applicant's group or organization, individually and collectively, shall hold harmless the City of San Marcos, City of San Marcos as Successor Agency to the San Marcos appointed boards, officers, agents and employees (collectively, "City") from and against attorney fees arising out of the performance of the activities described herein, caused in whole or in part by the City, except where caused by the sole negligence or willful misconduct of the City, its subdivisions, agents, employees, or contractors.

Applicant is expressly authorized to bind each and all of the members of applicant's group or organization.

Applicant and the members of applicant's group or organization, individually and collectively, grant right and permission to use their photograph(s) in its promotional materials and publicity events. The photograph(s) may be used in a publication, print ad, direct-mail piece, electronic media including Applicant(s) release the City of San Marcos, the photographer, their offices, employees, agents, and designees from liability for any violation of any personal or proprietary right I may have in connection with such use.

**Failure to comply with all City of San Marcos' rental policies, procedures, ordinances, laws, etc. may result in loss of your deposit and/or your event being cancelled early or entirely.**

Signature: Janis Pollard

Print Name: Janis Pollard/Admin

Date: 4.11.18



# Parks & Recreation Department

*Year in Review*

Brenda Sylvia | April 18, 2018

**SAN MARCOS**

DISCOVER LIFE'S POSSIBILITIES



## ACCOMPLISHMENTS

**SAN MARCOS**  
DISCOVER LIFE'S POSSIBILITIES

# Completed Projects

- Democracy in Action project - '*Double Peak Challenge Sponsorships*' (May 2017)
- July is Parks & Rec Month campaign - '*Play Safe in the Sun*' public sunscreen dispensers (July 2017)
- Department name change to *Parks & Recreation* (September 2017)
- Standardized Department Incident/Accident Report (November 2017)
- Adoption of Parks Master Plan (December 2017)
- New Refund Policy (January 2018)



**SAN MARCOS**  
Discover Life's Possibilities

# New Programs



- **Trailblazer Partner Program** (June 2017)
- **Pickleball at Innovation Park** (October 2017)
- **Dine & Discover at the SAC** (November 2017)
- **Department Employee Recognition Program** (December 2017)
- **Senior Transportation Program, 'Catch a Ride'** (January 2018)
- **Mounted/Bike Trail Patrol** (January 2018)



ON THE HORIZON

**SAN MARCOS**  
DISCOVER LIFE'S POSSIBILITIES

# Projects In-Progress



- **Democracy in Action project - 'SAC Volunteer Program'** (April 26, 2018)  
Project presentation scheduled for Thursday, April 26 from 4:30-6:30pm at the SAC
- **4<sup>th</sup> of July event rebranding** (end of April, 2018)
- **Commercial Use Policy** (est. December 2018)
- **Fitness Zone at the SAC** (est. December 2018)
- **Trails Master Plan Update** (est. December 2018)

# Upcoming Projects



- **July is Parks & Rec Month campaign**  
*'Lifetime of Discovery'* (July 2018)
- **Youth Commission Program revamp**  
(July 2018 – June 2019)
- **Revenue Enhancement Policy outline**  
(est. December 2018)
- **CAPRA accreditation outline**  
(est. December 2018)



# QUESTIONS

**SAN MARCOS**  
DISCOVER LIFE'S POSSIBILITIES

## MINUTES

Regular Meeting of the Trails Advisory Committee  
Wednesday April 4, 2018 6:30 pm  
3 Civic Center Drive San Marcos, CA 92069

**CALL TO ORDER:** Vice Chair Patty Morton called the meeting to order at 6:34PM

### **ROLL CALL:**

Committee Chairman Jim Elliot  
Committee Vice Chair Patty Morton  
Committee member Steve Laslovich  
Committee member William Moog

Also present: Parks & Recreation Commission Chairman Jay Franklin, Park & Recreation Sr. Management Analyst Darren Chamow, and Recording Secretary Ron Vinluan

### **Absent**

Committee member Michael Quijada  
Committee member Patrick Rowe

### **Guest**

Carolyn Reed

### **APPROVAL OF MINUTES**

March 7, 2018 meeting minutes approved

### **OLD BUSINESS**

#### **1. MTP update**

- Trail 63- a possible alternate route to Double Peak Park; Trail #63 is not currently part of a developer obligation and would need to be City funded/constructed if built. The trail is located in a steep area and would have to go through protected habitat. It will be included in the updated version of the TMP.
- Zones to check trails- the TAC was shown the City divided into areas for volunteers. The trails in these areas could be checked if the TAC was asked for assistance.

#### **Mounted and bike patrol-**

- The TAC discussed Mo Parga as having her train/screen “Mounted Patrol” candidates. City to discussion plan regarding implementing screening services.

### **NEW BUSINESS**

#### **2. TRAIL 43 (CSUSM)**

- The TAC was made aware of the location of the future walking bridge that CSUSM plan to build.



**City of San Marcos  
Parks & Recreation Department**  
3 Civic Center Drive  
San Marcos, CA 92069

**3. Drones**

- Park & Rec. Senior Management Analyst advised the TAC of current regulations regarding drones in City parks and the City stance on drones.

**4. Archipelago ride, Saturday April**

- This SDMBA event is planned for Saturday April 7, starting at San Elijo Park. The riders will end their ride at "Green Flash" in Mira Mesa.

**CONSENT CALENDAR**

**5. APPROVAL OF MINUTES** – Trails Advisory Committee, March, 2018.

*Recommendation: APPROVED*

**ORAL COMMUNICATIONS**

P&RC Jay Franklin asked to register Trails day

**TAC MEMBER COMMENTARY**

Next meeting is scheduled for Wednesday May 2, 2018 at 6:30pm

**ADJOURNMENT**

TAC Chairman Jim Elliot adjourned the April 4, 2018 San Marcos Trails Advisory Committee meeting at 7:28 PM.

