

AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, OCTOBER 19, 2022
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on August 17, 2022

APPROVE

2. **GENERAL FACILITY SCHEDULING**

Consider facility & park use requests for October 20 – November 16, 2022

APPROVE

REPORTS AND OTHER BUSINESS

3. Annual Report- Senior Services

NOTE & FILE

APPROVE

Commercial Use Request- San Diego Waves

NOTE & FILE

NOTE & FILE

Park Naming Policy Update

NOTE & FILE

NOTE & FILE

Q1 Statistics Report

NOTE & FILE

NOTE & FILE

Youth Sports Council Meeting Minutes- September 6, 2022

NOTE & FILE

NOTE & FILE

Trails Advisory Committee Meeting Minutes- October 12, 2022

APPOINT

Trails Advisory Committee Application

ORAL COMMUNICATIONS

Report from the Parks & Recreation Director

NOTE & FILE

WRITTEN COMMUNICATIONS

ADJOURNMENT



City of San Marcos
1 Civic Center Drive
San Marcos, CA 92069

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

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Date: October 13, 2022

Krystal Mainprize, Commission Secretary

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MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, AUGUST 17, 2022

LOCATION OF MEETING - City Council Chambers
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:00p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: DIAZ, FRANKLIN, LINDSAY, MOCKUS-VALENZUELA, PRESTININZI,
ROBLES, SENSMEIER, SMITH

ABSENT: COMMISSIONERS:

Also present were: Parks and Recreation Director Buck Martin, Senior Management Analyst Stacy Armacost, Commission Secretary, Krystal Mainprize.

ORAL COMMUNICATIONS

Director Martin introduced our newest staff member, Stacy Armacost, Senior Management Analyst and noted Stacy came from the private sector and the department is fortunate to have her as she handled everything from sales, marketing, and day to day operations. Stacy noted she worked for 21 years at Casa De Las Campanas and was the Director Administrative Services and Sales and Marketing. She has been here 7 days now and toured some of our parks and facilities and she looks forward to working with the Commission in the future.

VOLUNTEER RECOGNITION

No recognition this evening.

CONSENT CALENDAR

1. Approval of Minutes, 07/20/2022

MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER MOCKUS-VALENZUELA AND CARRIED TO APPROVE CONSENT CALENDAR ITEMS #1 APPROVAL OF MINUTES AS PRESENTED. COMMISSIONERS ROBLES & SENSMEIER ABSTAINED.

2. Approval of General Facility Scheduling, 08/18 - 9/21/2022

MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER MOCKUS-VALENZUELA AND CARRIED UNANIMOUSLY TO APPROVE CONSENT CALENDAR ITEM #2 GENERAL FACILITY SCHEDULING AS PRESENTED.

REPORTS AND OTHER BUSINESS

3. Annual Report

Buzz Byer, San Marcos Girls Softball, gave the presentation.

Buzz Byer noted he is the president of San Marcos Girls Softball (SMGS) and they have more enrollment now than pre-covid numbers. They are continuing to market or target underserved areas in the community to get the word out about the program. They offer sponsorships to families in need through local sponsors and fundraising. SMGS board is going to work with Cal State University on a marketing plan for the club.

They hold Opening Ceremonies every year and they have a great time with a bounce house, picture booth and food. All Star season went well and two teams went to Nationals this year and both finished in the top 10 in their tournaments.

Buzz noted that Bradley Park is a blessing and a curse for SMGS as they have enough fields at the park to use but the upper level fields and the restrooms do need some work as they get clogged easily as the park is on a former landfill. He works closely with Public Works and James and Eric whenever there are issues.

Chair Franklin thanked Buzz for sharing everything that goes into SMGS and he thinks it's an awesome opportunity to leverage the CSUSM senior experience program as it will only strengthen SMGS.

Vice-Chair Lindsay asked if they have any field availability issues or constraints? Buzz noted it's a blessing with Bradley Park is perfect for Girls Softball and they don't have any issues. Buzz noted with the maintenance issues they are working through that and getting creative.

Commissioner Mockus-Valenzuela asked if the club engages with kids who are 14-18 and are aging out of 14U. Buzz noted with the older the girls it gets challenging as the girls often go play travel ball or they don't have enough interest or player positions to build a team, so they do reach out to other clubs to keep the girls playing.

Chair Franklin appreciates all the work and effort his organization is doing for the community. Franklin asked if he has seen any improvements after you have addressed it with the City. Buzz noted for some time yes, and they have done some diagnostics of the issue so what we have done in the meantime is hire Tegriscape to be on hand to tend to the restrooms.

Chair Franklin asked how old Bradley Park is and the restroom? Director Martin would guess 1960s but he will check on that. The County gifted San Marcos the parkland. Martin noted that Buzz does an amazing job with his organization and the City is working closely with him and the board with the upgrades at Bradley.

Commissioner Robles appreciates the scholarship offerings and asked if there is a system in place for donation of supplies like gloves, bats etc. Buzz noted equipment donation happens at the park and they email two years of participants and layout all the donations and families can pull from that. The club now has a fundraising seat on the board so they are doing more fundraising and this will help with the financial burden on the travel costs.

4. Park Naming Policy Update

Director Martin said the naming policy is with the City Manager's Office and he will provide feedback as it comes.

5. Q4 Statistics Report

Commissioners reviewed the statistics and asked questions and staff answered.

6. September Meeting Cancelled

Director Martin noted the September meeting will be cancelled as he and Andrea will be out of town at a National Parks and Recreation conference in Arizona.

PARKS AND RECREATION DIRECTOR REPORT

Director Buck Martin informed the Commission on department events and updates including department personnel changes and new hires that happened over the past month. Two full time recreation leaders were hired are Judith Herrera and Erin Rimmereid and they were both longtime part time staff for the City.

The Summer Passport program is coming to an end and we redeemed about 175 prizes redeemed but we passed out 450 passports in English and 60 in Spanish so they will continue to be redeemed.

An email from the City Manager's office was released to the Department Directors providing an update on the construction of sports fields at the Rancho Tesoro site that will hopefully be available to the public early 2023. The email stated questions have come up regarding the naming of the park and we believe it is premature to get in a discussion about that and the conversations would be far more appropriate once we have a master plan of the park completed and are ready to build the whole project. In the meantime for purposes of listing the site and allocating the future fields we will be calling them "Rancho Tesoro Fields". Director Martin noted this is a placeholder name and the park will not be officially named until we have a completed park master plan.

The department is working on the RFP for next year's 4th of July fireworks show and we hope to get the same contractor to do it again. The Family Campout had over 200 participants and it was a great event ran by the youth programs staff. Junior Ranger Day was held last Saturday and it was a hot day but well attended. Vallecitos Water District will be paying for the transportation to the Nature Center field trips for Title 1 schools and the Friends will pay for the field trip entrance fee. October 16th will be the TOVEA Horse Heritage Day at Walnut Grove Park. Other events in August include a Movie in the Park, Summer Concert, Star Walk and the Double Peak Challenge on September 24th.

Vice-Chair Lindsay asked about the Park Naming Policy as we asked for some changes. Director Martin noted it is still in the City Manager's Office and they are working on it. Vice-Chair Lindsay noted he will contact the City Manager's Office.

