
AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, APRIL 19, 2023
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on March 15, 2023

APPROVE

2. **GENERAL FACILITY SCHEDULING**

Consider facility & park use requests for April 20 – May 17, 2023

APPROVE

REPORTS AND OTHER BUSINESS

3. Annual Report- San Marcos Youth Basketball
4. Annual Staff Report- Trails and Ranger Program
5. Trails Advisory Meeting Minutes- April 12, 2023
6. 4th of July Fundraising Committee
7. Park Naming Policy Update

NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Assistant Director

WRITTEN COMMUNICATIONS

ADJOURNMENT



City of San Marcos
1 Civic Center Drive
San Marcos, CA 92069

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

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Date: April 13, 2023



Digitally signed by Evelyn Slay
Date: 2023.04.13 15:26:26 -07'00'

Evelyn Slay, Commission Secretary

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MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, MARCH 15, 2023

LOCATION OF MEETING - City Council Chambers
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:00 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: DIAZ, FRANKLIN, ROBLES, SENSMEIER, SMITH

ABSENT: COMMISSIONERS: LINDSAY, MOCKUS-VALENZUELA, PRESTININZI

Also present were: Parks and Recreation Director Buck Martin, Assistant Director Andrea Gonzalez, Senior Management Analyst Stacy Armacost, Coordinator Krystal Mainprize, and Erin Rimmereid Specialist.

ORAL COMMUNICATIONS

VOLUNTEER RECOGNITION

The Commission recognized community member Jessica Shell and presented her with a plaque of recognition.

Chair Franklin told the audience that Jessica Shell is originally from Chicago and moved to San Marcos with her family two years ago in December 2020 and quickly immersed herself in the local community. An avid hiker, Jessica joined the San Marcos hiking group to explore the stunning, natural landscapes that surrounded her. In addition to hiking, Jessica also enjoys horseback riding, gardening, and spending time outdoors with her children. As a private practice art therapist and yoga teacher, Jessica integrates her love of nature into her therapeutic approach. She believes in the powerful healing properties of connecting with nature and uses creative expressive arts and yoga techniques to help her clients achieve personal growth and development. Jessica saw a rattlesnake on our trails which makes her feel like a true Californian and she looks forward to continuing her adventures on the trails. Jessica is the very first to receive a trail shirt for completing all the hikes this past year.

Jessica told the Commission she challenged herself to complete every hike as it was a personal pursuit. She thanked all the park rangers and all the community members she has met on the hikes, along with her husband and children who support her and her passions. Jessica said you can do anything if you put your mind to it.

Commissioner Robles indicated that she wants to see more community members participating like Jessica. In addition, the hike doesn't seem as difficult when you get to talk to others along the hike.

CONSENT CALENDAR

1. Approval of Minutes, 2/15/2023

MOVED BY COMMISSIONER ROBLES, SECOND BY COMMISSIONER SENSMEIR AND CARRIED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED. COMMISSIONER SMITH ABSTAINED.

2. Approval of General Facility Scheduling, 3/16 - 4/19/2023

MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER SENSMEIR AND CARRIED UNANIMOUSLY TO APPROVE CONSENT CALENDAR ITEM #2 AS PRESENTED.

REPORTS AND OTHER BUSINESS

3. Annual Staff Report- Nature Center & Community Garden

Erin Rimmereid, Recreation Specialist gave the presentation.

Erin reported to the Commission on the Jack's Pond Nature Center and Intergenerational Garden program. Jack's Pond Park located at 986 La Moree Road is a 23 acre park with a playground, recreation center and the Nature Center that promotes understanding, appreciation and enjoyment of nature.

The City received a \$6,000 grant from the Friends of San Marcos to renovate the Nature Center. The Nature Center is an old horse barn with ten stalls that have been converted into themed rooms that are San Marcos specific and interactive. On January 18th of this year, the City held a grand reopening of the Nature Center to showcase the renovation.

