

AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, JANUARY 15, 2025
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

STAFF RECOMMENDATION

ORAL COMMUNICATIONS

Volunteer recognition awards

NOTE & FILE

CONSENT CALENDAR

1. **APPROVAL OF MINUTES**

Commission meeting held on November 20, 2024

APPROVE

2. **GENERAL FACILITY SCHEDULING**

Consider facility & park use requests for January 16–February 19, 2025

APPROVE

REPORTS AND OTHER BUSINESS

3. Annual Report – San Marcos Pop Warner
4. Annual Staff Report – Sports & Athletics
5. Appointment of Chair & Vice-Chair
6. YSC Meeting Minutes – December 3, 2024
7. Trails Advisory Committee Application
8. TAC Meeting Minutes – January 8, 2025

NOTE & FILE

NOTE & FILE

APPROVE

NOTE & FILE

APPOINTMENT

NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Assistant Director

WRITTEN COMMUNICATIONS

ADJOURNMENT



City of San Marcos
1 Civic Center Drive
San Marcos, CA 92069

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

AFFIDAVIT OF POSTING

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Date: January 10, 2025

Evelyn Slay, Commission Secretary

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MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, NOVEMBER 20, 2024

LOCATION OF MEETING - City Council Chambers
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:01 p.m. Parks and Recreation Commission Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: FRANKLIN, LINDSAY, MOCKUS-VALENZUELA, ROBLES
SENSMEIER, SMITH

ABSENT: COMMISSIONERS: PRESTINIZI

Also present were: Parks and Recreation Director Mark Olson, Assistant Director Andrea Gonzalez, Senior Management Analyst Evelyn Slay, and Youth Program Supervisor II Amber Cox.

ORAL COMMUNICATIONS

Volunteer appreciation, the commission recognized Bob Jacobson for his contributions to this year's Double Peak Challenge by providing hand crafted woodwork for the podiums.

CONSENT CALENDAR

1. Approval of Minutes, 10/16/2024

Commissioner Sensmeier noted that the minutes required a correction to confirm Director Mark Olson was absent as he is noted presented in the roll call but absent in the written communications.

MOVED BY COMMISSIONER SENSMEIER SECONDED BY COMMISSIONER SMITH AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #1 WITH THE CORRECTION. COMMISSIONER ROBLES ABSTAINED.

2. Approval of General Facility Scheduling, 11/21 - 12/18/2024

Commissioner Smith asked for clarification on two permits that had a very similar name. Staff confirmed there were two different reservations and applicants.

**MOVED BY COMMISSIONER SMITH, SECONDED BY COMMISSIONER SENSMEIER
AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #2 AS PRESENTED.**

REPORTS AND OTHER BUSINESS

Note: Commissioner Mockus-Valenzuela arrived at 6:10pm. Staff will update the roll call attendance list.

3. FSMPR check presentation to Boys & Girls Club, San Marcos

Kathryn Grey President of the Friends of San Marcos Parks & Recreation presented Boys & Girls Club of San Marcos President Christine Vaughan with a \$5K check for the funds collected at the 2024 Double Peak Challenge. The event supports the FSMPR yearly \$10K scholarship fund and the Boys & Girls Club of San Marcos.

4. Annual Report- NFL Flag Football

Chris Williams President of NFL Flag Football San Diego gave the presentation. He provided a summary of the previous year for the group and exciting new opportunities to come in the new year.

Commissioner Mockus-Valenzuela asked about the age group for the all-girls program. Chris advised the program is advertised as Pre-K to 11th grade but the youngest they have enrolled has been 7yrs old, he hopes as the program grows, they will get younger students that will sign up.

Chair Franklin asked if there are other things done for NFL Flag Football at other cities that we in San Marcos could benefit from learning or expanding. Chris mentioned one of the things he hopes to achieve as a board member was securing donations to the city. He noted a recent donation done by the organization to the City of Santee in the amount of \$50K towards the building of a new turf field. He mentioned the closing of fields for rest and renovation does affect their access, but they understand the need for the closures. Having additional turf fields would be ideal and the group may be inclined to donate money to build additional turf fields. Chris thanked staff and the City of San Marcos for all their efforts and support.

Director Olson thanked Chris on behalf of the Parks & Recreation Team for all the things he does. Chris mentioned they will be hosting a Hall of Fame in March at Mission Hills High School to give recognition to those kids and coaches and reward them for everything they've done for the program.