Commissioner Mockus-Valenzuela wanted to circle back to the park playgrounds that will be updated this fiscal year and she knows some parks have been updated but is interested to see what is next and what pocket parks will be refreshed. Director Martin knows Public Works usually can redo 2-3 parks per year depending on the size of the park but Buck will ask to see what park is next.

Director Martin wanted to let the Commissioners know we have a challenge again with the Double Peak K-8 school as they are having a construction project that closed their parking lot so they asked to use the ridgeline trail head for drop-off and pickup times and we are in a compromised position with access and keeping people safe so we are working with the proper organizations.

WRITTEN COMMUNICATIONS

None.

ORAL COMMUNICATIONS

Commissioner Mockus-Valenzuela said that the Woodland Park pond looks so clean and beautiful.

Commissioner Diaz asked if it is possible to provide the Commission minutes from past years in one place. Staff will check to see if we can provide the past minutes to Commissioners and provide them access.

Commissioners Smith said her daughter loved the passport program and enjoyed visiting the sites.

Commissioner Sensmeier noted she will be at the Youth Sports Council on September 6th.

Vice-Chair Lindsay noted that the time change of the summer hikes was well received and attendance did not drop off. The Star Walks have been so successful that parking has become an issue which is good news and bad news. Lindsay asked where we are at with South Lake. Director Martin noted it has been several years of no movement but we are hopeful that something will progress in the next 6 months.

Chair Franklin noted a hike around South Lake could get the community interested in that area and could spark something. Franklin noted he appreciates the internal growth and remembers we used to have a grant writer and asked if there is someone to advocate for grants. Director Martin noted that is part of the plan and delegated to the department analyst. Chair Franklin and Sensmeier will attend the upcoming General Plan meeting.

The Parks and Recreation September meeting will be canceled.

ADJOURNMENT

Chair Franklin adjourned the meeting at 7:20 p.m.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

KRYSTAL MAINPRIZE, RECREATION COORDINATOR
PARKS AND RECREATION COMMISSION

Facility Use List
October 21 - November 16, 2022

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Oct 21, 2022	Friday	01:00 PM - 09:00 PM	Williams Barn	Olson Wedding Reception	R9204	100
Oct 22, 2022	Saturday	06:00 AM - 12:00 PM	Community Main Hall	Breakfast with the Littlest Pumpkin	R9127	280
Oct 22, 2022	Saturday	02:00 PM - 10:00 PM	Williams Barn	Quinceanera	R8994	150
Oct 23, 2022	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Oct 23, 2022	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Oct 23, 2022	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Oct 23, 2022	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Oct 23, 2022	Sunday	11:00 AM - 05:00 PM	Wood House & Garden	Hernandez Birthday	R9038	80
Oct 24, 2022	Monday	08:30 AM - 03:00 PM	Dining Room	Educational Class	R9397	54
Oct 25, 2022	Tuesday	06:00 PM - 08:00 PM	Dining Room	Voice for Heroes	R9520	40
Oct 25, 2022	Tuesday	10:00 AM - 03:00 PM	Williams Barn	Blackhawk Electric	R9140	100
Oct 26, 2022	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R9112	150
Oct 26, 2022	Wednesday	06:30 PM - 08:30 PM	Wood House & Garden	SM Woods HOA	R8452	10
Oct 27, 2022	Thursday	08:00 AM - 05:00 PM	Dining Room	Blood Drive	R9344	1
Oct 27, 2022	Thursday	03:00 PM - 06:00 PM	Williams Barn	Butler Did It Craft Show	R8798	170
Oct 28, 2022	Friday	09:00 AM - 05:00 PM	Williams Barn	Butler Did It Craft Show	R8798	170
Oct 28, 2022	Friday	12:00 PM - 10:00 PM	Wood House & Garden	COSM Halloween Party	R9128	80
Oct 29, 2022	Saturday	09:00 AM - 03:00 PM	Williams Barn	Butler Did It Craft Show	R8798	170
Oct 30, 2022	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Oct 30, 2022	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Oct 30, 2022	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Oct 30, 2022	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15

Facility Use List
October 21 - November 16, 2022

Nov 1, 2022	Tuesday	06:00 PM - 09:00 PM	San Elijo Terrace Hall	Elliott Quilting	R9210	20
Nov 1, 2022	Tuesday	06:00 PM - 07:00 PM	Dining Room	YSC Meetings	R8469	20
Nov 2, 2022	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R8901	175
Nov 2, 2022	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R9112	150
Nov 4, 2022	Friday	11:00 AM - 09:00 PM	San Elijo Terrace Hall	ROV Polling Site	R9361	80
Nov 5, 2022	Saturday	07:30 AM - 07:30 PM	San Elijo Terrace Hall	ROV Polling Site	R9361	80
Nov 5, 2022	Saturday	10:00 AM - 08:00 PM	Williams Barn	Clogging Workshop	R8982	100
Nov 6, 2022	Sunday	07:30 AM - 07:30 PM	San Elijo Terrace Hall	ROV Polling Site	R9361	80
Nov 6, 2022	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Nov 6, 2022	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Nov 6, 2022	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Nov 6, 2022	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Nov 7, 2022	Monday	07:30 AM - 07:30 PM	San Elijo Terrace Hall	ROV Polling Site	R9361	80
Nov 7, 2022	Monday	06:00 PM - 08:00 PM	Dining Room	SMYB meeting	R8479	10
Nov 8, 2022	Tuesday	11:00 AM - 04:30 PM	San Elijo Terrace Hall	ROV Polling Site	R9361	80
Nov 9, 2022	Wednesday	07:30 AM - 07:30 PM	San Elijo Terrace Hall	ROV Polling Site	R9361	80
Nov 9, 2022	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R9112	150
Nov 12, 2022	Saturday	11:30 AM - 08:30 PM	Williams Barn	Maggiora Wedding	R9254	120
Nov 13, 2022	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Nov 13, 2022	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Nov 13, 2022	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Nov 13, 2022	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Nov 14, 2022	Monday	06:00 PM - 08:00 PM	Dining Room	CWONC Meeting	R7988	30

Facility Use List
October 21 - November 16, 2022

Nov 15, 2022	Tuesday	04:00 PM - 08:00 PM	Dining Room	ATP Workshop	R9503	25
Nov 16, 2022	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R8901	175
Nov 16, 2022	Wednesday	06:00 PM - 08:00 PM	Dining Room	Greenwood Park HOA	R8382	8
Nov 16, 2022	Wednesday	06:00 PM - 08:00 PM	Craft Room	Vallecitos HOA	R8931	15
Nov 16, 2022	Wednesday	06:30 PM - 09:30 PM	Horizon Rooms 1,2,3	SD Church of Christ	R8467	80
Nov 16, 2022	Wednesday	07:00 PM - 09:00 PM	Recreation Room	County of SD Twin Oaks Valley Community	R8394	20
Nov 16, 2022	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R9112	150

Park Use List

October 20 – November 16, 2022

Date	Day	Start - End Time	Facility	Event	Permit #	Attend
Oct 20, 2022	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 20, 2022	Thursday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 21, 2022	Friday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 21, 2022	Friday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 22, 2022	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 22, 2022	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Birthday Party	R9445	40
Oct 22, 2022	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Baby Shower	R9498	100
Oct 22, 2022	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Engagement Party	R9449	75
Oct 22, 2022	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Ministries Picnic	R9458	100
Oct 22, 2022	Saturday	01:30 PM - 05:30 PM	Jack's Pond Park East Shelter	3rd birthday party	R9539	30
Oct 22, 2022	Saturday	01:30 PM - 05:30 PM	Woodland Park West Shelter	Liam's birthday	R9605	25
Oct 23, 2022	Sunday	09:00 AM - 01:00 PM	San Elijo Park Gazebo	1st birthday party	R9485	90
Oct 23, 2022	Sunday	09:00 AM - 01:00 PM	Jack's Pond Park East Shelter	Harpers 7th birthday	R9546	50
Oct 23, 2022	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Juliana's 4th Birthday	R9502	40
Oct 23, 2022	Sunday	09:00 AM - 01:00 PM	Simmons Park Shelter	Birthday Party	R9608	50
Oct 23, 2022	Sunday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Lance's Birthday!	R9569	100
Oct 23, 2022	Sunday	01:30 PM - 05:30 PM	Simmons Park Shelter	Birthday Party	R9555	40
Oct 23, 2022	Sunday	01:30 PM - 05:30 PM	Sunset Park West Shelter	Milo's Birthday Party	R9598	30

Oct 23, 2022	Sunday	01:30 PM - 05:30 PM	Jack's Pond Park East Shelter	Scarlett's Birthday Party	R9577	50
Oct 23, 2022	Sunday	01:30 PM - 05:30 PM	Jack's Pond Park Corral	Scarlett's Birthday Party	R9577	65
Oct 23, 2022	Sunday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Sawerus's Birthday	R9551	60
Oct 23, 2022	Sunday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Cyrus' Birthday Party	R9540	50
Oct 24, 2022	Monday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 24, 2022	Monday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 24, 2022	Monday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25
Oct 25, 2022	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 25, 2022	Tuesday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 26, 2022	Wednesday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 26, 2022	Wednesday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 26, 2022	Wednesday	01:30 PM - 05:30 PM	Walnut Grove Park Central Shelter	SMUSD Cross Country	R9593	1
Oct 26, 2022	Wednesday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25
Oct 27, 2022	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 27, 2022	Thursday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 28, 2022	Friday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 28, 2022	Friday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Oct 29, 2022	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 29, 2022	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Clark Birthday	R9473	75
Oct 29, 2022	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Mariana's 1st Birthday	R9312	200
Oct 29, 2022	Saturday	01:30 PM - 05:30 PM	Lakeview/Discovery Park Gazebo	Arthur's bday	R9470	25

Oct 29, 2022	Saturday	01:30 PM - 05:30 PM	Woodland Park West Shelter	Lina's Birthday	R9548	35
Oct 29, 2022	Saturday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Birthday	R9576	35
Oct 30, 2022	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Decena shower	R9480	79
Oct 30, 2022	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Brixton's 1st Birthday	R9586	50
Oct 30, 2022	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Party	R9585	50
Oct 30, 2022	Sunday	01:30 PM - 05:30 PM	Double Peak Park Amphitheater	Songfest	R9541	100
Oct 30, 2022	Sunday	01:30 PM - 05:30 PM	Hollandia Park Shelter	Damian's 10th Birthday	R9600	40
Oct 30, 2022	Sunday	01:30 PM - 05:30 PM	Jack's Pond Park East Shelter	Birthday	R9568	24
Oct 31, 2022	Monday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Oct 31, 2022	Monday	10:00 AM - 11:00 AM	Richmar Park Commercial Use	Vision Trilingual Preschool	R9567	25
Nov 1, 2022	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 2, 2022	Wednesday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 2, 2022	Wednesday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25
Nov 3, 2022	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 4, 2022	Friday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 5, 2022	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Field Use	R9558	50
Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Burgner Baby Shower	R9543	50
Nov 5, 2022	Saturday	09:00 AM - 01:00 PM	San Elijo Park Shelter	Olives birthday party	R9565	70
Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Rodriguez Family Picnic	R9417	75
Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Gender Reveal Party	R9508	50

Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	Woodland Park Pepper Shelter	Martin Birthday	R9481	80
Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Noah's 1st bday party	R9419	50
Nov 5, 2022	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Baby shower	R9601	50
Nov 5, 2022	Saturday	01:30 PM - 05:30 PM	San Elijo Park Shelter	Parker's birthday party!	R9552	50
Nov 6, 2022	Sunday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Tryner Birthday	R9534	30
Nov 6, 2022	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Birthday	R9519	20
Nov 7, 2022	Monday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 7, 2022	Monday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25
Nov 8, 2022	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 9, 2022	Wednesday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 9, 2022	Wednesday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25
Nov 10, 2022	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 11, 2022	Friday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 12, 2022	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 12, 2022	Saturday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Field Use	R9558	50
Nov 12, 2022	Saturday	09:00 AM - 05:30 PM	Simmons Park Shelter	Kenzel Bday Party	R9457	50
Nov 12, 2022	Saturday	09:00 AM - 05:30 PM	Connors Park Shelter	Albarran Baby Shower	R9596	70
Nov 12, 2022	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Annabelle's Birthday Party	R9587	70
Nov 12, 2022	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	K 3rd Birthday	R9515	50
Nov 12, 2022	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Harper's Birthday	R9581	55
Nov 13, 2022	Sunday	07:00 AM - 04:00 PM	Walnut Grove Park Horse Arena	Vallecitos Spurs Horse Show	R9206	90

Nov 13, 2022	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Mila's 4th Birthday Party	R9584	75
Nov 13, 2022	Sunday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Avery birthday	R9570	40
Nov 13, 2022	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Baby shower	R9544	75
Nov 14, 2022	Monday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 14, 2022	Monday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25
Nov 15, 2022	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 16, 2022	Wednesday	09:15 AM - 10:15 AM	San Elijo Park Commercial Use	Stroller Strides	R9278	20
Nov 16, 2022	Wednesday	05:30 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves	R9466	25



SAN MARCOS

DISCOVER LIFE'S POSSIBILITIES

Parks & Recreation
ParksandRec@san-marcos.net

COMMERCIAL PARK USE APPLICATION

Submission of this application form is not a guarantee of permit issuance. Once this form is received and reviewed, a City representative will contact you. Any permit based on this application must be used in conjunction with the Commercial Park Use Policy.

APPLICANT INFORMATION:

Name (First, Last): Hector Menchaca Submittal Date: 8-30-2022
Business/Organization Name: San Diego Waves
Address: 1526 Madrid Dr City: Vista State: CA Zip: 92081
Phone: (760) 505-8442 Email: _____

San Marcos Business License ID #: _____

PARK USE INFORMATION:

Park Site Requested (please check all that apply):

Sunset Park Simmons Family Park Hollandia Park San Elijo Park Richmar Park

Quarter Requested (please check all that apply):

Q1 (Jan-Mar: Due Dec 5th) Q2 (Apr-Jun: Due Mar 5th) Q3 (Jul-Sep: Due Jun 5th) Q4 (Oct-Dec: Due Sep 5th)

Use Type (e.g., boot camp, dog obedience course, running club, etc.): September 7th

Youth running club workouts Start

Specific Activity (list all activities you and your group will engage in):

stretch - drills - runs along park trails

Day of Week Requested (please check all that apply)

Mon Tues Wed Thurs Fri

Sat (8AM-9AM) Sat (9AM-10AM)

Sun (8AM-9AM) Sun (9AM-10AM)

Time Requested: Arrival Time: 5:30 AM/PM 5:30 Departure Time: 7:00 AM/PM 7:00

Daily Expected Attendance: (max. 25) 20-25

www.san-marcos.net

CITY OF SAN MARCOS, CALIFORNIA

3 Civic Center Drive | San Marcos, CA 92069 | (760) 744-9000

Updated: July 2020

APPLICANT ACKNOWLEDGEMENTS (Initials):

The requested date(s) are not reserved until the permit request has been approved and permit fee has been paid.

The following are included with this permit application:

- Completed and signed application form
- Permit fee – Use permit fee calculator to determine total amount owed
- Copy of current San Marcos business license
- Certificate of insurance naming the City of San Marcos as additionally insured with General Liability minimum of \$1,000,000 per occurrence for bodily injury, personal injury and property damage.

All applicable laws and adopted use policies (City, County, State, and/or Federal) are to be obeyed by all applicants and their guests while on the City premises, which includes the parking lot.

Park equipment shall be used in accordance with its intended purpose. Any damage caused as a result of misuse will be charged to the applicant. Note: playground equipment, picnic tables, etc. are not permitted to be utilized.

Provider has approval to collect fees associated with the service(s) provided.

Permit must be available upon request during each class/program time. Inability to provide current and valid permit will result in potential citation/fine and loss of commercial park permit and privileges.

The person applying for use of the permit must be at least twenty-one (21) years of age. A form of government-issued identification is required to verify identification. Commercial use of the parks is restricted to the applicant named on the application.

Park facilities are to be left in clean condition. Any cleaning of trash or damage expense incurred other than normal wear and tear will be billed to the applicant.

Applicant has received, reviewed, and fully understands the Commercial Park Use Policy. Applicant and its group/organization will abide by all policies and regulations listed, and all local, county, state, and/or federal laws, at all times while on the City premises.

Applicant has inspected the City property or premises proposed for use and has determined that they are in a safe and appropriate condition for the activities planned. Applicant and all members of applicant's group or organization hereby ensure that said property or premises will be kept and operated in a safe and appropriate condition.

Applicant and the members of applicant's group or organization (collectively, "applicant") waive, release, and discharge any and all claims for or right to claim damages of any kind that may arise as a result of applicant's use of the City's facilities.

Applicant(s), individually and collectively, agree that they shall indemnify, defend, and hold the City of San Marcos and/or its elected and appointed officers, boards, directors, agents, employees, and designees (collectively, "City Parties") harmless from and against all claims, damages, losses and expenses, including but not limited to, attorneys' fees and witness costs arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City Parties, except where caused by the sole negligence or willful misconduct of the City Parties.

Applicant(s), individually and collectively, are aware of and assume full responsibility for the potential risks and hazards inherent in participating in the Activity, up to and including the risk of personal injury, death, communicable diseases, illnesses, viruses, or property damage. Applicant(s) hereby acknowledge that participation is voluntary in this Activity and agree to assume any such risks, and understand that the City does not carry insurance to cover participants or spectators of the Activity.

Applicant(s), individually and collectively, hereby give the City of San Marcos the absolute right and permission to use their photograph(s) in its promotional materials and publicity efforts. Applicant(s), individually and collectively, understand that the photograph(s) may be used in a publication, print ad, direct-mail piece, and electronic media including the City website or other form of promotion. Applicant(s), individually and collectively, release the City Parties and the photographer, its officers, employees, agents, and designees from liability for any violation of any personal or proprietary right applicant(s) may have in connection with such use.

Applicant(s) each agree that the City will not be responsible for any consequences from providing incorrect, inaccurate, and/or false information to the City.

FAILURE TO COMPLY WITH ALL CITY OF SAN MARCOS POLICIES, PROCEDURES, ORDINANCES, LAWS, ETC. MAY RESULT IN CANCELLATION OF PERMIT.

Print Name

Hector Menchaca

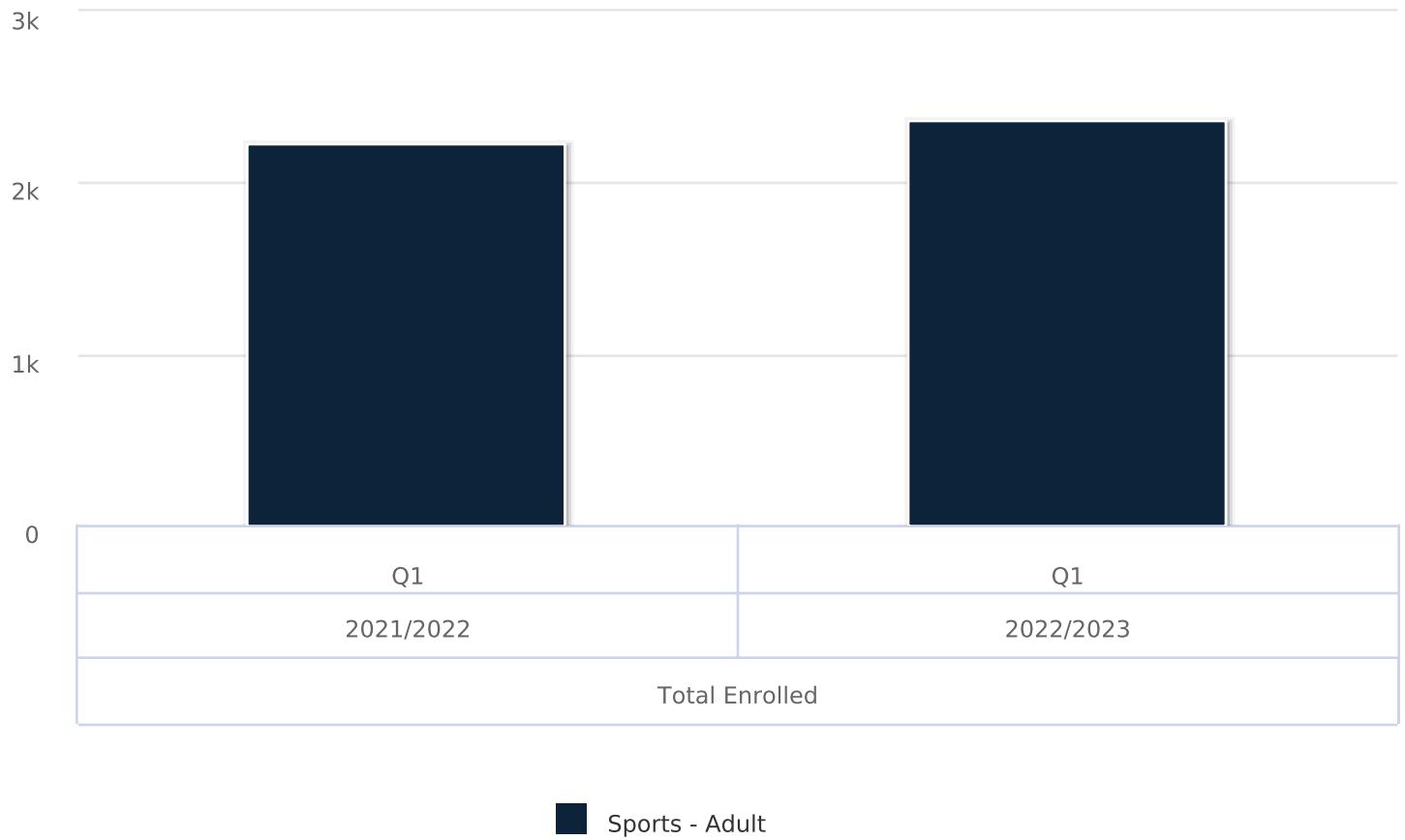
Signature

Hector Menchaca

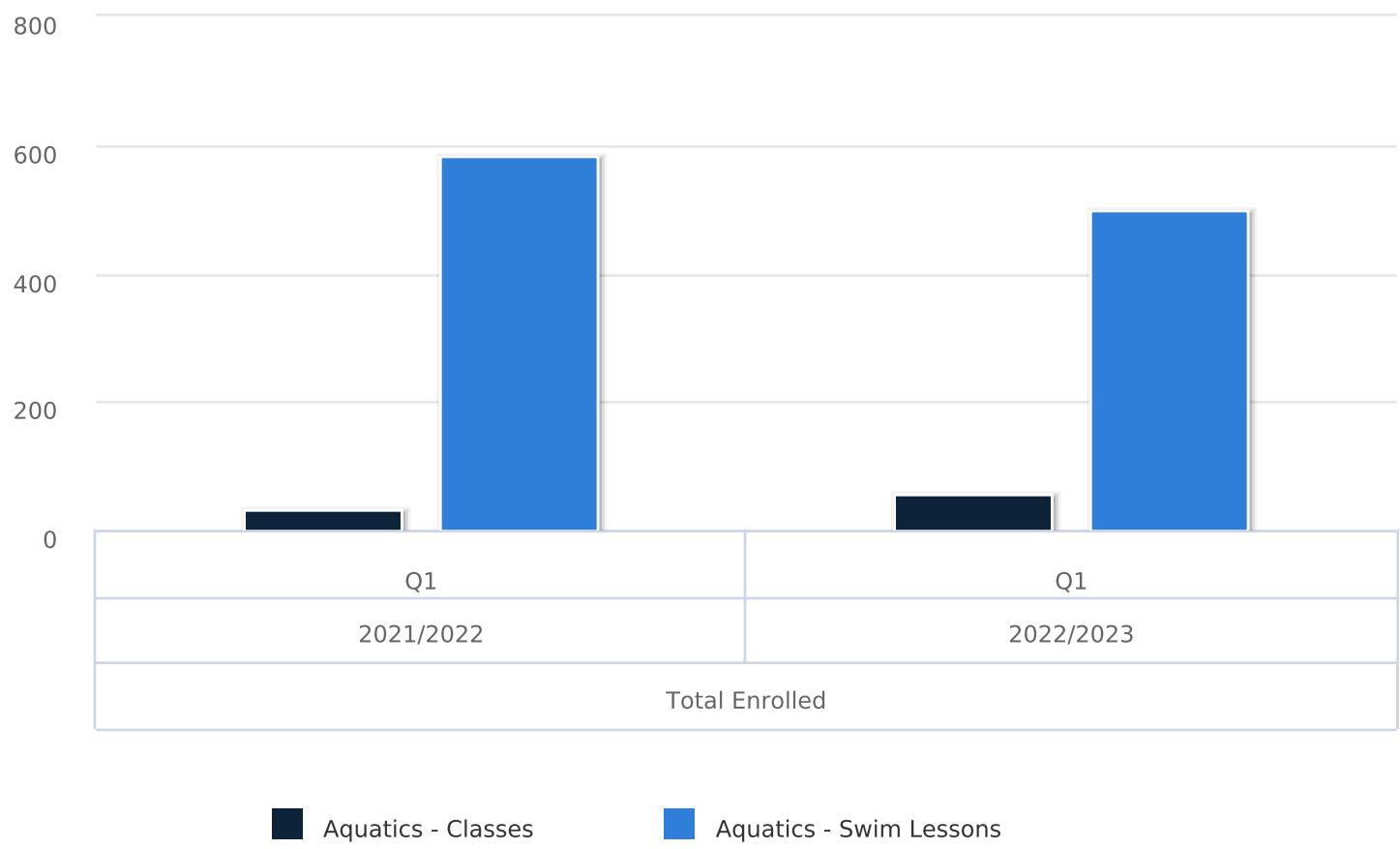
Date

8-30-2022

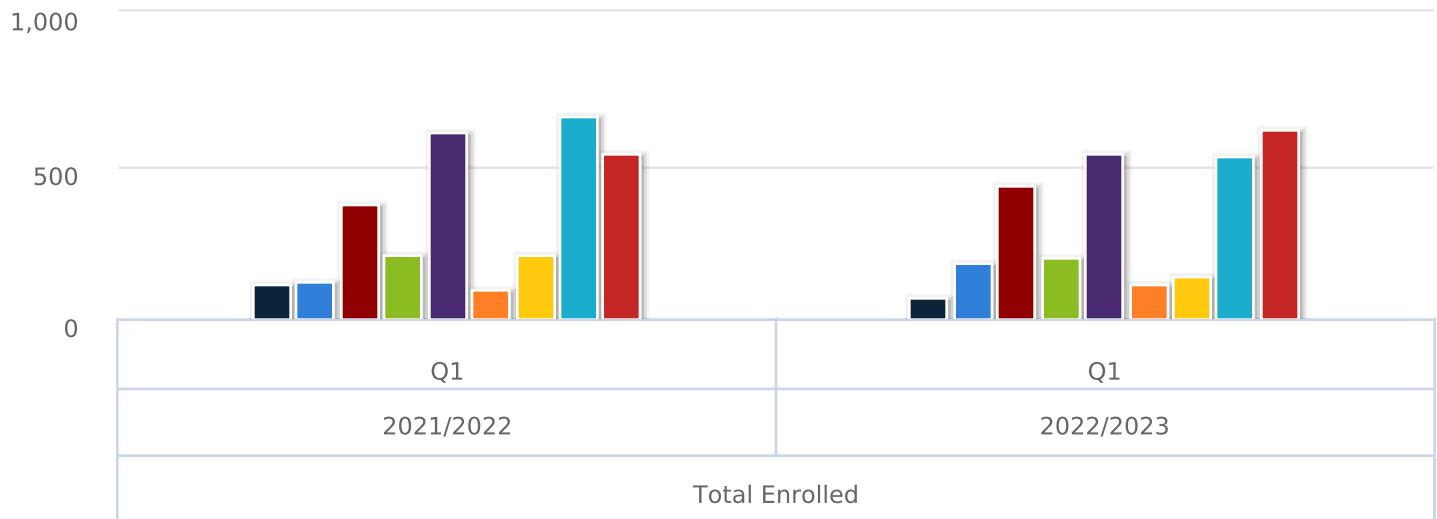
Program Statistics - Adult Sports



Program Statistics - Aquatics



Program Statistics - Senior Activity Center



■ Classes - Adult Dance

■ Classes - Senior 50+

■ Classes - Youth Fitness/Sports

■ Specialty Camp - Dance

■ Specialty Camp - Specialty

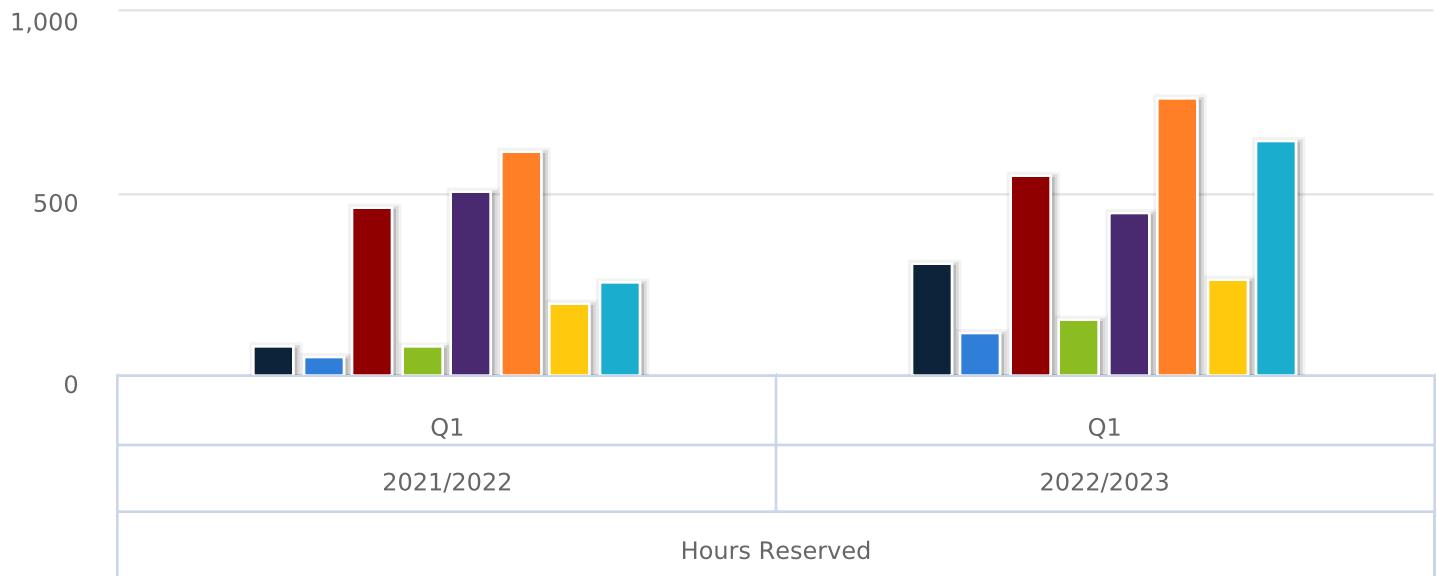
■ Classes - Adult Fitness/Sports

■ Classes - Youth Dance

■ Classes - Youth Specialty

■ Specialty Camp - Fitness/Sport

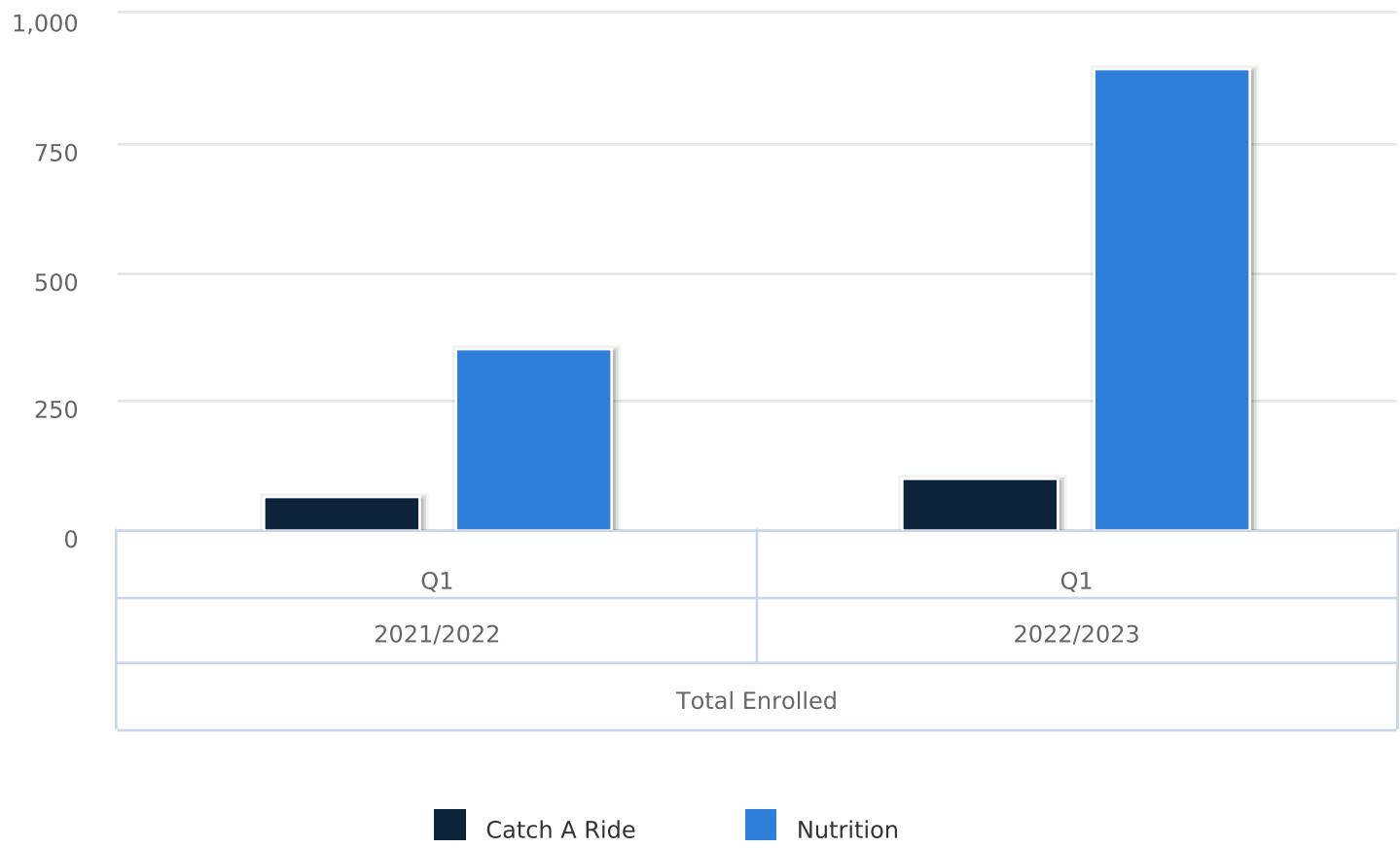
Program Statistics - Facility Reservations



