
AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, JULY 21, 2021
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on June 16, 2021

APPROVE

2. **GENERAL FACILITY SCHEDULING**

Consider outdoor facility use requests for July 22 – August 18, 2021

APPROVE

REPORTS AND OTHER BUSINESS

3. Mission 316 Church Use Request
4. Annual Report- San Marcos Youth Baseball
5. Discovery Lake Solar Aerator Installation
6. Annual Staff Report- Budget
7. Park Naming Application Review
8. Trails Advisory Meeting- July 14, 2021
9. Fireworks Update

APPROVE
NOTE & FILE
NOTE & FILE
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NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Director

NOTE & FILE

WRITTEN COMMUNICATIONS

ADJOURNMENT

STATE OF CALIFORNIA)

AFFIDAVIT OF POSTING

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Krystal Mainprize, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, July 15, 2021.

Date: July 15, 2021

Krystal Mainprize, Commission Secretary

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.

Minutes

Regular Meeting of the San Marcos Parks & Recreation Commission

Wednesday, June 16, 2021

GoToMeeting – Link in City Calendar

CALL TO ORDER: Chairperson Jay Franklin called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Chairperson Jay Franklin

ROLL CALL:

Commissioners Present

FRANKLIN	(6/6) 100%
HERNANDEZ	(5/6) 83%
LINDSAY	(6/6) 100%
MOCKUS-VALENZUELA	(6/6) 100%
PRESTININZI (ALT)	(4/6) 67%
ROBLES	(5/6) 83%
SENSMEIER	(6/6) 100%
SMITH	(5/6) 83%

Commissioners Absent

ALSO PRESENT:

Director Buck Martin, Assistant Director Andrea Gonzalez, Recreation Supervisor Taylor Oshinski and Commission Secretary Krystal Mainprize.

ORAL COMMUNICATIONS

Volunteer recognition awards – there were none recommended.

CONSENT CALENDAR

COMMISSIONER MOCKUS-VALENZUELA MOVED TO APPROVE CONSENT CALENDAR ITEM 1 AS PRESENTED, SECOND BY COMMISSIONER ROBLES. COMMISSIONER SMITH ABSTAINED.

COMMISSIONER MOCKUS-VALENZUELA MOVED TO APPROVE CONSENT CALENDAR ITEM 2 AS PRESENTED, SECOND BY COMMISSIONER HERNANDEZ AND CARRIED UNANIMOUSLY.

REPORTS AND OTHER BUSINESS

3. Creek District Park Naming Update

Chair Franklin had the wonderful opportunity to be present to at the City Council meeting to provide the Commissions park name suggestions to Council. During his presentation of the suggested park names, he weaved a personal story into his presentation.

Council asked questions and noted that all community types were not represented and the Commission should have reached out to all community types including Native American. Franklin folded in philosophy of settler colonialism as he grew up in Virginia. He also posed the question, "When you look at Heritage Park whose heritage are we honoring or not recognizing?" Franklin shared how the committee came up with the suggested names and the process for the naming. The name presented was in English and Spanish. The Council discussed and eventually agreed on the name of Paseo del Arroyo.

Chair Franklin asked Commissioners if they feel it is appropriate to share our personal story when presenting to Council to make a point or clarification. Commissioners discussed their thoughts on this. Commissioners concurred they would support this if the representative feels the sharing of a personal story is beneficial and meaningful to the presentation.

Commissioner Robles would like to recognize the individual who suggested the name for the park. Staff noted we plan to do that at the July meeting; which will be in person.

Chair Franklin would like to refine the park naming application to make sure that it is equitable. The reasoning behind this is Franklin wants to ensure the Commission is included in the naming of the park amenities process, and receive input from community members for each new park in San Marcos.

Commissioner Robles suggested adding into the application a "park feature" naming as it has come up in discussion when a name is beneficial or favorable but may not be best suited as the park name.

Commissioners concurred to add an agenda item for Park Naming Application for review next month.

4. Commissioner Sign Up for Youth Sports Council Meetings

Commissioners signed up for the Youth Sports Council Meetings. Commissioner Hernandez will attend September 7th, Commissioner Franklin will attend November 2nd, and Commissioner Sensmeier will attend December 7th.

