
AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, OCTOBER 18, 2023
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

ORAL COMMUNICATIONS

Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on September 20, 2023

APPROVE

2. **GENERAL FACILITY SCHEDULING**

Consider facility & park use requests for October 19 – November 15, 2023 **APPROVE**

REPORTS AND OTHER BUSINESS

- 3. Annual Report- SM Lacrosse
- 4. Annual Staff Report- Contract Classes
- 5. TAC Meeting Minutes- October 11th
- 6. Park Naming Policy Update

NOTE & FILE

NOTE & FILE

NOTE & FILE

NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Assistant Director

WRITTEN COMMUNICATIONS

ADJOURNMENT

STATE OF CALIFORNIA)

AFFIDAVIT OF POSTING

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Evelyn Slay, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, October 12, 2023.

Date: October 12, 2023

Evelyn Slay, Commission Secretary

The City of San Marcos is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this meeting or any other City programs, service or activity, please contact the City Clerk's office at 1 Civic Center Drive, San Marcos, CA 92069, or call (760) 744-1050.



MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, SEPTEMBER 20, 2023

LOCATION OF MEETING - City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:00 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: FRANKLIN, LINDSAY, PRESTININZI
ROBLES, SENSMEIER, SMITH

ABSENT: COMMISSIONERS: DIAZ, MOCKUS-VALENZUELA

Also present were: Parks and Recreation Assistant Director Andrea Gonzalez, Senior Management Analyst Stacy Armacost, Management Analyst Evelyn Slay, Recreation Supervisor II Jennifer Overman and Recreation Coordinator Kimberly Valdovinos.

ORAL COMMUNICATIONS

Volunteer Recognition Award

The Commission recognized community member Andrew Cover for his commitment to the local San Marcos community. Mr. Cover most recently completed a project to lead, build, and install trail signs at Discovery Lake in partnership with City of San Marcos Parks & Recreation Department.

Vice-Chair Lindsay thanked Mr. Cover for all his efforts in completing this project and asked what his key take away was from it. Mr. Cover shared that he learned a lot about maintaining the trails, the process to treat the wood to withstand over time and leadership.

Chair Franklin asked about the process of teaching others Adobe Illustrator. Andrew mentioned he first showed the volunteers step-by-step and then allowed them to do test runs on their own. He noted that those he worked with are very technologically inclined, which helped with showing them how to use the program. Chair Franklin asked what his plans were for college. He shared his plans to attend either UC Santa Cruz or UC Santa Barbara.

CONSENT CALENDAR

1. Approval of Minutes, 8/16/2023

2. Approval of General Facility Scheduling, 9/21 – 10/18/2023

MOVED BY COMMISSIONER SMITH, SECONDED BY COMMISSIONER ROBLES AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #1 AND CONSENT CALENDAR ITEM #2 AS PRESENTED.

REPORTS AND OTHER BUSINESS

3. Annual Report- SM Youth Basketball

Presentation was given by San Marcos Youth Basketball President Jennifer Kearney. The organization is the largest recreational youth program in North County, with their ongoing goal of being the least expensive program. Jennifer took on the role of President last year and most of the board is composed of new members. The new Board includes a high school senior and former player in the program. The group is working with Junior NBA in hopes to bring camps with professional basketball players in the near future. They currently have connections with the Clippers and Stephen Curry. This year they rebranded their organization and are now active in several social media platforms. They will also be hosting a community day to provide information and make connections with competitive leagues in the area for those players that may be interested. The program does offer an All-Star Day where players can participate in several drills and earn cash prizes. The organization also hopes to provide educational scholarships in addition to their standard program scholarships. Their focus is on building teams based on drafts to make sure they are even in skill levels. To end her presentation Jennifer shared their most recent fundraising event, which was a raffle of a Stephen Curry signed and authenticated jersey. The event helped them raise a lot of funds for the program.

Commissioner Robles asked about program timeline, which Jennifer advised they follow the San Marcos Unified School District schedule. Commissioner Robles also asked about those that have not played before and placement in the program. Jennifer advised that last year every kid from the waitlist was placed in a team and they hope to do that again this year.

