

# AGENDA

## PARKS & RECREATION COMMISSION

WEDNESDAY, JANUARY 18, 2022  
CITY HALL COUNCIL CHAMBERS

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### ORAL COMMUNICATIONS

Volunteer recognition awards

**NOTE & FILE**

### CONSENT CALENDAR

#### 1. APPROVAL OF MINUTES

Commission meeting held on November 16, 2022

**APPROVE**

#### 2. GENERAL FACILITY SCHEDULING

Consider facility & park use requests for January 19 – February 15, 2023

**APPROVE**

### REPORTS AND OTHER BUSINESS

#### 3. Annual Report- City SC Soccer

**NOTE & FILE**

#### 4. Annual Staff Report- Year in Review

**NOTE & FILE**

#### 5. Stroller Strides Commercial Use Application

**APPROVE**

#### 6. Appointment of Chair and Vice-Chair

**VOTE**

#### 7. 2023 YSC & TAC Meetings Signup

**NOTE & FILE**

#### 8. Park Naming Policy Update

**NOTE & FILE**

#### 9. Youth Sports Council Meeting Minutes- December 6, 2022

**NOTE & FILE**

### ORAL COMMUNICATIONS

Report from the Parks & Recreation Assistant Director

### WRITTEN COMMUNICATIONS

### ADJOURNMENT



**City of San Marcos**  
1 Civic Center Drive  
San Marcos, CA 92069

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.  
CITY OF SAN MARCOS)

**AFFIDAVIT OF POSTING**

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Krystal Mainprize, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, January 12, 2023.

Date: January 12, 2023

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Krystal Mainprize, Commission Secretary

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.



# MINUTES

## Regular Meeting of the Parks and Recreation Commission

**DATE - WEDNESDAY, NOVEMBER 16, 2022**

**LOCATION OF MEETING -** City Council Chambers  
1 Civic Center Drive, San Marcos, CA 92069

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### **CALL TO ORDER**

At 6:01 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

Chair Franklin led the Pledge of Allegiance.

### **ROLL CALL**

PRESENT:      COMMISSIONERS:      FRANKLIN, LINDSAY, MOCKUS-VALENZUELA, PRESTININZI, ROBLES, SENSMEIER, SMITH

ABSENT:      COMMISSIONERS:      DIAZ

Also present were: Parks and Recreation Director Buck Martin, Assistant Director Andrea Gonzalez, Senior Management Analyst Stacy Armacost, Recreation Supervisor Holly Payad, Commission Secretary Krystal Mainprize.

### **ORAL COMMUNICATIONS**

### **VOLUNTEER RECOGNITION**

No recognition this evening.

### **CONSENT CALENDAR**

#### **1. Approval of Minutes, 10/19/2022**

**MOVED BY COMMISSIONER SENSMEIER, SECOND BY COMMISSIONER MOCKUS-VALENZUELA AND CARRIED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED. VICE-CHAIR LINDSAY ABSTAINED.**

#### **2. Approval of General Facility Scheduling, 11/17 - 12/21/2022**

**MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER MOCKUS-VALENZUELA AND CARRIED UNANIMOUSLY TO APPROVE CONSENT CALENDAR ITEM #2 AS PRESENTED.**

## **REPORTS AND OTHER BUSINESS**

### **3. Annual Report- SM United/Albion North**

John Villa President of Albion SC Club gave the presentation.

John reported on the history of Albion SC club which started in 2009. He provided the Albion SC mission statement and how the organization is one club, one family and one vision. The club provides scholarships and currently 36% of the total revenue goes towards player scholarships.

Albion SC offers a college program which helps their players get recruited and also offers a recreation competitive club for ages 6-10 year olds.

John reported on the highlights for the 2021 and 2022 seasons including soccer tournaments, events and fundraisers they participate in.

Chair Franklin thanked John and the board for his service and volunteerism and told them they are such an asset for the youth in San Marcos.

Vice-Chair Lindsay asked if the field scheduling situation changed at all or what the needs are. John noted lights would be great and every time they hold a tournament at Walnut Grove Park everyone raves about the park.

Holland Hansen Executive Board Member noted that James and his team do a great job at rotating allocations to each club but lights at certain fields would really help out during months when certain fields are closed.

Chair Franklin asked how their enrollments are compared to pre-covid. John noted that they are not back up to pre-covid numbers but the numbers are growing quickly.

### **4. Annual Staff Report**

Holly Payad, Recreation Supervisor Special Interest Classes and Camps, gave the presentation.

Holly told the Commission that her daughter who is six has been attending City classes and programs for all her life and her daughter asked her "momma when are you going to get a real job" and Holly loves that she sees the fun in everything the City does but be assured that even though the job is fun it also takes a lot of hard work and dedication.

Holly reported on new programming with her contractual classes and specialty camps, challenges she has dealt with and the successes with the programs.

Holly provided a total revenue count comparing the past four years which showed the 70% revenue increase from last year. Also provided was the participation statistics from the past three years.

Holly told Commissioners we have an art gallery on the walls at the Community Center and we offer a Juried Art & Photography Show once a year and also offer a Rotating Art Gallery every two months throughout the year.

Holly invited Commissioners to the Annual Tree Lighting Event on December 3<sup>rd</sup>.

Chair Franklin thanked Holly for her presentation and is excited to see the growth in the programming and her as a professional and thanked her for the work that she does.

Commissioner Sensmeier stated that she signed up for Pickleball class and it is wonderful and the teacher is excellent and thanked the City for offering a class for this fast growing sport.

Commissioner Smith asked how we are gearing up for next summer and if we are maxed out on space to grow. Holly noted we are getting pressed for room space but we can always get creative and have a few other facilities we could program if needed.

Commissioner Mockus-Valenzuela knows the challenge with teenagers and she loves the idea of the Community Theater and wondered if we can offer mentoring activities to engage the teens. Holly noted it is a struggle just to get 12 years olds to participate but she is open to trying things but she doesn't like to have to cancel classes when enrollment is low.

Commissioner Robles suggested having an informal class at a park where the teens could walk, bike or scooter to the park for the teens to hang out to do an informal activity. Assistant Director Gonzalez noted we are working on creating an official mobile rec program and adding a transit van to our fleet to go out to each park and have mobile recreation.

## **5. Park Naming Policy Update**

Assistant Director Gonzalez noted this policy is still in the City Manager's office.

Vice-Chair Lindsay commented that he reached out to the City Manager and he responded there is broader all-encompassing naming policy for the City which is what is attributing to the delay in the policy.

## **6. Youth Sports Council Meeting Minutes- November 1, 2022**

Commissioner Smith attended the meeting and noted the minutes reflect everything and it was requested that Sunset Park have more field lighting.

Commissioner Sensmeier noticed that the school district was not present and they were not present at the last meeting she attended and wanted to make sure there isn't an issue and that there is communication across the groups and organizations. Chair Franklin asked for a percentage of meetings attended by the school district.

Assistant Director Gonzalez noted there is continuous dialogue with the school district and James and his team but we can get those numbers for the Commission.

## **7. Bradley Park San Marcos Girls' Softball Update**

Assistant Director Gonzalez wanted Commissioners to know that Girls' Softball will be utilizing the lower fields at Bradley starting in Spring of 2023. They will still utilize a field up top for practice only. The Youth Sports Council members worked together to make this change and field allocation. The concession stand and restrooms on the lower fields are newer and they will have access to this and it is a CIP project to demolish the other concession stand that is no longer utilized.

## **8. December Meeting Cancelled**

The December meeting is cancelled and the next meeting will be held on January 18, 2023.

## **PARKS AND RECREATION ASSISTANT DIRECTOR REPORT**

Assistant Director Andrea Gonzalez informed the Commission on department events and updates in the department including Veterans Day, Halloween events, upcoming Tree Lighting, Breakfast with Santa and a Senior Center Holiday Gala. The department is in the process of recruiting a new Aquatics Supervisor and hope to have them in place by the new year. The winter recreation guide will be available by December 3<sup>rd</sup> online and in person on at the Tree Lighting Event

Andrea showed Commissioners drawings and pictures of the newly designed playground equipment for Simmons Park including a zip line, climbing structure net swing and spinners.

The newly renovated Jack's Pond Nature Center will have a grand re-opening ribbon cutting event on January 18<sup>th</sup> at 3:30pm and Commissioner are invited and a flyer is being put together.

South Lake agreement with Vallecitos Water District and the City has been completed and Public Works has been doing some upgrades to be able to open the park to the public so the space should be open early next year. It has been a long time coming and we will have a grand opening when the park opens.

## **WRITTEN COMMUNICATIONS**

Commissioners Diaz emailed his absence for tonight's meeting.

## **ORAL COMMUNICATIONS**

Chair Robles thanked the staff for inviting Commissioners to the appreciation event as it was nice to be there with all the other volunteers. Robles is submitting to renew her term and hopes she gets appointed again.

Commissioner Smith asked if there will be lighting at the field space near the Rancho Tesoro? Andrea noted when we go out for the park master plan the lighting will be part of that process and it could potentially have lighting. Smith noted that the Nature Center is getting a lot more use and with the parking lot not having many spaces it has been a little crazy at times when Mommy and Me class is meeting and a field trip is scheduled. Andrea noted she will discuss this with the supervisor and make a parking plan and stagger scheduling so parking isn't an issue.

Commissioner Sensmeier said she saw a news article stating that Jack's Pond Nature Center is one of the top ten parks in San Diego.

Chair Franklin thanked City staff for allowing him to participate in the CPRS District 12 workshop today. He attended awesome sessions including "Smile More" which included diversity, equity, belonging and inclusion initiatives. The other one was "bias in avoiding the unavoidable" including tips in making hiring decisions from a new equity lens. Franklin thanked Taylor and Hugh and all the staff for all their efforts with the City hikes as they are all awesome.

**ADJOURNMENT**

Chair Franklin adjourned the meeting at 7:23 p.m.

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JAY FRANKLIN, CHAIR  
PARKS AND RECREATION COMMISSION

ATTEST:

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KRYSTAL MAINPRIZE, RECREATION COORDINATOR  
PARKS AND RECREATION COMMISSION

**Facility Use List**  
**January 19 - February 15, 2023**

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Jan 19, 2023	Thursday	06:00 PM - 08:00 PM	Community Main Hall	COSM General Plan Mtg	R9436	100
Jan 19, 2023	Thursday	08:00 AM - 05:00 PM	Dining Room	Blood Drive	R9660	54
Jan 19, 2023	Thursday	06:00 PM - 08:00 PM	Dining Room	SM Youth Baseball	R9724	15
Jan 21, 2023	Saturday	03:00 PM - 09:00 PM	San Elijo Terrace Hall	Purdy Birthday Party	R9401	65
Jan 21, 2023	Saturday	02:00 PM - 09:00 PM	Williams Barn	Exon/Owsley Wedding	R9250	150
Jan 22, 2023	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Jan 22, 2023	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Jan 22, 2023	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Jan 22, 2023	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Jan 24, 2023	Tuesday	05:00 PM - 06:00 PM	Community Main Hall	60th Anniversary Reception	R9728	100
Jan 24, 2023	Tuesday	02:30 PM - 03:30 PM	Dining Room	COSM Staff Meeting	R9389	20
Jan 25, 2023	Wednesday	05:00 PM - 10:00 PM	Community Main Hall	ORRC Public Workshop	R9715	1
Jan 25, 2023	Wednesday	06:30 PM - 08:30 PM	Wood House & Garden	SM Woods HOA	R9662	10
Jan 28, 2023	Saturday	11:00 AM - 03:00 PM	Horizon Room 1	Forest Fire Lookout Association	R9790	100
Jan 29, 2023	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Jan 29, 2023	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Jan 29, 2023	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Jan 29, 2023	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Feb 1, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R9696	180
Feb 1, 2023	Wednesday	06:00 PM - 09:00 PM	Horizon Rooms 1,2,3	San Diego Church of Christ	R9779	100
Feb 5, 2023	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Feb 5, 2023	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40

**Facility Use List**  
**January 19 - February 15, 2023**

Feb 5, 2023	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Feb 5, 2023	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Feb 6, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	SM Youth Baseball	R9724	15
Feb 7, 2023	Tuesday	05:30 PM - 07:30 PM	Dining Room	Youth Sports Council Meeting	R9705	25
Feb 8, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R9696	180
Feb 8, 2023	Wednesday	06:00 PM - 09:00 PM	Horizon Rooms 1,2,3	San Diego Church of Christ	R9779	100
Feb 11, 2023	Saturday	03:00 PM - 07:00 PM	Williams Barn	RBV Senior Dinner	R9532	100
Feb 12, 2023	Sunday	12:00 PM - 05:00 PM	San Elijo Terrace Hall	Birthday Party	R9668	50
Feb 12, 2023	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R9230	80
Feb 12, 2023	Sunday	08:00 AM - 12:00 PM	Dining Room	Mission 316 Church	R9230	40
Feb 12, 2023	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R9230	15
Feb 12, 2023	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R9230	15
Feb 13, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	Contemporary Women of North County	R9680	30
Feb 14, 2023	Tuesday	02:00 PM - 07:00 PM	Community Main Hall	Democracy In Action	R9731	100
Feb 15, 2023	Wednesday	09:15 AM - 11:45 AM	Community Main Hall	TrueCare	R9354	80
Feb 15, 2023	Wednesday	06:00 PM - 09:00 PM	Horizon Rooms 1,2,3	San Diego Church of Christ	R9779	100
Feb 15, 2023	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R9624	30

Park Use List  
January 19 - February 15, 2023

Date	Day	Start - End Time	Facility	Center	Event	Permit#	Attend /Qty
Jan 19, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 20, 2023	Friday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Pacific Coast Academy	R9612	100
Jan 20, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 21, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 21, 2023	Saturday	09:00 AM - 05:30 PM	Double Peak Park Gazebo	Double Peak Park	Memorial	R9710	25
Jan 21, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	birthday	R9754	60
Jan 21, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	Mila's Birthday Party	R9695	50
Jan 21, 2023	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Hollandia Park	Mitchell Birthday	R9780	35
Jan 22, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	4 year old birthday party	R9749	50
Jan 22, 2023	Sunday	09:00 AM - 05:30 PM	Double Peak Park Amphitheater	Double Peak Park	Star Walks	R9553	50
Jan 23, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 24, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 25, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 26, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 27, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 28, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 28, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	Ford's 3rd Birthday	R9753	50
Jan 28, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Quilantan Birthday	R9786	70
Jan 28, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Discovery Lakeview Park	Theo's First Birthday	R9704	50
Jan 29, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Discovery Lakeview Park	Maya's 2nd Birthday	R9745	40
Jan 29, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Sunset Park	Grayson's 5th Birthday	R9716	40
Jan 29, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Renee's bday bash	R9781	50

Park Use List  
January 19 - February 15, 2023

Jan 29, 2023	Sunday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Jack's Pond Park	Shane Birthday Party	R9776	20
Jan 30, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Jan 31, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 1, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 2, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 3, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 4, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 4, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Woodland Park	Baby shower	R9755	50
Feb 4, 2023	Saturday	09:00 AM - 05:30 PM	Walnut Grove Park Central Shelter	Walnut Grove Park	Herbert Party	R9765	25
Feb 4, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	Carolyn and Joven's Baby	R9700	80
Feb 5, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	Julian and William's	R9708	70
Feb 5, 2023	Sunday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Hollandia Park	Forest's Birthday Party	R9734	45
Feb 5, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Discovery Lakeview Park	Gold/Melnick Birthday Party	R9773	50
Feb 6, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 7, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 8, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 9, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 10, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 11, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 11, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Sunset Park	Hoff Birthday Party	R9750	45
Feb 11, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Woodland Park	Maia's 6th Birthday	R9752	30
Feb 11, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Emily & Rayvin's	R9774	80

Park Use List  
January 19 - February 15, 2023

Feb 11, 2023	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Hollandia Park	Camille's 5th Birthday	R9761	90
Feb 11, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	Rusty's First Birthday Party	R9701	50
Feb 13, 2023	Monday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Pacific Coast Academy PE	R9649	100
Feb 13, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 14, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15
Feb 15, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	San Elijo Park	Stroller Strides	R9717	15



## COMMERCIAL PARK USE APPLICATION

Submission of this application form is not a guarantee of permit issuance. Once this form is received and reviewed, a City representative will contact you. Any permit based on this application must be used in conjunction with the Commercial Park Use Policy.

