

AGENDA

PARKS & RECREATION COMMISSION

WEDNESDAY, NOVEMBER 19, 2025
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

STAFF RECOMMENDATION

ORAL COMMUNICATIONS

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commission meeting held on October 15, 2025

APPROVE

2. GENERAL FACILITY SCHEDULING

Consider facility & park use requests for November 20 - December 17, 2025

APPROVE

REPORTS AND OTHER BUSINESS

3. Annual Report— NFL Flag Football

NOTE & FILE

4. Annual Report— Public Works

NOTE & FILE

5. YSC Meeting Minutes — November 4th

NOTE & FILE

6. Q1 Statistics Report

NOTE & FILE

7. December Meeting Cancelled

NOTE & FILE

ORAL COMMUNICATIONS

Report from the Parks & Recreation Director

WRITTEN COMMUNICATIONS

ADJOURNMENT

STATE OF CALIFORNIA)

AFFIDAVIT OF POSTING

COUNTY OF SAN DIEGO) ss.

CITY OF SAN MARCOS)

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Date: November 13, 2025

Evelyn Slay, Commission Secretary

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MINUTES

Regular Meeting of the Parks and Recreation Commission

DATE - WEDNESDAY, OCTOBER 15, 2025

LOCATION OF MEETING - City Council Chambers
1 Civic Center Drive, San Marcos, CA 92069

CALL TO ORDER

At 6:01p.m. Chair Franklin called the meeting to order.

PLEDGE OF ALLEGIANCE

Chair Franklin led the Pledge of Allegiance.

ROLL CALL

PRESENT: COMMISSIONERS: FRANKLIN, GARCIA, KAZUNGU, LINDSAY, MOCKUS-VALENZUELA, PRESTININZI, SENSMEIER, SMITH

ABSENT: COMMISSIONERS: ROBLES

Also present were: Parks and Recreation Director Darren Chamow, Assistant Director Andrea Gonzalez, Senior Management Analyst Evelyn Slay, and Recreation Supervisor II Holly Payad.

ORAL COMMUNICATIONS

The Commission recognized Eagle Scout, Lochlan, for his commercial-grade bike repair station project at Bradley Bike Park. The station includes multi-use tools, an air pump, and a durable design for long term community use. The city has formally accepted maintenance responsibility under the Public Works Department.

- Commissioner Kazungu inquired about future maintenance responsibilities; staff confirmed city oversight.
- Chair Franklin highlighted the value of youth-led civic improvement initiatives.
- Commissioner Lindsay commended the leadership and community focus of the project and asked when his Eagle Board Review would be. Lochlan confirmed he had just submitted his application and the process should take place in about 4 weeks.

CONSENT CALENDAR

1. Approval of Minutes,

MOVED BY COMMISSIONER MOCKUS-VALENZUELA, SECONDED BY COMMISSIONER PRESTININZI, AND CARRIED TO APPROVE CONSENT CALENDAR ITEM #1 AS PRESENTED. COMMISSIONER SMITH ABSTAINED.

2. Approval of General Facility Scheduling,

MOVED BY COMMISSIONER MOCKUS-VALENZUELA, SECONDED BY COMMISSIONER SENSMEIER, AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #2 AS PRESENTED.

REPORTS AND OTHER BUSINESS

3. Annual Report— Legends FC/ FC Sol

Representatives John and Holland gave the presentation.

Key Updates:

- The group reported significant club growth and success under the Legend's SC affiliation.
- The club operates 56 competitive teams and provides approximately \$176,000 annually in scholarships.
- Four annual tournaments contribute community economic benefits through tourism and local business engagement.
- Future goals include additional turf field access and partnerships with the City for facility improvements.

Discussion Points:

- Commissioner Garcia commended the club's inclusivity and scholarship accessibility.
- Commissioner Sensmeier noted the positive impact on youth development and community engagement.
- Chair Franklin encouraged continued collaboration with the City to address limited field availability.

4. Annual Report— Contract Rec Classes & Specialty Camps

Recreation Supervisor II Holly Payad gave the presentation.

Key Updates:

- Recreation Supervisor Holly Payad reported 2,900 participants enrolled in 160 specialty camps across nine weeks for the Summer Season.
- Summer programs generated \$600,000 in revenue with high satisfaction survey results.
- Popular offerings included archery, cooking, and performing arts.
- Weekly parent surveys informed future programming adjustments.

Discussion Points:

- Commissioner Garcia asked about capacity expansion and staffing. Holly confirmed all available space is programmed with some adjustments done based on enrollment and other rentals.
- Commissioners Mockus-Valenzuela and Garcia proposed developing teen leadership and internship programs.
- Commissioner Sensmeier recommended enhanced outreach for new residents.
- Staff confirmed continued evaluation of space and resource needs.

5. Indoor Facility Use App—Mission 316 Church

The Commission reviewed the application for the continued use of the Community Center by Mission 316 Church. Vice-Chair Lindsay requested clarification on the period the application was for. Staff confirmed the application was for a period of 1-yr with no issues noted with the group in the last year.

MOVED BY COMMISSIONER PRESTININZI, SECONDED BY COMMISSIONER MOCKUS-VALENZUELA, AND CARRIED TO UNANIMOUSLY APPROVE CONSENT CALENDAR ITEM #5 AS PRESENTED.

6. YSC Meeting Minutes— Sept. 2nd

Commissioner Mockus-Valenzuela attended the meeting and reported back to the Commission.

Discussion Points:

- Chair Franklin asked if the YSC bylaws had any rules on attendance and consequences for missing meetings. It was noted that Pop Warner has only attended one meeting all year. Assistant Director Gonzalez will review the bylaws with the Sports Supervisor and advise at a future meeting.
- Commissioner Sensmeier asked about the legislation requiring AEDs be present at all games, and can the City help facilitate a certified training for the groups. Staff advised that additional review of the legislation would be carried out, noting groups typically fall under a larger umbrella organization that provides training, but would advise if any smaller groups needed support and if they could collaborate with the larger entities.
- Chair Franklin- action internally to drop down, to highlight, equity and inclusion.

7. TAC Meeting Minutes—Oct. 8th

Commissioner Smith attended the meeting and reported back to the Commission.

Key Updates:

- Commissioner Smith summarized the meeting providing details on hiking trails and the use of e-bikes.
- At the meeting, Coleman noted great participation in the Double Peak Challenge.
- The Star Walk will take place on October 19th.
- There was discussion of a new Eagle Scout map project, where participants would get a patch after completing various trails.
- There was also discussion about a volunteer trails program to help clean up the trails.

Discussion Points:

- Chair Franklin spoke about getting additional participation for TAC.
- Commissioner Sensmeier, commended Commissioner Smith on her suggestion to add QR codes to the kiosk as a fiscally responsible way to share information with residents but also on the importance of someone from the Commission to attend the meetings.

8. Aquatics Program Report

Assistant Director Gonzalez gave the presentation.

Key Updates:

- Premier Aquatics managed summer swim programming with 3,800 total lesson enrollments.
- Private lessons reached a 74% fill rate, and fast-track programs received positive feedback.
- Plans are underway to align POS and reporting systems with Activenet for consistent data collection.

- Multi-visit pass options and affordability programs are under review.

Discussion Points:

- Chair Franklin asked whether any pool closures had occurred due to staffing shortages. Assistant Director Gonzalez responded that there had been one closure related to a chemical imbalance and another due to a vomit incident, but none were caused by staffing issues.
- Commissioner Kazungu asked for clarification between the different programs. Staff provided an overview of each.
- Commissioner Garcia asked about data collection and any fees associated with the POS system. She also requested details on efforts to provide Spanish classes. Assistant Director Gonzalez noted the request would be communicated to Premier.
- Commissioner Mockus-Valenzuela supported flexible attendance through punch-pass systems.
- Chair Franklin emphasized standardization of program data collection.
- Director Chamow confirmed data integration plans for the 2026 season.

9. Community Garden Report

Director Chamow gave the presentation.

Key Updates:

- Woodland Park Community Garden includes 41 active plots, with two allocated to schools and one to Girl Scouts.
- A 20-person waitlist demonstrates ongoing public interest.
- Potential expansion sites identified: Bradley Park, Walnut Grove Park, and Jacks Pond.

Discussion Points:

- Chair Franklin requested an analysis of waitlist trends and participant turnover.
- Commissioner Kazungu inquired about the garden's fee structure, noting that her HOA park charges nearly twice as much despite offering no additional amenities. She recommended conducting a comparative fee assessment against other regional community gardens. Director Chamow explained that mulch is provided free to the community through EDCO and supplied to plot holders by the City. He added that while he did not have the historical fee data available, he would review and report back.
- Commissioner Garcia asked whether plots have expiration dates. Staff clarified that as long as participants pay the annual fee and comply with program rules, they may continue to retain their plots.

ORAL COMMUNICATIONS

PARKS AND RECREATION DIRECTOR REPORT

Director Chamow provided an update on departmental events and activities:

Department Updates:

- Director Chamow highlighted recent staff training focused on neurodivergent inclusion and inclusive recreation practices.
- Collaborations continued with local partners, including participation in Universidad Popular's Día de los Muertos community event.

- Recent department highlights included Halloween at Walnut Grove (approximately 600 attendees), Innovation Park pickleball resurfacing, and the Double Peak Challenge, which raised approximately \$17,000.
- Public Works continues implementing facility upgrades across major parks, including the installation of a shade structure at Bradley Bike Park.
- Chair Franklin and staff attended the Friends of San Marcos Parks and Recreation strategic planning session.
- Staff met with SMUSD Community Liaisons to promote student participation through scholarship opportunities for the Halloween Spooktacular event.
- A doctoral research survey on advisory commissions in Parks and Recreation has been distributed. If the Commission achieves 100% participation, it will be entered into a drawing for a \$1,000 grant to be awarded to a nonprofit organization of their choice. Findings will be shared with the Commission once available.
- The Youth Commission alternate position has been filled following City Council approval. Twelve students attended the initial meeting, and based on the strong interest, staff are exploring reinstating the Youth Ambassador Program.

