
AGENDA

Meeting of the San Marcos Budget Review Committee

Meeting Date: February 22, 2023 | **Meeting Time:** 6:00 PM

Location: San Marcos Room, 1 Civic Center Drive, San Marcos CA 92069

Public Comment: To submit a public comment at the Budget Review Committee meeting, please email LFowler@san-marcos.net and write "Public Comment – Budget Review Committee" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the Oral Communications item. Email comments on any agenda item must be submitted prior to the time the Chair closes public comments on the agenda item. Please be advised that all emailed comments are subject to the same rules as would otherwise apply to speaker comments at any Budget Review Committee meeting, and that electronic comments on agenda items for this meeting may only be submitted by email. Comments via text message and/or social media (Facebook, Twitter, Instagram, etc.), will not be accepted.

The Budget Review Committee Secretary will read all email comments, provided that the reading will not exceed three (3) minutes, or such other time as the Commissioners may provide, consistent with its ability to set time parameters for public comment at a Budget Review Committee meeting. If persons submitting comments do not want their comment to be read out loud at the meeting (not to exceed three minutes), they should note "Do Not Read Out Loud at Meeting" at the top of the email. All emailed comments received by 10:00 a.m. will be provided to the Budget Review Committee members and included as "Supplemental Information" on the City's website prior to the meeting. Those comments received after 10:00 a.m. and prior to close of public comment on the applicable agenda item will be added to the record and will be shared with the Budget Review Committee members at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the City Clerk Department at (760) 744-1050, ext. 3105. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

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Agenda-related writings or documents provided to a majority of the Committee after distribution of the agenda packet will be available for public inspection at the time of distribution at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, CA, during normal business hours.

1. **CALL TO ORDER - 6:00 P.M.**
2. **STAFF INTRODUCTIONS**
3. **ROLL CALL**

4. SELECTION OF NEW CHAIR AND VICE CHAIR

5. APPROVAL OF MINUTES

June 1, 2022

6. OLD BUSINESS

a. None

7. NEW BUSINESS

a. None

8. REPORTS AND INFORMATION ITEMS

a. FY 2022-23 Mid-year Budget Overview and FY 2023-2024 Budget Overview

9. BUDGET REVIEW COMMITTEE COMMENTARY

10. ORAL COMMUNICATIONS

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda.

11. ADJOURNMENT

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Morgan Wheeler, Secretary, San Marcos Budget Review Committee, hereby certify that I caused the posting on February 15, 2023 of this agenda in the glass display case at the north entrance of City Hall.

DATED: February 15, 2023



Morgan Wheeler,
Budget Review Committee Secretary

MINUTES

Meeting of the San Marcos Budget Review Committee

Wednesday, June 01, 2022 | 6:00 PM

San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

1. **CALL TO ORDER:** Chair Chris Freeman called the Budget Review Committee Meeting to order at 6:02 PM.

2. **ROLL CALL:**

PRESENT: FREEMAN, KNOWLTON, MARCINKO, SMITH, ZAHL

ABSENT: JENNINGS, MARTIN, WINN

ALSO PRESENT: City Manager, Jack Griffin; Assistant City Manager, Michelle Bender; Finance Director, Lisa Fowler; Assistant Finance Director, Donna Apar; Senior Management Analyst, Janet Brotherton; Office Specialist, Morgan Wheeler.

3. **ORAL COMMUNICATIONS**

- a. None

4. **APPROVAL OF MINUTES: April 20, 2022 and April 21, 2022**

Kathleen Smith made a motion to accept the minutes as written. Charles Zahl seconds the motion. Motion carries.

AYES: FREEMAN, KNOWLTON, MARCINKO, SMITH, ZAHL

NOES: None

ABSTAINS: None

5. OLD BUSINESS

- a. None

6. NEW BUSINESS

- a. None

7. REPORTS AND INFORMATION ITEMS

- a. City Manager Recommended Budget Presentation

8. BUDGET REVIEW COMMITTEE COMMENTARY

- a. James Knowlton asked if the City has been successful enticing new summer staff. Michelle Bender explains the City has been successful finding qualified employees.
- b. Marie Marcinko asked if the City of San Marcos has a dog park. Jack Griffin informs Mrs. Marcinko of the dog parks the City has.
- c. Chris Freeman asked if dogs are allowed on trails in the City of San Marcos. Jack Griffin informed Mr. Freeman that dogs are allowed on trails with a leash.
- d. Chris Freeman states that it feels good to have an easy budget year. Mr. Freeman acknowledges that the two percent sales tax next year is conservative and with the average home price in San Marcos breaking a million dollars, there are a lot of people who are not affected by inflation and will continue to spend money. Mr. Freeman also emphasizes that the leadership and Finance team has proven that when the City does need to cut back, they know when and where it is appropriate to reduce and ask departments to rein in spending. Mr. Freeman notes that even if the numbers look different than forecasted at mid-year, this team has a great track record to get the City where it needs to be by the end of the year. Mr. Freeman hopes that the City will not have to touch the infrastructure fund next year.

9. ADJOURNMENT: Chair Chris Freeman adjourned the meeting at 6:50 PM.

Chris Freeman, Chairman
Budget Review Committee

ATTEST:

Morgan Wheeler, Secretary
Budget Review Committee

DRAFT