ATTEST:

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RON VINLUAN, RECORDNING SECRETARY  
CITY OF SAN MARCOS  
TRAILS ADVISORY COMMITTEE

**CITY OF SAN MARCOS  
SPECIAL EVENTS PERMITS**

EVENT DATE	PERMIT #	PERMIT TYPE	LOCATION	DESCRIPTION	APPLICANT_NAME	STATUS	ESTIMATED ATTENDANCE	ROAD CLOSURE
4/13/2018, 4/14/2018, 4/15/2018	SE18-00022	SPECIAL EVENT	Walnut Grove Park Horse Park	Gymkhana Show Overnight Parking	Vallecitos Spurs Gymkhana Club CGA District 33	ISSUED	150	
04/14/2018	SE18-00011	SPECIAL EVENT	Palomar College Parking Lot 14 Mission Rd.	Paper Shredding & E- Waste Collection	CITY OF SAN MARCOS	ISSUED	250	
04/15/2018	SE18-00002	SPECIAL EVENT	155 Mata Way #104	Lost Abbey Bike Ride and Expo	The Lost Abbey	ISSUED	1,000 riders 1,000 family/ friends	
04/19/2018	SE18-00036	SPECIAL EVENT	half moon parking lot behind LA Fitness	Blood Drive	CITY OF SAN MARCOS	APPLIED	35	
04/20/2018	SE18-00020	SPECIAL EVENT	1200 W San Marcos Blvd	Chevron ExtraMile Customer Appreciation Day	Venture 4th Marketing	ISSUED	200	
04/28/2018	SE18-00027	SPECIAL EVENT	San Elijo Town Square	San Elijo Women's Fair	San Elijo Hills Women's Club	ISSUED	150-200	
04/28/2018	SE18-00028	SPECIAL EVENT	Bradley Park	Closing Day	San Marcos Girls Softball (SMGS)	ISSUED	350-400	
05/01/2018	SE18-00035	SPECIAL EVENT	1788 La Costa Meadows Dr #107	Filming Reality Television Show	OP Services Inc	APPLIED	25	
05/03/2018	SE18-00037	SPECIAL EVENT	Walnut Grove Park	Vehicle parking for an offsite event	Gary Sinise Foundation	APPLIED	250	
05/05/2018	SE18-00034	SPECIAL EVENT	Walnut Grove Park	NFL Player Day - Flag Football		APPLIED	3,000-5,000	

**CITY OF SAN MARCOS  
SPECIAL EVENTS PERMITS**

EVENT DATE	PERMIT #	PERMIT TYPE	LOCATION	DESCRIPTION	APPLICANT_NAME	STATUS	ESTIMATED ATTENDANCE	ROAD CLOSURE
05/19/2018	SE18-00003	SPECIAL EVENT	S. RSF Rd, San Marcos Blvd, Discovery Rd, Craven Rd, TOV Rd, E. Barham Dr	San Diego Century Bike Ride	Spectrum Sports Management	ISSUED	1,100 riders	
05/19/2018	SE18-00026	SPECIAL EVENT	1040 Los Vallecitos & Bingham Dr	May Bike Ride & After Party Fundraiser for Home Front SD	i Heart Media & Biggs Harley-Davidson	APPLIED	750-1,000	Bingham between Los Vallecitos & Armorlite
05/19/2018	SE18-00033	SPECIAL EVENT	1918 Redwing to San Marcos High School and back	6K Walk/Run	Meadowlark Church	APPLIED	100	
06/02/2018	SE18-00017	SPECIAL EVENT	Lakeview Park and Ridgeline Trailhead	Trails Day rescheduled from March 3 due to rain	Parks & Recreation	ISSUED	400	
6/2/2018 6/3/2018	SE18-00023	SPECIAL EVENT	Walnut Grove Park	Soccer Tournament Walnut Grove & Las Posas Parks June 2-3	San Marcos United	APPLIED	200+	
06/14/2018	SE18-00009	SPECIAL EVENT	San Elijo Town Square	Foam Party	San Elijo Hills Community Association	APPLIED	300	
06/15/2018	SE18-00029	SPECIAL EVENT	San Elijo Park upper softball field	Movie in the Park June 15	San Elijo Hills Community Association	APPLIED	300	
06/30/2018	SE18-00030	SPECIAL EVENT	San Elijo Park lower field	Summer Bash/Concert	San Elijo Hills Community Association	APPLIED	2,000	

**CITY OF SAN MARCOS  
SPECIAL EVENTS PERMITS**

EVENT DATE	PERMIT #	PERMIT TYPE	LOCATION	DESCRIPTION	APPLICANT_NAME	STATUS	ESTIMATED ATTENDANCE	ROAD CLOSURE
07/20/2018	SE18-00031	SPECIAL EVENT	San Elijo Park upper baseball field	Movie in the Park July 20	San Elijo Hills Community Association	APPLIED	300	
07/28/2018	SE18-00010	SPECIAL EVENT	Walnut Grove Park	San Marcos Family Campout July 28-29	City of San Marcos Parks & Recreation	ISSUED	350	
09/22/2018	SE18-00024	SPECIAL EVENT	Woodland Park	Staff Appreciation Picnic	Mountain Shadows Support Group	ISSUED	80+	
10/26/2018	SE18-00032	SPECIAL EVENT	San Elijo Town Square	San Elijo Movie Night in the Town Square	San Elijo Hills Community Association	APPLIED	300	