
AGENDA

Meeting of the San Marcos Budget Review Committee

Meeting Date: May 29, 2024 | **Meeting Time:** 6:00 PM

Location: San Marcos Room, 1 Civic Center Drive, San Marcos CA 92069

Public Comment: To submit a public comment at the Budget Review Committee meeting, please email DApar@san-marcos.net and write "Public Comment – Budget Review Committee" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the Oral Communications item. Email comments on any agenda item must be submitted prior to the time the Chair closes public comments on the agenda item. Please be advised that all emailed comments are subject to the same rules as would otherwise apply to speaker comments at any Budget Review Committee meeting, and that electronic comments on agenda items for this meeting may only be submitted by email. Comments via text message and/or social media (Facebook, Twitter, Instagram, etc.), will not be accepted.

The Budget Review Committee Secretary will read all email comments, provided that the reading will not exceed three (3) minutes, or such other time as the Commissioners may provide, consistent with its ability to set time parameters for public comment at a Budget Review Committee meeting. If persons submitting comments do not want their comment to be read out loud at the meeting (not to exceed three minutes), they should note "Do Not Read Out Loud at Meeting" at the top of the email. All emailed comments received by 10:00 a.m. will be provided to the Budget Review Committee members and included as "Supplemental Information" on the City's website prior to the meeting. Those comments received after 10:00 a.m. and prior to close of public comment on the applicable agenda item will be added to the record and will be shared with the Budget Review Committee members at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the City Clerk Department at (760) 744-1050, ext. 3105. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, during normal business hours or online at www.san-marcos.net.

Agenda-related writings or documents provided to a majority of the Committee after distribution of the agenda packet will be available for public inspection at the time of distribution at the Information Desk counter located on the first floor of City Hall, 1 Civic Center Drive, San Marcos, CA, during normal business hours.

1. CALL TO ORDER - 6:00 P.M.

2. ROLL CALL

3. ORAL COMMUNICATIONS

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda.

4. APPROVAL OF MINUTES

April 16, 2024 and April 17, 2024

5. OLD BUSINESS

a. None

6. NEW BUSINESS

a. None

7. REPORTS AND INFORMATION ITEMS

a. City Manager Recommended Budget Presentation

8. BUDGET REVIEW COMMITTEE COMMENTARY

9. ADJOURNMENT

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Jessany Avila, Secretary, San Marcos Budget Review Committee, hereby certify that I caused the posting on May 22, 2024 of this agenda in the glass display case at the north entrance of City Hall.

DATED: May 22, 2024



Jessany Avila,
Budget Review Committee Secretary

MINUTES

Meeting of the San Marcos Budget Review Committee

Meeting Date: TUESDAY, April 16, 2024 | Meeting Time: 5:00 PM

Location: San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

1. **CALL TO ORDER:** Chair Marie Marcinko called the Budget Review Committee meeting to order at 5:01 PM.

2. **ROLL CALL:**

PRESENT: FREEMAN, GARCIA, HARRIS-MALONE, KNOWLTON, MARCINKO,
ROMAN, SMITH, NEUHAUSER, BARLOW

ABSENT:

ALSO PRESENT: City Manager, Michelle Bender; Finance Director Donna Apar; Senior Management Analyst, Janet Brotherton; Management Analyst, Sang Duong; Office Specialist, Jessany Avila; Community & Eco Development Director, Tess Sangster; Human Resources / Risk Director, Janelle Laughlin; IT Director, John Palmer; Public Works Director, Darren Chamow; Senior Management Analyst, Valeria Collins; Director of Parks & Recreation, Mark Olson; Senior Management Analyst, Evelyn Slay.

3. **ORAL COMMUNICATIONS**

- a. None

4. **APPROVAL OF MINUTES: April 8, 2024**

Salvador Roman made a motion to accept the minutes as written. Kathleen Smith seconds the motion. Motion carries.

AYES: FREEMAN, GARCIA, HARRIS-MALONE, KNOWLTON, MARCINKO, ROMAN,
SMITH, NEUHAUSER, BARLOW

NOES: None

ABSTAINS: None

5. **OLD BUSINESS**

a. None

6. **NEW BUSINESS**

b. None

7. **REPORTS AND INFORMATION ITEMS**

a. Budget Presentations:

- Administration (City Manager, City Attorney, Communications, Economic Development)
- Human Resources
- Information Technology
- Finance
- Public Works
- Parks and Recreation

Attachments: None

8. BUDGET REVIEW COMMITTEE COMMENTARY

- a. Committee Member Jim Knowlton asked City Manager if she was aware of an article regarding a proposal that would increase the threshold for all tax increases to 2/3, and was wondering the chance of success for such measure. City Manager responded that the California Supreme Court is looking to determine if it is allowable within the California Constitution.
- b. Committee Member Jim Garcia mentioned other propositions for the November ballot, City Manager confirmed there are a few different propositions that look like they would make it to November for voting, but there is no final list yet.

9. ADJOURNMENT: Chair Marie Marcinko adjourned the meeting at 6:58 PM.

ATTEST:

Jessany Avila, Secretary
Budget Review Committee

Marie Marcinko, Chair
Budget Review Committee

MINUTES

Meeting of the San Marcos Budget Review Committee

Meeting Date: WEDNESDAY, April 17, 2024 | Meeting Time: 5:00 PM

Location: San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

1. **CALL TO ORDER:** Chair Marie Marcinko called the Budget Review Committee Meeting to order at 5:03 PM.

2. **ROLL CALL:**

PRESENT: FREEMAN, GARCIA, HARRIS-MALONE, KNOWLTON, MARCINKO,
SMITH, NEUHAUSER

ABSENT: ROMAN, BARLOW

ALSO PRESENT: City Manager, Michelle Bender; Finance Director Donna Apar; Senior Management Analyst, Janet Brotherton; Management Analyst, Sang Duong; Office Specialist, Jessany Avila; Business Process Director / City Clerk, Phill Scollick; Development Services Director / City Engineer, Isaac Etchamendy; Fire Chief, Daniel Barron; Administrative Services Manager, Heather Todd; SD Sheriff Captain, Kevin Ralph.

3. **ORAL COMMUNICATIONS**

- a. None

4. **APPROVAL OF MINUTES:**

- a. None

5. **OLD BUSINESS**

- a. None

6. NEW BUSINESS

- a. None

7. REPORTS AND INFORMATION ITEMS

- a. Budget Presentations:
- City Clerk
 - Development Services/Engineering
 - Sheriff's Department
 - Fire

Attachments: None

8. BUDGET REVIEW COMMITTEE COMMENTARY

- a. None

9. ADJOURNMENT: Chair Marie Marcinko adjourned the meeting at 7:08 PM.

Marie Marcinko, Chair
Budget Review Committee

ATTEST:

Jessany Avila, Secretary
Budget Review Committee