
AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, SEPTEMBER 19, 2018
CITY COUNCIL CHAMBERS

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

STAFF RECOMMENDATION

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commission meeting held on July 18, 2018 and August 15, 2018

APPROVE

2. PROGRAM STATISTICS

Consider participation statistics for the month of August 2018

APPROVE

3. GENERAL FACILITY SCHEDULING

Consider indoor and outdoor facility use requests September 20 – Oct. 17, 2018

APPROVE

REPORTS AND OTHER BUSINESS

- | | | |
|----|--|------------------------|
| 4. | Annual Staff Report, Special Interest Classes, Rec. Supervisor I Holly Payad | NOTE & FILE |
| 5. | Commercial Use Policy, Sr. Management Analyst Manager Darren Chamow | NOTE & FILE |
| 6. | Senior Activity Center Fitness Zone Park Naming Application | NOTE & FILE |
| 7. | Youth Sports Council Meeting, September 4, 2018 | NOTE & FILE |
| 8. | Trails Advisory Committee Meeting, September 5, 2018 | NOTE & FILE |
| 9. | Special Events List and Social Media Posts | NOTE & FILE |

ORAL COMMUNICATIONS

Report from the Parks & Recreation Director

NOTE & FILE

WRITTEN COMMUNICATIONS

ADJOURNMENT

STATE OF CALIFORNIA)

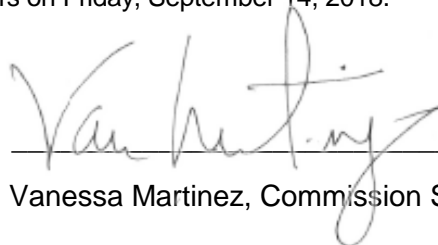
AFFIDAVIT OF POSTING

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

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Date: September 14, 2018



Vanessa Martinez, Commission Secretary

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MINUTES

Regular Meeting of the San Marcos Parks & Recreation Commission Wednesday, July 18, 2018 City Council Chambers, 1 Civic Center Drive

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:03 pm.

PLEDGE OF ALLEGIANCE: Led by Chairperson Jay Franklin

ROLL CALL:

Commissioners Present

CRAIN	(5/7)	70% (6:07)
FRANKLIN	(6/7)	90%
MOCKUS	(7/7)	100%
TOWSLEY	(6/7)	90%

Commissioners Absent

HERNANDEZ (ALT)	(1/2)	50%
LINDSAY	(4/7)	60%
SENSMEIER	(4/7)	60%
SMITH	(6/7)	90%

ALSO PRESENT:

Director Buck Martin, Senior Management Analyst Darren Chamow,
Program Manager Holly Malan, Program Manager Andrea Gonzalez and Commission Secretary Vanessa Martinez.

ORAL COMMUNICATIONS

Volunteer Recognition Awards - None

Speaker slips were received in response to item #6 Smoking in Parks Policy. Chairperson Franklin moved Oral Communications to be heard after agenda item Smoking in Parks Policy.

CONSENT CALENDAR

COMMISSIONER MOCKUS MOVED TO APPROVE CONSENT CALENDAR ITEM 1-APPROVAL OF MAY 16, 2018 MINUTES AS PRESENTED, SECONDED BY COMMISSIONER TOWSLEY AND CARRIED UNANIMOUSLY. ABSTENTIONS: NONE

NO QUORUM TO APPROVE CONSENT CALENDAR ITEM 1 – APPROVAL OF JUNE 20, 2018 MINUTES, CHAIR FRANKLIN REQUESTED TO MOVE ITEM TO NEXT MONTH’S MEETING.

COMMISSIONER TOWSLEY MOVED TO APPROVE CONSENT CALENDAR ITEM 2 - APPROVAL OF STATS, SECONDED BY COMMISSIONER MOCKUS AND CARRIED UNANIMOUSLY. ABSTENTIONS: NONE

COMMISSIONER MOCKUS MOVED TO APPROVE CONSENT CALENDAR ITEM 3 – APPROVAL OF GENERAL FACILITY USE SCHEDULING, SECONDED BY COMMISSIONER TOWSLEY AND CARRIED UNANIMOUSLY. ABSTENTIONS: NONE

REPORTS AND OTHER BUSINESS

4. Annual Youth Sports Group Presentation–

Stephanie Walker with San Marcos Youth Baseball reported on items including season schedules, the introduction of Shetland for 5-6 year olds, hosted events, travel team successes and participation statistics. She stated there were 800 players this spring season and of that more than 80% were San Marcos residents. Some events that SMYBB will host this year include the Wood Bat tournament, Halloween tournament and Home Run for Chelsea event. San Marcos Youth Baseball is focused on league unity by eliminating the North and South divisions. A challenge they face is to stay competitive with other local leagues that offer more travel teams.

She also thanked the City and staff for their support and field maintenance. She gave a special thanks to the following staff; James Daza, Eric Leichter, Taylor Oshinski, Krystal Mainprize, Art Sotelo and Stew Rutledge for their efforts.

5. Annual Staff Report, 4th of July Fireworks Fundraiser – Slideshow

Program Manager Holly Malan reported on the Fourth of July Fundraising totals. The goal was to raise \$30,000 this year, which was \$5,000 more than previous years. The committee was very diligent in getting new donors this year that helped contribute to our goal. The total amount received was \$28,134. The Go Fund Me goal was set at \$5,000 and the total reached was \$4,350. Youth Ambassadors collected the highest ever in cash donations, at the event collecting \$970. A new Snap Chat geo filter was added this year and there were 10,438 views, 1400 swipes and 240 uses. Holly thanked the committee for their commitment and contributions.

Commissioner Mockus thanked all staff and volunteers. She also requested to have more trash receptacles around the snack bar and restrooms for next year.

Commissioner Towsley said that everyone did a fantastic job. She also requested that the committee focus on promoting the VIP areas for next year.

Chair Franklin thanked Holly Malan and staff for a job well done. He gave a special thanks to Commissioner Towsley for her marketing expertise and fundraising efforts. He requested to have more speakers added around the stage; there were several people at the event who could not hear the announcements.

Chair Franklin stated he saw drones in the area and that it's a safety concern if a drone crashes or gets hit by fireworks. He also thanked the Youth Ambassadors for doing a great job.

6. Smoking in Parks Policy – Moved to item 5

Director Buck Martin summarized community concerns presented by Club Live at the May and June Commission meeting, current city policy regarding smoking in designated areas, staff response to the concerns, and follow up plans. Mr. Martin sent a memo to City Manager Jack Griffin, outlining the presentations provided by Club Live as well as a brief history of the smoking in parks issue. The memo also listed the steps staff planned to take over the next six months:

- Increase enforcement of the current smoking ordinance via Rangers and other Parks and Recreation Staff.
- Work with the Office of Communications to develop an outreach plan aimed at encouraging proper use of public parks and adherence to rules, including designated smoking areas.
- Monitor the results of these steps for approximately six months and then return to the Commission with further recommendations.

Speaker Letty Robles with the San Marcos Prevention Coalition reported information gathered from a survey conducted in San Marcos. The results of the survey showed the main concern of community members is with under aged drinking and smoking/vaping in public areas. Youth and community members support removal of designated smoking areas in the parks as well as the majority surveyed support 100% smoke free parks.

Speaker K.C. Strang, father, San Marcos resident and soccer coach, Executive Director of the San Marcos Prevention Coalition, member of the County of San Diego Behavioral Health Advisory Board, and chairperson of the San Marcos Palomar Health Community Action Council, voiced his support to make all parks in San Marcos smoke free.

He stated that the County of San Diego has a Live Well Initiative that attributes 3 behaviors that result in four diseases that cause over 50% percent of deaths in San Diego. Tobacco use is one of those behaviors. The City of San Marcos is a Live Well Partner and removing the designated smoking areas from our parks fits into this partnership. He is also proud of San Marcos Middle School youth for being brave and bringing this issue forward.

Mr. Strang displayed an example of an electronic cigarette called a "jewel", that is popular with young people. It is used to vape liquid nicotine, but can also be used to vape drugs.

Speaker Jessica Perales with the Vista Community Clinic stated that middle and high school students are purchasing electronic cigarettes in local stores, online and via Snap Chat.

Chair Franklin requested staff to reassess the designated smoking areas and to investigate how other cities are enforcing No Smoking in the parks and what has been working for them.

7. Special Events List & Social Media Posts –

Commissioner Mockus asked for San Marcos Family Camp Out registration totals. They were not available and would be reported at the next commission meeting. Commissioner Towsley likes the new format of social media stats.

