
AGENDA

Meeting of the San Marcos Budget Review Committee

Meeting Date: March 24, 2022 | **Meeting Time:** 6:00 PM

Public Comment: To submit a public comment at the Budget Review Committee meeting, please email lfowler@san-marcos.net and write "Public Comment – Budget Review Committee" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the Oral Communications item. Email comments on any agenda item must be submitted prior to the time the Chair closes public comments on the agenda item. Please be advised that all emailed comments are subject to the same rules as would otherwise apply to speaker comments at any Budget Review Committee meeting, and that electronic comments on agenda items for this meeting may only be submitted by email. Comments via text message and/or social media (Facebook, Twitter, Instagram, etc.), will not be accepted.

The Budget Review Committee Secretary will read all email comments, provided that the reading will not exceed three (3) minutes, or such other time as the Commissioners may provide, consistent with its ability to set time parameters for public comment at a Budget Review Committee meeting. If persons submitting comments do not want their comment to be read out loud at the meeting (not to exceed three minutes), they should note "Do Not Read Out Loud at Meeting" at the top of the email. All emailed comments received by 10:00 a.m. will be provided to the Budget Review Committee members and included as "Supplemental Information" on the City's website prior to the meeting. Those comments received after 10:00 a.m. and prior to close of public comment on the applicable agenda item will be added to the record and will be shared with the Budget Review Committee members at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the City Clerk Department at (760) 744-1050, ext. 3105. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

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Agenda-related writings or documents provided to a majority of the Committee after distribution of the agenda packet will be available for public inspection at the time of distribution at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, CA, during normal business hours.

1. CALL TO ORDER - 6:00 P.M.

2. ROLL CALL

3. ORAL COMMUNICATIONS

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda.

4. APPROVAL OF MINUTES

February 24, 2022

5. OLD BUSINESS

a. None

6. NEW BUSINESS

a. None

7. REPORTS AND INFORMATION ITEMS

a. City Council Budget Workshop Review and budget progress update

8. BUDGET REVIEW COMMITTEE COMMENTARY

9. ADJOURNMENT

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Morgan Wheeler, Secretary, San Marcos Budget Review Committee, hereby certify that I caused the posting on March 21, 2022 of this agenda in the glass display case at the north entrance of City Hall.

DATED: March 21, 2022


Morgan Wheeler,
Budget Review Committee Secretary

MINUTES

Meeting of the San Marcos Budget Review Committee

THURSDAY, FEBRUARY 24, 2022 | 6:00 PM

Valley of Discovery Room, 1 Civic Center Drive, San Marcos, CA 92069

1. **CALL TO ORDER:** Vice Chair Kathleen Smith called the Budget Review Committee Meeting to order at 6:00 PM.

2. **STAFF INTRODUCTIONS:** Staff introductions were made.

3. **ROLL CALL:**

PRESENT: SMITH, KNOWLTON, JENNINGS, WINN, ZAHL, MARCINKO
ABSENT: FREEMAN

ALSO PRESENT: City Manager, Jack Griffin; Assistant City Manager, Michelle Bender; Finance Director, Lisa Fowler; Assistant Finance Director, Donna Apar; Senior Management Analyst, Janet Brotherton.

4. **SELECTION OF NEW CHAIR AND VICE CHAIR**

Motion made by James Knowlton to nominate: Chris Freeman
Seconded by: Charles Zahl. Vote: 6-0
New Chair: Chris Freeman
AYES: KNOWLTON, SMITH, WINN, JENNINGS, MARCINKO, ZAHL
NOES: None
ABSTAINS: None

New Chair takes over.

Motion made by James Knowlton to nominate: Rosario Jennings
Seconded by: Charles Zahl. Vote: 5-0
New Vice Chair: Rosario Jennings
AYES: KNOWLTON, SMITH, WINN, MARCINKO, ZAHL
NOES: None
ABSTAINS: None

5. APPROVAL OF MINUTES: MAY 27, 2021

Charles Zahl made a motion to accept the minutes as written. Glen Winn seconds the motion.
Motion carries.

AYES: KNOWLTON, SMITH, WINN, JENNINGS, MARCINKO, ZAHL
NOES: None
ABSTAINS: None

6. OLD BUSINESS

a. None

7. NEW BUSINESS

a. None

8. REPORTS AND INFORMATION ITEMS

- a. FY 2021-2022 Mid-year budget overview
- b. City Manager Financial Forecast

Attachments (1): BRC Budget Cycle Schedule – FY 2022-2023

9. BUDGET REVIEW COMMITTEE COMMENTARY

- a. None

10. ORAL COMMUNICATIONS

- a. None

11. ADJOURNMENT: Vice Chair Kathleen Smith adjourned the meeting at 6:37 PM.

ATTEST:

Morgan Wheeler, Secretary
Budget Review Committee

Chris Freeman, Chairman
Budget Review Committee