



CLIMATE ACTION PLAN WORKING GROUP

AGENDA

November 19, 2025 | 6:00 PM

San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

Cell Phones: As a courtesy to others, please silence your cell phone during the meeting and engage in conversations outside the San Marcos Room.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the City Clerk at (760) 744 1050, ext. 3145. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

Public Comment: Please complete a "Request to Speak" form located at the entrance of the San Marcos Room in order to address the Climate Action Plan Working Group on any agenda item. Comments are limited to three minutes, unless you have registered your organization with the City Clerk. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications."

Meeting Schedule: The normal date and time of future regular Climate Action Plan Working Group meetings will be 6pm on the third Wednesday of February, May, August, and November at San Marcos City Hall. Please note, meetings may be added or cancelled as necessary and will be posted on the City's website calendar.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings on the City web site at <https://www.san-marcos.net/>. Any agenda-related writings provided to the majority of the Working Group after distribution of the agenda packet are also made available for public inspection on the City's web site.

Oral and Written Communications: Persons wishing to submit comments on a matter not on the agenda may be heard by the Working Group at this time, however, no action will be taken until placed on a future agenda. Please submit your comments via email to slebaron@san-marcos.net.

AGENDA

Call to Order – 6:00 PM

Roll Call

New Business

1. Approval of Minutes from May 21, 2025 meeting
2. New Member Introduction – Phi Nguyen
3. Presentation on Recent Developments in Federal and State Climate Policy and Their Implications for Climate Action Planning (Poonam Bopari, Ascent Environmental)
4. Request from Member Aguilar to Change CAPWG Meeting Date
5. Staff Updates



Oral Communications

Working Group Member Comments

Adjournment

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF SAN MARCOS)

I, Song LeBaron, Sr. Management Analyst of the City of San Marcos hereby certify that I caused the posting on November 13th, 2025 of this agenda in the glass display case at the north entrance of City Hall and on the City website prior to 5:30 pm.

Song LeBaron, Sr. Management Analyst



CLIMATE ACTION PLAN WORKING GROUP

MINUTES

May 21, 2025 | 6:00 PM

San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

AGENDA

Call to Order – 6:00 PM

Meeting called to order at 6:02pm.

Roll Call

Members Present: McLane, Rosaler, Aguilar

Members Absent: Norris

Staff Present: Joe Farace, Planning Division Director; Sean del Solar, Sustainability Program Manager/Principal Planner; Scott Nightingale, Principal Planner (virtually via Teams); Song LeBaron, Sr. Management Analyst.

Consultants Present (virtually via Teams): Laura Stetson MIG Principal; Steven Davidovas, MIG Project Manager; Jesse Fleming, Recon Environmental; Morgan Weintraub, Recon Environmental.

New Business

1. Approval of Minutes from February 19, 2025 meeting

Member Aguilar motioned to approve the minutes. Member Rosaler seconded the motion. All members present voted to approve the minutes; motion passed 3-0.

2. Presentation on the Creek District Specific Plan

Staff introduced the consulting team from MIG and Recon Environmental and provided an overview of the existing 2007 Creek District Specific Plan, which is being updated with funding from a HAP grant. The goal is to revitalize the area by addressing key issues such as underutilized land, limited development, and high vacancy rates. Laura Stetson presented emerging concepts that promote a walkable, mixed-use district with integrated stormwater solutions, new street designs, and housing options including mid-rise buildings. The plan also focuses on streamlining permitting through CEQA updates and establishing clear, objective design standards to expedite development review.

Discussion covered funding mechanisms for infrastructure, including options like bonding and public-private partnerships. There was also community interest in maintaining existing commercial uses while allowing flexibility for future redevelopment.

Concerns were raised about traffic impacts, particularly along San Marcos Boulevard and the potential use of Discovery Street as a throughway. In terms of housing, participants felt 3-5 stories would generally be acceptable, especially if accompanied by ample green space and open areas.

Next steps include refining land use, mobility, and stormwater alternatives, developing a financing strategy, and presenting updated concepts to the City Council on May 27, followed by a second public workshop in summer 2025.



3. Staff Updates

Staff shared updates on recent events, including the Watershed Program's participation in the Creek to Bay Cleanup (April 26), where over 1,600 lbs of trash were collected, and the Smart Splash Summer Bash (May 10), an event celebrating local agency efforts toward water quality and conservation. Additionally, the City hosted a pit stop for Bike Anywhere Day (May 15), and the installation of an EV charger at the Civic Center is currently underway. Staff also shared details on the Working Group's vacant seat (applications are due by June 13 at 5:00 PM, and appointments will be made at the City Council meeting on June 24 at 6:00 PM). Finally, Staff provided a follow-up on prior discussions regarding the cost for the City to transition its accounts to the CEA 100% renewable energy option.

Oral Communications

No oral communications.

Working Group Member Comments

No comments.

Adjournment

Meeting adjourned at 7:17 pm.

REBECCA ROSALER, CHAIRPERSON
CLIMATE ACTION PLAN WORKING GROUP

ATTEST:

SONG LEBARON, SR. MANAGEMENT ANALYST
CITY OF SAN MARCOS

MEMORANDUM

To: Climate Action Plan Working Group Members
From: Sean del Solar, Sustainability Program Manager / Principal Planner
Date: November 19, 2025
Subject: Item 4: Request from Member Aguilar to Change CAPWG Meeting Date

Introduction:

Consider a request from Working Group Member Aguilar to change the regular meeting date of the Climate Action Plan Working Group (CAPWG).

Background:

The CAPWG Charter (City Council Resolution No. 2020-8820) authorizes the Working Group to select its own meeting date and time, provided the schedule does not conflict with other City commissions or committees and remains generally workable for City staff. As of October 18, 2023, the CAPWG meets quarterly on the third Wednesday of the month at 6:00 pm.

Discussion:

Below is a table showing the current and proposed 2026 meeting dates for the CAPWG. The alternative dates have been reviewed by staff and determined to be generally workable and not in conflict with other City commissions or committees; however, it should be noted that November 25 falls on the day before Thanksgiving and would likely be cancelled.

Quarter / Month	Current: 3rd Wednesday	Alternative A: 2nd Wednesday	Alternative B: 4th Wednesday
First Quarter / February	2/18/2026	2/11/2026	2/25/2026
Second Quarter / May	5/20/2026	5/13/2026	5/27/2026
Third Quarter / August	8/19/2026	8/12/2026	8/26/2026
Fourth Quarter / November	11/18/2026	11/11/2026	** 11/25/2026 **

Recommendation:

Discuss the proposed meeting date alternative A or B (the second or fourth Wednesday of the month) and make a motion to either change the regular meeting date or retain the existing schedule, followed by a vote of the full group in attendance.

October 29, 2025

Dear Members of the San Marcos Climate Action Plan Working Group,

I am writing to request a change in our meeting schedule.

Recently, I have accepted a position with a local public agency which requires my attendance at their monthly board meetings on the third Wednesday of each month in the evening. My new role creates a scheduling conflict with our current Working Group meeting dates.

To continue participation with the Climate Action Plan Working Group, I would like to request that we move our standing meetings to either the second or fourth Wednesday of the month. This adjustment would allow me to attend both meetings without conflict.

I appreciate your consideration of this request and desire to continue to serve the City of San Marcos alongside you. Thank you for your consideration.

Best regards,



Shoshana Aguilar

Member, San Marcos Climate Action Plan Working Group