The Nature Center offers field trips for kindergarten thru fifth grade classes, where children get a two hour curriculum based program with exploration time in the center, a craft, and a hike down to the pond to learn about the nature and animals. The cost is \$5 per student and teachers are free. The Friends of San Marcos and Vallecitos Water District funds one classroom to attend a field trip for each Title 1 school in San Marcos.

The Nature Center is open to the public on Saturdays and Sundays from 10am-1pm and relies on the support of volunteer docents.

Junior Ranger day will be held on May 20th 9am - 12 noon when the Nature Center is open and the youth can participate in nature themed activities, earn a badge and local vendors will participate. In the future, she hopes to offer birthday parties at the Nature Center that would mimic the Tea Parties at the Wood House.

Erin told the Commission about the Intergenerational Garden program in collaboration with Woodland Park Middle School and senior volunteers from the Senior Activity Center has been put on hold the past few years due to the pandemic but plans on getting the program up and running for next school year.

Chair Franklin thanked Erin for her report and noted she did a great job and appreciates all the information she shared.

Commissioner Smith said her children love Jack's Pond Park and Nature Center and when she is there during the week she sees the field trips and is glad they have resumed.

Commissioner Sensmeier is excited to see the intergenerational garden is coming back. Sensmeier asked if the community can go and get involved. Erin noted the school program requires everyone to be a vetted volunteer and garden does hold community cleanup days very often. Sensmeier noted a social media campaign would be nice to showcase the program.

Chair Franklin asked since the house has been demolished if the garden will be expand at some point. Assistant Director Andrea Gonzalez noted that we will have to revisit the MOU with the school district but that is our plan to move forward with additional garden plots for the community.

Chair Franklin noted May 20th is CSUSM graduation day, so traffic will be a problem for the Junior Ranger day event. Erin noted that the park has very limited parking so we are not expecting a large crowd but we will be discussed internally to mitigate traffic congestion.

4. 4th of July Fundraising Committee

Assistant Director Andrea Gonzalez noted this year we are going to take a different approach with the campaign as it is very time consuming to do the mailing portion, so we are going to move to an online focused campaign. We are going to target local businesses and City established connections. We don't want to put the pressure on the City residents even though we will still accept checks and donations from anyone. The Friends of San Marcos will be collecting and processing the funds for the City and they will cut the City a check at the end of fundraising.

Chair Franklin noted the centralized fundraising direction that we are headed in is strategic.

Commissioner Smith noted the online fundraising will be great but what about the older population who has donated in the past and asked if we can still have visuals for them to show our appreciation to them. Andrea noted that we will still collect checks from them and will not send individual letters to each house but can recognize them in some way.

Commissioner Robles asked if a gift will still be given to the donors as it is important to recognize the donations. Andrea noted we are still working through how to handle this.

5. Q2 Program Statistics

Commissioners reviewed the statistics and asked questions of staff and staff answered.

Chair Franklin asked for a footnote on the category's that have had a 20% increase or decrease.

6. Park Naming Policy Update

Assistant Director Gonzalez noted the policy is in the City Mangers office and there is no update at this time.

Andrea noted the San Marcos Street fair is coming up April 2nd and asked if Commissioners are interested in volunteering at the City booth. The Las Abejas Ribbon Cutting went well and the City received positive feedback about the park. The South Lake Park opening is scheduled for March 22nd but may need to be rescheduled due to all the rain so we will update the Commission if needed. The Egg Scramble and Bunny Breakfast will take place on April 8th at Walnut Grove Park.

The RFP for Bradley Bike Park did not get any bidders. This project requires a specialized contractor and since there was no bids the City can proceed with selecting a contractor for the project.

The City is working on the Double Peak Challenge event with the Friend of San Marcos and they obtained Kaiser as their title sponsor of \$10,000.

Improvements at the Montiel Park dog park should be completed by end of April.

Parks and Recreation has hired a new management analyst and she will be starting at the end of the month.

The field turf conditions at some parks are experiencing some distress. Public Works closed the fields for rest and renovation to reduce the damage and stress on the turf but with all the rain the overseeding was likely washed away. Public Works is working on this and we will see improvements soon.

A new park will be built in the old restaurant property by Lennar and completion will be by fall of 2024. A park naming campaign can take place after Council approves the park development. The park can be displayed at the 2024 spring street fair and we can interact with the community to find a name.

Commissioners will receive information on the CPRS Conference via email as it is a great opportunity to network with other Cities.

WRITTEN COMMUNICATIONS

Commissioner Mockus-Valenzuela and Prestininzi emailed their absence for tonight's meeting.

ORAL COMMUNICATIONS

Commissioner Sensmeier noted how wonderful it is to see the Council, staff and community members interacting and enjoying the new park. Sensmeier noted the rain this winter has really affected the outdoor classes and this affects the statistics as well.

Chair Franklin would love to see "bees" at Las Abejas Park so maybe in the future we can receive funds to add a feature to this park.

ADJOURNMENT

Chair Franklin adjourned the meeting at 6:53 p.m.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

KRYSTAL MAINPRIZE, RECREATION COORDINATOR
PARKS AND RECREATION COMMISSION

Facility Use List
April 20 - May 17, 2023

Date	Day	Start - End Time	Facility	Event	Permit#	Attend/Qty
Apr 20, 2023	Thursday	10:00 AM - 03:00 PM	Dining Room	ITE City Traffic Engineering	R10051	50
Apr 21, 2023	Friday	02:00 PM - 10:00 PM	Williams Barn	Twin Oaks Elementary Coyote Howl	R9733	120
Apr 22, 2023	Saturday	01:00 PM - 07:00 PM	San Elijo Terrace Hall	Cortes Birthday Party	R10031	80
Apr 22, 2023	Saturday	01:00 PM - 08:00 PM	Community Center Kitchen	SD Sikh Society	R9690	10
Apr 22, 2023	Saturday	01:00 PM - 08:00 PM	Community Main Hall	SD Sikh Society	R9690	200
Apr 22, 2023	Saturday	03:00 PM - 06:00 PM	Dining Room	SD Sikh Society	R9690	50
Apr 22, 2023	Saturday	01:00 PM - 10:00 PM	Williams Barn	Romero Quince	R9559	170
Apr 22, 2023	Saturday	09:00 AM - 01:00 PM	Wood House & Garden	Scholz Tea Party	R9979	15
Apr 25, 2023	Tuesday	10:30 AM - 04:30 PM	Community Main Hall	County of San Diego	R10166	70
Apr 26, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R9696	180
Apr 26, 2023	Wednesday	05:00 PM - 08:00 PM	Conference Room	SM Pop Warner	R10195	10
Apr 26, 2023	Wednesday	09:00 AM - 01:00 PM	Craft Room	Choose Well San Diego Workshop	R10020	1
Apr 26, 2023	Wednesday	06:30 PM - 08:30 PM	Wood House & Garden	SM Woods HOA	R9662	10
Apr 27, 2023	Thursday	05:00 PM - 08:00 PM	Community Main Hall	ORRC Public Workshop	R9715	200
Apr 27, 2023	Thursday	08:00 AM - 05:30 PM	Dining Room	Gerardy Picture Day	R10085	1
Apr 27, 2023	Thursday	09:30 AM - 02:00 PM	Williams Barn	Celebration of LIfe	R10163	75
Apr 29, 2023	Saturday	02:00 PM - 08:00 PM	Community Main Hall	Casora Dinner	R10057	160
Apr 29, 2023	Saturday	12:00 PM - 05:00 PM	Williams Barn	Rayco Exteriors Company Party	R9756	100
Apr 30, 2023	Sunday	02:00 PM - 06:00 PM	Williams Barn	Troop 709 Eagle Court of Honor	R10037	140
May 1, 2023	Monday	08:00 AM - 05:00 PM	Dining Room	COSM CPR Class	R10231	50
May 1, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	SM Youth Baseball	R9724	15
May 2, 2023	Tuesday	08:00 AM - 05:00 PM	Dining Room	COSM CPR Class	R10231	50

Facility Use List
April 20 - May 17, 2023

May 2, 2023	Tuesday	05:30 PM - 07:30 PM	Dining Room	Youth Sports Council Meeting	R9705	25
May 3, 2023	Wednesday	05:30 PM - 08:00 PM	Dining Room	ATP Meeting	R10257	30
May 3, 2023	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R9696	170
May 5, 2023	Friday	08:00 AM - 05:00 PM	Dining Room	COSM CPR Class	R10231	50
May 5, 2023	Friday	04:00 PM - 09:00 PM	Williams Barn	Friends of Richland PTO	R9488	100
May 6, 2023	Saturday	08:00 AM - 08:00 PM	Williams Barn	COSM Wild Fire Preparation Fair	R9597	170
May 6, 2023	Saturday	01:00 PM - 05:00 PM	Wood House & Garden	Kovacs Tea Party	R10210	15
May 7, 2023	Sunday	02:00 PM - 08:00 PM	Community Main Hall	Hawaiian Hula International	R10104	200
May 8, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	Contemporary Women of North County	R9680	30
May 9, 2023	Tuesday	03:00 PM - 06:30 PM	Community Main Hall	CSUSM MLS Graduation	R9959	80
May 9, 2023	Tuesday	05:30 PM - 07:30 PM	Conference Room	Twin Oaks Valley Ranch Assoc.	R9678	10
May 10, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R9696	180
May 10, 2023	Wednesday	06:00 PM - 08:00 PM	Community Room	Vallecitos Ridge HOA	R9661	10
May 11, 2023	Thursday	04:00 PM - 07:00 PM	Community Main Hall	University of Saint Katherine Awards Ceremony	R10126	215
May 11, 2023	Thursday	08:00 AM - 05:00 PM	Dining Room	COSM Blood Drive	R9660	54
May 12, 2023	Friday	10:00 AM - 02:00 PM	Williams Barn	Interfaith Community Services	R10227	150
May 13, 2023	Saturday	01:00 PM - 05:30 PM	Wood House & Garden	Feener Tea Party	R10046	15
May 14, 2023	Sunday	01:00 PM - 08:30 PM	Community Main Hall	San Diego Telugu Association	R10067	270
May 15, 2023	Monday	09:30 AM - 02:00 PM	Community Main Hall	MSA Ingenia Institute	R9835	200
May 16, 2023	Tuesday	09:30 AM - 02:00 PM	Community Main Hall	MSA Ingenia Institute	R9835	200
May 16, 2023	Tuesday	08:00 AM - 05:00 PM	Dining Room	COSM CPR Class	R10231	50
May 17, 2023	Wednesday	01:00 PM - 05:30 PM	Community Main Hall	MSA Ingenia Institute	R9835	200
May 17, 2023	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R9624	30

Park Use List
April 20 - May 17

Date	Day	Start - End Time	Facility	Event	Permit#	Attend/Qty
Apr 20, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 21, 2023	Friday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Eid Party	R10272	100
Apr 21, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 22, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 22, 2023	Saturday	07:00 AM - 12:00 PM	Parking Lot	SAC Parking Lot Sale		60
Apr 22, 2023	Saturday	09:00 AM - 01:00 PM	Walnut Grove Park North Shelter	Cleanup Day	R9744	100
Apr 22, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Birthday	R9796	60
Apr 22, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Anav Bithday Party	R10060	75
Apr 22, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Emma's 6th Birthday Party	R10127	50
Apr 22, 2023	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Audrey's RoundUp	R10105	50
Apr 22, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Pepper Shelter	Casas Gathering	R10149	150
Apr 22, 2023	Saturday	09:00 AM - 05:30 PM	Connors Park Shelter	Spring Bonding Retreat	R10202	70
Apr 22, 2023	Saturday	09:00 AM - 01:00 PM	Jack's Pond Park Corral	Adi's 4th birthday party	R10250	60
Apr 22, 2023	Saturday	01:30 PM - 05:30 PM	Woodland Park East Shelter	Birthday Party	R10277	40
Apr 23, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Baby Shower	R10256	100
Apr 23, 2023	Sunday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Birthday Party	R10209	30
Apr 23, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Josiah's 1st Kick Back	R10148	200
Apr 23, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Yuvi's Birthday Party	R10009	40
Apr 23, 2023	Sunday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Artemis Birthday	R10179	20
Apr 24, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15