Chris mentioned the program is now also developing from a recreational program to a competitive program and this will be its inaugural season.

5. Annual Report- Youth Programs

Youth Program Supervisor II Amber Cox gave the presentation on the different youth programs offered for the previous year and new programs for the upcoming year. Including successes and opportunities for each.

Commissioner Smith asked about the camp schedule release dates compared to other cities based on community feedback she has received. Amber responded that staff release a summer preview guide that includes the upcoming camps and classes to help people plan. Smith asked if it was something new, Amber noted that it's the third year they have used the guide. She added that the chaos of sign-ups is hard to control because of the number of people that sign up, but staff are trying new ways to help participants sign up and address the need for more camps.

Commissioner Smith asked the target age group for Fun Friday Nights and numbers for Pop-Up Recreation. Amber advised it was 5- to 12-year-old for Fun Friday Nights and groups vary from 15 to 50 for Pop-Up Recreation. For Pop-Up Recreation it is scheduled on Wednesdays, which is an early release day for SMUSD and for a period of 2-hours to allow for participants to show up at any point during the block of time.

Commissioner Smith asked about the field trips to the City and asked if it was only for our District or if it's open to other schools outside the district. Amber was unsure if any other schools outside the district have ever participated in the program, but she would find out if the program was open to other schools outside SMUSD.

Commissioner Sensmeier thanked Amber for the surveys and gathering feedback on the programs. She highlighted the importance of gathering feedback to make sure the needs of the community are met. She commended her for her efforts in collecting the information as she has participated in Pickle Ball classes for example and would have liked to share feedback but has not had the opportunity.

Commissioner Mockus-Valenzuela asked about sharing park naming information for the kids to take home during the school field trips and using that as an opportunity for outreach. Amber thanked her for the idea and agreed that this is something that can be incorporated.

Mockus-Valenzuela asked about the RAA program outreach to the Hispanic community for those children that may not get a spot in the state program and the availability of scholarships for the program. Amber advised that through the Friends of San Marcos Parks & Recreation scholarships, applicants can use their scholarship funds on any ActiveNet program and RAA is one of those programs. Additionally, she has created flyers in English and Spanish that are being handed out to the community. The program also has bilingual staff that can assist children with the transition.

Commissioner Robles asked about the data collected in the RAA pre-school surveys on why someone will bring their kid to the program. Is it because they work, are getting paid, and can afford it or because they want their kids to socially interact and any comments regarding costs. She noted the example of the Head Start program where applicants have to make almost nothing to qualify. She asked if staff had collaborated with other programs or considered lowering the cost for those that might make just above the federal poverty level but not quite as much to afford the full price to increase enrollment and participation. Amber advised that the program is competitively priced but most working parents are looking for full time care, and the RAA program is more of an enrichment program and part time. Amber will share the most recent survey data for the Commissioners to look over the responses from participants.

Commissioner Robles also agreed that incorporating the kids for the data collection in park naming surveys was ideal. Especially since most parents may pay more attention to the paper sent home than other forms of communication.

Commissioner Mockus-Valenzuela asked if we have ever thought to hold classes in a bilingual format as most schools do not offer this other than some support programs for bilingual speakers. Commissioner Robles also agreed that the district does offer some programs but not at all schools, so this would be very helpful to young children in adapting.

Commissioner Smith noted that on the day of the "Breakfast with the Littlest Pumpkin" there were already a lot of other things going on the same day. Amber agreed that many parents have kids in sports and the

other Halloween event was just two weeks prior to this one. Amber and her staff will be working on restructuring the events for next year.

Chair Franklin asked about ideas to get past the capacity limitations. Amber advised staff are working on increasing capacity where we can and thinking about ways to increase camps as new developments go in and more community members need to be served.

6. YSC Meeting Minutes- November 5th

Commissioner Prestininzi was absent but attended the meeting on November 5th. She mentioned to Chair Franklin in a written communication that the minutes were captured.

7. YSC & TAC Meeting Dates

The sign-up calendar was shared with the Commissioners for all of the 2025 meetings.

8. Trails Advisory Committee Applications

Vice-Chair Lindsay shared his feedback on the applications and endorsed all candidates who submitted applications. Commissioners reviewed the applications presented and voted.

