



Staff Report

File #: TMP-2203

PLANNING COMMISSION MEETING DATE:
DECEMBER 02, 2024

SUBJECT:
DRAFT 11/18/2024 PLANNING COMMISSION MINUTES

APPROVE DRAFT 11/18/2024 PLANNING COMMISSION MINUTES

Attachment(s)

Draft 11.18.2024 Planning Commission Minutes

Prepared by: Gina Jackson, Senior Office Specialist
Reviewed by: Joseph Farace, Planning Division Director
Submitted by: Gina Jackson, Senior Office Specialist



MINUTES

Regular Meeting of the Planning Commission

MONDAY, November 18, 2024

City Council Chambers

1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:30 p.m. Planning Commission Chair Rios called the meeting to order.

PLEDGE OF ALLEGIANCE

Commissioner Cavanaugh led the Pledge of Allegiance to the Flag.

ROLL CALL

The Secretary called the roll:

PRESENT: COMMISSIONERS: BARNETT, CAVANAUGH, NORRIS, RIOS, CARROLL, FLODINE, SAULSBERRY

ALTERNATE COMMISSIONERS IN AUDIENCE: KILDOO, RICO

ABSENT COMMISSIONERS: NONE

Also present were: Planning Division Director Joe Farace; Senior Planner Sean del Solar, Principal Civil Engineer Kyrenne Chua, Deputy City Attorney Punam Prahalad, Senior Office Specialist Gina Jackson.

ORAL AND WRITTEN COMMUNICATIONS

None

CONSENT CALENDAR

1. APPROVAL OF MINUTES, 08/05/2024



Action:

COMMISSIONER SAULSBERRY MOVED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED; SECONDED BY COMMISSIONER NORRIS. MOTION CARRIED BY THE FOLLOWING VOTE.

AYES: COMMISSIONERS: BARNETT, NORRIS, RIOS, CARROLL, FLODINE, SAULSBERRY
NOES: COMMISSIONERS: NONE
ABSENT: COMMISSIONERS: NONE
ABSTAIN: COMMISSIONERS: CAVANAUGH

2. Project No.: Summary Vacation VA24-0004

Applicant: City of San Marcos

Request: Summary Vacation and Abandonment of the slope easement along West Mission Road granted by Document 2004-0229021 on March 19, 2004, within the boundary of Site Development Plan SDP22-0007 Capalina Mixed Use project.

Recommendation: Staff recommends approval to City Council

Action:

COMMISSIONER FLODINE MOVED TO RECOMMEND APPROVAL TO CITY COUNCIL VAC24-0004 FOR RESOLUTION PC24-5129; SECONDED BY COMMISSIONER CARROLL. MOTION CARRIED BY THE FOLLOWING VOTE.

AYES: COMMISSIONERS: BARNETT, CAVANAUGH, NORRIS, RIOS, CARROLL, FLODINE, SAULSBERRY
NOES: COMMISSIONERS: NONE
ABSENT: COMMISSIONERS: NONE
ABSTAIN: COMMISSIONERS: NONE

PRESENTATION

3. Project No: PA24-0005

Applicant: City of San Marcos

Request: Formation of a Standing Subcommittee for the update of the San Marcos Creek Specific Plan and appointment of three Planning Commissioners to serve on the subcommittee.

Recommendation: Staff recommends approval

Senior Planner Sean del Solar: gave staff presentation.



Planning Commissioners discussions included: Selection of firm; parliament procedures of subcommittee.

Staff response: Staff has tentatively selected a firm and are currently undergoing negotiations; this subcommittee is formed to have a public forum and transparency during the Creek Specific Plan update. The Subcommittee will report back to the Planning Commission after meeting with staff. The plan is to have all the Commissioners well informed of the project to make a sound decision when considering a recommendation to City Council.

Nominees

Planning Commissioner Steve Kildoo
Planning Commissioner Kevin Norris
Planning Commissioner Lionel Saulsberry

Action:

COMMISSIONER FLODINE MOVED TO APPOINT COMMISSIONER KILDOO TO SERVE ON THE SAN MARCOS CREEK SPECIFIC PLAN UPDATE SUBCOMMITTEE; AND SECONDED BY COMMISSIONER NORRIS. MOTION CARRIED BY A VERBAL VOTE.

AYES: COMMISSIONERS: BARNETT, CAVANAUGH, NORRIS, RIOS, CARROLL, FLODINE, SAULSBERRY
NOES: COMMISSIONERS: NONE
ABSENT: COMMISSIONERS: NONE
ABSTAIN: COMMISSIONERS: NONE

Action:

COMMISSIONER CAVANAUGH MOVED TO APPOINT COMMISSIONER NORRIS TO SERVE ON THE SAN MARCOS CREEK SPECIFIC PLAN UPDATE SUBCOMMITTEE; AND SECONDED BY COMMISSIONER BARNETT. MOTION CARRIED BY A VERBAL VOTE.

AYES: COMMISSIONERS: BARNETT, CAVANAUGH, RIOS, CARROLL, FLODINE, SAULSBERRY
NOES: COMMISSIONERS: NONE
ABSENT: COMMISSIONERS: NONE
ABSTAIN: COMMISSIONERS: NONE

Action:

COMMISSIONER CARROLL MOVED TO APPOINT COMMISSIONER SAULSBERRY TO SERVE ON THE SAN MARCOS CREEK SPECIFIC PLAN UPDATE SUBCOMMITTEE; AND SECONDED BY COMMISSIONER FLODINE. MOTION CARRIED BY A VERBAL VOTE.



AYES: COMMISSIONERS: BARNETT, CAVANAUGH, NORRIS, RIOS, CARROLL, FLODINE,
NOES: COMMISSIONERS: NONE
ABSENT: COMMISSIONERS: NONE
ABSTAIN: COMMISSIONERS: NONE

Action:

COMMISSIONER BARNETT MOVED TO APPROVE PC24-5131 APPOINTING COMMISSIONERS KILDOO, NORRIS AND SAULSBERRY TO SERVE ON THE SAN MARCOS CREEK SPECIFIC PLAN UPDATE SUBCOMMITTEE; AND SECONDED BY COMMISSIONER CARROLL. MOTION CARRIED BY A ROLL CALL VOTE.

AYES: COMMISSIONERS: BARNETT, CAVANAUGH, NORRIS, RIOS, CARROLL, FLODINE,
NOES: COMMISSIONERS: NONE
ABSENT: COMMISSIONERS: NONE
ABSTAIN: COMMISSIONERS: NONE

PLANNING DIVISION DIRECTOR COMMENTS: The ADU Ordinance update went to City Council on September 10th and Council approved. There will also be a Planning Commission meeting on December 2nd.

PLANNING COMMISSIONERS COMMENTS: Chair Rios congratulated the appointees to the San Marcos Creek Specific Plan Update Subcommittee.

ADJOURNMENT

At 6:51 p.m. Chair Rios adjourned the meeting.

FATIMA RIOS, CHAIRPERSON
CITY OF SAN MARCOS PLANNING COMMISSION

ATTEST:

GINA JACKSON, SENIOR OFFICE SPECIALIST
CITY OF SAN MARCOS PLANNING COMMISSION