Upcoming Events:

- The Horse Heritage Festival will take place on Saturday, October 19.
- The Star Walk event will be held on Sunday, October 19 at the Double Peak Amphitheater.
- The next City Hike is scheduled for Saturday, November 1.
- The Veterans Day Celebration will take place on Tuesday, November 11.

COMMISSIONER COMMENTS:

- Commissioners expressed appreciation for the detailed staff reports and ongoing community programming efforts.
- Commissioner Sensmeier confirmed receipt of the doctoral survey.
- Commissioner Smith inquired about expanding neurodivergent inclusion training to contract instructors. Director Chamow explained that Recreation Supervisor Holly Payad attended the training and that care must be taken regarding instructional content offered to independent contractors.
- Commissioner Smith suggested that contractors could still be encouraged to learn more about supporting neurodivergent participants. She shared positive feedback on the Harvest Fest, though engagement with resource booths was limited and people very interested in the new parks.
- Commissioner Mockus-Valenzuela emphasized the importance of continuing to make programs more inclusive for neurodivergent participants and encouraged expanding community outreach in this area.
- Commissioner Kazungu noted high community interest and questions about new park projects during recent events. She suggested developing a Frequently Asked Questions (FAQ) sheet or updated park map from the Development Services Department to help staff and the public access consistent information.
- Vice-Chair Lindsay thanked staff for the preparation of reports, encouraged completion of surveys, and commended the Aquatics Program for its detailed presentation and success.
- Chair Franklin encouraged continued tracking of event attendance and the collection of resident feedback to guide future program planning. He also provided a summary of the Friends of San Marcos Parks & Recreation strategic planning session, emphasizing the importance of survey data collection and collaboration across community groups. Chair Franklin asked how the PhD student

conducting the advisory commission survey obtained the Commission's contact information, noting their research institution is located out of state. He also reminded commissioners to complete the doctoral research surveys, acknowledged the value of strategic partnerships and youth leadership development, and thanked commissioners for participating in the Harvest Fest. He also inquired about upcoming term expirations.

WRITTEN COMMUNICATIONS

Commissioner Robles emailed to advise of her absence.

ADJOURNMENT

Chair Franklin adjourned the meeting at 8:11pm.

JAY FRANKLIN, CHAIR
PARKS AND RECREATION COMMISSION

ATTEST:

EVELYN SLAY, COMMISSION SECRETARY
PARKS AND RECREATION COMMISSION

Facility Use List
November 20 - December 17, 2025

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Nov 20, 2025	Thursday	11:00 AM - 01:00 PM	Small Rec Room	North County Philanthropy Council	R13681	10
Nov 20, 2025	Thursday	04:30 PM - 05:30 PM	Small Rec Room	Crochet Club	R13729	12
Nov 21, 2025	Friday	05:00 PM - 09:00 PM	Community Main Hall	University of St. Augustine	R13798	120
Nov 21, 2025	Friday	09:00 AM - 01:00 PM	Dining Room	I Can Achieve	R13888	25
Nov 22, 2025	Saturday	08:00 AM - 12:00 PM	Williams Barn	North County Church of Christ	R13352	140
Nov 23, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R13736	80
Nov 23, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R13736	20
Nov 24, 2025	Monday	06:00 AM - 05:00 PM	San Elijo Terrace Hall	Downstream Services Training	R13966	56
Nov 24, 2025	Monday	04:00 PM - 07:00 PM	Fitness Room	Panorama Group	R13578	1
Nov 25, 2025	Tuesday	06:00 AM - 05:00 PM	San Elijo Terrace Hall	Downstream Services Training	R13966	56
Nov 25, 2025	Tuesday	05:00 PM - 07:00 PM	Community Main Hall	Universidad Popular Training	R13442	60
Nov 25, 2025	Tuesday	08:30 AM - 05:00 PM	Dining Room	MAAC Project Head Start	R13964	54
Nov 26, 2025	Wednesday	06:00 AM - 05:00 PM	San Elijo Terrace Hall	Downstream Services Training	R13966	56
Nov 30, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R13736	80
Nov 30, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R13736	20
Dec 1, 2025	Monday	06:00 PM - 08:00 PM	Dining Room	SMYB Board Meetings	R13493	18
Dec 1, 2025	Monday	04:00 PM - 07:00 PM	Fitness Room	Panorama Group	R13578	1
Dec 2, 2025	Tuesday	05:00 PM - 07:00 PM	Community Main Hall	Universidad Popular Training	R13442	60
Dec 2, 2025	Tuesday	06:00 PM - 07:00 PM	Dining Room	YSC Meeting	R12629	20
Dec 2, 2025	Tuesday	05:30 PM - 07:30 PM	Wood House & Garden	San Marcos Woods	R12729	10
Dec 3, 2025	Wednesday	08:30 AM - 05:30 PM	Community Main Hall	COSM Training	R13585	100

Facility Use List
November 20 - December 17, 2025

Dec 3, 2025	Wednesday	06:30 PM - 08:00 PM	Dining Room	Kiwanis Parade Meeting	R13702	30
Dec 3, 2025	Wednesday	05:30 PM - 07:00 PM	Fitness Room	Hula Dance Instruction	R14006	10
Dec 4, 2025	Thursday	05:00 PM - 08:00 PM	Williams Barn	MHHS Field Hockey	R13942	100
Dec 6, 2025	Saturday	10:00 AM - 07:00 PM	San Elijo Terrace Hall	City Maintenace	R14000	1
Dec 6, 2025	Saturday	08:00 AM - 08:00 PM	Community Main Hall	Santa Breakfast & Tree Lighting	R12749	1
Dec 6, 2025	Saturday	04:00 PM - 08:00 PM	Horizon Rooms 1,2,3	Palomar RC Flyers	R14007	70
Dec 6, 2025	Saturday	08:30 AM - 10:30 AM	Williams Barn	North County Health Project	R13175	50
Dec 6, 2025	Saturday	12:00 PM - 08:30 PM	Williams Barn	Toner Wedding Reception	R13448	130
Dec 7, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R13736	80
Dec 7, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R13736	20
Dec 8, 2025	Monday	08:30 AM - 04:30 PM	Community Main Hall	COSM Years of Service Awards	R13955	1
Dec 8, 2025	Monday	04:00 PM - 07:00 PM	Fitness Room	Panorama Group	R13578	1
Dec 9, 2025	Tuesday	09:00 AM - 12:00 PM	Community Main Hall	North San Diego County Realtors	R13334	55
Dec 9, 2025	Tuesday	05:00 PM - 07:00 PM	Community Main Hall	Universidad Popular Training	R13442	60
Dec 10, 2025	Wednesday	02:00 PM - 06:00 PM	Community Main Hall	University of St Augustine	R13796	100
Dec 10, 2025	Wednesday	05:30 PM - 07:00 PM	Fitness Room	Hula Dance Instruction	R14006	10
Dec 10, 2025	Wednesday	07:00 PM - 09:00 PM	Recreation Room	Twin Oaks Community Sponsor Group	R12697	15
Dec 12, 2025	Friday	03:30 PM - 07:30 PM	Community Main Hall	MAAC Headstart FCC	R13760	175
Dec 12, 2025	Friday	12:00 PM - 10:00 PM	Williams Barn	Summit Church Banquet	R13323	130
Dec 13, 2025	Saturday	10:30 AM - 04:30 PM	San Elijo Terrace Hall	Alarid Family Brunch	R13699	50
Dec 13, 2025	Saturday	09:00 AM - 02:00 PM	Community Main Hall	Star Development	R13793	200
Dec 13, 2025	Saturday	11:00 AM - 10:00 PM	Williams Barn	Downs Quincenera	R13837	100

Facility Use List
November 20 - December 17, 2025

Dec 14, 2025	Sunday	11:00 AM - 05:00 PM	San Elijo Terrace Hall	San Elijo Hills Community Association	R13718	80
Dec 14, 2025	Sunday	08:00 AM - 12:00 PM	Community Main Hall	Mission 316 Church	R13736	80
Dec 14, 2025	Sunday	10:00 AM - 12:00 PM	Small Rec Room	Mission 316 Church	R13736	20
Dec 15, 2025	Monday	11:00 AM - 01:00 PM	Small Rec Room	North County Philanthropy Council	R13681	10
Dec 15, 2025	Monday	04:00 PM - 07:00 PM	Fitness Room	Panorama Group	R13578	1
Dec 16, 2025	Tuesday	04:00 PM - 08:00 PM	Community Main Hall	Bay Point Prep Theater Production	R13659	100
Dec 17, 2025	Wednesday	05:00 PM - 08:00 PM	Community Main Hall	Bay Point Prep Theater Production	R13659	100
Dec 17, 2025	Wednesday	05:30 PM - 07:30 PM	Conference Room	Greenwood Park HOA	R12990	10
Dec 17, 2025	Wednesday	05:30 PM - 07:00 PM	Fitness Room	Hula Dance Instruction	R14006	10

