
AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, OCTOBER 21, 2020
VIRTUAL MEETING

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

STAFF RECOMMENDATION

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commission meeting held on September 16, 2020

APPROVE

2. FACILITY SCHEDULING

Consider outdoor facility use request

APPROVE

REPORTS AND OTHER BUSINESS

3. Staff Report, Contract Classes – Holly Payad

NOTE & FILE

4. Park Naming Update – Darren Chamow

NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Director

NOTE & FILE

WRITTEN COMMUNICATIONS

ADJOURNMENT

STATE OF CALIFORNIA)

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Cheryl Salazar, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, October 15, 2020.

Date: October 15, 2020



Cheryl Salazar, Commission Secretary

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.

Minutes

Regular Meeting of the San Marcos Parks & Recreation Commission

Wednesday, September 16, 2020

GoToMeeting – Link in City Calendar

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:01 pm.

PLEDGE OF ALLEGIANCE: Chairperson Jay Franklin

ROLL CALL:

Commissioners Present

FRANKLIN	(6/6)	100%
HERNANDEZ	(6/6)	100%
LINDSAY	(6/6)	100%
MOCKUS	(6/6)	100%
PRESTININZI (ALT)	(6/6)	100%
ROBLES	(6/6)	100%
SENSMEIER	(6/6)	100%
SMITH	(6/6)	100%

Commissioners Absent

ALSO PRESENT:

Director Buck Martin, Program Managers Darren Chamow & Andrea Gonzalez, Commission Secretary Cheryl Salazar, Recreation Supervisor

ORAL COMMUNICATIONS

Volunteer recognition awards – there were none recommended.

CONSENT CALENDAR

COMMISSIONER SENSMEIER MOVED TO APPROVE CONSENT CALENDAR ITEMS 1 AS PRESENTED, SECONDED BY COMMISSIONER HERNANDEZ AND CARRIED TO APPROVE.

REPORTS AND OTHER BUSINESS

1. Staff Report, Aquatics, Youth Commission, Marketing – Cheryl Salazar, Recreation Supervisor

Salazar discussed the state of budget, programs and efforts made within the program areas of Aquatics, Youth Commission and Marketing. The Commission provided praise and suggestions on various topics.

2. Park Naming History – Darren Chamow, Program Manager

Chamow went over the history of the park naming history and how the Development Services Director will move forward to include the Parks & Recreation Commission when choosing names for future parks. Private parks are not something in which the Commission has oversight. Director Martin spoke to the point that the Commission spent a lot of time solidifying the process.

Chair Franklin would like to be informed of what other park names were agreed upon, similar to Rancho Tesoro in order to ensure that the process is transparent and available to the public.

Chamow responded that there are parks in the Parks Master Plan that have “names” but they are not necessarily in process of coming to fruition. Chamow will work with Development Services to ensure that those items do not happen and that the process stays within the Parks & Recreation Commission. This will need to be learned prior to the Parks Master Plan update.

Commissioner Sensmeier asked about Discovery Park near North City and how that became named. Chamow responded that we will research and inform.

Chair Franklin asked about the benches that have names on them and asked about the naming process regarding those. Chamow responded that there is a formal memorial bench and tree program.

ORAL COMMUNICATIONS

Parks & Recreation Director Buck Martin provided an update on the following items:

- The Senior Activity Center is technically closed however under Gonzalez’s leadership, the SAC staff were able to changeover to meal delivery instead of congregate meals. They are coordinating a phone tree to ensure no one is lacking companionship. They have begun doing the SAC Newsletter again. They are also beginning to host a Puzzle Pickup. They are also looking to host virtual Bingo and fitness classes.
- SAC staff working on a grant that would allow them to purchase some iPads for seniors to check out as well as video equipment to be able to film different instructors providing virtual classes.
- Seniors 65+ may get a free flu shot on October 8.
- Planning is working on the Environmental Justice portion of the General Plan and there will be a senior member of the focus group.
- SAC conducted a survey which resulted in 235 responses – Director Martin will send results.
- Chamber is partnering with us on a Trunk or Treat Halloween event.
- Another event in conjunction with the Fire Department is in the works and will let Commissioners know about that most likely next week.
- Chamow, Evan Hoenig, Chair Franklin and Commissioner Lindsay met to go over the new statistics reporting process.
- SMUSD is undergoing some changes and we are working on maintaining continuity of service.

COMMISSIONER COMMENTARY

- Commissioner Mockus commended staff on the enrichment camps and asked whether amenities will be opened before January. Director Martin responded that we will follow

guidelines from the County and State but we are working with other cities to open more to the public.

- Commissioner Sensmeier has been enjoying the Farmer's Market and noted it is recreational for her.
- Commissioner Robles asked whether the City is following the County and State Guidelines. Director Martin responded that we will continue to follow those.
- Commissioner Prestininzi noted the 78 Corridor from Rancho Santa Fe through Twin Oaks is getting trashy and acknowledges that it may be CALTrans. Director Martin will report out to Public Works. Commissioner Robles noted that she also has noticed the trash build up.
- Vice-Chair Lindsay appreciates the thorough presentation.

WRITTEN COMMUNICATION

None.

ADJOURNMENT

CHAIRPERSON FRANKLIN ADJOURNED THE SEPTEMBER 16, 2020 SAN MARCOS PARKS & RECREATION COMMISSION MEETING AT 7:17 P.M.

