



MINUTES

Regular Meeting of the Planning Commission

MONDAY, APRIL 19, 2021

City Council Chambers – Teleconference and Electronic Means
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:32 p.m. Planning Commission Chair Flodine called the meeting to order.

Chair Flodine made the following statement:

Pursuant to Governor Newsom's Executive Order N-29-20 dated March 17, 2020, and Executive Order N 33-20 dated March 19, 2020, issued with respect to COVID-19 pandemic, this Planning Commission meeting will be conducted utilizing teleconferencing and electronic mean. In the interest of reducing the spread of COVID-19, members of the public may only call in to hear the meeting and may not be present in the Council Chamber.

To submit a public comment at this Planning Commission meeting, please email gjackson@san-marcos.net and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the Oral Communications item. Email comments on any agenda item must be submitted prior to the time the Chair closes public comments on the agenda item. Please be advised that all emailed comments are subject to the same rules as would otherwise apply to speaker comments at any Planning Commission meeting, and that electronic comments on agenda items for this meeting may only be submitted by email. Comments via text message and/or social media (Facebook, Twitter, Instagram, etc.) will not be accepted.

The Planning Secretary will read all email comments, provided that the reading will not exceed three (3) minutes, or such other time as the Commissioners may provide, consistent with its ability to set time parameters for public comment at a Planning Commission meeting. If persons submitting their comments do not want their comment read out loud at the meeting (not to exceed three minutes), they should not "Do Not Read Out Loud at Meeting" at the top of the email. All emailed comments that were received by 4:00 p.m. today were provided to the Planning Commission members and included as "Supplemental Information" on the City's website prior to the meeting. Those comments received after 4:00 p.m. and prior to close of public comment on the applicable agenda item will be added to the record and will be shared with the Planning Commission members at the meeting.

Any presentations or materials provided by planning staff or applicants to be shared during this Planning Commission Meeting are available on the City's website.

PC AGENDA ITEM #1

www.san-marcos.net



PLEDGE OF ALLEGIANCE

Commissioner Carroll led the Pledge of Allegiance.

ROLL CALL

The Secretary called the roll:

PRESENT BY TELECONFERENCE: COMMISSIONERS: NUTTALL, MATTHEWS, NORRIS, FLODINE, OLEKSY, CRAIN, CARROLL

ALTERNATE COMMISSIONERS IN AUDIENCE BY TELECONFERENCE: CAVANAUGH, RIOS

ABSENT: NONE

Also present were: Planning Manager Joe Farace; Deputy City Attorney Punam Prahalad; Principal Civil Engineer Stephanie Kellar; Senior Office Specialist Gina Jackson

SEATING OF NEW COMMISSIONERS

Planning Manager Joe Farace: On January 12, 2021 City Council re-appointed Commissioners Carroll, Flodine, & Oleksy; appointed Commissioner Crain from an alternate to Commissioner; appointed Fatima Rios as an alternate Commissioner.

ELECTION OF CHAIRPERSON

Eric Flodine was nominated, but withdrawn.
Kevin Norris was nominated and accepted.

Action:

COMMISSIONER MATTHEWS MOVED TO NOMINATE KEVIN NORRIS AS CHAIRPERSON FOR 2021; SECONDED BY COMMISSIONER FLODINE AND CARRIED BY THE FOLLOWING VOTE.

AYES:	COMMISSIONERS: NUTTALL, MATTHEWS, FLODINE, OLEKSY, CRAIN, CARROLL
NOES:	COMMISSIONERS: NONE
ABSENT	COMMISSIONERS: NONE
ABSTAIN	COMMISSIONERS: NONE

ELECTION OF VICE-CHAIRPERSON

Wendy Matthews was nominated and accepted.

PC AGENDA ITEM #1



Action:

COMMISSIONER NUTTALL MOVED TO NOMINATE WENDY MATTHEWS AS VICE-CHAIRPERSON FOR 2021; SECONDED BY COMMISSIONER FLODINE AND CARRIED BY THE FOLLOWING VOTE.

