

AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, JANUARY 17, 2024
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

STAFF RECOMMENDATION

ORAL COMMUNICATIONS
Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**
Commission meeting held on November 15, 2023 **APPROVE**
2. **GENERAL FACILITY SCHEDULING**
Consider facility & park use requests for January 18 – February 21, 2024 **APPROVE**

REPORTS AND OTHER BUSINESS

3. Annual Report- SC Soccer **NOTE & FILE**
4. Annual Staff Report- Year in Review **NOTE & FILE**
5. Stroller Strides Commercial Use Application **APPROVE**
6. Appointment of Chair & Vice Chair **VOTE**
7. 2024 YSC & TAC Meetings Signup **NOTE & FILE**
8. Park Naming Policy Update **NOTE & FILE**
9. Youth Sports Council Meeting Minutes- December 5, 2023 **NOTE & FILE**

ORAL COMMUNICATIONS
Report from the Parks & Recreation Assistant Director

WRITTEN COMMUNICATIONS

ADJOURNMENT

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

Agenda packets are available for public inspection 72 hours prior to scheduled meetings at City Hall: 1 Civic Center Drive, San Marcos, CA 92069. Any agenda-related writings or documents provided to a majority of the commission after distribution of the agenda packet are available for public inspection at the time of distribution in the Council Chambers. I, Evelyn Slay, Parks & Recreation Commission Secretary, City of San Marcos, hereby certify that I caused the posting of this agenda at the entrance of City Hall Council Chambers on Thursday, January 11, 2024.

Date: January 11, 2024

Evelyn Slay, Commission Secretary

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SAN MARCOS

DISCOVER LIFE'S POSSIBILITIES

MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, NOVEMBER 15, 2023

LOCATION OF MEETING - City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:00 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: DIAZ, FRANKLIN, LINDSAY, MOCKUS-VALENZUELA, PRESTININZI, ROBLES, SENSMEIER, SMITH

ABSENT: COMMISSIONERS:

Also present were: Parks and Recreation Assistant Director Andrea Gonzalez, Management Analyst Evelyn Slay, and Recreation Coordinator Eric Leichliter

ORAL COMMUNICATIONS

The commission recognized Jeffrey Blakely for his contributions to the City of San Marcos Senior Activity Center. Jeffrey has provided ukelele classes at the center for over twelve years now. The Commission thanked Mr. Blakely for his commitment to the seniors and the community of San Marcos.

CONSENT CALENDAR

1. Approval of Minutes, 10/18/2023

MOVED BY COMMISSIONER MOCKUS-VALENZUELA SECONDED BY COMMISSIONER JOYCE AND CARRIED TO APPROVE UNANIMOUSLY CONSENT CALENDAR ITEM #1 AS PRESENTED.

2. Approval of General Facility Scheduling, 11/16 - 12/20/2023

Chair Franklin asked about University of Saint Katherine Williams Barn reservation as opposed to the reoccurring Community Center Main Hall. Staff advised the Williams Barn reservation was for a one-time event, their regular scheduled meetings are held at the Community Center Main Hall.

Chair Franklin asked about the number of attendees in the parks use list, specifically the city hikes entered as 1. Staff clarified that as previously shared, those are city events and the entry used as a place holder for the space reservation.

MOVED BY COMMISSIONER MOCKUS-VALENZUELA, SECONDED BY COMMISSIONER ROBLES, AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #2 AS PRESENTED.

REPORTS AND OTHER BUSINESS

3. FSMPR CHECK PRESENTATION

The Commission introduced Kathryn Gray, President of the Friends of San Marcos Foundation, who presented Boys & Girls Club President Cathy Baur and Francisco Madriz, with a check in the amount of \$7,000 as a result of the Double Peak Challenge event partnership.

4. Annual Report – SM United/Albion North

John Villa President of Albion San Diego-North gave the presentation. He provided the club's Mission Statement and Vision, as well as a historical timeline of the club. The club prides itself on providing excellent scholarship opportunities to participants, including club fees and travel fees. In the last few years, the club has given over \$260K in scholarships. Their scholarship fund is mainly funded via soccer tournaments hosted by the club in the City of San Marcos. Albion also offers a College Program that helps players get connected with college coaches to pursue soccer at the college level.

Their programming includes additional opportunities to include, the Junior's Program to introduce young players to the game of soccer, international travel opportunities to participate in camps, and additional competitive camps and tournaments locally.

Vice-Chair Lindsay asked how many kids were served under their program. Carolyn, Albion Secretary, shared the program serves approximately 550 kids. Vice-Chair Lindsay also inquired about field allocations and how they are handling the growing programs. John shared he was very thankful for how staff handles field allocations. The partnership through the Youth Sports Council and better relationships with other clubs has helped in managing the availability of fields. Lindsay asked if he foresaw programs at risk with the growing numbers and available field space. John mentioned the club and staff work closely to continue to offer programming and stretch the available allocations. Their club will work with other organizations as needed to make sure everyone has access to continue to offer local youth playing opportunities.

Chair Franklin asked how competitive the scholarship application process was and how they were awarded. John shared the applications are reviewed by the Director and awarded based on need. They try to do their best to provide as much assistance to those who need it based on the information provided in the application.

5. Annual Staff Report

Recreation Coordinator Eric Leichter gave the presentation. He provided an overview of the Youth Sports Council and its origins. The YSC was created to provide the different youth sports groups with an open forum to work with other youth sports organizations and city staff. The YSC is composed of 10 recognized members who meet on an ongoing basis to discuss needs and collaborate.

The field allocations are reviewed and allotted twice a year in the spring and summer. YSC feedback is requested at that time and any requests for field allocations are reviewed. The process is spearheaded by James the Sports Supervisor who sends draft allocations to get feedback from the groups. Field allocations are provided to both competitive and recreational teams. Recreation is prioritized as anyone who joins during the enrollment period is placed on a team. The current field space does meet the need for the number of participants. Competitive is tryout-based for those who are more advanced and current field allocation also meets the need for the number of participants. YSC members do have a 70% San Marcos residency rate to be allocated field space. Each organization pays a per-player fee of \$3 per recreational participant and \$6

for competitive participants. The fees are collected quarterly, and funds are used to make improvements and provide maintenance to the fields. The YSC groups have served 8,500 participants in the last calendar year. The YSC groups host 11 yearly tournaments, which bring revenue to the city and help fund scholarships for local participants.

Commissioner Prestininzi thanked Eric and highlighted the collaboration of the groups. She asked about the 8,500 served kids and asked if it has gone up or down over time. Eric confirmed the numbers are increasing to pre-covid numbers.

Vice-Chair Lindsay thanked Eric and James for their work. He asked about the AB506-mandated training and if the city had a process in place to check for compliance. Staff advised the city treats each group as its own individual entity who have their own governing bodies. The city does not check for compliance but rather leaves that responsibility to each group. Carolyn, from the Albion soccer club, advised all youth organizations are required to report to the Department of Justice on an ongoing basis that their individual groups are compliant with this requirement.

Commissioner Robles asked if any of the groups make efforts to engage at-risk youth in our local community. Eric shared the different organizations use Peach Jar to advertise with the school district and they also get permits to advertise in parks and out in the community. Commissioner Robles advised that schools have a community liaison who can help engage at-risk populations and she suggested the groups connect with that resource. Eric noted he would share the information with the different groups at a YSC meeting.

Chair Franklin asked staff if they had worked on creating clear and concise messages with Public Works to communicate field closures to the different YSC groups. Eric shared that staff updates the city website as soon as possible when a field is closed. The general gym phone line is also updated with information on field closures. The city also offers a text message and email service for those who want to register and receive information via those methods. Staff highly recommend the groups register for this service, messages via these methods can quickly be sent out by staff in the case of a closure even on weekends.

Chair Franklin thanked staff for their efforts and noted to keep an eye out for other ways to educate the community on closures since some members may not register for the alerts or check the city website. He also asked if the 8,500 number of participants was getting us to the point of full capacity with the existing fields. Eric noted that while he does not have an exact number of what that would be, the future opening of the fields in the Rancho Tesoro neighborhood in 2024 will help immensely.

6. YSC Meeting Minutes

Commissioner Smith attended the YSC Meeting, she noted that the representative from the SMUSD advised everything was going well and no new challenges were communicated. During the meeting, a group brought up the leaking roof at Corky Smith Gym, with staff noting the group could cancel use of the facility if they felt it was in their best interest to do so. Additionally, concerns over an increase in homelessness at various parks were brought up. The groups were advised to call the non-emergency Sheriff's line to report any issues. Some YSC groups also shared their feedback on the subpar janitorial service by the new contractor and potential ways to address this.

7. Q1 Statistics Report

Chair Franklin asked about the decrease in Catch-A-Ride. Staff advised that several regular participants of the program had passed, causing the numbers to decrease in FY23-24 Quarter 1.

Commissioner Smith asked about the increase in the nutrition participants and if the increase was due to quality or need. Staff shared there is an increase in need but also highlighted the efforts of Supervisor Jennifer Overman to build a quality program for seniors.

Vice-Chair Lindsay asked if staff had a way of tracking city hikes and participation numbers. Staff will check with hike organizer Taylor Oshinski to obtain the participation numbers and report those back to the Commission.

8. Park Naming Policy Update

Assistant Director Gonzalez noted the policy is still under review with the City Attorney's Office.

9. Memorial Bench and Tree Program

Assistant Director Gonzalez advised the policy was included in the packet for them to review and have the information available.

Commissioner Mockus-Valenzuela asked about the tree policy and if the decision on the tree type, size, and installation was up to the city or the applicant. Staff advised the application allows for an open conversation with the applicant. The city has an existing landscape plan in place therefore the trees would need to meet those requirements.

Commissioner Prestininzi asked about the tree cost not being listed but the bench approximate cost was noted in the policy. Assistant Director Gonzalez mentioned the tree cost vary and bench cost were more consistent. Staff also wanted to provide the information that was available on the cost of a commercial grade bench to make those interested aware of the higher cost of having one installed.

Vice-Chair Lindsay asked about the telescope at Double Peak Park and if the policy should be broader to account for those special requests. Assistant Director Gonzalez advised the telescope would fall under its own special request criteria and would be handled outside of a standard application process. Vice-Chair Lindsay also asked if there were plans to refurbish the artwork and if the responsibility to do so fell on the City. Staff confirmed that the city has allocated funding to restore the area and artwork. The city is actively working with the scientist's wife, who helped secure the telescope and artwork in honor of her husband. Assistant Director Gonzalez shared there is no set plan yet for the existing pad and some of the landmarks may be updated since things have changed since the original installation.

10. December Meeting Cancelled

Chair Franklin advised the Commission that City Council would not meet in December and noted the Parks & Recreation Commission would follow that schedule. The December meeting will be cancelled.

ORAL COMMUNICATIONS

PARKS AND RECREATION ASSISTANT DIRECTOR REPORT

The Assistant Director shared a summary of the department events including staffing updates.

Assistant Director Gonzalez advised Ranger interviews concluded and an offer would be extended once the team meets with James Daza the overseeing Supervisor. The new Ranger would most likely start after the holidays.

The Bradley Bike Park contractor has begun work and big changes will be noticed in the next few weeks.

The Veteran's Day Ceremony was held over the weekend, which was highly attended. The theme this year was Hometown Heroes.

Director Martin's retirement reception will be held December 15th at 2pm at the Community Center Main Hall. An invitation will be shared with the Commission.

Breakfast with Santa and the Annual Tree Lighting event will be held on December 2nd.

City staff has partnered with the Kiwanis Club of San Marcos to help promote their Holiday Parade. The parade will be held on December 3rd at 1pm.

The city holiday closure this year will be from December 25th to January 1st, with city offices reopening on January 2nd.

Commissioner Diaz shared excellent feedback on his and Chair Franklin's visit to the Senior Activity Center.

Commissioner Sensmeier commented on the social media campaign for parks. The information provided in the posts was great, including the photos.

Vice-Chair Lindsay thanked staff for adding the "Staff Recommendation" comment to the updated agenda template. He also noted the opening of the Karl Strauss Outpost as the latest business addition to the City of San Marcos.

Chair Franklin also provided excellent feedback on the Senior Activity Center visit and the billiards room while noting the age requirement to use the facility. Franklin asked about the Kiwanis Parade and if the YSC shared the opportunity with their groups. Staff noted that the information was shared with the YSC groups and advised the current coordinator of the city tree lighting event, to share the information with her contacts including the different school groups. Assistant Director Gonzalez clarified that the billiards can be used by a non-senior if they are the guest of an attending senior. The policy was implemented after a significant increase in use by non-seniors was noticed, which prevented the use of those it was intended to serve.

WRITTEN COMMUNICATIONS

ADJOURNMENT

Chair Franklin adjourned the meeting at 7:24pm.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

EVELYN SLAY, COMMISSION SECRETARY
PARKS AND RECREATION COMMISSION

Facility Use List
January 18 - February 21, 2024

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Jan 18, 2024	Thursday	05:00 PM - 07:00 PM	Conference Room	Victoria Ranch HOA	R11027	10
Jan 18, 2024	Thursday	06:00 PM - 09:00 PM	Dining Room	SMYB Draft	R11182	20
Jan 20, 2024	Saturday	12:00 PM - 09:00 PM	San Elijo Terrace Hall	Lane Family Party	R10529	50
Jan 20, 2024	Saturday	02:00 PM - 10:00 PM	Williams Barn	Escobedo 60th BDay	R11046	170
Jan 20, 2024	Saturday	09:00 AM - 02:00 PM	Wood House & Garden	Ashley Chandler Tea Party	R11047	15
Jan 21, 2024	Sunday	10:00 AM - 03:00 PM	San Elijo Terrace Hall	Baby Shower	R11031	80
Jan 21, 2024	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Jan 21, 2024	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Jan 21, 2024	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Jan 24, 2024	Wednesday	05:30 PM - 07:30 PM	Wood House & Garden	SM Woods HOA	R11045	10
Jan 25, 2024	Thursday	08:30 AM - 12:30 PM	Dining Room	Mountain Shadows Company Meeting	R11104	45
Jan 25, 2024	Thursday	05:00 PM - 07:00 PM	Dining Room	Skylark HOA	R11185	30
Jan 26, 2024	Friday	05:00 PM - 09:00 PM	San Elijo Terrace Hall	Miss Black Global Pageant	R11062	30
Jan 26, 2024	Friday	01:30 PM - 05:30 PM	Community Main Hall	University of St Augustine Flex Ceremony	R11017	200
Jan 26, 2024	Friday	05:00 PM - 10:00 PM	Williams Barn	70th Birthday Party	R11132	100
Jan 27, 2024	Saturday	02:00 PM - 10:00 PM	San Elijo Terrace Hall	Chavez Family Party	R11116	60
Jan 27, 2024	Saturday	09:00 AM - 01:00 PM	Community Main Hall	Mendez Financial Workshop	R10946	100
Jan 27, 2024	Saturday	10:00 AM - 02:00 PM	Horizon Rooms 1,2,3	Forest Fire Lookout Association	R11079	100
Jan 27, 2024	Saturday	09:00 AM - 01:30 PM	Wood House & Garden	Villafana Tea Party	R11034	15
Jan 28, 2024	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Jan 28, 2024	Sunday	01:30 PM - 08:00 PM	Community Main Hall	Miss Black Global Pageant	R11064	150
Jan 28, 2024	Sunday	04:00 PM - 08:00 PM	Dance Room	Miss Black Global Pageant	R11063	25

Facility Use List
January 18 - February 21, 2024

Jan 28, 2024	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Jan 28, 2024	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Jan 29, 2024	Monday	05:00 PM - 08:00 PM	Community Main Hall	Broadway Theater West Audition	R10978	40
Jan 29, 2024	Monday	08:30 AM - 12:30 PM	Dining Room	Motivated Youth Academy	R11044	54
Jan 29, 2024	Monday	05:00 PM - 08:00 PM	Dining Room	Broadway Theater West Audition	R10978	50
Jan 31, 2024	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R11127	200
Feb 1, 2024	Thursday	10:00 AM - 12:00 PM	Jack's Pond Nature Center	Double Peak School JPNC Field Trip #1	R11155	54
Feb 1, 2024	Thursday	04:30 PM - 06:30 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 2, 2024	Friday	04:30 PM - 06:30 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 3, 2024	Saturday	11:00 AM - 04:00 PM	Williams Barn	Nojara Birthday	R11141	150
Feb 3, 2024	Saturday	09:00 AM - 02:00 PM	Wood House & Garden	Stepanov Tea Party	R11048	15
Feb 4, 2024	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Feb 4, 2024	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Feb 4, 2024	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Feb 5, 2024	Monday	08:30 AM - 05:30 PM	Community Main Hall	COSM CPR Training	R10750	100
Feb 5, 2024	Monday	06:00 PM - 08:00 PM	Dining Room	SMYB Board Meeting	R11140	18
Feb 6, 2024	Tuesday	08:30 AM - 05:30 PM	Community Main Hall	COSM CPR Training	R10750	100
Feb 7, 2024	Wednesday	08:30 AM - 05:30 PM	Community Main Hall	COSM CPR Training	R10750	100
Feb 7, 2024	Wednesday	04:30 PM - 06:30 PM	Large Rec Room	BTW Charlie & Chocolate Reh	R11161	40
Feb 7, 2024	Wednesday	10:30 AM - 12:30 PM	Williams Barn	University of Saint Katherine	R11127	170
Feb 8, 2024	Thursday	10:00 AM - 12:00 PM	Jack's Pond Nature Center	Double Peak School JPNC Field Trip 2	R11156	54
Feb 8, 2024	Thursday	04:30 PM - 06:30 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 9, 2024	Friday	01:30 PM - 05:30 PM	Community Main Hall	University of St Augustine DPT Ceremony	R11016	250

Facility Use List
January 18 - February 21, 2024

Feb 9, 2024	Friday	04:30 PM - 06:30 PM	Large Rec Room	BTW Charlie & Chocolate Reh	R11161	40
Feb 10, 2024	Saturday	12:30 PM - 04:30 PM	San Elijo Terrace Hall	Collazo Baby Shower	R11148	80
Feb 10, 2024	Saturday	09:00 AM - 02:00 PM	Wood House & Garden	Yantis Tea Party	R10927	15
Feb 11, 2024	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Feb 11, 2024	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Feb 11, 2024	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Feb 12, 2024	Monday	04:30 PM - 06:30 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 12, 2024	Monday	06:00 PM - 08:00 PM	Dining Room	Contemporary Women of North County	R11184	30
Feb 13, 2024	Tuesday	04:30 PM - 06:30 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 14, 2024	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R11127	200
Feb 15, 2024	Thursday	10:00 AM - 12:00 PM	Jack's Pond Nature Center	Double Peak School JPNC Field Trip 3	R11157	27
Feb 15, 2024	Thursday	04:30 PM - 06:30 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 16, 2024	Friday	04:30 PM - 08:00 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 17, 2024	Saturday	11:30 AM - 06:00 PM	Community Main Hall	Sherman Vocal Studio Performance	R10954	190
Feb 18, 2024	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R10787	80
Feb 18, 2024	Sunday	08:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R10787	20
Feb 18, 2024	Sunday	08:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R10787	20
Feb 19, 2024	Monday	04:30 PM - 08:00 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 20, 2024	Tuesday	04:30 PM - 08:00 PM	Community Main Hall	BTW Charlie & Chocolate Factory	R11161	50
Feb 21, 2024	Wednesday	10:30 AM - 12:30 PM	Community Main Hall	University of Saint Katherine	R11127	200
Feb 21, 2024	Wednesday	04:00 PM - 08:00 PM	Community Main Hall	Broadway Theater West Charlie & Chocolate Factory	R10976	50
Feb 21, 2024	Wednesday	04:00 PM - 08:00 PM	Large Rec Room	Broadway Theater Charlie & Chocolate	R10976	50
Feb 21, 2024	Wednesday	06:00 PM - 08:00 PM	Craft Room	Greenwood Park HOA	R10398	6

Facility Use List
January 18 - February 21, 2024

Feb 21, 2024	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R10960	30
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Park Use List
January 18 - February 21, 2024

Date	Day	Start - End Time	Facility	Center	Event	Permit#	Attend
Jan 19, 2024	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 20, 2024	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 20, 2024	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Jack's Pond Park	Sage's Birthday	R11120	50
Jan 20, 2024	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Jack's Pond Park	Bauer's 4th Birthday	R11171	25
Jan 20, 2024	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Layla's 5th Birthday	R11181	30
Jan 20, 2024	Saturday	09:00 AM - 05:30 PM	Walnut Grove Park South	Walnut Grove Park	Baby Shower	R11188	80
Jan 21, 2024	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Adalis 1st birthday	R11173	80
Jan 22, 2024	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 24, 2024	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 26, 2024	Friday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Pacific Coast Academy Community Day	R11061	50
Jan 26, 2024	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 27, 2024	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 27, 2024	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Jack's Pond Park	Sigge's Birthday	R11137	50
Jan 27, 2024	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Woodland Park	Baby Shower	R11112	55
Jan 27, 2024	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Thalia	R11183	25
Jan 27, 2024	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Lakeview Park/Discovery Lake	Maya's Birthday	R11179	20
Jan 27, 2024	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Woodland Park	Birthday party	R11180	30
Jan 28, 2024	Sunday	09:00 AM - 05:30 PM	Simmons Park Shelter	Simmons Family Park	Sebastian is Two	R11170	25
Jan 28, 2024	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Susan	R11134	40
Jan 29, 2024	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Jan 31, 2024	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15

Park Use List
January 18 - February 21, 2024

Feb 2, 2024	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 3, 2024	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 3, 2024	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Anderson's First Birthday	R11142	80
Feb 3, 2024	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Woodland Park	family reunion	R11178	100
Feb 3, 2024	Saturday	09:00 AM - 05:30 PM	Simmons Park Shelter	Simmons Family Park	Zeke's 3rd Birthday	R11164	30
Feb 3, 2024	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Jack's Pond Park	2nd Birthday Party	R11167	20
Feb 5, 2024	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 7, 2024	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 9, 2024	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 10, 2024	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 10, 2024	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Sunset Park	Jair's 10th Birthday	R11144	75
Feb 10, 2024	Saturday	09:00 AM - 05:30 PM	Simmons Park Shelter	Simmons Family Park	Archer's 4th Birthday	R11066	35
Feb 10, 2024	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	1st birthday party	R11172	200
Feb 10, 2024	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Jack's Pond Park	Birthday Party	R11187	40
Feb 12, 2024	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 14, 2024	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 16, 2024	Friday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 17, 2024	Saturday	07:00 AM - 08:00 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
Feb 17, 2024	Saturday	09:00 AM - 05:30 PM	Simmons Park Shelter	Simmons Family Park	Oak's 4th Birthday	R11169	50
Feb 17, 2024	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Jack's Pond Park	Riley's 4th Birthday Party	R11154	40
Feb 18, 2024	Sunday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Jack's Pond Park	Daphne's 5th birthday	R11153	50
Feb 18, 2024	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	San Elijo Park	Quinn's First Birthday	R11176	100
Feb 19, 2024	Monday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15

Park Use List
January 18 - February 21, 2024

Feb 21, 2024	Wednesday	09:30 AM - 10:30 AM	San Elijo Park Open Area	San Elijo Park	Stroller Strides	R11152	15
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COMMERCIAL PARK USE APPLICATION

Submission of this application form is not a guarantee of permit issuance. Once this form is received and reviewed, a City representative will contact you. Any permit based on this application must be used in conjunction with the Commercial Park Use Policy.

APPLICANT INFORMATION:

Name (First, Last): Amilette Klein Submittal Date: 12/09/2023
Business/Organization Name: FIT4MOM North County Inland
Address: 1482 Corte Rapallo city: Escondido State: CA zip: 92026
Phone: 760-500-1325 Email: amiletteklein@fit4mom.com
San Marcos Business License ID #: 210038190

PARK USE INFORMATION:

Park Site Requested (please check all that apply):

☐ Sunset Park ☐ Simmons Family Park ☐ Hollandia Park ☒ San Elijo Park ☐ Richmar Park

Quarter Requested (please check all that apply):

☒ Q1 (Jan-Mar: Due Dec. 5th) ☒ Q2 (Apr-Jun: Due Mar. 5th) ☒ Q3 (Jul-Sep: Due Jun 5th) ☒ Q4 (Oct-Dec: Due Sep 5th)

Use Type (e.g., boot camp, dog obedience course, running club, etc.):

Stroller Fitness classes for moms and babies. FIT4MOM provides pre- and postnatal classes for all stages of motherhood, and what sets us apart is we create community for moms

Specific Activity (list all activities you and your group will engage in):

01/03/2024

Day of Week Requested (please check all that apply)

☒ Mon ☐ Tues ☒ Wed ☐ Thurs ☒ Fri

☒ Sat (8AM-9AM) ☐ Sat (9AM-10AM)

☐ Sun (8AM-9AM) ☐ Sun (9AM-10AM)

Time Requested: Arrival Time: 9:30 ☐ AM ☒ PM **Departure Time:** 10:30 ☐ AM ☒ PM

Daily Expected Attendance: (max. 25) range 4-20

2024 TAC & YSC Meetings

Youth Sports Council Meetings 2024

6PM-7PM, Community Center Dining Room (February 6th meeting will be held at the VOD Room)

- FEBRUARY 6, 2024 (Valley of Discovery Room)
- MAY 7, 2024
- JUNE 4, 2024
- SEPTEMBER 3, 2024
- NOVEMBER 5, 2024
- DECEMBER 3, 2024

Trails Advisory Meetings 2024

6PM-8PM, Community Center Conference Room

- JANUARY 10, 2024
- APRIL 10, 2024
- JULY 10, 2024
- OCTOBER 09, 2024



YOUTH SPORTS COUNCIL MEETING

Tuesday, December 5, 2023

1 Civic Center Drive – Valley of Discovery Room

Attendance: All members present except San Marcos Youth Basketball.

City staff present: James Daza, Eric Leichliter, and Stew Rutledge.

SMUSD staff present: Not Present

Parks & Recreation Commissioner present: Not Present

Call to Order

James Daza called the November Youth Sports Council meeting to order at 6:05pm.

Approval of Minutes

Torry Schoch (San Marcos Youth Lacrosse) motioned to approve the minutes from the November 7, 2023 meeting. Robert Swank (San Marcos Girls Softball) seconded the motion.

Motion carried 9-0.

NEW BUSINESS

YSC Contact List

James reminded the YSC groups to update their contact info when board members change. San Marcos Pop Warner mentioned that they are currently seeking new board members so there may be changes coming.

Buck Martin Recognition

Katie Anderson and James Morales spoke on behalf of the YSC and thanked Buck Martin for all his guidance and dedication over the years and wished him the best in retirement.

San Marcos Unified School District Update/Facilitron Reminders

Staff not present and no update provided to City staff to present.



James reminded YSC members that access to SMUSD fields requires permits through Facilitron. He suggested getting all permits submitted prior to the holidays to ensure enough time for SMUSD staff to review and approve them.

City Parks/Sport Fields Updates/Winter Closures/Summer Closures

Stew Rutledge reminded all members of the upcoming winter field closure period for all lighted multipurpose fields from January 1 through February 29. Stew followed up with the YSC and asked if the extra service at the busier parks has been beneficial this fall. Sean Houshmandi (CITY SC San Marcos) stated that it is helpful for them to come at least once more throughout the day to assist in refilling restroom supplies.

Stew notified all YSC members that the Public Works will require janitorial service for all special event permits and tournaments going forward. Public Works will determine how many hours of the restroom janitorial (CCS) and general trash and park maintenance (Parkwood) will be required going forward. Special event permit applicants will be responsible for the extra fees associated with the service.

The Rancho Tesoro field project is moving forward, and sod is scheduled to be delivered sometime in December. The city is optimistic for a March opening, but that will depend on the weather and any construction delays.

Spring/Summer 2024 Allocation

James stated that he hopes to have the first draft of the allocation sent out by December 8th and the official allocation will be emailed by December 19th. He reiterated to all groups that even though it states "Official" the allocation can change if the members work together and agree on changes.

Bradley Park Allocation-SMGS and SMYB

James informed SMGS and SMYB about the new Bradley Park allocation. SMGS will be allocated to all lower fields and the North softball field going forward and SMYB will be allocated the South field for their teams. Daniel Max (SMYB) asked if there was any remedy to the portable fence ground plugs and the divots around them. Stew stated that he would work with Amanda Haas to investigate it further and see what can be done to improve the condition of the outfield around the ground posts.



Holiday Hours & Staff Vacations

James notified the YSC members that the Parks & Recreation Department will be closed from 12/22/23 – 1/1/24. He also stated that he will be out of the office from 12/12/23 – 1/9/24, so Eric Leichter will be the main point of contact for that period.

Old Business

Park Rangers

James provided the Park Ranger hotline phone number (760-744-9494 ext. 3700 or 3707). He reminded all members that if they need assistance with another organization on their allocated fields to contact City staff or the Park Ranger hotline. If they encounter any public safety issues at the parks to contact the Sheriff's Department non-emergency line (760-510-5200) or 911 depending on the severity of the incident.

Field Closed Policy/Weather Line/Rainedout.com

James reminded the groups that the rainy season is right around the corner. He asked the groups to please notify participants and parents of the rainedout.com signup information.

Good of the Order

There were no comments made by YSC groups.

Next regularly scheduled meeting will be Tuesday, February 6 @ 6pm. The meeting adjourned at 6:33pm.