
AGENDA

Meeting of the San Marcos Budget Review Committee

Meeting Date: February 24, 2022 | **Meeting Time:** 6:00 PM

Public Comment: To submit a public comment at the Budget Review Committee meeting, please email LFowler@san-marcos.net and write "Public Comment – Budget Review Committee" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the Oral Communications item. Email comments on any agenda item must be submitted prior to the time the Chair closes public comments on the agenda item. Please be advised that all emailed comments are subject to the same rules as would otherwise apply to speaker comments at any Budget Review Committee meeting, and that electronic comments on agenda items for this meeting may only be submitted by email. Comments via text message and/or social media (Facebook, Twitter, Instagram, etc.), will not be accepted.

The Budget Review Committee Secretary will read all email comments, provided that the reading will not exceed three (3) minutes, or such other time as the Commissioners may provide, consistent with its ability to set time parameters for public comment at a Budget Review Committee meeting. If persons submitting comments do not want their comment to be read out loud at the meeting (not to exceed three minutes), they should note "Do Not Read Out Loud at Meeting" at the top of the email. All emailed comments received by 10:00 a.m. will be provided to the Budget Review Committee members and included as "Supplemental Information" on the City's website prior to the meeting. Those comments received after 10:00 a.m. and prior to close of public comment on the applicable agenda item will be added to the record and will be shared with the Budget Review Committee members at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the City Clerk Department at (760) 744-1050, ext. 3105. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours or online at www.san-marcos.net.

Agenda-related writings or documents provided to a majority of the Committee after distribution of the agenda packet will be available for public inspection at the time of distribution at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, CA, during normal business hours.

1. **CALL TO ORDER - 6:00 P.M.**
2. **ROLL CALL**
3. **SELECTION OF NEW CHAIR AND VICE CHAIR**
4. **APPROVAL OF MINUTES**

May 27, 2021

5. **OLD BUSINESS**

- a. None

6. **NEW BUSINESS**

- a. None

7. **REPORTS AND INFORMATION ITEMS**

- a. FY 2021-22 Mid-year Budget Overview
- b. Meeting Schedule for FY 2022-23 Budget Cycle

Attachments:

- BRC Budget Cycle Schedule FY 2022-2023

8. **BUDGET REVIEW COMMITTEE COMMENTARY**

9. **ORAL COMMUNICATIONS**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda.

10. **ADJOURNMENT**

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Denise Avila, Secretary, San Marcos Budget Review Committee, hereby certify that I caused the posting on February 17, 2022 of this agenda in the glass display case at the north entrance of City Hall.

DATED: February 17, 2022



Denise Avila,
Budget Review Committee Secretary

**BRC Budget Calendar
FY 2022-23 Budget Cycle**

**Dates subject to change*

| Date | Budget Event |
|---|--|
| Thursday, February 24, 2022 | BRC Kickoff (Meeting #1) |
| Week of March 14, 2022 | Finance meetings with Departments to review and finalize budget requests. |
| Tuesday March 8, 2022 | City Council Budget Workshop |
| Thursday, March 24, 2022 | BRC Budget Review (Meeting #2) |
| Week of April 4, 2022 | Finance to provide City Manager with Department budget requests and CIP projects |
| Week of April 18, 2022 | Finalize recommended budget |
| Wednesday, April 20, 2022 & Thursday, April 21, 2022 | Presentations to BRC (Meetings #3 & 4) |
| Week of April 25, 2022 | Finance to complete any budget adjustments per approved BRC recommendations. |
| Tuesday, May 10-24, 2022 | CM & City Council Briefings to discuss CM Recommended Budget |
| Thursday, June 2, 2022 | City Manager Recommended Budget Presentation to BRC (Meeting #5) |
| Tuesday, June 14, 2022 | Final Budget Presentation to City Council for Adoption |
| Tuesday, June 28, 2022 | Print and post Budget in Brief and Final Budget Book |