ATTEST:

Jay Franklin, Chairperson
Parks & Recreation Commission
City of San Marcos

Cheryl Salazar, Comm. Secretary
Parks & Recreation Commission
City of San Marcos



COMMERCIAL PARK USE APPLICATION

Submission of this application form is not a guarantee of permit issuance. Once this form is received and reviewed, a City representative will contact you. Any permit based on this application must be used in conjunction with the Commercial Park Use Policy.

APPLICANT INFORMATION:

Name (First, Last): Brittney Daugherty Submittal Date: 9/28/2020
Business/Organization Name: Stroller Strides, LLC. / FIT4MOM
Address: 215 S. Coast Highway 101, Suite 209 City: Solana Beach State: CA Zip: 92075
Phone: 909-289-7742 Email: brittney@fit4momhq.com
San Marcos Business License ID #: BL26861

PARK USE INFORMATION:

Park Site Requested (please check all that apply):

☐ Sunset Park ☐ Simmons Family Park ☐ Hollandia Park ☒ San Elijo Park ☐ Richmar Park

Quarter Requested (please check all that apply):

☐ Q1 (Jan-Mar: Due Dec. 5th) ☐ Q2 (Apr-Jun: Due Mar. 5th) ☐ Q3 (Jul-Sep: Due Jun 5th) ☒ Q4 (Oct-Dec: Due Sep 5th)

Use Type (e.g., boot camp, dog obedience course, running club, etc.):

Group fitness with mom's and babies in strollers

Specific Activity (list all activities you and your group will engage in):

Group fitness with mom's and babies in strollers

Day of Week Requested (please check all that apply)

☒ Mon ☐ Tues ☒ Wed ☐ Thurs ☒ Fri

☐ Sat (8AM-9AM) ☒ Sat (9AM-10AM) (7-8am - approved by City of San Marcos)

☐ Sun (8AM-9AM) ☐ Sun (9AM-10AM)

Time Requested: Arrival Time: 9:45AM 7am AM/PM Departure Time: 10:45AM 8am AM/PM Monday (6AM-7AM) Wednesday (6AM-7AM)

Daily Expected Attendance: (max. 25) 10-15

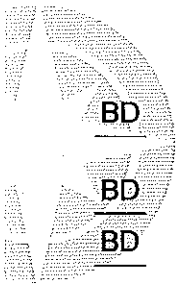
APPLICANT ACKNOWLEDGEMENTS (Initials):

BD The requested date(s) are not reserved until the permit request has been approved and permit fee has been paid.

BD The following are included with this permit application:

- BD Completed and signed application form
- BD Permit fee - Use permit fee calculator to determine total amount owed
- BD Copy of current San Marcos business license
- BD Certificate of insurance naming the City of San Marcos as additionally insured with General Liability minimum of \$1,000,000 per occurrence for bodily injury, personal injury and property damage.

BD All applicable laws and adopted use policies (City, County, State, and/or Federal) are to be obeyed by all applicants and their guests while on the City premises, which includes the parking lot.



BD

Park equipment shall be used in accordance with its intended purpose. Any damage caused as a result of misuse will be charged to the applicant. Note: playground equipment, picnic tables, etc. are not permitted to be utilized.

BD

Provider has approval to collect fees associated with the service(s) provided.

BD

Permit must be available upon request during each class/program time. Inability to provide current and valid permit will result in potential citation/fine and loss of commercial park permit and privileges.

BD

The person applying for use of the permit must be at least twenty-one (21) years of age. A form of government-issued identification is required to verify identification. Commercial use of the parks is restricted to the applicant named on the application.

BD

Park facilities are to be left in clean condition. Any cleaning of trash or damage expense incurred other than normal wear and tear will be billed to the applicant.

BD

Applicant has received, reviewed, and fully understands the Commercial Park Use Policy. Applicant and its group/organization will abide by all policies and regulations listed, and all local, county, state, and/or federal laws, at all times while on the City premises.

BD

Applicant has inspected the City property or premises proposed for use and has determined that they are in a safe and appropriate condition for the activities planned. Applicant and all members of applicant's group or organization hereby ensure that said property or premises will be kept and operated in a safe and appropriate condition.

BD

Applicant and the members of applicant's group or organization (collectively, "applicant") waive, release, and discharge any and all claims for or right to claim damages of any kind that may arise as a result of applicant's use of the City's facilities.

BD

Applicant(s), individually and collectively, agree that they shall indemnify, defend, and hold the City of San Marcos and/or its elected and appointed officers, boards, directors, agents, employees, and designees (collectively, "City Parties") harmless from and against all claims, damages, losses and expenses, including but not limited to, attorneys' fees and witness costs arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City Parties, except where caused by the sole negligence or willful misconduct of the City Parties.

BD

Applicant(s), individually and collectively, hereby give the City of San Marcos the absolute right and permission to use their photograph(s) in its promotional materials and publicity efforts. Applicant(s), individually and collectively, understand that the photograph(s) may be used in a publication, print ad, direct-mail piece, and electronic media including the City website or other form of promotion. Applicant(s), individually and collectively, release the City Parties and the photographer, its officers, employees, agents, and designees from liability for any violation of any personal or proprietary right applicant(s) may have in connection with such use.

BD

Applicant(s) each agree that the City will not be responsible for any consequences from providing incorrect, inaccurate, and/or false information to the City.

BD

FAILURE TO COMPLY WITH ALL CITY OF SAN MARCOS POLICIES, PROCEDURES, ORDINANCES, LAWS, ETC. MAY RESULT IN CANCELLATION OF PERMIT.

Brittney Daugherty

Brittney Daugherty

9/28/2020

Print Name

Signature

Date