Park Use List
November 20 - December 17, 2025

Date	Day	Start - End Time	Facility	Event	Permit#	Attend
Nov 21, 2025	Friday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	7th Birthday Party	R13948	50
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Birthday Party	R13909	70
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	Hollandia Park Shelter	SD Sheriffs Office SEP	R13929	1
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Baby Shower	R14008	50
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	Woodland Park West Shelter	Bday Party	R13651	50
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	3rd birthday party	R13910	25
Nov 22, 2025	Saturday	09:00 AM - 05:30 PM	Las Abejas Park Shelter	Birthday Party	R13940	25
Nov 23, 2025	Sunday	09:00 AM - 05:30 PM	Las Abejas Park Shelter	Birthday	R13953	60
Nov 23, 2025	Sunday	09:00 AM - 05:30 PM	Woodland Park East Shelter	3rd Birthday	R13997	70
Nov 23, 2025	Sunday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	5th birthday party	R13913	100
Nov 23, 2025	Sunday	09:00 AM - 05:30 PM	Hollandia Park Shelter	Hot Rods EOS Party	R13883	55
Nov 23, 2025	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	6th Birthday!	R13995	50
Nov 24, 2025	Monday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Nov 26, 2025	Wednesday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Nov 28, 2025	Friday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Nov 29, 2025	Saturday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Quinn's Birthday	R13976	30
Nov 29, 2025	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	Bday Party	R13919	50
Nov 30, 2025	Sunday	09:00 AM - 05:30 PM	Lakeview/Discovery Park Gazebo	Friendsgiving	R13851	100
Dec 1, 2025	Monday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 3, 2025	Wednesday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 5, 2025	Friday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Pacific Coast Academy	R13537	75

Park Use List
November 20 - December 17, 2025

Dec 5, 2025	Friday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 6, 2025	Saturday	09:00 AM - 05:30 PM	Jack's Pond Park Corral	Baby shower	R13951	100
Dec 7, 2025	Sunday	09:00 AM - 05:30 PM	Sunset Park West Shelter	Birthday Party	R14011	35
Dec 8, 2025	Monday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 10, 2025	Wednesday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 12, 2025	Friday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 13, 2025	Saturday	09:00 AM - 05:30 PM	Woodland Park East Shelter	Bday	R13996	100
Dec 13, 2025	Saturday	09:00 AM - 05:30 PM	San Elijo Park Gazebo	1st Birthday	R13968	100
Dec 13, 2025	Saturday	09:00 AM - 10:00 AM	San Elijo Park Commercial Use	Yoga	R12966	15
Dec 13, 2025	Saturday	09:00 AM - 05:30 PM	Las Abejas Park Shelter	Birthday	R13819	40
Dec 14, 2025	Sunday	09:00 AM - 05:30 PM	Las Abejas Park Shelter	Birthday	R14010	40
Dec 14, 2025	Sunday	09:00 AM - 05:30 PM	Woodland Park West Shelter	ZAPATA Family	R13717	50
Dec 14, 2025	Sunday	09:00 AM - 05:30 PM	Simmons Park Shelter	4th Birthday Party	R14005	50
Dec 15, 2025	Monday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25
Dec 17, 2025	Wednesday	09:15 AM - 10:30 AM	San Elijo Park Open Area	Stroller Strides	R12934	25



YOUTH SPORTS COUNCIL MEETING

Tuesday, November 4, 2025

3 Civic Center Drive – Dining Room

Attendance: All members present except NFL Flag Football.

City staff present: Eric Leichter, Adrian Richardson and Stew Rutledge.

SMUSD staff present: Ted Norman.

Parks & Recreation Commissioner present: Sasha Smith.

Call to Order

Eric Leichter called the September Youth Sports Council meeting to order at 6:01pm.

Approval of Minutes

Torry Schoch (San Marcos Youth Lacrosse) motioned to approve the minutes from the September 2, 2025, meeting. Robert Swank (San Marcos Girls Softball) seconded the motion.

Motion carried 7-0 with 1 abstention.

NEW BUSINESS

San Marcos Unified School District Update/Facilitron Reminders

Ted Norman provided an update to the Youth Sports Council regarding field usage fees and facility projects within the San Marcos Unified School District. He distributed a handout to all YSC members outlining the detailed reasoning and supporting data to implement field usage fees beginning in the new fiscal year, July 1, 2026, pending review and a formal vote on the proposal by the School Board

Mr. Norman also reported that Facilitron, the District's facility reservation platform, continues to operate smoothly and reminded members to continue submitting reservation requests through Facilitron. All data presented in his report was generated through the Facilitron system.



During the discussion, Ryl Relatores (San Marcos Pop Warner) raised concerns regarding the accuracy of some data presented. Mr. Norman agreed to review the figures and will provide further information at the next Youth Sports Council meeting.

City Parks/Sport Fields Updates

Stew Rutledge provided a brief update on upcoming winter maintenance projects and explained the reasons for the temporary closure of multipurpose fields. He also noted that Public Works conducts quarterly inspections of light fixtures at all facilities and requested that YSC members notify him directly if any fixtures are found to be out.

Stew and Eric both emphasized the importance of continuing to ensure that goals are properly stored away. While there has been significant improvement over the past three years, they encouraged ongoing communication among user groups to minimize instances of goals being left out.

Eric informed the YSC members that Bradley multipurpose field 2 will be closed from December 15, 2025, through February 1, 2026, for maintenance. He requested communication and an agreement among members regarding the closure of the Las Posas Upper Field, which is expected to be closed for a six-to-eight-week period in 2026. Eric also reminded members of winter arena availability specifically at Sunset Park; this will be available once the adult soccer league is concluded through February 6, 2026. Additionally, Eric provided an update on Palomar College field access, noting that availability remains limited while the Palomar College soccer team competes in playoffs through the second week of December. He encouraged members to release any unused field space, as several groups have inquired about field rentals.

Eric announced that San Marcos Pop Warner will require field access from July 15 - 31, 2026, and asked YSC member organizations to coordinate and condense their field usage during that period. Walnut Grove South and/or Las Posas Upper/backstop area will be needed during that period.

YSC Updates/Announcements

Eric reminded YSC members about Bill “CA AB310”, regarding AED requirements for youth sports organizations. Dan Max (San Marcos Youth Baseball) suggested that the YSC collaborates to hold a single, large certification class to reduce overall costs, rather than each



organization conducting individual training sessions for each member. Sean Houshmandi (City SC San Marcos) proposed that the city considers a permanent AED location at each park, instead of requiring each organization to bring their own device at every field to every practice. Eric stated he will follow up with city staff to see if that is a viable option.

Eric also provided an update regarding lighting and player fees, noting that he will revisit this topic once the school district finalizes discussions on proposed new field usage fees.

In addition, Eric shared upcoming City facility closure dates. Thanksgiving closure is November 27 – November 30, 2025. Christmas and New Year's closure is December 25, 2025 – January 4, 2026.

Upcoming City Events

Eric informed the Youth Sports Council of the upcoming City Tree Lighting Event on Saturday, December 6. He invited organizations to participate as vendors at the event. YSC members are encouraged to reach out to Eric if their organization would like to be considered as a vendor or if they have any questions regarding the event.

Old Business

Eric provided the Park Ranger hotline phone number (760-744-9494 ext. 3700 or 3707). He reminded all members that if they need assistance in the parks to contact City staff or the Park Ranger hotline. If they encounter disturbed transients or any public safety issues at the parks to contact the Sheriff's Department non-emergency line (760-510-5200) or 911 depending on the severity of the incident. Eric reminded the members to submit their banner applications and if it's on school grounds to submit to the school district.

Field Closed Policy/Weather Line/Rainedout.com

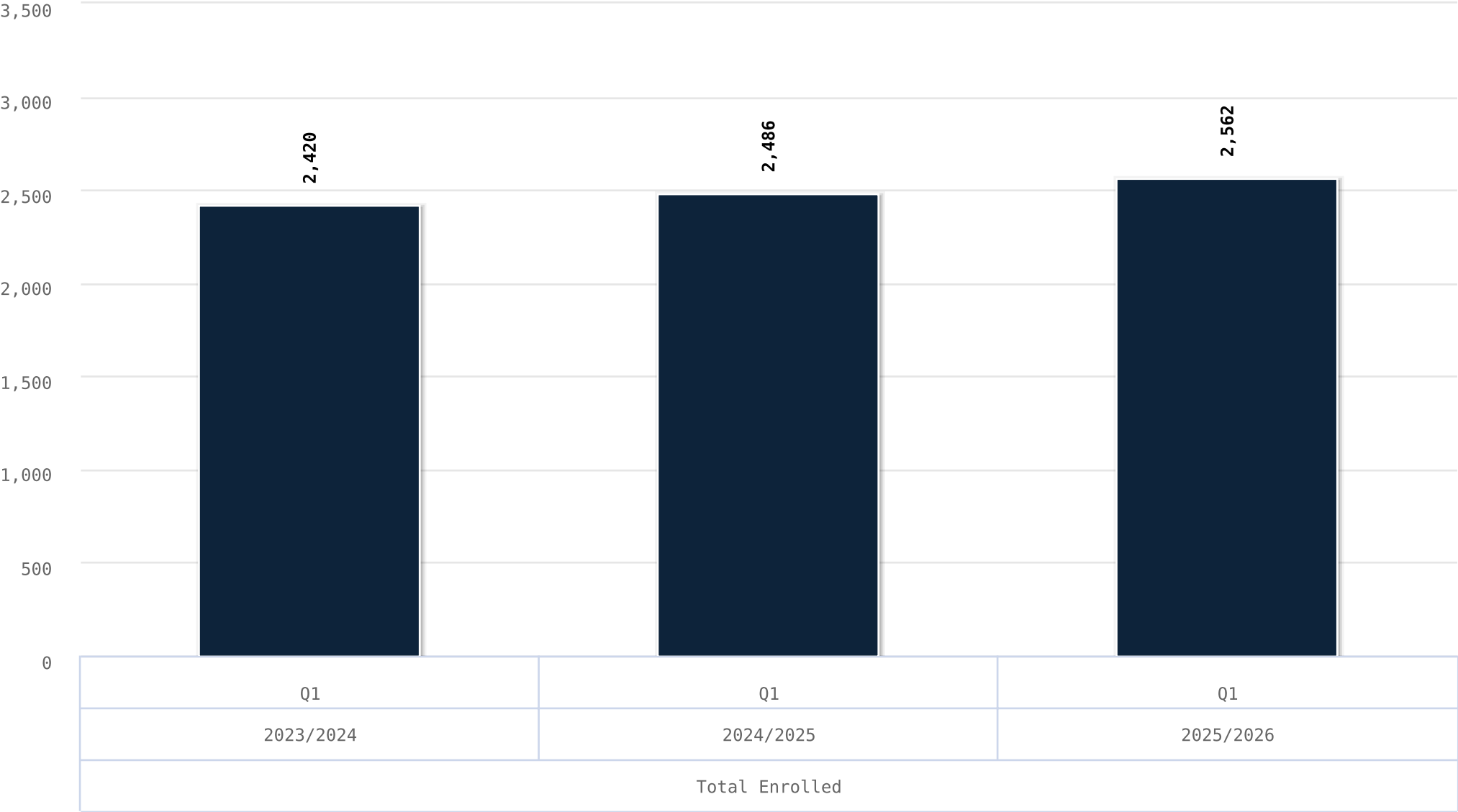
Eric asked the groups to please notify participants and parents of the rainedout.com signup again to ensure participants are notified of field closures during inclement weather.

Next regularly scheduled meeting will be Tuesday, December 2, 2025 @ 6pm. The meeting adjourned at 7:06pm.



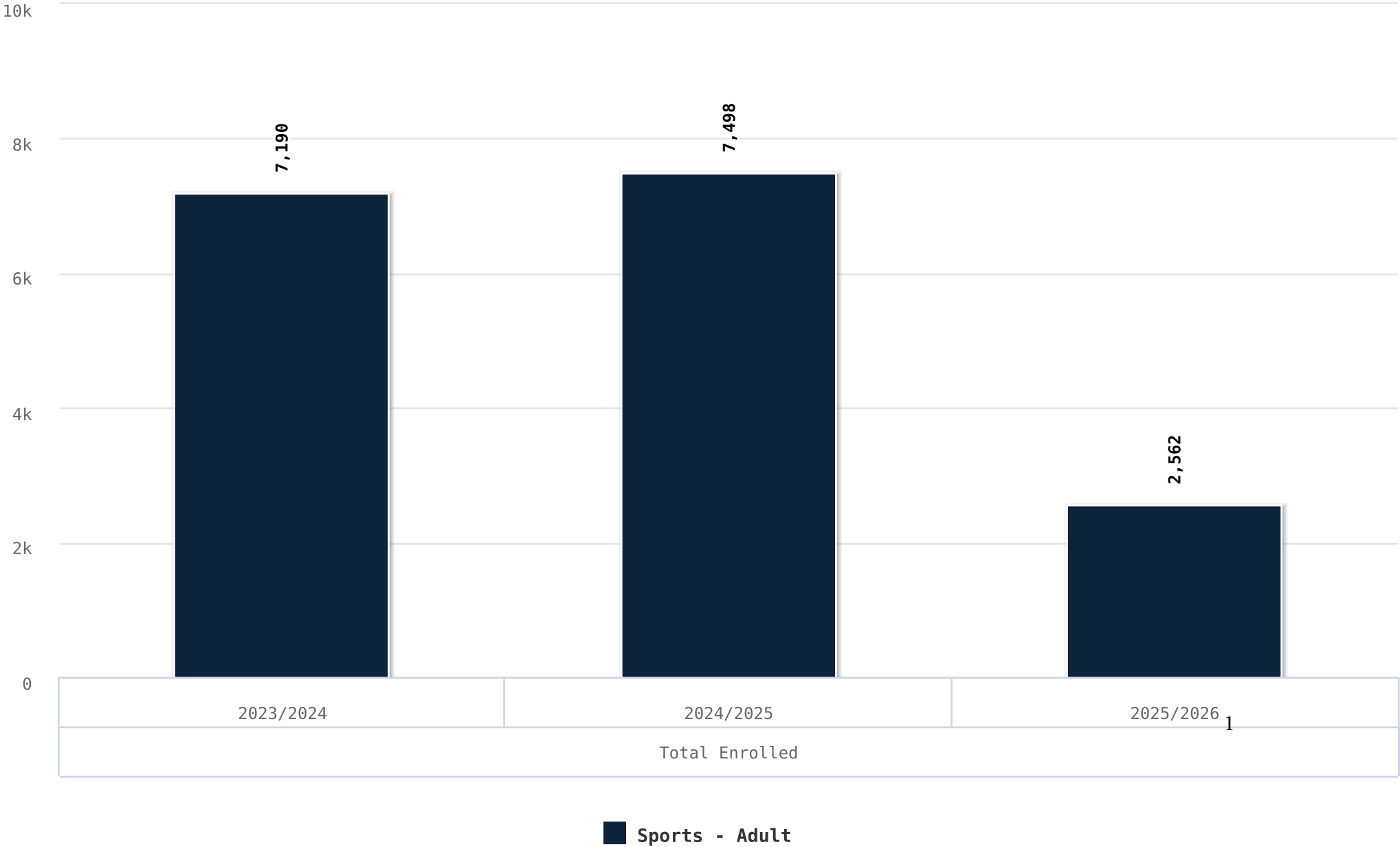
2025 Attendance Record		
	Present	Absent
San Marcos Youth Baseball	Feb, May, Sept, Nov	June
San Marcos Girls Softball	Feb, May, June, Sept, Nov	
San Marcos Lacrosse	Feb, May, June, Sept, Nov	
San Elijo AYSO 1505	May, June, Nov	Feb, Sept
San Marcos AYSO 127	Feb, May, June, Sept, Nov	
San Marcos Pop Warner	May, Nov	Feb, June, Sept
Legends FC SD North FC Sol	Feb, May, June, Sept, Nov	
San Marcos Youth Basketball	Feb, May, Nov	June, Sept
City SC San Marcos	Feb, May, June, Sept, Nov	
NFL Flag Football	Feb, May	June, Sept, Nov

