

# AGENDA

## PARKS & RECREATION COMMISSION

WEDNESDAY, JULY 19, 2023  
CITY HALL COUNCIL CHAMBERS

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

### **ORAL COMMUNICATIONS**

Volunteer recognition awards

**NOTE & FILE**

### **CONSENT CALENDAR**

#### 1. **APPROVAL OF MINUTES**

Commission meeting held on June 21, 2023

**APPROVE**

#### 2. **GENERAL FACILITY SCHEDULING**

Consider facility & park use requests for July 20 – August 16, 2023

**APPROVE**

### **REPORTS AND OTHER BUSINESS**

#### 3. Annual Report- SM Youth Baseball

**NOTE & FILE**

#### 4. Annual Staff Report- Budget

**NOTE & FILE**

#### 5. Trails Advisory Meeting Minutes – July 12, 2023

**NOTE & FILE**

#### 6. 4<sup>th</sup> of July Fundraising Committee

**NOTE & FILE**

#### 7. Park Naming Policy Update

**NOTE & FILE**

### **ORAL COMMUNICATIONS**

Report from the Parks & Recreation Assistant Director

### **WRITTEN COMMUNICATIONS**

### **ADJOURNMENT**



**City of San Marcos**  
1 Civic Center Drive  
San Marcos, CA 92069

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.  
CITY OF SAN MARCOS)

## **AFFIDAVIT OF POSTING**

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Evelyn Slay, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, July 13, 2023.

Date: July 13, 2023

 Digitally signed by Evelyn Slay  
Date: 2023.07.13 14:39:07  
-07'00'

Evelyn Slay, Commission Secretary

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# MINUTES

## Regular Meeting of the Parks and Recreation Commission

**DATE - WEDNESDAY, JUNE 21, 2023**

**LOCATION OF MEETING** - City Council Chambers  
1 Civic Center Drive, San Marcos, CA 92069

## **CALL TO ORDER**

At 6:00 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

## PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

## ROLL CALL

PRESENT: COMMISSIONERS: DIAZ, FRANKLIN, MOCKUS-VALENZUELA,  
ROBLES, SENSMEIER, SMITH

ABSENT: COMMISSIONERS: LINDSAY, PRESTININZI

Also present were: Parks and Recreation Director Buck Martin, Assistant Director Andrea Gonzalez, Senior Management Analyst Stacy Armacost, Management Analyst Evelyn Slay, Recreation Coordinator Krystal Mainprize and Aquatics Supervisor Stephanie Wilson.

## **ORAL COMMUNICATIONS**

## **VOLUNTEER RECOGNITION**

Selected volunteer was not available due to a scheduling conflict.

## **CONSENT CALENDAR**

## 1. Approval of Minutes, 5/17/2023

MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER MOCKUS-VALENZUELA AND CARRIED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED. DIAZ ABSTAINED.

## 2. Approval of General Facility Scheduling, 6/22 – 7/19/2023

MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER ROBLES AND CARRIED UNANIMOUSLY TO APPROVE CONSENT CALENDAR ITEM #2 AS PRESENTED.

## **REPORTS AND OTHER BUSINESS**

### **3. Annual Report- SM Lacrosse**

Presentation was canceled due to a last minute scheduling conflict. The presentation has been moved to October 18<sup>th</sup>, 2023.

### **4. Annual Staff Report- Aquatics**

Aquatics Supervisor Stephanie Wilson gave the presentation.

The Aquatics Program offers two pool locations, Las Posas and Woodland, which both opened as of last week. The program is an affiliate of the American Red Cross. All lifeguards are certified by the American Red Cross. Up to 8 lessons at a time, 6 days a week. The department offers learn-to-swim programs, annual splash passes, water safety events, and cabana rentals. Online cabana rentals are now available through ActiveNet.

The Woodland location offers a water slide and diving board which is great for middle school age and above. Las Posas has the splash pad for younger swimmers. Aquatics also offer group and private lessons, junior guard prep course, and end-of-the year pool parties for the local schools. Both locations have knowledgeable and certified staff. This year, many of the certifications were done in house, including the lifeguard instructor certification. Lifeguard certifications are usually \$250, which is an upfront cost applicants usually have to incur before obtaining employment. Having certified instructors allowed for lifeguards to be certified in-house for free, allowing for better recruitment and employment opportunities. Staff also participates in weekly all-staff trainings.

Stephanie shared some challenges the program has been encountering as well as successes. A significant challenge is the older facilities at both locations. This year Las Posas Pool received a new heater, which is great for the baby shark participants. New furniture was also installed at Las Posas Pool which added additional seating options. Additionally, the water slide at Woodland Park was fixed, which is quite popular with swimmers.

Successes this year were, new hires through referrals and additional programming. Year over year swim lesson totals for June have steadily increased. Upcoming summer events for Aquatics include: World's Largest Swim Lesson- June 22<sup>nd</sup> and Family Swim Nights with the inflatable obstacle course.

Additional events include: Aqua Aerobics/Swim for Fitness, American Red Cross certifications offered for the community (lifeguards, CPR/AED/First Aid, and babysitting courses), Swim Team and Splashball (Intro to water polo).

Stephanie also presented on the team's marketing efforts. She noted the different social media campaigns and use of updated graphics and photos. The team is also conducting e-blasts to promote events to the community and using booths at events to promote participation. Marketing efforts include newsletters that goes out once a month and quarterly recreation guides.

Commissioner Franklin thanked Stephanie for the presentation. Smith asked about the lifeguard training and the cost. Stephanie explained it is free to those who work for the City of San Marcos. She thanked staff for being innovative and training staff.

Commissioner Mockus-Valenzuela asked about Las Posas Pool and Woodland Pool being out of splash passes. Stephanie advised the pass cards will be available again soon, for now families can check in with their name and in the future hopes to automate the check-in process with the use of new ActiveNet features. She also asked about year round programming and if the pools will be open 365 days a year. Stephanie clarified Las Posas was closed due to the broken heater and Woodland Park remained open. Las Posas is more ideal to have open during the off season because it has lighting and can allow for afternoon programming when it's dark.

Commissioner Mockus-Valenzuela asked about the age groups for the swim team and Splashball, to which Stephanie summarized that the swim program goes up to age 13. Commissioner Mockus-Valenzuela hopes to have programs in the future that target the 14-17 year olds due to limited participants allowed in the local high school teams.

Chair Franklin-asked about ActiveNet generating the passes and Stephanie explained it is in the plans to look at options to change the existing pass process.

Commissioner Sensmeier asked about the 6 month old program. Stephanie summarized the program to highlight water safety, getting used to the water through exercises.

Commissioner Robles asked about the analytics and data reporting for the different social media campaigns as well as other efforts Parks and Recreation is conducting outside of social media. Stephanie mentioned the different platforms currently used and reporting options. The department is also working on general outreach through booths, paper advertising, and the electronic options. Concentrated efforts have also been made to translate flyers and other City advertising to Spanish. Commissioner Robles wanted to remind staff that it is important to streamline processes outside of the digital options for those that may not have access to a computer or other electronic devices. Stephanie agreed and mentioned the department will take that in mind as they move forward with changes in processes and programming.

Commissioner Mockus-Valenzuela commended all the lifeguards and how well organized all the programming was. All the staff was very engaged and nice to see everyone there.

Chair Franklin asked about pricing for inflation and minimum wage, Stephanie mentioned wage increases by neighboring jurisdictions have created a recruiting challenge. To stay competitive the minimum wage for guards has been increased. He thanked her for all her efforts and program success in such a short period of time.

## 5. YSC Meeting Minutes

Commissioner Robles asked about SM Unified School District participation in the meetings. She noticed they have been missing from several meetings. Assistant Director Gonzalez mentioned they have been invited to every meeting. However, internal turnover has prevented them from participating some months. They attended the February and May meeting, but missed June due to graduations.

Chair Franklin asked about last month's inquiry for the formal field cancelation process since the different groups were reminded to cancel field use. Assistant Director mentioned there has been efforts in the past to find a software that can assist, but it has not met the needs of the department.

Commissioner Diaz asked what the software was missing. Assistant Director Gonzalez advised she has not participated in recent demos, so the best person to answer the inquiry was the sports staff. However, there are efforts now to implement a process that is automated. Chair Franklin would like to see the department leveraging the benefits of technology whenever possible.

## 6. Sprockids San Diego Commercial Use Application

Commissioner Mockus-Valenzuela asked about the application missing from the June Packet and Chair Franklin had a question about the application date as compared to the Facilities Scheduling, given the date of the scheduled activity.

Assistant Director Gonzalez confirmed the application was missing due to an oversight but the recommendation was to approve. Commissioner Mockus-Valenzuela also asked if the group had a speaker and if staff was familiar with the class. Assistant Director Gonzalez provided a summary of the class and Recreation Coordinator Krystal advised that the class has been hosted before and approved. A copy of the application was visually displayed to the Commission. Chair Franklin also had questions about the Q2 & Q4 dates in the application. Staff advised that the application has multiple quarters that the applicant can use for commercial applications. The application was late given that one of the quarters had already started.

**MOVED BY COMMISSIONER ROBLES, SECOND BY COMMISSIONER SMITH AND CARRIED UNANIMOUSLY TO APPROVE CONSENT CALENDAR ITEM #6 AS PRESENTED.**

## 7. 4th of July Fundraising Committee

Assistant Director Gonzalez provided an update to the 4<sup>th</sup> of July fundraiser efforts. The department has raised a total of \$18,130. Both the paper mailings and email campaigns have resulted in great participation. Several local businesses have made very impactful donations.

## 8. Park Naming Policy Update

Assistant Director Gonzalez advised that there is no update from City Manager's Office.

## **9. PARKS AND RECREATION ASSISTANT DIRECTOR REPORT**

Assistant Director Gonzalez informed the Commission on department events and updates.

Summer programming has been in effect for a week now, hundreds of kids are participating in the different camps.

Adventure Day Camp had their Bolero Bowling field trip.

Trails Day was a success with many participants.

The first summer movie which was held at Woodland Park, had over 100 participants. Additional options will be offered through the summer. July 21<sup>st</sup>, at Bradley Park.

The Summer Concert Series kicks off June 24<sup>th</sup> with Skelpin at The Wood House in Woodland Park.

The Nature Center had 300 drop in visitors during one weekend, making it a now well-known City gem.

The 4<sup>th</sup> of July event will have the participation of Betamaxx for the musical entertainment, 10 food and beverage vendors, obstacle course, jump house, lawn games, and fireworks. The fireworks program is set to start at 9pm.

Renovations at Walnut Grove Park and arena are expected during this summer.

Redevelopment of Simons Park is also underway, with the park being open to the public, but playground areas closed at this time. The park is expected to open July 17<sup>th</sup>.

The Bradley Park project for San Marcos Youth Softball for new bullpens is underway and should be completed in July. In May, the City partnered with a contractor to replace 55 feet of sewer line to assist with the ongoing plumbing issues. The old concession stand is set to be demoed under the CIP group projects, there is currently no timeline established for that project.

There is a final public work shop for the restaurant row development on June 29<sup>th</sup> at 6pm, at the Community Center.

Commissioner Mockus-Valenzuela asked about the over growth of poison oak on the trail at Discovery Lake. Assistant Director Gonzalez will reach out to park maintenance at public works to have that addressed.

Chair Franklin asked about commissioner expectations for the 4<sup>th</sup> of July event. Assistant Director Gonzalez advised it is a voluntary event and the participation for making an announcement about the ongoing fundraising for the fireworks is always welcome.

Chair Franklin also asked about the future zip line at one of the parks and asked if there were two in the works. He was under the impression the Mayor might have mentioned a second zip line. Staff advised there is only one zip line in the works. He also asked about any programming planned for South Lake. Staff advised

that nothing is planned at this time. Potential fishing camps were discussed, but the cost to maintain fish in the lake as described by Ranger Supervisor Taylor, pose a challenge from both an environmental standpoint and financial perspective.

Chair Franklin asked about the plan to stock the lake since the population is decreasing. At the direction of Director Martin and Assistant Director Gonzalez, Taylor shared programs available through the California Department of Fish and Wildlife that have been discussed by the Department, but the cost to run a program is approximately \$100K in addition to having to update Municipal codes to align with the program.

Chair Franklin hopes that programming can be introduced in the future and for the population of fish to be increased at the lake through environmental friendly projects.

Chair Franklin asked about the park that will be part of the restaurant row project and potential naming. Assistant Director Gonzalez advised the timeline will most likely be next spring, after all of the council approval requirements.

#### **WRITTEN COMMUNICATIONS**

Vice Chair Lindsay and Commissioner Prestininzi, notified staff of their absence.

#### **ADJOURNMENT**

Chair Franklin adjourned the meeting at 7:25pm.

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JAY FRANKLIN, CHAIR  
PARKS AND RECREATION COMMISSION

ATTEST:

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EVELYN SLAY, COMMISSION SECRETARY  
PARKS AND RECREATION COMMISSION

Facility Use List  
July 20 - August 16, 2023

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Jul 22, 2023	Saturday	12:00 PM - 06:00 PM	Community Main Hall	1st Birthday Party	R9926	60
Jul 22, 2023	Saturday	09:00 AM - 01:15 PM	Wood House & Garden	Tiojanco Tea Party	R10584	15
Jul 24, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	SMYB Board Meeting	R10559	18
Jul 25, 2023	Tuesday	06:00 PM - 08:00 PM	Dining Room	SM Girls Softball	R9575	35
Jul 26, 2023	Wednesday	06:30 PM - 08:30 PM	Wood House & Garden	SM Woods HOA	R9662	10
Jul 29, 2023	Saturday	04:00 PM - 09:00 PM	Community Main Hall	MHHS Football Silent Auction	R10276	150
Jul 29, 2023	Saturday	4:00 PM	Williams Barn	COSM Family Campout	R9683	250
Aug 5, 2023	Saturday	02:00 PM - 10:00 PM	Williams Barn	15th Birthday	R9793	150
Aug 7, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	SMYB Board Meeting	R10559	18
Aug 12, 2023	Saturday	11:30 AM - 03:30 PM	Williams Barn	San Marcos Democratic Club	R9871	100
Aug 12, 2023	Saturday	12:45 PM - 05:00 PM	Wood House & Garden	Waddell Tea Party	R10565	15
Aug 16, 2023	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R10217	10

Park Use List  
July 20 - August 16, 2023

Date	Day	Start - End Time	Facility	Event	Permit#	Attend/Qty
Jul 20, 2023	Thursday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 20, 2023	Thursday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4815		40
Jul 21, 2023	Friday	09:00 AM - 05:30 PM	Walnut Grove Park Central Shelter	VET Center BBQ	R10396	1
Jul 21, 2023	Friday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 21, 2023	Friday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4815		40
Jul 21, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Jul 22, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Jul 22, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Baby Shower	R10415	50
Jul 22, 2023	Saturday	09:00 AM - 05:30 PM	Double Peak Park Amphitheater	SEP Magnoico LLC	R10473	100
Jul 22, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Alessia's 1st Birthday	R10329	100
Jul 22, 2023	Saturday	09:00 AM - 01:00 PM	Sunset Park West Shelter	Birthday Party	R10493	30
Jul 22, 2023	Saturday	09:00 AM - 01:00 PM	Simmons Park Shelter	Hayden's Birthday	R10499	1
Jul 22, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Baby Shower	R10553	100
Jul 22, 2023	Saturday	09:00 AM - 01:00 PM	Hollandia Park Shelter	Nolan's Birthday Party	R10599	25
Jul 22, 2023	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Birthday party	R10616	50
Jul 22, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Pepper Shelter	Mitchell Birthday	R10612	50
Jul 22, 2023	Saturday	01:30 PM - 05:30 PM	Simmons Park Shelter	Pressney's Party	R10623	30
Jul 22, 2023	Saturday	01:30 PM - 05:30 PM	San Elijo Park Shelter	Kayla's Birthday	R10572	40
Jul 22, 2023	Saturday	01:30 PM - 05:30 PM	Woodland Park West Shelter	Zeldas 2nd birthday	R10538	45
Jul 22, 2023	Saturday	01:30 PM - 05:30 PM	Sunset Park West Shelter	Birthday Party	R10371	1

Park Use List  
July 20 - August 16, 2023

Jul 23, 2023	Sunday	09:00 AM - 01:00 PM	Double Peak Park Amphitheater	Gonzalez Party	R10585	50
Jul 23, 2023	Sunday	09:00 AM - 05:30 PM	Woodland Park Pepper Shelter	Luis' Birthday	R10604	60
Jul 23, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Birthday Party	R10507	30
Jul 23, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Birthday Party	R10489	50
Jul 23, 2023	Sunday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Verena birthday	R10617	30
Jul 24, 2023	Monday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4816		40
Jul 24, 2023	Monday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 24, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Jul 25, 2023	Tuesday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 25, 2023	Tuesday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4816		40
Jul 26, 2023	Wednesday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4816		40
Jul 26, 2023	Wednesday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 26, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Jul 27, 2023	Thursday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 27, 2023	Thursday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4816		40
Jul 28, 2023	Friday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4816		40
Jul 28, 2023	Friday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	1
Jul 28, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15

Park Use List  
July 20 - August 16, 2023

Jul 28, 2023	Friday	01:30 PM - 05:30 PM	Woodland Park Schoolside Shelter	Patrick-Celebration of Life	R10646	75
Jul 29, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Jul 29, 2023	Saturday	09:00 AM - 01:00 PM	Hollandia Park Shelter	Alivia's 5th Birthday Party	R10488	50
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Ramirez Baby Shower	R10501	100
Jul 29, 2023	Saturday	09:00 AM - 01:00 PM	Jack's Pond Park East Shelter	First Birthday Party	R10539	1
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Theo's Birthday	R10561	50
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Danny's Third Birthday Party	R10007	50
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Pinto family reunion	R10196	50
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	Simmons Park Shelter	Brooks' First Birthday	R10377	50
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Schoolside Shelter	Serrano Family Party	R10597	20
Jul 29, 2023	Saturday	09:00 AM - 05:30 PM	Double Peak Park Amphitheater	Remembering Graig	R10631	100
Jul 29, 2023	Saturday	01:30 PM - 05:30 PM	Sunset Park West Shelter	White Dragon Martial Arts San Marcos Summer BBQ	R10586	150
Jul 29, 2023	Saturday	01:30 PM - 05:30 PM	Jack's Pond Park East Shelter	SMHS Reunion	R10483	45
Jul 30, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Micah's Graduation Party	R10575	153
Jul 30, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	5 year old birthday party	R10576	25
Jul 30, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Elijah's Birthday party	R10557	100
Jul 30, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Shelter	Hannah's Birthday	R10605	30
Jul 31, 2023	Monday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4817		40
Jul 31, 2023	Monday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Jul 31, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 1, 2023	Tuesday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20

Park Use List  
July 20 - August 16, 2023

Aug 1, 2023	Tuesday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4817		40
Aug 2, 2023	Wednesday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4817		40
Aug 2, 2023	Wednesday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 2, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 3, 2023	Thursday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 3, 2023	Thursday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4817		40
Aug 4, 2023	Friday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4817		40
Aug 4, 2023	Friday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 4, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 5, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 5, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	NJ's 2nd Birthday	R10342	100
Aug 5, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Wyatt's Birthday Party	R10494	60
Aug 5, 2023	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Birthday Celebration	R10433	100
Aug 5, 2023	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Logan's 4th birthday	R10571	50
Aug 5, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Schoolside Shelter	Edens Birthday	R10627	70
Aug 5, 2023	Saturday	01:30 PM - 05:30 PM	Woodland Park Pepper Shelter	Magana Party	R10544	50
Aug 5, 2023	Saturday	01:30 PM - 05:30 PM	Sunset Park West Shelter	GMWP annual picnic	R10511	125
Aug 6, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Elias 3rd Birthday	R10564	50
Aug 6, 2023	Sunday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Tripathi Party	R10615	50

Park Use List  
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Aug 6, 2023	Sunday	01:30 PM - 05:30 PM	Hollandia Park Shelter	birthday party	R10589	90
Aug 7, 2023	Monday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4818		40
Aug 7, 2023	Monday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 7, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 8, 2023	Tuesday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 8, 2023	Tuesday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4818		40
Aug 8, 2023	Tuesday	01:30 PM - 05:30 PM	Sunset Park West Shelter	MH Girls Volleyball team building	R10632	200
Aug 9, 2023	Wednesday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4818		40
Aug 9, 2023	Wednesday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 9, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 9, 2023	Wednesday	01:30 PM - 05:30 PM	Double Peak Park Amphitheater	TMC Hike Night	R10268	100
Aug 10, 2023	Thursday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 10, 2023	Thursday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4818		40
Aug 11, 2023	Friday	09:00 AM - 03:00 PM	Las Posas Park Open Area	Activity: Swim and Sports Camp (Full Day) by Master Sports @ LP - 4818		40
Aug 11, 2023	Friday	09:00 AM - 05:30 PM	Las Posas Park Shelter	Master Sports Summer Camp	R9927	20
Aug 11, 2023	Friday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Adventure Day Camp Field Trip	R10543	100
Aug 11, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 12, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15