AYES: COMMISSIONERS: NUTTALL, NORRIS, FLODINE, OLEKSY, CRAIN, CARROLL

NOES: COMMISSIONERS: NONE

ABSENT: COMMISSIONERS: NONE

ABSTAIN: COMMISSIONERS: NONE

ORAL AND WRITTEN COMMUNICATIONS

None

CONSENT CALENDAR

1. Approval of Minutes, 11/02/2020

Action:

COMMISSIONER MATTHEWS MOVED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED; SECONDED BY COMMISSIONER OLEKSY. MOTION CARRIED BY THE FOLLOWING VOTE.

AYES: COMMISSIONERS: NUTTALL, MATTHEWS, NORRIS, FLODINE, OLEKSY, CARROLL

NOES: COMMISSIONERS: NONE

ABSENT: COMMISSIONERS: NONE

ABSTAIN: COMMISSIONERS: CRAIN

2. Project No.: PA21-0002 UVSM Proposed Summary Vacation

Applicant: UVSM

Request: UVSM, Proposed Summary vacation of Right-of-Way for "Street Opening 3", a portion of former Discovery Street adjacent to Assessor's Parcel Numbers 221-100-03 and 220-190-52.

Environmental Determination: In accordance with the California Environmental Quality Act (CEQA), the proposed summary vacation is deemed Categorically Exempt (EX21-005) pursuant to Section 15305 Class 5 (minor alterations in Land Use Limitations), in that this is a minor realignment of right-of-way.

Location of Property: Former Discovery Street west of Twin Oaks Valley Road.

APNs: Public ROW adjacent to 221-100-03 and 220-190-52

PC AGENDA ITEM #1



Stephanie Kellar, Principal Civil Engineer gave the presentation.

Planning Commissioner discussions: If there was consideration to give the land back to the current owner and if there was any access to Old Discovery Street.

Stephanie Kellar, Principal Civil Engineer responded, the property has been sold back to the land owner, and was previously owned by the City of San Marcos, which means we held both the easement and underlining fee title rights. It was understood that this property would be used for private development and in order to further that goal, the property needs to be vacated. There is no road accessing Old Discovery Street, as this land exists over a sloped area.

Action:

COMMISSIONER FLODINE MOVED TO RECOMMEND APPROVAL TO CITY COUNCIL, PC21-4924 AND ADOPT CATEGORICAL EXEMPTION EX21-005; MOTION SECONDED BY COMMISSIONER CRAIN.

AYES:	COMMISSIONERS: NUTTALL, MATTHEWS, NORRIS, FLODINE, OLEKSY, CARROLL
NOES:	COMMISSIONERS: NONE
ABSENT:	COMMISSIONERS: NONE
ABSTAIN:	COMMISSIONERS: NONE

PUBLIC HEARING

None

PLANNING MANAGER COMMENTS

Planning Manager Joe Farace indicated that the Planning Department has been very busy with meetings for future projects as well as processing many permits and maps. An overview of the projects and their activity was given to the Commissioners. All projects being processed can be viewed on the City's website, by going to the Planning page then selecting Development Projects. Each project listed will have a brief description, location and name of assigned Planner. The public can contact the Planning Department for more information. There should be at least one item for the Planning Commission in May and many projects in the summer.

PLANNING COMMISSIONERS COMMENTS

The Commissioners welcomed Fatima Rios to the group, and asked where on the City's website can the public look for information regarding future projects, if the information can be disclosed.

PC AGENDA ITEM #1



PLANNING MANAGER RESPONSE

On the Planning webpage there is a general email that the public can use to inquire about future projects and we will respond to them to the best of our ability. Pre-mature information cannot be disclosed regarding future project inquires until its made official with an application submittal.

ADJOURNMENT

At 7:08 p.m. Chairman Norris adjourned the meeting.

KEVIN NORRIS, CHAIRMAN
CITY OF SAN MARCOS PLANNING COMMISSION

ATTEST:

GINA JACKSON, SENIOR OFFICE SPECIALIST
CITY OF SAN MARCOS PLANNING COMMISSION

PC AGENDA ITEM #1