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## AGENDA

### Meeting of the San Marcos Budget Review Committee

**Meeting Date:** February 28, 2024, | **Meeting Time:** 6:00 PM

**Location:** San Marcos Room, 1 Civic Center Drive, San Marcos CA 92069

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**Public Comment:** To submit a public comment at the Budget Review Committee meeting, please email [DApar@san-marcos.net](mailto:DApar@san-marcos.net) and write "Public Comment – Budget Review Committee" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the Oral Communications item. Email comments on any agenda item must be submitted prior to the time the Chair closes public comments on the agenda item. Please be advised that all emailed comments are subject to the same rules as would otherwise apply to speaker comments at any Budget Review Committee meeting, and that electronic comments on agenda items for this meeting may only be submitted by email. Comments via text message and/or social media (Facebook, Twitter, Instagram, etc.), will not be accepted.

The Budget Review Committee Secretary will read all email comments, provided that the reading will not exceed three (3) minutes, or such other time as the Commissioners may provide, consistent with its ability to set time parameters for public comment at a Budget Review Committee meeting. If persons submitting comments do not want their comment to be read out loud at the meeting (not to exceed three minutes), they should note "Do Not Read Out Loud at Meeting" at the top of the email. All emailed comments received by 10:00 a.m. will be provided to the Budget Review Committee members and included as "Supplemental Information" on the City's website prior to the meeting. Those comments received after 10:00 a.m. and prior to close of public comment on the applicable agenda item will be added to the record and will be shared with the Budget Review Committee members at the meeting.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the City Clerk Department at (760) 744-1050, ext. 3105. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours or online at [www.san-marcos.net](http://www.san-marcos.net).

Agenda-related writings or documents provided to a majority of the Committee after distribution of the agenda packet will be available for public inspection at the time of distribution at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, CA, during normal business hours.

1. **CALL TO ORDER - 6:00 P.M.**
2. **STAFF INTRODUCTIONS**
3. **ROLL CALL**
4. **SELECTION OF NEW CHAIR AND VICE CHAIR**
5. **APPROVAL OF MINUTES**

May 24, 2023

6. **OLD BUSINESS**

- a. None

7. **NEW BUSINESS**

- a. None

8. **REPORTS AND INFORMATION ITEMS**

- a. FY 2023-24 Mid-year Budget Overview and FY 2024-2025 Budget Overview

9. **BUDGET REVIEW COMMITTEE COMMENTARY**

10. **ORAL COMMUNICATIONS**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda.

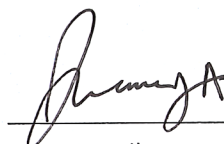
## 11. ADJOURNMENT

### AFFIDAVIT OF POSTING

STATE OF CALIFORNIA    )  
COUNTY OF SAN DIEGO   ) ss.  
CITY OF SAN MARCOS    )

I, Jessany Avila, Secretary, San Marcos Budget Review Committee, hereby certify that I caused the posting on February 23, 2024 of this agenda in the glass display case at the north entrance of City Hall.

DATED: February 23 2024



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Jessany Avila,  
Budget Review Committee Secretary

# MINUTES

## Meeting of the San Marcos Budget Review Committee

**Meeting Date: Wednesday, May 24, 2023 | Meeting Time: 6:00 PM**

**Location: San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069**

1. **CALL TO ORDER:** Chair Marie Marcinko called the Budget Review Committee Meeting to order at 6:03 PM.

2. **ROLL CALL:**

PRESENT: FREEMAN, KNOWLTON, MARCINKO, SMITH, ROMAN, WINN, GARCIA

ABSENT: NONE

**ALSO PRESENT:** City Manager, Jack Griffin; Assistant City Manager, Michelle Bender; Finance Director, Lisa Fowler; Assistant Finance Director, Donna Apar; Senior Management Analyst, Janet Brotherton; Office Specialist, Morgan Wheeler.

3. **ORAL COMMUNICATIONS**

- a. None

4. **APPROVAL OF MINUTES: April 18, 2023 and April 19, 2023**

Kathleen Smith made a motion to accept the minutes as written. James Knowlton seconds the motion. Motion carries.

AYES: FREEMAN, KNOWLTON, MARCINKO, SMITH, ROMAN, WINN

NOES: None

ABSTAINS: None

5. **OLD BUSINESS**

- a. None

6. **NEW BUSINESS**

- a. None

7. **REPORTS AND INFORMATION ITEMS**

- a. City Manager Recommended Budget Presentation

8. **BUDGET REVIEW COMMITTEE COMMENTARY**

- a. Salvador Roman inquires if expanding park facilities are factored into the budget projections. City manager responds that build-out for parks are included in developer impact fees, and City Staff is taking ongoing maintenance and operational costs into account for future projections.
- b. Glen Winn inquires if the state could ask for the city to return money due to state budget deficits. City Manager responds mentioned that what the state could do is hold off on sending the gas tax money or other revenue, but would not be able to keep the revenue, or ask the city to write a check.
- c. Kathleen Smith wanted to confirm that Fire station 3 will be improved. City manager noted that the improvements are grant funded and are in fact moving forward.

9. **ADJOURNMENT:** Chair Marie Marcinko adjourned the meeting at 7:03 PM.

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Marie Marcinko, Chair  
Budget Review Committee

ATTEST:

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Jessany Avila, Secretary  
Budget Review Committee