Program Statistics- Adult Sports



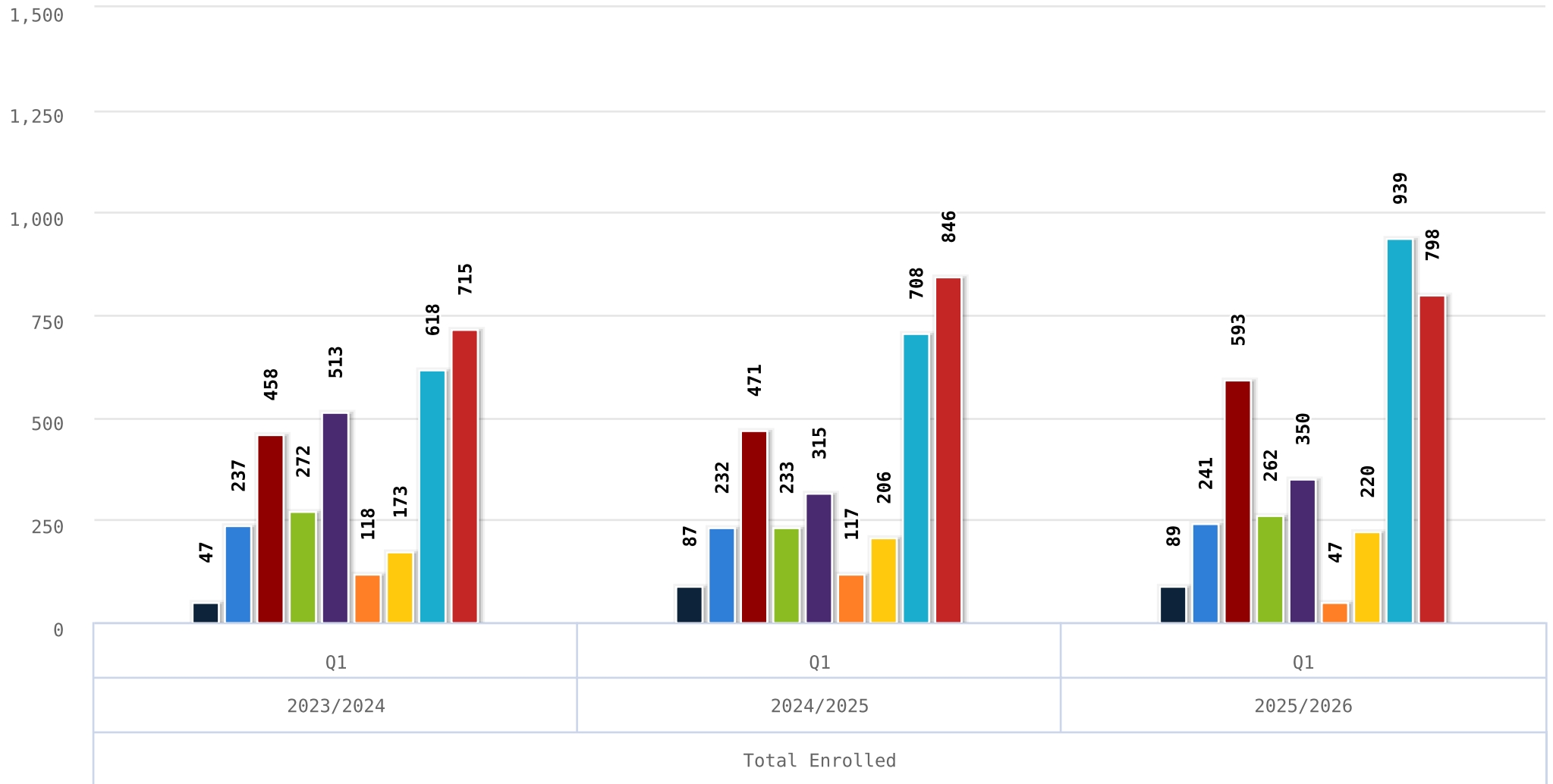
■ Sports - Adult

Program Statistics- Adult Sports



1. Data reflects fiscal year 2026 year-to-date figures only, as the full year is still underway.

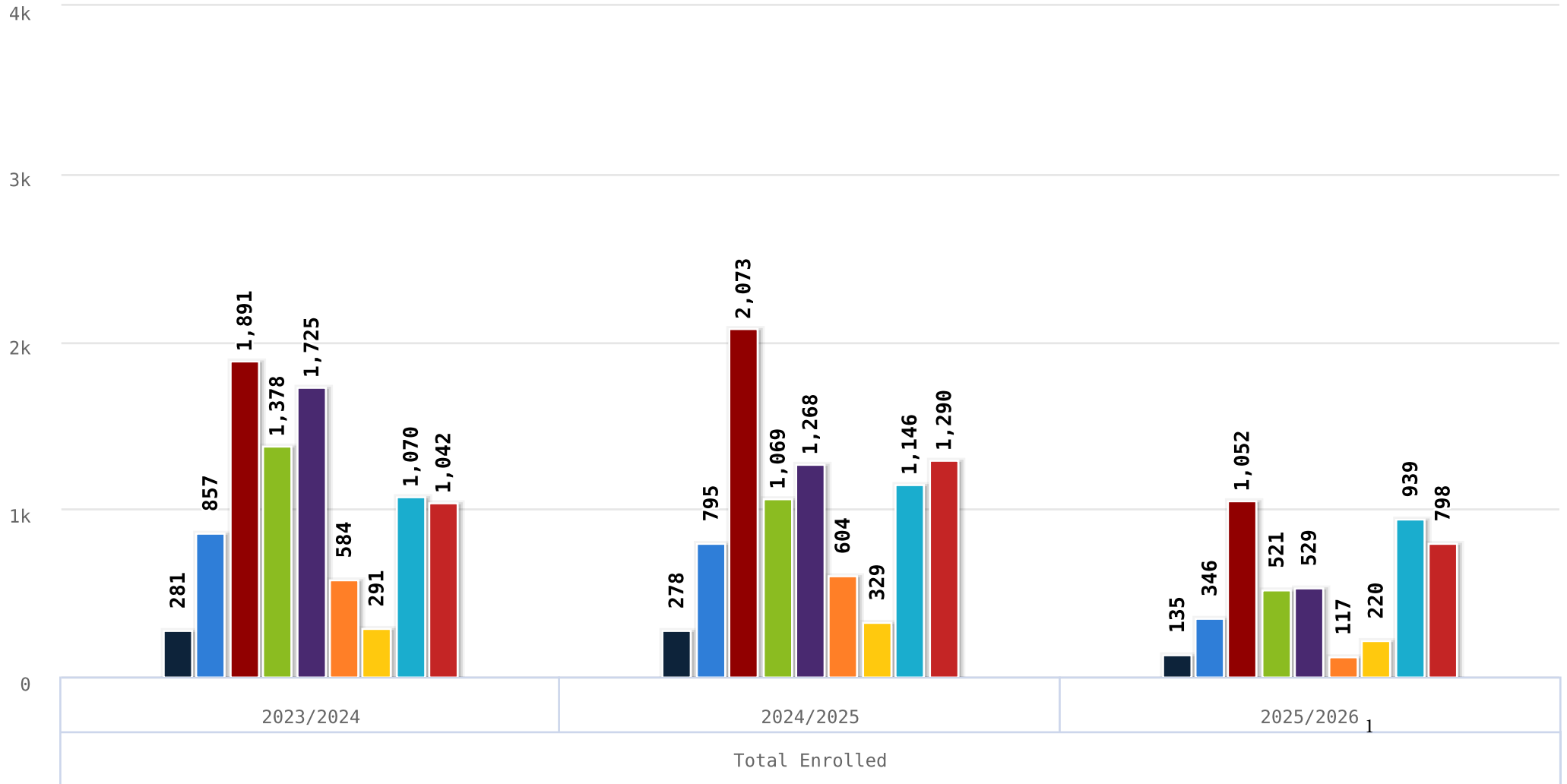
Program Statistics- Enrichment Classes & Camps



- Classes - Adult Dance
- Classes - Adult Fitness/Sports
- Classes - Senior 50+₁
- Classes - Youth Dance
- Classes - Youth Fitness/Sports
- Classes - Youth Specialty₂
- Specialty Camp - Dance
- Specialty Camp - Fitness/Sport₃
- Specialty Camp - Specialty

1. Senior (50+) Classes: Increased by 25% in 2025. Additions included balance coordination, an additional zumba class, and a new painting class.
 2. Classes (Youth Specialty): Decreased by 60% in 2025. Opened areas for camps rather than classes which have a higher enrollment.
 3. Specialty Camp (Youth Fitness/Sport) Increased by 33%, with 41 camps offered in 2025 compared to 2024. Attendance levels were higher across these camps in 2025.

Program Statistics- Enrichment Classes & Camps



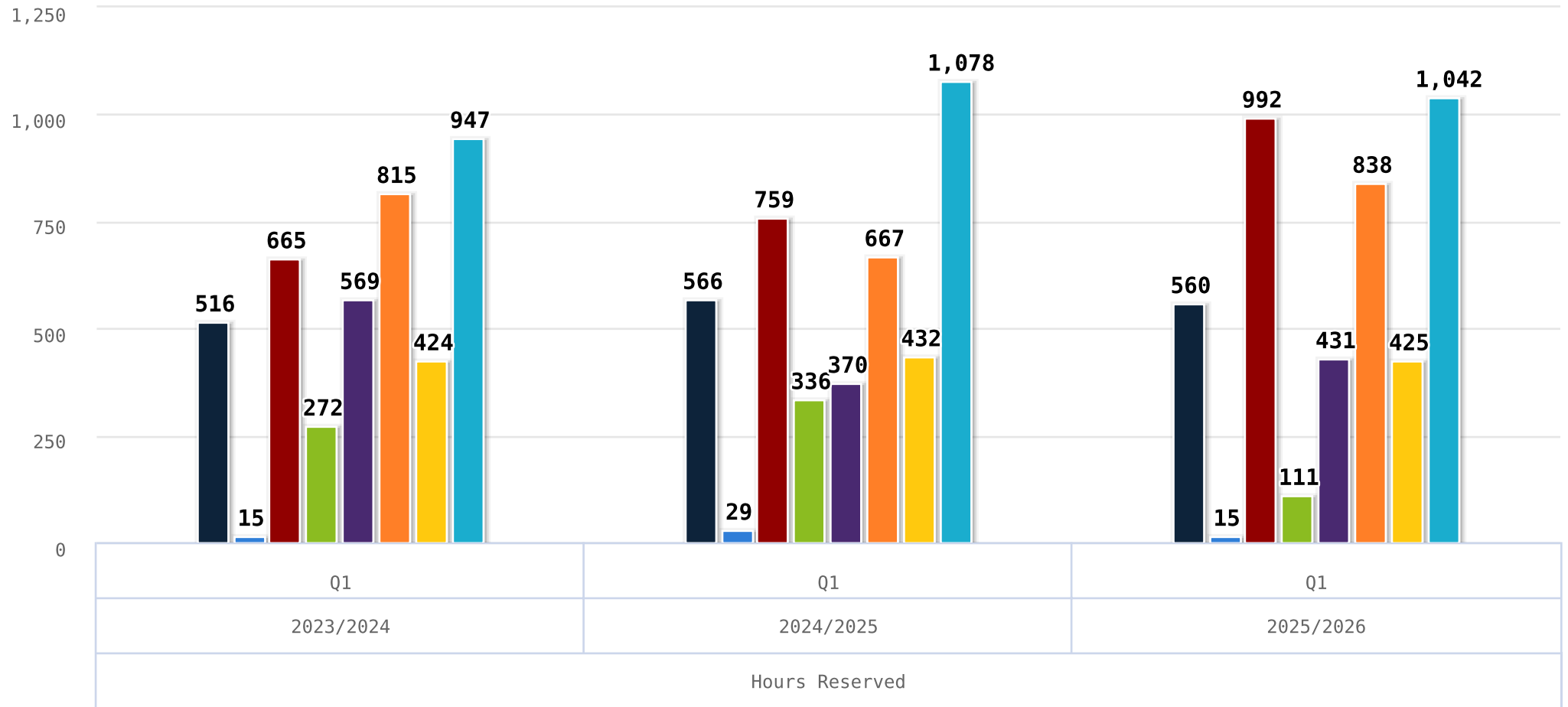
Classes - Adult Dance
 Classes - Youth Dance
 Specialty Camp - Dance

Classes - Adult Fitness/Sports
 Classes - Youth Fitness/Sports
 Specialty Camp - Fitness/Sport