Vice-Chair Lindsay asked about problems with availability of facilities and conditions. Jennifer advised the Commissioners that before COVID some of the San Marcos middle schools were used for practices and games. Currently, the Corky Smith Gym is working out fine, but as the program grows they will need find more locations. The group did have issues during the raining season due to roof leak at the gym. The overall program participation is increasing and getting closer to pre-COVID pandemic numbers.

Commissioner Sensmeier asked about the boys to girls' ratio of participants and Jennifer advised boys teams have higher participation but girls teams are growing. The organization is now implementing WMBA jerseys into their program and WMBA team names.

Chair Franklin asked staff about the status of the MOUs with the San Marcos Unified School District and Youth Sports groups. Assistant Director Gonzalez advised they are still pending due to staff turnover at the District, with Jennifer mentioning she had reached out herself and had not heard back either. Staff will continue to update the groups as MOU information becomes available.

4. Annual Staff Report- SAC Nutrition & Transportation

Parks and Recreation Nutrition Coordinator Kim Valdovinos gave the presentation. She provided a summary of the Senior Activity Center activities including the nutrition program. The recreational programs average 20-25 people per class. For the lunch program, salad days have typically 65-80 participants and standard catered lunch days the range of participants is 50-60. The Senior Activity Center also offers a wide variety of special events with some exceeding 100 participants.

The SAC partners with FACT for senior transportation. It is an income based benefit that offers a lunch shuttle to and from the SAC. The program also offers personal transportation within a 20-mile radius, but can also offer transportation exceeding 20 miles if it's for a medical appointment.

Commissioner Smith noticed the presentation showed several younger senior groups and asked if that was typical. Coordinator Valdovinos mentioned the SAC sees a good mix, with some groups having parents and kids that are both seniors. A lot of the information about the SAC and programming is shared via word of mouth.

Commissioner Sensmeier asked about health education for seniors. Kimberly advised the County requires 4 presentations a year. The presentations are provided at the SAC by the County Dietician or Kimberly herself. Staff are also working with a CSUSM professor whose students are interested in leading some of the presentations.

Commissioner Robles asked about field trips and available transportation. Staff advised this is not currently an option due to several reasons. Primarily due to funding, availability of transportation vehicles, and liability. Assistant Director Gonzalez did mention the Department has a small budget allocation for special event transportation for seniors via the SMUSD transportation program. Commissioner Robles highlighted the importance of having the option to transport seniors for field trips who otherwise would not have the means to visit locations outside of San Marcos.

Vice-Chair Lindsay asked about data collection such as surveys to collect feedback. Coordinator Valdovinos mentioned the department conducts a yearly survey and a nutrition education survey. He also asked about technology help and availability of information for those who are not regulars. Kimberly confirmed the help is available via a volunteer who used to be in IT but is now retired and CSUSM and St. Augustine college students who complete their community service hours at the senior center. The information about programs including the nutrition program can be found in the Recreation Guide and in the SAC Newsletter.

Chair Franklin asked about the transportation program and users of the program. Coordinator Valdovinos summarized there are currently 8-12 riders due to the van size. There is an available option for LYFT, but riders don't typically like to use that option.

5. YSC Meeting Minutes

Commissioner Sensmeier shared a summary of the meeting. She highlighted the presence of a SMUSD representative who showed great engagement with the group and looks forward to having an open dialog with the District. During the meeting there was discussion about capping youth sport group enrollment numbers and what that would look like. The shared perspective is that nobody wants to see that happen and the groups are looking at alternative options in hopes of finding more viable solutions than capping participant numbers.

Chair Franklin asked staff about the recommendation to have Public Works share a more universal message for the youth groups to share with parents during field closures. Assistant Director Gonzalez advised that staff are working together to share more precise messages when closures occur.

6. TAC Subcommittee Update

Vice-Chair Lindsay gave the presentation. He provided information on the trail marker designs and the City's plan to update the current trail markers. Upon reviewing the existing plan, the subcommittee noted some concern in the designs and funding. The subcommittee would like to review the sign design, format, and types along with the materials, location, and costs associated. The goal is to work together with Public Works and Parks & Recreation Department to find the most efficient way to address the concerns and fundraise to complete the project.

Commissioner Robles inquired how often trail user get lost and electronic tracking in future designs. Vice-Chair Lindsay advised there has only been one case of someone getting lost and slightly dehydrated. The goal would be to add QR Codes and other tool for trail users to be reassured of where they are in the trail.

Commissioner Prestininzi asked about the design approval process and if the review would be go to the Parks & Recreation Commission. Staff advised the department in charge of overseeing the design is Communications, but installation of the trail markers would fall under Public Works. Vice-Chair Lindsay commented that while there may not be an approval process of the design, providing input to the departments involved would allow for a more efficient outcome for the community.

7. Park Naming Policy Update

Assistant Director Gonzalez advised the policy is now under review with City Attorney's Office.

8. PARKS AND RECREATION ASSISTANT DIRECTOR REPORT

Assistant Director shared a summary of the department events.

The last summer concert, James Kurt- Elvis Tribute Artist, will happen September 23rd at the Wood House.

The ground breaking ceremony for Bradley Park is planned for September 28th and the Commission is invited to attend.

Double Peak Challenge hosted in partnership with the Friends of San Marcos and the Boys & Girls Club of San Marcos is planned for September 30th.

A public workshop hosted by the San Elijo Hills HOA will be held on October 19th, to gather public input for future projects the association plans to fund. Staff will be in attendance to represent the Parks & Recreation Department.

Assistant Director Gonzalez advised the Commission that staff is keeping a close eye on the concerns raised by the Youth Sports Council. Currently P&R Staff and Public Works Staff are analyzing the costs associated with installing turf fields rather than grass fields to potentially address some of the user concerns.

The Fall Street Festival City Booth schedule was shared with the Commission, the event will take place Sunday, October 8th.

Commissioner Smith asked about the leaking roof at Corky Smith Gym. Assistant Director Gonzalez mentioned there is a possibility of obtaining federal funds to fix the roof since it was used as a shelter during Cyclone Hilary and it leaked. Staff are pending to hear back on funding. Commissioner Smith also asked about Simons Park completion plans. Staff advised there were issues with the playground equipment that was ordered which delayed the project. The target date is end of October, with a soon to follow social media campaign to announce the opening.

Commissioner Sensmeier asked about the meeting location for the Bradley Park groundbreaking ceremony. Assistant Director Gonzalez provided the commissioners with general location instructions for the event.

Vice-Chair Lindsay asked staff about the artificial turf analysis and the public's concerns over that safe use of turf in parks, noting some professional athletes have opted not to play in artificial turf over safety concerns. Assistant Director Gonzalez shared staff is aware of several recent articles describing concerns over materials and use of artificial turf. Part of the analysis being conducted by staff is looking at all options and information to make an educated decision. In addition to the health and safety concerns there is also a higher cost associated with installing turf in fields and replacing it every 8 to 10 years. Materials have improved but costs increase significantly with more organic material options.

Chair Franklin advised that he will miss the October 18th meeting.

WRITTEN COMMUNICATIONS

Commissioner Mockus-Valenzuela and Commissioner Diaz emailed to advice of their absence.

ADJOURNMENT

Chair Franklin adjourned the meeting at 7:21 pm.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

EVELYN SLAY, COMMISSION SECRETARY
PARKS AND RECREATION COMMISSION

Facility Use List
October 19 - November 15, 2023

Date	Day	Start - End Time	Facility	Event	Permit#	Atten
Oct 18, 2023	Wednesday	08:30 AM - 12:00 PM	Community Main Hall	TrueCare	R9354	80
Oct 18, 2023	Wednesday	06:00 PM - 08:00 PM	Craft Room	Greenwood Park HOA	R10398	6
Oct 18, 2023	Wednesday	06:30 PM - 09:00 PM	Horizon Rooms 1,2,3	SD Church of Christ	R10860	100
Oct 18, 2023	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R10217	10
Oct 18, 2023	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R10593	150
Oct 19, 2023	Thursday	05:30 PM - 07:30 PM	Conference Room	Victoria Ranch HOA	R10471	10
Oct 20, 2023	Friday	12:00 PM - 10:00 PM	Community Main Hall	Breakfast Set up	R10137	1
Oct 21, 2023	Saturday	11:00 AM - 10:00 PM	San Elijo Terrace Hall	Fleurissaint Wedding	R10764	75
Oct 21, 2023	Saturday	06:00 AM - 06:00 PM	Community Main Hall	Breakfast with the Littlest Pumpkin	R10136	1
Oct 21, 2023	Saturday	11:00 AM - 10:00 PM	Williams Barn	Hernandez Wedding	R9918	170
Oct 25, 2023	Wednesday	05:00 PM - 08:00 PM	San Elijo Terrace Hall	San Elijo Foundation	R10919	50
Oct 25, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R10593	150
Oct 25, 2023	Wednesday	06:30 PM - 08:30 PM	Wood House & Garden	SM Woods HOA	R9662	10
Oct 26, 2023	Thursday	10:00 AM - 12:00 PM	Jack's Pond Nature Center	Escondido Christian School Field Trip	R10727	45
Oct 26, 2023	Thursday	02:00 PM - 06:00 PM	Williams Barn	Butler Craft Show	R9636	170
Oct 27, 2023	Friday	12:00 PM - 07:00 PM	Williams Barn	Butler Craft Show	R9636	1
Oct 28, 2023	Saturday	04:00 PM - 09:00 PM	Community Main Hall	SM Desi Community	R10527	120
Oct 28, 2023	Saturday	08:00 AM - 03:00 PM	Williams Barn	Butler Craft Show	R9636	1
Oct 28, 2023	Saturday	01:00 PM - 05:00 PM	Wood House & Garden	Jennifer Boulette Tea Party	R10928	15
Nov 1, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R10593	150
Nov 1, 2023	Wednesday	08:00 AM - 08:00 PM	Dining Room	City of SM Office Reno	R10918	12
Nov 2, 2023	Thursday	10:00 AM - 12:00 PM	Jack's Pond Nature Center	La Costa Meadows JPNC Field Trip #1	R10876	25

Facility Use List
October 19 - November 15, 2023

Nov 3, 2023	Friday	05:00 PM - 09:00 PM	Williams Barn	SD Church of Christ	R10326	150
Nov 4, 2023	Saturday	12:00 PM - 04:00 PM	Community Main Hall	Hawaiian Hula International	R10521	200
Nov 4, 2023	Saturday	12:30 PM - 10:00 PM	Williams Barn	Ng Wedding	R9957	170
Nov 4, 2023	Saturday	01:00 PM - 05:00 PM	Wood House & Garden	Anna Melendez Tea Party	R10915	15
Nov 5, 2023	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Nov 5, 2023	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Nov 5, 2023	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Nov 6, 2023	Monday	05:00 PM - 08:00 PM	Community Main Hall	Broadway Theater Audition	R10532	50
Nov 6, 2023	Monday	06:00 PM - 08:00 PM	Conference Room	SMYB Board Meeting	R10559	15
Nov 6, 2023	Monday	05:00 PM - 08:00 PM	Dining Room	Broadway Theater Audition	R10532	50
Nov 7, 2023	Tuesday	05:30 PM - 07:30 PM	Dining Room	Youth Sports Council Meeting	R9705	25
Nov 8, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R10593	150
Nov 8, 2023	Wednesday	06:00 PM - 08:00 PM	Community Room	Vallecitos Ridge HOA	R9661	10
Nov 8, 2023	Wednesday	06:30 AM - 01:30 PM	Williams Barn	SD CAPCA Chapter PW Workshop	R10906	100
Nov 9, 2023	Thursday	10:00 AM - 12:00 PM	Jack's Pond Nature Center	La Costa Meadows JPNC Field Trip #2	R10877	51
Nov 9, 2023	Thursday	05:00 PM - 08:00 PM	Community Main Hall	Workshop	R10946	100
Nov 12, 2023	Sunday	11:00 AM - 04:00 PM	San Elijo Terrace Hall	Baby Shower Gonzalez	R10853	65
Nov 12, 2023	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Nov 12, 2023	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Nov 12, 2023	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Nov 13, 2023	Monday	06:00 PM - 08:00 PM	Dining Room	Contemporary Women of North County	R9680	30
Nov 14, 2023	Tuesday	05:30 PM - 07:30 PM	Conference Room	Twin Oaks Valley Ranch Assoc.	R9678	10
Nov 15, 2023	Wednesday	06:30 PM - 09:00 PM	San Elijo Terrace Hall	San Diego Church of Christ	R10862	80

Facility Use List
October 19 - November 15, 2023

Nov 15, 2023	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R10593	150
Nov 15, 2023	Wednesday	06:00 PM - 08:00 PM	Craft Room	Greenwood Park HOA	R10398	6
Nov 15, 2023	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R10217	10
Nov 15, 2023	Wednesday	06:30 PM - 08:30 PM	Wood House & Garden	SM Woods HOA	R9662	10