Park Use List  
July 20 - August 16, 2023

Aug 12, 2023	Saturday	09:00 AM - 05:30 PM	Walnut Grove Park South Shelter	Calvillo's Baby Shower	R10545	150
Aug 12, 2023	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Eden's 4th Birthday Party	R10459	55
Aug 12, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	mias birthday	R10626	60
Aug 12, 2023	Saturday	09:00 AM - 01:00 PM	Sunset Park East Shelter	Cecilia's birthday	R10610	30
Aug 12, 2023	Saturday	09:00 AM - 01:00 PM	San Elijo Park Gazebo	Chan's Party	R10620	1
Aug 12, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Torres Baby Shower	R10645	60
Aug 12, 2023	Saturday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Adoption Day Celebration	R10629	50
Aug 12, 2023	Saturday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Baptism Party	R10476	65
Aug 13, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	River's First Birthday	R10570	200
Aug 13, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	25 year wedding anniversary	R10622	100
Aug 13, 2023	Sunday	09:00 AM - 01:00 PM	Sunset Park East Shelter	Barrett's 2nd birthday party	R10592	70
Aug 13, 2023	Sunday	01:30 PM - 05:30 PM	Double Peak Park Amphitheater	COSM Star Walk	R10642	1
Aug 14, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Aug 16, 2023	Wednesday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Boys and Girls Club of Carlsbad-Summer Camp	R10335	134
Aug 16, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15

## MINUTES

Regular Meeting of the Trails Advisory Committee  
Wednesday, July 12, 2023 6:00 pm  
3 Civic Center Drive San Marcos, CA 92069

**CALL TO ORDER:** Parks & Recreation Commissioner, Travis Lindsay, called the meeting to order at 6:07pm.

### **ROLL CALL:**

TAC Members: David Simpson, Randy Smith and John Walsh  
Members not Present: Olga Flores and Torrey Olson  
Parks & Recreation Commissioners: Jay Franklin and Travis Lindsay  
City of San Marcos Staff: Hugh McMenamin  
City Staff not Present: Taylor Oshinski (covid)

### **OLD BUSINESS**

#### **1. Welcome**

Travis welcomed everyone and thanks them for being present.

#### **2. Future Meeting Scheduling & Communication**

Travis informed the group of the future meetings and how communication should take place.

#### **3. Hiking & Trail Concerns/Issues**

Homelessness and graffiti concerns were discussed that are occurring in various parks.

#### **4. City Hikes – First Saturday of the Month**

Hike attendance has been increasing along with new guests. The next one in August will be the Rose Ranch and Richland Area hike.

## **NEW BUSINESS/ACTION ITEMS**

### **1. TAC Members - Terms, Chair & Vice Chair - Vote**

Travis reviewed the item and brought us up to speed on where the positions currently stand. Promotion of the need for new members was discussed along with ways to increase awareness. Flyers in kiosks, at City Hikes and at the SAC were recommended. Dave Simpson offered to be the Chair. Randy Smith offered to be the Vice Chair. Dave motioned for Randy to be the Chair and Jay seconded. John motioned for Randy to be the Vice Chair and Dave seconded. Votes in approval for both were carried and approved.

### **2. Trail Signage Project Ideas**

Travis gave his update on the trail markers he had discovered and documented. Travis handed out documents showing the markers and discussed their individual conditions, along with documents picturing newer designs. He then discussed ideas for replacing the current markers with updated and newer styles (gateways, junctions and trail markers). Travis discussed inconsistencies with current numbering and placement of trail markers in order to improve these issues. Cost factors were discussed for different styles. Including City branding as part of the sign look was considered. Funding was also considered as a factor.

Travis recommended a proposal be developed as a next step to include the above issues (marker type, funding, number of markers, placement, etc.). Collaboration with City Public Works would have to be involved. Travis asked who would be willing to work on such a proposal. Randy offered to assist in working on a proposal as did Dave. Travis then asked when this proposal team wanted to first meet to begin this project. Dave recommended in approximately one month on Aug. 9<sup>th</sup> at 6pm and then to meet monthly from then on. Travis will communicate by email a task list for what the proposal should include.

## **CONSENT CALENDAR**

N/A

## **ORAL COMMUNICATIONS/GOOD OF THE ORDER:**

Dave asked about the Trails Etiquette pamphlet, but it was decided it should be waited on and focus given to the trail signage project.

## **TAC MEETING SCHEDULING**

Next meeting is scheduled for October 11, 2023 at 6:00pm.



**City of San Marcos  
Parks & Recreation Department**  
3 Civic Center Drive  
San Marcos, CA 92069

**ADJOURNMENT**

Travis Lindsay adjourned the July 12, 2023 San Marcos Trails Advisory Committee meeting at 7:12PM.

ATTEST:

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TAYLOR OSHINSKI, RECORDING SECRETARY  
CITY OF SAN MARCOS  
TRAILS ADVISORY COMMITTEE