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# ELECTRIC VEHICLE CHARGING STATION (EVCS) GRANT REBATE PROGRAM



## INTRODUCTION

The City of San Marcos (City) updated its Climate Action Plan (CAP) in December 2020. The CAP is a Council adopted long-range policy document that establishes a roadmap to reduce Greenhouse Gas (GHG) emissions through identified strategies and measures for target year 2030.

To reduce emissions from gasoline powered vehicles, Measure T-4 of the CAP requires that the City establish a Grant Program for its residents and businesses to incentivize the conversion to Electric Vehicles (EVs) by providing grants for the installation of Electric Vehicle Charging Stations (EVCS).

The City is establishing and structuring this Grant Program as a Rebate Program for ease of program administration.

## GRANT TYPES

The City's EVCS Grant Rebate Program will be available to both residents and businesses in San Marcos. Residential rebates will be available to single family residences, multi-family apartments, condominiums and affordable housing projects. Commercial/Non-Residential rebates will be available to businesses and non-profit organizations located within the City's jurisdictional boundaries. Chargers installed by commercial applicants must be located in publicly accessible locations including, but not limited to, shopping centers, commercial business parks, office complexes, etc.

## ELIGIBILITY

Residential applicants may apply for Level 1 or Level 2 chargers and Commercial applicants may apply for Level 2 or Level 3/DC Fast Chargers.

A Building Permit number with a "finaled" (inspection) date is required for EVCS installations. Some newly built residences may have been pre-wired, but the majority will still require an electrical permit, and in some cases, a mechanical permit as well. For more information on EVCS permit requirements, please visit the City's website (<https://www.san-marcos.net/departments/development-services/building-code-compliance/forms-fees-and-schedules>) or email [buildingpermits@san-marcos.net](mailto:buildingpermits@san-marcos.net).

The applicant must be the property owner or be the property owner's legally-appointed representative.

The EVCS Grant Rebate Program is limited to EV charging stations installed and "finaled" from 7/1/2022 and onward. EV charging stations installed before 7/1/2022 are not eligible for the program.

## AMOUNTS AND TERMS OF APPLICATION

Residential rebates will be in the amount of up to \$900 per charger for either Level 1 or Level 2 chargers. Single Family Residential applicants may only apply for one (1) charger, and only one application per address will be accepted. Multi-family projects can apply for rebates based on number of chargers installed.



Commercial rebates will be in the amount of up to \$1,800 per charger, for either Level 2 or Level 3/DC Fast Chargers. Commercial applicants may apply for as many rebates as chargers installed at their property. All applicants must show that they have complied with all applicable local, state, and federal regulations when installing the chargers. Commercial applicants may apply for a mix of both Level 2 and Level 3 chargers.

The rebate can be applied towards both the cost of EVCS equipment and installation. Please note that if the costs of the EVCS equipment and installation are less than \$900 for residential applicants or less than \$1,800 for commercial applicants, only the actual costs incurred by the applicant will be eligible for reimbursement from the grant/rebate program. Additionally, these funds cannot be combined with grant funds from other sources if the received amount would exceed the installation cost and result in a net financial gain for the applicant.

The application form, located on the City's website, must be filled out completely and submitted with all required attachments including self-certification form and proof of payment for costs incurred for the EVCS equipment and/or installation by the applicant to receive the rebate. Rebates will not be issued if an applicant does not provide sufficient proof of payment. Acceptable forms of proof of payment include but are not limited to receipts, invoices, bank/credit card statements (unrelated transactions can be redacted), and canceled checks. City staff will also verify that the Building Permit associated with the EV charger installation has been issued and finalized (inspected) by the Building Department.

Pending availability, the City reserves the right to limit or partially approve grant/rebate applications (e.g., if a commercial applicant applies for funding for a total of ten chargers, the City may review and issue approval of funding for five). The grant/rebate applications will be reviewed, and, if approved for funding, distributed on a first come, first serve basis. Applicants with questions about eligibility are encouraged to contact the City as soon as possible. After the City's review and approval of the rebate application, payment will be made via check to the applicant.

## PROGRAM FORMS

Please visit the City's website to complete and submit an application for the program:  
<https://www.san-marcos.net/departments/development-services/sustainability>

## CONTACTS

For additional questions, please email [evcsgrantrebate@san-marcos.net](mailto:evcsgrantrebate@san-marcos.net).