Park Use List
October 18 - November 15, 2023

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Oct 20, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Oct 20, 2023	Friday	04:30 PM - 06:00 PM	San Elijo Park Commercial Use	Sprockids San Diego	R10380	10
Oct 21, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Oct 21, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Birthday party	R10836	150
Oct 21, 2023	Saturday	09:00 AM - 01:00 PM	Sunset Park East Shelter	Julian's 2nd Birthday	R10842	40
Oct 21, 2023	Saturday	09:00 AM - 01:00 PM	Woodland Park West Shelter	Adrian 5th Birthday	R10881	45
Oct 21, 2023	Saturday	09:00 AM - 01:00 PM	Jack's Pond Park East Shelter	Julianas 5th Birthday Party	R10902	40
Oct 21, 2023	Saturday	01:30 PM - 05:30 PM	Woodland Park West Shelter	Lucas 6th Birthday Party	R10920	20
Oct 21, 2023	Saturday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Levi's Birthday Party	R10939	45
Oct 21, 2023	Saturday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Sawerus's Birthday	R10901	60
Oct 21, 2023	Saturday	01:30 PM - 05:30 PM	Jack's Pond Park East Shelter	Luca's Birthday Party	R10879	30
Oct 22, 2023	Sunday	09:00 AM - 01:00 PM	Jack's Pond Park Corral	Hendricks Birthday Party	R10864	1
Oct 22, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Miriam 2nd Birthday/Naming Ceremony	R10669	100
Oct 22, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Arianna's 13th Birthday	R10925	1
Oct 22, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Movimiento Sancirensense	R10942	150
Oct 22, 2023	Sunday	01:30 PM - 05:30 PM	Las Abejas Park Shelter	Indian Cultural gathering	R10940	50
Oct 23, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Oct 23, 2023	Monday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Oct 25, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Oct 25, 2023	Wednesday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Family Picnic	R10897	100
Oct 25, 2023	Wednesday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Oct 27, 2023	Friday	09:00 AM - 01:00 PM	Sunset Park West Shelter	PCA Community Day	R10700	60

Park Use List
October 18 - November 15, 2023

Oct 27, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Oct 28, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Oct 28, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Scarlett's Fairy First Birthday	R10661	40
Oct 28, 2023	Saturday	09:00 AM - 01:00 PM	Lakeview/Discovery Park Gazebo	Lincoln's 6th Bday	R10944	45
Oct 28, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Maria's Baby Shower	R10945	60
Oct 28, 2023	Saturday	01:30 PM - 05:30 PM	Jack's Pond Park East Shelter	Stella's Birthday	R10892	40
Oct 28, 2023	Saturday	01:30 PM - 05:30 PM	San Elijo Park Gazebo	Birthday Party	R10855	50
Oct 29, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Chase's 5th Birthday	R10846	40
Oct 29, 2023	Sunday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Brixton's Birthday Party	R10921	30
Oct 29, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Mia & Julio's baby shower	R10948	200
Oct 29, 2023	Sunday	01:30 PM - 05:30 PM	Sunset Park East Shelter	Korah's Bday	R10935	35
Oct 30, 2023	Monday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Nov 1, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 1, 2023	Wednesday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Nov 3, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 4, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 4, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Shelter	Birthday Party	R10457	33
Nov 4, 2023	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Peyton's First Birthday	R10758	40
Nov 4, 2023	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Birthday	R10791	70
Nov 4, 2023	Saturday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Noah's birthday	R10936	75
Nov 4, 2023	Saturday	09:00 AM - 05:30 PM	Woodland Park Pepper Shelter	Vivin's 4th Birthday	R10937	50
Nov 4, 2023	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Jaxson's Birthday!	R10895	60
Nov 5, 2023	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Allison's baby shower	R10912	40

Park Use List
October 18 - November 15, 2023

Nov 5, 2023	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Birthday Party	R10917	20
Nov 5, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Baby shower	R10932	50
Nov 5, 2023	Sunday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Birthday Party	R10956	25
Nov 5, 2023	Sunday	09:00 AM - 05:30 PM	Simmons Park Shelter	Birthday Party	R10957	20
Nov 6, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 6, 2023	Monday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Nov 8, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 8, 2023	Wednesday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Nov 10, 2023	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 11, 2023	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 12, 2023	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Narasimha family - Birthday event	R10950	120
Nov 13, 2023	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 13, 2023	Monday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25
Nov 15, 2023	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R10531	15
Nov 15, 2023	Wednesday	06:00 PM - 07:00 PM	Hollandia Park Commercial Use	San Diego Waves XTC	R10732	25

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday, October 11, 2023 6:00 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER: David Simpson called the meeting to order at 6:01pm.

ROLL CALL:

TAC Members: David Simpson, Randy Smith, Torrey Olson, Olga Flores and John Walsh
Parks & Recreation Commissioner: Travis Lindsay
Parks & Recreation Commissioner: Jay Franklin (Absent)
City of San Marcos Staff: James Daza, Taylor Oshinski, Eric Lechlitter and Hugh McMenamin
Guest: Mark Conlin

OLD BUSINESS

1. Welcome

David welcomed everyone and thanked them for being present. Guest, Mark Conlin introduced himself and explained his outdoor and cycling background from living in Boulder, Colorado. He wanted to sit in on the meeting to see what the Trails Advisory Committee works on and if he would be able to contribute in the future. Those present went around the table and introduced themselves.

2. Future Meeting Scheduling & Communication

David stated that meetings are on a quarterly basis, along with the trail project sub-committee meetings which are currently monthly. James Daza stated that Buck Martin requested that the sub-committee meetings be suspended until the new Ranger Supervisor is hired and onboard. It was put to the committee and accepted.

3. Hiking & Trail Concerns/Issues

David asked the committee about any concerns. Dog waste is still a problem but seems to be becoming less of an issue. A brief discussion took place about the continual problems surrounding trails going through the Stone Canyon development, and the enforcement provided by City Staff Rangers.

4. City Hikes – First Saturday of the Month

Hugh explained the concept of the City Hikes and their recent activities, such as the October Hike which showcased the Leo Carrillo Ranch to Simmons Family Park trail connectivity. John Walsh spoke about Star Walks and mentioned the 25th Star Walk will take place on Sunday, October 15.

NEW BUSINESS/ACTION ITEMS

1. Wayfinding Plan Request

David discussed this plan and its update to the committee. James Daza sent out the plan to the sub-committee members along with the GIS Maps provided by City staff. They were asked to review the trail map portion and suggest revisions/edits.

2. GIS/Interactive Trails Map

David asked James to give an update. James emailed the GIS trail map to the sub-committee along with the excel spreadsheet with the trail numbers and stated that they should work on any revisions and submit them. Travis confirmed and suggested that a consolidated list would be best instead of submitting one revision at a time. It was agreed that trail names and numbers needed to be verified for consistency and should be compiled before submitted requested revisions. John stated that he would start cross checking the interactive map with the data provided to the sub-committee and start noting any discrepancies. James reported that there is a request to replace the current interactive map on the city website with the newer GIS map that was sent to the sub-committee.

3. Trail Signage Project Discussion

David stated that work on the interactive map was one of the initial goals, but fortunately the bulk of the GIS work has already been accomplished. This leaves minor reviews for the committee to work on. The printed map will also need to be revised for both of them to match. David stated that they would continue to work on some of the behind-the-scenes work for the signage project and what the committee would like to recommend to the city. James stated that the signage plan is part of an administrative policy and the Public Works Director stated that the City Council, Parks and Recreation Commission and Trails Advisory Committee were not involved in the development of that policy.

CONSENT CALENDAR

1. APPROVAL OF MINUTES-Trails Advisory Committee

John Walsh motioned to approve the July 12, 2023 Trails Advisory Committee minutes. Torrey Olson seconded the motion. All members voted in favor and minutes were approved.

ORAL COMMUNICATIONS/GOOD OF THE ORDER:

Taylor informed all present that the Horse Heritage Festival will take place on Sunday, October 15 at Walnut Grove if any members were interested in attending.

TAC MEETING SCHEDULING

Next meeting is scheduled for January 10, 2024 at 6:00pm.

ADJOURNMENT

David Simpson adjourned the October 11, 2023 San Marcos Trails Advisory Committee meeting at 6:40PM.

ATTEST:

ERIC LEICHLITER, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE