

MEETING AGENDA

YOUTH COMMISSION

MONDAY, DECEMBER 2, 2019 | 4 PM
VALLEY OF DISCOVERY ROOM

It is the duty of this commission to advise and make recommendations to the city council on matters pertaining to youth facilities, activities and programs. The eleven members are appointed and empowered by the City Council.

Public Comment: If you wish to address the Youth Commission, please complete a "Request to Speak" form. Forms are located at the rear of the Council Chambers. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes, unless you meet the requirements of a formal or informal organization and have registered your organization with the City Clerk in advance. Speakers are asked to fill out a "Request to Speak" form and hand it to staff, although provision of a name, address, or other identifying information is optional.

CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL

UPCOMING EVENTS & PROJECT ASSIGNMENTS

- A. Tree Lighting event – Dec. 7 from 12-5:30 p.m.
- B. Casa de Amparo
- C. Kids Connect to Culture
- D. Next year's events
- E. Outreach

BYLAWS

ADJOURNMENT

STATE OF CALIFORNIA)

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)


DISCUSS

REVIEW & APPROVE

AFFIDAVIT OF POSTING

Agendas are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of the meeting in the Council Chambers. I, Cheryl Salazar, Youth Commission Staff Advisor, City of San Marcos, hereby certify that I caused the posting of this agenda at the north entrance of City Hall on Tuesday, November 26, 2019.

Date: November 26, 2019



Cheryl Salazar, Staff Advisor

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.

MINUTES

San Marcos Youth Commission

Monday, October 6, 2019 4:00 PM

1 Civic Center Drive San Marcos, CA 92069

COMMISSIONER MORRISON CALLED THE MEETING TO ORDER AT 4:03 PM.

ROLL CALL

PRESENT:

Commissioner	VENKATESH	(4/4)	100%
Commissioner	MORRISON	(4/4)	100%
Commissioner	CRUZ	(3/4)	75%
Commissioner	QUACH	(3/4)	75%
Commissioner	DIEP- TRAN	(2/4)	50%
Commissioner	VIJAYAKUMAR	(2/4)	50%
Commissioner	FREEMAN (ALT)	(3/4)	75%
Commissioner	JENNINGS	(2/4)	50%

ABSENT:

Commissioner	JORGE	(1/4)	25%
Commissioner	RAMIREZ	(2/4)	50%
Commissioner	HURLEY (ALT)	(2/4)	50%

ALSO PRESENT City Staff Andrea Gonzalez

ORAL COMMUNICATIONS

None.

APPROVAL OF MINUTES

MOVED BY COMMISSIONER QUACH, SECOND BY COMMISSIONER CRUZ AND CARRIED TO APPROVE COMMISSION MEETING MINUTES FROM SEPTEMBER 9, 2019 AS PRESENTED. COMMISSIONER JENNINGS AND FREEMAN ABSTAINED.

REPORTS AND OTHER BUSINESS

1. UPCOMING EVENTS & PROJECTS ASSIGNMENTS

Commissioners discussed upcoming events. Staff Advisor, Cheryl Salazar, encouraged commissioners to share city events and make posters in order to bring more people to the events.

Commissioners discussed Kids Connect to Culture and upcoming plans for that as well as strategies to promote success.

Commissioners also discussed different outreach and event ideas.

2. BYLAWS

Commissioners tabled discussion to next meeting.

ORAL COMMUNICATIONS

WRITTEN COMMUNICATION

Next Meeting is Monday, November 4, 2019 at 4:00 pm in the Valley of Discovery Room.

COMMISSIONER'S COMMENTARY

ADJOURNMENT

**MOVED BY COMMISSIONER JORGE, SECOND BY COMMISSIONER QUACH AND
CARRIED UNANIMOUSLY TO ADJOURN THE MEETING OF SAN MARCOS YOUTH
COMMISSION MEETING AT 4:33PM.**

SOPHIA MORRISON, CHAIR
CITY OF SAN MARCOS
YOUTH COMMISSION

ATTEST:

STAFF ADVISOR, CHERYL SALAZAR
CITY OF SAN MARCOS
YOUTH COMMISSION

San Marcos Parks and Recreation Youth Commission Bylaws

I. Establishment. The San Marcos Parks and Recreation Youth Commission ("Commission") was established on April 23, 1974 pursuant to City Ordinance Number 74-290.

II. Purpose. The purpose and function of the Commission is to advise, coordinate, consult and collaborate with the San Marcos Parks and Recreation Department to:

- a. Represent and promote the general welfare of the children and youth in the community;
- b. Review existing community programs, events, projects, facilities, and policies that benefit the children and youth in the community (collectively, "programs"), propose plans to support or improve the existing programs, implement new programs, and elicit the interest and support of City departments/divisions, private agencies, and volunteer groups for the programs;
- c. Study the needs of the children and youth in the community, identify areas of concern, and make recommendations to the Parks and Recreation Department and/or the Parks and Recreation Commission for advancement to the City Council; and
- d. Coordinate with City departments/divisions to effectively and efficiently utilize City resources that benefit the children and youth in the community;
- e. Research and advise on sources of governmental and private funding available for youth programs; and
- f. Respond to requests for comment and recommendation on matters referred to the Commission by City officers, departments/divisions, agencies, boards, commissions, and advisory committees.

III. Membership, Appointment. Requirements regarding membership and appointment of the Commission members shall be subject to the provisions of San Marcos Municipal Code Chapter 9.12.

IV. Meetings.

- a. The Commission shall hold regular meetings on the first Monday of each month at 4:00 p.m. Any additional meeting(s) that may be necessary shall be held on the third Monday of the month at 4:00 p.m.
- b. The location of all Commission meetings shall be the San Marcos Civic Center Plaza, located at 1 Civic Center Drive, San Marcos, California

92069. The room location for each meeting shall be determined based on the business to be conducted for that meeting, as identified in the meeting's agenda.

V. Election of Officers, Duties.

- a. Each year, the Commission shall elect a Chairman and Vice-Chairman at the first Commission meeting in July. The positions of Chairman and Vice-Chairman shall each serve a one-year term until the successor takes office.
- b. The Chairman shall preside over all meetings of the Commission, perform the duties necessary and incidental to his office, and appoint all committees subject to the approval of the Commission.
- c. The Vice-Chairman shall serve as Chairman of the Commission in the absence of or inability of the Chairman to act.

VI. Rules and Regulations, Quorum, Required Vote to take Action.

- a. The Commission shall adopt rules and regulations for the conduct of its business.
- b. Three (3) members of the Commission shall constitute a quorum for the purpose of transacting business.
- c. The affirmative or negative vote of a majority of the entire membership of the Commission is required for the Commission to take any action.

VII. City Staff to Assist Commission. The City Manager shall designate and appoint City staff to assist the Commission.

VIII. Acceptance of Gifts and Grants. Subject to the prior approval of the City Council, the Commission may accept gifts and grants from any source to assist it in the performance of its functions.

IX. Annual Report. The Commission shall prepare and present to the City Council an annual written report of its activities, goals and accomplishments by July 1 of each calendar year.

X. Amendment of Bylaws. Any proposed amendments to or repeal of these Bylaws must be recommended to the City Council by a two-thirds (2/3) vote of the Commission, and must be approved at a regular meeting of the City Council by a majority vote of the Council.