Park Use List
April 20 - May 17

Apr 24, 2023	Monday	01:00 PM - 02:30 PM	San Elijo Park Open Area	San Elijo Middle School Avid	R10246	175
Apr 25, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 26, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 27, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 28, 2023	Friday	09:00 AM - 01:00 PM	Sunset Park West Shelter	Pacific Coast Academy Community Day	R10188	70
Apr 28, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 29, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Charlie's 4th Birthday	R10042	50
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Schoolside Shelter	Gender Reveal	R10152	40
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Bronson Birthday	R10132	30
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Birthday party	R10138	200
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Lorenas Baby Shower	R10065	60
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	August B-day	R10072	50
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Piedras Baby Shower	R10098	60
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Jocies Birthday	R10097	80
Apr 29, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Pepper Shelter	Gathering	R10260	50
Apr 29, 2023	Saturday	01:30 PM - 05:30 PM	Jack's Pond Park Corral	Family gathering	R10178	70
Apr 30, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Itzel baby shower	R10142	100
Apr 30, 2023	Sunday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Ethan's Birthday Party	R10079	50
Apr 30, 2023	Sunday	09:00 AM - 01:00 PM	Woodland Park Pepper Shelter	The Bridge Church	R10174	50
Apr 30, 2023	Sunday	01:30 PM - 05:30 PM	Woodland Park West Shelter	Jacob's Birthday	R10176	25

Park Use List
April 20 - May 17

Apr 30, 2023	Sunday	01:30 PM - 05:30 PM	Woodland Park Schoolside Shelter	Julien's 5th Birthday	R10226	50
Apr 30, 2023	Sunday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Ellie's 10th Birthday	R10233	20
Apr 30, 2023	Sunday	01:30 PM - 05:30 PM	Woodland Park Pepper Shelter	Garcia Baby Shower	R9971	50
Apr 30, 2023	Sunday	01:30 PM - 05:30 PM	Walnut Grove Park Central Shelter	Perez Birthday	R10237	50
May 1, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 2, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 3, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 4, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 5, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 6, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 6, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Hernandez Baby Shower	R9954	50
May 6, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Bennett's 2nd Birthday	R10053	30
May 6, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	4th Birthday Party	R10234	50
May 6, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Schoolside Shelter	Baby Shower williams	R10215	50
May 6, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Troop 709 Peak-A-Thon	R10206	50
May 6, 2023	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Khel's 11th Birthday	R10080	40
May 6, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Gender reveal	R10241	60
May 6, 2023	Saturday	01:30 PM - 05:30 PM	Woodland Park East Shelter	Baby shower	R10253	1
May 7, 2023	Sunday	09:00 AM - 04:00 PM	Walnut Grove Park Horse Arena	Vallecitos Spurs Club	R9922	100
May 7, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Shelter	Weston's Birthday Party	R10119	40
May 7, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	movimiento sancirensse	R10200	200
May 7, 2023	Sunday	09:00 AM - 01:00 PM	Hollandia Park Shelter	Eli's 4th Birthday	R10239	50

Park Use List
April 20 - May 17

May 7, 2023	Sunday	01:30 PM - 05:30 PM	Hollandia Park Shelter	Ariana's fourth birthday	R10177	1
May 7, 2023	Sunday	01:30 PM - 05:30 PM	Simmons Park Shelter	James 6th Birthday!	R10222	40
May 8, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 9, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 10, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 11, 2023	Thursday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 12, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 13, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 13, 2023	Saturday	09:00 AM - 05:30 PM	Double Peak Park Amphitheater	Hunt/Simon Wedding	R9931	85
May 13, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Freddy's 3rd Bday	R9951	50
May 13, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Special Event	R10062	80
May 13, 2023	Saturday	09:00 AM - 01:00 PM	Lakeview/Discovery Park Gazebo	Isla's 3rd Birthday	R10208	1
May 13, 2023	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Bags N Brew	R10263	1
May 13, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	1st birthday	R10274	30
May 13, 2023	Saturday	01:30 PM - 05:30 PM	Woodland Park East Shelter	Birthday Party/Graduation	R10205	60
May 13, 2023	Saturday	01:30 PM - 05:30 PM	Lakeview/Discovery Park Gazebo	Birthday Party	R10224	50
May 13, 2023	Saturday	01:30 PM - 05:30 PM	Connors Park Shelter	Birthday	R10154	30
May 13, 2023	Saturday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Martinez Communion	R10169	60
May 14, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Mother's Day Picnic	R10236	11
May 14, 2023	Sunday	09:00 AM - 01:00 PM	Sunset Park West Shelter	Alfa y Omega Church	R10242	60
May 15, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 16, 2023	Tuesday	05:30 AM - 06:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15

Park Use List
April 20 - May 17

May 17, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Commercial Use	Stroller Strides	R9717	15
May 17, 2023	Wednesday	01:30 PM - 05:30 PM	Lakeview/Discovery Park Gazebo	Pop Up Rec: Colorful Wind Chime	R10266	1

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday, April 12, 2023 6:00 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER: Parks & Recreation - Recreation Supervisor, Taylor Oshinski, called the meeting to order at 6:11pm.

ROLL CALL:

TAC Members: David Simpson, Randy Smith and Torrey Olson

Members not Present: Olga Flores and John Walsh

Parks & Recreation Commissioners: Jay Franklin and Travis Lindsay

City of San Marcos Staff: Taylor Oshinski and Hugh McMenamin

Additional Guests: Alex Mendez, Paul Graham, Anna Czajowski and Makenna Williams

OLD BUSINESS

1. Taylor welcomed all in attendance to the April 12, 2023 TAC meeting. All members were present with the exception of Olga Flores and John Walsh. Four guests from Rancho Buena Vista High School joined the meeting to listen in. Taylor explained that staff members would be looking down at their notepads/laptops while members are speaking so notes can be accurately documented for meeting minutes. He also wanted to ensure that members do not hesitate to ask questions if they have them. Round table introductions were conducted at this time. Meeting started eleven minutes late until a quorum of (3) members arrived.
2. Taylor notified the TAC members that an email would be sent two weeks prior to each meeting requesting agenda items. He also notified the group that an email will be sent five to seven days before the meeting with the minutes from the previous meeting and agenda for the current meeting. Taylor requested to receive feedback if you are unable to attend the meeting. All meetings for 2023 have already been scheduled and are available on the first page of the agenda. Meetings will be held quarterly from 6pm-7pm at the San Marcos Community Center.
3. Taylor started the discussion of trail related issues and mentioned that there are many rutted out trails due to the abundance of rain this winter. The topic of South Lake Park opening took place with the official ribbon-cutting ceremony taking place on April 19th. Taylor described the park amenities and its history. Taylor mentioned the Belgian Waffle Ride taking place this coming Sunday, April 16 and described details of the event. Including the trail closures in place for the trails from Ridgeline Trailhead to Double Peak Park. Randy Smith commented on the signage in place and how it cannot be missed at key trail access points. Travis stated that the trail markers in the San Elijo area are due for replacement and made recommendations for their improvement. Taylor replied that there is a future plan to have them replaced by the City and funded by the Friends of San Marcos organization. He continued to explain what the purpose of the Friends of San Marcos organization is and the types of activities they support and promote. The San Elijo Hills community has also voiced interest in

replacing some of their signs in the area. Taylor brought up the idea of the TAC identifying the current trail signage and beginning to work on ideas for the replacement. All members thought this was a beneficial project and something the group can work on between meetings.

4. Taylor described the City Hike Program and its purpose. David asked when and where the next hike is and Taylor provided information for the May hike and also briefly talked about Trails Day in June.

NEW BUSINESS

1. Taylor stated that the January meeting is when the Chair and Vice Chair positions are set to be selected, per the updated 2020 TAC Guidelines. However, the January meeting was cancelled due to low participation, so this did not take place. This January agenda item was moved to the April meeting. Travis clarified that the roles of the Chair and Vice Chair are to garner diverse input from the community. TOVEA was considered for representation as well as equestrian oriented businesses in San Marcos. SDMBA organization was also proposed by David Simpson. Jay Franklin recommended incentives for TAC members to increase interest and participation. Taylor then asked for input and suggestions from Torrey and David regarding Chair and Vice Chair duties since they have had experience with the TAC for the past few years. Randy asked for clarification about the duties and Taylor provided the pertinent information. Travis also added clarification on the vision for the TAC and provided historical info. Taylor asked for any additional input before posing the question of a vote or for the need to table the vote for a future meeting. Torrey provided further comments on Chair duties. Randy felt that without all members present, the vote should be tabled so all interested members can be heard from. Randy and Torrey felt they could become Vice Chair but not Chair. David did not feel he was in a position to take on the Chair position at this time. Further discussion took place regarding how to get the word out that the TAC is looking for new members. Taylor explained that all park and trailhead kiosks have TAC advertisements posted in both English and Spanish. Flyers stating the need for additional TAC members could be developed and distributed to key places in the City. Taylor said that the City already has this flyer and he would send an email the next day with the TAC flyer. He reminded the group members about the Guidelines for being a part of the Committee. Randy proposed representation by current TAC members at City events and how this could be implemented to attract new members. The group discussed sitting at City booths with flyers to pass out to the public. Taylor also suggested participating in the hike series and networking with hike participants. Torrey inquired about the Friends of San Marcos and how they could assist the TAC. Travis provided the information and how the Friends could potentially send emails for the TAC. The group asked if the City could send an email soliciting TAC members on the next hike email, and Taylor said that a small advertisement could be included. The vote for Chair and Vice Chair was tabled for a future meeting.



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Parks & Recreation Department**
3 Civic Center Drive
San Marcos, CA 92069

2. Taylor asked for input on next steps for TAC projects. Trail number inaccuracies were brought up by Travis and how they would need to be corrected for future trail wayfinding signs. Taylor asked for the members to begin noting where the white rectangular Friends of San Marcos trail marker signs are located in the City. This would be the first step to discussing a revamp of the signage. Taylor provided an example of the new signage initiative taking place throughout the City's parks and trails. Travis offered to map the current trail markers while patrolling the trails on bike. Using Google maps with pin drop locations by all members could also accomplish the task. David offered to create a Google map group to use. David stated that the trail etiquette brochure needs to be cleaned up and revised as an ongoing project. Taylor agreed with David but recommended working on one project at a time and feels the trail wayfinding signs shall take priority.

CONSENT CALENDAR

N/A

ORAL COMMUNICATIONS/GOOD OF THE ORDER:

N/A

TAC MEETING SCHEDULING

Next meeting is scheduled for July 12, 2023 at 6:00pm.

ADJOURNMENT

Taylor Oshinski adjourned the April 12, 2023 San Marcos Trails Advisory Committee meeting at 7:18PM.

ATTEST:

TAYLOR OSHINSKI, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE