



# City of San Marcos

1 Civic Center Drive  
San Marcos, CA 92069

## Staff Report

---

**File #:** TMP-1979

---

**PLANNING COMMISSION MEETING DATE:**

September 18, 2023

**SUBJECT:**

DRAFT 07/17/2023 PLANNING COMMISSION MINUTES

**Recommendation**

APPROVE 07/17/2023 Planning Commission Minutes

**Attachment(s)**

[Draft\\_07.17.23 Planning Commission Minutes](#)

Prepared by: Gina Jackson, Senior Office Specialist

Reviewed by: Joseph Farace, Planning Division Director

Submitted by: Gina Jackson, Senior Office Specialist



# MINUTES

## Regular Meeting of the Planning Commission

**MONDAY, JULY 17, 2023**

City Council Chambers  
1 Civic Center Drive, San Marcos, CA 92069

### **CALL TO ORDER**

At 6:30 p.m. Planning Commission Chair Christopher Carroll called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

Commissioner Saulsberry led the Pledge of Allegiance to the Flag.

### **ROLL CALL**

The Secretary called the roll:

PRESENT: COMMISSIONERS: NUTTALL, CAVANAUGH, CARROLL, RIOS, SAULSBERRY

ALTERNATE COMMISSIONERS IN AUDIENCE: NONE

ABSENT COMMISSIONERS: NORRIS, FLODINE, CRAIN

Also present were: Planning Division Director Joe Farace; Senior Civil Engineer Kyrenne Chua, Deputy City Attorney Punam Prahalad; Senior Office Specialist Gina Jackson

### **ORAL AND WRITTEN COMMUNICATIONS**

None

### **CONSENT CALENDAR**

#### **1. APPROVAL OF MINUTES, 06/05/2023**

##### **Action:**

COMMISSIONER NUTTALL MOVED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED; SECONDED BY COMMISSIONER CARROLL. MOTION CARRIED BY THE FOLLOWING VOTE.



AYES: COMMISSIONERS: NUTTALL, CAVANAUGH, CARROLL, RIOS, SAULSBERRY  
NOES: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NORRIS, FLODINE, CRAIN  
ABSTAIN: COMMISSIONERS: NONE

**2. Project No:** Summary Vacation VAC23-0011

**Request:** Planning Commission Resolution PC23-5046 Recommending to City Council the Summary Vacation and Abandonment of a portion of the slope easement along Las Posas Road granted by document 88-590995 on 11/17/1988, within the boundary of Tentative Subdivision Map TSM21-0003 for Meritage Gran Vista.

**Senior Civil Engineer Kyrenne Chua:** gave staff presentation.

**Planning Commissioners discussions included:** What was the original intention of this easement?

**Staff response:** The slope easement was to facilitate the road construction of Las Posas Road.

**Action:**

COMMISSIONER CARROLL MADE A MOTION TO RECOMMEND APPROVAL TO CITY COUNCIL, PC RESOLUTION 23-5046 (VAC23-0011); AND SECONDED BY COMMISSIONER SAULSBERRY. CARRIED BY A ROLL CALL VOTE.

AYES: COMMISSIONERS: NUTTALL, CAVANAUGH, CARROLL, RIOS, SAULSBERRY  
NOES: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NORRIS, FLODINE, CRAIN  
ABSTAIN: COMMISSIONERS: NONE

**3. Project No:** Summary Vacation VAC23-0012

**Request:** Planning Commission Resolution PC23-5047 Recommending to City Council the Summary Vacation and Abandonment of Slope Easement along Barham Drive granted on July 24, 2012 by document 2012-0429406, 2012, within the boundary of Tentative Subdivision Map TSM20-0001 for the Hallmark-Barham project.

**Senior Civil Engineer Kyrenne Chua:** gave staff presentation.

**Planning Commissioners discussions included:** None



**Action:**

COMMISSIONER CARROLL MADE A MOTION TO RECOMMEND APPROVAL TO CITY COUNCIL, PC RESOLUTION 23-5046 (VAC23-0011); AND SECONDED BY COMMISSIONER CAVANAUGH. CARRIED BY A ROLL CALL VOTE.

AYES: COMMISSIONERS: NUTTALL, CAVANAUGH, CARROLL, RIOS, SAULSBERRY  
NOES: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NORRIS, FLODINE, CRAIN  
ABSTAIN: COMMISSIONERS: NONE

**PLANNING DIRECTOR COMMENTS:** At the June 27<sup>th</sup> City Council meeting Meritage Homes and Arco Gas Station were approved. Former Commissioner Marcelo Kim resigned from this commission and we'll work with the City Clerk's office to fill that vacancy. We are hoping to have two items at the second Planning Commission meeting in August, which will be August 21<sup>st</sup>. This concludes my report.

**PLANNING COMMISSIONER COMMENTS:** Chair Carroll will not be able to attend the meeting on August 21<sup>st</sup>. Commissioner Rios will run the meeting.

**ADJOURNMENT**

At 6:45 p.m. Chair Carroll adjourned the meeting.

---

CHRISTOPHER CARROLL, CHAIRPERSON  
CITY OF SAN MARCOS PLANNING COMMISSION

**ATTEST:**

---

GINA JACKSON, SENIOR OFFICE SPECIALIST  
CITY OF SAN MARCOS PLANNING COMMISSION