ORAL COMMUNICATIONS

Parks & Recreation Director Buck Martin provided an update on items including:

- Foundation for Senior Well Being held at Heritage Park in Walnut Grove Park on August 3 from 5-8pm.
- 3rd annual Double Peak Challenge on September 20, 2018
- San Marcos Fall Festival Sunday October 14, 2018
- Mini Music Festival was very successful and Andrea Gonzalez did a great job
- Andrea Gonzalez has been promoted to Parks & Recreation Program Manager
- Summer Concert is Saturday July 21 and gates open at 6pm
- Senior Activity Center Fitness Zone – August 13, 2018 construction will start
- City Blood Drive on Thursday, July 26, 2018 from 9am-3pm
- The Parks & Recreation Department is starting the CAPRA Accreditation process. CAPRA stands for Commission for Accreditation of Park & Recreation Agencies and accredits park and recreation agencies for excellence in operation and service.

COMMISSIONER COMMENTARY

- Commissioner Crain stated San Marcos Youth Baseball is doing a great job.
Commissioner Towsley – Cannot make Trails Advisory Commission Meeting in August and asked if anyone was available to take her spot.

WRITTEN COMMUNICATIONS

Commissioners Hernandez, Lindsay, Sensmeier and Smith emailed that they would not be able to make it to tonight's meeting.

ADJOURNMENT

CHAIRPERSON FRANKLIN ADJOURNED THE JULY 18, 2018 San Marcos PARKS & RECREATION COMMISSION MEETING AT 7:01 P.M.

ATTEST:

Jay Franklin, Chairperson
Parks & Recreation Commission
City of San Marcos

Vanessa Martinez, Commission Secretary
Parks & Recreation Commission
City of San Marcos

MINUTES

Regular Meeting of the San Marcos Parks & Recreation Commission Wednesday, August 15, 2018 City Council Chambers, 1 Civic Center Drive

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:01 pm.

PLEDGE OF ALLEGIANCE: Led by Chairperson Jay Franklin

ROLL CALL:

Commissioners Present

FRANKLIN	(7/8)	88%
HERNANDEZ (ALT)	(2/3)	67%
LINDSAY	(5/8)	63%
MOCKUS	(8/8)	100%
SENSMEIER	(5/8)	63%
SMITH	(7/8)	88%
TOWSLEY	(7/8)	88%

Commissioners Absent

CRAIN	(5/8)	63%
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ALSO PRESENT:

Senior Management Analyst Darren Chamow, Program Managers Andrea Gonzalez, Holly Malan and Commission Secretary Krystal Mainprize.

ORAL COMMUNICATIONS

Volunteer Recognition Awards -

Holly Malan recognized Travis Lindsay for being nominated for the San Diego County Parks and Recreation Champion Award. He was one of seven finalists and was recognized at the dinner held in Old Town Heritage Park for his many years of volunteer service to the city and community.

CONSENT CALENDAR

COMMISSIONER MOCKUS MOVED TO APPROVE CONSENT CALENDAR ITEM 1-APPROVAL OF JUNE, 20, 2018 MINUTES, SECONDED BY COMMISSIONER SMITH AND CARRIED TO APPROVE. ABSTENTIONS: LINDSAY, TOWLSEY.

NO QUORUM TO APPROVE CONSENT CALENDAR ITEM 1 – APPROVAL OF JULY 18, 2018 MINUTES CHAIR FRANKLIN REQUESTED IT TO BE MOVED TO NEXT MONTH’S MEETING.

Commissioner Smith noticed the pool attendance is down due to the restrooms and asked if this was planned. Staff noted the restrooms were scheduled to be overhauled in the spring but because of construction delays, it has run into the summer months.

COMMISSIONER SMITH MOVED TO APPROVE CONSENT CALENDAR ITEM 2 & 3-APPROVAL OF STATS AND GENERAL FACILITY USE SCHEDULING, SECONDED BY COMMISSIONER TOWSLEY AND CARRIED UNANIMOUSLY. ABSTENTIONS: NONE

REPORTS AND OTHER BUSINESS

4. Annual Youth Sports Group Presentation–

Tina Sybesma noted she is the new president for San Marcos Girls Softball (SMGS) and she is doing her best to follow in the footsteps of Jeremy Vargas. She is happy to give back to the community as she once played for SMGS. The registration numbers statistically go up and down and they are on their way back up and the last few years have been very successful. This Friday they will host a movie night for the league, they hold a few tournaments each year and they thanked the Parks staff for maintaining the fields so well. A few issues the league has experienced are flooding in the restrooms at Bradley Park upper and many of the lights on the south field need to be fixed.

Commissioner Mockus asked about the number of sign ups SMGS has 80 girls registered and the first game will be held on September 9th.

Commissioner Towsley asked about their games and practice location and requested staff note the park issues and speak to Public Works about them.

5. Annual Staff Report, Senior Activity Center – Slideshow

Program Manager Andrea Gonzalez reported on the Senior Activity Center. She presented information on the Catch a Ride (C.A.R.) program, and Democracy in Action Project. She also reported on the volunteer program, Lunch Program, marketing efforts, services, new classes, activities and upcoming events.

Catch a Ride provides transportation to seniors 60 years and older. The program runs 7 days a week and costs \$2.50-\$5.00 per one-way trip. 79 residents are currently enrolled and participation continues to grow since the launch in February.

The Democracy in Action project in collaboration with CSUSM is a project that focuses on analyzing and improving areas of the Senior Center volunteer program.

Upcoming events at the SAC include the Over Nineties party on August 28, 2018, the Parking Lot Sale on October 6, 2018, and the Holiday Open House on November 30, 2018.

Commissioner Sensmeier thanked Andrea for her presentation and for going to the San Marcos Lutheran Church to talk about the SAC programs.

Commissioner Mockus voiced her concern with seniors who are food insecure at home and asked if staff has explored additional food support for seniors. Andrea stated that a monthly food bank distribution and weekly grocery and bakery store supports are offered at the senior center.

Chair Franklin requested to have the Catch a Ride program included in the monthly statistics report.

Commissioner Lindsay asked how the CAR program is being marketed and if it was part of 2-1-1 San Diego. Andrea said the program is being marketed through the city website and social media outlets and staff will research how to make it part of 2-1-1 San Diego.

Chair Franklin asked how the city is directly marketing to residents in the 50+ age group and if it's being communicated in other languages. Andrea Gonzalez has directly reached out to local senior housing communities and she will look into getting the marketing material in other languages. Commissioner Sensmeier suggested that the SAC should also consider marketing to local churches.

6. Name Senior Activity Center Fitness Zone

Commissioners would like to revisit the Park Naming Process before a vote is made on naming the Senior Activity Center Fitness Zone. Commissioners agree that the SAC Fitness Zone fits within the guidelines of the park naming process and the application should be completed before moving forward.

Staff will bring this item back to Commission at the next meeting to review the Park Naming Process.

7. Special Events List & Social Media Posts –

Commissioner Lindsay asked if the High Tech High special event at Discovery Lake/Lakeview Park will need traffic accommodations since that park has limited parking. Staff will follow-up on the details of the special event permit.

Senior Management Analyst, Darren Chamow presented a video of the 2018 4th of July Celebration created by the Office of Communications. The video will be used as a promotional video for next year's event.

Darren also reported on the Savvy Award the Communications Office is in the running for. The objective was to create a social media campaign that increased attendance of the Jack's Pond Halloween Spooktakular event while using minimal funds. In 2016 there were only 61 people and with the help of the social media campaign 2017 had 346 people in attendance.

Chair Franklin congratulated the office of Communications for being recognized.

ORAL COMMUNICATIONS

Senior Management Analyst Darren Chamow provided an update on items including:

- Senior Activity Center Supervisor job posting closed on August 13, 2018 and interviews will begin soon.
- Volunteer Appreciation event on September 25 at 5:00pm.
- Street Fair will be held on October 14, 2018 from 9am-5pm.
- Las Posas Pool restrooms should be done by the end of August.
- Recent increase in security concerns at the Community Center has caused our department to take steps to mitigate it.
- A section of cable fencing along Ridgeline Trail has been removed.

- Trails Advisory Committee meetings changed to bi-monthly.
- Jacks Pond reconfiguring the Nature Center field trip program. New process will be tracking through Active Net.
- Senior Activity Fitness Zone construction August 27th shovel in the ground.
- Hollandia skate park cracks and hazards repairs closed down until August 20, 2018.
- Commercial use policy to come to fruition in the next month or so.
- Double Peak Challenge September 29, 2018 starting at 7:30am

COMMISSIONER COMMENTARY

Commission Lindsay asked if the HOA removed the fencing and if staff had discussed with the equestrian community since they had previously requested to keep fencing in that area. The HOA did remove the fencing and consulted with Parks & Recreation throughout the process. Parks consulted with the various community groups and the consensus to remove it was the best route.