5. Youth Sports Council Meeting Minutes

Commissioner Mockus-Valenzuela asked staff what the impact of field availability will be on the school campuses. Staff noted we are working closely with the school district and trying to negotiate access to the fields as we definitely have a need.

6. San Marcos Resident E-Bike Working Group Recommendation

Chair Franklin thanked Taylor Oshinski on all his hard work with the committee and reading all the recommendation emails to the Commission at a past meeting.

Taylor Oshinski, Recreation Supervisor summarized his report after the two subcommittee meetings. Taylor thanked Vice-Chair Lindsay and Chair Franklin for their work with the subcommittee.

Taylor reported that the three community stakeholders from the hiking, biking and equestrian communities were present and they discussed the challenges of e-bikes and how to move forward with allowing them on Sam Marcos trails. They discussed what they would like to see and what they wouldn't like to see and came up with the trail list included in the packet along with a visual representation with the trails that would not allow e-bikes.

The City will alter the signage to reflect the municipal code once it is changed. Right of way signs will include the horse at the top so all trail users know the horse has the right of way.

Taylor feels we have done our due diligence to listen to all community voices and took all the emails with suggestions and came up with a solution that will benefit all of our trail users.

Commissioner Smith read an article about banning e-bikes and asked how we would handle that if we were to go in that direction. Taylor noted the municipal code would need to be changed again and would have to receive community input.

MOVED BY COMMISSIONER SENSMEIER TO APPROVE THE EBIKE WORKING GROUP RECOMMENDATION AS PRESENTED, SECOND BY HERNANDEZ AND CARRIED UNANIMOUSLY.

7. Fireworks Fundraiser Update

Andrea Gonzalez reported the fundraising is going well and we are at \$2,900 for online and a total of \$17,701 raised. The swag has been delivered to the City and the flag bandana will be mailed out in the next few weeks. A few new big sponsors this year include Kaiser Permanente, Scripps and SEMA, the construction company doing the creek district project, and Fairfield by Marriot.

ORAL COMMUNICATIONS

Parks & Recreation Director Buck Martin provided an update on the following items:

- The Senior Activity Center officially opened on Tuesday for congregate meals and is open for informal recreation and interaction.
- The Commission Staff get together will be held at the Senior Activity Center before the next Commission meeting. Commissioners can arrive between 4:30-5:00pm and we will provide dinner.
- Pop Up Rec was a program that started during the pandemic and continuing this program is a way to bring the community together in their own neighborhood. In June, the program was held in Mulberry Park and featured an egg drop contest. Five children were able to build nests that saved their egg from breaking.
- As an internal customer of Human Resources, we are so fortunate to have their assistance in attracting quality people to represent the City and our programs. Other cities are really struggling to find employees and have not been able to open programs because of their staffing challenges. The City has been creative with our staffing and fortunately we haven't had to cancel any programming. Staff recognizes Michelle Bender and Janelle Laughlin; a thank you and kudos to their whole team for helping us with our recruitment.
- The City is working on updating our joint use agreements with the San Marcos Unified School District.

- With the assistance and partnership with some outside organizations, including Twin Oaks Valley Equestrian Association we were able to fund a new judge's booth and arena fencing at Walnut Grove Park.
- Disc Golf signage project is in the works for Montiel and Sunset Parks. The current signage is very outdated and the new signage is on brand and will be updated with current rules.
- Flag Day was held at Walnut Grove Park and the Kiwanis Club retired a couple hundred flags.
- Our department along with Public Works Park Operations have been working on a volunteer service program to help maintain and keep our parks system as clean and beautiful as possible.
- The City hike went well and Commissioner Franklin and Robles were in attendance.
- The County of San Diego through the Live Well initiative is holding a virtual symposium for anyone who wants to attend and it will also be hosted at the Senior Center on June 24th.

WRITTEN COMMUNICATIONS

None.