Classes - Senior 50+
 Classes - Youth Specialty
 Specialty Camp - Specialty

1. Data reflects fiscal year 2026 year-to-date figures only, as the full year is still underway.

Program Statistics - Facility Reservations

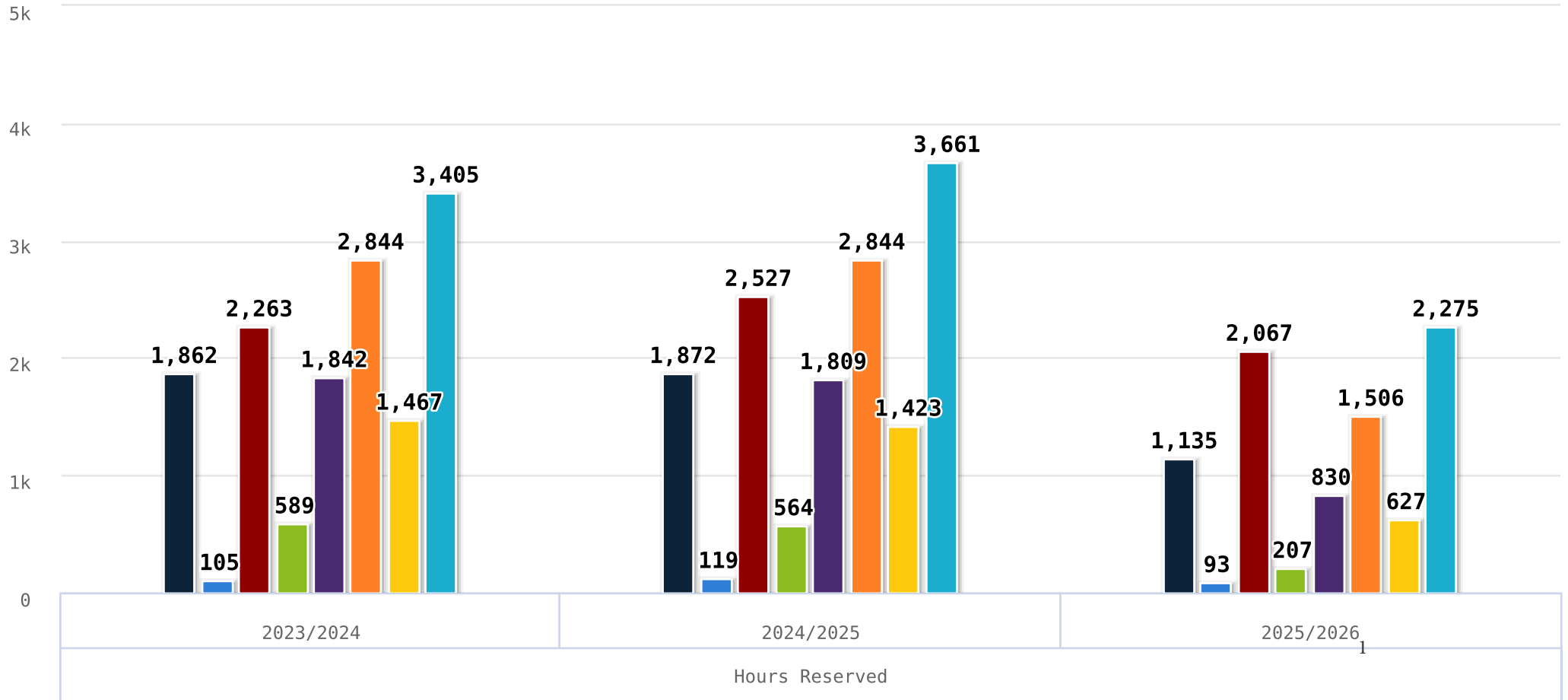


- Conference Multi-Purpose
- Medium Multi-Purpose Room 2
- Park Shelter- Large
- Park Shelter-Small

- Large Banquet/Multi-Purpose Room 1
- Open Area 3
- Park Shelter- Medium 4
- Small Multi-Purpose Room

1. Large Banquet decreased by 48%, with 14 rentals in 2025 compared to 15 in 2024.
2. Medium Multi-Purpose increased by 31%; 59 rentals in both 2024 and 2025, but with longer rental durations in 2025.
3. Open Area decreased by 67%, from 76 rentals in 2024 to 61 in 2025, primarily due to Stroller Strides reducing their schedule by one day per week.
4. Park Shelter (Medium) increased by 26%, with 143 rentals in 2025 versus 129 in 2024.

Program Statistics - Facility Reservations

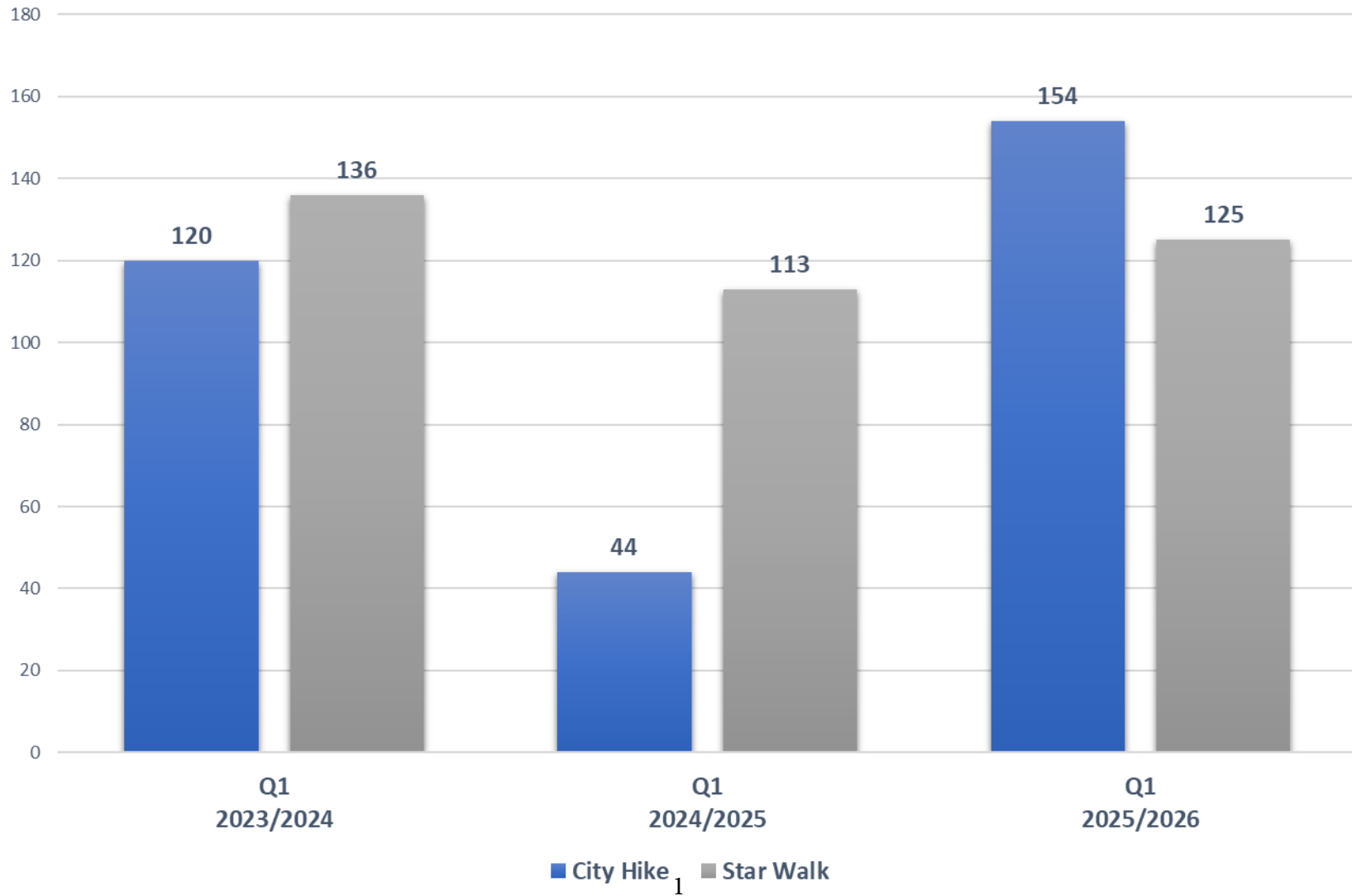


Conference Multi-Purpose
Medium Multi-Purpose Room
Park Shelter- Large
Park Shelter-Small

Large Banquet/Multi-Purpose Room
Open Area
Park Shelter- Medium
Small Multi-Purpose Room

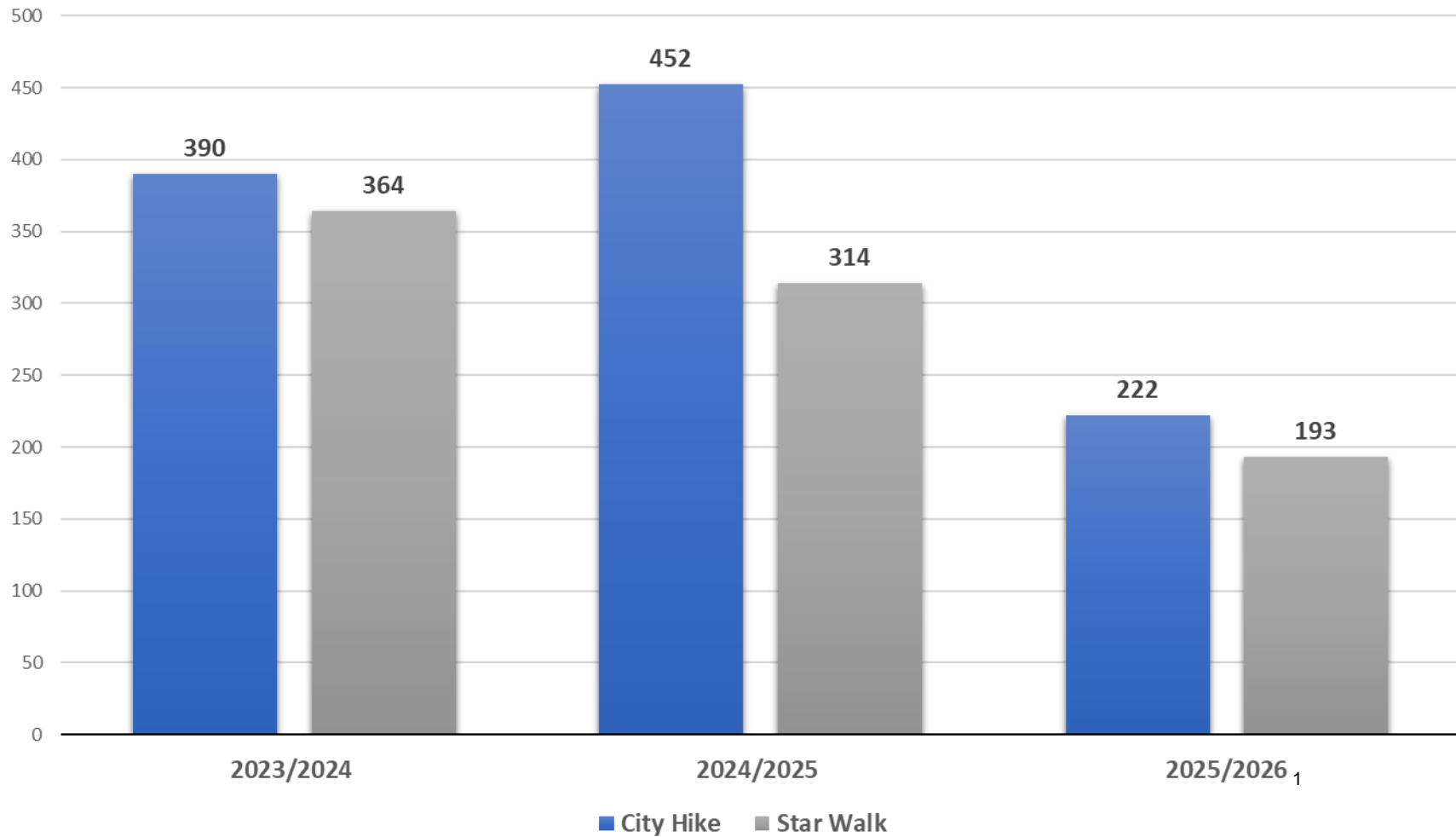
1. Data reflects fiscal year 2026 year-to-date figures only, as the full year is still underway.

Program Statistics- Hikes & Star Walks



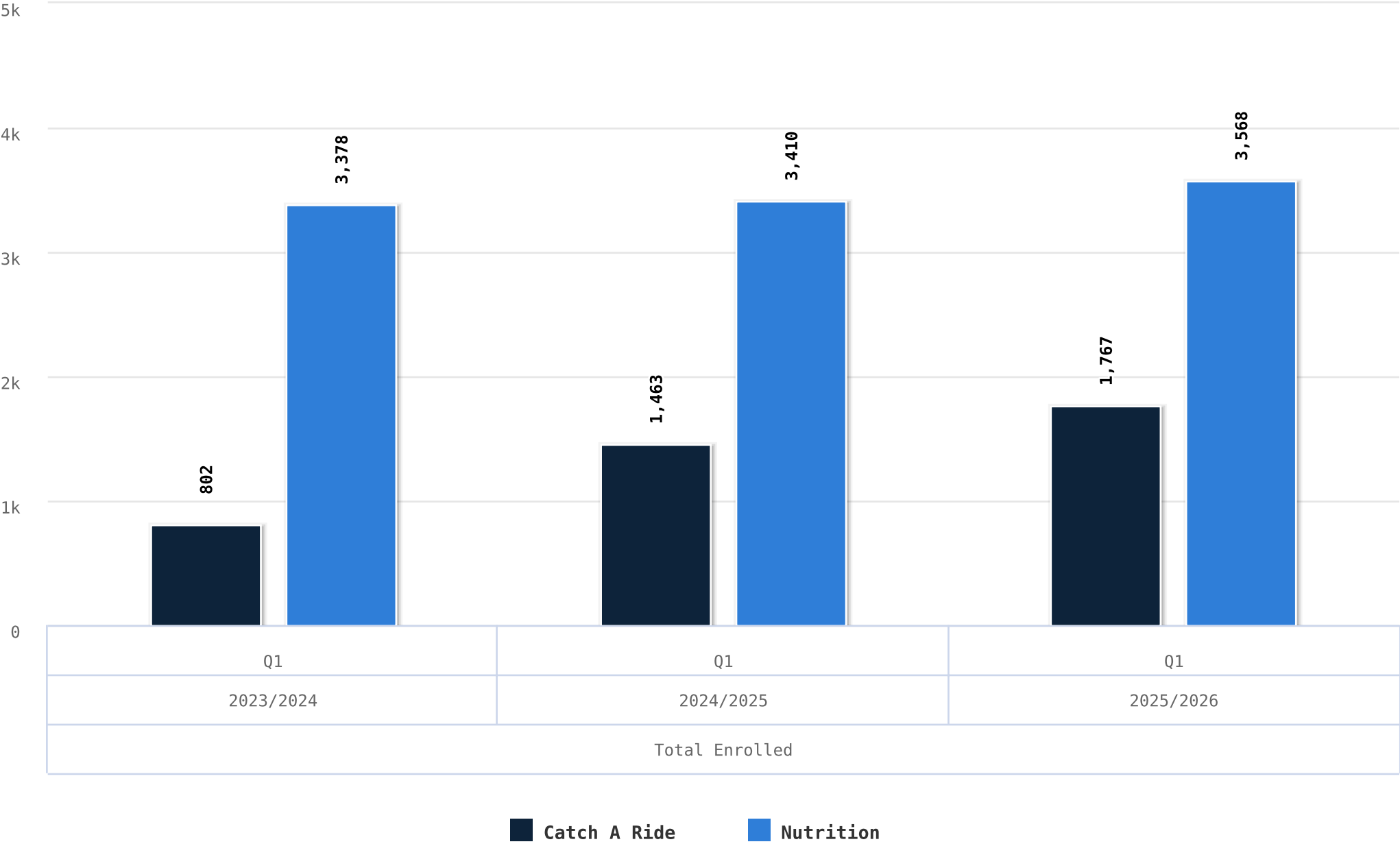
1. City Hikes- Increased by 250%, increased advertising using online App.

Program Statistics- Hikes & Star Walks



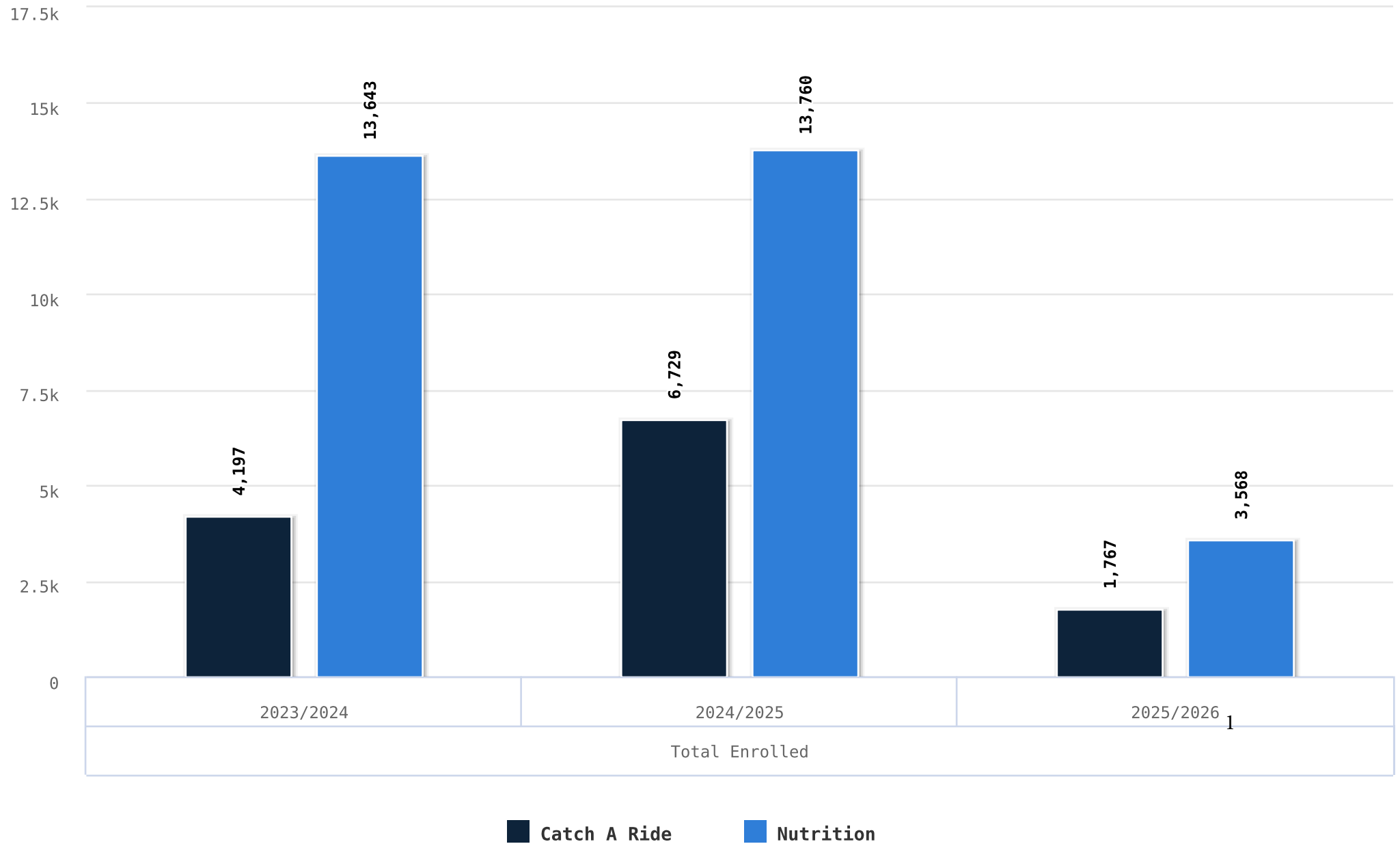
1. Data reflects fiscal year 2026 year-to-date figures only, as the full year is still underway.

Program Statistics- Senior Center



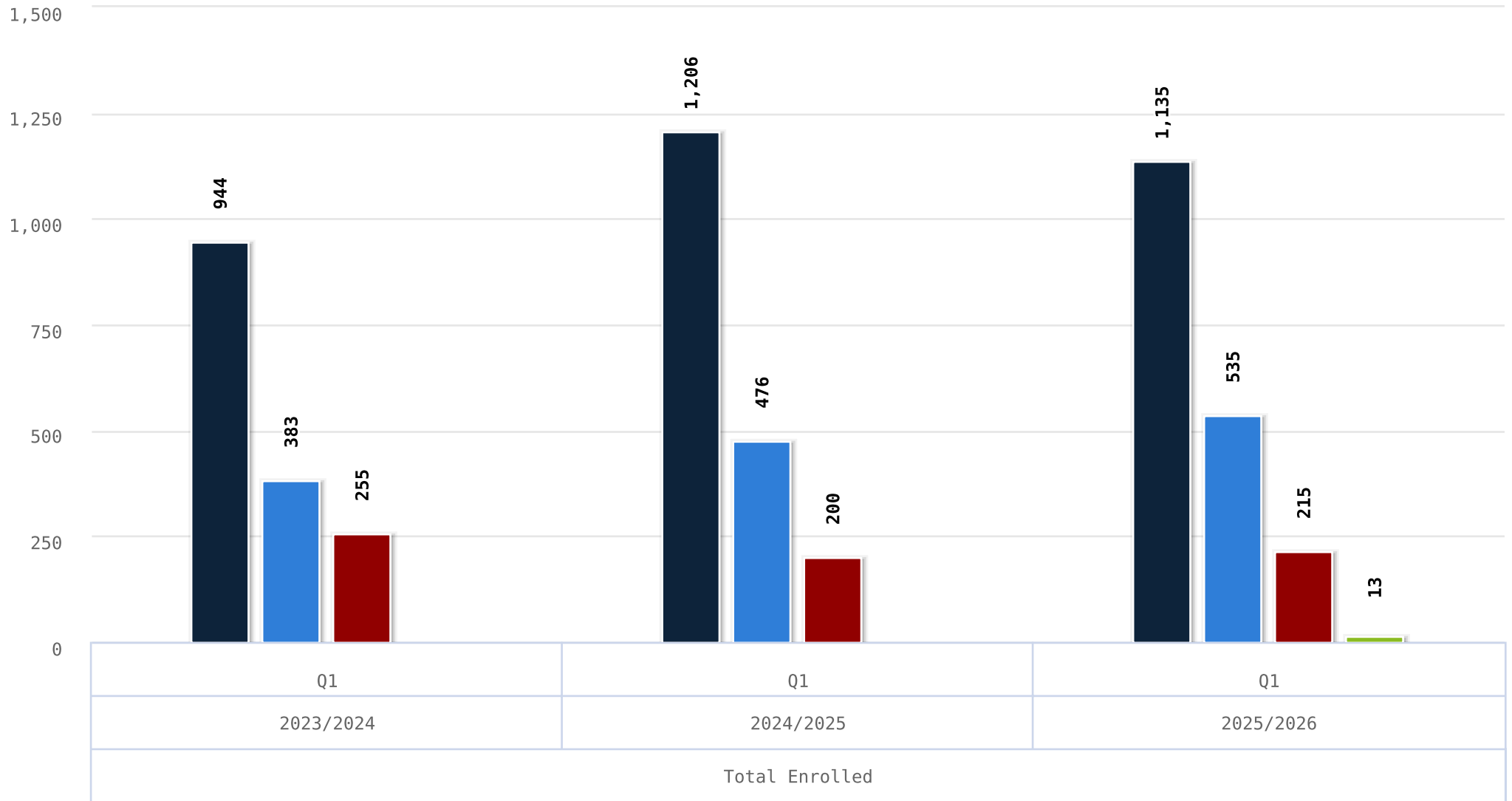
1. Catch-A-Ride increased by 21%, organic growth, with new senior participants joining each week.

Program Statistics- Senior Center



1. Data reflects fiscal year 2026 year-to-date figures only, as the full year is still underway.

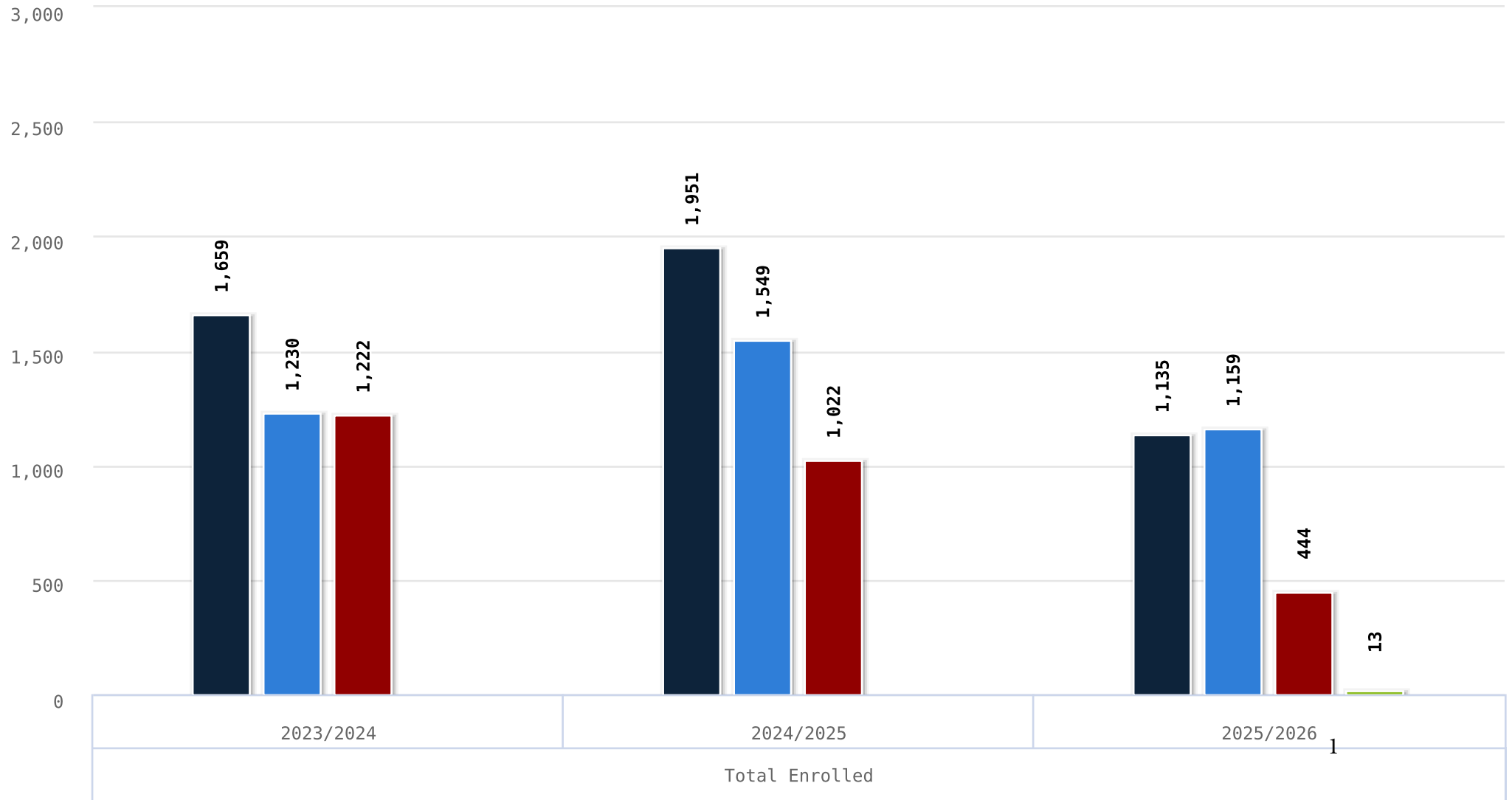
Program Statistics- Youth Programs



■ Youth Programs - Adventure Camp
■ Youth Programs - RAA Preschoolers

■ Youth Programs - Events/Family Night
■ Youth Programs - Rec Club Afterschool₁

Program Statistics- Youth Programs



■ Youth Programs - Adventure Camp
■ Youth Programs - RAA Preschoolers

■ Youth Programs - Events/Family Night
■ Youth Programs - Rec Club Afterschool

1. Data reflects fiscal year 2026 year-to-date figures only, as the full year is still underway.