MOVED BY COMMISSIONER MOCKUS-VALENZUELA, SECOND BY COMMISSIONER ROBLES AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #8 AS PRESENTED.

Vice-Chair Lindsay noted the need to recruit additional participants for the TAC, including an equestrian representative.

9. Q1 Statistics Report

Commissioners reviewed the data for Q1 of FY 24-25

Chair Franklin asked about the data for Sports. Staff noted that footnotes are only added when the change is plus or minus 20% from the previous Quarter per the original request.

Commissioner Sensmeier asked for a note to be added in the graphs that summarize the current fiscal year to note the data is incomplete since the period is not over. Staff will add notes to the fiscal year summary page moving forward.

Commissioner Mockus-Valenzuela asked about the very low totals for adult classes noting 10 months in the calendar year had passed. Staff advised the data is reported by the city fiscal year not calendar year.

Staff advised that ActiveNet Insights has conducted a series of updates that change the graphics and font of the information and are currently working on creating additional updates to have a cleaner layout.

10. December Meeting Cancelled

Chair Franklin confirmed due to the holiday break the meeting in December would be cancelled as in previous years.

ORAL COMMUNICATIONS

PARKS AND RECREATION ASSISTANT DIRECTOR REPORT

Director Olson took an opportunity to expand on Amber's answer about growing camp registrations. He explained one of the biggest challenges was logistics of a facility to house the program. The additional resources can be navigated more easily such as creating more registration spaces, hiring more staff which comes with a financial cost, but logistics to appropriately satisfy the needs of finding an appropriate facility is a challenge. However, staff are brainstorming and planning out details to address the needs and expand programs.

Commissioner Mockus-Valenzuela asked about using the barn as a location, which Director Olson confirmed is being utilized as a site by our contract class programs.

Commissioner Robles asked about this being a challenge as we continue to grow. Director Olson confirmed that it was correct, we are not only looking to satisfy the needs now, but how do we expect to meet those needs in 10yrs, well it be through investments or partnerships. Commissioner Robles asked if the general plan included access to the facilities and Measure Q. Chair Franklin advised that it should consider the growth, that capacity conversions have been a topic of discussion for years so he can't wait to see what will happen in 10 yrs.

Assistant Director Gonzalez advised that applications were also made available at the Horse Heritage Festival most recently in hopes of finding a representative for the TAC.

Assistant Director Gonzalez provided an overview of Measure Q now that it has passed, and staff have been very thoughtful in the 10-yr spending plan. It will repair aging infrastructure, fire and paramedic protection, clean and maintain local parks, trails and community facilities, fix potholes and streets, and maintain streets and traffic signals to reduce congestion, and keep trash and pollution out of our local waterways. All expenses will be reviewed by the Citizen's Oversight Committee and reported to the public. Applications are being accepted for appointments by the City Council, applications are accepted through December 5th and the appointment will be made at the December 10th council meeting. The application can be found on the city website or Assistant Director Gonzalez can email the link, but the application must be submitted via the website. City Council reorganization appointments will take place at the January 14th council meeting.

The Veterans Day Ceremony was a success with a resident providing very thoughtful feedback on the event. Assistant Director Gonzalez shared the comment with the Commission.

The City Monthly Hike will take place Saturday, December 7th at 9am which will explore the San Elijo West trail.

The two big winter holiday events will happen December 7th with Breakfast with Santa happening at 7:30am and the Vendor Market later in the afternoon.

The next Star Walk will take place on Sunday, December 15th at 5:00pm during the Geminids meteor shower.

Additional information for the Old Restaurant Row Development is still being confirmed once it is gathered and it will be shared with the subcommittee for review.

Commissioner Robles wanted to make the Commission and staff aware that the same day the Fall Festival with the Chamber was held, another festival happened at Palomar College. The ROCA Festival Latino attracted over 10K people this year and it's expected to be an annual event that will conflict with the Chamber Fall Festival. Commissioner Robles will notify the Chamber of Commerce, but she'd also like for the Commission and staff as a community to take into consideration this event. As an ideal destination to bring people together from the Latino Community, this event had an emphasis on the Latino Community, promoted culture, performances, had huge stages, educational resources, and food. She'd like to see the city embrace, collaborate, and be part of it as it represents a big part of the community. In addition, she noted the growing popularity of Dia de Los Muertos and Hispanic Heritage Month in many neighboring cities who host celebrations as well as the efforts of Universidad Popular in San Marcos to hopefully consider events in the future that align with the city demographics.

Commissioner Mockus-Valenzuela shared similar feedback on events she'd attended, and Chair Franklin agreed that bridging the community and taking advantage of those opportunities was always great.

Commissioner Sensmeier will be attending the SAC Holiday Gala and volunteer serving meals during the event.

Commissioner Robles asked about the rules for emailing the group. Chair Franklin and Director Olson advised on the Brown Act rules and expectations.

WRITTEN COMMUNICATIONS

Commissioner Prestininzi emailed to advise of her absence for today's meeting.

ADJOURNMENT

Chair Franklin adjourned the meeting at 7:21pm.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

EVELYN SLAY, COMMISSION SECRETARY
PARKS AND RECREATION COMMISSION

Facility Use List
January 16 - February 19, 2025

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Jan 16, 2025	Thursday	01:00 PM - 03:00 PM	Community Main Hall	PW Meeting	R12628	65
Jan 16, 2025	Thursday	08:00 AM - 03:00 PM	Williams Barn	CSUSM Associated Students Inc	R12614	45
Jan 17, 2025	Friday	08:00 AM - 03:00 PM	Community Main Hall	New Era Electric	R12626	75
Jan 17, 2025	Friday	08:00 AM - 03:00 PM	Dining Room	New Era Electric	R12626	40
Jan 18, 2025	Saturday	11:00 AM - 10:00 PM	Williams Barn	Rodriguez Wedding	R12335	170
Jan 19, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R12453	70
Jan 19, 2025	Sunday	10:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R12453	30
Jan 19, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R12453	20
Jan 21, 2025	Tuesday	05:00 PM - 07:00 PM	Conference Room	Victoria Ranch HOA	R12466	10
Jan 22, 2025	Wednesday	07:00 PM - 09:00 PM	San Elijo Terrace Hall	San Diego Church of Christ	R12595	75
Jan 22, 2025	Wednesday	09:30 AM - 12:30 PM	Dining Room	Shoup Legal Estate Planning	R12652	45
Jan 22, 2025	Wednesday	06:00 PM - 07:00 PM	Dining Room	City SC Meeting	R12688	20
Jan 23, 2025	Thursday	06:00 PM - 08:00 PM	Community Main Hall	COSM San Elijo Hills Apartments – Community	R12674	100
Jan 24, 2025	Friday	04:30 PM - 09:00 PM	Dining Room	Miss Black Global Pageant	R12495	50
Jan 25, 2025	Saturday	10:00 AM - 03:00 PM	San Elijo Terrace Hall	Baby Shower	R12477	75
Jan 25, 2025	Saturday	04:30 PM - 09:00 PM	Dining Room	Miss Black Global Pageant	R12495	50
Jan 25, 2025	Saturday	10:00 AM - 03:00 PM	Horizon Rooms 1,2,3	Forest Fire Lookout Association	R12456	100
Jan 25, 2025	Saturday	12:00 PM - 10:00 PM	Williams Barn	van Tol Wedding	R12244	150
Jan 26, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R12453	70
Jan 26, 2025	Sunday	10:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R12453	30

Facility Use List
January 16 - February 19, 2025

Jan 26, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R12453	20
Jan 27, 2025	Monday	04:00 PM - 08:00 PM	Community Main Hall	Broadway Theater Audition	R12403	1
Jan 27, 2025	Monday	08:30 AM - 01:00 PM	Dining Room	Motivated Youth Academy	R12640	40
Jan 27, 2025	Monday	04:00 PM - 08:00 PM	Dining Room	Broadway Theater Audition	R12403	1
Jan 27, 2025	Monday	06:00 PM - 08:00 PM	Small Rec Room	Highlands HOA	R12505	15
Jan 29, 2025	Wednesday	07:00 PM - 09:00 PM	San Elijo Terrace Hall	San Diego Church of Christ	R12595	75
Jan 29, 2025	Wednesday	06:00 PM - 07:00 PM	Dining Room	SMYB Team Parent Mtg	R12726	50
Jan 30, 2025	Thursday	03:00 AM - 08:30 AM	Community Main Hall	COSM Point In Time Count	R12615	50
Jan 30, 2025	Thursday	04:30 PM - 07:30 PM	Community Main Hall	Broadway Theater	R12692	40
Jan 30, 2025	Thursday	09:00 AM - 12:00 PM	Dining Room	Mountain Shadows	R12665	45
Jan 31, 2025	Friday	01:00 PM - 05:00 PM	Community Main Hall	University of St Augustine	R12506	240
Jan 31, 2025	Friday	04:00 PM - 06:00 PM	Large Rec Room	Broadway Theater West Little Mermaid	R12692	50
Feb 1, 2025	Saturday	12:00 PM - 09:00 PM	Williams Barn	Celebration of Life	R12270	170
Feb 2, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R12453	70
Feb 2, 2025	Sunday	10:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R12453	30
Feb 2, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R12453	20
Feb 3, 2025	Monday	06:00 PM - 08:00 PM	Dining Room	SMYB Meeting	R12545	30
Feb 4, 2025	Tuesday	04:30 PM - 07:30 PM	Community Main Hall	Broadway Theater	R12692	40
Feb 4, 2025	Tuesday	06:00 PM - 07:00 PM	Dining Room	YSC Meeting	R12629	25
Feb 4, 2025	Tuesday	05:30 PM - 07:30 PM	Wood House & Garden	San Marcos Woods	R12729	10
Feb 5, 2025	Wednesday	07:00 PM - 09:00 PM	San Elijo Terrace Hall	San Diego Church of Christ	R12595	75
Feb 5, 2025	Wednesday	05:30 PM - 07:30 PM	Dining Room	Endependence Financial Seminar	R12671	30

Facility Use List
January 16 - February 19, 2025

Feb 6, 2025	Thursday	04:30 PM - 07:30 PM	Community Main Hall	Broadway Theater	R12692	40
Feb 7, 2025	Friday	04:30 PM - 07:30 PM	Community Main Hall	Broadway Theater	R12692	40
Feb 8, 2025	Saturday	09:00 AM - 04:00 PM	San Elijo Terrace Hall	1st Birthday Party	R12134	40
Feb 8, 2025	Saturday	08:00 AM - 12:30 PM	Community Main Hall	Kiwanis Club of Lake SM	R12672	100
Feb 8, 2025	Saturday	11:00 AM - 06:00 PM	Williams Barn	Cuevas Celebration of Life	R12709	100
Feb 9, 2025	Sunday	12:00 PM - 04:00 PM	San Elijo Terrace Hall	Padilla Baby Shower	R12609	30
Feb 9, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R12453	70
Feb 9, 2025	Sunday	10:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R12453	30
Feb 9, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R12453	20
Feb 10, 2025	Monday	04:30 PM - 07:30 PM	Community Main Hall	Broadway Theater	R12692	40
Feb 11, 2025	Tuesday	09:00 AM - 11:00 AM	Dining Room	Endependence Financial Seminar	R12671	30
Feb 11, 2025	Tuesday	05:00 PM - 07:00 PM	Dining Room	Wealth Compass Financial Seminar	R12670	50
Feb 12, 2025	Wednesday	07:00 PM - 09:00 PM	San Elijo Terrace Hall	San Diego Church of Christ	R12595	75
Feb 12, 2025	Wednesday	08:30 AM - 03:30 PM	Community Main Hall	TrueCare Meeting	R12175	120
Feb 12, 2025	Wednesday	05:00 PM - 07:00 PM	Dining Room	Wealth Compass Financial Seminar	R12670	50
Feb 12, 2025	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor	R12697	15
Feb 13, 2025	Thursday	04:00 PM - 08:00 PM	Community Main Hall	Broadway Theater West Tech	R12405	40
Feb 13, 2025	Thursday	04:00 PM - 08:00 PM	Dining Room	Broadway Theater West Tech	R12405	40
Feb 14, 2025	Friday	04:30 PM - 07:30 PM	Community Main Hall	Broadway Theater	R12692	40
Feb 16, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R12453	70
Feb 16, 2025	Sunday	10:00 AM - 12:00 PM	Large Rec Room	Mission 316 Church	R12453	30
Feb 16, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R12453	20

Facility Use List
January 16 - February 19, 2025

Feb 18, 2025	Tuesday	04:00 PM - 08:00 PM	Community Main Hall	Broadway Theater West Tech	R12405	40
Feb 18, 2025	Tuesday	04:00 PM - 08:00 PM	Dining Room	Broadway Theater West Tech	R12405	40
Feb 19, 2025	Wednesday	07:00 PM - 09:00 PM	San Elijo Terrace Hall	San Diego Church of Christ	R12595	75
Feb 19, 2025	Wednesday	04:00 PM - 08:00 PM	Community Main Hall	Broadway Theater West Tech	R12405	40
Feb 19, 2025	Wednesday	04:00 PM - 08:00 PM	Dining Room	Broadway Theater West Tech	R12405	40

Park Use List
January 16 - February 19, 2025

Date	Day	Start - End Time	Facility	Event	Permit#	Attendance
Jan 16, 2025	Thursday	09:00 AM - 05:30 PM	Sunset Park East Shelter	Get Together	R12695	65
Jan 18, 2025	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Mitchell Baby Shower	R12621	40
Jan 19, 2025	Sunday	09:00 AM - 05:30 PM	Connors Park Shelter	Birthday Party	R12691	50
Jan 19, 2025	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Alice's Birthday	R12660	100
Jan 25, 2025	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Mila's Birthday	R12641	40
Jan 25, 2025	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Braxon's 6th Birthday	R12690	40
Jan 25, 2025	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Cullen's Sonic 6th Birthday	R12693	50
Jan 25, 2025	Saturday	09:00 AM - 05:30 PM	Simmons Park Shelter	Doris's first birthday	R12733	30
Jan 26, 2025	Sunday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Family Book Swap	R12696	40
Jan 26, 2025	Sunday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Jordy's Birthday Party	R12686	30
Jan 31, 2025	Friday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Homeschool Student Meet Up	R12135	40
Feb 1, 2025	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Patrick's Party	R12607	50
Feb 8, 2025	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Birthday	R12681	30
Feb 9, 2025	Sunday	09:00 AM - 05:30 PM	Jack's Pond Park East Shelter	Levi's 3rd Birthday	R12642	50
Feb 12, 2025	Wednesday	09:00 AM - 05:30 PM	Walnut Grove Park South Shelter	Pacific Coast Academy Physical Fitness Test - SEP	R12527	100



YOUTH SPORTS COUNCIL MEETING

Tuesday, December 3, 2024

3 Civic Center Drive – Dining Room

Attendance: All members present except San Marcos Youth Baseball, San Marcos Pop Warner, NFL Flag Football and San Marcos Youth Basketball.

City staff present: Eric Leichliter, Adrian Richardson and Stew Rutledge.

SMUSD staff present: Ted Norman.

Parks & Recreation Commissioner present: Sasha Smith.

Call to Order

Eric Leichliter called the December Youth Sports Council meeting to order at 6:00pm.

Approval of Minutes

Katie Anderson (AYSO 1505) motioned to approve the minutes from the November 5, 2024, meeting. Robert Swank (Girls Softball) seconded the motion.

Motion carried 5-0 with one abstention.

NEW BUSINESS

San Marcos Unified School District Update/Facilitron Reminders

Tedd Norman addressed the YSC members to inform them that their current keys will no longer provide access to the school gates. Going forward, a custodian or park ranger will be responsible for opening the gate. Ted also will email the new after-hours contact information if gates are not opened when YSC groups have school district fields allocated. Eric reminded YSC members that access to SMUSD fields requires permits through Facilitron. He reminded all YSC groups to submit their permits through Facilitron if they have not yet done so.

City Parks/Sport Fields Updates/Winter Closures

Stew Rutledge provided an update on the condition of the City's sports fields. He reported that some of the base boxes are deteriorating and have become a safety hazard. These boxes will



need to be replaced, or they will be removed by city to prevent further risk. Stew also reminded all groups of the upcoming multipurpose field closures, which will take place from January 1 through February 28. Additionally, Bradley MP2 will be closed from December 2, 2024, through February 2, 2025, to allow for aerating, overseeding and top dressing the field in hopes of getting grass starting to grow and fill in the field over the closure period. He informed the members that a new pole will be installed on the south side of Rancho Tesoro to secure goals to for the upcoming season.

Club Soccer Tryouts/Winter/Spring Soccer Arena

Eric reminded all club soccer organizations that they should be scheduling their tryout dates on their allocated nights at Palomar and Connors Park to avoid impacting other organizations.

With the upcoming multipurpose field closures, Eric reminded all soccer groups that they will have some access to the soccer arena at Sunset Park through the first week of February to help accommodate any teams who are still practicing but will be very limited.

Eric also reminded City SC San Marcos and AYSO 127 of their upcoming winter and spring arena season allocation dates that have been confirmed by both organizations.

Upcoming City Events

Eric notified all YSC members about the annual Tree Lighting event taking place on Saturday, December 7 from 2-7pm.

Eric also reminded all members about the upcoming observed holidays and how that will impact City operations. He asked that any requests or additional field rentals take place before those holiday closures.

Old Business

Park Rangers

Eric provided the Park Ranger hotline phone number (760-744-9494 ext. 3700 or 3707). He reminded all members that if they need assistance with another organization on their allocated fields to contact City staff or the Park Ranger hotline. If they encounter any public safety issues at the parks to contact the Sheriff's Department non-emergency line (760-510-5200) or 911 depending on the severity of the incident. He also let them know full time staff will be off 12/25/25-1/1/25.



Eric reminded the YSC members to submit a banner application if needed and that a separate banner application must be submitted to each specific school and the application forms can be accessed via the respective school's website.

Field Closed Policy/Weather Line/Rainedout.com

Eric asked the groups to please notify participants and parents of the rainedout.com signup information again to ensure participants are notified of field closures during inclement weather.

Next regularly scheduled meeting will be Tuesday, February 4, 2025 @ 6pm. The meeting adjourned at 6:33pm.

2024 Attendance Record		
	Present	Absent
San Marcos Youth Baseball	Feb., Sept., May, June, Nov.	Dec.
San Marcos Girls Softball	Feb., June, Dec.	May, Sept., Nov.
San Marcos Lacrosse	Feb., June, Sept., Nov., Dec.	May
San Elijo AYSO 1505	Feb., May, June, Nov., Dec.	Sept.
San Marcos AYSO 127	All meetings	n/a
San Marcos Pop Warner	Feb., May, June, Nov.	Sept., Dec.
Sporting USA	All meetings	n/a
San Marcos Youth Basketball	May, Sept.	Feb., June, Nov., Dec.
City SC San Marcos	Feb., May, June, Nov., Dec.	Sept.
NFL Flag Football	May, Nov.	Feb., June, Sept., Dec.



Applicant Name (First, Last): _____

CIVIC EXPERIENCE:

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

Name of Organization: _____

Start Date: _____ **End Date:** _____ **Office Held** (if any): _____

Name of Organization: _____

Start Date: _____ **End Date:** _____ **Office Held** (if any): _____

Name of Organization: _____

Start Date: _____ **End Date:** _____ **Office Held** (if any): _____

OCCUPATIONAL HISTORY:

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION

(List positions held for the last five (5) years)(Attach additional sheet if necessary)

Name of Organization: _____ **Type of Business:** _____

Start Date: _____ **End Date:** _____ **Title:** _____

Name of Organization: _____ **Type of Business:** _____

Start Date: _____ **End Date:** _____ **Title:** _____

Name of Organization: _____ **Type of Business:** _____

Start Date: _____ **End Date:** _____ **Title:** _____

Name of Organization: _____ **Type of Business:** _____

Start Date: _____ **End Date:** _____ **Title:** _____

EDUCATION INFORMATION:

Name of High School/College/University Attended: _____

Major/Degree(s): _____

Name of High School/College/University Attended: _____

Major/Degree(s): _____

Name of High School/College/University Attended: _____

Major/Degree(s): _____

QUESTIONNAIRE:

What activities of the San Marcos trails are most interesting to you? _____

What activities of the San Marcos trails are most challenging to you? _____



(Continued on next page)

What City programs/projects would you like to see improved or implemented? _____

How would you approach these project(s) or program(s)? _____

Please provide information about involvement in any organizations or activities that may result in a conflict of interest if you are appointed to the Trails Advisory Committee? _____

Please list any other relevant experience/expertise _____

What is your understanding of the role/responsibility of the Trails Advisory Committee? _____

Have you ever attended a City Council meeting? Yes No If so, how many? _____

MINUTES

Regular Meeting of the Trails Advisory Committee
Wednesday, January 8, 2025, 6:00 pm
3 Civic Center Drive San Marcos, CA 92069

CALL TO ORDER:

David Simpson called the meeting to order at 6:01 pm.

ROLL CALL:

Those present were:

TAC Members: John Walsh, Randy Smith, Olga Flores, Torrey Olson, David Simpson

Parks & Recreation Commissioner:

City of San Marcos Staff: Coleman Cowling and Hugh McMenamin

Not Present: Travis Lindsay, Jay Franklin

OLD BUSINESS

1. Welcome

David Simpson briefly welcomed everyone.

2. Future Meeting Scheduling & Communication

The next scheduled meeting will be April 9th. David Simpson noted that he will likely be unable to attend the meeting, Vice Chair Randy Smith will lead the upcoming meeting.

3. Hiking & Trail Concerns/Issues

Torry Olson brought up an issue regarding an overgrown trail in the San Elijo Hills neighborhood. Coleman will contact the agency responsible for the maintenance of the trail. David also brought attention to similar issues on the Double Peak trail regarding the lodge pole railings falling apart. John Walsh asked about the trail signs prohibiting going down to the waterline at South Lake Park. Coleman said they are part of a joint participation with The City of San Marcos and Vallecitos Water District.

David pointed out the new interpretive signage at the top of Double Peak around the telescope. David asked about the new trails that have been put in around the north Las Posas Road developments. Right now, it's a mix of established and undeveloped HOA trails. David noted class 3 e-bikes that have

been present in and around Double Peak. This opened a discussion about where e-bikes are allowed in the City and what classes of e-bikes are allowed.

4. City Hikes – First Saturday of the Month

The most recent hike was last Saturday the 6th and was well attended by 50 people. A tour of the Sikes Adobe House was given by two Docents from the friends of Sikes Adobe. Staff informed the TAC of future plans to offer more interpretive features to the hikes. As well as the development of new hikes to include new trails in the City. A survey is now being offered to hike participants to get feedback on how this program can be improved.

5. Star Walk

The last Star Walk, unfortunately, had to be canceled due to an injury incurred by John Walsh. City staff is awaiting clearance for John's return to duties, the next Star Walk is on January 19th.

6. NEW BUSINESS/ACTION ITEMS

1. TAC Members-Terms, Chair & Vice Chair

All applications by members have been submitted. Coleman stated their terms and length of service before expiration. Olga Flores application is pending approval at the next Parks and Recreation meeting. David Simpson will remain as the committee's Chair, and Randy Smith will remain as Vice Chair.

2. Future Project Ideas

David reviewed previous project ideas that were discussed at the previous meeting. Randy reported that the Boy Scout patch idea would need a sponsor and a scout to design the project. Inquiries of the city's kiosks were made. Coleman reported that he will speak with City Public Works about the kiosks and plans for replacement or repairs. Randy spoke to the possibility that Scouts could use this idea for an Eagle Scout or Troop Project depending on specific aspects of the project. Once plans are discussed TAC Members would come up with ideas to put in literature that's pertinent to the area where the kiosk is located. Randy described how the scout program develops its plans for constructing a kiosk as a project. He also described how scouts would approach re-fitting an existing kiosk. A possible project discussed was to post rotating literature inside the kiosks.

3. Trail Signage Project Discussion



**City of San Marcos
Parks & Recreation Department**
3 Civic Center Drive
San Marcos, CA 92069

Travis Lindsay and Jay Franklin were not present. Item tabled for future meeting, TAC requested guidance from the Parks and Recreation Commission in the direction for this project.

CONSENT CALENDAR

1. Approval of Minutes

A motion to approve the Minutes that was read by all was made by David. A second was made by Randy. The Motion was approved by all.

ORAL COMMUNICATIONS/GOOD OF THE ORDER:

Coleman noted that this year's Trails Day will have some new features and a different order of events to improve the overall event. Coleman invited ideas from the Committee. Coleman asked Torrey about in which Ranger programming could get college students involved. Torrey recommended contacting campus recreation; he will provide contact information to Coleman. John recommended involving the astronomy programs at CSUSM and Palomar College to allow teachers to provide their students with an extra credit opportunity by attending our Star Walks.

TAC MEETING SCHEDULING

The next meeting of the Trails Advisory Committee is scheduled for April 9, 2025.

ADJOURNMENT

The meeting was adjourned at 7:09 pm.

ATTEST:

COLEMAN COWLING, RECORDING SECRETARY
CITY OF SAN MARCOS
TRAILS ADVISORY COMMITTEE