COMMISSIONER COMMENTARY

Chair Franklin hopes we can continue the Pop Up Rec program and asked if we are able to expand the program and do multiple parks at the same time. Andrea Gonzalez noted the funds have already been allocated for the program and we are also limited in staffing resources but if the program blew up we would be able to expand and grow that in the future. Commissioner Mockus-Valenzuela suggested having Commissioners volunteer at the events to help pass out supplies and assist staff.

Commissioner Mockus-Valenzuela asked if the Chamber is going to hold the street fair.

Commissioner Smith is looking forward to seeing everyone next month.

Commissioner Robles will not be able to attend the July meeting as she will be in Mexico. If there is a way she can virtually attend she would like to do so.

Commissioner Hernandez would like to invite Parks and Recreation staff to an appreciation party at his home on October on the 15th or 22nd and asked everyone to let him know which date works best for everyone.

Commissioner Sensmeier noted Dahvia Lynch from the City reached out and noted the City will begin the General Plan meetings in July.

Vice-Chair Lindsay noted the Reserve Ranger program re-emergence. They assist the City Ranger staff at the parks on 4th of July and Lindsay is looking forward to that.

Chair Franklin thanked the commissioners on all their subcommittee work as staff can't get the work of the City done without them. He appreciates the engagement to ensure that the voices in our community are heard. Other cities are in the predicament of not finding employees but San Marcos is able to do so because of all the amazing opportunities for our citizens to engage in.

ADJOURNMENT

CHAIRPERSON FRANKLIN ADJOURNED THE JUNE 16, 2021 SAN MARCOS PARKS & RECREATION COMMISSION MEETING AT 7:16 P.M.

ATTEST:

Jay Franklin, Chairperson
Parks & Recreation Commission
City of San Marcos

Krystal Mainprize, Secretary
Parks & Recreation Commission
City of San Marcos

Park Use List- July 22 - August 18, 2021

Date	Day	Start - End Time	Facility	Event	Permit #	Att
Jul 23, 2021	Friday	10:00 AM - 10:45 AM	San Elijo Park Shelter	Activity: Get Smart with Art @ SEP - 1496		12
Jul 23, 2021	Friday	01:30 PM - 05:30 PM	Sunset Park West Shelter	Pacific Motion Dance Center Community Event	R7995	100
Jul 24, 2021	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Baby shower	R7985	65
Jul 24, 2021	Saturday	01:30 PM - 05:30 PM	Hollandia Park Shelter	Charlotte's 8th birthday	R8007	30
Jul 24, 2021	Saturday	01:30 PM - 05:30 PM	San Elijo Park	Birthday	R7980	50
Jul 24, 2021	Saturday	09:00 AM - 01:00 PM	San Elijo Park	Birthday Party	R7942	50
Jul 24, 2021	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Sophia's Birthday Party	R7954	30
Jul 24, 2021	Saturday	09:00 AM - 05:30 PM	Sunset Park West	Alijah's bday	R7996	80
Jul 25, 2021	Sunday	01:30 PM - 05:30 PM	San Elijo Park	Dad's Birthday	R7994	50
Jul 25, 2021	Sunday	09:00 AM - 05:30 PM	Sunset Park East	Helen Birthday party	R7908	50
Jul 25, 2021	Sunday	09:00 AM - 01:00 PM	Woodland Park	Bridge Church	R7675	25
Jul 25, 2021	Sunday	01:30 PM - 05:30 PM	Woodland Park	Birthday	R8011	50
Jul 26, 2021	Monday	09:00 AM - 01:00 PM	Las Posas Park	Teri Daycamp	R7904	35
Jul 30, 2021	Friday	10:00 AM - 10:45 AM	San Elijo Park Shelter	Activity: Get Smart with Art @ SEP - 1496		12
Jul 31, 2021	Saturday	01:30 PM - 05:30 PM	San Elijo Park	Memorial Gathering	R7948	50
Jul 31, 2021	Saturday	09:00 AM - 01:00 PM	San Elijo Park Shelter	Maddox's Birthday Party	R7983	50
Jul 31, 2021	Saturday	09:00 AM - 01:00 PM	Simmons Park	Birthday Party	R7870	35
Jul 31, 2021	Saturday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Marcella's Baby Sprinkle	R7905	30
Jul 31, 2021	Saturday	01:30 PM - 05:30 PM	Sunset Park West Shelter	Birthday party for Carlos	R7941	80
Jul 31, 2021	Saturday	09:00 AM - 05:30 PM	Walnut Grove Park South Shelter	Acosta Gathering	R7961	50
Jul 31, 2021	Saturday	09:00 AM - 05:30 PM	Woodland Park	Baby Shower	R7780	100
Jul 31, 2021	Saturday	09:00 AM - 05:30 PM	Woodland Park	Raymundo Gathering	R8017	50
Aug 1, 2021	Sunday	01:30 PM - 05:30 PM	Jack's Pond Park	Eli's birthday	R7984	20
Aug 1, 2021	Sunday	09:00 AM - 05:30 PM	Sunset Park West	SD Church of Christ	R7680	75
Aug 1, 2021	Sunday	09:00 AM - 01:00 PM	Woodland Park	Bridge Church	R7675	25
Aug 3, 2021	Tuesday	09:00 AM - 01:00 PM	Sunset Park East Shelter	Boys & Girls Club of Carlsbad	R7793	60
Aug 4, 2021	Wednesday	01:30 PM - 05:30 PM	Double Peak Park	Church Event	R8019	80
Aug 5, 2021	Thursday	09:00 AM - 01:00 PM	Sunset Park East Shelter	Boys & Girls Club of Carlsbad	R7794	60
Aug 6, 2021	Friday	10:00 AM - 10:45 AM	San Elijo Park Shelter	Activity: Get Smart with Art @ SEP - 1497		10
Aug 7, 2021	Saturday	01:30 PM - 05:30 PM	Lakeview/Discovery Park Gazebo	Daybreak Kid Park Event	R7972	100

Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	Hollandia Park	Nellys Baby Shower	R7939	70
Aug 7, 2021	Saturday	01:30 PM - 05:30 PM	Richmar Park	Birthday	R8016	50
Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	San Elijo Park	Company BBQ	R7943	150
Aug 7, 2021	Saturday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Alex and Natalie's Baptism	R8008	35
Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	Sunset Park West	Birthday Party	R7860	75
Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	Woodland Park	YMCA CDP Reunion	R7936	75
Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	Woodland Park	Baptism	R7989	25
Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	Woodland Park Schoolside Shelter	Summer Connccerts	R7918	1
Aug 7, 2021	Saturday	09:00 AM - 05:30 PM	Woodland Park	Birthday Party	R7879	30
Aug 8, 2021	Sunday	09:00 AM - 05:30 PM	San Elijo Park	Cortez Gathering	R7886	65
Aug 8, 2021	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Nathaniel's Bday party	R8020	80
Aug 8, 2021	Sunday	09:00 AM - 01:00 PM	Sunset Park West	SD Church of Christ	R7680	75
Aug 8, 2021	Sunday	09:00 AM - 01:00 PM	Woodland Park	Bridge Church	R7675	25
Aug 8, 2021	Sunday	01:30 PM - 05:30 PM	Woodland Park Schoolside Shelter	Birthday Party	R8013	50
Aug 9, 2021	Monday	09:00 AM - 03:00 PM	Connors Park Open Area	Activity: Basketball Camp		20
Aug 10, 2021	Tuesday	09:00 AM - 03:00 PM	Connors Park Open Area	Activity: Basketball Camp		20
Aug 11, 2021	Wednesday	09:00 AM - 03:00 PM	Connors Park Open Area	Activity: Basketball Camp		20
Aug 12, 2021	Thursday	09:00 AM - 03:00 PM	Connors Park Open Area	Activity: Basketball Camp		20
Aug 13, 2021	Friday	10:00 AM - 10:45 AM	San Elijo Park Shelter	Activity: Get Smart with Art @ SEP - 1497		10
Aug 14, 2021	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Olivia's birthday	R7907	50
Aug 14, 2021	Saturday	09:00 AM - 01:00 PM	San Elijo Park	Picnic	R7993	50
Aug 14, 2021	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sierrah's Graduation BBQ	R7955	80
Aug 15, 2021	Sunday	09:00 AM - 05:30 PM	Double Peak Park	Star Walk	R7958	1
Aug 15, 2021	Sunday	09:00 AM - 05:30 PM	Double Peak Park	Star Walk	R7959	1
Aug 15, 2021	Sunday	09:00 AM - 01:00 PM	Sunset Park West	SD Church of Christ	R7680	75
Aug 15, 2021	Sunday	09:00 AM - 01:00 PM	Woodland Park	Bridge Church	R7675	25

INDOOR FACILITY RENTAL APPLICATION

This is a facility rental request and is subject to review and availability. Submission of this form is not a guarantee of a facility rental. Once this form is received, a city representative will contact you.

APPLICANT INFORMATION:

Applicant's Name (person responsible): Judy Brumit Submittal Date: 6/16/21
 Business/Organization Name: Mission 316 Church
 Address: PO BOX 668 City: San Marcos State: CA Zip: 92069
 Phone: 760.402.9230 Email: office@mission316church.com
 Non-Profit Tax ID #: 47-0902841

FACILITY INFORMATION:

Facility & Room(s) Requested (please check all that apply):

SAN ELIJO REC CENTER

☐ Terrace Hall & Kitchenette

WOOD HOUSE

☐ Barn & Kitchen

WILLIAMS BARN BANQUET/WEDDING FACILITY

☐ Garden Grounds & Jenny Lind Room

SENIOR ACTIVITY CENTER

☐ Horizon Hall ☐ Horizon 2 & 3 ☐ Recreation ☐ Craft ☐ Community ☐ Other

SAN MARCOS COMMUNITY CENTER

☐ Dining ☒ Large Rec. ☐ Small Rec. ☒ Other ☒ Community Hall & Kitchen

Date(s): beginning Sun July 18 2021 If Reoccurring: ☒ Weekly ☐ Monthly ☐ Other 6 months - 1 year

Attendance (expected) 75

Time Details: Enter Facility: 8:00am Event Start: 10:00 Event End: 11:30am Exit Facility: 1:00pm

Note: Mon-Thurs (2 Hour Min.); Fri-Sun (4 Hour Min.); Event Start to End Max (6 Hours); Total time not to exceed (12 hours)

Specific Activity (list all activities you will engage in; no other activities will be permitted):

Sunday worship services

Will food be served: ☐ Yes ☒ No Caterer: _____

Will alcohol be served: ☐ Yes ☒ No Bartender: _____

Note: Small + Large Rec Room are for 10-11 AM.

APPLICANT ACKNOWLEDGEMENTS (Initials):

- jb Reservations are not secured until a non-refundable reservation fee has been paid at the time of booking for all bookings over \$200. This fee will be forfeited if the event is cancelled, including a request for a change of date.
- jb All refunds are subject to the department refund policy found [here](#).
- jb Reservations over \$200 must be made and paid in full at least sixty (60) days in advance of the rental date. Reservations under \$200 must be paid in full at time of booking. If fees are not paid in full, your reservation will be cancelled and all monies paid will be forfeited.
- jb Room set-up and clean-up are the responsibility of the facility renter. A cleaning deposit may be required per the Indoor Facility Rental Policy.
- jb Facility renters who exceed their approved exit time will be billed in (1) hour increments at a rate of 2x the standard hourly rate for the facility.
- jb Security guards are required at certain type events, including all events where alcohol is present. A separate alcohol application may be required through Alcohol Beverage Control.
- jb All bookings must end 1 hour prior to facility closing time. The hour before facility closure is available for cleaning only.
- jb No smoking allowed in/around city facilities.
- jb Alcohol is prohibited at events held in honor of guests under 21 years of age.
- jb I agree to submit insurance meeting the requirements of the City of San Marcos Indoor Facility Rental Policy.
- jb I agree to adhere to all terms and conditions of the City of San Marcos Indoor Facility Rental Policy.

TERMS & SPECIFICATIONS:

Rules and Regulations: Applicant and the members of applicant's group or organization (collectively, "applicant"), individually and collectively, agree to comply with all rules and regulations of the City with respect to their use of any City facilities, services and equipment, and/or participation in the activity.

Inspection: Applicant(s), individually and collectively, have inspected the City property or premises proposed for use and have determined that they are in a safe and appropriate condition for the activities planned. Applicant(s) hereby warrant and represent that said property or premises will be kept and operated in a safe and appropriate condition.

Waiver and Liability Release: Applicant(s), individually and collectively, hereby unconditionally waive, release and discharge any and all rights that participant and/or participant's heirs, assigns, agents, or other representatives may have or which hereafter may accrue to participant, to file any claim, lawsuit and/or any other cause of action against the City of San Marcos and/or its elected and appointed officers, boards, directors, agents, employees, and designees (collectively, "City Parties") as a result of participant's use of the City facilities, services and equipment and/or participation in the activity.

Indemnification: Applicant(s), individually and collectively, hereby agree that they shall indemnify, defend, and hold the City Parties harmless from and against all claims, damages, losses and expenses, including but not limited to, court costs, attorneys' fees, and witness costs, arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City Parties, except where caused by the sole negligence or willful misconduct of the City Parties.

Binding: Applicant is expressly authorized to bind each and all of the members of applicant's group or organization.

False Information: Applicant(s) each agree that the City will not be responsible for any consequences arising from providing incorrect, inaccurate, and/or false information given at the time of submission of this Waiver and Liability Release form.

Failure to comply with all City of San Marcos' rental policies, procedures, ordinances, laws, etc. may result in loss of your deposit and/or your event being cancelled early or entirely.

Judy Brumit

Print Name

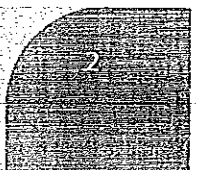
Judy Brumit

Signature

Digitally signed by Judy Brumit
Date: 2020.01.08 16:48:58 -08'00'

06/16/2021

Date





PARK NAMING APPLICATION
PARKS & RECREATION DEPARTMENT

Applicant Name (individual submitting request): _____

Address: _____ **City:** _____ **Zip:** _____

Phone(s): _____ **E-mail:** _____

Business/Organization: _____ ☐ Non-Profit

Location of PARK or COMPONENT to be considered for naming:

☐ Park _____

☐ Component _____

Suggested Name:

Category:

☐ **Individual** – *has contributed significantly to the quality of life in San Marcos and has been a San Marcos resident and/or provided a substantial donation towards construction and/or maintenance of the park/facility*

☐ Organization – *provided a substantial donation towards construction and/or maintenance of the park/facility*

☐ Neighborhood / Geographic Location – identifies the geographic location, feature or common name that gives identity to an area

☐ Municipal Heritage – *provides a link to/with San Marcos heritage*

Please provide a written narrative that supports the nomination (must be completed for consideration)

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Supporting documentation is encouraged. Please attach additional pages, biographies, materials and information if needed.

RESOLUTION NO. 90-3392

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN
MARCOS ESTABLISHING CITY POLICY AS IT RELATES TO
NAMING MUNICIPAL FACILITIES

WHEREAS, with the adoption of the City Park Master Plan, a number of proposed facilities will ultimately become part of the City's park system, recreational system and municipal service facilities; and.

WHEREAS, the City is frequently approached to consider recognizing various achievements by individuals or groups; and

WHEREAS, the Council feels it is timely to establish a policy in order to provide guidelines for the selection of names for municipal facilities and amenities within those facilities within the City of San Marcos.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Marcos that they do hereby adopt this resolution and establish a municipal facility naming policy as outlined in the attached Exhibit "A", and by reference hereby made a part of this resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of San Marcos at its regular meeting held this 13th day of March, 1990, by the following roll call vote:

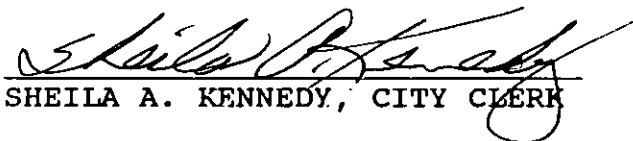
AYES: COUNCILMEMBERS: HARRIS, LOSCHER, PRESTON, SMITH, THIBADEAU

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: NONE


LEE B. THIBADEAU, MAYOR

ATTEST:


SHEILA A. KENNEDY, CITY CLERK

CITY OF SAN MARCOS, CALIFORNIA
CITY COUNCIL POLICY

SUBJECT: Naming of Municipal Facilities

PURPOSE: To provide guidelines for the selection of names for all municipal facilities, including parks, recreational facilities, amenities within those facilities and other structural and land areas owned by the City of San Marcos.

BACKGROUND: The City is frequently approached to consider recognizing various achievements by individuals or groups. Most of these achievements can and should be accomplished by written or verbal recognition within our parks and recreational facilities, as well as significant municipal structural facilities - occasional permanent recognition may be appropriate.

POLICY: It is the policy of the City Council that applications may be submitted to the Community Services Department to be acted upon and forwarded to the City Council with a recommendation by the Community Services Commission for final Council action and approval for the naming of municipal facilities within the City of San Marcos. Some of the criteria to be considered for naming facilities may be as follows:

A) Specific Amenities Within Parks and Facilities:

1. A name of an individual may be used if that individual has:
 - a) Contributed significantly to the quality of life in San Marcos and has been a San Marcos resident.
 - b) Provided a substantial donation toward the cost of construction of a park facility or maintenance of said facility.
2. An organization name may be used if the organization provides a substantial donation towards construction or maintenance of the park or facility.

B. Parks

1. An identifiable geographic location or feature.
2. A name that provides a link with our municipal heritage.

Documents Relating to this Policy

1. Resolution No. 90- 3392 .

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday, July 14, 2021 6:00 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER: Parks & Recreation - Recreation Supervisor, Taylor Oshinski, called the meeting to order at 5:59pm.

ROLL CALL:

TAC Members: Adam Watkins (Chair), David Simpson, John Walsh, Mary Stanford, John DeBevoise & Nate Hatfield

Parks & Recreation Commissioner: Jay Franklin

City of San Marcos Staff: Taylor Oshinski and Hugh McMenamin

Not Present: Torrey Olson (Vice Chair) & Travis Lindsay (P&R Commissioner)

OLD BUSINESS

1. Taylor welcomed all in attendance to the July 14, 2021 TAC meeting. All members were present with the exception of Vice Chair Torrey Olson and Parks & Recreation Commissioner Travis Lindsay. Taylor notified the TAC that guests would only be approved to listen and not comment on any items. Taylor explained that staff members would be looking down at their notepads while members are speaking so notes can be accurately documented for meeting minutes. He also wanted to ensure that members don't hesitate to ask questions if they have them.
2. Taylor notified the TAC members that an email will be sent five to seven days prior to each meeting. He requested to receive feedback if you are unable to attend the meeting. All meetings for 2021 have already been scheduled and are available on the first page of the agenda. Meetings will now be held in person at the San Marcos Community Center.
3. The TAC members spoke about the heavy trail usage over the past sixteen months. Taylor let the TAC know to please contact him with any trail concerns and he will forward to the proper agency for clean up or repairs. TAC members explained that the trails are still in good shape even with the heavy use. Mary Stanford brought up the issue of dog waste bags not being thrown in waste receptacles in the Walnut Grove area. David Simpson also mentioned seeing some toilet paper in the Double Peak area. TAC members commented on unapproved trails in the Ridgeline to Lakeview to DPP to San Elijo areas. Taylor notified the group that he would address these issues with the Public Works Department to see if they have a plan in place to restore the native habitat. John Walsh recommended having someone educate people and/or the TAC on which trails are approved and which ones aren't. P Mountain was the example John W. provided. Taylor recommended referring to the Interactive Trails Map on the City website but would look into a City map that breaks down official trails that are City maintained.

NEW BUSINESS

1. Adam Watkins asked if there were any questions regarding the April Minutes. There were no questions or concerns so he asked for a motion to approve the minutes. Nate Hatfield motioned to approve and John Walsh seconded. The Minutes passed 5-0 excluding John D. since he was absent for the April meeting.
2. Taylor spoke about the City hike series returning in March. He notified the TAC that the hikes have been very well attended averaging roughly 40 hikers on the first Saturday of each month. Taylor and John W. were also excited to announce the return of the Star Walk Program in August. John W. spoke about the Program and the education elements involved with each event. Taylor notified the group that the City is always looking for additional hike and Star Walk assistance, so if you are interested in joining, please contact him.
3. Taylor discussed the background and recommendations currently being discussed for the E-bike proposal by the subcommittee and Parks and Recreation Commission. He then discussed the recent approved list of trail use by E-bikes. The City Attorney will now examine the proposal and City Council will take public comments and offer their recommendation once provided the official proposal as an agenda item.
4. Adam and Taylor transitioned into next steps for the TAC on the E-Bike discussion. John D. asked about the Richland Trail and its location as it was not recommended for use. Further discussion was made by John D. about trail interactions among multi users with E-Bikes on the trail. Adam clarified that these concerns were discussed at previous meetings. John D. stressed the need for public education on these potential interactions. Nate further clarified these concerns for John D. and the TAC. The triangle trail etiquette/ROW sign was discussed about interpretation and a proposed change to the orientation of the diagram moving the horse icon to the top of the triangle. Mary S. asked about signs with motorized symbols. Taylor said those also will be changed based upon Municipal Code updates. John D. commented on the noise E-Bikes make and how to identify them as different from motorized bikes. Adam explained that E-Bikes are starting to look more like bicycles and companies strive to make E-Bikes with small battery packs that look just like a regular mountain bike. However, he was familiar with the buzzing sound of the brand "CAKE" bikes described by John D. and notified the group that these are illegal everywhere except private property and do not fit into class 1 or 2 E-Bikes.
5. Adam W. led the discussion into what types of social media elements could be utilized by the TAC. He suggested components from the "Sharing the Trails" brochure as a start and to discuss it more at a future meeting. The question was asked about the 360 magazine and what is in it and what in the magazine could be utilized. John D. wanted clarification on social media campaign purposes. Adam

responded with how the City utilizes its social media for the public. John D. also asked about a verification program that could be offered by the City for E-Bike approval on the trails. Taylor said staffing and City resources would limit this approach. Adam explained that no public trails he is familiar with in have a verification process. He has experienced this on private trails and parks that require a signature and use fees. Nate believes this education will take time to catch on among the biking community but possible. Adam confirmed the etiquette situation has been improving lately. John D. asked if approved/not approved trail use will be posted. The answer was “yes” from the Committee. Mary commented that she has encountered homeless people near the Twin Oaks/La Cienega trails by the golf course when she has been on her horse. Jay and Adam suggested starting with promoting user groups in the “Share the Trails” brochure for social media campaign over a five day period. Taylor will follow up with City Communications to get started. Adam wanted to know if a bilingual element was possible to be included and said it was important. All agreed.

6. It was noted that TOVEA will not be hosting a Horse Heritage Festival this year. They had a hard time getting enough volunteers to coordinate the event. They will have a small horse trot/run but that is all. Taylor asked if there were any other items related to this that needs to be discussed. A few comments were made like QR codes to be included. Each member of the group was provided with a “Share the Trails” brochure and asked to make notes on what they would like to see changed for an updated brochure. Taylor asked that they look over the brochure and bring ideas back to the next TAC meeting where it will be an agenda item.
7. Taylor thanked everyone for their time and a productive meeting!

CONSENT CALENDAR

1. APPROVAL OF MINUTES – Trails Advisory Committee

April 2021 TAC meeting minutes were approved. Nate Hatfield motioned to approve and John Walsh seconded. The Minutes passed 5 yes votes and 0 no votes.

ORAL COMMUNICATIONS:

1. No additional information was presented or requests made.

TAC MEMBER COMMENTARY

Next meeting is scheduled for Wednesday, October 13, 2021 at 6:00pm

ADJOURNMENT

Taylor Oshinski adjourned the July 14, 2021 San Marcos Trails Advisory Committee meeting at 7:24PM.

ATTEST:

TAYLOR OSHINSKI, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE