

AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, OCTOBER 18, 2023
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on September 20, 2023

APPROVE

2. **GENERAL FACILITY SCHEDULING**

Consider facility & park use requests for October 19 – November 15, 2023 **APPROVE**

REPORTS AND OTHER BUSINESS

3. Annual Report- SM Lacrosse

NOTE & FILE

4. Annual Staff Report- Contract Classes

NOTE & FILE

5. TAC Meeting Minutes- October 11th

NOTE & FILE

6. Park Naming Policy Update

NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Assistant Director

WRITTEN COMMUNICATIONS

ADJOURNMENT



City of San Marcos
1 Civic Center Drive
San Marcos, CA 92069

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Evelyn Slay, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, October 12, 2023.

Date: October 12, 2023

Evelyn Slay, Commission Secretary

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MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, SEPTEMBER 20, 2023

LOCATION OF MEETING - City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:00 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: FRANKLIN, LINDSAY, PRESTININZI
ROBLES, SENSMEIER, SMITH

ABSENT: COMMISSIONERS: DIAZ, MOCKUS-VALENZUELA

Also present were: Parks and Recreation Assistant Director Andrea Gonzalez, Senior Management Analyst Stacy Armacost, Management Analyst Evelyn Slay, Recreation Supervisor II Jennifer Overman and Recreation Coordinator Kimberly Valdovinos.

ORAL COMMUNICATIONS

Volunteer Recognition Award

The Commission recognized community member Andrew Cover for his commitment to the local San Marcos community. Mr. Cover most recently completed a project to lead, build, and install trail signs at Discovery Lake in partnership with City of San Marcos Parks & Recreation Department.

Vice-Chair Lindsay thanked Mr. Cover for all his efforts in completing this project and asked what his key take away was from it. Mr. Cover shared that he learned a lot about maintaining the trails, the process to treat the wood to withstand over time and leadership.

Chair Franklin asked about the process of teaching others Adobe Illustrator. Andrew mentioned he first showed the volunteers step-by-step and then allowed them to do test runs on their own. He noted that those he worked with are very technologically inclined, which helped with showing them how to use the program. Chair Franklin asked what his plans were for college. He shared his plans to attend either UC Santa Cruz or UC Santa Barbara.

CONSENT CALENDAR

www.san-marcos.net

1. Approval of Minutes, 8/16/2023

2. Approval of General Facility Scheduling, 9/21 – 10/18/2023

MOVED BY COMMISSIONER SMITH, SECONDED BY COMMISSIONER ROBLES AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #1 AND CONSENT CALENDAR ITEM #2 AS PRESENTED.

REPORTS AND OTHER BUSINESS

3. Annual Report- SM Youth Basketball

Presentation was given by San Marcos Youth Basketball President Jennifer Kearney. The organization is the largest recreational youth program in North County, with their ongoing goal of being the least expensive program. Jennifer took on the role of President last year and most of the board is composed of new members. The new Board includes a high school senior and former player in the program. The group is working with Junior NBA in hopes to bring camps with professional basketball players in the near future. They currently have connections with the Clippers and Stephen Curry. This year they rebranded their organization and are now active in several social media platforms. They will also be hosting a community day to provide information and make connections with competitive leagues in the area for those players that may be interested. The program does offer an All-Star Day where players can participate in several drills and earn cash prizes. The organization also hopes to provide educational scholarships in addition to their standard program scholarships. Their focus is on building teams based on drafts to make sure they are even in skill levels. To end her presentation Jennifer shared their most recent fundraising event, which was a raffle of a Stephen Curry signed and authenticated jersey. The event helped them raise a lot of funds for the program.

Commissioner Robles asked about program timeline, which Jennifer advised they follow the San Marcos Unified School District schedule. Commissioner Robles also asked about those that have not played before and placement in the program. Jennifer advised that last year every kid from the waitlist was placed in a team and they hope to do that again this year.

Vice-Chair Lindsay asked about problems with availability of facilities and conditions. Jennifer advised the Commissioners that before COVID some of the San Marcos middle schools were used for practices and games. Currently, the Corky Smith Gym is working out fine, but as the program grows they will need find more locations. The group did have issues during the raining season due to roof leak at the gym. The overall program participation is increasing and getting closer to pre-COVID pandemic numbers.

Commissioner Sensmeier asked about the boys to girls' ratio of participants and Jennifer advised boys teams have higher participation but girls teams are growing. The organization is now implementing WMBA jerseys into their program and WMBA team names.

Chair Franklin asked staff about the status of the MOUs with the San Marcos Unified School District and Youth Sports groups. Assistant Director Gonzalez advised they are still pending due to staff turnover at the District, with Jennifer mentioning she had reached out herself and had not heard back either. Staff will continue to update the groups as MOU information becomes available.

4. Annual Staff Report- SAC Nutrition & Transportation

Parks and Recreation Nutrition Coordinator Kim Valdovinos gave the presentation. She provided a summary of the Senior Activity Center activities including the nutrition program. The recreational programs average 20-25 people per class. For the lunch program, salad days have typically 65-80 participants and standard catered lunch days the range of participants is 50-60. The Senior Activity Center also offers a wide variety of special events with some exceeding 100 participants.

The SAC partners with FACT for senior transportation. It is an income based benefit that offers a lunch shuttle to and from the SAC. The program also offers personal transportation within a 20-mile radius, but can also offer transportation exceeding 20 miles if it's for a medical appointment.

Commissioner Smith noticed the presentation showed several younger senior groups and asked if that was typical. Coordinator Valdovinos mentioned the SAC sees a good mix, with some groups having parents and kids that are both seniors. A lot of the information about the SAC and programming is shared via word of mouth.

Commissioner Sensmeier asked about health education for seniors. Kimberly advised the County requires 4 presentations a year. The presentations are provided at the SAC by the County Dietician or Kimberly herself. Staff are also working with a CSUSM professor whose students are interested in leading some of the presentations.

Commissioner Robles asked about field trips and available transportation. Staff advised this is not currently an option due to several reasons. Primarily due to funding, availability of transportation vehicles, and liability. Assistant Director Gonzalez did mention the Department has a small budget allocation for special event transportation for seniors via the SMUSD transportation program. Commissioner Robles highlighted the importance of having the option to transport seniors for field trips who otherwise would not have the means to visit locations outside of San Marcos.

Vice-Chair Lindsay asked about data collection such as surveys to collect feedback. Coordinator Valdovinos mentioned the department conducts a yearly survey and a nutrition education survey. He also asked about technology help and availability of information for those who are not regulars. Kimberly confirmed the help is available via a volunteer who used to be in IT but is now retired and CSUSM and St. Augustine college students who complete their community service hours at the senior center. The information about programs including the nutrition program can be found in the Recreation Guide and in the SAC Newsletter.

Chair Franklin asked about the transportation program and users of the program. Coordinator Valdovinos summarized there are currently 8-12 riders due to the van size. There is an available option for LYFT, but riders don't typically like to use that option.

5. YSC Meeting Minutes

Commissioner Sensmeier shared a summary of the meeting. She highlighted the presence of a SMUSD representative who showed great engagement with the group and looks forward to having an open dialog with the District. During the meeting there was discussion about capping youth sport group enrollment numbers and what that would look like. The shared perspective is that nobody wants to see that happen and the groups are looking at alternative options in hopes of finding more viable solutions than capping participant numbers.

Chair Franklin asked staff about the recommendation to have Public Works share a more universal message for the youth groups to share with parents during field closures. Assistant Director Gonzalez advised that staff are working together to share more precise messages when closures occur.

6. TAC Subcommittee Update

Vice-Chair Lindsay gave the presentation. He provided information on the trail marker designs and the City's plan to update the current trail markers. Upon reviewing the existing plan, the subcommittee noted some concern in the designs and funding. The subcommittee would like to review the sign design, format, and types along with the materials, location, and costs associated. The goal is to work together with Public Works and Parks & Recreation Department to find the most efficient way to address the concerns and fundraise to complete the project.

Commissioner Robles inquired how often trail user get lost and electronic tracking in future designs. Vice-Chair Lindsay advised there has only been one case of someone getting lost and slightly dehydrated. The goal would be to add QR Codes and other tool for trail users to be reassured of where they are in the trail.

Commissioner Prestinanzi asked about the design approval process and if the review would be go to the Parks & Recreation Commission. Staff advised the department in charge of overseeing the design is Communications, but installation of the trail markers would fall under Public Works. Vice-Chair Lindsay commented that while there may not be an approval process of the design, providing input to the departments involved would allow for a more efficient outcome for the community.

7. Park Naming Policy Update

Assistant Director Gonzalez advised the policy is now under review with City Attorney's Office.

8. PARKS AND RECREATION ASSISTANT DIRECTOR REPORT

Assistant Director shared a summary of the department events.

The last summer concert, James Kurt- Elvis Tribute Artist, will happen September 23rd at the Wood House.

The ground breaking ceremony for Bradley Park is planned for September 28th and the Commission is invited to attend.

Double Peak Challenge hosted in partnership with the Friends of San Marcos and the Boys & Girls Club of San Marcos is planned for September 30th.

A public workshop hosted by the San Elijo Hills HOA will be held on October 19th, to gather public input for future projects the association plans to fund. Staff will be in attendance to represent the Parks & Recreation Department.

Assistant Director Gonzalez advised the Commission that staff is keeping a close eye on the concerns raised by the Youth Sports Council. Currently P&R Staff and Public Works Staff are analyzing the costs associated with installing turf fields rather than grass fields to potentially address some of the user concerns.

The Fall Street Festival City Booth schedule was shared with the Commission, the event will take place Sunday, October 8th.

Commissioner Smith asked about the leaking roof at Corky Smith Gym. Assistant Director Gonzalez mentioned there is a possibility of obtaining federal funds to fix the roof since it was used as a shelter during Cyclone Hilary and it leaked. Staff are pending to hear back on funding. Commissioner Smith also asked about Simons Park completion plans. Staff advised there were issues with the playground equipment that was ordered which delayed the project. The target date is end of October, with a soon to follow social media campaign to announce the opening.

Commissioner Sensmeier asked about the meeting location for the Bradley Park groundbreaking ceremony. Assistant Director Gonzalez provided the commissioners with general location instructions for the event.

Vice-Chair Lindsay asked staff about the artificial turf analysis and the public's concerns over that safe use of turf in parks, noting some professional athletes have opted not to play in artificial turf over safety concerns. Assistant Director Gonzalez shared staff is aware of several recent articles describing concerns over materials and use of artificial turf. Part of the analysis being conducted by staff is looking at all options and information to make an educated decision. In addition to the health and safety concerns there is also a higher cost associated with installing turf in fields and replacing it every 8 to 10 years. Materials have improved but costs increase significantly with more organic material options.

Chair Franklin advised that he will miss the October 18th meeting.

WRITTEN COMMUNICATIONS

Commissioner Mockus-Valenzuela and Commissioner Diaz emailed to advise of their absence.

ADJOURNMENT

Chair Franklin adjourned the meeting at 7:21 pm.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

EVELYN SLAY, COMMISSION SECRETARY
PARKS AND RECREATION COMMISSION

Facility Use List
October 19 - November 15, 2023

| Date | Day | Start - End Time | Facility | Event | Permit# | Atten |
|--------------|-----------|---------------------|---------------------------|---------------------------------------|---------|-------|
| Oct 18, 2023 | Wednesday | 08:30 AM - 12:00 PM | Community Main Hall | TrueCare | R9354 | 80 |
| Oct 18, 2023 | Wednesday | 06:00 PM - 08:00 PM | Craft Room | Greenwood Park HOA | R10398 | 6 |
| Oct 18, 2023 | Wednesday | 06:30 PM - 09:00 PM | Horizon Rooms 1,2,3 | SD Church of Christ | R10860 | 100 |
| Oct 18, 2023 | Wednesday | 07:00 PM - 09:00 PM | Recreation Room | Twin Oaks Community Sponsor Group | R10217 | 10 |
| Oct 18, 2023 | Wednesday | 10:30 AM - 12:30 PM | Williams Barn | University of Saint Katherine | R10593 | 150 |
| Oct 19, 2023 | Thursday | 05:30 PM - 07:30 PM | Conference Room | Victoria Ranch HOA | R10471 | 10 |
| Oct 20, 2023 | Friday | 12:00 PM - 10:00 PM | Community Main Hall | Breakfast Set up | R10137 | 1 |
| Oct 21, 2023 | Saturday | 11:00 AM - 10:00 PM | San Elijo Terrace Hall | Fleurissant Wedding | R10764 | 75 |
| Oct 21, 2023 | Saturday | 06:00 AM - 06:00 PM | Community Main Hall | Breakfast with the Littlest Pumpkin | R10136 | 1 |
| Oct 21, 2023 | Saturday | 11:00 AM - 10:00 PM | Williams Barn | Hernandez Wedding | R9918 | 170 |
| Oct 25, 2023 | Wednesday | 05:00 PM - 08:00 PM | San Elijo Terrace Hall | San Elijo Foundation | R10919 | 50 |
| Oct 25, 2023 | Wednesday | 10:30 AM - 12:30 PM | Community Main Hall | University of Saint Katherine | R10593 | 150 |
| Oct 25, 2023 | Wednesday | 06:30 PM - 08:30 PM | Wood House & Garden | SM Woods HOA | R9662 | 10 |
| Oct 26, 2023 | Thursday | 10:00 AM - 12:00 PM | Jack's Pond Nature Center | Escondido Christian School Field Trip | R10727 | 45 |
| Oct 26, 2023 | Thursday | 02:00 PM - 06:00 PM | Williams Barn | Butler Craft Show | R9636 | 170 |
| Oct 27, 2023 | Friday | 12:00 PM - 07:00 PM | Williams Barn | Butler Craft Show | R9636 | 1 |
| Oct 28, 2023 | Saturday | 04:00 PM - 09:00 PM | Community Main Hall | SM Desi Community | R10527 | 120 |
| Oct 28, 2023 | Saturday | 08:00 AM - 03:00 PM | Williams Barn | Butler Craft Show | R9636 | 1 |
| Oct 28, 2023 | Saturday | 01:00 PM - 05:00 PM | Wood House & Garden | Jennifer Boulette Tea Party | R10928 | 15 |
| Nov 1, 2023 | Wednesday | 10:30 AM - 12:30 PM | Community Main Hall | University of Saint Katherine | R10593 | 150 |
| Nov 1, 2023 | Wednesday | 08:00 AM - 08:00 PM | Dining Room | City of SM Office Reno | R10918 | 12 |
| Nov 2, 2023 | Thursday | 10:00 AM - 12:00 PM | Jack's Pond Nature Center | La Costa Meadows JPNC Field Trip #1 | R10876 | 25 |

Facility Use List
October 19 - November 15, 2023

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|--------------|-----------|---------------------|---------------------------|-------------------------------------|--------|-----|
| Nov 3, 2023 | Friday | 05:00 PM - 09:00 PM | Williams Barn | SD Church of Christ | R10326 | 150 |
| Nov 4, 2023 | Saturday | 12:00 PM - 04:00 PM | Community Main Hall | Hawaiian Hula International | R10521 | 200 |
| Nov 4, 2023 | Saturday | 12:30 PM - 10:00 PM | Williams Barn | Ng Wedding | R9957 | 170 |
| Nov 4, 2023 | Saturday | 01:00 PM - 05:00 PM | Wood House & Garden | Anna Melendez Tea Party | R10915 | 15 |
| Nov 5, 2023 | Sunday | 08:00 AM - 12:00 PM | Community Main Hall | Mission 316 Church | R10787 | 80 |
| Nov 5, 2023 | Sunday | 08:00 AM - 12:00 PM | Large Rec Room | Mission 316 Church | R10787 | 20 |
| Nov 5, 2023 | Sunday | 08:00 AM - 12:00 PM | Small Rec Room | Mission 316 Church | R10787 | 20 |
| Nov 6, 2023 | Monday | 05:00 PM - 08:00 PM | Community Main Hall | Broadway Theater Audition | R10532 | 50 |
| Nov 6, 2023 | Monday | 06:00 PM - 08:00 PM | Conference Room | SMYB Board Meeting | R10559 | 15 |
| Nov 6, 2023 | Monday | 05:00 PM - 08:00 PM | Dining Room | Broadway Theater Audition | R10532 | 50 |
| Nov 7, 2023 | Tuesday | 05:30 PM - 07:30 PM | Dining Room | Youth Sports Council Meeting | R9705 | 25 |
| Nov 8, 2023 | Wednesday | 10:30 AM - 12:30 PM | Community Main Hall | University of Saint Katherine | R10593 | 150 |
| Nov 8, 2023 | Wednesday | 06:00 PM - 08:00 PM | Community Room | Vallecitos Ridge HOA | R9661 | 10 |
| Nov 8, 2023 | Wednesday | 06:30 AM - 01:30 PM | Williams Barn | SD CAPCA Chapter PW Workshop | R10906 | 100 |
| Nov 9, 2023 | Thursday | 10:00 AM - 12:00 PM | Jack's Pond Nature Center | La Costa Meadows JPNC Field Trip #2 | R10877 | 51 |
| Nov 9, 2023 | Thursday | 05:00 PM - 08:00 PM | Community Main Hall | Workshop | R10946 | 100 |
| Nov 12, 2023 | Sunday | 11:00 AM - 04:00 PM | San Elijo Terrace Hall | Baby Shower Gonzalez | R10853 | 65 |
| Nov 12, 2023 | Sunday | 08:00 AM - 12:00 PM | Community Main Hall | Mission 316 Church | R10787 | 80 |
| Nov 12, 2023 | Sunday | 08:00 AM - 12:00 PM | Large Rec Room | Mission 316 Church | R10787 | 20 |
| Nov 12, 2023 | Sunday | 08:00 AM - 12:00 PM | Small Rec Room | Mission 316 Church | R10787 | 20 |
| Nov 13, 2023 | Monday | 06:00 PM - 08:00 PM | Dining Room | Contemporary Women of North County | R9680 | 30 |
| Nov 14, 2023 | Tuesday | 05:30 PM - 07:30 PM | Conference Room | Twin Oaks Valley Ranch Assoc. | R9678 | 10 |
| Nov 15, 2023 | Wednesday | 06:30 PM - 09:00 PM | San Elijo Terrace Hall | San Diego Church of Christ | R10862 | 80 |

Facility Use List
October 19 - November 15, 2023

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|--------------|-----------|---------------------|---------------------|-----------------------------------|--------|-----|
| Nov 15, 2023 | Wednesday | 10:30 AM - 12:30 PM | Community Main Hall | University of Saint Katherine | R10593 | 150 |
| Nov 15, 2023 | Wednesday | 06:00 PM - 08:00 PM | Craft Room | Greenwood Park HOA | R10398 | 6 |
| Nov 15, 2023 | Wednesday | 07:00 PM - 09:00 PM | Recreation Room | Twin Oaks Community Sponsor Group | R10217 | 10 |
| Nov 15, 2023 | Wednesday | 06:30 PM - 08:30 PM | Wood House & Garden | SM Woods HOA | R9662 | 10 |

Park Use List
October 18 - November 15, 2023

| Date | Day | Start - End Time | Facility | Event | Permit# | Attend |
|--------------|-----------|---------------------|--------------------------------|-------------------------------------|---------|--------|
| Oct 20, 2023 | Friday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Oct 20, 2023 | Friday | 04:30 PM - 06:00 PM | San Elijo Park Commercial Use | Sprockids San Diego | R10380 | 10 |
| Oct 21, 2023 | Saturday | 07:00 AM - 08:00 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Oct 21, 2023 | Saturday | 09:00 AM - 05:30 PM | Sunset Park West Shelter | Birthday party | R10836 | 150 |
| Oct 21, 2023 | Saturday | 09:00 AM - 01:00 PM | Sunset Park East Shelter | Julian's 2nd Birthday | R10842 | 40 |
| Oct 21, 2023 | Saturday | 09:00 AM - 01:00 PM | Woodland Park West Shelter | Adrian 5th Birthday | R10881 | 45 |
| Oct 21, 2023 | Saturday | 09:00 AM - 01:00 PM | Jack's Pond Park East Shelter | Julianas 5th Birthday Party | R10902 | 40 |
| Oct 21, 2023 | Saturday | 01:30 PM - 05:30 PM | Woodland Park West Shelter | Lucas 6th Birthday Party | R10920 | 20 |
| Oct 21, 2023 | Saturday | 01:30 PM - 05:30 PM | Sunset Park East Shelter | Levi's Birthday Party | R10939 | 45 |
| Oct 21, 2023 | Saturday | 01:30 PM - 05:30 PM | San Elijo Park Gazebo | Sawerus's Birthday | R10901 | 60 |
| Oct 21, 2023 | Saturday | 01:30 PM - 05:30 PM | Jack's Pond Park East Shelter | Luca's Birthday Party | R10879 | 30 |
| Oct 22, 2023 | Sunday | 09:00 AM - 01:00 PM | Jack's Pond Park Corral | Hendricks Birthday Party | R10864 | 1 |
| Oct 22, 2023 | Sunday | 09:00 AM - 05:30 PM | Lakeview/Discovery Park Gazebo | Miriam 2nd Birthday/Naming Ceremony | R10669 | 100 |
| Oct 22, 2023 | Sunday | 09:00 AM - 05:30 PM | San Elijo Park Gazebo | Arianna's 13th Birthday | R10925 | 1 |
| Oct 22, 2023 | Sunday | 09:00 AM - 05:30 PM | Sunset Park West Shelter | Movimiento Sancirense | R10942 | 150 |
| Oct 22, 2023 | Sunday | 01:30 PM - 05:30 PM | Las Abejas Park Shelter | Indian Cultural gathering | R10940 | 50 |
| Oct 23, 2023 | Monday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Oct 23, 2023 | Monday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Oct 25, 2023 | Wednesday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Oct 25, 2023 | Wednesday | 01:30 PM - 05:30 PM | Sunset Park East Shelter | Family Picnic | R10897 | 100 |
| Oct 25, 2023 | Wednesday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Oct 27, 2023 | Friday | 09:00 AM - 01:00 PM | Sunset Park West Shelter | PCA Community Day | R10700 | 60 |

Park Use List
October 18 - November 15, 2023

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|--------------|-----------|---------------------|--------------------------------|---------------------------------|--------|-----|
| Oct 27, 2023 | Friday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Oct 28, 2023 | Saturday | 07:00 AM - 08:00 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Oct 28, 2023 | Saturday | 09:00 AM - 05:30 PM | Sunset Park East Shelter | Scarlett's Fairy First Birthday | R10661 | 40 |
| Oct 28, 2023 | Saturday | 09:00 AM - 01:00 PM | Lakeview/Discovery Park Gazebo | Lincoln's 6th Bday | R10944 | 45 |
| Oct 28, 2023 | Saturday | 09:00 AM - 05:30 PM | Sunset Park West Shelter | Maria's Baby Shower | R10945 | 60 |
| Oct 28, 2023 | Saturday | 01:30 PM - 05:30 PM | Jack's Pond Park East Shelter | Stella's Birthday | R10892 | 40 |
| Oct 28, 2023 | Saturday | 01:30 PM - 05:30 PM | San Elijo Park Gazebo | Birthday Party | R10855 | 50 |
| Oct 29, 2023 | Sunday | 09:00 AM - 05:30 PM | San Elijo Park Gazebo | Chase's 5th Birthday | R10846 | 40 |
| Oct 29, 2023 | Sunday | 09:00 AM - 05:30 PM | Hollandia Park Shelter | Brixton's Birthday Party | R10921 | 30 |
| Oct 29, 2023 | Sunday | 09:00 AM - 05:30 PM | Sunset Park West Shelter | Mia & Julio's baby shower | R10948 | 200 |
| Oct 29, 2023 | Sunday | 01:30 PM - 05:30 PM | Sunset Park East Shelter | Korah's Bday | R10935 | 35 |
| Oct 30, 2023 | Monday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Nov 1, 2023 | Wednesday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 1, 2023 | Wednesday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Nov 3, 2023 | Friday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 4, 2023 | Saturday | 07:00 AM - 08:00 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 4, 2023 | Saturday | 09:00 AM - 05:30 PM | San Elijo Park Shelter | Birthday Party | R10457 | 33 |
| Nov 4, 2023 | Saturday | 09:00 AM - 05:30 PM | Jack's Pond Park East Shelter | Peyton's First Birthday | R10758 | 40 |
| Nov 4, 2023 | Saturday | 09:00 AM - 05:30 PM | San Elijo Park Gazebo | Birthday | R10791 | 70 |
| Nov 4, 2023 | Saturday | 09:00 AM - 05:30 PM | Sunset Park East Shelter | Noah's birthday | R10936 | 75 |
| Nov 4, 2023 | Saturday | 09:00 AM - 05:30 PM | Woodland Park Pepper Shelter | Vivin's 4th Birthday | R10937 | 50 |
| Nov 4, 2023 | Saturday | 09:00 AM - 05:30 PM | Lakeview/Discovery Park Gazebo | Jaxson's Birthday! | R10895 | 60 |
| Nov 5, 2023 | Sunday | 09:00 AM - 05:30 PM | Sunset Park West Shelter | Allison's baby shower | R10912 | 40 |

Park Use List
October 18 - November 15, 2023

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|--------------|-----------|---------------------|--------------------------------|-----------------------------------|--------|-----|
| Nov 5, 2023 | Sunday | 09:00 AM - 05:30 PM | Lakeview/Discovery Park Gazebo | Birthday Party | R10917 | 20 |
| Nov 5, 2023 | Sunday | 09:00 AM - 05:30 PM | San Elijo Park Gazebo | Baby shower | R10932 | 50 |
| Nov 5, 2023 | Sunday | 09:00 AM - 05:30 PM | Jack's Pond Park Corral | Birthday Party | R10956 | 25 |
| Nov 5, 2023 | Sunday | 09:00 AM - 05:30 PM | Simmons Park Shelter | Birthday Party | R10957 | 20 |
| Nov 6, 2023 | Monday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 6, 2023 | Monday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Nov 8, 2023 | Wednesday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 8, 2023 | Wednesday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Nov 10, 2023 | Friday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 11, 2023 | Saturday | 07:00 AM - 08:00 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 12, 2023 | Sunday | 09:00 AM - 05:30 PM | San Elijo Park Gazebo | Narasimha family - Birthday event | R10950 | 120 |
| Nov 13, 2023 | Monday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 13, 2023 | Monday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |
| Nov 15, 2023 | Wednesday | 09:30 AM - 10:30 AM | San Elijo Park Open Area | Stroller Strides | R10531 | 15 |
| Nov 15, 2023 | Wednesday | 06:00 PM - 07:00 PM | Hollandia Park Commercial Use | San Diego Waves XTC | R10732 | 25 |

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday, October 11, 2023 6:00 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER: David Simpson called the meeting to order at 6:01pm.

ROLL CALL:

TAC Members: David Simpson, Randy Smith, Torrey Olson, Olga Flores and John Walsh
Parks & Recreation Commissioner: Travis Lindsay
Parks & Recreation Commissioner: Jay Franklin (Absent)
City of San Marcos Staff: James Daza, Taylor Oshinski, Eric Leichliter and Hugh McMenamin
Guest: Mark Conlin

OLD BUSINESS

1. Welcome

David welcomed everyone and thanked them for being present. Guest, Mark Conlin introduced himself and explained his outdoor and cycling background from living in Boulder, Colorado. He wanted to sit in on the meeting to see what the Trails Advisory Committee works on and if he would be able to contribute in the future. Those present went around the table and introduced themselves.

2. Future Meeting Scheduling & Communication

David stated that meetings are on a quarterly basis, along with the trail project sub-committee meetings which are currently monthly. James Daza stated that Buck Martin requested that the sub-committee meetings be suspended until the new Ranger Supervisor is hired and onboard. It was put to the committee and accepted.

3. Hiking & Trail Concerns/Issues

David asked the committee about any concerns. Dog waste is still a problem but seems to be becoming less of an issue. A brief discussion took place about the continual problems surrounding trails going through the Stone Canyon development, and the enforcement provided by City Staff Rangers.

4. City Hikes – First Saturday of the Month

Hugh explained the concept of the City Hikes and their recent activities, such as the October Hike which showcased the Leo Carrillo Ranch to Simmons Family Park trail connectivity. John Walsh spoke about Star Walks and mentioned the 25th Star Walk will take place on Sunday, October 15.

NEW BUSINESS/ACTION ITEMS

1. Wayfinding Plan Request

David discussed this plan and its update to the committee. James Daza sent out the plan to the sub-committee members along with the GIS Maps provided by City staff. They were asked to review the trail map portion and suggest revisions/edits.

2. GIS/Interactive Trails Map

David asked James to give an update. James emailed the GIS trail map to the sub-committee along with the excel spreadsheet with the trail numbers and stated that they should work on any revisions and submit them. Travis confirmed and suggested that a consolidated list would be best instead of submitting one revision at a time. It was agreed that trail names and numbers needed to be verified for consistency and should be compiled before submitted requested revisions. John stated that he would start cross checking the interactive map with the data provided to the sub-committee and start noting any discrepancies. James reported that there is a request to replace the current interactive map on the city website with the newer GIS map that was sent to the sub-committee.

3. Trail Signage Project Discussion

David stated that work on the interactive map was one of the initial goals, but fortunately the bulk of the GIS work has already been accomplished. This leaves minor reviews for the committee to work on. The printed map will also need to be revised for both of them to match. David stated that they would continue to work on some of the behind-the-scenes work for the signage project and what the committee would like to recommend to the city. James stated that the signage plan is part of an administrative policy and the Public Works Director stated that the City Council, Parks and Recreation Commission and Trails Advisory Committee were not involved in the development of that policy.



**City of San Marcos
Parks & Recreation Department**
3 Civic Center Drive
San Marcos, CA 92069

CONSENT CALENDAR

1. APPROVAL OF MINUTES-Trails Advisory Committee

John Walsh motioned to approve the July 12, 2023 Trails Advisory Committee minutes. Torrey Olson seconded the motion. All members voted in favor and minutes were approved.

ORAL COMMUNICATIONS/GOOD OF THE ORDER:

Taylor informed all present that the Horse Heritage Festival will take place on Sunday, October 15 at Walnut Grove if any members were interested in attending.

TAC MEETING SCHEDULING

Next meeting is scheduled for January 10, 2024 at 6:00pm.

ADJOURNMENT

David Simpson adjourned the October 11, 2023 San Marcos Trails Advisory Committee meeting at 6:40PM.

ATTEST:

ERIC LEICHLITER, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE