

AGENDA

Meeting of the San Marcos Budget Review Committee

Meeting Date: April 3, 2019 | **Meeting Time:** 6:00 PM

Location: San Marcos Room, 1 Civic Center Drive, San Marcos CA 92069

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1. CALL TO ORDER - 6:00 P.M.

2. ROLL CALL

3. ORAL COMMUNICATIONS

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda.

4. APPROVAL OF MINUTES

March 13, 2019

5. OLD BUSINESS

a. None

6. NEW BUSINESS

a. None

7. REPORTS AND INFORMATION ITEMS

a. Discussion of City Council Budget Workshop – March 19, 2019

b. Budget Progress Status Update

Attachments: None

8. BUDGET REVIEW COMMITTEE COMMENTARY

9. ADJOURNMENT

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Denise Avila, Secretary, San Marcos Budget Review Committee, hereby certify that I caused the posting on March 28, 2019 of this agenda in the glass display case at the north entrance of City Hall.

DATED: March 28, 2019



Denise Avila,
Budget Review Committee Secretary

MINUTES

Meeting of the San Marcos Budget Review Committee

WEDNESDAY, MARCH 13, 2019 | 6:00 PM

San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

1. **CALL TO ORDER:** Chairman Zahl called the Budget Review Committee Meeting to order at 6:02 p.m.

2. **STAFF INTRODUCTIONS**

3. **INTRODUCTION OF NEW COMMITTEE MEMBERS**

New Committee Member

- Chris Freeman

New Alternate

- Rosario Jennings

4. **ROLL CALL:**

PRESENT: KNOWLTON, FREEMAN, JENNINGS, LOPEZ, RICE, WINN, ZAHL

ABSENT: KRAMER

ALSO PRESENT: City Manager, Jack Griffin; Deputy City Manager / HR/Risk Director, Michelle Bender; Finance Director, Lisa Fowler; Fiscal Services & Budget Manager, Donna Apar; Management Analyst, Emily Law; and Budget Review Committee Secretary, Denise Avila.

5. **SELECTION OF NEW CHAIR AND VICE CHAIR**

Glen Winn made a motion to nominate James Knowlton as the new Chairman. Charlotte Rice second the motion. No other nominations were made. Carried by a unanimous 7-0 vote.

James Knowlton made a motion to nominate Charlotte Rice as the new Vice Chairman. Charles Zahl second the motion. No other nominations were made. Carried by a unanimous 7-0 vote.

6. **APPROVAL OF MINUTES: MAY 29, 2018**

Charles Zahl made a motion to accept the minutes as written. Glen Winn seconds the motion. Chris Freeman and Rosario Jennings abstain. Motion carries.

AYES: RICE, ZAHL, KNOWLTON, WINN, LOPEZ

NOES:

ABSTAINS: FREEMAN, JENNINGS

7. OLD BUSINESS

a. None

8. NEW BUSINESS

a. None

9. REPORTS AND INFORMATION ITEMS

a. Kick-off meeting presentation

Attachments: Budget in Brief – FY 2018-19

Quarterly Financial Status Report – FY 2018-19 as of December 31, 2018

BRC Budget Cycle Schedule – FY 2019-20

10. BUDGET REVIEW COMMITTEE COMMENTARY

11. ORAL COMMUNICATIONS

None

12. ADJOURNMENT: Chairman Knowlton adjourned the meeting at 6:53 pm.

James Knowlton, Chairman
Budget Review Committee

ATTEST:

Denise Avila, Secretary
Budget Review Committee