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## **SAN MARCOS COMMUNITY FOUNDATION GRANT FUNDING SUBCOMMITTEE MEETING AGENDA**

**Wednesday, January 8, 2020 – 6:00 PM**

**San Marcos Conference Room**

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**Cell Phones:** As a courtesy to others, please silence your cell phone during the meeting and engage in conversations outside the meeting room.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Board Secretary at (760) 744-1050, ext. 3137. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the Board Secretary if you wish to use this device.

**Public Comment:** If you wish to address the Board on any agenda item, please complete a “Request to Speak” form. Be sure to indicate which item number you wish to address. Comments are limited to FIVE minutes.

The Oral Communication segment of the agenda is for the purpose of allowing the public to address the Board on any matter NOT listed on the agenda. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter to staff for a future report and recommendation. If you wish to speak under “Oral Communications,” please complete a “Request to Speak” form as noted above.

**Meeting Schedule:** Regular San Marcos Community Foundation Grant Funding Subcommittee meetings are generally held on the second Wednesday of each month. The subcommittee does not meet in December. The Agenda’s are posted on the City website at: [www.san-marcos.net](http://www.san-marcos.net).

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administration Department located on the second floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours. Any agenda-related writings or documents provided to a majority of the San Marcos Community Foundation Grant Funding Subcommittee after distribution of the agenda packet are available for public inspection at the same time at the Administration Department.

### **CALL TO ORDER**

### **ROLL CALL**

## **OLD BUSINESS**

### **1. GRANT AWARD HISTORY**

*Recommendation:* **NOTE & FILE**

## **NEW BUSINESS**

### **2. REGULAR GRANT APPLICATION PROPOSALS – Consider three (3) Regular Grant proposals by non-profit organizations requesting funds from the Foundation.**

**(A) SAN MARCOS LIONS CLUB** - Request for funding in the amount of \$10,000 to purchase vision screening equipment for mobile vision and hearing testing unit. Will serve 16,640 low-income students and elderly residents.

*Recommendation:* **CONSIDER/APPROVE**

**(B) CASA DE AMPARO:** Request for funding in the amount of \$5,000 for residential services which provide 24-hour trauma care for foster youth. Will serve 100 residents.

*Recommendation:* **CONSIDER/APPROVE**

**(C) WOMEN'S RESOURCE CENTER:** Request for funding in the amount of \$10,000 to support alternatives to domestic violence emergency shelter program. Will serve 773 residents and their families.

*Recommendation:* **CONSIDER/APPROVE**

## **CONSENT CALENDAR**

**WAIVER OF TEXT** – This item is to waive the reading of the text of all Resolutions and Policies adopted at this meeting. Resolutions and Policies shall be adopted by title.

*Recommendation:* **WAIVE**

**ORAL COMMUNICATIONS** – Speakers are limited to five minutes. Please complete a "Request to Speak" form and place in basket provided. According to Board policy, FIFTEEN minutes has been established during this portion of the Agenda to allow citizens to speak on any matter NOT listed. The Board is prohibited by state law from taking action on items NOT listed on the Agenda. However, they may refer the matter for a future report and recommendation.

## **ITEMS FOR THE GOOD OF THE ORDER**

**NEXT MEETING DATE** – The next meeting of the Grant Funding Subcommittee is scheduled for Wednesday, February 12, 2020. The next meeting of the SMCF Board of Directors is scheduled for Tuesday, February 18, 2020.

## **MISCELLANEOUS**

## ADJOURNMENT

## AFFIDAVIT OF POSTING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) ss.  
CITY OF SAN MARCOS )

I, Julie Magee, hereby certify that I caused the posting of this Agenda in the glass display case at the north entrance of City Hall and on the City website on Friday, January 3, 2020 prior to 5:30 pm.



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Julie Magee, Recording Secretary – SMCF

**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Award History FY 2019-2020**

Name	Amount	Grant Type	Date	Name of Project	Summary of Project
Just in Time for Foster Youth	\$3,000	Regular	11/19/2019	College Bound FY 20	Provide funds to support transition-age foster youth (ages 18-26) attending CalState San Marcos with tools for success. Will serve 50 students.
Jacobs & Cushman San Diego Food Bank	\$2,000	Regular	11/19/2019	Emergency Food Relief - North County Food Bank	Provide funds to purchase approximately 38,000 pounds of nutritious fresh produce for low-income families. Will serve approximately 5,000 residents.
North County Health Services	\$5,000	Regular	11/19/2019	NCHS San Marcos Pediatric Dental Sensor	Provide funds to support the purchase a Schick dental HD x-ray sensor to serve low-income, minority, and underserved children. Will serve 2,385 residents.
Friends of San Marcos Parks	\$3,000	Regular	11/19/2019	Jack's Pond Nature Center Improvements	Provide funds to purchase items for the improvement of Jack's Pond Nature Center. Will serve approximately 3,000 residents a year.
Lake San Marcos Kiwanis Club Foundation	\$600	Mini	11/14/2019	LSM Kiwanis Literacy Project	Provide funds to purchase books for childhood literacy program. Will serve 4,000 San Marcos children.
American Academy of Pediatrics-CA	\$1,500	Mini	11/14/2019	Reach Out and Read San Diego 0-6 Initiative	Provide funds to expand Reach Out and Read San Diego delivery to vulnerable newborns. Will serve 300 San Marcos children.
The Escondido Creek Conservancy	\$1,500	Mini	8/27/2019	Elfin Forest Interpretive Microscope	Purchase stereo microscope for visitors to view creek inhabitants. Will serve approximately 1,300 residents a year.
San Marcos Prevention Coalition	\$1,000	Regular	8/27/2019	San Marcos Prevention Coalition Youth Group	Provide funds for Youth Coalition Director and 7 youth to participate in San Diego County Office of Education Spring Jam Leadership Development Camp. Serves 10,000 residents.

North County LGBTQ Resource Center	\$3,500	Regular	8/27/2019	Project Youth	Provide funds to support The Center's Youth activities including mental health services, the Leadership Summit Project, and Certified LGBTQ Competency Training for educators, youth organizations and first responders. Will serve 2,885 residents.
San Diego Children's Discovery Museum	\$3,000	Regular	8/27/2019	Educational Mobile Children's Museum Workshops and Exhibits for Low-Income Children in San Marcos	Provide supplemental education workshops to Title-I and low-income schools in the San Marcos Unified School District (SMUSD) through the Mobile Children's Museum. Will serve approximately 1,050 San Marcos children.
Interfaith Community Services	\$1,000	Regular	8/27/2019	North County Senior Connections	Provide funds to support the North County Senior Connections program which provide low-income seniors with hot, affordable meals, socialization, referrals for health care and other services. Will serve 401 seniors.
The Elizabeth Hospice	\$2,500	Regular	8/27/2019	Grief Support Services	Provide grief support services which include counseling, educational workshops, outreach programs, community events, and specialized programs for children and families. Will serve 251 residents.
Solutions for Change	\$2,500	Regular	8/27/2019	Solutions for Change	Provide parents and children a safe, stable, sober living environment and provide extensive support services for successful transition to self-sufficiency. Will serve 20 residents.
Total Grants Awarded FY 19/20	\$30,100				

1/2/20

## Winter Quarter FY 2019-2020: Funding Recommendation Worksheet

Asset Balance on 6/30/2019:	\$1,233,180
Total Available for Distribution for FY 2019-20:	\$49,327-\$61,659
Total FY 2019-20 Distributions Year to Date:	\$30,100
Total Funds Available for Quarter if Awarding Grants at 4% of Assets:	\$9,614
Total Funds Available for Quarter if Awarding Grants at 5% of Assets:	\$15,780

Name	Requested Amount	Type	Name of Project	Summary of Project	GFC Funding Recommendation
San Marcos Lions Club	\$10,000.00	Regular	Vision Screening Equipment	Funds will be used to purchase new vision testing equipment for mobile vision and hearing testing unit for low-income students and seniors. Will serve 16,640 residents.	
Casa de Amparo*	\$5,000.00	Regular	Residential Services	Funds will be used for residential services which provide 24-hour trauma care for foster youth. Will serve 100 residents.	
Women's Resource Center*	\$10,000.00	Regular	"Alternatives to Violence" Emergency Shelter Program	Funds will be used to support domestic violence shelter for survivors. Will serve 773 residents.	
<b>Total Grants Requested:</b>	<b>\$25,000.00</b>			<b>Total Amount Recommended:</b>	<b>TBD</b>

January 8, 2020

\*Previously funded by SMCF

e/m 12/20/19



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one) ☐ **MINI-GRANT**    (Choose one) ☐ **REGULAR GRANT**

Project Name: Vision Screening Equipment	Total # of people served: 18,604 Total # of San Marcos residents served: 16,640	Amount Requested: \$10,000
Date Submitted:		
Non-Profit Organization Name and Address, Website	Contact Person – Name, Title & Phone, email	
San Marcos Lions Club Foundation 955 Boardwalk, Ste 203 San Marcos, CA 92078 <a href="https://e-clubhouse.org/sites/sanmarcosca/page-6.php">https://e-clubhouse.org/sites/sanmarcosca/page-6.php</a>	David Simpson, Treasurer 760.471.2040 david.simpson@lpl.com	

Briefly describe your request for funds (to be expanded upon in narrative for regular grant):

We are requesting funds so we can purchase new vision testing equipment that is used in our mobile vision and hearing testing unit. The current equipment we have is either outdated, broken or we don't have it and need it to improve our testing procedures.

Briefly describe the significance of your request to the San Marcos community:

The mobile vision and hearing testing trailers travel throughout the San Marcos school district elementary and high schools. The school district nurses are then able to screen vision and hearing for the students in the stand alone trailers instead of a classroom or closet. When the schools are not using the mobile testing trailers we then provide testing services to the needy and elderly in the area. We mostly provide these services with the help of local churches and mobile home parks.

Please attach the following items.

**Both Mini-Grant & Regular:**

1. Budget for request (use SMCF Budget Worksheet)
2. Annual Operating budget for the organization or unit
3. Federal & State Tax ID numbers
4. Board of Directors listing with affiliations
5. **Regular Grants Only:**
  - a. 1-2 page narrative
  - b. First 2 pages of Federal 990
  - c. Most recent year-end Statement or Audit including any management letters associated with Audit.
  - d. Signature of President or Authorized Officer on Application
  - e. Optional: letters of support

Expected date project will begin/end: Ongoing

Date by which funds will be expended: June 2020

Signature of President or Authorized Officer

  
Darius Khayat, President  
Name, Title

12.20.19  
Date

Submit Via Mail, In Person or Via Email to:  
San Marcos Community Foundation  
c/o City of San Marcos  
1 Civic Center Drive  
San Marcos, CA 92069  
Email (PDF Format): [jimagee@san-marcos.net](mailto:jimagee@san-marcos.net)

## San Marcos Community Foundation Grant Request

The annual budget for the San Marcos Lions Club Foundation is \$8,000

Our federal ID # is 33-08929353. Our state tax ID # is 2111802

Our annual expense budget is \$3,000 but this will vary depending on if we need repairs to the mobile testing unit or repairs to equipment or equipment purchases.

The mission statement of the San Marcos Lions Club Foundation is "To provide our community with a viable source of financial support for the procurement of testing and treatment of the sight and hearing impaired. Our efforts focus on school age children and senior citizens whose economic means do not allow them to seek out the discovery and treatment of sight and/or hearing infirmities."

We focus on providing testing services to the students in the San Marcos school district. The school nurses provide the labor and we provide the mobile testing trailers along with the equipment. When the testing trailers are not being utilized then we work with local churches and mobile home parks to provide free testing to the less fortunate and the elderly. This year alone we have tested more than 18,604 students and residents of San Diego County. Of that total 8,640 were students in the San Marcos school district and about 8,000 of the testing's were for residents of San Marcos that are not students. The remaining close to 2,000 tests were performed on residents of San Diego County from down in Alpine up to Fallbrook.

Currently we are in need for new testing equipment. The current testing equipment is either outdate, broken or doesn't exist. Our goal with the grant funding is to update our vision testing equipment to today's standards which provide us with more accurate testing results as well as allow us to speed up the time that it currently takes to perform the tests. With more accurate testing results we can provide better diagnostics so the person can seek the proper doctor referral based on their ailments. The faster that can provide the tests with the new equipment the less class time the students need to miss.

The additional equipment will give us the ability to provide more thorough testing for the less fortunate and elderly who do not always have easy access to vision and hearing testing. We come to where they live so they don't have to find transportation. Specifically, the new equipment will allow us to offer testing for diagnosing diabetes, high blood pressure, high cholesterol and several other diseases. Early detection of these diseases will help patients with their long-term health as well as vision.

The board of directors for the San Marcos Lions Club Foundation include the following:

Darius Khayat, business owner, Attorney, Darius Khayat, a Professional Law Corporation, 955 Boardwalk, Ste 303, San Marcos, CA 92078, SMLCF president

David Simpson, business owner, Tax Preparer, Financial Planner, Pacific Tax & Financial Group Inc and Pacific Financial Group, 955 Boardwalk, Ste 203, San Marcos, CA 92078, SMLCF treasurer

Ish Lopez, business owner, Insurance agent, Ish Lopez – State Farm Insurance Agent, 574 E Mission Rd,  
Ste B, San Marcos, CA 92069, SMLCF secretary

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

___ Keeler Tonocare Handheld NCT _____	\$ ___ 3,495 ___
___ Kowa SL-17 Handheld Slit Lamp _____	\$ ___ 3,890 ___
___ Welch Allyn Retinoscope _____	\$ ___ 309 ___
___ Welch Allyn Ophthalmoscope _____	\$ ___ 257 ___
___ Welch Allyn Transilluminator _____	\$ ___ 119 ___
___ Welch Allyn Rechargeable Handles _____	\$ ___ 405 ___
___ Portable Phoropter Stand _____	\$ ___ 995 ___
_____	\$ _____
_____	\$ _____
_____	\$ _____
___ Taxes _____	\$ ___ 733.93 ___
___ Shipping _____	\$ ___ 150 ___

**Total budget for this PROJECT:** **\$10,353.93**\_\_\_

**Grant Request Amount:** **\$10,000**\_\_\_  
(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)

Is this a challenge grant?

Could it be?

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$ _____ (Name of source) _____	** _____
\$ _____ (Name of source) _____	** _____
\$ _____ (Name of source) _____	** _____
\$ _____ (Name of source) _____	** _____



527 Van Ness Ave  
Torrance, CA 90501  
Ph: (800) 305-2020  
Fx: (310) 320-9029

November 14, 2019  
Quote# 111419-01

Authorized  
Distributors For:

Topcon

Reliance

Haag-Streit

Marco

Kowa

Keeler

Reichert

Ocular

Volk

Stereo Optical

Welch Allyn

Del Tube

I.D.I. Desks

C.O.W. Manu.

Optimark

Oculus

Propper

and many  
more...

## **Equipment Quotation: San Marcos Lions Club**

(Prices are based on manufacturer's current pricing, include your discount and are valid for 90 days)

Thank you for this opportunity to be of service. I am looking forward to helping you with your equipment needs. I will do everything I can to give you the best price and service. Here is the list of items you requested:

<b><u>Manufacturer/Model</u></b>	<b><u>Price</u></b>	<b><u>Ext. Price</u></b>
1 EA - Keeler Tonocare Handheld NCT	3495.00	3495.00
1 EA - Kowa SL-17 Handheld Slit Lamp (10x and 16x)	3890.00	3890.00
1 EA - Welch Allyn Retinoscope	309.00	309.00
1 EA - Welch Allyn Ophthalmoscope	257.00	257.00
1 EA - Welch Allyn Transilluminator	119.00	119.00
3 EA - Welch Allyn Rechargeable Handles	135.00	405.00
1 EA - Portable Phoropter Stand	995.00	995.00
	<b>Subtotal</b>	<b>9470.00</b>
	<b>Taxes</b>	<b>733.93</b>
	<b>Estimated Shipping</b>	<b>150.00</b>
	<b>Total</b>	<b>10353.93</b>

### **Comments**

1. 1 Year Parts & Labor Warranty Included.
2. If you have any questions, call James Beardsley at (800) 305-2020.
3. Thank you.

December 19, 2019

To whom it may concern:

On behalf of the District Nurses of San Marcos Unified School District we would like to share with you what the San Marcos Lion's Club has done for our students, school district and community. The San Marcos Lions Club came to us in 2002, asking how they could be of assistance to the District Nurses in our efforts to perform vision and hearing testing for students. Due to the growth of our community and subsequent influx of students in our district, we found ourselves with no available room to perform testing. Their proposal was to provide a trailer that would provide a quiet area to perform the testing. The trailer was put into service in 2003 and traveled from school to school for scheduled testing. During the first year of use we were able to test 5,800 students, identifying 350 students who required further assessment of vision by a doctor.

Over the next six years our numbers continued to increase and the trailer was utilized continually during the school year. Due to increased demand, in 2009 the Lions Club provided a second trailer for our use. That year we performed vision and hearing testing of 7,400 students. In the 2018-2019 school year we tested 8,600 students, identifying 825 in need of further vision assessment by a doctor.

In addition to providing the trailers for our use, the Lions Club has assisted us with vision tests during high school registration to identify students in need of glasses before the school year starts. They also participate in community events to perform vision and other health assessments as needed.

Identifying vision and hearing problems can be a critical part of helping students succeed in school. For the past 16 years the San Marcos Lions Club has provided invaluable support for the students and District Nurses of the San Marcos Unified School District.

Sincerely,

Jan Bagdasar, RN  
Shannon Johnson, RN, MSN

**SMLC Foundation Budget**  
**For the period of July 1, 2019 - June 30, 2020**

<b>Fund Raisers</b>	<b>Revenues</b>	<b>Expenses</b>	<b>Net</b>
Fundraiser	\$ 4,000.00		\$ 4,000.00
Donations	\$ 4,000.00		\$ 4,000.00
Fourth of July	* \$ -		\$ -
Rummage Sale			\$ -
San Marcos Street Fair	* \$ -		\$ -
Subtotal	\$ 8,000.00	\$ -	\$ 8,000.00

<b>Charitable Donations</b>			
Back Pac Program	\$ 500.00	\$ (500.00)	
Boy Scout Troop	\$ 500.00	\$ (500.00)	
Foster Kids Program/Christmas Party		\$ -	
Eyevan Operating Expenses	* \$ 2,000.00	\$ (2,000.00)	
Capital Improvements & Major Repairs	\$ 4,500.00	\$ (4,500.00)	
Leos Club	\$ 500.00	\$ (500.00)	
Subtotal	\$ -	\$ 8,000.00	\$ (8,000.00)

SubTotals \$ 8,000.00 \$ 8,000.00 \$ -

Totals \$ -

San Marcos Lions Club Foundation

STATEMENT OF INCOME  
Period: 7/01/2018 - 6/30/2019

Income:

Donations	\$	7,645	
Fundraisers		<u>1,209</u>	
Gross Income			\$ 8,854

Operating Expenses:

Auto and Truck Expense		10	
Bank Charges		3	
Insurance		170	
Repairs		118	
Eye Exams		887	
Street Fair Expenses		804	
Donations		<u>1,005</u>	
Total Operating Expenses			<u>2,997</u>

Net Operating Income (Loss)			<u>5,857</u>
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NET INCOME (LOSS)			<u>\$ 5,857</u>
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# Vision Screening

School: San Marcos Unified				Phone #:		School Year 2018-19				
Grades	Distance Acuity		Near Acuity		Ocular Alignment		Color Deficiency		Outcomes	
	Students Screened	Students referred for evaluation	Students Screened	Students referred for evaluation	Students Screened	Students referred for evaluation	Students Screened	Students referred for evaluation		
Pre K	130	10							Students that received care from eye care professional	
Kindergarten	1392	138								
1	129	19					1	1		
2	1579	156					708	82		
3	123	12								
4	113	10								
5	1581	120					1			
6	109	19								
7	110	12								
8	1581	153								
9	81	13								
10	1532	132								
11	76	15								
12	55	11								
Others	13	5								
Totals	8604	825					710	83		



**SAN MARCOS COMMUNITY FOUNDATION**  
**Grant Cover Page**

(Choose one) ☐ **MINI-GRANT**    (Choose one) ☒ **REGULAR GRANT**

Project Name: Residential Services Date Submitted: 12/17/2019	Total # of people served: 100 Total # of San Marcos residents served: 100	Amount Requested: \$5,000
Non-Profit Organization Name and Address, Website Casa de Amparo 325 Buena Creek Road, San Marcos, CA 92069 <a href="http://www.casadeamparo.org">http://www.casadeamparo.org</a>		Contact Person – Name, Title & Phone, email Amy Oden, Director of Program Development 760-566-3558, aoden@casadeamparo.org
<p><u>Briefly</u> describe your request for funds (to be expanded upon in narrative for regular grant):</p> <p>Casa de Amparo is respectfully requesting funds from the San Marcos Community Foundation for Residential Services which provides 24-hour trauma informed care for youth in the foster care system who have been removed from their homes due to child abuse or neglect. The program includes specialized services for pregnant and parenting foster youth and their babies. Residential Services provides safe housing, clothing, nutritious food, physical and mental health care, therapeutic services, education assistance and life skills training to ensure each resident receives the tools to succeed. The program can accommodate up to 50 youth simultaneously and supports over 100 residents annually. The goal of the programs is to assist residents to overcome the effects of abuse and neglect so they can enter adulthood as healthy, safe, productive members of the local community.</p>		
<p><u>Briefly</u> describe the significance of your request to the San Marcos community:</p> <p>Residential Services provides the most vulnerable children in the San Marcos community with the opportunity to overcome the traumatic events they have experienced and grow into healthy young adults. All youth in Residential Services are residents of San Marcos and are active members of the community through school, work and recreation. All of Casa de Amparo's programs, including Residential Services, treat and prevent child abuse and neglect in our community with the goal of ending generational cycles of abuse and creating a community where children are provided the opportunity to thrive.</p>		
Please attach the following items. <b>Both Mini-Grant &amp; Regular:</b> 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations <b>5. Regular Grants Only:</b> a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support		Expected date project will begin/end: 3/1/2020-6/30/2020 Date by which funds will be expended: 6/30/2020 Signature of President or Authorized Officer <div style="text-align: center; margin-top: 10px;">   <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span><u>Tamara Fleck-Myers, LMFT</u></span> <span><u>12/20/2019</u></span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Name, Title</span> <span>Date</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Executive Director</span> </div> </div>
		Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:jimagee@san-marcos.net">jimagee@san-marcos.net</a>

**SAN MARCOS COMMUNITY FOUNDATION**  
**Budget Worksheet**

Provide an itemized list of expenses for this project:

Residential Services has an operational budget shortfall of \$353,579 (please see the attached annual operating budget for the organization).

**Casa de Amparo**  
**Residential Services**  
**FY 2019-2020**

**Revenues**

Contributions	\$ -
Contracts	4,987,536
Miscellaneous Income	-
<b>Total Revenues</b>	<u>4,987,536</u>

**Expenditures**

Personnel	3,452,788
Employee Benefits	762,172
Professional Services	234,058
Supplies	181,305
Telephone	44,757
Postage & Shipping	2,900
Occupancy	292,134
Printing	180
Transportation	81,504
Training, Meetings, Other	28,566
Advertising & Promotion	6,233
Program Expense	111,262
Equipment Expense	15,800
<b>Total Operational Expenditures</b>	<u>5,213,659</u>

<b>Non-Operational Expenditures</b>	<u>127,456</u>
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<b>Total Expenditures</b>	<u>5,341,115</u>
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<b>Amount Unfunded</b>	<u><u>(353,579)</u></u>
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**Total budget for this PROJECT:** \$5,341,115

**Grant Request Amount:** \$ 5,000

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant? **No**

Could it be? **No**

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

\$10,000-Boys and Girls Foundation (P)

\$2,500-The Heller Foundation of San Diego (C)

\$5,000-Nordstrom Cares (P)

\$5,000-Cubic Corporation (P)

\$7,500-Day for Change (C)

\$3,500-Northrop Grumman ECHO (P)

\$5,000-The Charitable Foundation Berkshire Hathaway (P)

\$10,000-C.J. & Dot Stafford Memorial Trust (C)

\$5,000-Maurice J. Masserini Trust (C)

\$15,000-In-N-Out Burger Foundation (C)

\$50,000-AJL Foundation (C)



**Casa de Amparo FY 19-20  
General Operating**

**Revenues**

Contracts	7,812,939
Miscellaneous Income	124,566
<b>Total Revenues</b>	<b>7,937,505</b>

**Expenditures**

Personnel	5,140,631
Employee Benefits	1,129,068
Professional Services	352,892
Supplies	235,483
Telephone	58,132
Postage & Shipping	5,785
Occupancy	1,191,205
Printing	12,885
Transportation	146,204
Training, Meetings, Other	66,167
Advertising & Promotion	15,758
Program Expense	346,648
Equipment Expense	109,471
Casa Fund Raising Expense	148,045
Miscellaneous	17,700
<b>Total Operational Expenditures</b>	<b>8,976,073</b>

<b>Non-Operational Expenditures</b>	<b>519,664</b>
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<b>Total Expenditures</b>	<b>9,495,737</b>
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<b>Revenue Less Expenditures</b>	<b>\$(1,558,232)</b>
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<b>FY 19-20 Contribution Goal</b>	<b>1,750,000</b>
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**Use of Proceeds**

Operations	1,558,232
Rebuild Cash Reserves	191,768
<b>Total</b>	<b>1,750,000</b>

*Serving all of San Diego County with locations in Oceanside and San Marcos*

325 Buena Creek Road, San Marcos, CA 92069

Phone: 760-754-5500 • Fax: 760-566-3569 • [www.casadeamparo.org](http://www.casadeamparo.org)

*Casa de Amparo is a 501 (c)(3) nonprofit organization. Federal Tax I.D. #95-3315571*

CINCINNATI OH 45999-0038

In reply refer to: 0248222025  
Mar. 18, 2016 LTR 4168C 0  
95-3315571 000000 00  
Input Op: 0248222025 00024581  
BODC: TE

CASA DE AMPARO  
% ELIZABETH PORTER  
325 BUENA CREEK RD  
SAN MARCOS CA 92069-9679

025542

Employer ID Number: 95-3315571  
Form 990 required: yes

Dear Taxpayer:

We issued you a determination letter in August 1979, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,



Doris Kenwright, Operation Mgr.  
Accounts Management Operations 1



## FRANCHISE TAX BOARD

SACRAMENTO, CALIFORNIA 95867

Telephone: (800) 852-5711

March 26, 1979

In reply refer to  
344: R:bp:g

Casa De Amparo  
4070 Mission Road, Suite 220  
San Luis Rey, CA 92068

Purpose : Charitable  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number : 0881516

On the basis of the information submitted and provided your present operations continue unchanged or conform to those proposed in your application, you are exempt from state franchise or income tax under Section 2370ld, Revenue and Taxation Code. Any change in operation, character or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

You are required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2 1/2 months) after the close of your annual accounting period.

If the organization is incorporating, this approval will expire unless incorporation is completed with the Secretary of State within 60 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

This exemption effective as of January 15, 1979.

This letter supersedes our letter dated March 23, 1979, and is issued to show an effective date.

*Anderson Scott*  
Exempt Organization Section

cc: Registrar of Charitable Trusts



Treating and Preventing Child Abuse and Neglect

**Casa de Amparo  
2019 Board of Directors Roster**

*100% of Casa de Amparo's Board of Directors contributes  
to the organization, including annual and capital gifts.*

**Chair of the Board**

Kayleen Huffman (10/13-12/19)  
CFO, Bassett Home Furnishings

**Vice-Chair**

Richard Berwick (10/13-12/19)  
Senior Director of Strategic Investments

**Immediate Past Chair**

John Ayala (3/11-12/19)  
Financial Advisor, LPL Financial

**Treasurer**

Liese Cornwell (5/17-12/19)  
CFO, Bryan C. Doonan MD, Inc.

**Secretary**

Debbie Slattery (3/06-12/18)  
Branch Manager & Vice President, California Bank & Trust

**Executive Director**

Tamara Fleck-Myers, LMFT

**Members of the Board**

Mary Ann Bosanac (11/13-12/19)  
Realtor

Marilou Dela Rosa (10/09-12/18)  
Owner, Access Care Culture of Caring

Shannon Gonzalez (10/13-12/19)  
Finance Director, Noble Environmental Technologies

Jim Grant (8/12-12/18)  
President, J.E. Grant General Contractors

Tim Lesmeister (12/15-12/18)  
V.P. Marketing, WD-40 Company

Vanessa Negrete (7/18-12/21)  
Attorney, Negrete Law Group, P.C.

Michael Platis (3/07-12/18)  
Project Manager

Jerry Stein (12/03-12/18)  
Member of the Board of Directors, Stein Family Foundation

Sharon Stein (6/93-12/20)  
Member of the Board of Directors, Stein Family Foundation

**Casa de Amparo**  
**Regular Grant Narrative**  
**Submission for January 2020 Grant Cycle**

Casa de Amparo was established in 1978 and provides supportive services to San Diego County residents who have been affected by child abuse and neglect. Since inception the organization has adhered to its mission: to support those affected by and at risk of child abuse and neglect through a range of programs and services that promote healing, growth and healthy relationships. Casa de Amparo's goals are to break the generational cycle of family violence, prevent behaviors which endanger children and implement trauma-informed programs that further the mission of the organization. Each year Casa de Amparo supports over 1,000 children and 950 families through the following programs.

- **Residential Services** is a Short-Term Residential Therapeutic Program (STRTP) which provides licensed residential care and intensive case management to female foster youth, ages 12 to 18, who have been removed from their homes due to abuse and neglect. The program provides specialized licensed residential care to pregnant and parenting girls involved in the foster care system, as well as their babies. Casa de Amparo is the only provider of this service in San Diego County.
- **New Directions** transitional housing program helps young adults, ages 18-25, and their families, transition from the foster care system to independence through intensive case management and support services designed to foster self-sufficiency.
- **Family Visitation** provides supervised, neutral visits for parents and children that have been separated and are working toward healthy reunification, if appropriate.
- **Counseling Services** includes assessments, crisis intervention and individual, group and family counseling for all programs listed above.

Casa de Amparo is respectfully requesting \$5,000 from the San Marcos Community Foundation to offset expenses associated with Residential Services, the agency's most underfunded programs. The program annually serves approximately 100 youth. Residential Services began in 1978 and has continuously supported youth in the foster care system requiring therapeutic residential and clinical care, including care for youth who are medically fragile and who are pregnant and/or parenting. Casa de Amparo is the only provider of housing and services for pregnant and/or parenting foster youth in San Diego County. Residential Services ensures that youth have access to an environment where they have the fullest range of healthy childhood experiences to assist them in overcoming the trauma of abuse. Support from the San Marcos Community Foundation will contribute to the individualized treatment provided to youth affected by child abuse and neglect in San Marcos and help ensure they receive the highest level of care through the following services.

- Integrated medical services supervised by an on-site Nurse. The Program's Health Care Staff coordinate medical, dental, optical and specialty health care appointments, provide medical care for children with special health care needs (i.e. diabetes) and treat residents whose conditions cannot be addressed in other residential programs.
- Therapeutic activities incorporating arts, life skills, cooking, cultural events, sports and outdoor activities located on-site and throughout the local community. Casa Kids typically have not had adequate exposure to educational and enriching activities found throughout the County; these therapeutic activities focus on youth's potential to develop emotionally happy and healthy social lives.
- On-site, individualized tutoring. On average, Casa Kids are approximately two grade levels behind their peers. On-site tutoring includes literacy building, homework assistance, social interaction and time management skill building.
- Life Skills Group provides real life education and therapy covering daily responsibilities of adulthood, substance abuse, decision-making, coping skills, handling stress, social skills and building self-esteem. Licensed Clinicians and Case Managers incorporate issues that Casa Kids will face when they transition from the foster care system, such as job readiness, money management, and obtaining a drivers license.

- For pregnant and parenting youth, Parenting Group helps equip new mothers with skills and resources to nurture their children and ensure a safe home environment and family unit. Parenting Group utilizes the evidence-based practice Nurturing Parenting.
- Nutrition education emphasizes the importance of a healthy diet and exercise for a well-balanced lifestyle. Casa Kids assist the Nutritional Residential Counselor in selecting recipes and creating healthy meals.

Casa de Amparo has been providing services at the Casa Kids Campus in San Marcos for over six years. Our four residential cottages, counseling offices, library, medical services center, outdoor learning areas, arts and recreation rooms, sports court, picnic areas and garden provide youth access to a safe community which they can call home. Child-friendly interiors, sustainable landscaping and design add to a comforting, efficient environment for children receiving residential care. The Campus improves and enhances our ability to support additional children and meet the evolving needs of youth by integrating education, physical wellness, mental and behavioral health and life skills for residents. During the previous fiscal year, July 1, 2018–June 30, 2019, Residential Services served 102 youth.

Casa de Amparo utilizes Social Solutions Efforts to Outcomes software to record client and program outcome indicators in a secure, password protected database. This system is customized by our IT Manager to meet the individualized tracking and reporting needs of Residential Services. Data entry is completed by direct care and clinical staff and outcome, participation and demographic reports are reviewed quarterly by the Director of Programs, Director of Quality Assurance and Quality Assurance Committee of the Board of Directors in an effort to ensure best practice delivery of services and to monitor anticipated outcomes. Program evaluation is also completed through client surveys which pose questions about various aspects of the program in an effort to incorporate client feedback in service delivery and program enhancement. Survey results are presented to the Quality Assurance Committee.

Casa de Amparo monitors each resident's progress using the California Child and Adolescent Needs and Strengths (CANS) assessment and multi-disciplinary tool. The CANS monitors outcomes of services and measures a child's needs, strengths and development in the following areas: behavioral/emotional, decision making, life functioning, risk behaviors and support system resources. The CANS is completed by children and clinicians within 30 days of entering the program and at routine intervals thereafter. The CANS is a new assessment utilized in Residential Services as directed by the State of California. Based on CANS outcomes from a pilot study conducted with a similar population, we anticipate the following outcomes for residents.

- Decrease in the number of actionable needs requiring treatment
- Increase in the number of identifiable strengths

It is because of partnerships with the San Marcos Community Foundation and our local community that Casa de Amparo can continue to help end child abuse and neglect. With support from the Foundation, the future of San Marcos can be one where children are safe, nurtured and provided with the opportunity to thrive. Casa de Amparo is grateful for the Foundation's thoughtful consideration of this request and looks forward to continuing our partnership to directly benefit youth in San Marcos.



**Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response or note to any line in this Part III ..... ☒**1** Briefly describe the organization's mission:

SEE SCHEDULE O

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If 'Yes,' describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code: ) (Expenses \$ 3,963,553. including grants of \$ ) (Revenue \$ 44,743.)

SEE SCHEDULE O

**4b** (Code: ) (Expenses \$ 1,682,576. including grants of \$ ) (Revenue \$ 76,588.)

SEE SCHEDULE O

**4c** (Code: ) (Expenses \$ 1,622,607. including grants of \$ ) (Revenue \$ 1,439.)

SEE SCHEDULE O

**4d** Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses ▶ 7,268,736.



# Women's Resource Center

## 2020 Grant Cycle Proposal

**Submitted to: San Marcos Community Foundation**

**Dated: January 2<sup>nd</sup>, 2020**

Marina V. Araiza  
*Chief Executive Officer, WRC*

[marina.araiza@wrcsd.org](mailto:marina.araiza@wrcsd.org) | 760-547-8808

### ORDER OF CONTENTS

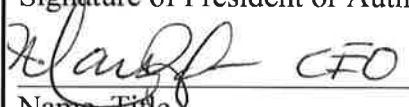
1. Grant Cover Page
2. 2-page Cover Letter/Narrative
3. SMCF Budget Worksheet
4. Annual Operating Budget (WRC 2019-2020 Income & Expenses)
5. WRC Board of Directors
6. Federal 501(c)(3) Tax Exemption Letter
7. State 501(c)(3) Tax Exemption Letter
8. First 2 pages of Federal 990 (2017)
9. WRC 2017-2018 Audit



# SAN MARCOS COMMUNITY FOUNDATION

## Grant Cover Page

(Choose one) ☐ MINI-GRANT (Choose one) ☒ REGULAR GRANT

Project Name: "Alternatives to Violence" Emergency Shelter Program Date Submitted: January 2 <sup>nd</sup> , 2020	Total # of people served: 4298 Total # of San Marcos residents served: 773	Amount Requested: \$10,000
Non-Profit Organization Name and Address, Website Women's Resource Center (WRC) 1963 Apple Street, Oceanside CA 92054 <a href="http://www.wrcsd.org">www.wrcsd.org</a>	Contact Person – Name, Title & Phone, email Laura Horst WRC Deputy Director of Development <a href="mailto:laura.horst@wrcsd.org">laura.horst@wrcsd.org</a>   760-547-8807	
<u>Briefly describe your request for funds (to be expanded upon in narrative for regular grant):</u>  Since 1980, WRC's "Alternatives to Abuse" emergency shelter program has served as a safe haven for those seeking to escape domestic violence and rebuild their lives. Open to men, women, and children who have been impacted by abuse, WRC's shelter provides survivors and their families the option to live a life without the threat of abuse so they may reclaim their voice and their futures. In 2020, WRC will be able to celebrate forty years of our emergency shelter's operation. In this time so far, we are proud to say we have provided 704,451 nights of safe shelter through our residential services. Support from the San Marcos Community Foundation will support WRC in continuing to maintain the highest-level services available to survivors in their greatest time of need.		
<u>Briefly describe the significance of your request to the San Marcos community:</u>  As reported by the SANDAG Criminal Justice Bulletin report, 17,513 domestic violence cases were reported in 2018 in San Diego County. In San Marcos alone, 370 incidents of domestic violence were reported in 2018 to law enforcement and 18 cases of rape were reported. Though these numbers are staggering by themselves, data and statistics surrounding gender-based violence are considered to be much lower than its reality, as many incidents go unreported. In the 2018-2019 fiscal year, WRC served more than 773 San Marcos residents with wrap-around supportive services. Maintaining emergency shelter is a vital and oftentimes life-saving resource for survivors who flee abuse in search of a better life for themselves and their children.		
Please attach the following items. <b>Both Mini-Grant &amp; Regular:</b> 1. Budget for request (use SMCF Budget Worksheet) 2. Annual Operating budget for the organization or unit 3. Federal & State Tax ID numbers 4. Board of Directors listing with affiliations <b>5. Regular Grants Only:</b> a. 1-2 page narrative b. First 2 pages of Federal 990 c. Most recent year-end Statement or Audit including any management letters associated with Audit. d. Signature of President or Authorized Officer on Application e. Optional: letters of support		Expected date project will begin/end: N/A Date by which funds will be expended: Dec 2020  Signature of President or Authorized Officer  CFO 12/31/19 Name, Title Date  Submit Via Mail, In Person or Via Email to: San Marcos Community Foundation c/o City of San Marcos 1 Civic Center Drive San Marcos, CA 92069 Email (PDF Format): <a href="mailto:jimagee@san-marcos.net">jimagee@san-marcos.net</a>



1963 Apple Street . Oceanside, California 92054

(760) 757-3500 24 Hours

FAX (760) 757-0680

info@wrcsd.org

www.wrcsd.org

BOARD OF DIRECTORS

OFFICERS 2019- 2021

KAJ LEONARD  
Chairperson  
Realtor

GEOFFREY SHEFFIELD  
Vice Chairperson  
C3 Risk and Insurance Services

MARVA BLEDSOE  
Secretary  
Non-profit Management  
Consultant

RAJNANDINI "Raj" PILLAI, PhD  
Treasurer  
Professor of Management  
Cal State San Marcos

ROGER MAYTON  
Member At Large  
Storage Consultant

DIRECTORS

DR. DEBRA BEMENT  
Physician  
Scripps Clinic Encinitas

KAREN BOND  
Private Foundation Administrator

EDITH JONES  
Professional Photographer

LAURIE GREENFIELD  
Realtor

MIA LOVATO  
Distribution Manager

KELLY QUINTAL  
Registered Nurse  
Sharp Rees - Stealy

KIERSTIN RIELLY  
Program Coordinator  
S.D. Regional Economic  
Development

KERSTYN ZEPEDA  
Real Estate Accounting

DIRECTOR EMERITUS

COLLEEN O'HARA  
Founder  
Attorney Professional Fiduciary

EX-OFFICIO MEMBER

MARINA ARAIZA  
Chief Executive Officer

January 2<sup>nd</sup>, 2020

San Marcos Community Foundation  
1 Civic Center Drive  
San Marcos, California 92069

Dear Distinguished Members of the Board,

Women's Resource Center (WRC) is pleased to present to you the following proposal requesting consideration of a grant of \$10,000.00 to support our "Alternatives to Abuse" emergency shelter program serving survivors of domestic violence, sexual assault, and stalking.

Since this program first opened its doors in 1980, WRC has provided more than 700,000 nights of safe shelter to survivors and their children seeking refuge from violent situations and, as more survivors become empowered to leave abuse, the need and demand for safe haven continues to grow. In 2018 alone, there were 17,513 domestic violence incidents reported to law enforcement in San Diego County, a four percent increase from the prior year (Source: Criminal Justice Research Division, SANDAG). In San Marcos alone, 370 domestic violence incidents and 18 crimes of rape were reported, however, though these numbers are staggering by themselves, data and statistics surrounding gender-based violence are considered to be much lower than its reality as many incidents go unreported. In the 2018-2019 fiscal year, WRC served 773 San Marcos residents with wrap-around supportive services. Maintaining emergency shelter is a vital and oftentimes life-saving resource for these survivors who flee abuse in search of a better life for themselves and their children.

For survivors trapped in violent relationships, abuse is often multi-faceted and has no single cause or simple solution. The needs of victims, perpetrators of violence, and the children impacted by these situations are many and varied. To combat the direct effects of violence and work to stem the tide of future perpetration in the next generation, WRC provides wrap-around, holistic support services and prevention education with a history of forty-five years serving the San Diego community. Our well-established programs and services include: emergency shelter where victims and their children may find a temporary safe haven with us; a 24-hour hotline providing crisis intervention services as well as information and referrals for those in immediate need; case management services to support survivors in planning their next steps and achieving their goals; counseling services that creates a space for victims and their children to process their experiences and reconnect with their own inner strength and confidence; a two-year transitional housing program that allows families a foundation to build a future free from violence; and a

The Women's Resource Center is a non-profit social service agency. We have not provided the donor with any goods or services in exchange for this contribution. Please retain this document for your records. It is an important document necessary for any available Federal income tax deduction for the contribution. Thank you for your support.

Federal Identification No. 95-2932237

Serving victims of domestic violence and sexual assault since 1974

Supported by: Private donations, State of California, & the cities of Carlsbad and Oceanside and the United Way / CHAD Designations 501(c)(3) Corporation

comprehensive prevention education program that works to engage youth in dialogue about healthy relationships. In the 2017-2018 fiscal year alone, WRC brought hope and safety to over 4,290 families.

Recognizing that gender-based violence impacts each of our clients' lives in individual ways, it is paramount to us at WRC that we differentiate our services in order to best support each survivor's needs and goals. As an agency, we seek to not only provide a safe haven but to also provide clients and their families the support they need to revive courage and rebuild their lives. Since 1974, WRC has been dedicated to strengthening families by empowering survivors in crisis by supporting them to become able to break free of abusive relationships and develop healthy, productive, violence-free lives.

"Alternatives to Abuse" project budget provides for safe shelter, food, supportive services, counseling services, case management, and 24-hour staffing for security and program service delivery for families impacted by abuse. WRC's shelter program has a proud and proven reputation for providing critically-needed, oftentimes life-saving, services to survivors of abuse in an effective, efficient, and fiscally-responsible manner for nearly forty-five years. Our management systems and service delivery abilities have continuously demonstrated WRC's capacity to successfully implement programs to impact the lives of survivors and work towards a brighter, safer future for us all.

The support of the San Marcos Community Foundation will support survivors like Jasmine\*, a twenty year-old single mother who fled from her high-school sweetheart-turned-husband after years of enduring emotional, financial, and physical abuse. Throughout her time in WRC's shelter program, Jasmine\* was able to work with case management to receive resources, apply to transitional housing, and receive counseling services that helped her to heal from trauma and plan her next steps. Today, Jasmine\* has a stable, full-time job and is saving money while looking ahead to furthering her education as she and her infant daughter are thriving members of WRC's transitional housing community.

We at WRC feel confident that the support of the San Marcos Community Foundation will prove to be a truly impactful partnership that will empower the lives of the survivors and children we support to achieve their goals and build lives safe from abuse. It is our goal to be able to continue providing our clients the highest-quality services and care possible so that they may rebuild their lives and revive courage after abuse. We invite you to join us in our mission and thank you for your time and consideration.

Sincerely,



Marina V. Araiza  
*Chief Executive Officer*

The Women's Resource Center is a non-profit social service agency. We have not provided the donor with any goods or services in exchange for this contribution. Please retain this document for your records. It is an important document necessary for any available Federal income tax deduction for the contribution. Thank you for your support.

Federal Identification No. 95-2932237

Serving victims of domestic violence and sexual assault since 1974

Supported by: Private donations, State of California, & the cities of Carlsbad and Oceanside and the United Way / CHAD Designations 501(c)(3) Corporation

# SAN MARCOS COMMUNITY FOUNDATION

## Budget Worksheet

Provide an itemized list of expenses for this project:  
(example – 72 bicycle helmets at \$7.80 each including tax = \$561.60)

<u>Security Night Manager (1.5 FTE)</u>	<u>\$49,452.00</u>
<u>Case Manager (2.5 FTE)</u>	<u>\$101920.00</u>
<u>Counselor (0.5 FTE)</u>	<u>\$24,583.00</u>
<u>House Managers (5 FTE)</u>	<u>\$98,904.00</u>
<u>Program Director (0.6 FTE)</u>	<u>\$43,656.00</u>
<u>Site Administrator (1.0 FTE)</u>	<u>\$63,076.00</u>
<u>Utilities</u>	<u>\$15,000.00</u>
<u>Food/Client Supplies</u>	<u>\$26,000.00</u>
<u>Worker's Compensation Insurance</u>	<u>\$15,000.00</u>
<u>Telephone</u>	<u>\$1,800.00</u>
<u>Maintenance</u>	<u>\$18,000.00</u>
<u>General Liability Insurance</u>	<u>\$15,000.00</u>
<u>Audit (15%)</u>	<u>\$2,000.00</u>
<u>Office Supplies/Copier</u>	<u>\$1,500.00</u>
<u>Facilities Alarms</u>	<u>\$1,200.00</u>

**Total budget for this PROJECT:** **\$480,000.00**

**Grant Request Amount:** **\$10,000.00**

*(Mini-grants not to exceed \$1,500, Regular grants not to exceed \$10,000.)*

Is this a challenge grant? Could it be?

**Please list any other funding sources for this project.**

**\*\*Indicate if funds are committed (C), conditional (CD), or pending (P).**

<u>\$400,000.00</u>	(Name of source) <u>California Office of Emergency Services (CalOES)</u>	<b>**</b>	<u>C</u>
<u>\$10,000.00</u>	(Name of source) <u>City of Carlsbad</u>	<b>**</b>	<u>C</u>
<u>\$20,000.00</u>	(Name of source) <u>Gumpert Foundation</u>	<b>**</b>	<u>C</u>
<u>\$25,000.00</u>	(Name of source) <u>Price Charities Foundation</u>	<b>**</b>	<u>C</u>

WOMEN'S RESOURCE CENTER		WOMEN'S RESOURCE CENTER	
Income 2019-2020		Expenses 2019 -2020	
	2019-2020		2019-2020
Grants:		Personnel:	
--- State of California - CalOES - DV	502,638.00	--- Salaries	1,460,000.00
--- State of California - CalOES - SA	376,444.00	--- Taxes	117,000.00
--- City of Carlsbad	10,000.00	--- Medical	130,000.00
--- HUD - Transitional Housing	138,206.00	--- Clinical Supervision	30,000.00
Foundations		--- FVIP	25,300.00
--- General	115,000.00	Personnel Related:	
--- WRC Endowment Interest	16,000.00	--- Benefit Administration	4,000.00
--- Gumpert Foundation		--- Mileage	6,000.00
--- High Risk	50,000.00	--- Workers Comp Insurance	28,000.00
--- Bilingual Outreach	10,000.00	--- Data Processing	13,000.00
--- Children's	20,000.00	--- Background/Drug Testing	200.00
--- General	80,000.00	--- Employment Advertising	500.00
--- Scholarship/Transportation		Non-Personnel:	
--- Director's Fund	10,000.00	--- Utilities	60,000.00
--- LGBTQ Outreach	8,000.00	--- Telephone	43,000.00
Donations		--- Director's Fund	30,000.00
--- General	440,000.00	--- Technology	15,000.00
--- Holiday Program	2,500.00	--- Rent - Records Storage	1,500.00
--- Employee Giving Campaigns	4,000.00	--- Thrift Store Rent	72,000.00
--- Friends of WRC	10,000.00	--- Taxes and Fees	19,000.00
General Fundraising		--- Credit Card Machine	5,500.00
--- See's Candies	6,500.00	--- Office Supplies	22,000.00
--- Other	8,000.00	--- Holiday Program	8,000.00
--- Magical Evening	100,000.00	--- Copier Expenses	13,000.00
Board Fundraising		--- Postage	3,000.00
--- Annual Campaign	4,000.00	--- General Printing	500.00
Project Generated		--- Shelter/Trans Alarms/Surveillance	5,000.00
--- FVIP	50,800.00	--- Food/Client Supplies	25,000.00
--- Thrift Shop	190,000.00	--- Audit/Tax Preparation	11,000.00
--- Trans House Washer	1,000.00	--- General Insurance	23,000.00
--- Trans House Utilities	15,000.00	--- Publication/Membership	8,000.00
--- Trans House Rents	50,000.00	--- Conferences/Staff Development	10,000.00
--- Miscellaneous	100.00	--- Scholarships	1,500.00
Miscellaneous		--- General Fundraising	25,000.00
--- Miscellaneous	1,812.00	--- Facilities Maintenance	50,000.00
Carry Forward	0.00	--- Miscellaneous	
		--- Transportation	5,000.00
TOTAL BUDGET INCOME	2,270,000.00	TOTAL BUDGET EXPENSES	2,270,000.00
			100%



Women's Resource Center

Board of Directors

2018-2019

Elected Office	Name	Business Affiliations
Vice Chair	Debra Bement	Physician, Scripps Medical
	Geoff Sheffield	C3 Risk & Insurance Services
	Karen Bond	Private Foundation Administrator
	Laurie Greenfield	Realtor
Secretary Chair	Kerstyn Keenan	Real Estate Accountant
	Kaj Leonard	Realtor
	Marva Bledsoe	Non-Profit Consultant
	Mia Lovato	Supply Chain Logistic Manager
Treasurer	Roger Mayton	Storage Consultant
	Raj Pillai	Professor of Management, Cal State San Marcos
	Kelly Quintal	Register Nurse Sharp Rees-Stealy
	Kiersten Rielly	Program Coordinator SD Regional Economic Development

**Internal Revenue Service**

**Date:** January 17, 2007

WOMENS RESOURCE CENTER  
1963 APPLE ST  
OCEANSIDE CA 92054-4426

**Department of the Treasury**  
**P. O. Box 2508**  
**Cincinnati, OH 45201**

**Person to Contact:**

Mr. Morton 31-08703  
Customer Service Representative

**Toll Free Telephone Number:**  
877-829-5500

**Federal Identification Number:**  
95-2932237

Dear Sir or Madam:

This is in response to your request of January 17, 2007, regarding your organization's tax-exempt status.

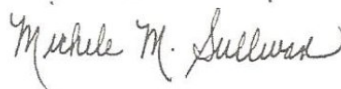
In May 1975 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Michele M. Sullivan, Oper. Mgr.  
Accounts Management Operations 1

FRANCHISE TAX BOARD

SACRAMENTO, CALIFORNIA 95837

June 23, 1975

In reply refer to  
362:GN:gp/g

Womens Resource Center  
1105-1/2 S. Hill  
Oceanside, Ca. 92054

Purpose: Charitable & Educational  
Form of Organization: Corporation  
Accounting Period Ending: June 30  
Organization Number: 732276

Based on the information submitted and provided, your present operations continue unchanged or conform to those proposed in your application, you are exempt from state franchise or income tax under Section 23701d, Revenue and Taxation Code. Any change in operation, character or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

You are required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4-1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2-1/2 months) after the close of your annual accounting period.

Contributions made to you are deductible by donors as provided by Sections 17214 through 17216.2 and 24357 through 24359 of the Code, unless your purpose is testing for Public Safety.

If the organization is incorporating, this approval will expire unless incorporation is completed with the Secretary of State within 30 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

*Albert D. LeBel*

Albert D. LeBel  
Supervisor  
Exempt Organizations

This exemption effective as of March 10, 1975.

This exemption is granted under Section 23701d with the understanding that this organizations services will be primarily for low income persons.

☐ cc: Secretary of State (Corp.)  
cc: Registrar of Charitable Trusts

cc: Colleen G. Richardson

FTB 4206 (4-74)



**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III

☒

- 1 Briefly describe the organization's mission:

SEE SCHEDULE O

- 2 Did the organization undertake any significant program services during the year which were not listed on the prior

Form 990 or 990-EZ?

☐

Yes

☒

No

If 'Yes,' describe these new services on Schedule O.

- 3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐

Yes

☒

No

If 'Yes,' describe these changes on Schedule O.

- 4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 1,330,910. including grants of \$ ) (Revenue \$ )

CASE MANAGEMENT SERVICES PROVIDED TO VICTIMS OF SEXUAL ASSAULT AND DOMESTIC VIOLENCE. FY 2017-2018 CASE MANAGEMENT AND EMERGENCY SERVICES: 4,971 CLIENTS SERVED.

4b (Code: ) (Expenses \$ 219,010. including grants of \$ ) (Revenue \$ )

COUNSELLING FOR ADULT AND CHILD VICTIMS OF SEXUAL ASSAULT AND DOMESTIC VIOLENCE. FY 2017-2018 CLIENTS SERVED: 338.

4c (Code: ) (Expenses \$ 134,776. including grants of \$ ) (Revenue \$ 42,506.)

WOMENS SHELTER - PROVISION OF TEMPORARY EMERGENCY SHELTER AND LONGER TERM TRANSITIONAL HOUSING FOR VICTIMS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT. FY 2017-2018 CLIENTS SERVED: 464; SHELTER BED NIGHTS: 3,464; TRANSITIONAL HOUSING BED NIGHTS: 13,539

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses ▶ 1,684,696.

BAA

TEEA0102L 12/05/17

Form 990 (2017)



## MINUTES

### SAN MARCOS COMMUNITY FOUNDATION GRANT FUNDING SUBCOMMITTEE SPECIAL MEETING

Wednesday, November 13, 2019

San Marcos Conference Room, 1 Civic Center Drive

#### CALL TO ORDER

Board member Wilson called the meeting to order at 6:03 p.m.

#### ROLL CALL:

PRESENT: BOARD MEMBERS: \*BLANKENSHIP-WILLIAMS, VANMIDDLESWORTH, WILSON  
ABSENT: BOARD MEMBERS: NONE

\*Board member Blankenship-Williams arrived at 6:04p.m.

**ALSO PRESENT:** Program Manager Julie Magee and Office Specialist II Joseline Cadima.

#### OLD BUSINESS

1. GRANT AWARD HISTORY – Noted and filed.

#### NEW BUSINESS

#### 2. MINI GRANT APPLICATION PROPOSAL

Board members discussed the following three mini grant requests:

A). Foundation for Senior Well Being, requested \$1,200.00 to fund a Senior Emergency Preparedness Event. Program Manager Magee noted that the location of this event would be held at the Senior Activity Center in San Marcos. The subcommittee decided not to approve funding for this grant.

B). Lake San Marcos Kiwanis Club Foundation, requested \$1,500.00 to purchase books for "Captain Book" literacy program. The subcommittee granted \$600.00 of the requested amount.

C). American Academy of Pediatrics, requested \$1,500.00 to fund their expansion of "Reach Out and Read San Diego" delivery program to vulnerable newborns. The subcommittee granted \$1,500.00 of the requested amount.

**BOARD MEMBER WILSON MOVED TO AWARD \$0.00 TO THE FOUNDATION FOR SENIOR WELL BEING, \$600.00 TO THE LAKE SAN MARCOS KIWANIS CLUB FOUNDATION, AND \$1,500.00 TO**



**THE AMERICAN ACADEMY OF PEDIATRICS, SECONDED BY BOARD MEMBER VANMIDDLESWORTH. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BOARD MEMBERS: BLANKENSHIP-WILLIAMS, VANMIDDLESWORTH, WILSON  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

**3. REGULAR GRANT APPLICATION PROPOSALS**

Board members discussed the following seven regular grant requests:

A). Friends of San Marcos Parks, requested \$4,816.00 to provide funds for Jack's Pond Nature Center Improvements. The subcommittee granted \$3,000.00 of the requested amount and noted that the funding be for the purchase of microscopes, paint, tables and other supplies.

B). San Marcos Promise, requested \$6,800.00 to provide training on SuperStrong Interest Inventory Assessment (a career compatibility tool) to two coordinators and 28 San Marcos Unified School District staff. The subcommittee decided not to recommend funding for this grant due to greater needs elsewhere and requesting more information and itemization on the expenses for future submission.

C). North County Health Services, requested \$5,000.00, to purchase a pediatric dental HD x-ray sensor. The subcommittee granted \$5,000.00 of the requested amount.

D). San Marcos Community Youth Boosters, requested \$3,000.00 to provide transportation for San Marcos High School dance teams to participate in regional and state competitions. The subcommittee decided not to recommend funding for this grant due to greater needs elsewhere.

E). Jacobs & Cushman San Diego Food Bank, requested \$5,000.00 to purchase 38,000 pounds of fresh produce for emergency food relief. The subcommittee granted \$2,000.00 of the requested amount.

F). Moonlight Cultural Foundation, requested \$5,000.00 to support the Moonlight Youth Theatre. The subcommittee decided not to recommend funding for this grant due to greater needs elsewhere and lack of information on how this foundation would serve San Marcos residents.

G). Just in Time for Foster Youth, requested \$5,000.00 to provide support transition-age youth foster attending CalState San Marcos University. The subcommittee granted \$3,000.00 of the requested amount.

**BOARD MEMBER BLANKENSHIP-WILLIAMS MOVED TO RECOMMEND THE FOLLOWING GRANT AMOUNTS TO THE FULL FOUNDATION BOARD FOR CONSIDERATION AT ITS NEXT MEETING: \$3,000.00 TO FRIENDS OF SAN MARCOS PARKS, \$0.00 TO SAN MARCOS PROMISE, \$5,000.00 TO NORTH COUNTY HEALTH SERVICES, \$0.00 TO SAN MARCOS COMMUNITY YOUTH BOOSTERS, \$2,000.00 TO JACOBS & CUSHMAN SAN DIEGO FOOD BANK, \$0.00 TO MOONLIGHT CULTURAL**



**FOUNDATION, \$3,000.00 TO JUST IN TIME FOR FOSTER YOUTH. SECONDED BY BOARD MEMBER WILSON. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

AYES: BOARD MEMBERS: BLANKENSHIP-WILLIAMS, VANMIDDLESWORTH, WILSON  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

**CONSENT CALENDAR**

**MOVED BY BOARD MEMBER BLANKENSHIP-WILLIAMS, SECONDED BY BOARD MEMBER WILSON, TO CONTINUE THE APPROVAL OF THE MINUTES TO THE NEXT BOARD MEETING HELD ON NOVEMBER 19, 2019 TO REFLECT THE NECESSARY CHANGES.**

AYES: BOARD MEMBERS: BLANKENSHIP-WILLIAMS, VANMIDDLESWORTH, WILSON  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

**WAIVER OF TEXT – Waived**

**APPROVAL OF MINUTES – Continued - SMCF Grant Funding Subcommittee Meeting minutes of April 10, 2019.**

**ORAL COMMUNICATIONS – No requests to speak.**

**ITEMS FOR THE GOOD OF THE ORDER**

**NEXT MEETING DATE – The next meeting of the SMCF Board of Directors is scheduled for Tuesday, November 19, 2019 at 6:00 pm.**

**MISCELLANEOUS – None noted**

**ADJOURNMENT**

**MOVED BY BOARD BLANKENSHIP-WILLIAMS, SECONDED BY BOARD MEMBER WILSON TO ADJOURN THE MEETING AT 7:14 PM. MOTION PASSED BY UNANIMOUS VOICE VOTE.**

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Colleen Lukoff, Board President



ATTEST:

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Julie Magee, Recording Secretary