



## CLIMATE ACTION PLAN WORKING GROUP

### AGENDA

**October 18, 2023 | 6:00 PM**

**San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069**

**Cell Phones:** As a courtesy to others, please silence your cell phone during the meeting and engage in conversations outside the San Marcos Room.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the City Clerk at (760) 744 1050, ext. 3145. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

**Public Comment:** Please complete a "Request to Speak" form located at the entrance of the San Marcos Room in order to address the Climate Action Plan Working Group on any agenda item. Comments are limited to three minutes, unless you have registered your organization with the City Clerk. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications."

**Meeting Schedule:** The normal date and time of future regular Climate Action Plan Working Group meetings will be determined at this meeting. Please note, meetings may be added or cancelled as necessary and will be posted on the City's website calendar.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings on the City web site at <https://www.san-marcos.net/>. Any agenda-related writings provided to the majority of the Working Group after distribution of the agenda packet are also made available for public inspection on the City's web site.

**Oral and Written Communications:** Persons wishing to submit comments on a matter not on the agenda may be heard by the Working Group at this time, however, no action will be taken until placed on a future agenda. Please submit your comments via email to [slebaron@san-marcos.net](mailto:slebaron@san-marcos.net).

### AGENDA

#### Call to Order – 6:00 PM

#### Roll Call

#### New Business

1. Approval of Minutes from August 16, 2023 meeting
2. Presentation on Organic Recycling and Edible Food Programs (Samantha Byfield, Special Projects Manager)
3. CAP Working Group Meetings in 2024

#### Oral Communications

#### Working Group Member Comments



**Adjournment**

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) ss.  
CITY OF SAN MARCOS )

I, Song LeBaron, Sr. Management Analyst of the City of San Marcos hereby certify that I caused the posting on October 11<sup>th</sup>, 2023 of this agenda in the glass display case at the north entrance of City Hall and on the City website prior to 5:30 pm.

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Song LeBaron, Sr. Management Analyst



## CLIMATE ACTION PLAN WORKING GROUP

### MINUTES

**August 16, 2023 | 6:00 PM**

**San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069**

#### **Call to Order – 6:00 PM**

Meeting was called to order at 6:00pm.

#### **Roll Call**

Members Present: Norris, Rosaler, McLane, Larisey

Members Absent: Kerschbaum

Staff Present: Joe Farace, Planning Division Director, Saima Qureshy, Sustainability Program Manager, Song LeBaron, Sr. Management Analyst

#### **New Business**

##### 1. Approval of Minutes from June 21, 2023 meeting

Member Rosaler motioned to approve the minutes. Chairperson Norris seconded the motion. All members present voted to approve the minutes, motion passed.

##### 2. Presentation on Transportation Demand Management (TDM) Ordinance and Policy

Saima Qureshy presented an overview of the City's TDM Ordinance and Policy. Both the City's Climate Action Plan and General Plan called for a TDM to be developed. Saima explained the process of developing the TMD Ordinance which included collaboration with staff and consultants, evaluating other TDM Ordinances from peer cities, and gathering feedback from employers and the public. Member Norris inquired about the comments received which included a comment from NCTD and three comments in response to the TDM Ordinance workshop.

Saima explained that the TDM requirements will apply to new projects that meet certain thresholds. Minor discretionary projects such as Director's Permits will be excluded. The TDM Policy provides a list of 6 required strategies and 23 optional strategies that are assigned corresponding points. Developers must select optional strategies to achieve 10 points for their projects.

Members and staff discussed the strategy of unbundled parking and that it does not reduce the parking space requirements of a project. Additional strategies discussed included pre-tax transportation benefits, priced parking and parking cash out for commercial projects, and the option for off-site strategies. Chairperson Norris suggested allocating more points to car share strategy that could incorporate the use of EVs. Micro-mobility, such as scooters, was also discussed and staff indicated that the City has been approached by scooter/e-bike companies in the past but there was no recent interest.

Member Larisey inquired about the details of a project's approval and the TDM requirements that would need to be met. Staff said new projects subject to the TMD Ordinance and Policy will not be approved if they don't meet the 10 point requirement. Staff also mentioned that there are additional CAP measures aimed at reducing greenhouse gases for existing businesses.

Saima went over the project schedule for the TMD Ordinance and Policy which includes Planning Commission (Sept/Oct 2023) and City Council (Nov/Dec 2023) meetings. The TDM Ordinance and Policy is expected to be in effect January 2024.

**Oral Communications**

*No oral communications.*

**Working Group Member Comments**

*Member Rosaler inquired about school buses coming back to use in the City. Joe Farace said he spoke with the school district, and they are starting to launch their bus fleet. The initial focus will be on need-based areas of working families.*

*Chairperson Norris commented his appreciation for the work staff does to bring information to the CAP Working Group.*

*Staff announced that the next CAP Working Group meeting will be held on October 18, 2023.*

**Adjournment**

*Meeting adjourned at 7:00pm.*

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KEVIN NORRIS, CHAIRPERSON  
CAP WORKING GROUP

ATTEST:

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SONG LEBARON, SR. MANAGEMENT ANALYST  
CITY OF SAN MARCOS