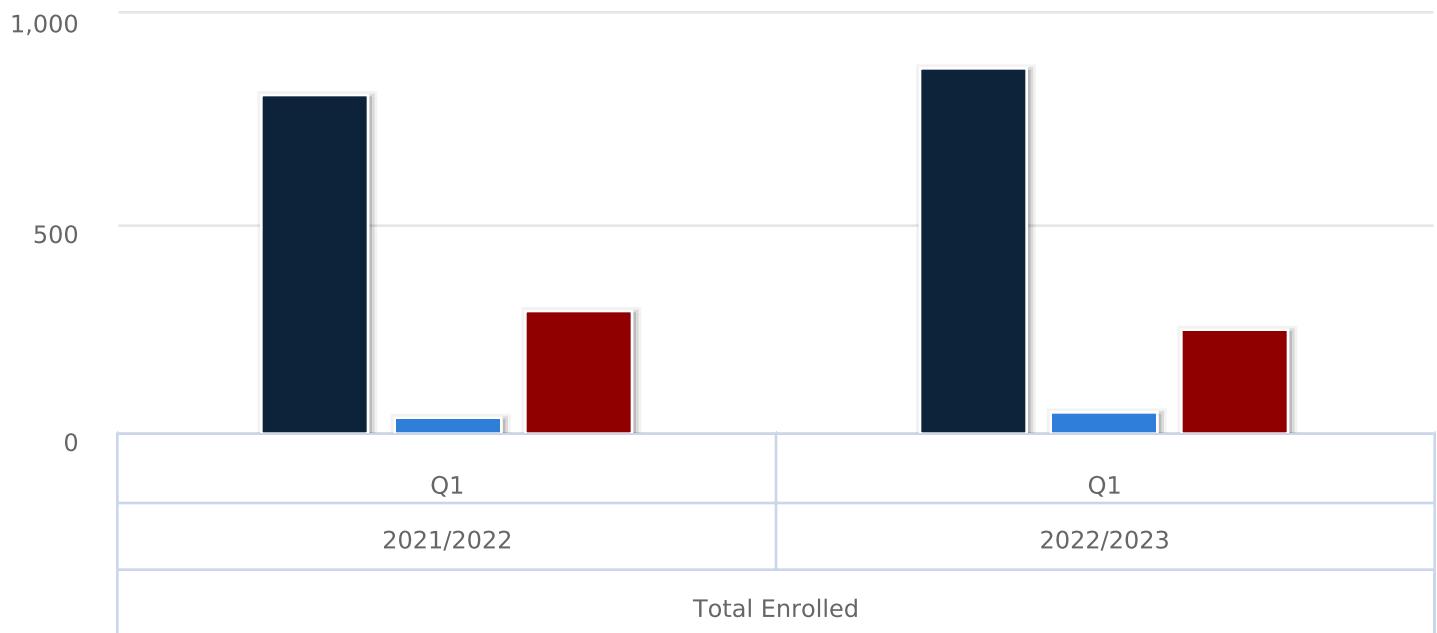
■ Conference Multi-Purpose
■ Medium Multi-Purpose Room
■ Park Shelter- Large
■ Park Shelter-Small

■ Large Banquet/Multi-Purpose Room
■ Open Area
■ Park Shelter- Medium
■ Small Multi-Purpose Room

Program Statistics - Senior Activity Center



Program Statistics - Youth Programs



- Youth Programs - Adventure Camp
- Youth Programs - Events/Family Night
- Youth Programs - RAA Preschoolers



YOUTH SPORTS COUNCIL MEETING

Tuesday, September 6, 2022

1 Civic Center Drive

Attendance: All members present except SM Youth Rugby, SM Youth Basketball, SM Pop Warner and SMU/Albion.

Staff present: James Daza and Amanda Haas.

Parks & Recreation Commissioner: Joyce Sensmeier

Call to order

James Daza called the Youth Sports Council meeting to order at 6:04pm.

Approval of Minutes

Katie Anderson (AYSO 1505) motioned to approve the minutes from the June 7, 2022 meeting. Buzz Byer (SMGS) seconded the motion.

Motion carried 7-0.

San Marcos Unified School District Update

Not Present- no update provided to City staff to present.

James reminded YSC members that access to SMUSD fields requires permits through Facilitron.

Sport Field Updates

The sports fields update was given by Amanda Haas.

Amanda informed all members that:

- MSP field 4 scoreboard has been rechecked and is operational.
- Connors netting replacement project has been pushed back from September to October.
- Multicourt resurfacing project is complete. Connors Park turf replacement project is on track for December installation.



-Bradley field 4 outfield grass releveling project is complete. Approximately 55,000 square feet of sod installed.

-Sunset and Bradley arena netting replacement project is complete.

-MSP windscreen replacement project is almost complete, field 2 is left to complete project.

Amanda and James had a sidebar with Buzz after the meeting. SMGS has requested two new bull pins be installed at Bradley 3 & 4 to accommodate SMGS transition to Bradley Lower. Informed Buzz of the challenges with Bradley landfill and the LEA. Buzz will ask for approval from SMGS board to officially move to Bradley Lower spring 2023 even though two new bull pins may not be complete.

James asked Dan Max to provide new SMYB priority list for Mission Sports Park.

Palomar College-Soccer Game Days

James informed YSC soccer members to be respectful of collegiate practices and games. YSC members are welcome to watch collegiate games but no team warm-ups or ball play when collegiate teams are on Minkoff Field.

Park Rangers

James provided the Park Ranger hotline phone number (760-744-9494 ext 3707) to all members. He reminded all members that if they need assistance with another organization on their allocated fields to contact City staff or the Park Ranger hotline. If they encounter any public safety issues at the parks to contact the Sheriff's Department non emergency line (760-510-5200) or 911 depending on the severity of the incident.

Gymnasium PT Employment Opportunity

James informed YSC organizations of potential PT openings at gymnasium sports office. James will email YSC list the next time a spot opens up. Some members stated they had 16/17 year olds that would be interested.

Youth Sports Tournament Feedback

SMU/Albion not present at YSC meeting. Tiffany from SMYS/ City SC San Marcos stated tournament was a success and no issues to report. City staff received no after hour calls during both tournament weekends. "No news is good news!"



City Special Events Reminder

James reminded all YSC members of the upcoming Double Peak Challenge on September 24, 2022. YSC members will have NO access to SE Lower Friday (event set-up)-Sunday (event tear down). SE Lower will reopen Monday, 9/26 @ 10am.

YSC Advertising Banners

James notified all YSC members that all advertising banners at City sports parks will need to be removed by 9/30. Any banners left up after 9/30, will be removed and disposed of by City staff.

Next regularly scheduled meeting will be Tues, November 1 @ 6pm. Meeting adjourned at 6:39pm.

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday, October 12, 2022 6:00 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER: Parks & Recreation - Recreation Supervisor, Taylor Oshinski, called the meeting to order at 5:57pm.