### APPLICANT INFORMATION:

**Name** (First, Last): \_\_\_\_\_ **Submittal Date:** \_\_\_\_\_

**Business/Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**San Marcos Business License ID #:** \_\_\_\_\_

### PARK USE INFORMATION:

**Park Site Requested** (please check all that apply):

Sunset Park       Simmons Family Park       Hollandia Park       San Elijo Park       Richmar Park

**Quarter Requested** (please check all that apply):

Q1 (Jan-Mar: Due Dec. 5<sup>th</sup>)       Q2 (Apr-Jun: Due Mar. 5<sup>th</sup>)       Q3 (Jul-Sep: Due Jun 5<sup>th</sup>)       Q4 (Oct-Dec: Due Sep 5<sup>th</sup>)

**Use Type** (e.g., boot camp, dog obedience course, running club, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

**Specific Activity** (list all activities you and your group will engage in):  
\_\_\_\_\_  
\_\_\_\_\_

**Day of Week Requested** (please check all that apply)

Mon       Tues       Wed       Thurs       Fri  
 Sat (8AM-9AM)       Sat (9AM-10AM)  
 Sun (8AM-9AM)       Sun (9AM-10AM)

**Time Requested: Arrival Time:** \_\_\_\_\_ AM/PM    **Departure Time:** \_\_\_\_\_ AM/PM

**Daily Expected Attendance:** (max. 25) \_\_\_\_\_



## APPLICANT ACKNOWLEDGEMENTS (Initials):

The requested date(s) are not reserved until the permit request has been approved and permit fee has been paid.

The following are included with this permit application:

- Completed and signed application form
- Permit fee – Use permit fee calculator to determine total amount owed
- Copy of current San Marcos business license
- Certificate of insurance naming the City of San Marcos as additionally insured with General Liability minimum of \$1,000,000 per occurrence for bodily injury, personal injury and property damage.

All applicable laws and adopted use policies (City, County, State, and/or Federal) are to be obeyed by all applicants and their guests while on the City premises, which includes the parking lot.

Park equipment shall be used in accordance with its intended purpose. Any damage caused as a result of misuse will be charged to the applicant. Note: playground equipment, picnic tables, etc. are not permitted to be utilized.

Provider has approval to collect fees associated with the service(s) provided.

Permit must be available upon request during each class/program time. Inability to provide current and valid permit will result in potential citation/fine and loss of commercial park permit and privileges.

The person applying for use of the permit must be at least twenty-one (21) years of age. A form of government-issued identification is required to verify identification. Commercial use of the parks is restricted to the applicant named on the application.

Park facilities are to be left in clean condition. Any cleaning of trash or damage expense incurred other than normal wear and tear will be billed to the applicant.

Applicant has received, reviewed, and fully understands the Commercial Park Use Policy. Applicant and its group/organization will abide by all policies and regulations listed, and all local, county, state, and/or federal laws, at all times while on the City premises.

Applicant has inspected the City property or premises proposed for use and has determined that they are in a safe and appropriate condition for the activities planned. Applicant and all members of applicant's group or organization hereby ensure that said property or premises will be kept and operated in a safe and appropriate condition.

Applicant and the members of applicant's group or organization (collectively, "applicant") waive, release, and discharge any and all claims for or right to claim damages of any kind that may arise as a result of applicant's use of the City's facilities.

Applicant(s), individually and collectively, agree that they shall indemnify, defend, and hold the City of San Marcos and/or its elected and appointed officers, boards, directors, agents, employees, and designees (collectively, "City Parties") harmless from and against all claims, damages, losses and expenses, including but not limited to, attorneys' fees and witness costs arising out of the performance of the activities described herein, caused in whole or in part by any negligent act or omission of the City Parties, except where caused by the sole negligence or willful misconduct of the City Parties.

Applicant(s), individually and collectively, are aware of and assume full responsibility for the potential risks and hazards inherent in participating in the Activity, up to and including the risk of personal injury, death, communicable diseases, illnesses, viruses, or property damage. Applicant(s) hereby acknowledge that participation is voluntary in this Activity and agree to assume any such risks, and understand that the City does not carry insurance to cover participants or spectators of the Activity.

Applicant(s), individually and collectively, hereby give the City of San Marcos the absolute right and permission to use their photograph(s) in its promotional materials and publicity efforts. Applicant(s), individually and collectively, understand that the photograph(s) may be used in a publication, print ad, direct-mail piece, and electronic media including the City website or other form of promotion. Applicant(s), individually and collectively, release the City Parties and the photographer, its officers, employees, agents, and designees from liability for any violation of any personal or proprietary right applicant(s) may have in connection with such use.

Applicant(s) each agree that the City will not be responsible for any consequences from providing incorrect, inaccurate, and/or false information to the City.

**FAILURE TO COMPLY WITH ALL CITY OF SAN MARCOS POLICIES, PROCEDURES, ORDINANCES, LAWS, ETC. MAY RESULT IN CANCELLATION OF PERMIT.**

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Print Name

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Signature

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Date

Youth Sports Council Meetings 2023  
6PM-7PM, Community Center Dining Room

- FEBRUARY 7, 2023
- MAY 2, 2023
- JUNE 6, 2023
- SEPTEMBER 5, 2023
- NOVEMBER 7, 2023
- DECEMBER 5, 2023

Trails Advisory Meetings 2023  
6PM-8PM, Community Center Conference Room

- JANUARY 11, 2023 Cancelled
- APRIL 11, 2023
- JULY 12, 2023
- OCTOBER 11, 2023



## YOUTH SPORTS COUNCIL MEETING

**Tuesday, December 6, 2022**

**1 Civic Center Drive**

**Attendance:** All members present except SM Youth Rugby, SM Youth Basketball, AYSO 1505, SMU/Albion North and SMPW.

Staff present: James Daza and Amanda Haas.

Parks & Recreation Commissioners: Judy Prestinini & Joe Diaz

### **Call to order**

James Daza called the Youth Sports Council meeting to order at 6:04pm.

### **Approval of Minutes**

Buzz Byer (SMGS) motioned to approve the minutes from the November 1, 2022 meeting. James Morales (AYSO 127) seconded the motion.

*Motion carried 6-0.*

### **San Marcos Unified School District Update**

Staff not present and no update provided to City staff to present.

James reminded YSC members that access to SMUSD fields requires permits through **Facilitron**. James also shared the importance of documenting and taking pics of trash/litter if found before practices and school gates if not secured properly upon arrival. James shared the story of SMUSD Discovery staff accusing AYSO 1505 of leaving Discovery Elementary gate open. In the end, it was Carlsbad based FNL flag football that was responsible. AYSO 1505 provided pics of only one lock box at Discovery gate that belonged to FNL Carlsbad.

### **Sport Field Updates**

The sports fields update was given by Amanda Haas.

Amanda informed all members that:



-Connors turf replacement and fence project is going smoothly and target reopening is January 3, 2023, if we don't get too much inclement weather in December.

-Amanda notified YSC that most closed multipurpose fields would be aerated and seeded during winter closure, Jan.1 – Feb. 28.

-James reminded all members of the upcoming field closure periods. All lighted multipurpose fields and WG North will be closed from January 1-February 28, 2023 and June 1-July 31, 2023 to allow for rest and renovations before the busy fall season.

-James notified SMYB and SMGS that PW is looking into permanent foul lines for softball and baseball fields.

-James reminded YSC soccer members that Sunset Arena would be allocated to them in January like last year, but February would have limited availability due to City Adult Arena Soccer program.

-James provide update on Rancho Tesoro Park. City is hopeful field will open for play by end of May 2023.

-James requested that YSC club soccer members inspect/replace broken wheels on soccer goal posts at all sports parks.

-James notified YSC that the spring/summer 2023 field allocation will be emailed by 12/22.

## **Park Rangers**

James provided the Park Ranger hotline phone number (760-744-9494 ext 3700 or 3707) to all members. He reminded all members that if they need assistance with another organization on their allocated fields to contact City staff or the Park Ranger hotline. If they encounter any public safety issues at the parks to contact the Sheriff's Department non emergency line (760-510-5200) or 911 depending on the severity of the incident.

**Next regularly scheduled meeting will be Tues, February 7 @ 6pm. Meeting adjourned at 6:42pm.**