

**CLIMATE ACTION PLAN WORKING GROUP  
MINUTES**

**Wednesday December 21, 2022 | 6:00 PM**

**San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069**

**Call to Order – 6:00 PM**

*Meeting called to order at 6:23 PM*

**Roll Call**

*Members Present: Chair Norris, Vice-Chair Rungaitis, Member Rosaler.*

*Staff Present: Isaac Etchamendy, Development Services Director, Saima Qureshy, Sustainability Program Manager, Song LeBaron, Sr. Management Analyst, Edith Santana, Watershed Technician.*

**New Business**

1. Approval of Minutes from October 19, 2022 meeting;

*Motion by Vice-Chair Rungaitis to approve. Motion seconded by Member Rosaler. Motion passed 3-0.*

2. Sustainability Program Manager's update;

*Saima Qureshy provided a summary of updates from the last two months. The Clean Energy Alliance (CEA) roll out is scheduled for April and public outreach is planned. Vice-Chair Rungaitis inquired about who is organizing the outreach efforts and Chair Norris brought up the idea of using signs to publicize the launch. Member Rosaler inquired about the CEA default at launch and the choice residents will have if they want to opt-out. Additional updates included the EV Charger Rebate Program that is now live on the City's website and the CAP Implementation Report's presentation to City Council in January 2023.*

3. Presentation on CAP Measure T-5 (Synchronize Traffic Signals).

*Isaac Etchamendy presented information on how the City's traffic signals work and the systems used to synchronize them, as well as challenges and future plans to continue improving the synchronization.*

*Vice-Chair Rungaitis had to leave the meeting at 7:12pm. The remaining members were informed that quorum was lost at this time. Q&A regarding the presentation continued with the remaining members.*

**Oral Communications**

*No oral communications.*

**Working Group Member Comments**

*No comments.*

**Adjournment**

*No formal adjournment due to lack of quorum. The meeting adjourned when all members left at 7:30pm.*



A handwritten signature in black ink, appearing to read 'Kevin Norris', positioned above a horizontal line.

KEVIN NORRIS, CHAIRPERSON  
CAP WORKING GROUP

ATTEST:

A handwritten signature in black ink, appearing to read 'Song Lebaron', positioned above a horizontal line.

SONG LEBARON, SR. MANAGEMENT ANALYST  
CITY OF SAN MARCOS