ROLL CALL:

TAC Members: David Simpson, John Walsh, Randy Smith and Olga Flores
Parks & Recreation Commissioners: Jay Franklin and Travis Lindsay
City of San Marcos Staff: Taylor Oshinski and Hugh McMenamin
Additional Guest: Torrey Olson
Not Present: John DeBevoise and Mary Stanford

OLD BUSINESS

1. Taylor welcomed all in attendance to the October 12, 2022 TAC meeting. All members were present with the exception of John DeBevoise and Mary Stanford. Torrey Olson also joined as a guest until his application is approved by the Parks & Recreation Commission. Taylor explained that staff members would be looking down at their notepads/laptops while members are speaking so notes can be accurately documented for meeting minutes. He also wanted to ensure that members don't hesitate to ask questions if they have them. Round table introductions were conducted at this time since new members have joined and the group has not met for one calendar year.
2. Taylor notified the TAC members that an email will be sent seven days prior to each meeting. He requested to receive feedback if you are unable to attend the meeting. Commissioner Franklin requested an email be sent two weeks prior requesting agenda items from the members. All meetings for 2023 have already been scheduled and are available on the first page of the agenda. Meetings will be held quarterly from 6pm-7pm at the San Marcos Community Center.
3. Taylor stated that Vince from SDHC has been notified of the pampas grass concern David Simpson reported in the Double Peak Park area since these are not in City maintained areas. Taylor stated what the Rangers responsibilities are concerning opening and closing of parks, providing enforcement at the 38 parks and 70.5 miles of trails and assisting the Parks & Recreation Department at Special Events. He informed the group that our Rangers do not perform maintenance and the City has a Public Works team and multiple contractors. Randy Smith asked about P Mountain trails. Taylor responded that it is not the City's jurisdiction and it is private land. Calls should be made to SD Sheriffs for enforcement. David spoke about broken lodge poles around Double Peak trails. Taylor said to send him photos and a location on a map and they can be repaired by Public Works or contractors. Travis Lindsay clarified that attendees such as Torrey Olson should be able to speak but not act in an official capacity on the Commission at this point. Torrey then introduced himself and commented on lodge poles.

David spoke about the Belgian Waffle Ride and trails coming out of Stone Canyon development that were not clearly marked as the route. Taylor said BWR was responsible to mark the route on those trails and lacked signage, didn't provide volunteers and didn't adhere to the conditions of approval in the City approved Special Event Permit. Taylor explained that the City Rangers had to step up due to the lack of BWR staff and volunteers. Travis commented that BWR has improved over the years but still has some work to do. John commented on map boxes attached to kiosks and their ongoing condition and maintenance. Taylor stated that PW will perform minor maintenance to kiosks, but will not perform ongoing maintenance to Eagle Scout Projects, which include map boxes. Randy clarified that BSA and Eagle Scout projects of these types are not responsible to repair them either after completion. Travis confirmed the fact through his statements. Travis and Randy suggested that an alternate plan for ongoing maintenance needs to be developed, as well as alternate designs for trail map boxes. Randy commented that these could possibly be new Eagle Scout projects or team building days with the troops. Travis mentioned a problem on the Garden Trail above San Elijo Elementary School near Questhaven Rd. It has become a party spot for what appears to be teens. Taylor suggested that photos of problems always be sent to him so he can get them addressed with Public Works. David asked about locations of dog bag dispensers around Discovery Lake trails feeling there were not enough. Taylor identified where they are around that area. John Walsh mentioned that parent drop off and pick up from Double Peak School is still a problem at Ridgeline Trailhead. Taylor stated that Rangers are no longer present during drop-off and pickup and many City departments have reviewed this item: Parks & Rec, PW, Risk, Traffic, Engineering and City Attorney.

NEW BUSINESS

1. Taylor provided an update on the status of each TAC member's terms. Taylor then read off all member's active terms and his or her end dates as follows: Torrey O. – 1st term expired. Awaiting 2nd term approval at October 2022 Parks & Rec Commission mtg. Olga F. – 1st term expires August 2024. John W. – 2nd term expires August 2024. David S. – 2nd term expires August 2024. Randall S. – 1st term expires August 2024. Mary S. – 1st term expires March 2023. John D. – 1st term expires March 2023. The agenda item of selecting Chair and Vice Chair was tabled until next meeting. Jay asked that role descriptions and guiding documents be made available to TAC members to share with the public and those interested. Taylor let the group know that he would include those in an email prior to the January 2023 meeting.
2. Taylor stated that two years ago the Trail Etiquette & Guidelines project was started and gave background to its development and current status. John W. asked if a different format can be discussed. David suggested simplifying it. Travis stated the initial concept of the brochure and why it has the current design and that it was for the communication of information to the public. He still believed this purpose was important to its existence. Travis, Jay, Randall and Olga all suggested several other ways to educate the public on trail etiquette. QR codes were discussed as a positive way to accomplish this. Taylor explained that the City does not plan to use QR codes as they have dealt with broken QR codes on trail marker signs in the past. The issue of e-bikes on trails was raised especially around Walnut Grove Park, and how to enforce and educate the public on use and

etiquette. Taylor asked that everyone please review the brochure for discussion at future meetings. Taylor notified the group that he would reach out to Mary S. and John D. to remind them of this project since they represent the equestrian community and how this group values the perspectives and input of all trail user groups.

3. Taylor described the City Hikes that occur the first Saturday of each month. The majority of the hikes take place at City of San Marcos trails and parks but also access surrounding City's trail systems so hikes do not become too repetitive. Taylor gave stats on attendees, length and duration of a typical hike series. He invited TAC members to attend the hikes and get informed. David requested to be added to the hike distribution list so he can attend future hikes.

CONSENT CALENDAR

No items.

ORAL COMMUNICATIONS/GOOD OF THE ORDER:

1. Travis provided background on earlier activity of the TAC and how important it is to maintain. Jay agreed. David asked about the future bike park that has been planned. Taylor stated that it will be constructed in phases in the future, but he does not have an update. Finances and contractors have been key issues. Taylor clarified its location for Randy at Bradley Park. John asked about educational programs for e-bikes and their status in conjunction with the SD Sheriffs. Proper e-bike flyers should only be posted in the kiosks. Taylor thanked everyone for their participation and looked forward to future meetings with them.

TAC MEETING SCHEDULING

Next meeting is scheduled for Wednesday, January 11, 2023 at 6:00pm.

ADJOURNMENT

Taylor Oshinski adjourned the October 12, 2022 San Marcos Trails Advisory Committee meeting at 7:00PM.

ATTEST:

TAYLOR OSHINSKI, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE



Applicant Name (First, Last): _____

CIVIC EXPERIENCE:

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

Name of Organization: _____

Start Date: _____ End Date: _____ Office Held (if any): _____

Name of Organization: _____

Start Date: _____ End Date: _____ Office Held (if any): _____

Name of Organization: _____

Start Date: _____ End Date: _____ Office Held (if any): _____

OCCUPATIONAL HISTORY:

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION

(List positions held for the last five (5) years)(Attach additional sheet if necessary)

Name of Organization: _____ Type of Business: _____

Start Date: _____ End Date: _____ Title: _____

Name of Organization: _____ Type of Business: _____

Start Date: _____ End Date: _____ Title: _____

Name of Organization: _____ Type of Business: _____

Start Date: _____ End Date: _____ Title: _____

Name of Organization: _____ Type of Business: _____

Start Date: _____ End Date: _____ Title: _____

EDUCATION INFORMATION:

Name of High School/College/University Attended: _____

Major/Degree(s): _____

Name of High School/College/University Attended: _____

Major/Degree(s): _____

Name of High School/College/University Attended: _____

Major/Degree(s): _____

(Continued on next page)



QUESTIONNAIRE:

What activities of the San Marcos trails are most interesting to you? _____

What activities of the San Marcos trails are most challenging to you? _____

What City programs/projects would you like to see improved or implemented? _____

How would you approach these project(s) or program(s)? _____

Please provide information about involvement in any organizations or activities that may result in a conflict of interest if you are appointed to the Trails Advisory Committee? _____

Please list any other relevant experience/expertise _____

What is your understanding of the role/responsibility of the Trails Advisory Committee? _____

Have you ever attended a City Council meeting? Yes No If so, how many? _____