Commissioner Lindsay asked about the progress of South Lake grading. Staff will follow up with the Engineering Department. Commissioner Smith asked what the City plans to do with the old play equipment from the Senior Activity Center. Parks staff looked into options but determined they could not have any other group legally re-use it.

Lindsay welcomed Commissioner Hernandez and thanked city staff for the nomination. He was surprised and pleased.

Chair Franklin thanked Commissioner Lindsay for his service and volunteerism. He also said he'll be in Spain next month and would not be at the September P&R Commission meeting.

WRITTEN COMMUNICATIONS

Commissioner Crain emailed that he would not be able to make it to tonight's meeting.

ADJOURNMENT

CHAIRPERSON FRANKLIN ADJOURNED THE AUGUST 15, 2018 SAN MARCOS PARKS & RECREATION COMMISSION MEETING AT 7:28 P.M.

ATTEST:

Jay Franklin, Chairperson
Parks & Recreation Commission
City of San Marcos

Krystal Mainprize, Commission Secretary
Parks & Recreation Commission
City of San Marcos

Community Services Department Monthly Statistics - August 2018

Program Areas	August 2018 Participation Totals	Actual # of Participants	Sessions	August 2017 Participation Totals	Monthly Participant Variance	Current FY 18/19	Prior FY 17/18	Annual Participant Variance*	NOTES
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AQUATICS

Las Posas Pool	2,196	2,196	31	1,557	41%	5,999	19,901	30.14%	
Woodland Pool	1,720	1,720	22	2,263	-24%	7,021	14,054	49.96%	1

CLASSES

Adult	324	81	36	428	-24%	616	5,255	11.72%	2
Youth	1,765	378	171	2,234	-21%	4,417	22,354	19.76%	

EVENTS

City Sponsored	435	435	2	881	-51%	5,635	16,031	35.15%	3
Partner Events	-	-	-	-	#DIV/0!	-	1,200	0.00%	

FACILITY RENTALS

Indoor	5,222	4,582	80	5,382	-3%	8,826	66,990	13.18%	
Outdoor	3,043	3,043	66	3,055	0%	6,830	30,631	22.30%	

HIKES	8	8	1	31	-74%	8	430	1.86%	4
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NATURE CENTER	125	125	8	230	-46%	225	3,814	5.90%	5
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SENIOR ACTIVITY CENTER

Activites/Classes	3,936	348	342	3,695	7%	7,818	43,506	17.97%	
Meals	1,208	52	24	1,219	-1%	2,184	11,991	18.21%	
Resources & Services	373	21	22	407	-8%	732	4,542	16.12%	
Transportation	688	30	69	863	-20%	1,389	7,922	17.53%	
Catch A Ride July Rides		47			#DIV/0!	96	128	75.00%	

SPORTS

Adult	12,599	3,218	410	12,305	2%	24,169	111,361	21.70%	
Youth	3,735	742	118	3,916	-5%	7,340	102,092	7.19%	

YOUTH

Adventure Camp	2,850	225	58	3,040	-6%	7,106	10,931	65.01%	
Family Activities	54	27	1	60	-10%	416	2,493	16.69%	
Preschool	1,286	183	26	1,335	-4%	3,536	37,992	9.31%	

DEPARTMENT TOTALS	41,567	17,461	1,487	42,901	-3%	94,363	514,839	18.33%	
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Community Services Department Monthly Statistics - August 2018

Program Areas	Total volunteer hours August 2018	Actual # of Volunteers	Sessions	Total volunteer hours August 2017	Monthly Participant Variance	Current FY 18/19	Prior FY 17/18	* Annual Participant Variance	NOTES
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VOLUNTEER HOURS

Special Events/other	19	8	2	28	-32%	117	795	14.72%	6
Rangers & Nature Center	251	30	41	172	46%	280	2,001	13.99%	7
Senior Activity Center	1,483	119	148	1,825	-19%	2,514	16,828	14.94%	
TOTALS	1,753	157	191	2,025		2,911	19,624	14.83%	

NOTES FOR +/- 20% CHANGES

1. Slide was undergoing maintenance.
2. Some classes that were offered last year aren't being offered this year.
3. No Free Concert in August this year.
4. The temperature was a lot hotter compared to last year.
5. This year there weren't any offsite visits.
6. No Free Concert in August this year
7. Junior Ranger Day was in August this year.

* This is year to date over last year's total.

Current FY 18/19 calculated by
actual participants

Facility Use List
San Marcos Community Center
September 20- October 17, 2018

Date	Day	Start - End Time	Facility	Event	Attend
Sep 20, 2018	Thursday	07:00 PM - 08:30 PM	Dining Room	Free College Planning Wkshp	40
Sep 21, 2018	Friday	04:30 PM - 06:30 PM	Main Hall	Little Mermaid Reh	50
Sep 23, 2018	Sunday	08:00 AM - 01:00 PM	Large Rec Room	Mission 316 Church Service	10
Sep 23, 2018	Sunday	08:00 AM - 01:00 PM	Main Hall	Mission 316 Church Service	100
Sep 23, 2018	Sunday	08:00 AM - 01:00 PM	Fitness Room	Mission 316 Church Service	10
Sep 23, 2018	Sunday	08:00 AM - 01:00 PM	Dining Room	Mission 316 Church Service	10
Sep 23, 2018	Sunday	08:00 AM - 01:00 PM	Small Rec Room	Mission 316 Church Service	10
Sep 24, 2018	Monday	04:30 PM - 06:30 PM	Main Hall	Little Mermaid Reh	50
Sep 25, 2018	Tuesday	05:00 PM - 09:00 PM	Main Hall	COSM Vol Appreciation Event	200
Sep 26, 2018	Wednesday	04:00 PM - 09:00 PM	Main Hall	Start Smart Class	150
Sep 26, 2018	Wednesday	04:00 PM - 09:00 PM	Dining Room	Start Smart Class	40
Sep 26, 2018	Wednesday	06:00 PM - 08:00 PM	Conference Room	Volunteer Ranger Meeting	12
Sep 27, 2018	Thursday	06:00 PM - 08:00 PM	Dining Room	Vallecitos Ridge HOA	10
Sep 28, 2018	Friday	04:30 PM - 06:30 PM	Main Hall	Little Mermaid Reh	50
Sep 29, 2018	Saturday	05:00 PM - 09:00 PM	Main Hall	Tierra Calinete Performance	100
Sep 30, 2018	Sunday	08:00 AM - 01:00 PM	Dining Room	Mission 316 Church Service	10
Sep 30, 2018	Sunday	08:00 AM - 01:00 PM	Fitness Room	Mission 316 Church Service	10
Sep 30, 2018	Sunday	08:00 AM - 01:00 PM	Main Hall	Mission 316 Church Service	100
Sep 30, 2018	Sunday	08:00 AM - 01:00 PM	Large Rec Room	Mission 316 Church Service	10
Sep 30, 2018	Sunday	08:00 AM - 01:00 PM	Small Rec Room	Mission 316 Church Service	10
Oct 1, 2018	Monday	04:30 PM - 07:00 PM	Main Hall	Little Mermaid Reh	50
Oct 1, 2018	Monday	06:00 PM - 08:00 PM	Dining Room	SM Youth Baseball	15
Oct 2, 2018	Tuesday	06:30 PM - 08:30 PM	Dining Room	Momentum Financial	45
Oct 3, 2018	Wednesday	04:00 PM - 07:30 PM	Dining Room	Family Night	30
Oct 3, 2018	Wednesday	04:30 PM - 07:00 PM	Main Hall	Little Mermaid Reh	50
Oct 4, 2018	Thursday	04:00 PM - 06:00 PM	Dining Room	RAA Staff Meeting	30
Oct 6, 2018	Saturday	11:30 AM - 03:30 PM	Main Hall	Cruise Show	125
Oct 8, 2018	Monday	04:30 PM - 07:00 PM	Main Hall	Little Mermaid Reh	50
Oct 8, 2018	Monday	06:00 PM - 09:00 PM	Dining Room	SMYS Referee & Team Parent	40
Oct 9, 2018	Tuesday	07:30 AM - 08:00 PM	Main Hall	COSM HR Training	150
Oct 10, 2018	Wednesday	04:30 PM - 07:00 PM	Main Hall	Little Mermaid Reh	50
Oct 11, 2018	Thursday	06:00 PM - 08:00 PM	Dining Room	SM Orthodontics	50
Oct 12, 2018	Friday	04:30 PM - 06:30 PM	Dining Room	Little Mermaid Reh	40
Oct 13, 2018	Saturday	05:00 AM - 12:00 PM	Main Hall	Pumpkin Breakfast	200
Oct 13, 2018	Saturday	07:00 AM - 12:00 PM	Dining Room	Pumpkin Breakfast	40
Oct 15, 2018	Monday	04:30 PM - 07:00 PM	Main Hall	Little Mermaid Reh	50
Oct 15, 2018	Monday	05:30 PM - 08:30 PM	Dining Room	SMPW Football	20
Oct 16, 2018	Tuesday	04:00 PM - 09:00 PM	Main Hall	Start Smart Class	150

Oct 17, 2018	Wednesday	07:00 AM - 05:00 PM	Dining Room	COSM Training	50
Oct 17, 2018	Wednesday	04:30 PM - 07:00 PM	Main Hall	Little Mermaid Reh	40

Facility Use List

Williams Barn

September 20- October 17, 2018

Date	Day	Start - End Time	Facility	Event	Attendance
Sep 21, 2018	Friday	05:30 PM - 09:30 PM	Williams Barn	San Marcos High School Music	170
Sep 22, 2018	Saturday	04:00 PM - 10:00 PM	Williams Barn	Gritt/O'Farrell Wedding	150
Sep 28, 2018	Friday	06:30 PM - 10:30 PM	Williams Barn	Whirlaways Square Dance	75
Sep 29, 2018	Saturday	05:00 PM - 11:00 PM	Williams Barn	Matteau Wedding	150
Sep 30, 2018	Sunday	01:00 PM - 05:00 PM	Williams Barn	Mission Hills High School	50
Oct 6, 2018	Saturday	04:00 PM - 10:00 PM	Williams Barn	Klusmeyer Wedding	170
Oct 7, 2018	Sunday	11:00 AM - 07:00 PM	Williams Barn	Clogging Barn Dance	120
Oct 12, 2018	Friday	06:30 PM - 10:30 PM	Williams Barn	Whirlaways Square Dance	75
Oct 13, 2018	Saturday	05:00 PM - 11:00 PM	Williams Barn	Guttierrez Wedding	170
Oct 14, 2018	Sunday	02:00 PM - 06:30 PM	Williams Barn	Ramirez Birthday	150

Facility Use List
Senior Activity Center
September 20- October 17, 2018

Date	Day	Start - End Time	Facility	Event	Attend
Sep 20, 2018	Thursday	06:00 PM - 08:00 PM	Craft Room	Greenwood HOA	15
Sep 22, 2018	Saturday	09:00 AM - 12:30 PM	Craft Room	CWONC Sew In	20
Sep 25, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
Sep 26, 2018	Wednesday	06:30 PM - 09:00 PM	Fitness Room	San Deigo Church of Christ	25
Sep 26, 2018	Wednesday	06:30 PM - 09:00 PM	Recreation Room	San Deigo Church of Christ	25
Oct 2, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
Oct 3, 2018	Wednesday	06:30 PM - 09:00 PM	Recreation Room	San Deigo Church of Christ	25
Oct 3, 2018	Wednesday	06:30 PM - 09:00 PM	Fitness Room	San Deigo Church of Christ	25
Oct 8, 2018	Monday	06:00 PM - 08:30 PM	Community Room	SD Aces Disc Golf Club	15
Oct 8, 2018	Monday	06:00 PM - 08:00 PM	Horizon Room 1	CWONC	45
Oct 8, 2018	Monday	06:30 PM - 09:00 PM	Craft Room	Vallecitos HOA	10
Oct 9, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
Oct 9, 2018	Tuesday	06:30 PM - 09:00 PM	Community Room	SMGS Meeting	20
Oct 10, 2018	Wednesday	06:30 PM - 09:00 PM	Recreation Room	San Deigo Church of Christ	25
Oct 10, 2018	Wednesday	06:30 PM - 09:00 PM	Fitness Room	San Deigo Church of Christ	25
Oct 16, 2018	Tuesday	07:00 PM - 09:30 PM	Horizon Room 1	Palomar Pacific Music Men	20
Oct 17, 2018	Wednesday	06:00 PM - 09:00 PM	Recreation Room	SD Cymbidium Society	25
Oct 17, 2018	Wednesday	06:30 PM - 09:00 PM	Fitness Room	San Deigo Church of Christ	25

Facility Use List
San Elijo Rec Center & Wood House
September 20- October 17, 2018

Date	Day	Start - End Time	Facility	Event	Attendance
Sep 20, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	Red Cross CPR Class	15
Sep 27, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	Red Cross CPR Class	15
Sep 28, 2018	Friday	12:00 PM - 09:00 PM	San Elijo Terrace Hall	Double Peak Challenge	15
Sep 29, 2018	Saturday	08:00 AM - 06:00 PM	San Elijo Terrace Hall	Double Peak Challenge	15
Sep 29, 2018	Saturday	01:30 PM - 04:30 PM	Wood House & Garden	Tea Party - Burnett	1
Oct 4, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	Red Cross CPR Class	15
Oct 7, 2018	Sunday	12:00 PM - 04:00 PM	San Elijo Terrace Hall	Bernales Birthday Party	80
Oct 11, 2018	Thursday	08:00 AM - 09:00 PM	Wood House & Garden	Red Cross CPR Class	15
Oct 13, 2018	Saturday	08:30 AM - 05:00 PM	Wood House & Garden	Red Cross CPR Class	15
Oct 13, 2018	Saturday	02:00 PM - 06:00 PM	San Elijo Terrace Hall	Barrera Baby Shower	40
Oct 14, 2018	Sunday	12:00 PM - 04:00 PM	San Elijo Terrace Hall	Trieu Baby Shower	60

PARK RESERVATIONS FACILITY USE LIST
SEPTEMBER 20, 2018 - OCTOBER 17, 2018

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
Sep 20, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 20, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 21, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 21, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 22, 2018	Saturday	09:30 AM - 06:00 PM	Woodland Park East	Mtn. Shadows Event	Park Shelter w/o jump house	4673	80
Sep 22, 2018	Saturday	09:30 AM - 12:30 PM	Sunset Park East Shelter	Owen's Birthday	Park Shelter w/o jump house	R5205	30
Sep 22, 2018	Saturday	09:30 AM - 02:00 PM	Discovery Lakeview Park	Max Birthday	Park Shelter w/o jump house	R5284	30
Sep 22, 2018	Saturday	03:00 PM - 05:00 PM	Simmons Park Shelter	Birthday Party	Park Shelter w/o jump house	R5328	35
Sep 23, 2018	Sunday	10:00 AM - 03:00 PM	San Elijo Gazebo	Birthday	Park Shelter with jump house	R5168	20
Sep 23, 2018	Sunday	01:00 PM - 06:00 PM	Sunset Park East Shelter	Birthday	Park Shelter w/o jump house	R5002	50
Sep 24, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 24, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 25, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 25, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 26, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 26, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 27, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 27, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 28, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15

PARK RESERVATIONS FACILITY USE LIST
SEPTEMBER 20, 2018 - OCTOBER 17, 2018

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
Sep 28, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Sep 29, 2018	Saturday	07:00 AM - 12:00 PM	San Elijo Area #2	Double Peak Challenge	City Event/Meeting	R9001736	50
Sep 29, 2018	Saturday	07:00 AM - 12:00 PM	Double Peak Gazebo	Double Peak Challenge	City Event/Meeting	R9001736	50
Sep 29, 2018	Saturday	07:00 AM - 12:00 PM	Double Peak Amphitheater	Double Peak Challenge	City Event/Meeting	R9001736	100
Sep 29, 2018	Saturday	10:00 AM - 06:00 PM	San Elijo Gazebo	Birthday Party	Park Shelter with jump house	R5176	50
Sep 29, 2018	Saturday	10:00 AM - 01:00 PM	Discovery Lakeview Park	4yo Birthday	Park Shelter w/o jump house	R5274	25
Sep 29, 2018	Saturday	11:00 AM - 01:00 PM	Woodland Park East	Birthday Party	Park Shelter w/o jump house	R5267	49
Sep 29, 2018	Saturday	12:00 PM - 05:00 PM	Walnut Grove Park Central	First Birthday Party	Park Shelter with ponies,	R4973	30
Sep 29, 2018	Saturday	02:00 PM - 05:00 PM	Woodland Park West	birthday	Park Shelter with jump house	R5320	50
Sep 29, 2018	Saturday	03:00 PM - 06:00 PM	Discovery Lakeview Park	Sonny's Birthday	Park Shelter w/o jump house	R5325	20
Sep 29, 2018	Saturday	03:00 PM - 06:00 PM	Sunset Park West Shelter 1 & 2	birthday	Park Shelter w/o jump house	R5293	50
Sep 29, 2018	Saturday	03:00 PM - 05:00 PM	Double Peak Amphitheater	Eagle Scout Court of Honor	Park Shelter w/o jump house	R5240	100
Sep 30, 2018	Sunday	10:00 AM - 04:00 PM	Walnut Grove Park Horse Arena	National Pinto Horse Show	Commercial Park Use	4088	60
Sep 30, 2018	Sunday	02:00 PM - 06:00 PM	San Elijo Gazebo	Baby Shower	Park Shelter w/o jump house	R5256	140
Oct 1, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 1, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 2, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 2, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 3, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15

PARK RESERVATIONS FACILITY USE LIST
SEPTEMBER 20, 2018 - OCTOBER 17, 2018

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
Oct 3, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 4, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 4, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 5, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 5, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 6, 2018	Saturday	01:30 PM - 05:30 PM	San Elijo Gazebo	Birthday	Park Shelter with jump house	R5294	50
Oct 6, 2018	Saturday	02:00 PM - 06:00 PM	Hollandia Park Gazebo	Franco Birthday	Park Shelter with jump house	R5323	90
Oct 8, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 8, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 9, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 9, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 10, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 10, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 11, 2018	Thursday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 11, 2018	Thursday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 12, 2018	Friday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 12, 2018	Friday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 13, 2018	Saturday	10:00 AM - 01:00 PM	San Elijo Gazebo	Birthday Party	Park Shelter w/o jump house	R5329	50
Oct 13, 2018	Saturday	02:00 PM - 06:00 PM	San Elijo Gazebo	Birthday Party	Park Shelter with jump house	R5221	100
Oct 15, 2018	Monday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15

PARK RESERVATIONS FACILITY USE LIST
SEPTEMBER 20, 2018 - OCTOBER 17, 2018

Date	Day	Start - End Time	Facility	Event	Event Type	Permit#	Attendance
Oct 15, 2018	Monday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 16, 2018	Tuesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 16, 2018	Tuesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 16, 2018	Tuesday	01:00 PM - 03:00 PM	Parking Lot	San Diego Food Bank- Food	SAC Reservations	4107	50
Oct 17, 2018	Wednesday	09:00 AM - 10:00 AM	San Elijo Park Open Area	Stroller Strides	Commercial Park Use	4218	15
Oct 17, 2018	Wednesday	09:00 AM - 10:00 AM	Hollandia Park Open Area	Stroller Strides	Commercial Park Use	4218	15



Contractual Enrichment Programs

Holly Payad | September 19, 2018

SAN MARCOS
DISCOVER LIFE'S POSSIBILITIES



Enrichment Classes

Overview

Contractual Enrichment Program Summary & Highlights

Summary

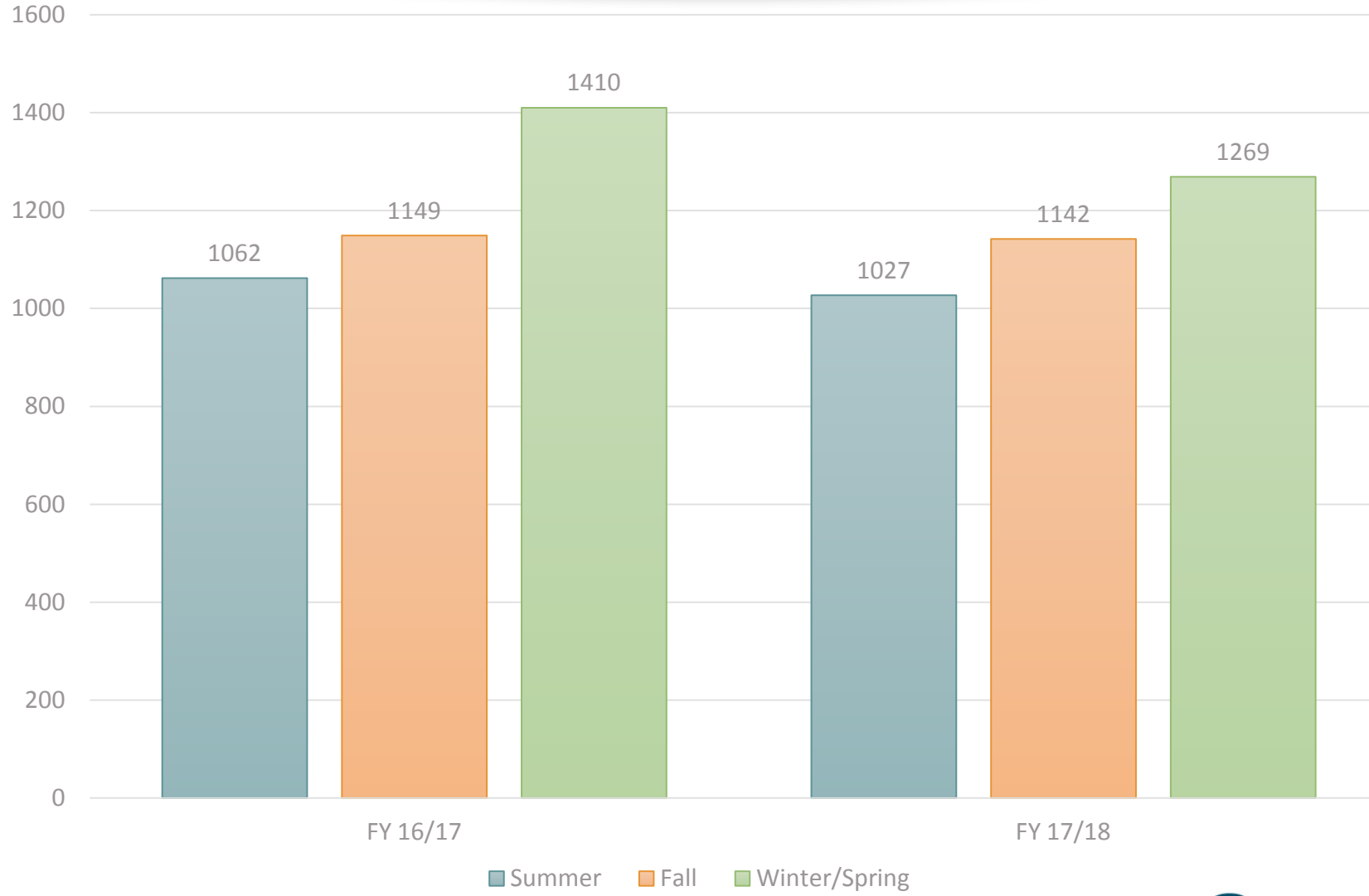
- Year round recreational enrichment for all ages (classes, camps, clinics)
- Who are Contractual Instructors?
- How are Contractual Instructors paid?
- What does the Contractual process entail?

Highlights

- Programs take place at our great facilities and beautiful parks throughout San Marcos
- Three seasons of classes: Winter/Spring, Summer, Fall
- Online and in-person registration through ActiveNet Registration system
- Variety of offerings including: Dance, Sport, Fitness, Parent & Child, Art & Specialty



Enrichment Class Attendance





Specialty Camps

Overview

Specialty Camps Summary & Highlights

Summary

Offered to school-aged children during summer and school breaks

Week-long camps during summer and Clinics during holiday school breaks

Half day options: 9 am-12 pm or 1-4 pm

Highlights

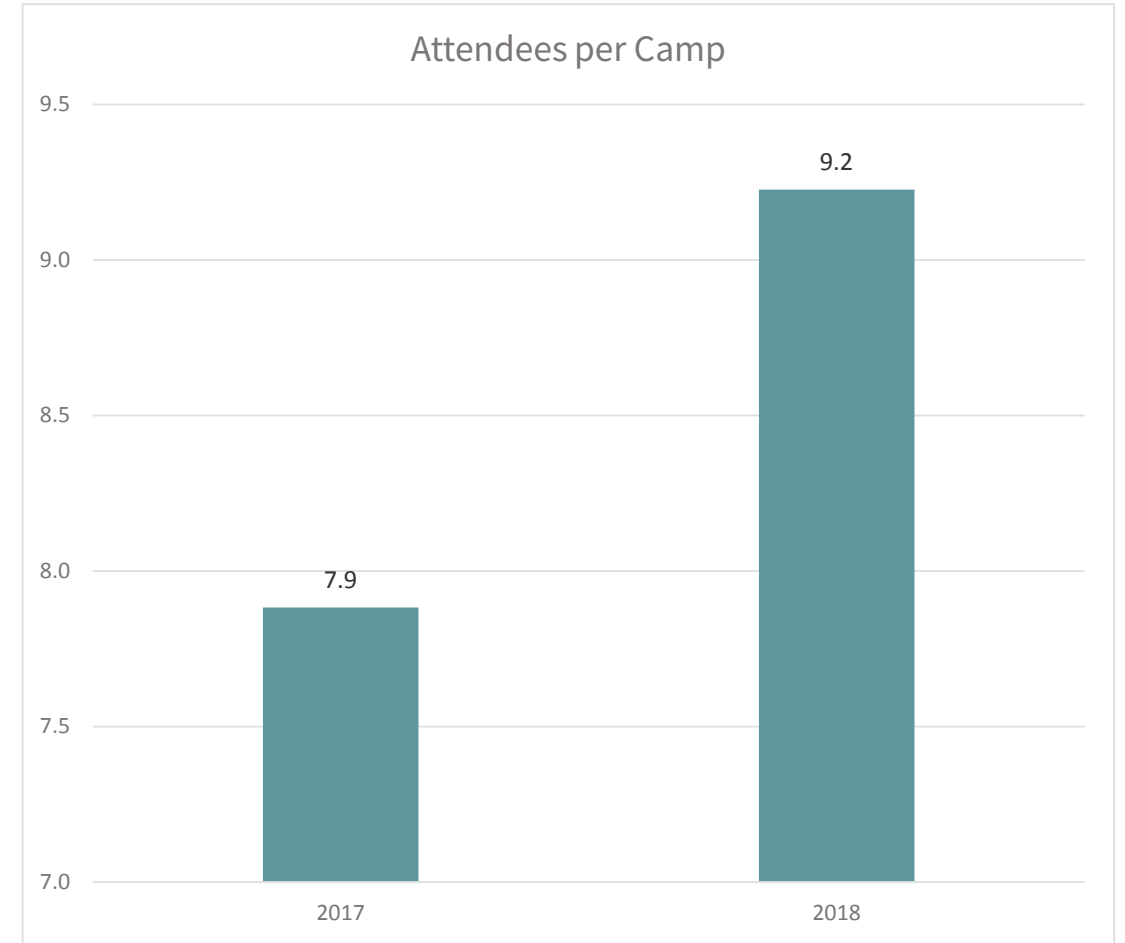
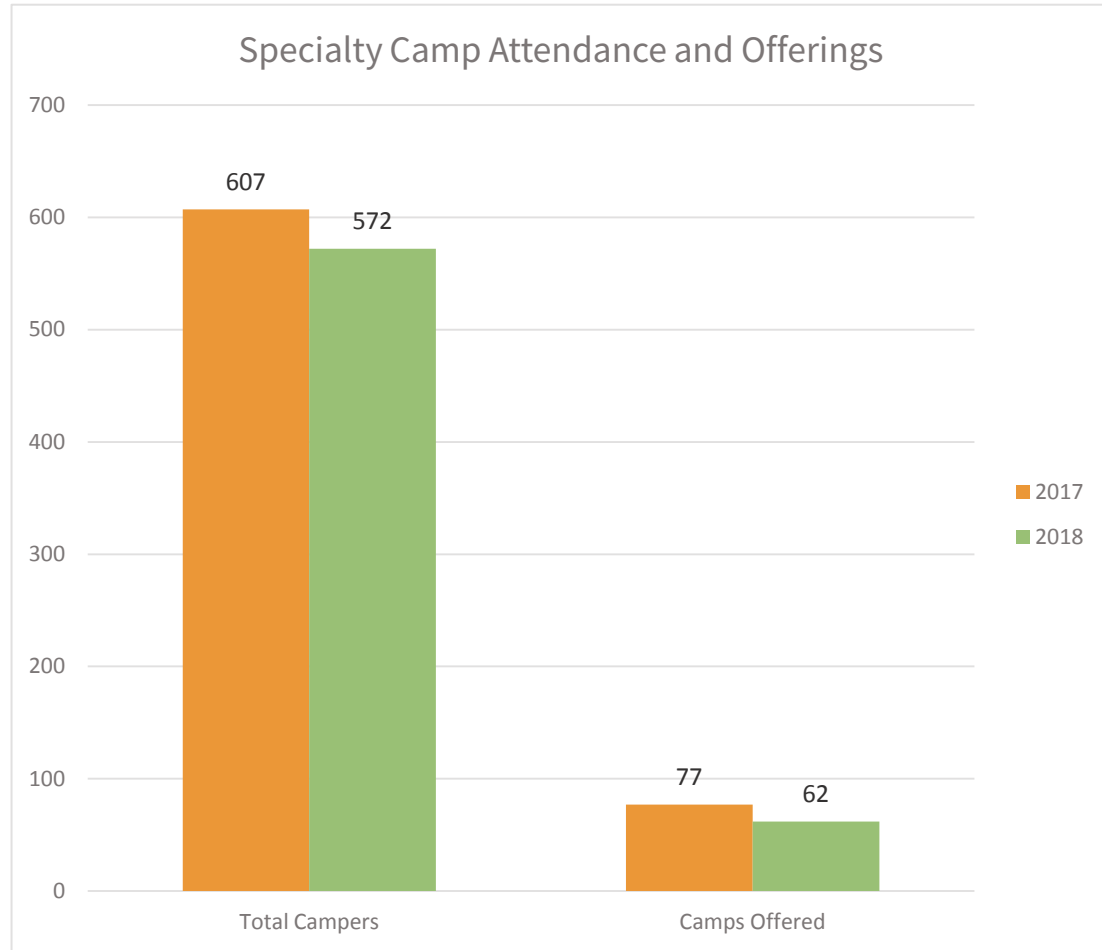
Camps located at Community Center, Parks and Fields

Online and in-person registration through ActiveNet

Variety of offerings including: STEM, Art, Cooking, Theater, Dance and Sports



Specialty Camp Attendance



Contractual Program Outlook

Challenges

- Adult programming
- Contract requirements
- Enrichment programs in schools
- Unregulated groups in the parks

Successes

- Four new adult fitness contracts this fall
- Insurance solution for cumbersome requirements
- Refund policy
- Commercial use policy
- Trial Classes
- Proration option



San Marcos Community Center Front Office Supervision

Our facility is open Monday through Friday from 8 am-7 pm and on the weekends for rentals

One full-time Office Specialist

- Indoor facility reservations

One part-time Customer Service Rep

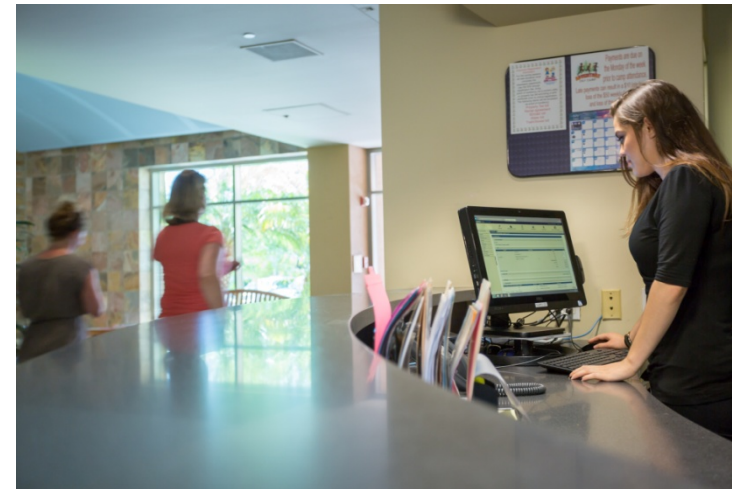
- Outdoor facility reservations

Six Front Desk Attendants

- Department support
- Program registration
- Facility reservations
- Special projects

Three Facility Attendants

- Look after facility during weekend/evening rentals



Facility Rentals Summary

- Rental Stats

- FY 16/17: 925 Indoor/515 Outdoor reservations
- FY 17/18: 931 Indoor/658 Outdoor reservations

- Process

- All reservations processed through AcitveNet
- Reservations taken online and in office

- Reservable Locations

Indoor

- Williams Barn
- Community Center
- Senior Activity Center
- San Elijo
- Wood House

Outdoor

- Buelow
- Connors
- Double Peak
- Hollandia
- Jack's Pond
- Lakeview/Discovery
- Las Posas
- Richmar
- San Elijo
- Simmons
- Sunset
- Walnut Grove
- Woodland



Santa's Village/Tree Lighting

Saturday, December 1

- Breakfast with Santa
- All day craft fair
- Two stages of entertainment
- Free photos with Santa
- Strolling carolers
- Food vendors
- Free children's crafts
- Arrival of Santa & Tree lighting





Commercial Use Policy

Parks & Recreation | September 19th, 2018

SAN MARCOS
DISCOVER LIFE'S POSSIBILITIES



Policy Overview

SAN MARCOS
DISCOVER LIFE'S POSSIBILITIES

Purpose



- Establish a process for allowing activities or services in parks for groups/individuals who charge a fee
- Utilize currently un-programmed space within our parks
- Organize, update and streamline our system of tracking and managing commercial users
- Create a clear system of managing park users for Rangers

What does it cover?

Covered by this policy:

- Commercial use of park space
- Photography within parks
- Non-mobile attractions (bounce houses, petting zoo, pony rides, etc.)

Not covered by this policy:

- Sports field rentals
- Commercial filming in parks
- Mobile food vendors

Major Process Changes

- **Permit required for commercial use groups**
 - Approval required from P&R Commission
 - Quarterly approval process
 - Insurance requirements
 - Hourly permit fee
 - Designated use areas
- **No permit required for photography**
- **Registered vendor list for non-mobile attractions**



Policy Details

SAN MARCOS
DISCOVER LIFE'S POSSIBILITIES

Photography in Parks

- **Basic photography does not require a permit**
 - Hand-held equipment, tripods, etc.
 - Not disturbing other patrons of the park
 - Not interfering with scheduled park activities
- **Commercial filming requires a special event permit through City Manager's office**

Non-Mobile Attractions in Parks

- **Includes bounce houses, petting zoos and pony rides**
 - Must be in conjunction with a park reservation
 - Only allowed at designated parks
 - Approved vendors listed on City website
- **Vendors need to register with City**
 - Insurance requirements
 - \$30 annual permit fee

Commercial Activities

Lessons, classes or commercial activities that charge a fee



- On-leash dog obedience courses
- Running clubs
- Yoga
- Workout Groups
- Boot Camps
- Stroller / Walking Groups

Commercial Activities

- **Guidelines for Approval**

- Must be recreational in nature
- Will not restrict or impede access for the general public
- Must not conflict with current or planned rec programming offered by City
- Will not pose safety risk to persons or property
- Will not create undue burden on park system property
- Must be conducted within designated hours

- **Fees**

- \$25/hour
- 30% discount for groups who operate 3 or more hours per week

Use Area Example



Commercial Activities

- **Constraints**

- Only 1 permit issued per hour at each site
- Max of 2-hours per day per permit

- **Approval Process**

- Staff will be initial review for submittals
- Permit approvals reviewed/granted by P&R Commission quarterly
- Proposals for review will be included in monthly commission packet
- If approved, staff will collect fee and provide user with permit

Implementation



- Go live of October 1st, 2018
- New web page being created with policy info and applications
- All registrations will be taken via ActiveNet

Questions





PARK NAMING APPLICATION
Parks & Recreation Department
3 Civic Center Dr., San Marcos, CA 92069
760.744.9000

Applicant Name (individual submitting request): Parks & Recreation staff

Address: 3 Civic Center Drive

City: San Marcos

Zip: 92069

Phone(s): _____ **E-mail:** _____

Business/Organization: _____ ☐ **Non-Profit**

Location of PARK or COMPONENT to be considered for naming:

☐ Park: Senior Center Park

☒ Component: Adult Fitness Zone

Suggested Name: Mark J. Noy, Jr Adult Fitness Zone

Category:

☒ Individual – *has contributed significantly to the quality of life in San Marcos and has been a San Marcos resident and/or provided a substantial donation towards construction and/or maintenance of the park/facility*

☐ Organization – *provided a substantial donation towards construction and/or maintenance of the park/facility*

☐ Neighborhood / Geographic Location – *identifies the geographic location, feature or / common name that gives identity to an area*

☐ Municipal Heritage – *provides a link to/with San Marcos heritage*

Please provide a written narrative that supports the nomination (must be completed for consideration)

The estate of Mr. Mark J. Noy, Jr. has made a significant monetary donation to the San Marcos Senior Activity Center, formerly called the Joslyn Senior Center.

Mr. Noy lived 86 years in San Diego County, and his family was in San Marcos at least since the 1970's, according to County property records. He was a Doctor of Optometry. He passed away in 2011, leaving 25% of his estate as stated above.

This is the sum total of all information that was available, however his contribution provides a solid case for naming the new amenity, the Mark J. Noy, Jr. Adult Fitness Zone.

Supporting documentation is encouraged. Please attach additional pages, biographies, materials and information if needed.



YOUTH SPORTS COUNCIL MEETING

Tuesday, September 4, 2018

1 Civic Center Drive

Attendance: All members present.

Staff present: James Daza, Eric Leichter, Taylor Oshinski, Buck Martin and Holly Malan.

Parks & Recreation Commissioner: Danyte Mockus.

Call to order

James Daza called the Youth Sports Council meeting to order at 6:05pm.

Approval of Minutes

Andy Mail (SMPW) motioned to approve the minutes from the June 5, 2018 meeting. Kelly Breihan (SMYL) seconded the motion.

Motion carried 7-0 with San Marcos Girls Softball abstaining.

San Marcos Unified School District Update

Martin Leon said the football field at San Marcos Middle School will be open in early December for YSC groups to use. The lights have been repaired and are now controlled through Musco Control Link. Starting in late September the baseball fields at San Marcos Middle School will close for renovations and they are expected to be open in February 2019.

SMUSD approved the placement of a portable toilet at Double Peak School for SE AYSO 1505's use. AYSO 1505 would be responsible for locking it when not in use.

James reported a possible date change for turning in their facility use permits to SMUSD, in order to get permits submitted before schools summer closure. James reminded YSC members that all communication with the school district should be directed through the Parks & Recreation Department who will then contact LaTanya.



Doug Scharin, President of SE AYSO 1505 mentioned that they set up a rental at San Elijo Middle School for futsal on Friday nights through the principal. James asked that any further requests be submitted to him prior to working directly with the school officials.

Doug Scharin informed James that SMUSD notified AYSO 1505 that there was an upcoming carnival at Double Peak School that they were unaware of when scheduling their games, so James will follow up with LaTanya.

Sport Field Updates

Park projects update was given by Art Sotelo.

This summer Public Works installed approximately 2.46 acres of new sod at Mission Sports Park, Sunset Park, San Elijo Park, Las Posas Park, Walnut Grove and Hollandia Park. The largest project was the outfield leveling and sod replacement at Bradley Park Field #3. James asked that YSC members urge their coaches to rotate areas where they run drills during practice to prevent unnecessary wear to the grass.

Art said that Public Works has started quarterly light inspections at the sports parks to prevent outages on whole banks of lights. Public Works is aware of an issue at the North softball field at Bradley Park that causes periodic outages to the lights and they are working on a solution to the problem.

Connors Park artificial turf had a regularly scheduled test and the turf is holding up well. Public Works currently grooms the turf once per month and has noticed a large increase of debris on the field. They are aware of the field having leaves blown from the adjacent apartment complex and are working with them to prevent it from continuing.

The following changes to Public Works responsibilities will be occurring. Beginning October 1, 2018, Public Works will be contracting out some of the parks and facilities maintenance that they are currently performing which will allow them to focus on the larger community parks. Public Works has changed some of their irrigation processes to prevent overwatering issues that could lead to damaged fields when the YSC groups are using them.

In the next few years Public Works will be looking at replacing the artificial turf at the Sunset Park Soccer Arena and Mission Sports Park infields because the turf is coming to the end of its useable life.



Energy Athletes- Kareem Williams

Kareem Williams spoke about the youth training services that he provides for youth athletes. He has mostly worked with youth football participants but has also coached children in other disciplines. He was hoping to gain access to fields for his camps and trainings. James informed Kareem of the process that he needs to go through prior to hosting any camps or personal trainings at City parks.

Soccer Equipment

James requested the YSC soccer groups organize soccer goals and other equipment at the parks. He asked that there only be two sets of goals at Hollandia Park, and asked if it was necessary to keep all of the goals at the Hilltop field in San Elijo. Lori (SM United) responded that most of the goals at Hilltop are necessary, but they are able to move one of the large sets of their goals to another facility. She asked James to provide a location to move them and they would get them moved.

James informed Lori that SM United is approved to put a storage box at Las Posas because AYSO 127 removed theirs. He asked that it be placed in the same spot along the third base line dugout.

SMGS Field Prep

SMGS was reminded to water the fields prior to their field prep as time allows and drive slowly through the park to prevent any complaints from residents to the Air Pollution Control agency.

Art reminded the groups to leave a three foot buffer between the infield and outfield while dragging the fields to prevent large transitions between the infield dirt and grass.

Connors Park

SM Pop Warner returned practice space at Connors Park. James was able to move SMYS to Connors to open up more field space for AYSO 127 and SM United at Las Posas.

James reported there is a new lock box with a key to give the soccer groups access to the storage room at Connors for their corner flags and other supplies for their game days. James asked that Rugby and other groups organize the storage room to keep it clean.



James reminded the YSC members that NFL Flag football is the only group authorized to use the snack bar for their games. If other groups would like to use it they need to submit a request to the Parks & Recreation Department for approval.

NFL Flag & Friday Night Lights

NFL Flag football will clarify the available fields and times. Chris Williams said he will email all coaches with an aerial map of their field locations and times they have reserved for their practices to prevent any further issues.

Friday Night Lights has been given Discovery Elementary and Carrillo Elementary for their practice space.

Field Allocation

James proposed changing the due date for the fall participation numbers due to a large increase this year in AYSO registration numbers after the deadline. He asked the YSC members to think about the issue to see if there needed to be any changes made.

He mentioned the possibility of using a field allocation formula in the future if the YSC members were not able to come to a consensus about the field allocation process. Lori Schultz expressed concerns about this for the fall seasons because the recreational soccer programs are very large compared to the competitive organizations.

James reminded the club soccer groups to not approach players from other organizations while at the fields in an effort to recruit them from one organization to another.

The YSC members were encouraged to work together on maximizing the field allocation for each organization. He reminded the soccer organizations that he needs to collect the club practice field matrix to try to maximize the field usage based on the teams currently practicing.

James suggested moving the club director game scheduling meeting from July to August to give the organizations time to get their schedules from the Presidio League scheduling.

Palomar College

James notified all YSC soccer groups that there will be a key lock box placed at Palomar College to give them access to the storage container by the field. He will notify all groups with the code when it is put up.



All YSC soccer groups must notify all coaches and participants that they will not be able to enter the field until the Palomar soccer games have finished. Last year James received complaints from Palomar College that kids were entering early and there were balls being kicked on the field during games.

Parks and Recreation Update

Double Peak Challenge

Holly distributed flyers for the Double Peak Challenge on Saturday, September 29 and there is still space for interested participants to sign up.

Special Event Permits-Tournaments

All groups hosting tournaments with 200 or more people in attendance must complete a Special Event Permit. The new city contact for all special event permits is Tess Sangster.

Rancho Tesoro

Doug Scharin asked if there was any update on the progress of the Rancho Tesoro Park. Buck said the City is working on how to finance it, as there are currently no funds to build it.

Next regularly scheduled meeting will be Tues, November 6 @ 6pm. Meeting adjourned at 7:10pm.

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday September 5, 2018 6:30 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER: Park & Recreation Sr. Management Analyst Darren Chamow called the meeting to order at 6:35PM

ROLL CALL:

Vice Chair Patty Morton, Committee Members Steve Laslovich, William Moog, Patrick Rowe,
Park & Recreation Commissioner Joyce Sensmeier

Also present: Recording Secretary Ron Vinluan

Guest: Tina (student at RBV)

Absent

Committee Chairman Jim Elliot
Committee member Mike Quijada

OLD BUSINESS

1. Cable Fencing Double Peak Trail – All cable fence has been removed along Ridgeline trail.
Complete
2. WGP MOU
Darren Chamow and Pat Rowe have been creating an MOU for WGP horse arena area. A draft will be ready for review in 1-2 months. The MOU will help define asset ownership and maintenance schedules for the equestrian area of the park.

NEW BUSINESS

1. Access to “P” Mountain - The City gets consistent inquiries about the area regarding access, dumping, etc. It has become clear that there is a misconception amongst the public that the area around P Mountain is City owned/maintained. Unfortunately, the City has very limited ability to affect change and monitor this area. No action at this time, but TAC members and commissioners are encouraged to help educate the public when asked about this area.
2. Trail Blazing - Many unauthorized trails are being built throughout the County and this is becoming more of a prevalent issue within City limits. These trails disturb environmentally sensitive areas and encourage use of areas that are not sanctioned for public access. The issue is hard to monitor due to the remote locations of some of these trails and the limited resources the City has to deal with issues like this. No action at this time, but a continued discussion is good to keep this issue relevant.

3. Horse Heritage Festival October 21st - The 12th annual Horse Heritage Festival takes place Sunday October 21st. The event will have family fun activities including the "Ride & Stride" and pony rides.
4. Motorized vehicles – Recent issues at WGP regarding motorized vehicles on City trails. The municipal code prevents this and any violations should be reported to the rangers.

CONSENT CALENDAR

3. APPROVAL OF MINUTES – Trails Advisory Committee, June 2018.

Recommendation: **APPROVED**

ORAL COMMUNICATIONS

Patty & Pat mentioned that nails were found on the trails near WGP. Nails were also found sticking out of the trail posts along some of the lodge pole fencing in the area. Darren will notify PW Dept. and request a solution.

A sign was requested to be placed on the trail next to the horse arena during equestrian events to help the public not disturb the horses. The sign will state "Event in Progress - Calm Area". Staff will work with the communications office to see if something can be created.

TAC MEMBER COMMENTARY

Next meeting is scheduled for Wednesday November 7, 2018 at 6:30pm

ADJOURNMENT

Darren Chamow adjourned the September 5, 2018 San Marcos Trails Advisory Committee meeting at 7:22 PM.

ATTEST:

RON VINLUAN, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE

2.EVENT_DATE	Permit Number	PERMITTYPE	2.LOCATION	DESCRIPTION	APPLICANT_NAME	APPLIED	2.EST_ATTENDANCE	2.ROAD_CLOSURE
09/22/2018	SE18-00058	SPECIAL EVENT	San Elijo Town Square	Family Fall Festival	Ambient Communities/SEH	07/19/2018	200-300	
09/06/2018	SE18-00059	SPECIAL EVENT	Discovery Lake & Lakeview Park	5K Cross Country Meet Sept 6 and Sept 12	High Tech High North County Cross	07/23/2018	400	
08/25/2018	SE18-00060	SPECIAL EVENT	San Elijo Hilltop Field and Upper Softball Field	Fall Season Opening Day Event	AYSO Region 1505 (San Elijo)	07/25/2018	350	
09/14/2018	SE18-00061	SPECIAL EVENT	parking lot of 327 S RSF Rd	Patient Appreciation - Movie Night	Kidmazing Dental	07/25/2018	150	
09/15/2018	SE18-00062	SPECIAL EVENT	parking lot of 109 S. RSF Rd.	BBQ	San Marcos Village c/o Newmark Merrill	07/25/2018	150	
08/11/2018	SE18-00063	SPECIAL EVENT	Jack's Pond Park	Jr Ranger Day	San Marcos Park Rangers	07/25/2018	100	
09/08/2018	SE18-00064	SPECIAL EVENT	North City Drive	Taste of San Marcos	San Marcos Chamber of	08/01/2018	600-750	North City Drive
09/09/2018	SE18-00065	BLOCK PARTY	Palmac Street	BBQ	Rene Ruiz	08/06/2018	70	387-393 Palmac St
09/29/2018	SE18-00066	SPECIAL EVENT	San Elijo Park	Double Peak Challenge & Expo	Friends of San Marcos Parks and	08/06/2018	1,500	
09/01/2018	SE18-00067	BLOCK PARTY	Petunia Court	Pentunia Court Block Party	Erin Saxon	08/07/2018	75	210-218 Petunia Ct
09/14/2018	SE18-00068	SPECIAL EVENT	292 E Barham Dr	Outdoor Concert	The Crux at Summit Church	08/09/2018	200	
11/11/2018	SE18-00069	SPECIAL EVENT	Helen Bougher Memorial Park	Veterans Day Celebration	Parks & Recreation Department	08/09/2018	300	
09/21/2018	SE18-00070	SPECIAL EVENT	RSF Rd & SM Blvd	Fundraising/Fill The Boot	San Marcos Professional	08/14/2018	30	
09/30/2018	SE18-00071	SPECIAL EVENT	Poinsettia	Vista Chamber Beer Run-Half Marathon	Vista Chamber of Commerce	08/17/2018	3,000	Poinsettia

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sanmarcocity Looking for outdoor weekend plans? Lace up your hiking boots for the San Marcos hike of the month this Saturday, Aug. 4 from 8:30 am to noon. Take a scenic six-mile hike along Lake Hodges north shoreline from I-15 to the Felicita Creek Crossing with a trip across the Krietzer Pedestrian Bridge. There will be a 456-foot elevation gain. To learn more, visit <http://www.sanmarcos.net/outdooradventures>.

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AUGUST 2

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Double Peak Trail

sanmarcocity Do you have what it takes to #ReachThePeak? Get your running shoes ready and save the date for the second annual Double Peak Challenge returning to San Marcos on Saturday, Sept. 29. See you at the top! Register today or learn about sponsorship and volunteer opportunities by visiting, www.doublepeakchallenge.com. A special thank you to this year's sponsors headline sponsors: San Elijo Hills and Lusardi Construction.

#DiscoverSanMarcos #ReachthePeak
#DoublePeakChallenge2018 #race
#running #fitness #challenge #optoutside
#outdoors #outdooradventures



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AUGUST 15

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